



MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, May 7, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Organizational, Services & Performance Monitoring Committee

- State Contract – a competitive procurement off the State of Ohio Cooperative Purchasing Program to provide Authority-wide fire protection services for a period of five years.
- Interagency Agreement – a presentation for the renewal of the EZFare mobile ticketing and scalable fare payment solution for a period of two years.

Operational Planning & Infrastructure Committee

- IFB Procurement – a presentation of a competitive procurement for repairs to the Main Office Building Parking Garage.
- Capital Improvement Plan – Discussion on proposed FY 2025-2029 Capital Improvement Plan.

Public Hearing

- FY 2025-2029 Capital Improvement Plan.

Committee of The Whole

- Code Book Updates
 - A request to repeal Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy.
 - A request to amend Chapters 470 Real Estate Policies and 850 Public Assembly on Authority Property.


India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.



AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, May 7, 2024

Committee Members: Mayor Anthony D. Biasiotta, Chair
Ms. Lauren R. Welch, Vice Chair
Ms. Deidre Y. McPherson
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. State Contract – a competitive procurement off the State of Ohio Cooperative Purchasing Program to provide Authority-wide fire protection services for a period of five years.

Presenter(s):
 - Charles Brown, Manager, Security Systems
 - Ann Marie Prebish, Contract Administrator II
- III. Interagency Agreement – a presentation for the renewal of the EZFare mobile ticketing and scalable fare payment solution for a period of two years.


Presenter(s):
 - Josh Miranda, Director of Management Information Services
 - Shawn Becker, Program Contract Manager
- IV. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: May 2, 2024

Subject: Summary of Award – Authority-Wide Fire Alarm/Safety System Inspection and
Maintenance for a Five-Year Period

This is an Authority-wide procurement for fire alarm/life safety inspection and preventative maintenance services off of the State of Ohio, Department of Administrative Services contract. This award is a result of a competitive contract.

At the May 7, 2024, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the May 21, 2024 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD
Attachment

**SUMMARY OF PROPOSED AWARD
FIRE ALARM/SAFETY SYSTEM INSPECTION AND MAINTENANCE SERVICES**

PROJECT OVERVIEW:

The Authority requires independent third-party inspection and testing of its fire and safety system. This Authority-wide system is comprised of electrical and mechanical components that require annual inspection, testing, and certification, and ongoing service and maintenance. This action is necessary to meet the state and city fire codes which require a complete annual safety system inspection, including semi-annual and quarterly inspections and testing.

The Authority currently contracts with Johnson Controls Fire Protection LP ("Johnson Controls") for fire alarm/life safety system testing service and preventative maintenance. Johnson Controls has manufactured, maintained, inspected and supported all Life Safety and Security Systems installed at GCRTA for the past 25 years. A significant portion of the system's parts are proprietary and can only be obtained from Johnson Controls.

PROCUREMENT OVERVIEW:

Section 306.43 (H)(4) of the Ohio Revised Code provides political subdivisions, within the State of Ohio, the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services.

The fire alarm/life safety system testing service and preventative maintenance for the Authority will be performed by Johnson Controls through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program under State Contract No. OT903221 (MMA7634). This contract is a result of a competitive solicitation.

RECOMMENDATION

The committee recommends Johnson Controls Fire Protection LP, with an office at 17295 Foltz Industrial Parkway, Suite G, Strongsville, Ohio 44149 to provide Fire Alarm Inspection and Maintenance, to the Authority.

CLIENT BASE

Current clients of Johnson Controls include GCRTA, University Hospitals, Oberlin College, Southwest General Hospital, Lubrizol, the City of Solon, and the City of Brecksville, among many others.


A resolution will request authorization to issue a contract to Johnson Controls Fire Protection LP in an amount not to exceed \$687,117.36 for a three-year base term and two, one-year options in amounts not to exceed \$229,039.12 and \$249,039.12, respectively, for a total contract amount not to exceed \$1,165,195.60 for the five-year period.



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: May 2, 2024

Subject: Summary of Award – EZFare Renewal for Two-Year Period

This is a renewal of services with Masabi LLC to continue to provide a comprehensive mobile fare collection solution for the Authority's customers for a period of two years.

At the May 7 2024, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the May 21, 2024 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD
Attachment

SUMMARY OF PROPOSED AWARD EZfare Renewal – Two Years

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority is seeking renewal of services to continue providing a comprehensive mobile fare collection solution for its riders. GCRTA, through its intergovernmental agency agreement with the NEORide Council of Governments, is seeking to renew having the vendor (Masabi LLC) continue providing backend cloud based software, a cloud based customer portal, and a mobile application that provides both visual and electronic validation authentication for ticketing services on approximately 487 GCRTA vehicles for a period of two years. The solution is to include future capability for smart card and account based ticketing (ABT) implementation, a user portal, a backend internal portal, as well as operability with the Authority's CAD/AVL software.

The Authority began utilizing the NEORide contract with Masabi LLC for providing its mobile ticketing and payment solution in 2022. It previously had contracted with Passport Labs, Inc. for its mobile ticketing solution. The Passport solution had been utilized since 2016, however the vendor had begun transitioning out of the mobile ticketing business operation, ceasing at the end of 2022. The Masabi-provided EZFare solution through NEORide has been the sole mobile ticketing solution provider since January 1, 2023. The current contract between NEORide and Masabi LLC is set to expire May 31, 2024. The new agreement will take affect June 1, 2024. The term for each participating agency will be for a base term of two years. This two-year renewal will allow the Authority to provide continuity of its mobile ticketing operation, as well as, provide for future opportunities to introduce and provide account-based ticketing (ABT) to its customers.

PROCUREMENT OVERVIEW:

The Authority maintains membership through the NEORide Council of Governments. Through this membership, the Authority participates in the EZfare consortium. This transit consortium currently consists of 15 agencies across Ohio, Michigan and Kentucky. Of the 15 agencies, Laketrans, SARTA, PARTA, Medina County & Akron Metro are all interlinking agencies. The current vendor providing these mobile ticketing services via the NEORide interagency agreement is Masabi LLC. Per Ohio Revised Code, Section 306.43(H)(4), competitive bidding is not required when an expenditure is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under (B) of section 125.04 of the Revised Code. Due to these reasons, this project is deemed exempt from competitive bidding as authorized under Section 306.43(H)(4) of the Ohio Revised Code.

The Procurement Department received a proposal from Masabi LLC on April 4, 2024. Discussions were held to clarify aspects of the proposal based on the NEORide EZfare agreement. The proposal was discussed and reviewed by representatives from the Management and Information Systems and Procurement Departments, and deemed it to be advantageous, fair and reasonable to the Authority.

RECOMMENDATION

The committee recommends Masabi LLC, with an office at 1330 Avenue of the Americas, Suite 23A, New York, New York 10019 to provide EZFare Renewal Services for a period of two years, via NEORide's EZfare interagency agreement, to the Authority.

The strengths of Masabi include:

- Launched first ever UK mobile ticketing application with Chiltern Railways in 2007
- Launched first ever deployment for US transit agency in 2012 with their Fare Payment-as-a-Service platform, Justride
- 150+ Agencies
- 4 Continents
- 80 Mobility as a Service (MaaS) deployments
- Scalable fare collection solution

CLIENT BASE

Masabi has also worked with Laketran, SARTA, SORTA, PARTA, Medina County & Akron Metro, MTA, Boston MBTA, Los Angeles' Metrolink, Southern Nevada's RTC, Colorado RTD, among many others.

A resolution will request authorization to issue a contract to Masabi LLC to provide EZFare renewal services for a two-year period in an amount not to exceed \$1,200,000.00.

AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, May 7, 2024

Committee Members: Ms. Lauren R. Welch, Chair
Mr. Stephen M. Love
Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. IFB Procurement – a presentation of a competitive procurement for repairs to the Main Office Building Parking Garage.

Presenters:
 - Grant Kersh – Construction Engineer
 - Ann Marie Prebish – Contract Administrator II, Procurement
- III. Capital Improvement Plan – Discussion on proposed FY 2025 - 2029 Capital Improvement Plan.

Presenter:
 - Carolyn Young – Manager of Budgets
 - Mike Schipper – DGM, Engineering & Project Management
- IV. Public Hearing
 - FY 2025-2029 Capital Improvement Plan
- V. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: May 2, 2024

Subject: Construction contract for Main Office Building Parking Garage Repairs
Invitation For Bid

At the May 7, 2024, Operational Planning & Infrastructure Committee meeting, staff will present a Summary of the recommendation for award of a construction contract for the Main Office Building Garage Repairs.

The parking garage is located at 701 W. Lakeside Ave., Cleveland, OH. GCRTA uses the basement floor exclusively and the ramp down to the basement from the first floor. Water penetration of the deck above has caused concrete to deteriorate and fall onto cars. The work involves repairing failed drainage structures and concrete on the basement ceiling and ramp leading from the first floor to the basement level.

The Summary of the Proposed Award is attached.

Staff will request that the Operational Planning and Infrastructure Committee recommend award of the construction contract to the full Board for approval at the May 21, 2024 Board Meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT:mjs

Attachment

**SUMMARY OF AWARD
MAIN OFFICE BUILDING PARKING GARAGE REPAIRS**

PROJECT OVERVIEW:

The project is at the Greater Cleveland Regional Transit Authority's (GCRTA) Main Office Building parking garage at 701 W. Lakeside Ave., Cleveland, OH. The GCRTA uses the basement floor exclusively and the ramp down to it. Water penetration of the deck above has caused concrete to deteriorate and fall onto cars. The work involves repairing failed concrete on the basement ceiling and ramp leading from the first floor to the basement level. To accommodate parking of vehicles in the basement level, it will be necessary to complete this work in phases and on some weekends when this garage area is not in use.

PROCUREMENT OVERVIEW:

The Invitation for Bid ("IFB") for the Main Office Building Parking Garage Repairs Project was issued on February 25, 2024. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The IFB was also published on the RTA web site.

