



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
riderta.com

## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, February 27, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page [www.RideRTA.com/board](http://www.RideRTA.com/board) via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

- 9:00 A.M.     Organizational, Services & Performance Monitoring Committee
- Quarterly Management Report - Review of 4<sup>th</sup> Quarter 2023 results.
  - TRACTION Results Reporting - Presentation of 4<sup>th</sup> Quarter 2023 scorecards and customer experience surveys.

Board of Trustees Meeting – agenda attached.



India L. Birdsong Terry  
General Manager, Chief Executive Officer

IBT:tab  
Attachment

**Scan this QR code to access the meeting schedule, live streams and meeting materials.**



## AGENDA

### RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, February 27, 2024

Committee Members: Mayor Anthony D. Biasiotta, Chair  
Mayor Paul A. Koomar, Vice Chair  
Ms. Emily Garr Pacetti  
Mr. Jeffrey W. Sleasman  
Mayor David E. Weiss  
Ms. Lauren R. Welch

- I. Roll Call
- II. Quarterly Management Report - Review of 4<sup>th</sup> Quarter 2023 results.  
Presenter:
  - India Birdsong Terry, General Manager, Chief Executive Officer
- III. TRACTION Results Reporting - Presentation of 4<sup>th</sup> Quarter 2023 scorecards and customer experience surveys.  
Presenter(s):
  - India Birdsong Terry, General Manager, Chief Executive Officer
  - Dr. James Rubin, Principal, TransPro
- IV. Adjourn



## AGENDA

### RTA Board of Trustees Meeting

Tuesday, February 27, 2024

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the January 23, 2024 Board Meeting minutes
5. Public comments (**2 minutes**) on **agenda items**:
  - a. In person
  - b. Phone: 440-276-4600
  - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
  - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
  - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
  - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
  - Chair: TBD
11. Civilian Oversight Committee (COC)
  - Board Liaison: Ms. Lauren R. Welch
12. Community Advisory Committee (CAC)
  - Board Liaison: Ms. Deidre McPherson
13. Ad Hoc Committee reports:
  - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
  - Ad Hoc Technology Committee – Mr. Jeffrey W. Sleasman, Chair
14. Introduction of new employees and announcement of promotions
15. Introduction of resolutions:

- A. 2024-14 - Authorizing an increase to Contract No. 2020-079 with K&J Safety and Security Consulting Services, Inc. for Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet in the amount of \$39,002.00 for a total contract amount not to exceed \$517,024.00 and reinstating the General Manager, Chief Executive Officer's change order signing Authority in its entirety (RTA Development Fund, Engineering & Project Development Department budget)
- B. 2024-15 - Authorizing Contract No. 2023-172 with Michael Baker International, Inc. for Project 20.01 – On-Call Bridge Engineering Services III in an amount not to exceed \$300,000.00 for a period of twenty-four (24) months (RTA Capital and/or Development Funds, Engineering & Project Development Department budget)
- C. 2024-16 - Approving revised list of positions designated to use Purchasing Cards
- D. 2024-17 - Authorizing the Greater Cleveland Regional Transit Authority to provide up to 400 7-day transit passes to Frontier Airlines

16. Secretary-Treasurer's Report:

- a. General Fund Revenue – January 31, 2024 compared to January 31, 2023
- b. General Fund Revenue – period ending January 31, 2024 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2024, actual receipts through February 2024
- d. Inventory of Treasury Investments as of January 31, 2024
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of December 31, 2024
- f. Summary of Investment Performance, Year to Date through January 31, 2024.
- g. Report on Investment Earnings (cash basis) as of January 31, 2024.
- h. Composition of Investment Portfolio as of January 31, 2024.
- i. Banking and Financial Relationships as of January 31, 2024.

17. General Manager's Report

18. President's Report

19. Old Business

20. New Business

21. Public comments (**2 minutes**) on **public transit related items**:

- a. In person
- b. Phone: 440-276-4600

- c. Web form (1 comment limit) Comments will be forwarded to Board and staff
  
22. The next regular Board meeting and Annual Meeting is scheduled for **Tuesday, March 19, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by clicking the meeting date. The public is welcome to attend in person.
  
23. Adjournment

## Minutes

### RTA Board of Trustees Meeting

9:03 a.m. January 23, 2024

**Board Members:** Lucas (Chair), Koomar (Vice Chair), Biasiotta, Love, Mersmann, Sleasman, Weiss, Welch

**Not present:** McPherson

**Staff/Other:** Bailey, Birdsong Terry, Blaze, Burney, Caver, Dangelo, Davidson, Feke, Fields, Fleig, Ford, Freilich, Garofoli, Gautam, Hudson, Johnson, Jones, Jupina, Kirkland, Miller, Mothes, Schipper, Talley, Togher, Walker Minor

**Public:** Chagar, Gibbons, Loh, Pacetti

The meeting was called to order at 9:03 a.m. There were eight (8) Board members present.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

#### Minutes

President Lucas stated that the minutes from the December 19, 2023 Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

#### Public Comments – Agenda Items

The call-in studio was experiencing technical difficulties, so we were unable to take calls. There were no in-person or webform public comments.

#### Committee Reports

Under the Audit, Safety Compliance and Real Estate Committee, the Internal Audit department is now taking input from the Board on the proposed 2024 Internal Audit Plan. Board members with questions can speak to Tony Garofoli, Executive Director of Internal Audit after the meeting.

#### Civilian Oversight Committee (COC)

The Civilian Oversight Committee (COC) is now taking applications over the next month.

#### Community Advisory Committee (CAC)

There was no report.

#### Ad Hoc Committee Reports

There were no reports.

#### Introduction of New Employees/Promotions

There were 40 new hires and eight (8) promotions. Their names are listed on the PowerPoint presentation.

### Executive Session Requested

9:21 a.m. - It was moved by Mayor Koomar, seconded by Ms. Welch to go into executive session to consider GCRTA's security arrangements and emergency response protocols. There were eight (8) ayes and none opposed.

9:44 a.m. – It was moved by Mayor Koomar, seconded by Mayor Biasiotta to come out of executive. There were eight (8) ayes and none opposed.

### Introduction of Resolutions

- A. 2024-1 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the fourth quarter of 2023, the adoption of which was moved by Ms. Mersmann, seconded by Mayor Koomar and approved by unanimous vote.

There were five retirees present. They all expressed appreciation for their time at RTA.

- B. 2024-2 – Authorizing Contract No. 2024-001 with GIRO, Inc. to provide Hastus Software Hosting Services for a period of one (1) year in an amount not to exceed \$207,516.00 (General Fund, Information Technology Department budget), the adoption of which was moved by Mayor Weiss, seconded by Ms. Welch and approved by unanimous vote.
- C. 2024-3 – Authorizing Contract No. 2023-76 with Lake Business Products for the purchase of Digital Color Printing System Equipment and Support Services for a period of five (5) years in an amount not to exceed \$287,821.00 (RTA Development and General Funds, Support Services Department budget), the adoption of which was moved by Mayor Koomar, seconded by Ms. Mersmann and approved by unanimous vote.
- D. 2024-4 – Authorizing Contract No. 2023-94 with Michael Baker International, Inc. to provide design services for the Metrohealth Line Bus Rapid Transit in an amount not to exceed \$2,353,751.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Mr. Love, seconded by Mr. Sleasman. Ms. Mersmann requested a roll call. There were seven (7) ayes and one abstention from Ms. Mersmann. It passed.
- E. 2024-5 – Authorizing Contract No. 2023-122 with HDR Engineering, Inc. to conduct a Transit Access Barrier Study in an amount not to exceed \$649,640.95 (RTA Development Fund, Programming and Planning Department budget), the adoption of which was moved by Mr. Sleasman, seconded by Mayor Koomar and approved by unanimous vote.
- F. 2024-6 – Authorizing Contract No. 2023-155 with the Great Lakes Construction Co. for Project No. 52N – Tower City East Portal Rehabilitation in an amount not to exceed \$15,739,633.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Welch, seconded by Mayor Koomar. Ms. Mersmann requested a roll call. There were seven (7) ayes and one abstention from Ms. Mersmann. It passed.
- G. 2024-7 – Authorizing Contract No. 2023-161 with Buckeye Power Sales Co., Inc. to provide Generator Preventative Maintenance, Service and Parts, for a base period of three years in an amount not to exceed \$174,550.00, with two, one-year options in amounts not to exceed \$60,850.00 and \$61,350.00, respectively, for a total contract amount not to exceed \$296,750.00 for a period of five years (General Fund, Service Management Department budget), the adoption of which was moved by Mayor Weiss, seconded by Ms. Mersmann and approved by unanimous vote.

- H. 2024-8 – Authorizing Contract No. 2023-166 with Parsons Transportation Group Inc. for Project 66C2 – Architect/Engineer Services for Brookpark Rail Shop Modifications in an amount not to exceed \$283,739.00 (RTA Development Fund, Engineering & Project Development Department Budget), the adoption of which was moved by Mayor Koomar, seconded by Mayor Biasiotta. Ms. Mersmann requested a roll call. There were seven (7) ayes and one abstention from Ms. Mersmann. It passed.
- I. 2024-9 – Authorizing Contract No. 2023-173 with Government MLO Supplies USA, Inc. for the furnishing of chemical ice melt, as specified and as required, for a period of two (2) years in an amount not to exceed \$135,700.00 (General Fund, Fleet Management Department budget), the adoption of which was moved by Ms. Mersmann, seconded by Mr. Sleasman and approved by unanimous vote.
- J. 2024-10 – Authorizing Contract No. 2023-189 with Oracle America, Inc. to provide Oracle Software Licenses, Maintenance, and Support Services for a period of one year in an amount not to exceed \$648,690.77 (General Fund, Management Information Services Department budget), the adoption of which was moved by Mayor Koomar, seconded by Ms. Mersmann and approved by unanimous vote.
- K. 2024-11 – Authorizing Contract No. 2023-200 with Ultramain Systems, Inc. to provide Ultramain Software Maintenance, Support and Hosting Services in an amount not to exceed \$1,766,631.00 for a period of three (3) years (General Fund, Information Technology Department budget), the adoption of which was moved Mr. Sleasman, seconded by Mr. Love and approved by unanimous vote.
- L. 2024-12 – Authorizing the General Manager, Chief Executive Officer to enter into an updated Memorandum of Understanding with the Department of Justice, Federal Bureau of Investigation (FBI) for continued participation in the Multi-Jurisdictional Organized Crime Task Force, the adoption of which was moved by Mayor Weiss, seconded by Ms. Welch and approved by unanimous vote.
- M. 2024-13 – Authorizing the Greater Cleveland Regional Transit Authority to enter into an option agreement with Flaherty & Collins Development, LLC for the proposed sale of property adjacent to the West Park Rapid Transit Station, known as a part of Cuyahoga County Permanent Parcel Number 024-33-01 on Lorain Avenue, Cleveland, Ohio, the adoption of which was moved by Mr. Sleasman, seconded by Mayor Weiss. Ms. Mersmann requested a roll call. There were seven (7) ayes and one abstention from Ms. Mersmann. It passed.

#### Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the report. Inflation hit a high of 9.1% back in June of 2022. It has been steadily declining. In December it increased from 3.1% in November to 3.4%. The FOMC is scheduled to meet on January 26 to discuss future actions. December 2023 ridership was 15.9% higher compared to December 2022 levels. Year-end it was 16.5% above 2022 levels. YTD ridership in millions for 2023 is 21.9 million compared to 32.1 million in 2019. That's 10.2 million lower or a 31.7% decline. Passenger fares for December were 3.5% higher compared to December 2022 levels and 26.8% above the budgeted amount. YTD for 2019 was \$42.79 million compared to \$27.57 million in 2023, a decline of \$15 million or 35.5%.

YTD sales tax for 2023 was 2.7% higher compared to 2022 or \$6.9 million. January 2024 receipts were 1.7% lower, roughly \$365,000. Fourteen of the 23 categories that make up the sales tax base were positive in January 2024 compared to January 2023. Online sales were 13.9% higher. Regular and statewide sales were .4% lower. Motor vehicles and watercraft were 7.6% lower.



General Manager/CEO Report

India L. Birdsong Terry, General Manager, CEO gave the report. Ms. Birdsong Terry is authorized to offer fare incentives or complementary rides to promote ridership and to report on it to the Board each year. In 2023, there were two programs that benefited from this program. Passes were provided to the organizations at a 50% discount totaling \$2,265.

The Fraternal Order of Police (FOP) Lieutenant contract was signed January 12. It was approved by the Board on December 19, 2023. The agreement term is from January 14, 2024, through August 31, 2026. The Transit Police Honor Guard represented RTA at a G-League basketball game on January 2, 2024, at the Wolstein Center. Honor guard members include Commander Flachbart, Sergeant Hassing and Officer Miller.

Casey Blaze, Rail Equipment Manager was honored by Railway Age as a "Fast Trackers" 25 Under 40. He is working on the railcar replacement program. He thanked the RTA team for their support and great work. William H. Nix, Sr. celebrated his retirement on January 13. He has been with RTA for 34.5 years and President of ATU Local 268 for 12 years. A workforce mentoring podcast will be recorded through APTA later today.

Public Comments – public transit related items

The call-in studio was experiencing technical difficulties, so we were unable to take calls. Any email/webform comments will be forwarded to the Board.

1. Bryan Chagar, Jr. – Bryan is a 27-year rider. There is a lack of communication about removing transit stops, also with City employes, utilities and construction workers. The rapid has been taken over by trash and the unhoused.
2. Airric Stewart – Airric emailed several comments/recommendations for the following bus lines: 11, 15, 15A, 48 and 50.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, February 27, 2024**, in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page ([www.RideRTA.com/board](http://www.RideRTA.com/board)) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 10:29 a.m.

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President

Attest: \_\_\_\_\_  
Secretary-Treasurer



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|--|---|
| <b>TITLE, DESCRIPTION:</b><br><b>CONTRACT:</b> INCREASE TO CONTRACT NO. 2020-079 FOR PROJECT 66A2 CONSULTANT SERVICES FOR SAFETY AND SECURITY CERTIFICATION – NEW RAILCAR FLEET<br><br><b>VENDOR:</b> K&J SAFETY AND SECURITY CONSULTING SERVICES, INC.<br><br><b>AMOUNT:</b> NOT TO EXCEED \$39,002.00 AND REINSTATEMENT OF GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY | <b>Resolution No.:</b><br>2024-14                                 |
|  | <b>Date:</b><br>February 22, 2024                                 |
|  | <b>Initiator:</b><br>Engineering & Project Development Department |
| <b>ACTION REQUEST:</b><br><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review, Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____   |   |

- 1.0 **PURPOSE, SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to increase Contract No. 2020-079, Project 66A2 – Consultant Services for Safety and Security Certification – New Railcar Fleet and to reinstate the General Manager, Chief Executive Officer's change order signing authority.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This change order is necessary to extend Contract No. 2020-079 to ensure all required safety and security certification processes are completed to meet Federal Transit Administration ("FTA") and State of Ohio safety oversight requirements.
- 3.0 **PROCUREMENT BACKGROUND:** On August 25, 2020, the Board of Trustees, by Resolution No. 2020-62, authorized a contract with K&J Safety and Security Consulting Services, Inc. to perform consulting services for safety and security certification for the new railcar fleet in an amount not to exceed \$398,480.00. Change orders to date have included additions in the amount of \$79,542.00, resulting in a current contract total amount of \$478,022.00.  
  
Additional project scope requires the Authority to increase the cost of the contract with K&J Safety and Security Consulting Services, Inc. in an amount not to exceed \$39,002.00, resulting in a new contract total amount of \$517,024.00. This change order will cause the total change order amount to exceed the General Manager, Chief Executive Officer's change order signing authority limit. This action also seeks reinstatement of the General Manager, Chief Executive Officer's change order signing authority. A Change Order Log is attached as reference.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 22% DBE goal was established for this procurement in August 2020. The prime contractor is K&J Safety & Security Consulting Services a certified DBE (Caucasian Female-owned) firm and has agreed to maintain the established DBE participation goal established for the contract.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to FTA Capital Grant OH-2020-044-5307, in an amount not to exceed \$39,002.00 (\$31,201.60 in federal funds, which represents 80% of the total cost), resulting in a new contract total amount not to exceed \$517,024.00.

- 7.0 ALTERNATIVES: Reject this change order. Rejection of this change order would not allow the Authority to complete the required safety and security certification for the new railcar fleet.
- 8.0 RECOMMENDATION: This change order was discussed by the Board of Trustees at the February 6, 2024 Committee of the Whole meeting. It is recommended that this change order be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 ATTACHMENTS: Change Order Log.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

**APPROVED CHANGE ORDERS  
CONSULTING SERVICES FOR SAFETY AND SECURITY CERTIFICATION  
NEW RAILCAR FLEET**

Contract # 2020-079

Contractor: K&J Safety and Security Consulting Services, Inc.

Original Contract Amount: \$398,480.00

Total GM CO Authority Remaining: \$20,458.00

Total Change Order Amount to Date: \$79,542.00    %Change to Date: 19.96

| <b>CO No.</b> | <b>CO Description</b>                                       | <b>Approval Date</b> | <b>CO Amount</b> | <b>Contract Value</b> |
|---------------|---|----------------------|------------------|-----------------------|
| 1             | Assess effects of adding a button for signal system cutout. | 3/7/2022             | \$79,542.00      | \$478,022.00          |

RESOLUTION NO. 2024-14

AUTHORIZING AN INCREASE TO CONTRACT NO. 2020-079 WITH K&J SAFETY AND SECURITY CONSULTING SERVICES, INC. FOR PROJECT 66A2 – CONSULTING SERVICES FOR SAFETY AND SECURITY CERTIFICATION – NEW RAILCAR FLEET IN THE AMOUNT OF \$39,002.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$517,024.00 AND REINSTATING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY IN ITS ENTIRETY (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deemed it necessary to procure consulting services, as specified, under Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet; and

WHEREAS, by Resolution No. 2020-62, the Board of Trustees authorized Contract No. 2020-079 in the amount of \$398,480.00 with K&J Safety and Security Consulting Services, Inc., located at 3257 Elcano Lane, Cantonment, Florida 32533, for the furnishing of said consulting services; and

WHEREAS, the General Manager, Chief Executive Officer has authorized change orders with a net additional contract value of \$79,542.00, utilizing the change order signing authority prescribed in the Authority's Procurement Policies and Procedures Manual, for a current total contract amount of \$478,022.00; and

WHEREAS, the Authority now requires additional consulting services to complete the required safety and security certification process under Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet; and

WHEREAS, K&J Safety and Security Consulting Services, Inc. has offered to provide these additional consulting services at a total negotiated cost of \$39,002.00, resulting in a new total contract amount not to exceed \$517,024.00; and

WHEREAS, said increase will exceed the General Manager, Chief Executive Officer's change order signing authority; and

WHEREAS, the General Manager, Chief Executive Officer is seeking Board authority to reinstate her change order signing authority in its entirety; and

WHEREAS, the General Manager, Chief Executive Officer deems acceptance of the offer of K&J Safety and Security Consulting Services, Inc., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of K&J Safety and Security Consulting Services, Inc. to provide additional consulting services under Project 66A2 – Consulting Services for Safety and Security Certification – New Railcar Fleet, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to amend Contract No. 2020-079 with K&J Safety and Security Consulting Services, Inc. to include these additional consulting services.

Section 3. This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to FTA Capital Grant OH-2020-044-5307, in an amount not to exceed \$39,002.00 (\$31,201.60 in federal funds, which represents 80% of the total cost), resulting in a new total contract amount not to exceed \$517,024.00.

