

RESOLUTION NO. 2024-14

AUTHORIZING AN INCREASE TO CONTRACT NO. 2020-079 WITH K&J SAFETY AND SECURITY CONSULTING SERVICES, INC. FOR PROJECT 66A2 – CONSULTING SERVICES FOR SAFETY AND SECURITY CERTIFICATION – NEW RAILCAR FLEET IN THE AMOUNT OF \$39,002.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$517,024.00 AND REINSTATING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY IN ITS ENTIRETY (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deemed it necessary to procure consulting services, as specified, under Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet; and

WHEREAS, by Resolution No. 2020-62, the Board of Trustees authorized Contract No. 2020-079 in the amount of \$398,480.00 with K&J Safety and Security Consulting Services, Inc., located at 3257 Elcano Lane, Cantonment, Florida 32533, for the furnishing of said consulting services; and

WHEREAS, the General Manager, Chief Executive Officer has authorized change orders with a net additional contract value of \$79,542.00, utilizing the change order signing authority prescribed in the Authority's Procurement Policies and Procedures Manual, for a current total contract amount of \$478,022.00; and

WHEREAS, the Authority now requires additional consulting services to complete the required safety and security certification process under Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet; and

WHEREAS, K&J Safety and Security Consulting Services, Inc. has offered to provide these additional consulting services at a total negotiated cost of \$39,002.00, resulting in a new total contract amount not to exceed \$517,024.00; and

WHEREAS, said increase will exceed the General Manager, Chief Executive Officer's change order signing authority; and

WHEREAS, the General Manager, Chief Executive Officer is seeking Board authority to reinstate her change order signing authority in its entirety; and

WHEREAS, the General Manager, Chief Executive Officer deems acceptance of the offer of K&J Safety and Security Consulting Services, Inc., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of K&J Safety and Security Consulting Services, Inc. to provide additional consulting services under Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to amend Contract No. 2020-079 with K&J Safety and Security Consulting Services, Inc. to include these additional consulting services.

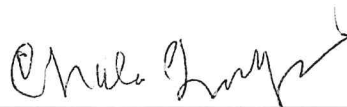
Section 3. This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to FTA Capital Grant OH-2020-044-5307, in an amount not to exceed \$39,002.00 (\$31,201.60 in federal funds, which represents 80% of the total cost), resulting in a new total contract amount not to exceed \$517,024.00.

Section 4. That the General Manager, Chief Executive Officer's change order signing authority be reinstated in its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

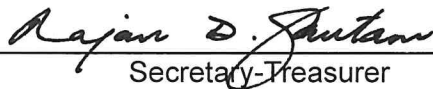
Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 27, 2024



President

Attest:



Secretary-Treasurer




TITLE, DESCRIPTION: CONTRACT: INCREASE TO CONTRACT NO. 2020-079 FOR PROJECT 66A2 CONSULTANT SERVICES FOR SAFETY AND SECURITY CERTIFICATION – NEW RAILCAR FLEET VENDOR: K&J SAFETY AND SECURITY CONSULTING SERVICES, INC. AMOUNT: NOT TO EXCEED \$39,002.00 AND REINSTATEMENT OF GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY	Resolution No.: 2024-14
	Date: February 22, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review, Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE, SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority (“Authority”) to increase Contract No. 2020-079, Project 66A2 – Consultant Services for Safety and Security Certification – New Railcar Fleet and to reinstate the General Manager, Chief Executive Officer’s change order signing authority.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This change order is necessary to extend Contract No. 2020-079 to ensure all required safety and security certification processes are completed to meet Federal Transit Administration (“FTA”) and State of Ohio safety oversight requirements.
- 3.0 **PROCUREMENT BACKGROUND:** On August 25, 2020, the Board of Trustees, by Resolution No. 2020-62, authorized a contract with K&J Safety and Security Consulting Services, Inc. to perform consulting services for safety and security certification for the new railcar fleet in an amount not to exceed \$398,480.00. Change orders to date have included additions in the amount of \$79,542.00, resulting in a current contract total amount of \$478,022.00.

Additional project scope requires the Authority to increase the cost of the contract with K&J Safety and Security Consulting Services, Inc. in an amount not to exceed \$39,002.00, resulting in a new contract total amount of \$517,024.00. This change order will cause the total change order amount to exceed the General Manager, Chief Executive Officer’s change order signing authority limit. This action also seeks reinstatement of the General Manager, Chief Executive Officer’s change order signing authority. A Change Order Log is attached as reference.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 22% DBE goal was established for this procurement in August 2020. The prime contractor is K&J Safety & Security Consulting Services a certified DBE (Caucasian Female-owned) firm and has agreed to maintain the established DBE participation goal established for the contract.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to FTA Capital Grant OH-2020-044-5307, in an amount not to exceed \$39,002.00 (\$31,201.60 in federal funds, which represents 80% of the total cost), resulting in a new contract total amount not to exceed \$517,024.00.

- 7.0 ALTERNATIVES: Reject this change order. Rejection of this change order would not allow the Authority to complete the required safety and security certification for the new railcar fleet.
- 8.0 RECOMMENDATION: This change order was discussed by the Board of Trustees at the February 6, 2024 Committee of the Whole meeting. It is recommended that this change order be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 ATTACHMENTS: Change Order Log.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

**APPROVED CHANGE ORDERS
CONSULTING SERVICES FOR SAFETY AND SECURITY CERTIFICATION
NEW RAILCAR FLEET**

Contract # 2020-079

Contractor: K&J Safety and Security Consulting Services, Inc.

Original Contract Amount: \$398,480.00

Total GM CO Authority Remaining: \$20,458.00

Total Change Order Amount to Date: \$79,542.00 %Change to Date: 19.96

CO No.	CO Description	Approval Date	CO Amount	Contract Value
1	Assess effects of adding a button for signal system cutout.	3/7/2022	\$79,542.00	\$478,022.00