The Invitation for Bid ("IFB") was accessed and/or downloaded from the web site by twenty-nine (29) interested parties, including subcontractors. One (1) bid was received and opened on March 27, 2024. The bid received was as follows:

Company Name	Total Base Bid
JADCO Construction Services Inc.	\$423,000.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. JADCO Construction Services Inc. was determined to be a responsive bidder.

RECOMMENDATION:

The Office of Business Development has set an 11% DBE participation goal for this project. JADCO Construction Services Inc. is utilizing Brush Striping LLC, Artistic Rock, and All Contractors Supply to meet this goal.

JADCO Construction Services Inc. has successfully completed projects for the Ohio Department of Transportation (ODOT), AECOM Parking Facility, the City of Lyndhurst, John Carroll University, the City of Akron, and Greater Cleveland Regional Transit Authority (GCRTA), among others.


A resolution will request authorization to issue a contract to JADCO Construction Services Inc. for the Main Office Building Parking Garage Repairs in an amount not to exceed \$423,000.00. This bid is .84% below the Engineer's Estimate of \$426,600.00.



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry,
General Manager, Chief Executive Officer 

Date: May 2, 2024

Subject: Propose FY 2025-2029 Capital Improvement Plan

The Office of Management & Budget (OMB) and Engineering & Project Management will present to the Board of Trustees the proposed Fiscal Year (FY) 2025-2029 Capital Improvement Plan (CIP), including the pertinent fund statements, project categories, and a list of unfunded projects.

The presentation of the proposed FY 2025-2029 CIP has been advanced in the calendar year to allow sufficient time to align with the fiscal years of the Northeast Ohio Areawide Coordinating Agency (NOACA) and State and Federal Governments. The FY 2025-2029 CIP will then be submitted to NOACA for the Transportation Improvement Plan (TIP) and the Ohio Department of Transportation (ODOT) for the State Transportation Improvement Plan (STIP).

To provide an opportunity for the public to comment, a formal hearing will also be held in the Board Room of the Authority on May 7, 2024. It is hopeful that the Operational Planning & Infrastructure Committee will then recommend the proposed FY 2025-2029 CIP to the full Board for discussion and approval at the May 21, 2024 Board Meeting.

If any changes are needed to the proposed CIP, they will be brought back to the Board for approval.

IBT/KS/MJS/CY

Attachments

Attachment A

2025 - 2029 CAPITAL IMPROVEMENT PLAN

COMBINED BUDGET

PROJECT CATEGORY	2025	2026	2027	2028	2029	TOTAL 2025-2029
Bus Garages	\$0	\$4,815,000	\$2,450,000	\$250,000	\$2,550,000	\$10,065,000
Buses	\$23,057,497	\$23,121,247	\$23,184,997	\$23,238,747	\$23,238,747	\$115,841,235
Equipment & Vehicles	\$12,084,620	\$16,340,500	\$16,290,000	\$16,354,150	\$5,120,000	\$66,189,270
Facilities Improvements	\$14,625,000	\$26,835,000	\$14,025,000	\$7,835,000	\$19,200,000	\$82,520,000
Other Projects	\$33,741,575	\$18,941,576	\$2,841,576	\$2,841,576	\$2,841,576	\$61,207,879
Preventive Maint./Oper. Reimb.	\$1,740,075	\$2,837,874	\$4,322,249	\$7,000,000	\$12,000,000	\$27,900,198
Rail Car Program	\$32,692,000	\$20,500,000	\$13,750,000	\$14,250,000	\$1,552,867	\$82,744,867
Rail Projects	\$47,650,000	\$27,600,000	\$37,325,000	\$19,096,867	\$11,119,000	\$142,790,867
Transit Centers	\$300,000	\$375,000	\$375,000	\$375,000	\$375,000	\$1,800,000
TOTALS	\$165,890,767	\$141,366,197	\$114,563,822	\$91,241,340	\$77,997,190	\$591,059,316

Attachment B

2025 - 2029 CAPITAL IMPROVEMENT PLAN

RTA DEVELOPMENT FUND

PROJECT CATEGORY	TOTAL					
	2025	2026	2027	2028	2029	
Bus Garages	\$0	\$4,815,000	\$2,450,000	\$250,000	\$2,550,000	\$10,065,000
Buses	\$23,057,497	\$23,121,247	\$23,184,997	\$23,238,747	\$23,238,747	\$115,841,235
Equipment & Vehicles	\$10,006,620	\$14,350,000	\$14,350,000	\$14,350,000	\$3,350,000	\$56,406,620
Facilities Improvements	\$12,065,000	\$24,275,000	\$11,465,000	\$5,275,000	\$16,690,000	\$69,770,000
Other Projects	\$33,741,575	\$18,941,576	\$2,841,576	\$2,841,576	\$2,841,576	\$61,207,879
Preventive Maint./Oper. Reimb.	\$1,740,075	\$2,837,874	\$4,322,249	\$7,000,000	\$12,000,000	\$27,900,198
Rail Car Program	\$32,692,000	\$20,500,000	\$13,750,000	\$14,250,000	\$1,552,867	\$82,744,867
Rail Projects	\$47,650,000	\$27,600,000	\$37,325,000	\$19,096,867	\$11,119,000	\$142,790,867
Transit Centers	\$300,000	\$375,000	\$375,000	\$375,000	\$375,000	\$1,800,000
TOTALS	\$161,252,767	\$136,815,697	\$110,063,822	\$86,677,190	\$73,717,190	\$568,526,666

Attachment C

2025 - 2029 CAPITAL IMPROVEMENT PLAN

RTA CAPITAL

PROJECT CATEGORY	2025	2026	2027	2028	2028	2028	TOTAL 2025-2029
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$2,078,000	\$1,990,500	\$1,940,000	\$2,004,150	\$1,770,000	\$9,782,650	\$9,782,650
Facilities Improvements	\$2,560,000	\$2,560,000	\$2,560,000	\$2,560,000	\$2,510,000	\$12,750,000	\$12,750,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rail Car Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$4,638,000	\$4,550,500	\$4,500,000	\$4,564,150	\$4,280,000	\$22,532,650	