Section 4. That the General Manager, Chief Executive Officer's change order signing authority be reinstated in its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 27, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



|  |  |   |
|--|--|---|
| TITLE/DESCRIPTION:<br>CONTRACT: ON-CALL BRIDGE ENGINEERING SERVICES III  |  | Resolution No.:<br>2024-15                              |
| VENDOR: MICHAEL BAKER INTERNATIONAL, INC.  |  | Date:<br>February 22, 2024                              |
| AMOUNT: NOT TO EXCEED \$300,000.00 FOR A PERIOD OF TWENTY-FOUR (24) MONTHS   |  | Initiator: Engineering & Project Development Department |
| ACTION REQUEST:<br><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ |  |   |

1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 20.01 – On-Call Bridge Engineering Services III.

2.0 DESCRIPTION/JUSTIFICATION: This project is to obtain professional services to perform bridge engineering support. The services will be authorized by task order on an as-needed basis.

3.0 PROCUREMENT BACKGROUND: The Request for Proposals ("RFP") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-three (23) interested parties, including potential subcontractors, downloaded the solicitation package and four (4) responsive proposals were received. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Michael Baker International, Inc., the first-ranked firm, and an acceptable price was reached.

Michael Baker International, Inc. has successfully completed projects for the Authority, LA Metro, DART, ODOT, Orange County Transportation Authority, and Sound Transit, among others.

The Procurement Department performed a cost analysis and determined the proposed pricing from Michael Baker International, Inc., in an amount not to exceed \$300,000.00 for a period of twenty-four (24) months, to be fair and reasonable to the Authority.

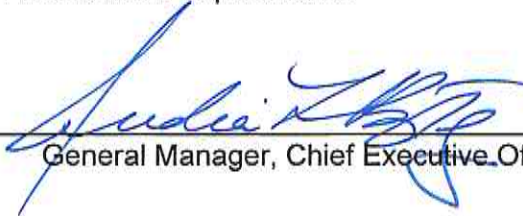
4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. Michael Baker International, Inc. has committed to achieve the 7% DBE participation goal established for this procurement, which is equivalent to \$21,000, and has agreed to utilize the following certified DBE firms: 2LMN, Inc. (Subcontinent Asian male-owned), and National Engineering & Architectural Services, Inc. (Subcontinent Asian male-owned) in amounts that will be a function of the specific nature of the on-call service required.

5.0 POLICY IMPACT: Does not apply.

6.0 ECONOMIC IMPACT: This procurement shall be payable from RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA grant funds to be determined, in an amount not to exceed \$300,000.00 for a period of twenty-four (24) months.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer could compromise the Authority's ability to study and maintain its bridges by preventing access to external technical expertise that is needed.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the February 6, 2024, Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Michael Baker International, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer



RESOLUTION NO. 2024-15

AUTHORIZING CONTRACT NO. 2023-172 WITH MICHAEL BAKER INTERNATIONAL, INC. FOR PROJECT 20.01 – ON-CALL BRIDGE ENGINEERING SERVICES III IN AN AMOUNT NOT TO EXCEED \$300,000.00 FOR A PERIOD OF TWENTY-FOUR (24) MONTHS (RTA CAPITAL AND/OR DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) requires professional engineering services for Project 20.01 – On-Call Bridge Engineering Services III; and

WHEREAS, the proposal of Michael Baker International, Inc., with an office located at 1111 Superior Avenue, Suite 2300, Cleveland, Ohio 44114, to perform said services was received on December 14, 2023 in response to a competitive solicitation; and

WHEREAS, after negotiations, Michael Baker International, Inc. has agreed to perform the required services in an amount not to exceed \$300,000.00 for a period of twenty-four (24) months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Michael Baker International, Inc. to be the most advantageous to the Authority, finds the price to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Michael Baker International, Inc. to provide professional engineering services under Project 20.01 - On-Call Bridge Engineering Services III be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Michael Baker International, Inc. for the performance of said services.

Section 3. This procurement shall be payable from RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA Grant Funds to be determined, in an amount not to exceed \$300,000.00 for a period of twenty-four (24) months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority’s Board of Trustees expects that Michael Baker International, Inc. will attempt to exceed the 7% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: February 27, 2024

\_\_\_\_\_


President

Attest: \_\_\_\_\_

Secretary-Treasurer



To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Subject: Purchasing Card Resolution

Date: February 22, 2024

The purpose of the Purchasing Card ("P-Card") program is to provide a simple, efficient, cost-effective method of paying for small-dollar purchases. P-Cards are credit cards issued to Authority employees and are used as an alternative to the traditional purchasing process. The use of P-Cards can significantly reduce the volume of purchase orders, invoices and checks processed, thus creating operational efficiencies. Purchases over \$10,000 must be approved by the Director of Procurement and/or the General Manager, CEO.

Under Section 410.01(a)(27) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the Board of Trustees ("Board") authorizes the positions that may use a P-Card. On May 20, 2003, the Board adopted Resolution 2003-064, authorizing the use of purchasing cards for Authority business by designated employees and positions. Based on the Authority's business needs, updated lists of designated employees and positions have periodically been brought forward to the Board for approval.

Due to reorganizations in certain areas, the current resolution proposes adding six (6) new positions to the list of approved positions and removing six (6) positions that had been previously authorized.

Please contact me if you need any further clarification.

IBT:JT



|  |                                   |
|--|-----------------------------------|
| TITLE/DESCRIPTION:<br><br>APPROVING REVISED LIST OF POSITIONS DESIGNATED TO USE PURCHASING CARDS   | Resolution No.:<br><b>2024-16</b> |
|  | Date:<br>February 22, 2024        |
|  | Initiator:<br>Accounting          |
| ACTION REQUEST:<br><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ |                                   |

- 1.0 PURPOSE/SCOPE: This resolution seeks Board of Trustees approval of the revised list of positions designated to use a purchasing card ("P-Card") for the Greater Cleveland Regional Transit Authority ("Authority") business.
- 2.0 DESCRIPTION/JUSTIFICATION: Under Section 410.01(a)(27) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book"), the Board of Trustees authorizes the positions that may use a P-Card. This action will modify the positions designated to use P-Cards to purchase items in accordance with Code Book Section 410.01(a)(27).  
  

Authority management has undertaken a review of the current list of 111 employees and positions designated by the Board of Trustees to use P-Cards. Following a review of current business needs, it is proposed that the list of authorized positions be revised to eliminate six (6) positions and add six (6) new positions. This action will result in maintaining a total of 111 positions authorized to use P-Cards.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: This action is consistent with Code Book Section 410.01(a)(27) which requires that the Board of Trustees designate the positions authorized to use a P-Card.
- 6.0 ECONOMIC IMPACT: All P-Card transactions will be funded from the user department's annual budget allocation.
- 7.0 ALTERNATIVES: Reject this resolution. Rejection of this resolution would result in maintaining a list of P-Card users that does not meet current business needs.
- 8.0 RECOMMENDATION: It is recommended that the Board of Trustees approve the revised list of positions designated to use P-Cards.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-16

APPROVING REVISED LIST OF POSITIONS DESIGNATED TO USE  
PURCHASING CARDS

WHEREAS, the Board of Trustees of the Greater Cleveland Regional Transit Authority ("Authority") adopted Resolution 2003-064 on May 20, 2003, authorizing the use of purchasing cards for Authority business by designated employees and positions; and

WHEREAS, the Board of Trustees amended Resolution No. 2003-064, pursuant to Resolution No. 2006-052 on March 21, 2006, Resolution No. 2008-058 on April 15, 2008, Resolution No. 2009-111 on December 15, 2009, Resolution No. 2011-027 on March 22, 2011, Resolution No. 2011-117 on December 20, 2011, Resolution No. 2013-125 on December 17, 2013, Resolution No. 2015-119 on December 15, 2015, Resolution No. 2018-074 on July 14, 2018, Resolution No. 2019-119 on December 17, 2019, Resolution No. 2020-081 on October 27, 2020, Resolution No. 2021-056 on May 25, 2021, and Resolution 2023-013 on February 28, 2023, updating positions designated to use purchasing cards; and

WHEREAS, Authority management has undertaken a review of the current list of 111 purchasing card authorized positions, resulting in a recommendation to add 6 new positions and remove 6 previously authorized positions, for a revised list of 111 authorized positions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the following additional positions are designated to use purchasing cards:

Training Coordinator (Training & Employee Development)

Legal Support Manager/Executive Assistant (Legal)

Manager (Power & Way)

Central Facilities Maintenance Supervisor (Service Management) – three (3) positions

Section 2. That the following positions be removed from the list of positions authorized to use purchasing cards: Manager - Facilities Fleet Management, Bus Shelter & Bus Garage Maintenance Supervisor, Supervisor - Janitorial Services, Maintainer (2 positions), and Maintenance Leader.

Section 3. That Attachment A to this resolution is the complete, updated list of positions designated to use purchasing cards, replacing all prior lists.

Section 4. That the General Manager, Chief Executive Officer is authorized to update future changes in job titles.

Section 5. That, beyond these modifications, Resolution 2003-064, as amended, remains unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Attachment A: Positions and Employees Designated to use Purchasing Cards.

