

RESOLUTION NO. 2023-60

AMENDING SECTIONS 1014.01 TRANSIT AMENITIES AND 1014.02  
VEHICLE ASSIGNMENT OF THE CODIFIED RULES AND REGULATIONS OF  
THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Greater Cleveland Regional Transit Authority ("Authority") codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority conducted a review and updated the Services Code in 2017; and

WHEREAS, the Authority has determined that Section 1014.01 Transit Amenities should be amended to reduce the minimum number of daily riders required for a passenger shelter; and

WHEREAS, the Authority has also determined that Section 1014.02 Vehicle Assignment should be amended to align with the Authority's current practice.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 1014.01 Transit Amenities and Section 1014.02 Vehicle Assignment are hereby amended to read as specified in Attachment A hereto.

Section 2. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 3. That this resolution shall become effective immediately upon its adoption.

Attachments: A – Sections 1014.01 Transit Amenities and 1014.02 Vehicle Assignment

Adopted: July 25, 2023



\_\_\_\_\_  
President

Attest:



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Secretary-Treasurer

## Attachment A to Resolution

### CHAPTER 1014 Service Policies

1014.01 Transit amenities.  
1014.02 Vehicle assignment.  
1014.03 Disparate impact.

1014.04 Disproportionate burden.  
1014.05 Facilities.

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#### **1014.01 TRANSIT AMENITIES.**

(a) The Authority seeks to provide seating and shelter at bus stops and rail stations if sufficient space is available and thirty or more daily riders are expected to use the shelter. The Authority considers a canopy to be one form of passenger shelter. The Authority installs and services waste receptacles only on Authority property. Each municipality decides whether to install and service waste receptacles in the public right-of-way.

(b) On Rail/BRT, printed and/or digital service information is attached to walls and shelters if they exist; digital displays are provided at busier stations. On bus routes, printed and/or digital service information is provided at transit centers and Park-N-Ride lots.

(c) Elevators will be installed and maintained to the extent required by the Americans with Disabilities Act. Existing escalators will remain in service unless they become cost-prohibitive to maintain.  
(Res. 2017-58. Passed 7-18-17.)

#### **1014.02 VEHICLE ASSIGNMENT.**

(a) Euclid Corridor vehicles are specially designed for use on the HealthLine with its combination of left-side and right-side stations. These buses may not be utilized on any other route.

(b) Standard articulated buses must be assigned to routes whose schedules have been built for high-capacity buses.

(c) Over-the-road buses have narrow aisles, lack rear doors and are not well suited to regular transit routes where passengers board and alight at the same stop. These vehicles shall be assigned exclusively to Park-N-Ride routes.

(d) Downtown Trolley service shall have first priority for assignment of "Trolley" branded vehicles. Trolley vehicles can also be assigned to regular bus routes; however, to prevent passenger confusion, these vehicles shall not be operated on non-trolley services in the downtown area.

(e) Standard transit buses shall be assigned to blocks based on the randomly occurring position of the bus in the garage at pull-out time. By avoiding systematic

## Attachment A to Resolution

assignment of standard buses to routes, RTA expects to maintain compliance with Title VI (nondiscrimination) regulations. Monitoring will be conducted as required by Title VI to verify compliance.



TITLE/DESCRIPTION:  AMENDING SECTIONS 1014.01 TRANSIT AMENITIES AND 1014.02 VEHICLE ASSIGNMENT OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: <b>2023-60</b>
	Date: July 20, 2023
	Initiator: Operations
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will amend Sections 1014.01 and 1014.02 of the Codified Rules and Regulations ("Code Book") of the Greater Cleveland Regional Transit Authority (the "Authority").
- 2.0 DESCRIPTION/JUSTIFICATION: The board-adopted Strategic Plan calls for RTA to improve the Transit Waiting Environment ("TWE") at bus stops. One way to improve TWE is to provide passenger shelters at stops. For many years, the policy standard was that "sufficient space is available and 50 or more daily riders are expected to use the shelter." In pursuit of the goal to improve TWE, the staff recommends that the minimum be changed from 50 to 30 daily riders. The change would make approximately 30 - 40 unsheltered bus stops eligible for a shelter if sufficient space is available.  
  
In recent years, the process for vehicle assignment has been modified. At times, trolley vehicles are used on non-trolley routes. In addition, standard transit buses are not always assigned based on block mileage. In order to maintain a policy that is consistent with current practice, staff recommends updating the policy language to acknowledge the use of trolley vehicles on non-trolley service routes and to update the assignment of standard transit buses to reflect the NEXT GEN service profile.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Changing the policy, as recommended, promotes improvement of the TWE at bus stops and brings the vehicle assignment policy in line with the Authority's current practice.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopting this resolution. The minimum threshold would remain at 50, and the vehicle assignment language in the Code Book would remain inconsistent with the Authority's current practice.
- 8.0 RECOMMENDATION: This resolution was discussed at the July 18, 2023 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 ATTACHMENT: Red-line of proposed amendments to Sections 1014.01 and 1014.02

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

## Attachment A to Staff Summary

### CHAPTER 1014 Service Policies

1014.01 Transit amenities.

1014.02 Vehicle assignment.

1014.03 Disparate impact.

1014.04 Disproportionate burden.

1014.05 Facilities.

#### **1014.01 TRANSIT AMENITIES.**

(a) The Authority seeks to provide seating and shelter at bus stops and rail stations if sufficient space is available and ~~fifty~~thirty or more daily riders are expected to use the shelter. The Authority considers a canopy to be one form of passenger shelter. The Authority installs and services waste receptacles only on Authority property. Each municipality decides whether to install and service waste receptacles in the public right-of-way.

(b) On Rail/BRT, printed and/or digital service information is attached to walls and shelters if they exist; digital displays are provided at busier stations. On bus routes, printed and/or digital service information is provided at transit centers and Park-N-Ride lots.

(c) Elevators will be installed and maintained to the extent required by the Americans with Disabilities Act. Existing escalators will remain in service unless they become cost-prohibitive to maintain.  
(Res. 2017-58. Passed 7-18-17.)

#### **1014.02 VEHICLE ASSIGNMENT.**

(a) Euclid Corridor vehicles are specially designed for use on the HealthLine with its combination of left-side and right-side stations. These buses may not be utilized on any other route.

(b) Standard articulated buses must be assigned to routes whose schedules have been built for high-capacity buses.

(c) Over-the-road buses have narrow aisles, lack rear doors and are not well suited to regular transit routes where passengers board and alight at the same stop. These vehicles shall be assigned exclusively to Park-N-Ride routes.

~~(d) Trolleys may be assigned only to the designated trolley services. These vehicles carry the "Trolley" brand and will create passenger confusion if utilized on other services. Downtown Trolley service shall have first priority for assignment of "Trolley" branded vehicles. Trolley vehicles can also be assigned to regular bus routes; however, to prevent passenger confusion, these vehicles shall not be operated on non-trolley services in the downtown area.~~

## Attachment A to Staff Summary

~~(e) Standard transit buses shall be assigned to all other routes based on block mileage. Newer buses have lower per mile maintenance costs and shall therefore be assigned to higher mileage blocks. Care shall be taken to maintain compliance with Title VI (nondiscrimination) regulations. Standard transit buses shall be assigned to blocks based on the randomly occurring position of the bus in the garage at pull-out time. By avoiding systematic assignment of standard buses to routes, RTA expects to maintain compliance with Title VI (nondiscrimination) regulations. Monitoring will be conducted as required by Title VI to verify compliance.~~