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
BUS GARAGES								
BUS GARAGES								
Paratransit 9 Bus Lifts		P22800940	0	800,000	500,000	0	0	1,300,000
FFY 2025 Federal Formula Grant	800,000							
FFY 2026 Federal Formula Grant	500,000							
CRMF Replacement Exterior Wash		*NEW*	0	1,350,000	0	0	0	1,350,000
FFY 2025 Federal Formula Grants	1,350,000							
ASRS Replacement		*NEW*	0	1,675,000	0	0	0	1,675,000
FFY 2025 Federal Formula Grants	1,675,000							
Lift Replacement Program		*NEW*	0	740,000	1,700,000	0	2,300,000	4,740,000
FFY 2025 Federal Formula Grants	740,000							
FFY 2026 Federal Formula Grants	1,700,000							
FFY 2028 Federal Formula Grants	2,300,000							
Fire Protection Pool		*NEW*	0	250,000	250,000	250,000	250,000	1,000,000
FY 2026 Local Funds	250,000							
FY 2027 Local Funds	250,000							
FY 2028 Local Funds	250,000							
FY 2029 Local Funds	250,000							
TOTAL - BUS GARAGES			0	4,815,000	2,450,000	250,000	2,550,000	10,065,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE							TOTALS
CATEGORY / PROJECT NAME	PROJECT NUMBER	2025	2026	2027	2028	2029	2025-2029
BUS REPLACEMENTS							
BUS IMPROVEMENT PROGRAM							
2024-2026 Bus Replacement Program	42,525,244						
SFY 2025 ODOT CMAQ Grant	10,375,000						
SFY 2025 ODOT UTP Award	3,670,747						
FFY 2024 Federal Formula Grants	4,185,000	21,230,747	0	0	0	0	21,230,747
FFY 2024 FLEX	3,000,000						
SFY 2026 ODOT CMAQ Grant	12,200,000						
SFY 2026 ODOT UTP Award	3,670,747						
FFY 2025 Federal Formula Grants	5,423,750	0	21,294,497	0	0	0	21,294,497
2027-2029 Bus Replacement Program	64,182,241						
SFY 2027 ODOT CMAQ Grant	12,200,000						
SFY 2027 ODOT UTP Award	3,670,747						
FFY 2026 Federal Formula Grants	5,487,500	0	0	21,358,247	0	0	21,358,247
SFY 2028 ODOT CMAQ Grant	12,200,000						
SFY 2028 ODOT UTP Award	3,670,747						
FFY 2028 Federal Formula Grants	5,541,250	0	0	0	21,411,997	0	21,411,997
SFY 2029 ODOT CMAQ Grant	12,200,000						
SFY 2029 ODOT UTP Award	3,670,747						
FFY 2029 Federal Formula Grants	5,541,250	0	0	0	0	21,411,997	21,411,997
Sub-Total: Bus Improvement Program		21,230,747	21,294,497	21,358,247	21,411,997	21,411,997	106,707,485
PARATRANSIT REPLACEMENT PROGRAM							
Paratransit Buses-NOACA 5310							
FY 2025 NOACA 5310	800,000						
FFY 2024 Federal Formula Grants	800,000	1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	8,000,000
FY 2026 NOACA 5310	800,000						
FFY 2025 Federal Formula Grants	800,000						
FY 2027 NOACA 5310	800,000						
FFY 2026 Federal Formula Grants	800,000						
FY 2028 NOACA 5310	800,000						
FFY 2027 Federal Formula Grants	800,000						
FY 2028 NOACA 5310	800,000						
FFY 2028 Federal Formula Grants	800,000						
Sub-Total: Paratransit Improvement Program		1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	8,000,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
BUS SPARE PARTS PROGRAM								
	Bus/BRT Capital Spare Parts Program	P16390100	226,750	226,750	226,750	226,750	226,750	1,133,750
	FFY 2024 Federal Formula Grant			226,750				
	FFY 2025 Federal Formula Grant				226,750			
	FFY 2026 Federal Formula Grant					226,750		
	FFY 2027 Federal Formula Grant						226,750	
	FFY 2028 Federal Formula Grant							226,750
Sub-Total: Bus Spare Parts Program			226,750	226,750	226,750	226,750	226,750	1,133,750
TOTAL - BUSES			23,057,497	23,121,247	23,184,997	23,238,747	23,238,747	115,841,235
FACILITIES IMPROVEMENTS								
BRIDGE REHABILITATION								
	Track Bridge Rehab. - Viaduct Bridge Rehab: Phase 2 & 3	*NEW*	3,750,000	6,900,000	0	0	0	10,650,000
	FFY 2024 Federal Formula Grant			3,750,000				
	FFY 2025 Federal Formula Grant				6,900,000			
	Track Bridge Inspection Program	P20800270	15,000	475,000	15,000	475,000	15,000	995,000
	FY 2025 Local Funds							
	FY 2026 Local Funds			475,000				
	FY 2027 Local Funds				15,000			
	FY 2028 Local Funds					475,000		
	FY 2029 Local Funds						15,000	
	Rehab of Track Bridge Canal Road	*NEW*	0	850,000	7,150,000	0	0	8,000,000
	FFY 2025 Federal Formula Grant			850,000				
	FFY 2026 Federal Formula Grant				7,150,000			
	Rehab of Track Bridge Access Rd over NS at CRMF	P20800390	925,000	11,075,000	0	0	0	12,000,000
	FFY 2024 Federal Formula Grant							
	FFY 2025 Federal Formula Grant			925,000				
	FFY 2024 USDOT Bridge Improvement Progi							8,000,000.00
	Next Track Bridge Project(Flyover Ph2)	*NEW*	0	0	0	500,000	10,800,000	11,300,000
	FFY 2027 Federal Formula Grant					500,000		
	FFY 2028 Federal Formula Grant						10,800,000	
Sub-Total: Bridge Rehabilitation			4,690,000	19,300,000	7,165,000	975,000	10,815,000	42,945,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
FACILITIES IMPROVEMENTS								
HVAC System Improvement Program								
FFY 2024 Federal Formula Grant	2,250,000	P32800040	2,250,000	1,250,000	1,175,000	1,175,000	1,625,000	7,475,000
FFY 2025 Federal Formula Grant	1,250,000							
FFY 2026 Federal Formula Grant	1,175,000							
FFY 2027 Federal Formula Grant	1,175,000							
FFY 2027 Federal Formula Grant	1,625,000							
Pavement Improvement Program								
FFY 2024 Federal Formula Grant	1,100,000	P32800440	1,100,000	1,100,000	1,050,000	1,050,000	1,625,000	5,925,000
FFY 2025 Federal Formula Grant	1,100,000							
FFY 2026 Federal Formula Grant	1,050,000							
FFY 2027 Federal Formula Grant	1,050,000							
FFY 2027 Federal Formula Grant	1,625,000							
Roofing Improvement Program								
FFY 2024 Federal Formula Grant	1,625,000	P32800540	1,625,000	1,625,000	1,075,000	1,075,000	1,625,000	7,025,000
FFY 2025 Federal Formula Grant	1,625,000							
FFY 2026 Federal Formula Grant	1,075,000							
FFY 2027 Federal Formula Grant	1,075,000							
FFY 2027 Federal Formula Grant	1,625,000							
Elevator Replacements - MOB								
FFY 2024 Federal Formula Grant	750,000	*NEW*	750,000	0	0	0	0	750,000
CRMF Service Build Mezz Infill								
TBD - TECH AMEND	650,000	P32800620	650,000	0	0	0	0	650,000
SYSTEM-WIDE FACILITIES								
State of Good Repair Projects								
FFY 2024 Federal Formula Grant	1,000,000	P32800290	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
FFY 2025 Federal Formula Grant	1,000,000							
FFY 2026 Federal Formula Grant	1,000,000							
FFY 2027 Federal Formula Grant	1,000,000							
FFY 2027 Federal Formula Grant	1,000,000							
Sub-Total: System-Wide Facilities			7,375,000	4,975,000	4,300,000	4,300,000	5,875,000	26,825,000
TOTAL - FACILITIES IMPROVEMENTS			12,065,000	24,275,000	11,465,000	5,275,000	16,690,000	69,770,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
<u>EQUIPMENT & VEHICLES</u>								
<u>INFORMATION TECHNOLOGY</u>								
Information Technology Program								
FFY 2024 Federal Formula	2,000,000							
SFY 2025 OTP2	1,000,000							
FFY 2025 Federal Formula	2,000,000							
SFY 2026 OTP2	1,000,000							
FFY 2026 Federal Formula	2,000,000							
SFY 2027 OTP2	1,000,000							
FFY 2027 Federal Formula Grant	2,000,000							
SFY 2028 OTP2	1,000,000							
FFY 2028 Federal Formula Grant	2,000,000							
SFY 2029 OTP2	1,000,000							
		P42510030	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
IT System Upgrades								
FFY 2024 Federal Formula Grant	350,000							
FFY 2025 Federal Formula Grant	350,000							
FFY 2026 Federal Formula Grant	350,000							
FFY 2027 Federal Formula Grant	350,000							
FFY 2028 Federal Formula Grant	350,000							
		P42580120	350,000	350,000	350,000	350,000	350,000	1,750,000
MIS-ERP								
FFY 2024 Federal Formula Grant	6,500,000	*NEW*						
FFY 2025 Federal Formula Grant	5,000,000							
FFY 2026 Federal Formula Grant	5,000,000							
FFY 2027 Federal Formula Grant	3,500,000							
		NEW	6,500,000	5,000,000	5,000,000	3,500,000	0	20,000,000
MIS-Revenue Fare Collection-TVM/GFI								
FFY 2025 Federal Formula Grant	6,000,000							
FFY 2026 Federal Formula Grant	6,000,000							
FFY 2027 Federal Formula Grant	5,000,000							
FY 2028 (TBD)	2,500,000							
		NEW	0	6,000,000	6,000,000	7,500,000	0	19,500,000
Transit Police Radio / Body Camera Replacement								
FY 2025 Local Funds	156,620							
		P44340010	156,620	0	0	0	0	156,620
TOTAL - EQUIPMENT & VEHICLES			10,006,620	14,350,000	14,350,000	14,350,000	3,350,000	56,406,620

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
OTHER PROJECTS								
OTHER								
Planning Studies (Transportation for Livable Communities)		P49570040	100,000	100,000	100,000	100,000	100,000	500,000
FY 2025 Local Funds	100,000							
FY 2026 Local Funds	100,000							
FY 2027 Local Funds	100,000							
FY 2028 Local Funds	100,000							
FY 2029 Local Funds	100,000							
Bus Shelters Upgrade		P49570040	400,000	600,000	0	0	0	1,000,000
FY 2023 ODOT Workforce Development	400,000							
FY 2026 (TBD)	600,000							
RTA Development Fund Contingency	TBD	P49670030	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
2025 - 29 (TBD)		*NEW*						
Metrohealth Line BRT		P49570420	30,500,000	15,500,000	0	0	0	46,000,000
FFY 2024 Federal Formula Grant	3,000,000							
SFY 2024 TRAC	15,000,000							
FFY 2025 (TBD)	12,500,000							
FFY 2025 Federal Formula Grant	3,000,000							
FY 2026 (TBD)	12,500,000							
NOACA Unserve Areas - 5307 CUA		P51670XX0	741,575	741,576	741,576	741,576	741,576	3,707,879
FFY 2024 Federal Formula Grant	741,575							
FFY 2025 Federal Formula Grant	741,576							
FFY 2026 Federal Formula Grant	741,576							
FFY 2027 Federal Formula Grant	741,576							
FFY 2028 Federal Formula Grant	741,576							
TOTAL - OTHER PROJECTS			33,741,575	18,941,576	2,841,576	2,841,576	2,841,576	61,207,879
PREVENTIVE MAINTENANCE/OPERATING REIMBURSEMENTS								
PREVENTIVE MAINTENANCE/OPERATING REIMBURSEMENTS								
Preventive Maintenance Reimb. Exp.		P51670040	1,740,075	2,837,874	4,322,249	7,000,000	12,000,000	27,900,198
FFY 2024 Federal Formula Grant	1,740,075							
FFY 2025 Federal Formula Grant	2,837,874							
FFY 2026 Federal Formula Grant	4,322,249							
FFY 2027 Federal Formula Grant	7,000,000							
FFY 2028 Federal Formula Grant	12,000,000							
TOTAL - PREVENTIVE MAINT./OPERATING REIMB.			1,740,075	2,837,874	4,322,249	7,000,000	12,000,000	27,900,198