Adopted: February 27, 2024

\_\_\_\_\_

President

Attest: \_\_\_\_\_

Secretary-Treasurer

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ATTACHMENT A  
POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS

**Executive Division**

Executive  
Executive  
Executive  
Executive

General Manager, CEO  
Secretary to General Manager  
Executive Assistant/Executive Secretary/Treasurer to BOT  
Executive Secretary

Internal Audit

Executive Director, Internal Audit

**Engineering & Project Mgmt. Division**

Engineering & Project Management  
Engineering & Project Management  
Engineering & Project Management

Executive Assistant  
Administrative Assistant  
Administrative Assistant

**Administration & External Affairs Division**

DGM - Innovation & Technology Division  
Marketing  
Marketing  
Marketing

Executive Secretary  
Supervisor, Marketing Development  
Marketing Manager  
Marketing Associate

**Finance Division**

Finance & Administration

Office Manager, Finance

Accounting

Director, Accounting

Office of Business Development

Director, Office of Business Development

Office of Management & Budget

Director, Office of Management & Budget

Procurement

Procurement Team Manager

Revenue

Supervisor, Computer Room

Support Services

Manager, Support Services

Management Information Systems

Director, Management Information Systems

**Human Resources Division/Department(s)**

Human Resources  
Human Resources

Executive Secretary  
Talent Management Coordinator

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ATTACHMENT A

POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS

|  |                                       |
|--|---------------------------------------|
| Labor & Employee Relations-Administration              | Labor & Employee Relations Specialist |
| Labor & Employee Relations-Administration              | Benefits Manager                      |
| Training & Employee Development - Maintenance Training | Vehicle Maintenance Instructor        |
| Training & Employee Development                        | Training Coordinator                  |

new

**Legal Affairs Division/Department(s)**

|                      |   |
|----------------------|---|
| Legal Affairs        | DGM, Legal Affairs                        |
| Legal-Administration | Legal Support Manager/Executive Assistant |

new

|                 |                           |
|-----------------|---------------------------|
| Risk Management | Director, Risk Management |
| Claims          | Manager, Claims           |
| Safety          | Director, Safety          |
| Safety          | Business Analyst          |

**Operations Division/Department(s)**

|  |                                     |
|--|-------------------------------------|
| Operations                             | Executive Secretary                 |
| Operations                             | Manager, Asset & Configuration      |
| Triskett-Administration                | Administrative Assistant, Triskett  |
| Triskett-Transportation Administration | Manager, Transportation Triskett    |
| Triskett-Equipment                     | Manager, Equipment Triskett         |
| Triskett-Facilities                    | Manager, Facilities Triskett        |
| Triskett-Maintenance                   | Maintenance Leader, Triskett        |
| Hayden-Administration                  | District Director, Hayden           |
| Hayden-Administration                  | Administrative Assistant            |
| Hayden-Facilities                      | Manager, Facilities Hayden          |
| Hayden-Equipment                       | Manager, Equipment Hayden           |
| Hayden-Equipment                       | Assistant Equipment Manager, Hayden |
| Hayden-Maintenance                     | Maintenance Leader, Hayden          |
| Rail-Administration                    | Secretary I                         |
| Rail-Transportation                    | Manager, Transportation Rail        |
| Rail-Facilities-Administration         | Manager, Facilities Rail            |
| Rail-Facilities-Administration         | Supervisor, Rail Facilities         |
| Rail-Facilities-Administration         | Supervisor, Rail Facilities         |
| Rail-Facilities-Administration         | Supervisor, Janitorial Services     |



GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
ATTACHMENT A

POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS

|   |   |         |
|---|---|---------|
| Rail-Facilities Maintenance West Side                               | Maintenance Leader                                  |         |
| Rail-Equipment-Administration                                       | Manager, Rail Equipment                             |         |
| Rail-Equipment-Administration                                       | Equipment Administrator Rail                        |         |
| Rail-Administration   | Operations Staff Assistant, Rail                    |         |
| Rail-Administration   | Staff Assistant                                     |         |
| Rail Facilities East Side   | Maintenance Leader                                  |         |
| Rail Facilities East Side   | Maintenance Technician                              |         |
| Rail Facilities-Power & Way(Track & Signals)                        | Director, Power & Way                               |         |
| Rail Facilities-Power & Way(Track & Signals)                        | Manager, Power & Way                                | new     |
| Rail Facilities-Power & Way(Track & Signals)                        | Administrative Assistant                            |         |
| Fleet Management-Administration                                     | Director, Fleet Management                          |         |
| Fleet Management-Administration                                     | Administrative Assistant/Engineering Fleet Planning |         |
| Fleet Management-Administration                                     | Railcar Project Lead/Manager                        |         |
| Fleet Management-Facilities   | Manager, Facilities Fleet Management                | removed |
| Fleet Management-Facilities-Administration                          | Manager, Fleet Planning and Engineering             |         |
| Fleet Management-Inventory  | Manager, Supply Chain Management                    |         |
| Fleet Management-Inventory  | Material Contract & Release Specialist              |         |
| Fleet Management-Inventory  | Assistant Supply Chain Manager                      |         |
| Fleet Management-Inventory  | Material Planner                                    |         |
| Fleet Management-Administration                                     | QA Warranty Administrator, Fleet Management         |         |
| Fleet Engr. & Quality Assurance - Administration                    | Configuration Management Eng\.-Vehicles             |         |
| Fleet Engineering & Quality Assurance - Q/A Warranty Administration | Quality Assurance/Warranty Mechanical               |         |
| Fleet Engineering & Quality Assurance - Q/A Warranty Administration | Quality Assurance/Warranty Mechanical -CDL          |         |
| Fleet Engr. & Quality Assurance - Q/A Warranty Administration       | Quality Assurance/Warranty Mechanical -CDL          |         |
| Fleet Engr. & Quality Assurance - Q/A Warranty Administration       | Quality Assurance/Warranty Electrical               |         |
| Fleet Engr. & Quality Assurance - Equipment Engineering - Bus       | Vehicle Engineer                                    |         |
| Fleet Engr. & Quality Assurance - Equipment Engineering - Bus       | Vehicle Engineer                                    |         |
| Fleet Management-CBM  | Assistant Manager, Equipment CBM                    |         |
| Fleet Management-CBM Equipment                                      | Supervisor, Electronic Repair                       |         |
| Fleet Management-CBM Equipment                                      | Manager, Electronic Repair                          |         |
| Fleet Management-CBM Unit Rebuild                                   | Supervisor-Performance                              |         |
| Fleet Management-CBM  | Manager, Equipment CBM                              |         |
| Paratransit-Administration  | District Director, Paratransit                      |         |
| Paratransit-Administration  | Administrative Assistant                            |         |
| Paratransit-Facilities  | Manager, Facilities Paratransit                     |         |
| Paratransit-Facilities  | Maintenance Leader                                  |         |
| Paratransit   | Clerk Typist  |         |
| Service Management-Administration                                   | Planning Secretary                                  |         |

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

ATTACHMENT A

POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS

|   |   |         |
|---|---|---------|
| Service Management-Central Facilities             | Supervisor, Janitorial Services                 | removed |
| Service Management-Facilities Maintenance         | Maintainer                                      | removed |
| Service Management - Operations                   | Maintenance Leader                              | removed |
| Service Management-Facilities Shelter Maintenance | Maintainer                                      | removed |
| Service Management-Facilities Administration      | Bus Shelter & Bus Garage Maintenance Supervisor | removed |
| Service Management-Central Facilities             | Manager, Central Facilities                     |         |
| Service Management-Central Facilities             | Central Facilities Maintenance Supervisor       | new     |
| Service Management-Central Facilities             | Central Facilities Maintenance Supervisor       | new     |
| Service Management-Central Facilities             | Central Facilities Maintenance Supervisor       | new     |

Service Quality Management

Office Manager, Service Quality Management

Intelligent Transportation Systems(ITS)

Manager, Intelligent Transportation System

ITS/End User Support

Manager, ITS/End User Support

Information Technology - Network Services

Manager, Infrastructure

Transit Police

Executive Secretary

Transit Police

Security Systems Manager

Transit Police

Lieutenant

Transit Police

Commander-Transit Police

Transit Police

Commander-Transit Police

Transit Police

Sergeant-Transit Police

Transit Police

Sergeant-Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

Transit Police

K-9 Team Transit Police

**117 positions**

**97 active P-Card holders**

**20 inactive P-Card holders**

**6 removed (see positions above)**


**111 approved for P-Cards**



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Subject: 7-day passes for Frontier Airlines

Date: February 22, 2024

In the fall of 2023, Destination Cleveland approached GCRTA to contribute to a regional, community-wide effort to encourage Frontier Airlines to establish a hub at Cleveland Hopkins International Airport in Cleveland, Ohio. Frontier Airlines has since announced its intention of making a hub at Cleveland Hopkins International Airport.

GCRTA is seeking Board approval to provide up to 400 7-day transit passes to Frontier Airlines as part of this regional collaboration through Destination Cleveland. The passes will provide GCRTA an opportunity to introduce new residents to the benefit of public transit in our county and demonstrate our support for this regional, collaborative initiative.

Please contact me if you have any questions.

IBT/NWM



|  |   |
|--|---|
| TITLE/DESCRIPTION:<br><br>AUTHORIZING THE PROVISION OF TRANSIT PASSES AS PART OF REGIONAL PACKAGE TO BRING A FRONTIER AIRLINES HUB TO CLEVELAND  | Resolution No.:<br>2024-17                      |
|  | Date:<br>February 22, 2024                      |
|  | Initiator:<br>Administration & External Affairs |
| ACTION REQUEST:<br><input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ |   |

- 1.0 PURPOSE/SCOPE: This resolution will permit the Greater Cleveland Regional Transit Authority ("GCRTA") to provide up to 400 7-day transit passes as a one-time investment from GCRTA that is part of Destination Cleveland's regional, community-wide effort to bring a hub for Frontier Airlines to Cleveland, Ohio.
- 2.0 DESCRIPTION/JUSTIFICATION: Frontier Airlines has decided to make the Cleveland Hopkins International Airport a hub for its operations. In the fall of 2023, Destination Cleveland sought corporate and community partners to create a regional investment package as a strategy to cultivate and, ultimately, convince Frontier to select Cleveland as a hub. The GCRTA investment includes:
  - ⇒ Up to 400 7-day passes x \$25/pass = up to \$10,000
  - ⇒ Travel training, upon request
  - ⇒ Introduction to the GCRTA's Commuter Advantage Program
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Frontier Airlines will be introduced to weekly passes, travel training, and GCRTA's Commuter Advantage Program.
- 6.0 ECONOMIC IMPACT: The maximum value of the package is a one-time investment of up to \$10,000.
- 7.0 ALTERNATIVES: Not adopting this resolution would impact the regional investment package created to attract Frontier Airlines to select Cleveland as a hub.
- 8.0 RECOMMENDATION: It is recommended that this resolution be approved.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

RESOLUTION NO. 2024-17

AUTHORIZING THE GREATER CLEVELAND REGIONAL TRANSIT  
AUTHORITY TO PROVIDE UP TO 400 7-DAY TRANSIT PASSES TO  
FRONTIER AIRLINES

WHEREAS, Destination Cleveland approached the Greater Cleveland Regional Transit Authority ("GCRTA") in the fall of 2023 to contribute to its regional, community-wide effort to encourage Frontier Airlines to establish a hub at Cleveland Hopkins International Airport in Cleveland, Ohio; and

WHEREAS, GCRTA determined that participation in the effort to bring Frontier Airlines' hub to Cleveland, Ohio would benefit GCRTA by offering GCRTA an opportunity to introduce new residents to the benefit of public transit in our county; and

WHEREAS, GCRTA would like to provide up to 400 7-day transit passes to Frontier Airlines as part of this regional collaboration through Destination Cleveland; and

WHEREAS, Frontier Airlines has announced that it will make Cleveland, Ohio, a hub for its operations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is authorized to provide up to 400 7-day transit passes to Frontier Airlines at no cost to Frontier Airlines.