2025-2029 RTA DEV FUND - S-24-BOT-115

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
On-Call Rail Engineering Services		P23800730	200,000	200,000	200,000	200,000	200,000	1,000,000
FFY 2024 Federal Formula Grant	200,000							
FFY 2025 Federal Formula Grant	200,000							
FFY 2026 Federal Formula Grant	200,000							
FFY 2027 Federal Formula Grant	200,000							
FFY 2028 Federal Formula Grant	200,000							
Light Rail Rehabilitation Program		P24800400	15,500,000	15,500,000	0	0	0	31,000,000
FFY 2024 Federal Formula Grant	6,000,000							
SFY 2025 ODOT TRAC	9,500,000							
FFY 2025 Federal Formula Grant	6,000,000							
SFY 2026 ODOT TRAC	9,500,000							
Red Line East Track Rehabilitation		P24800040	500,000	0	0	17,000,000	500,000	18,000,000
FFY 2024 Federal Formula Grant	500,000							
FFY 2027 Federal Formula Grant	7,000,000							
FFY 2028 (TBD)	10,000,000							
FFY 2029 Federal Formula Grant	500,000							
Track 3 Repairs & CRMF Interior Wash		*NEW*	0	900,000	5,925,000.00	0	0	6,825,000
FFY 2025 Federal Formula Grant	900,000							
FFY 2026 Federal Formula Grant	5,925,000							
Sub-Total: Track Rehabilitation			17,200,000	17,600,000	7,125,000	18,200,000	1,700,000	61,825,000
RAIL STATION REHABILITATION								
W. 25th Street Station Rehab		*NEW*	1,025,000	0	10,200,000	0	0	11,225,000
FFY 2024 Federal Formula Grant	1,025,000							
FFY 2026 Federal Formula Grant	10,200,000							
Windermere Station Repairs		*NEW*	0	0	0	0	844,000	844,000
FFY 2028 Federal Formula Grant	844,000							
8 Blue Line Stations		*NEW*	16,000,000	0	0	0	0	16,000,000
FY 2025 ASAP	16,000,000							
8 Green Line Stations		*NEW*	0	0	16,000,000	0	0	16,000,000
FY 2027 ASAP	16,000,000							
Sub-Total: Rail Station Rehabilitation			17,025,000	0	26,200,000	0	844,000	44,069,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
<u>RAIL VEHICLE FLEET</u>								
Rail Capital Spare Parts Program		P16390200	500,000	500,000	500,000	500,000	500,000	2,500,000
FFY 2024 Federal Formula Grant	500,000							
FFY 2025 Federal Formula Grant	500,000							
FFY 2026 Federal Formula Grant	500,000							
FFY 2027 Federal Formula Grant	500,000							
FFY 2028 Federal Formula Grant	500,000							
Rail Line Car/ Rail Work Equipment		P46390020	4,000,000	0	3,250,000	1,250,000	1,052,867	9,552,867
FFY 2024 Federal Formula Grant	4,000,000							
FFY 2026 Federal Formula Grant	3,250,000							
FFY 2027 Federal Formula Grant	1,250,000							
FFY 2028 Federal Formula Grant	1,052,867							
<u>RAILCAR REPLACEMENT PROGRAM</u>								
2024-2029 LRV Rail Replacement Program		P13390040	14,692,000	20,000,000	10,000,000	12,500,000	0	57,192,000
FFY 2024 Federal Formula Grant	1,000,000							
SFY 2025 OTP2	10,000,000							
FY 2025 (TBD)	3,692,000							
FFY 2025 Federal Formula Grant	7,500,000							
SFY 2026 OTP2	10,000,000							
FY 2026 (TBD)	2,500,000							
FFY 2026 Federal Formula Grant	10,000,000							
FFY 2027 Federal Formula Grant	12,500,000							
2022-2026 RCRP -Rail Infrastructure Modification Upgrades		P24800020	10,500,000	0	0	0	0	10,500,000
FFY 2024 Federal Formula Grant	10,500,000							
Heavy Rail Platform Replacement Upgrades		P24800020	3,000,000	0	0	0	0	3,000,000
FFY 2024 Federal Formula Grant	3,000,000							
Sub-Total: Rail Vehicle Fleet			32,692,000	20,500,000	13,750,000	14,250,000	1,552,867	82,744,867
TOTAL - RAIL PROJECTS			80,342,000	48,100,000	51,075,000	33,346,867	12,671,867	225,535,734

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
TRANSIT CENTERS		P49800020	300,000	375,000	375,000	375,000	375,000	1,800,000
Enhanced ADA Access (Enhancement Item)								
FFY 2024 Federal Formula Grant			300,000					
FFY 2025 Federal Formula Grant				375,000				
FFY 2026 Federal Formula Grant					375,000			
FFY 2027 Federal Formula Grant						375,000		
FFY 2028 Federal Formula Grant							375,000	
TOTAL - TRANSIT CENTERS			300,000	375,000	375,000	375,000	375,000	1,800,000
TOTAL RTA DEVELOPMENT FUND			161,252,767	136,815,697	110,063,822	86,677,190	73,717,190	568,526,666
TOTAL RTA CAPITAL FUND			4,638,000	4,550,500	4,500,000	4,564,150	4,280,000	22,532,650
TOTAL CAPITAL IMPROVEMENT PLAN			165,890,767	141,366,197	114,563,822	91,241,340	77,997,190	591,059,316



Attachment E

The following is a list of definitions, acronyms, and terms used in the Capital Improvement Program.

Transit Acronyms

APC	Automated Passenger Counter
APTA	American Public Transportation Association
ARP	American Rescue Plan (also known as ARPA)
BRT	Bus Rapid Transit
BUILD	Better Utilizing Investments to Leverage Development
CARES Act	Coronavirus Aid, Relief and Economic Securities Act
CIP	Capital Improvement Program
CITME	Computer Integrated Transit Maintenance Environment (UltraMain)
CMAQ	Congestion Mitigation and Air Quality
CRRSAA	Coronavirus Response and Relief Supplemental Appropriations Act
DERG	Diesel Emissions Reduction Grant
DR	Demand Response
FHWA	Federal Highway Administration
FTA	Federal Transit Administration
HR	Heavy Rail (Also HRV – Heavy Rail Vehicle)
IIJA	Infrastructure Investment & Jobs Act
LR	Light Rail (Also LRV – Light Rail Vehicle)
MBSI	Miles Between Service Interruptions
NTD	National Transit Database
OTPP	Ohio Transit Partnership Program (also known as OTP2)
PM	Preventive Maintenance
PT	Purchased Transportation
RAISE	Rebuilding American Infrastructure with Sustainability and Equity
SOGR	State of Good Repair
STBG	Surface Transportation Block Grant
STIP	Statewide Transportation Improvement Program
TAM	Transit Asset Maintenance
TIP	Transportation Improvement Plan
TOD	Transit Oriented Development
TRAC	Transportation Review Advisory Council
UPASS	Universal Pass
UPT	Unlinked Passenger Trip
UTP	Urban Transit Program
UZA	Urbanized Area

Transit Terms / Definitions

Articulated Buses – bus, usually 60' long, with two connected passenger compartments. The rear body section is connected to the main body by a joint mechanism that allows vehicles to bend when in operation for sharp turns and curves and yet have a continuous interior.

Asset Maintenance – Category of capital projects where expenses are incurred to maintain or improve the Authority's assets. Funding for these projects are 100% local through Sales & Use Tax.

Automated Passenger Counter (APC) – an automated means of counting boarding and alighting passengers.

Bus Rapid Transit (BRT) – A broad term given to transit systems that use buses to provide a service with limited stops and that is of a higher quality than an ordinary bus line. At GCRTA, the HealthLine is BRT.

Catenary – overhead wires that supply electricity to power the Heavy Rail and Light Rail vehicles.

Defeasance – a provision in a contract that voids a bond or loan on a balance sheet when the borrower sets aside cash sufficient enough to service the debt.

Demand Response (DR) – a transit mode with vehicles that do not operate over a fixed route or fixed schedule to satisfy a specific need. At GCRTA, Paratransit service is considered Demand Response.

Federal Transit Administration (FTA) – Provides financial and technical assistance to local public transit systems, including buses, subways, light rail, commuter rail, trolleys, and ferries. FTA also oversees safety measures and helps develop next-generation technology research.

General Fund – the operating fund of the Authority. The General Fund accounts for all revenues and expenditures except for activities related to capital improvements, debt service, catastrophic or extraordinary losses, supplemental pension benefits, and law enforcement special funds.

Grade Crossing – an intersection of a roadway and a transit exclusive rail right-of-way that cross each other at the same level (at grade). Pedestrian crosswalks in stations are also included.

Guideway – a public transportation facility using and occupying a separate right-of-way (ROW) or rail for the exclusive use of public transportation including the building and structures dedicated for the operation of transit vehicles.

Heavy Rail (HR) – A transit mode that is an electric railway with the capacity for a heavy volume of traffic.

Infrastructure Investment & Jobs Act (IIJA) – A Bipartisan Infrastructure Deal, a once-in-a-generation investment in the nation's infrastructure and competitiveness. Division C – Transit – This division revises provisions related to various public transportation programs, including the fixed guideway capital investment grant program, the public transportation innovation grant program, and the low or no emission grant program for buses and bus facilities.

Light Rail (LR) – a transit mode that typically is an electric railway with a light volume traffic capacity.

Miles Between Service Interruptions (MBSI) – Measured by miles, total service delivered before a vehicle breakdown that causes a service interruption.

National Transit Database (NTD) – A reporting system that collects public transportation financial and operating information.

Pass-Through Funds – capital or operating financial assistance passed through to other transit agencies that have no relationship to the directly operated (DO) and/or purchased transportation (PT) services provided by the designated recipient.

Preventive Maintenance (PM) – all activities, supplies, materials, labor, services, and associated costs required to preserve or extend the functionality and serviceability of the asset in a cost effective manner, up to and including the current state of the art for maintaining such asset. These capital maintenance expenses are eligible to use FTA formula funding programs for these functions.

Purchased Transportation (PT) – transportation service provided to a public transit agency from a public or private transportation provider based on a written contract. At GCRTA, additional paratransit service is through purchased transportation contracts.

Rail Vehicle Replacement Program – FTA awarded over \$700 million to six agencies for rail car replacement through the IIJA Rail Vehicle Replacement Program, a competitive award. The GCRTA received \$130 million through this competitive award.

Revenue Hours – hours that revenue vehicles (buses, trains, etc) travel while in revenue service.

Revenue Miles – miles that revenue vehicles (buses, trains, etc) travel while in revenue service.

Right of Way (ROW) – Roadway or other right of way lanes used for transit use.

Rolling Stock – transit vehicles such as buses, vans, cars, railcars, locomotives, trolley cars and buses.

State of Good Repair (SOGR) – a condition sufficient for capital assets to operate at a full level of performance.

Statewide Transportation Improvement Program (STIP) – Ohio's 4-year planning document. The STIP identifies all state and local transportation federal highway or federal transit funded projects, as well as state funded projects scheduled for some phase of implementation during the 4 year period.

Transit Asset Management (TAM) – a business model that uses the condition of assets to guide the optimal prioritization of funding at transit properties in order to keep transit networks in a State of Good Repair.

Transit Oriented Development (TOD) – Mixed use development designed to maximize access to, and promote use of, public transportation, with an emphasis on pedestrian circulation and accessibility.

Transportation Improvement Plan (TIP) – the official listing of highway, transit, bikeway, airport, and harbor projects covering a 5-year period.

Universal Pass (UPASS) – a discounted transportation pass offered to students at Case Western Reserve University (CWRU), Cleveland State University (CSU), Cuyahoga Community College (TRI-C), Cleveland Institute of Art, and Cleveland Institute of Music.

Unlinked Passenger Trip (UPT) – the number of passengers who board public transportation vehicles. Passengers are counted each time they board vehicles no matter how many vehicles they use to travel from their origin to their destination.

Urbanized Area (UZA) – an incorporated area with a population of 50,000 or more that is designated as such by the U.S. Department of Commerce, Bureau of the Census.

Types of Grants / Awards

5307 – FTA formula funding that provides funding through a multi-year process for bus and bus-related activities such as replacement, overhaul and rebuilding of buses, crime prevention and security equipment and construction of maintenance and passenger facilities; and capital investments in new and existing fixed guideway systems including rolling stock, overhaul, and rebuilding of vehicles, track, signals, communications, and computer hardware and software.

5309 – FTA formula funding that provides funding through a multi-year process for transit capital investments, including heavy rail, commuter rail, light rail, street cars, and bus rapid transit.

5310 – FTA funding - Enhanced Mobility of Seniors & Individuals with Disabilities. FTA funding to states for the purpose of assisting private nonprofit groups in meeting transportation needs of the elderly and persons with disabilities.

5337 – FTA Formula funding – Grants for state of good repair (SOGR) projects that maintain a fixed guideway or high intensity motorbus system, including projects to replace and rehabilitate rolling stock, track, line equipment and structures, signals and communication, power equipment and substations, passenger stations and terminals, security equipment and systems, maintenance

facilities and equipment, operational support equipment, including computer hardware and software.

5339 – FTA formula funding – Grants for buses and bus facilities program. FTA funding to provide states and transit agencies to replace, rehabilitate, and purchase buses and related equipment and to construct bus-related facilities. The competitive allocation provides funding for major improvements to bus transit systems that would not be achievable through funding allocations.

American Rescue Plan (ARP) – a \$1.9 trillion economic stimulus package passed by the 117th U.S. Congress in March 2021 to support recovery from the economic and health effects of the COVID-19 pandemic. Also known as ARPA.

Better Utilizing Investments to Leverage Development (BUILD) – A transportation competitive grant that supports investments in transportation infrastructure, including transit.

Congestion Mitigation and Air Quality Improvement Program (CMAQ) – A Federal program that provides a flexible funding source to state and local governments for transportation projects and programs to help meet the requirements of the Clean Air Act. Funding is available to reduce congestion and improve air quality.

Coronavirus Aid, Relief, and Economic Securities Act (CARES Act) – A \$2.2 trillion economic stimulus bill passed by the 116th U.S. Congress in March 2020 in response to the economic fallout of the COVID-19 pandemic.

Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) – Provided \$900 billion in supplemental funding to prevent, prepare for, and respond to the coronavirus. It was passed by the 116th U.S. Congress in December 2020.

Diesel Emissions Reduction Grant (DERG) – a grant program for projects that reduce emissions by retiring and replacing diesel public transit buses. Eligible projects must achieve a minimum funding match of 20% local funding. Funding for this program is provided by the U.S. Department of Transportation Federal Highway Administration's Congestion Mitigation and Air Quality Improvement (CMAQ) Program.

Federal Highway Administration (FHWA) – Supports all of America's roads and highways and ensures them to be the safest and most technologically up-to-date. The FHWA provides financial and technical support for constructing, improving, and preserving America's highway system.

Ohio Transit Partnership Program (OTPP or OTP2) – a competitive grant program that provides state funds to Ohio transit systems. Emphasis on the funds is on preservation in Tier I with preservation defined as the process of working to maintain, sustain, or keep in a good state of repair. Tier II projects are focused on regionalization, coordination, technology, service expansion, workforce initiatives, and healthcare initiatives. The OTP 2 program replaces the Ohio Transit Preservation Partnership Program (OTPPP or OTP3), which had provided federal funds to urban transit systems since 2012.

Rebuilding American Infrastructure with Sustainability and Equity (RAISE) – The RAISE competitive grant provides a unique opportunity for the Federal Department of Transportation to invest in road, rail, transit and port projects that promise to achieve national objectives.

Surface Transportation Block Grant (STBG) – provides competitive funding to best address state and local transportation needs.

Transportation Review Advisory Council (TRAC) – established to help the Ohio Department of Transportation (ODOT) develop and modify a project selection process which approves funding for the development and construction of the Major New Capacity Program.

Urban Transit Program (UTP) – encompasses funding administered by the Office of Transit for transit services in Ohio's urbanized areas with populations of 50,000 or greater. The program goal is to facilitate the most efficient and effective use of state funds in the provision of transportation services.



Greater Cleveland
Regional Transit Authority

Interoffice Memo

From: Rajan D. Gautam, Deputy General Manager - Finance, Secretary-Treasurer

A handwritten signature in black ink, appearing to be "RDG", is written over the name Rajan D. Gautam.

Subject: Public Hearing Notice – FY 2025 Capital Improvement Plan Budget

Date: April 8, 2024

Notice is hereby given that a public hearing on the Fiscal Year (FY) 2025 Capital Improvement Plan (2025 CIP) Budget of the Greater Cleveland Regional Transit Authority will be held immediately following the 2025 – 2029 Capital Improvement Plan presentation to the Operational Planning and Infrastructure Committee, at 9:00 A.M. Eastern Daylight Time on Tuesday, May 7, 2024. The public hearing will be held in the Board Room of the Authority, 1st Floor, Main Office Building, 1240 West Sixth Street, Cleveland, Ohio.

The Board Committee meetings and public hearing will be live streamed on RTA's website at (www.riderta.com/board) by selecting the meeting day. Public comments for the Public Hearing can be made in person or submitted by email at (Public-Comment@gcrtc.org) or by phone (440-276-4600) or through a web form (www.riderta.com/events) (select meeting event, scroll to the bottom to fill out the form, comments will be sent to Board and staff).

RDG/ev

AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, May 7, 2024

Committee Members: Mayor Paul A. Koomar, Chair
Ms. Lauren R. Welch, Vice Chair
Mayor Anthony D. Biasiotta
Mr. Stephen M. Love
Rev. Charles P. Lucas
Ms. Deidre Y. McPherson
Ms. Calley Mersmann
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman
Mayor David E. Weiss

- I. Roll Call
- II. Code Book Updates
 - o A request to repeal Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy.
 - o A request to amend Chapters 470 Real Estate Policies and 850 Public Assembly on Authority Property.

Presenter:

- Dawn Tarka, Associate Counsel, II

- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: May 2, 2024

Subject: Code Book Update

At the May 7, 2024 Committee of the Whole meeting, staff will present proposed revisions to the Authority's Codified Rules and Regulations.

The proposed revisions to the policies include:

1. Repeal Chapter 1066 Promotional Activities
2. Repeal Chapter 1094 Newspaper Dispensing Box Policy
3. Amend Chapter 470 Real Estate Policies
4. Amend Chapter 850 Public Assembly on Authority Property

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

Attachment: A. Redline of Chapter 1066
B. Redline of Chapter 1094
C. Redline of Chapter 470
D. Redline of Chapter 850

IBT/dmt

~~CHAPTER 1066~~
~~Promotional Activities~~

~~1066.01—Authorization of programs—
(Repealed)~~

~~1066.02—Use of Authority facilities for
special events.~~

~~CROSS REFERENCES~~

~~Research, development and demonstration projects—see 49 U.S.C.A. 1605-
Regulation of operation of systems, rates, rentals, or other charges; compliance
with undertakings—see 49 U.S.C.A. 1608(d)-
Buy America requirements—see 49 C.F.R. Part 660
Buy America requirements—Surface Transportation Assistance Act of 1982—
see 49 C.F.R. Part 661
Commissions for the sale of tickets and passes—see VEH. & OP. 840.01-
Student fare discount program—see VEH. & OP. 840.02
Downtown loop service fares—see VEH. & OP. 840.05-
Children's fares—see VEH. & OP. 840.06
Sunday passes—see VEH. & OP. 840.08
Fares for rides outside of County—see VEH. & OP. 840.09, 840.16(c)-
Temporary promotional discount fares—see VEH. & OP. 840.12-
Day passes—see VEH. & OP. 840.16
Waterfront Line service—see VEH. & OP. 840.17
Public assembly on Authority property—see VEH. & OP. Ch. 850-
Real estate policies—see FIN. Ch. 470~~

~~**1066.01—AUTHORIZATION OF PROGRAMS. (REPEALED)**~~

~~(EDITOR'S NOTE: Section 1066.01 was repealed by Resolution 2019-67, passed
June 18, 2019.)~~

~~**1066.02—USE OF AUTHORITY FACILITIES FOR SPECIAL EVENTS.**~~

~~(a)—The Authority will permit the use of its facilities for special events sponsored
by organizations and members of the community so long as the use is not inconsistent
with the public's use and need of such facility. The use of Authority facilities will be
subject to certain terms and conditions as set forth below.~~

~~(b)—Allowing its facilities to be used for special events and activities will benefit
the Authority in several ways:~~

~~(1)—Provide revenue;~~

- ~~(2) Help promote the existence and attractiveness of GCRTA services and facilities;~~
- ~~(3) Improve the Authority's public image and relations; and~~
- ~~(4) Facilitate positive neighbor relations with property owners and communities adjacent to or near Authority facilities.~~

~~(e) The Authority reserves the right to deny the request of any group or organization when a proposed use is inconsistent with the public interest; when the Authority and/or general public will not benefit from the proposed use; when the Authority will be negatively impacted; or when the group or organization refuses to abide by the guidelines and requirements set forth herein.~~