Section 2. That the GCRTA Board of Trustees acknowledges and enthusiastically supports the regional, community-wide effort which has resulted in Frontier Airlines making a hub in Cleveland, Ohio.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: February 27, 2024

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Secretary-Treasurer



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND**  
**FOR THE PERIOD ENDED JANUARY 31, 2024 AND JANUARY 31, 2023**

|  | CURRENT MONTH        |                      |                   | YEAR TO DATE         |                      |                   |                 |
|--|----------------------|----------------------|-------------------|----------------------|----------------------|-------------------|-----------------|
|  | January              | January              | CHANGE            | 2023                 | 2024                 | CHANGE            | 2024            |
|  | 2024                 | 2023                 |                   |                      |                      |                   | % OF TOTAL      |
| <b>PASSENGER FARES:</b>                              |                      |                      |                   |                      |                      |                   |                 |
| CASH FARES   | \$ 737,481           | \$ 806,399           | \$ (68,918)       | \$ 806,399           | \$ 737,481           | \$ (68,918)       | (8.55%)         |
| PASS/TICKET SALES                                    | 548,763              | 519,053              | 29,710            | 519,053              | 548,763              | 29,710            | 5.72%           |
| STUDENT FARECARDS                                    | 179,426              | 2,096                | 177,330           | 2,096                | 179,426              | 177,330           | 8460.40%        |
| U-PASS   | 624,768              | -                    | 624,768           | -                    | 624,768              | 624,768           | 2.45%           |
| MOBILE TICKETING                                     | 586,243              | 472,463              | 113,780           | 472,463              | 586,243              | 113,780           | 24.08%          |
| <b>TOTAL PASSENGER FARES</b>                         | <b>2,676,681</b>     | <b>1,800,011</b>     | <b>876,670</b>    | <b>1,800,011</b>     | <b>2,676,681</b>     | <b>876,670</b>    | <b>48.70%</b>   |
| <b>SALES AND USE TAX REVENUE:</b>                    |                      |                      |                   |                      |                      |                   |                 |
| SALES & USE TAX                                      | 21,181,810           | 21,547,582           | (365,772)         | 21,547,582           | 21,181,810           | (365,772)         | (1.70%)         |
| <b>TOTAL SALES AND USE TAX REVENUE</b>               | <b>21,181,810</b>    | <b>21,547,582</b>    | <b>(365,772)</b>  | <b>21,547,582</b>    | <b>21,181,810</b>    | <b>(365,772)</b>  | <b>(1.70%)</b>  |
| <b>OTHER REVENUE:</b>                                |                      |                      |                   |                      |                      |                   |                 |
| ADVERTISING/CONCESSIONS/COMMISSIONS                  | 7,381                | 118,667              | (111,286)         | 118,667              | 7,381                | (111,286)         | (93.78%)        |
| NAMING RIGHTS/LESS COMMISSIONS                       | 87,500               | 94,228               | (6,728)           | 94,228               | 87,500               | (6,728)           | (7.14%)         |
| RENTAL INCOME  | 38,320               | 24,723               | 13,597            | 24,723               | 38,320               | 13,597            | 55.00%          |
| INTEREST INCOME                                      | 90,307               | 90,631               | (324)             | 90,631               | 90,307               | (324)             | (0.36%)         |
| OTHER  | 44,085               | 77,452               | (33,367)          | 77,452               | 44,085               | (33,367)          | (43.08%)        |
| <b>TOTAL OTHER REVENUE</b>                           | <b>267,593</b>       | <b>405,701</b>       | <b>(138,108)</b>  | <b>405,701</b>       | <b>267,593</b>       | <b>(138,108)</b>  | <b>(34.04%)</b> |
| <b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>     |                      |                      |                   |                      |                      |                   |                 |
| FUEL/CNG/PROPANE TAX REFUNDS                         | 501,247              | 40,235               | 461,012           | 40,235               | 501,247              | 461,012           | 1145.80%        |
| GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)    | 695,490              | 660,521              | 34,969            | 660,521              | 695,490              | 34,969            | 5.29%           |
| PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH) | -                    | -                    | -                 | -                    | -                    | -                 | -               |
| FEDERAL OPERATING ASSISTANCE                         | -                    | -                    | -                 | -                    | -                    | -                 | -               |
| MISCELLANEOUS RECEIPTS                               | 142,231              | 50,040               | 92,191            | 50,040               | 142,231              | 92,191            | 184.23%         |
| FEDERAL ARP  | -                    | -                    | -                 | -                    | -                    | -                 | -               |
| <b>TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CA</b>  | <b>1,338,968</b>     | <b>750,796</b>       | <b>588,172</b>    | <b>750,796</b>       | <b>1,338,968</b>     | <b>588,172</b>    | <b>78.34%</b>   |
| <b>TOTAL CASH RECEIVED - GENERAL FUND</b>            | <b>\$ 25,465,052</b> | <b>\$ 24,504,090</b> | <b>\$ 960,962</b> | <b>\$ 24,504,090</b> | <b>\$ 25,465,052</b> | <b>\$ 960,962</b> | <b>3.92%</b>    |
|  |                      |                      |                   |                      |                      |                   | <b>100.00%</b>  |



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND  
FOR THE PERIOD ENDED JANUARY 31, 2024**

|  | CURRENT MONTH        |                      |                 | YEAR TO DATE         |                      |                 |
|--|----------------------|----------------------|-----------------|----------------------|----------------------|-----------------|
|  | BUDGET               | ACTUAL               | %VARIANCE       | BUDGET               | ACTUAL               | %VARIANCE       |
| <b>PASSENGER FARES:</b>                              |                      |                      |                 |                      |                      |                 |
| CASH FARES   | \$ 853,138           | \$ 737,481           | (13.56%)        | \$ 853,138           | \$ 737,481           | (13.56%)        |
| PASS/TICKET SALES                                    | 602,756              | 548,763              | (8.96%)         | 602,756              | 548,763              | (8.96%)         |
| STUDENT FARECARDS                                    | 100,000              | 179,426              | 79.43%          | 100,000              | 179,426              | 79.43%          |
| U-PASS   | 202,439              | 624,768              | 208.62%         | 202,439              | 624,768              | 208.62%         |
| MOBILE TICKETING                                     | 500,000              | 586,243              | 17.25%          | 500,000              | 586,243              | 17.25%          |
| <b>TOTAL PASSENGER FARES</b>                         | <b>2,258,333</b>     | <b>2,676,681</b>     | <b>18.52%</b>   | <b>2,258,333</b>     | <b>2,676,681</b>     | <b>18.52%</b>   |
| <b>SALES AND USE TAX REVENUE:</b>                    |                      |                      |                 |                      |                      |                 |
| SALES & USE TAX                                      | 22,358,337           | 21,181,810           | (5.26%)         | 22,358,337           | 21,181,810           | (5.26%)         |
| <b>TOTAL OPERATING SUBSIDIES</b>                     | <b>22,358,337</b>    | <b>21,181,810</b>    | <b>(5.26%)</b>  | <b>22,358,337</b>    | <b>21,181,810</b>    | <b>(5.26%)</b>  |
| <b>OTHER REVENUE:</b>                                |                      |                      |                 |                      |                      |                 |
| ADVERTISING/CONCESSIONS/COMMISSIONS                  | 171,808              | 7,381                | (95.70%)        | 171,808              | 7,381                | (95.70%)        |
| NAMING RIGHTS LESS COMMISSIONS                       | 179,429              | 87,500               | (51.23%)        | 179,429              | 87,500               | (51.23%)        |
| RENTAL INCOME  | 26,411               | 38,320               | 45.09%          | 26,411               | 38,320               | 45.09%          |
| INTEREST INCOME                                      | 83,337               | 90,307               | 8.36%           | 83,337               | 90,307               | 8.36%           |
| OTHER  | 98,589               | 44,085               | (55.28%)        | 98,589               | 44,085               | (55.28%)        |
| <b>TOTAL OTHER REVENUE</b>                           | <b>559,574</b>       | <b>267,593</b>       | <b>(52.18%)</b> | <b>559,574</b>       | <b>267,593</b>       | <b>(52.18%)</b> |
| <b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>     |                      |                      |                 |                      |                      |                 |
| FUEL/CNG/PROPANE TAX REFUNDS                         | -                    | 501,247              | -               | -                    | 501,247              | -               |
| GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)    | 333,337              | 695,490              | 108.64%         | 333,337              | 695,490              | 108.64%         |
| PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH) | -                    | -                    | -               | -                    | -                    | -               |
| FEDERAL OPERATING ASSISTANCE                         | -                    | -                    | -               | -                    | -                    | -               |
| MISCELLANEOUS RECEIPTS                               | -                    | 142,231              | -               | -                    | 142,231              | -               |
| FEDERAL ARP  | -                    | -                    | -               | -                    | -                    | -               |
| <b>TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CA</b>  | <b>333,337</b>       | <b>1,338,968</b>     | <b>301.69%</b>  | <b>333,337</b>       | <b>1,338,968</b>     | <b>301.69%</b>  |
| <b>TOTAL CASH RECEIVED - GENERAL FUND</b>            | <b>\$ 25,509,581</b> | <b>\$ 25,465,052</b> | <b>(0.17%)</b>  | <b>\$ 25,509,581</b> | <b>\$ 25,465,052</b> | <b>(0.17%)</b>  |