~~(d) Guidelines and Requirements:~~

- ~~(1) Special events will be limited to passenger facilities (i.e. transit stations, parking lots, walkways) and, on a selected basis, district bus garages and other Authority property.~~
- ~~(2) Use of a facility cannot cause undue disruption to Authority operations, customers, and/or employees.~~
- ~~(3) The group sponsoring the special event must agree to hold the Authority harmless from any liability resulting from the event and shall obtain insurance which names the Authority as an additional insured and in an amount to be determined by the Authority. If alcoholic beverages are to be served, then the policy of insurance shall include a specific liquor liability endorsement.~~
- ~~(4) The sponsoring party of the special event must adhere to all rules and regulations imposed by the Authority, including insurance and fees.~~
- ~~(5) Food service and the dispensing of alcohol will be permitted provided the sponsoring group obtains and provides the Authority a copy of any required insurance, permits, and/or licenses prior to the event. The sponsoring party must provide all alcohol; B.Y.O.B. (bring your own bottle) is not permitted.~~
- ~~(6) Unlawful activities, including, but not limited to gambling, are specifically prohibited.~~
- ~~(7) The sponsoring party must execute, prior to facility usage, a written letter or agreement acknowledging awareness and acceptance of all facility usage rules and regulations.~~
- ~~(8) The requirements of any applicable laws or easements, contracts or other agreements the Authority has entered into associated with a facility will take precedence over the provisions of this Policy whenever appropriate in a given situation.~~
- ~~(9) Organizations may use the facility for benefits and fundraisers. These groups may sell tickets prior to the event but not on the premises or at~~

- ~~the door. The ticket, or an example of the ticket, must be submitted to and approved by the Authority prior to being sold by the organization.~~
- ~~(10) Permits issued to a sponsoring party must be used for the function stated on the permit only.~~
 - ~~(11) No food, tickets, or alcoholic beverages are to be sold on the premises at any time.~~
 - ~~(12) No smoking is permitted inside any Authority facility/structure.~~
 - ~~(13) The sponsoring party shall sign all necessary permits and satisfy all applicable requirements of the Authority and the municipality where the facility is located.~~
 - ~~(14) It will be the sponsoring party's responsibility to see that all members of their event abide by Authority rules and regulations regarding the special event. The Authority and/or local municipal authority decisions with regard to traffic, crowd control, and general welfare are final and binding.~~
 - ~~(15) The General Manager shall assess an administrative and/or usage fee for the special event. The fee(s) may increase without notice, as determined by the discretion of the General Manager.~~
 - ~~(16) The General Manager has the authority to make reasonable exceptions to the provisions of this Policy when the best interest of the Authority or the general public would be served by doing so.~~
 - ~~(17) The General Manager will determine organizational responsibility for administering this Policy.~~
- ~~(Res. 2010-54. Passed 8-17-10.)~~

CHAPTER 1094
Newspaper Dispensing Boxes
Policy

1094.01	General policy statement.	1094.09	Permit sticker
1094.02	Policy description.	1094.10	Following application approval.
1094.03	Compliance date.	1094.11	Denial of application.
1094.04	Prohibited uses.	1094.12	Storage and disposal of unauthorized/non-compliant box(es).
1094.05	Definitions.	1094.13	Standards.
1094.06	Application process and procedures.		
1094.07	Box(es) installed prior to policy.		
1094.08	Indemnification and insurance requirements		

CROSS REFERENCES

Approval of projects for acquisition, construction, and improvement of facilities and equipment, and payment of operating expenses; terms and conditions; regulations—See 49 U.S.C.A. 1608(d)

Modification in service—see SERV. Ch. 1050

Bus park and ride facilities program procedures—see SERV. Ch. 1064

~~1094.01—GENERAL POLICY STATEMENT.~~

~~It is the Authority's responsibility to maintain its facilities in a safe and clean condition and to operate efficiently and effectively. The Authority wishes to provide a pleasant environment for present and new riders. It is the Authority's responsibility to be a "good" neighbor and member of the communities it serves.~~

~~Newspaper dispensing boxes have been installed, without Authority approval, at many locations. These installations have not been consistent and the physical condition and appearance of the boxes have not been maintained. In some instances maintenance has been non-existent. The box operators have expanded the variety of graphic tools to identify their box. The Authority's failure to correct this practice is inconsistent with its facilities improvement program and potentially creates the environment where patrons and/or Authority property could be injured / damaged. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.02—POLICY DESCRIPTION.~~

~~It is the policy and practice of the Authority that any newspaper dispensing box on Authority property shall have authorization from the Authority before installation. Dispensing boxes placed on Authority property without prior authorization must be removed immediately by the owner of the box. Otherwise, unapproved boxes will be removed by the Authority, or its designee. The box will be stored no longer than ten days. "The Authority will dispose of boxes left in~~

storage” and all proceeds will be applied to administrative fees.

The Authority will permit box operators/owners with pending permit applications to leave the box in place until the application has been reviewed. (Res. 2001-62. Passed 4-24-01.)

~~1094.03—COMPLIANCE DATE.~~

~~A complete application for the permit must be submitted thirty calendar days following the Authority's publication of a notice in a newspaper having regional circulation.~~

~~The Authority will remove any vending boxes on Authority property without a permit or a pending application thirty days from the date of public notification. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.04—PROHIBITED USES.~~

~~All dispensing devices, free or coin operated, dispensing advertising or similar products that would not be considered newspapers (general or regional circulation) are expressly prohibited from the use of Authority property. Such media have become an increasing maintenance problem and potential safety hazard to the Authority's ridership and operation of revenue equipment. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.05—DEFINITIONS.~~

~~This section provides a description of the terms used in this policy and standards for newspaper dispensing boxes.~~

- ~~(a) “Approved dispensing box” means dispensing boxes that meet each of the standards for placement, shape, size, color, materials, and conditions and have received Authority approval.~~
- ~~(b) “Box operator” means the party having legal authority/ authorization to install and place materials in the box on behalf of the box owner(s).~~
- ~~(c) “Box owner” means a person or an agent or officer of a person in whom is vested ownership, dominion, control or title of a newspaper dispensing box.~~
- ~~(d) “Dispensing box” means any self-service or coin operated box, container, storage unit or dispenser installed, used, or maintained for the display, distribution and sale of newspapers.~~
- ~~(e) “Newspaper” means a publication either in full sheet size or tabloid form, intended for general circulation, and published regularly at short intervals, containing information of current events and news of general interest. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.06—APPLICATION PROCESS AND PROCEDURES.~~

~~It is the Authority's goal to act on a completed application within thirty working days from receipt. During the first year of the program, due to the number~~

~~of boxes/sites requiring permits and probable process adjustments, it may take longer.~~

~~Upon receipt of the application, the Property Manager shall base approval on the standards set forth Section 1094.13.~~

~~When seeking approval for the installation of a box, the following process applies:~~

~~(a) Application process.~~

~~(1) Applications shall be submitted to the Office of Property Management. Applications must be submitted prior to the applicant's installation of the newspaper box and will be considered in the order they are received on a first come, first served basis.~~

~~(2) Incomplete applications will not be accepted. No notice will be sent regarding non-acceptance.~~

~~(3) A completed application shall contain the following information in order to be considered for review and approval:~~

~~A. A non-refundable Application fee of fifteen dollars (\$15.00) shall be submitted with each application. Only checks or money orders will be accepted. Applicants whose applications are approved will be notified by mail and a Permit will be issued. MAKE CHECKS PAYABLE TO: Greater Cleveland Regional Transit Authority and Mail to: 1240 West 6th Street, Cleveland, OH 44113 Attention: Property Manager/ Newspaper Dispensing Box Program.~~

~~B. Name of box owner, address, and telephone and fax numbers.~~

~~C. Description of the product to be distributed, e.g. *The Plain Dealer* general circulation daily newspaper.~~

~~D. Model number, full description and color photograph of the box to be installed.~~

~~E. Description of the proposed location for which approval is sought to install the box(es).~~

~~F. A photograph(s) of the proposed location(s) and addresses of each location requested.~~

~~G. Certificate of Insurance. See Section 1094.08 for explanation of requirements.~~

~~H. Completed Hold Harmless declaration. See Section 1094.08 for explanation of requirements, sample to be provided by the Authority.~~

~~(b) Permit fees. A permit fee of sixty dollars (\$60.00) cash or other valuable consideration per approved dispensing box per year, shall be charged to the owner.~~

~~(c) Duration of permit. Permits shall be in force for a period no longer than one calendar year, beginning from the date of application approval.~~

~~(d) Permit renewal. Each application shall, if applicable, include a~~

~~brief narrative containing the following information:~~

- ~~(1) When the last permit was issued;~~
- ~~(2) Location of boxes;~~
- ~~(3) Any current permit numbers.~~

~~Each application shall be accompanied by:~~

- ~~(1) A fifteen-dollar (\$15.00) application renewal fee per permit.~~
- ~~(2) A permit fee of sixty dollars (\$60.00) cash or other valuable consideration per approved dispensing box per year.
(Res. 2001-62, Passed 4-24-01.)~~

~~1094.07 BOX(ES) INSTALLED PRIOR TO POLICY.~~

~~All newspaper box(es) on Authority property must have been installed in conformance with this policy. Any boxes on Authority property not specifically approved under this policy or whose application is not currently pending with the Authority must be removed immediately. Failure to remove such boxes within thirty days of publication of notice of the policy in a newspaper having regional circulation will result in the newspaper box(es) being removed by the Authority and stored for a period not greater than ten days. Any box in the Authority's possession beyond the ten-day period will be disposed in the manner described in Section 1094.12.~~

~~(Res. 2001-62, Passed 4-24-01.)~~

~~1094.08 INDEMNIFICATION AND INSURANCE REQUIREMENTS.~~

~~(a) Indemnification. To the fullest extent permitted by law, box owner/operator shall be and remain liable to the Authority, and shall defend, indemnify and hold harmless the Authority and its officers, agents, and employees from all losses, damage, expense, suits, claims, demands, fines, penalties, awards, liabilities and costs, including reasonable attorneys' fees (hereinafter individually and collectively referred to as "liability"), to the extent that the liability, or the underlying harm causing the liability, is attributable to, arises out of or is in any way related to the installation or operation of the newspaper box(es), except to the extent that liability is caused solely by the Authority, its officers, agents, employees or invitees. Box owners/operators shall:~~

- ~~(1) Defend the Authority at their own expense;~~
- ~~(2) Pay on behalf of the Authority all fines, penalties, settlements, judgments and other sums related to any liability; and~~
- ~~(3) Otherwise satisfy and cause to be discharged any judgments that may be obtained against the Authority, its officers, agents, and employees regarding any liability.~~