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
SALES AND USE TAXES  
ACTUAL RECEIPTS THROUGH FEBRUARY 2024**

| MONTH RECEIVED | 2022 ACTUAL          | 2023 ACTUAL          | 2024 ESTIMATE        | 2024 MONTHLY ACTUAL VERSUS 2023 MONTHLY |                       | 2022 YTD ACTUAL | 2023 YTD ACTUAL | 2024 YTD ESTIMATE | 2024 VERSUS 2023 YTD % |          |
|----------------|----------------------|----------------------|----------------------|---|-----------------------|-----------------|-----------------|-------------------|------------------------|----------|
|                |                      |                      |                      | MONTH % CHANGE                          | 2024 MONTHLY ESTIMATE |                 |                 |                   | CHANGE                 | VARIANCE |
| JANUARY        | \$20,884,157         | \$21,547,582         | \$22,358,337         | \$21,181,810                            | (1.70%)               | \$20,884,157    | \$21,547,582    | \$22,358,337      | (1.70%)                | (5.26%)  |
| FEBRUARY       | \$19,659,024         | \$21,457,966         | \$22,358,333         | \$21,602,525                            | 0.67%                 | \$40,543,181    | \$43,005,548    | \$44,716,670      | (0.51%)                | (4.32%)  |
| MARCH          | \$23,921,641         | \$25,588,894         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| APRIL          | \$18,479,425         | \$20,208,077         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| MAY            | \$18,179,582         | \$19,392,639         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| JUNE           | \$22,678,424         | \$22,047,213         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| JULY           | \$22,245,190         | \$20,233,341         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| AUGUST         | \$22,004,701         | \$22,278,551         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| SEPTEMBER      | \$20,718,943         | \$23,431,498         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| OCTOBER        | \$22,504,525         | \$21,432,375         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| NOVEMBER       | \$21,022,885         | \$21,618,960         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| DECEMBER       | \$22,755,868         | \$22,579,617         | \$22,358,333         | \$0                                     |                       |                 |                 |                   |                        |          |
| <b>TOTAL</b>   | <b>\$254,954,365</b> | <b>\$261,817,713</b> | <b>\$268,300,000</b> | <b>\$42,784,335</b>                     |                       |                 |                 |                   |                        |          |

**Summary:**

**Month**

.67% (\$144,559) higher than February 2023 Actual  
3.38% (\$755,808) lower than February 2024 estimate

**YTD**

.51% (\$221,213) lower than 2023 Actual  
4.32% (\$1,932,335) lower than 2024 estimate



GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 INVENTORY OF TREASURY INVESTMENTS  
 AS OF JANUARY 31, 2024

| FUND                        | DATE       | MATURITY DATE | INSTRUMENT             | INSTITUTION        | TERM DAYS | TOTAL PRINCIPAL | ACCRUED INTEREST | AVERAGE DAYS TO MATURITY | AVERAGE YIELD |
|-----------------------------|------------|---------------|------------------------|--------------------|-----------|-----------------|------------------|--------------------------|---------------|
| <b>BOND RETIREMENT FUND</b> |            |               |                        |                    |           |                 |                  |                          |               |
| TOTAL BOND RETIREMENT FUND  | 1/31/2024  | 2/1/2024      | MONEY MARKET           | HUNTINGTON BANK    | 1         | \$ 1,350,227    | \$ -             | 1                        | 5.01%         |
| <b>GENERAL FUND</b>         |            |               |                        |                    |           |                 |                  |                          |               |
|                             | 1/31/2024  | 2/1/2024      | MERCHANT ACCT-KEY MMKT | KEY BANK           | 1         | \$88,050        | \$ -             | 1                        | 1.97%         |
|                             | 3/1/2021   | 3/1/2024      | FFCB                   | STIFEL NICOLAUS    | 1095      | 4,997,500       | 5,313            | 60                       | 0.25%         |
|                             | 1/27/2022  | 1/27/2025     | FHLB                   | STIFEL NICOLAUS    | 1095      | 3,000,000       | 400              | 361                      | 1.20%         |
|                             | 4/22/2002  | 4/22/2025     | FHLB                   | STIFEL NICOLAUS    | 1095      | 3,000,000       | 116,250          | 446                      | 3.00%         |
|                             | 1/31/2024  | 2/1/2024      | STAR OHIO              | STATE OF OHIO      | 1         | 20,150,058      | -                | 1                        | 5.51%         |
|                             | 1/31/2024  | 2/1/2024      | EMPLOYEE ACTIVITY FUND | KEY BANK           | 1         | 302,451         | -                | 1                        | 2.70%         |
|                             | 1/31/2024  | 2/1/2024      | PNC CUSTODY ACCOUNT    | PNC BANK           | 1         | 659,246         | -                | 1                        | 5.23%         |
|                             | 1/31/2024  | 2/1/2024      | SALES TAX ACCOUNT      | HUNTINGTON BANK    | 1         | 45,943          | -                | 1                        | 5.01%         |
|                             | 1/31/2024  | 2/1/2024      | KEY ECR                | KEY BANK           | 1         | 4,883,966       | -                | 1                        | 2.70%         |
| TOTAL GENERAL FUND          |            |               |                        |                    |           | \$ 37,127,214   | \$ 121,963       |                          | 3.85%         |
| <b>INSURANCE FUND</b>       |            |               |                        |                    |           |                 |                  |                          |               |
|                             | 1/31/2024  | 2/1/2024      | STAR OHIO              | STATE OF OHIO      | 1         | 6,084,177       | \$ -             | 1                        | 5.51%         |
|                             | 1/31/2024  | 2/1/2024      | KEY ECR                | KEY BANK           | 1         | 3,040           | -                | 1                        | 1.97%         |
| TOTAL INSURANCE FUND        |            |               |                        |                    |           | \$ 6,087,217    | \$ -             |                          | 5.51%         |
| <b>LAW ENFORCEMENT FUND</b> |            |               |                        |                    |           |                 |                  |                          |               |
|                             | 1/31/2024  | 2/1/2024      | KEY ECR                | KEY BANK-SWEEP     | 1         | 246,905         | \$ -             | 1                        | 1.97%         |
|                             | 1/31/2024  | 2/1/2024      | STAR OHIO              | STATE OF OHIO      | 1         | 100,015         | -                | 1                        | 5.51%         |
| TOTAL LAW ENFORCEMENT FUND  |            |               |                        |                    |           | \$ 346,920      | \$ -             |                          | 3.07%         |
| <b>LOCAL MATCH FUND</b>     |            |               |                        |                    |           |                 |                  |                          |               |
|                             | 1/31/2024  | 2/1/2024      | LOCAL MATCH-STAR OHIO  | STATE OF OHIO      | 1         | 45,256,199      | \$ -             | 1                        | 5.51%         |
|                             | 3/28/2022  | 6/28/2024     | FHLB                   | STIFEL NICOLAUS    | 546       | 2,344,125       | 13,818           | 155                      | 1.79%         |
|                             | 3/14/2022  | 3/10/2025     | FFCB                   | STIFEL NICOLAUS    | 1090      | 4,981,225       | 36,881           | 432                      | 2.00%         |
|                             | 5/24/2022  | 5/12/2025     | FHLMC                  | STIFEL NICOLAUS    | 1083      | 9,997,110       | 375,319          | 555                      | 3.06%         |
|                             | 6/27/2022  | 6/27/2025     | FHLB                   | STIFEL NICOLAUS    | 1095      | 15,000,000      | 302,475          | 541                      | 3.33%         |
|                             | 8/30/2022  | 8/26/2025     | FHLB                   | STIFEL NICOLAUS    | 1095      | 15,000,000      | 918,333          | 605                      | 4.00%         |
|                             | 9/30/2022  | 9/30/2025     | FHLB                   | STIFEL NICOLAUS    | 1095      | 5,000,000       | 309,958          | 637                      | 4.30%         |
|                             | 10/24/2022 | 4/4/2025      | FHLMC                  | STIFEL NICOLAUS    | 891       | 1,133,865       | 73,144           | 457                      | 5.04%         |
|                             | 10/27/2022 | 10/27/2025    | FHLB                   | STIFEL NICOLAUS    | 1094      | 2,077,920       | 80,022           | 663                      | 5.04%         |
|                             | 10/28/2022 | 10/28/2025    | FHLMC                  | STIFEL NICOLAUS    | 1294      | 1,498,500       | 58,863           | 664                      | 5.14%         |
|                             | 12/16/2022 | 12/16/2024    | FHLMC                  | HILLTOP SECURITIES | 730       | 5,000,000       | 30,556           | 319                      | 5.00%         |
|                             | 1/17/2023  | 1/17/2025     | FHLMC                  | HILLTOP SECURITIES | 730       | 4,800,000       | 9,333            | 351                      | 5.00%         |

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 INVENTORY OF TREASURY INVESTMENTS  
 AS OF JANUARY 31, 2024

| FUND                          | '1 DATE    | MATURITY DATE | INSTRUMENT          | INSTITUTION        | TERM DAYS | TOTAL PRINCIPAL       | ACCRUED INTEREST    | AVERAGE DAYS TO MATURITY | AVERAGE YIELD |
|-------------------------------|------------|---------------|---------------------|--------------------|-----------|-----------------------|---------------------|--------------------------|---------------|
| <b>LOCAL MATCH FUND-Cont</b>  |            |               |                     |                    |           |                       |                     |                          |               |
|                               | 2/17/2023  | 11/17/2025    | FFCB                | STIFEL NICOLAUS    | 1003      | 5,000,000             | 257,617             | 655                      | 5.33%         |
|                               | 2/27/2023  | 8/27/2025     | FHLB                | STIFEL NICOLAUS    | 910       | 10,000,000            | 482,604             | 574                      | 5.13%         |
|                               | 2/28/2023  | 2/28/2025     | FHLMC               | HILLTOP SECURITIES | 731       | 5,000,000             | 237,069             | 819                      | 5.06%         |
|                               | 3/6/2023   | 3/6/2026      | FHLB                | STIFEL NICOLAUS    | 1095      | 5,000,000             | 122,500             | 861                      | 6.00%         |
|                               | 8/26/2021  | 8/26/2024     | FHLB                | STIFEL NICOLAUS    | 1095      | 5,000,000             | 31,175              | 205                      | 0.43%         |
|                               | 9/30/2021  | 9/30/2024     | FHLB                | STIFEL NICOLAUS    | 1095      | 3,000,000             | 31,920              | 240                      | 0.57%         |
|                               | 9/30/2021  | 9/30/2024     | FHLB                | STIFEL NICOLAUS    | 1095      | 2,000,000             | 21,280              | 240                      | 0.57%         |
|                               | 4/5/2021   | 4/5/2024      | FFCB                | STIFEL NICOLAUS    | 1095      | 2,000,000             | 8,837               | 64                       | 0.33%         |
|                               | 1/31/2024  | 2/1/2024      | LOCAL MATCH-KEY ECR | KEY BANK-SWEEP     | 1         | 232,514               | -                   | 1                        | 1.97%         |
|                               | 1/31/2024  | 2/1/2024      | GRANT-ECR           | KEY BANK           | 1         | 82,325                | -                   | 1                        | 1.97%         |
|                               | 1/31/2024  | 2/1/2024      | CATCH BASIN-KEY ECR | KEY BANK           | 1         | 103,192               | -                   | 1                        | 1.97%         |
| <b>TOTAL LOCAL MATCH FUND</b> |            |               |                     |                    |           | <b>\$ 149,506,975</b> | <b>\$ 3,401,705</b> | <b>1</b>                 | <b>4.27%</b>  |
| <b>PENSION FUND</b>           |            |               |                     |                    |           |                       |                     |                          |               |
|                               | 1/31/2024  | 2/1/2024      | KEY ECR             | KEY BANK           | 1         | 9,090                 | \$ -                | 1                        | 1.97%         |
|                               | 1/31/2024  | 2/1/2024      | STAR OHIO           | STATE OF OHIO      | 1         | 1,392,218             | -                   | 1                        | 5.51%         |
| <b>TOTAL PENSION FUND</b>     |            |               |                     |                    |           | <b>\$ 1,401,308</b>   | <b>\$ -</b>         | <b>1</b>                 | <b>5.49%</b>  |
| <b>RTA CAPITAL FUND</b>       |            |               |                     |                    |           |                       |                     |                          |               |
|                               | 1/31/2024  | 2/1/2024      | KEY ECR             | KEY BANK           | 1         | 1,977,010             | -                   | 1                        | 1.97%         |
|                               | 5/2/2022   | 4/30/2024     | US TREASURY NOTE    | HILLTOP SECURITIES | 513       | 4,994,198             | 158,681             | 88                       | 2.56%         |
|                               | 3/25/2022  | 9/25/2024     | FHLB                | STIFEL NICOLAUS    | 913       | 1,845,375             | 11,511              | 267                      | 1.85%         |
|                               | 3/28/2022  | 3/28/2024     | FHLB                | STIFEL NICOLAUS    | 454       | 1,845,375             | 10,166              | 87                       | 1.70%         |
|                               | 6/27/2022  | 6/27/2025     | FHLB                | STIFEL NICOLAUS    | 1095      | 8,167,887             | 26,444              | 511                      | 3.33%         |
| <b>TOTAL RTA CAPITAL FUND</b> |            |               |                     |                    |           | <b>\$ 18,829,845</b>  | <b>\$ 206,801</b>   | <b>1</b>                 | <b>2.68%</b>  |
| <b>RESERVE FUND</b>           |            |               |                     |                    |           |                       |                     |                          |               |
|                               | 4/14/2022  | 4/14/2025     | FHLB                | STIFEL NICOLAUS    | 1095      | 5,000,000             | 172,813             | 699                      | 2.63%         |
|                               | 6/30/2022  | 6/30/2025     | FHLB                | STIFEL NICOLAUS    | 1095      | 5,000,000             | 105,000             | 485                      | 3.50%         |
|                               | 9/30/2022  | 9/30/2025     | FHLB                | STIFEL NICOLAUS    | 1095      | 5,000,000             | 309,958             | 537                      | 4.30%         |
|                               | 8/30/2022  | 8/28/2024     | FHLB                | HILLTOP SECURITIES | 363       | 5,000,000             | 81,250              | 215                      | 3.75%         |
|                               | 12/9/2021  | 12/9/2024     | FFCB from GF        | STIFEL NICOLAUS    | 1095      | 4,994,785             | 6,729               | 282                      | 0.96%         |
|                               | 5/23/2022  | 5/23/2025     | FHLB from GF        | STIFEL NICOLAUS    | 1095      | 5,000,000             | 114,201             | 478                      | 3.25%         |
|                               | 8/26/2022  | 2/28/2024     | FHLB from GF        | HILLTOP SECURITIES | 551       | 5,000,000             | 277,031             | 206                      | 3.62%         |
|                               | 11/15/2021 | 11/15/2024    | US TREASURY from GF | STIFEL NICOLAUS    | 1095      | 4,995,508             | 47,883              | 289                      | 0.78%         |
|                               | 1/27/2023  | 1/27/2026     | FHLMC               | STIFEL NICOLAUS    | 1095      | 5,000,000             | 2,861               | 487                      | 5.15%         |
|                               | 2/15/2023  | 6/28/2024     | FHLB                | STIFEL NICOLAUS    | 511       | 938,537               | 4,894               | 133                      | 5.03%         |
|                               | 2/17/2023  | 1/17/2025     | FFCB                | STIFEL NICOLAUS    | 1003      | 5,000,000             | 257,617             | 627                      | 5.33%         |
|                               | 2/24/2023  | 12/20/2024    | FHLB                | HILLTOP SECURITIES | 668       | 5,000,000             | 116,667             | 299                      | 5.25%         |
|                               | 2/27/2023  | 8/27/2025     | FHLB                | STIFEL NICOLAUS    | 911       | 5,000,000             | 241,302             | 513                      | 5.13%         |
|                               | 2/28/2023  | 2/28/2025     | FHLMC               | HILLTOP SECURITIES | 731       | 5,000,000             | 237,069             | 543                      | 5.06%         |
|                               | 2/28/2023  | 2/28/2025     | FHLMC               | HILLTOP SECURITIES | 731       | 10,000,000            | 452,083             | 543                      | 5.27%         |
|                               | 3/6/2023   | 3/6/2026      | FHLB                | STIFEL NICOLAUS    | 1095      | 10,000,000            | 153,333             | 764                      | 6.00%         |
|                               | 6/16/2023  | 5/18/2026     | FHLB                | HILLTOP SECURITIES | 1095      | 5,000,000             | 170,243             | 841                      | 5.36%         |
|                               | 6/22/2023  | 12/27/2024    | FHLMC               | STIFEL NICOLAUS    | 552       | 5,000,000             | 27,000              | 298                      | 5.40%         |
|                               | 1/31/2024  | 2/1/2024      | KEY ECR             | KEY BANK           | 1         | 235,147               | -                   | 1                        | 1.97%         |
|                               | 1/31/2024  | 2/1/2024      | STAR OHIO           | STATE OF OHIO      | 1         | 63,000,890            | -                   | 1                        | 5.51%         |
| <b>TOTAL RESERVE FUND</b>     |            |               |                     |                    |           | <b>\$ 159,164,867</b> | <b>\$ 2,777,935</b> | <b>1</b>                 | <b>4.79%</b>  |
| <b>GRAND TOTAL ALL FUNDS</b>  |            |               |                     |                    |           | <b>\$ 373,814,571</b> | <b>\$ 6,508,404</b> | <b>294</b>               | <b>4.39%</b>  |

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
DEBT SERVICE SCHEDULE AND STATUS  
AS OF JANUARY 31, 2024**

| Bonds                       | Final Maturity Date | Total Principal Outstanding 12/31/2023 | Interest Payable/ 6/1/2024 | Principal Payable/ 6/1/2024 | Debt Service Requirement/ 6/1/2024 | Interest Payable/ 12/1/2024 | Principal Payable/ 12/1/2024 | Debt Service Requirement/ 12/1/2024 | Total Debt Requirement 2024 |
|-----------------------------|---------------------|--|----------------------------|-----------------------------|------------------------------------|-----------------------------|------------------------------|-------------------------------------|-----------------------------|
| Series 2014A-Sales Tax Rev. | Dec. 2025           | \$ 3,430,000                           | \$ 68,850                  | \$ -                        | \$ 68,850                          | \$ 68,850                   | \$ 1,690,000                 | \$ 1,758,850                        | \$ 1,827,700                |
| Series 2015-Sales Tax Rev.  | Dec. 2026           | 12,235,000                             | 305,875                    | -                           | 305,875                            | 305,875                     | 3,685,000                    | 4,190,875                           | 4,496,750                   |
| Series 2016-Sales Tax Rev.  | Dec. 2027           | 5,660,000                              | 141,500                    | -                           | 141,500                            | 141,500                     | 1,315,000                    | 1,456,500                           | 1,598,000                   |
| Series 2019-Sales Tax Rev.  | Dec. 2030           | 8,980,000                              | 224,500                    | -                           | 224,500                            | 224,500                     | 1,105,000                    | 1,329,500                           | 1,554,000                   |
| <b>Total Bonds</b>          |                     | <b>\$ 30,305,000</b>                   | <b>\$ 740,725</b>          | <b>\$ -</b>                 | <b>\$ 740,725</b>                  | <b>\$ 740,725</b>           | <b>\$ 7,995,000</b>          | <b>\$ 8,735,725</b>                 | <b>\$ 9,476,450</b>         |