~~(b) Insurance.~~

- ~~(1) Box owners/operators shall, at all times during the term of this agreement, maintain comprehensive general liability insurance in~~

~~the amount of one million dollars (\$1,000,000) per occurrence for bodily injury and property damage claims and liabilities related to the installation and operation of the newspaper boxes.~~

- ~~(2) The insurance policy or policies provided hereunder shall be with companies authorized to do business in Ohio and rated "A-VII" or above by A. M. Best Co., or equivalent. They shall name the Authority as an additional named insured. The policy shall also be endorsed to provide for a waiver of subrogation in favor of the Authority, and shall also provide thirty days prior to non-renewal, cancellation, or reduction of the insurance afforded by this policy, written notice will be sent by certified mail to the General Counsel of the Authority and to all other additional insureds involved."~~
- ~~(3) Upon issuance of the permit the box owners/operators shall submit to the Authority a Certificate of Insurance as evidence of the coverage stipulated herein.~~

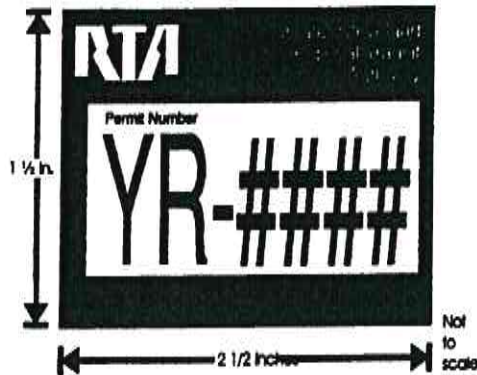
~~Copies of the Additional Named Insured and Waiver of Subrogation Endorsements will be attached to the certificate, if possible. In any case, the certificate shall contain a notation of the issuance of the endorsements (including form numbers) and a specific reference to this lease. The copies of endorsements may be provided under separate cover within thirty days of execution, if necessary. This section shall survive the expiration or termination of this lease.
(Res. 2001-62. Passed 4-24-01.)~~

~~1094.09 PERMIT STICKER.~~

~~(a) Only Authority issued permits may be used as evidence of compliance with this policy (see Figure 1).~~

~~(b) Permits must be located in the prescribed location on the box during the approved period (see Figure 2).
(Res. 2001-62. Passed 4-24-01.)~~

Figure 1



~~1094.10 FOLLOWING APPLICATION APPROVAL.~~

~~Upon application approval, the owner/operator may proceed with the installation based on the standards immediately. The Authority must be notified of the installation date and upon completion of the installation.
(Res. 2001-62. Passed 4-24-01.)~~

~~1094.11 DENIAL OF APPLICATION.~~

~~The Authority has the sole and exclusive right to deny an application to install a newspaper dispensing box. Reasons for denial shall be described and provided to the applicant, in writing, within a reasonable time. Denial shall be one or more of the following factors:~~

- ~~(a) Proposed use of a box that did not meet standards for box shape, color, style and size;~~
- ~~(b) Proposed installation method does not meet criteria;~~
- ~~(c) Proposed location does not meet criteria;~~
- ~~(d) Failure to comply with Authority application process;~~
- ~~(e) Previously granted permits have qualified for all of the available space at the requested location.~~

**~~1094.12 STORAGE AND DISPOSAL OF
UNAUTHORIZED/ NON-COMPLIANT
BOXES).~~**

~~(a) The Authority shall make reasonable efforts to notify operators of newspaper and tabloid dispensing boxes prior to disposal. Reasonable efforts shall include: one written notification will be sent to newspaper and tabloid operators identified through an inventory of dispensing boxes on Authority property following passage of this policy.~~

~~(b) — Removal of unauthorized boxes. Boxes found not in compliance with this policy shall be designated as unauthorized boxes. The owner shall be responsible for their removal within ten days from notification by the Authority.~~

~~(c) — Storage of boxes. All boxes will be stored on the Authority's property for a period of ten days.~~

~~(Res. 2001-62. Passed 4-24-01.)~~

1094.13 — STANDARDS.

~~The following standards were created with the intent of reflecting policies adopted by cities and communities known to have existing standards and policies.~~

~~(a) — Dispenser box characteristics (e.g., size, shape and color) and other approved uses.~~

~~(1) — Size and shape — Figure 2.~~

~~(2) — Base — A flush type base that will accommodate the installation method as outlined in subsection (c).~~

~~(3) — Color — White.~~

~~(4) — Advertising — No advertising shall be permitted on the box.~~

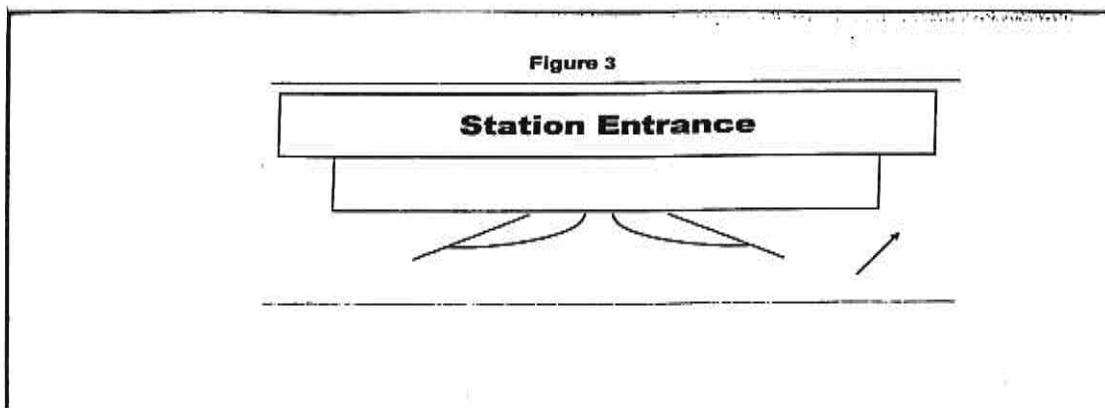
~~(5) — Display cards — Display cards are not permitted on the box.~~

~~(6) — Newspaper or tabloid name — The name of the newspaper shall be printed on the door. The lettering style shall be in the same style as the newspaper/tabloid masthead.~~

~~(b) — Site criteria. All boxes must be installed in the cement area at the primary entrance to a facility or station as designated by the Authority.~~

~~Station entrances and emergency entry/ exit points shall be kept clear of any installations. Boxes must be located in parallel with other boxes previously installed at the location. (See Figure 3)~~

Figure 3



- ~~(1) Approved sites. Sites included within this section do not affect the general safe operation of the station's facilities, general entrance(s) and exit(s) normal flow of pedestrian traffic, maintenance and emergency equipment.~~
- ~~(2) Unacceptable sites. Proposed sites that will fail to receive approval would impair the safe movement of passengers to and from vehicle boarding areas and the maintenance of a station's facilities. Examples are:
 - ~~A. Station tunnel walkways~~
 - ~~B. Station platforms~~
 - ~~C. Station sidewalks and other walkways~~
 - ~~D. Station Parking Areas~~
 - ~~E. Station interiors~~
 - ~~F. Non designated box placement areas.~~~~

~~(e) Installation Procedures. All box(es) shall be stable, in order to withstand high winds and other adverse conditions. Installations shall be done as follows:~~

- ~~(1) The addition of a bag or bags containing materials of sand, gravel or small aggregate, shall be added to bring the empty box weight up to 160 pounds or greater.~~
- ~~(2) All boxes shall be installed on the sidewalk cement of a station's entrance as designated by the Authority.~~

~~(d) Prohibited installation procedures. No dispensing box shall be chained or tethered to any other object. This includes trees, passenger shelters, other dispensing boxes, etc.~~

~~(e) Post Installation:~~

- ~~(1) The area around the box shall be left clean and clear. Any debris resulting from the box installation shall be removed immediately.~~
- ~~(2) Appropriate safety measures shall be employed as part of the box installation process.~~

~~(f) Disposal of waste material. Dispensing box(es) owners/operators will be required to remove from the Authority's property any and all wrapping and strapping materials, old newspapers and any waste material belonging to the owners/operators.~~

~~(g) Box physical condition requirements.~~

- ~~(1) All boxes shall be maintained in a safe and clean operating condition. No damaged, broken box panels or other components~~

~~shall be permitted. Rust or other signs of physical decay shall be repaired.~~

- ~~(2) Only minor repairs shall be performed in the field. Damaged panels may be replaced if the repair does not require painting, sanding and refinishing of box components. Owner's engaging in repairs other than "minor repairs" in the field may have their authorization(s) revoked. (Res. 2001-62. Passed 4-24-01.)~~