**Bond Retirement**

**\$1,350,227**

**Current Balance (Set Aside for 2024)**

**\$738,748**

**Monthly Set Aside Required**

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
SUMMARY OF INVESTMENT PERFORMANCE  
YEAR TO DATE THROUGH JANUARY 31, 2024**

| MONTH  | 2024            |                 |               |                  | 2023             |                 |                 |               |                  |                |
|--|-----------------|-----------------|---------------|------------------|------------------|-----------------|-----------------|---------------|------------------|----------------|
|  | AVERAGE BALANCE | INTEREST EARNED | AVERAGE YIELD | STANDARD YIELD # | MONEYMKT YIELD # | AVERAGE BALANCE | INTEREST EARNED | AVERAGE YIELD | STANDARD YIELD # | MARKET YIELD # |
| JANUARY                                      | \$ 385,508,048  | \$ 1,462,946    | 4.39%         | 5.36%            | 5.22%            | \$ 373,600,888  | \$ 1,088,754    | 3.73%         | 4.26%            | 4.19%          |
| FEBRUARY                                     |                 |                 |               |                  |                  | 375,262,233     | 1,025,329       | 3.96%         | 4.58%            | 4.43%          |
| MARCH  |                 |                 |               |                  |                  | 378,391,518     | 1,443,221       | 4.11%         | 4.71%            | 4.69%          |
| APRIL  |                 |                 |               |                  |                  | 380,299,265     | 1,438,394       | 4.19%         | 4.82%            | 4.89%          |
| MAY  |                 |                 |               |                  |                  | 383,959,391     | 1,472,643       | 4.30%         | 4.93%            | 4.93%          |
| JUNE   |                 |                 |               |                  |                  | 392,381,272     | 1,166,634       | 4.30%         | 5.06%            | 4.97%          |
| JULY   |                 |                 |               |                  |                  | 382,652,131     | 1,296,004       | 4.38%         | 5.19%            | 5.14%          |
| AUGUST                                       |                 |                 |               |                  |                  | 382,269,606     | 2,518,463       | 4.29%         | 5.20%            | 5.28%          |
| SEPTEMBER                                    |                 |                 |               |                  |                  | 381,897,054     | 1,211,934       | 4.46%         | 5.39%            | 5.21%          |
| OCTOBER                                      |                 |                 |               |                  |                  | 375,047,705     | 2,630,147       | 4.48%         | 5.43%            | 5.22%          |
| NOVEMBER                                     |                 |                 |               |                  |                  | 382,477,148     | 1,193,770       | 4.52%         | 5.45%            | 5.21%          |
| DECEMBER                                     |                 |                 |               |                  |                  | 381,753,533     | 1,586,601       | 4.26%         | 5.42%            | 5.25%          |
| YEAR TO DATE                                 | \$ 385,508,048  | \$ 1,462,946    | 4.39%         | 5.36%            | 5.22%            | \$ 379,818,066  | \$ 18,071,894   | 4.25%         | 5.04%            | 4.95%          |
| <b>RTA AVERAGE YIELDS OVER (UNDER) INDEX</b> |                 |                 |               |                  |                  |                 |                 |               |                  |                |
|  |                 |                 |               | -0.97%           | -0.83%           |                 |                 |               | 0.03%            | 0.16%          |

# Moving average coupon equivalent yields for 6 month Treasury Bills.

# Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
AS OF JANUARY 31, 2024**

|   |                      |
|---|----------------------|
| <b>BOND RETIREMENT FUND</b>             |                      |
| HUNTINGTON MONEY MARKET                 | \$ 5,712.42          |
| TOTAL JANUARY                           | <u>\$ 5,712.42</u>   |
| 2024 YEAR TO DATE                       | 5,712.42             |
| 2023 YEAR TO DATE                       | 11,960.00            |
| <b>GENERAL FUND</b>                     |                      |
| HUNTINGTON-SALES TAX ACCOUNT            | \$ 3,274.26          |
| STAROHIO                                | 39,709.58            |
| KEY BANK SWEEP ACCOUNT                  | 18,452.43            |
| FHLB                                    | 18,000.00            |
| PNC CUSTODY ACCOUNT                     | 9,900.47             |
| MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT | 477.05               |
| TOTAL JANUARY                           | <u>\$ 89,813.79</u>  |
| 2024 YEAR TO DATE                       | 89,813.79            |
| 2023 YEAR TO DATE                       | 90,630.78            |
| <b>INSURANCE FUND</b>                   |                      |
| STAROHIO                                | \$ 25,786.49         |
| TOTAL JANUARY                           | <u>\$ 25,786.49</u>  |
| 2024 YEAR TO DATE                       | 25,786.49            |
| 2023 YEAR TO DATE                       | 16,502.98            |
| <b>LAW ENFORCEMENT FUND</b>             |                      |
| KEY BANK SWEEP ACCOUNT                  | \$ 286.31            |
| STAROHIO                                | 15.10                |
| TOTAL JANUARY                           | <u>\$ 301.41</u>     |
| 2024 YEAR TO DATE                       | 301.41               |
| 2023 YEAR TO DATE                       | 575.87               |
| <b>LOCAL MATCH FUND</b>                 |                      |
| STAROHIO-LOCAL MATCH                    | \$ 191,601.77        |
| FHLMC                                   | 120,000.00           |
| KEY BANK SWEEP ACCOUNT                  | 6,643.32             |
| TOTAL JANUARY                           | <u>\$ 318,245.09</u> |
| 2024 YEAR TO DATE                       | 318,245.09           |
| 2023 YEAR TO DATE                       | 244,848.46           |
| <b>PENSION FUND</b>                     |                      |
| STAROHIO                                | \$ 6,516.31          |
| KEY BANK SWEEP ACCOUNT                  | 15.43                |
| TOTAL JANUARY                           | <u>\$ 6,531.74</u>   |
| 2024 YEAR TO DATE                       | 6,531.74             |
| 2023 YEAR TO DATE                       | 4,868.84             |
| <b>EMPLOYEE ACTIVITY ACCOUNT</b>        |                      |
| KEY BANK MONEY MARKET                   | \$ 493.32            |
| TOTAL JANUARY                           | <u>\$ 493.32</u>     |
| 2024 YEAR TO DATE                       | 493.32               |
| 2023 YEAR TO DATE                       | 19.76                |
| <b>RTA CAPITAL FUND</b>                 |                      |
| KEY BANK SWEEP ACCOUNT                  | 3,544.54             |
| TOTAL JANUARY                           | <u>\$ 3,544.54</u>   |
| 2024 YEAR TO DATE                       | 3,544.54             |
| 2023 YEAR TO DATE                       | 193.66               |

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
 AS OF JANUARY 31, 2024**

|                            |           |                   |
|----------------------------|-----------|-------------------|
| <b>RESERVE FUND</b>        |           |                   |
| STAROHIO                   | \$        | 289,256.80        |
| FHLMC                      |           | 128,750.00        |
| FHLB                       |           | 87,500.00         |
| KEY BANK SWEEP ACCOUNT     |           | 1,174.55          |
| TOTAL JANUARY              | <u>\$</u> | <u>506,681.35</u> |
| 2024 YEAR TO DATE          |           | 506,681.35        |
| 2023 YEAR TO DATE          |           | 273,749.35        |
| <br><b>TOTAL ALL FUNDS</b> |           |                   |
| JANUARY 24                 | \$        | 957,110.15        |
| 2024 YEAR TO DATE          | \$        | 957,110.15        |
| 2023 YEAR TO DATE          | \$        | 643,349.70        |

|  | <u>JANUARY</u>         | <u>2024 YEAR<br/>TO DATE</u> |
|--|------------------------|------------------------------|
| INTEREST RECEIVED (CASH BASIS)           | \$ 957,110.15          | \$ 957,110.15                |
| ACCRUED INTEREST:                        |                        |                              |
| BEGINNING:                               | (6,002,567.32)         | (6,002,567.32)               |
| ENDING                                   | 6,508,403.58           | 6,508,403.58                 |
| TOTAL INTEREST INCOME EARNED             | <u>\$ 1,462,946.41</u> | <u>\$ 1,462,946.41</u>       |
| AVERAGE INVESTMENT BALANCE (COST BASIS): | \$ 385,508,048         | \$ 385,508,048               |
| AVERAGE YIELD ON INVESTMENTS:            | 4.39%                  | 4.39%                        |

**COMPOSITION OF INVESTMENT PORTFOLIO**  
**AS JANUARY 31, 2024**

| Instrument:                       | PRINCIPAL             | FACE<br>AMOUNT        | PERCENT OF<br>TOTAL | AVERAGE<br>YIELD | AVERAGE<br>MATURITY |
|-----------------------------------|-----------------------|-----------------------|---------------------|------------------|---------------------|
| Money Market Account              | \$ 2,429,606          | \$ 2,357,867          | 0.65%               | 4.78%            | 1                   |
| Key Bank Sweep Account            | 246,905               | 246,905               | 0.07%               | 1.97%            | 1                   |
| Star Ohio                         | 135,983,556           | 135,983,556           | 36.38%              | 5.51%            | 1                   |
| Earnings Credit Rate Account      | 7,526,284             | 7,526,284             | 2.01%               | 1.97%            | 1                   |
| U.S. Government Securities        | 227,628,221           | 227,755,000           | 60.89%              | 3.84%            | 604                 |
| <b>Total Investment Portfolio</b> | <b>\$ 373,814,571</b> | <b>\$ 373,869,611</b> | <b>100.00%</b>      | <b>4.39%</b>     | <b>294</b>          |

Greater Cleveland Regional Transit Authority  
 Banking and Financial Relationships  
 As of January 31, 2024

| Bank/Financial Institution | Nature of relationship  |
|----------------------------|---|
| Key Bank                   | Main banking services   |
| PNC Bank                   | Custodial Account and Credit card   |
| Fifth Third                | Escrow Account  |
| Huntington Bank            | Bond Retirement and Sales Tax Account<br>Underwriter<br>STAR Ohio-Investments |
| Bank of New York Mellon    | Bond Registrar  |
| BMO Harris Bank            | Fuel Hedge  |

NOTE:

This information is being provided for applicable individuals to be in compliance with:

- Ohio Revised Code Sections 102.03(D) and (E)
- Ohio Ethics Commission Informal Opinion Number 2009-INF-0224-1
- Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
- Ohio Ethics Commission Opinion Number 2011-08
- Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.