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
NEWSPAPER DISPENSING DEVICE -- DESIGN STANDARD**

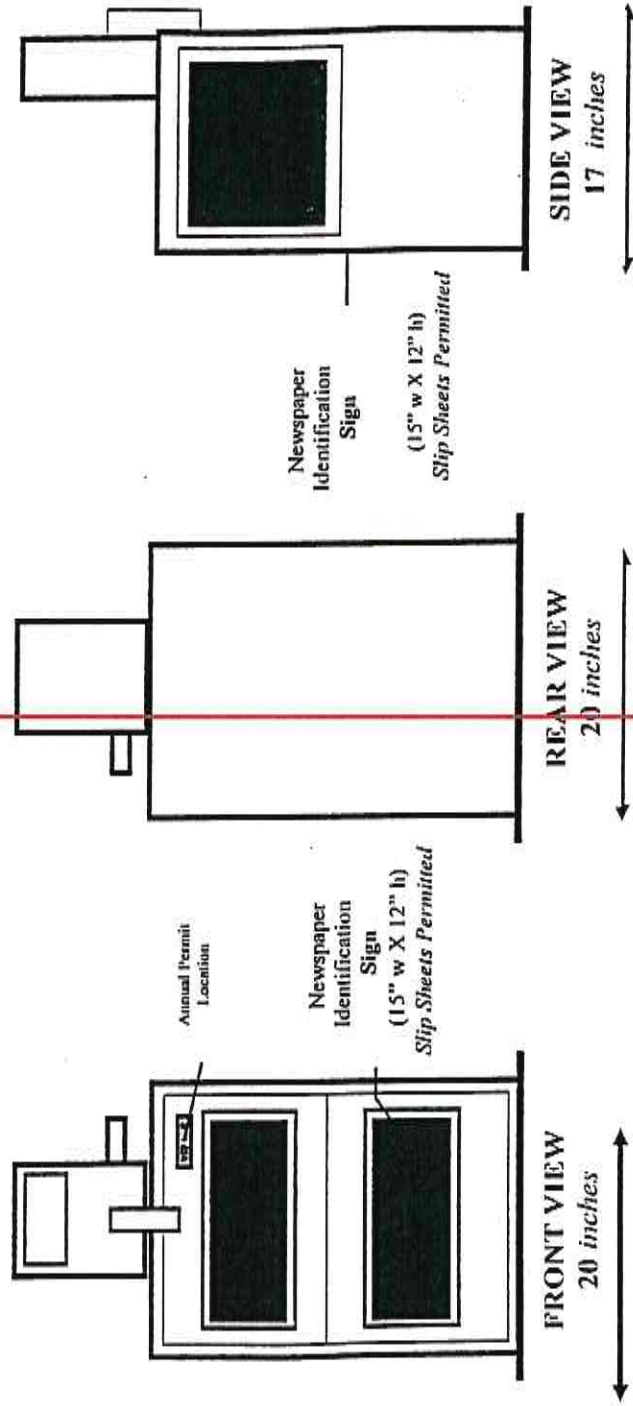


Figure 2

CHAPTER 470
Real Estate Policies

- | | | | |
|--------|--------------------------------|--------|--|
| 470.01 | Acquisitions of real property. | 470.07 | Limited use agreements. |
| 470.02 | Dispositions of real property. | 470.08 | Joint development agreements. |
| 470.03 | Leases. | 470.09 | Compliance with Federal <u>federal</u> regulations. |
| 470.04 | Temporary easements. | 470.10 | <u>Use of Authority facilities for special events.</u> |
| 470.05 | Permanent easements. | 470.11 | <u>Items intentionally placed on Authority property</u> |
| 470.06 | License agreements. | | |

CROSS REFERENCES

Board of Trustees - see ADM. Ch. 220
CEO, General Manager/Secretary-Treasurer - see ADM. Ch. 242
~~Use of Authority facilities for special events - see SER 1066.02~~
Powers and duties of the Authority - see R.C. 306.35
Public assembly on Authority property - see VEH. & OP. Ch. 850
Special event ~~usage~~use of RTA Real Prop - Administrative Procedure No. 042

470.01 ACQUISITIONS OF REAL PROPERTY.

Acquisitions of real property and eminent domain takings by the ~~Authority~~GCRTA require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees.
(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.02 DISPOSITIONS OF REAL PROPERTY.

Dispositions of real property require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees.
(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.03 LEASES.

(a) Leases of ~~GCRTA-owned~~ real property owned by the ~~GCRTA~~Authority require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees for all ~~contracts~~leases that, originally or after amendment or other means of continuous use by another party, either exceed twenty-five thousand dollars (\$25,000) in total revenue or are for a term of more than three years. ~~GCRTA~~The Authority shall not enter into leases ~~or temporary easements~~ that

provide for automatic renewals. Leases ~~that do not exceed~~ with terms of three years or less and that provide total revenue less than or equal to twenty-five thousand dollars (\$25,000) may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval by the Board of Trustees. ~~However, approval by the Board of Trustees shall be required for any means of continuous use that would involve, during the total lease, a period exceeding three years and/or total revenue in excess of twenty five thousand dollars (\$25,000).~~

(b) Leases ~~by GCRTA~~ of another party's real property by the Authority require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees for all contracts that, originally or after amendment or other means of continuous use by the Authority GCRTA, exceed twenty-five thousand dollars (\$25,000) in total cost and/or are for more than three years. ~~GCRTA~~ The Authority shall not enter into leases that provide for automatic renewals. Leases ~~that do not exceed~~ with terms of three years or less and do not provide for total revenue in excess of twenty-five thousand dollars (\$25,000) or less in cost to the Authority may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval by the Board of Trustees. ~~However, approval by the Board of Trustees shall be required for any means of continuous use exceeding three years and/or that would involve, during the total lease, a cost in excess of twenty five thousand dollars (\$25,000).~~ (Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.04 TEMPORARY EASEMENTS.

(a) The granting or acceptance of temporary easements for construction, access, use, etc. by the Authority GCRTA for a term ~~less than~~ of three years or less and for ~~less than~~ twenty-five thousand dollars (\$25,000) or less in cost or revenue may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval of the Board of Trustees.

(b) The granting or acceptance of temporary easements for construction, access, use, etc. by the Authority GCRTA for a term ~~exceeding more than~~ three years and/or for more than exceeding twenty-five thousand dollars (\$25,000) in cost or revenue requires recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and approval of the Board of Trustees. (Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.05 PERMANENT EASEMENTS.

(a) The conveyance or acceptance of a permanent easement by the Authority GCRTA with a value ~~less than two of ten~~ thousand five hundred dollars (~~\$2,500~~ 10,000) or less may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval of the Board of Trustees.

(b) The conveyance or acceptance of any permanent easement by the Authority GCRTA with a value ~~equal to or~~ in excess of two ten thousand ~~five hundred~~ dollars (~~\$2,500~~ 10,000), requires recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive~~

Officer and approval of the Board of Trustees.

(Res. 2004-02. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.06 LICENSE AGREEMENTS.

(a) License agreements governing use of the Authority's GCRTA's real property or use by the Authority GCRTA of another party's real property that originally or after amendment or other means of continuous grant exceed twenty-five thousand dollars (\$25,000) in revenue or /cost or that exceed a term of three years require recommendation by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer and the approval of the Board of Trustees.

(b) License agreements that generate revenue or incur cost of less than or equal to do not exceed twenty-five thousand dollars (\$25,000) in revenue/cost and do not exceed that have a term of three years or less may be authorized by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer without approval by the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.07 LIMITED USE AGREEMENTS.

(a) Limited use agreements governing use of GCRTA the Authority's real property or use by the Authority GCRTA of another party's property that originally or after amendment or other means of continuous grant exceed twenty-five thousand dollars (\$25,000) in revenue or /cost or exceed three years require recommendation by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer and the approval of the Board of Trustees.

(b) Limited use agreements that generate revenue or incur cost of less than or equal to do not exceed twenty-five thousand dollars (\$25,000) and that have a term of do not exceed three years or less may be authorized by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer without approval by the Board of Trustees.

(c) Limited use agreements include, but are not limited to, use of Authority facilities for special events, filming agreements, permits to come upon and/or use the Authority's GCRTA real property, construction staging area permits, and temporary right-of-way permits. Special events usage agreements are governed by the Authority's GCRTA's policy on "Use of Authority Facilities for Special Events" found in Section 470.10 of this Chapter, 1066.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.08 JOINT DEVELOPMENT AGREEMENTS.

Joint development agreements require the recommendation of the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.09 COMPLIANCE WITH FEDERAL REGULATIONS.

All real estate transactions involving ~~Federal-federal~~ funding must be reviewed to determine compliance with ~~Federal-federal~~ regulations.
(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.10 USE OF AUTHORITY FACILITIES FOR SPECIAL EVENTS.

(a) The Authority will permit the use of its facilities for special events sponsored by organizations and members of the community so long as the use is not inconsistent with the public's use and need of such facility. The use of Authority facilities will be subject to certain terms and conditions as set forth below.

(b) Allowing its facilities to be used for special events and activities will benefit the Authority in several ways:

- (1) Provide revenue;
- (2) Help promote the existence and attractiveness of Authority services and facilities;
- (3) Improve the Authority's public image and relations; and
- (4) Facilitate positive neighbor relations with property owners and communities adjacent to or near Authority facilities.

(c) The Authority reserves the right to deny the request of any group or organization when a proposed use is inconsistent with the public interest; when the Authority and/or general public will not benefit from the proposed use; when the Authority will be negatively impacted; or when the group or organization refuses to abide by the guidelines and requirements set forth herein.

(d) Guidelines and Requirements.

- (1) Special events will be limited to passenger facilities (i.e. transit stations, parking lots, walkways) and, on a selected basis, district bus garages and other Authority property.
- (2) Use of a facility cannot cause undue disruption to Authority operations, customers, and/or employees.
- (3) The group sponsoring the special event must agree to hold the Authority harmless from any liability resulting from the event and shall obtain insurance which names the Authority as an additional insured and in an amount to be determined by the Authority. If alcoholic beverages are to be served, then the policy of insurance shall include a specific liquor liability endorsement.
- (4) The sponsoring party of the special event must adhere to all rules and regulations imposed by the Authority, including insurance and fees.
- (5) Food service and the dispensing of alcohol will be permitted provided the sponsoring group obtains and provides the Authority a copy of any required insurance, permits, and/or licenses prior to the

- event. The sponsoring party must provide all alcohol; B.Y.O.B. (bring your own bottle) is not permitted.
- (6) Unlawful activities, including, but not limited to gambling, are specifically prohibited.
 - (7) The sponsoring party must apply for a permit for use of Authority property for a special event. If a permit is granted by the Authority, the sponsoring party will execute, prior to facility usage, that written permit or agreement acknowledging awareness and acceptance of all facility usage rules and regulations.
 - (8) The requirements of any applicable laws or easements, contracts or other agreements the Authority has entered into associated with a facility will take precedence over the provisions of this Policy whenever appropriate in a given situation.
 - (9) Organizations may use the facility for benefits and fundraisers. These groups may sell tickets prior to the event but not on the premises or at the door unless the Authority specifically allows ticket sales on the premises for the event. The ticket, or an example of the ticket, must be submitted to and approved by the Authority prior to being sold by the organization.
 - (10) Permits issued to a sponsoring party must be used for the function stated on the permit only.
 - (11) No food or alcoholic beverages are to be sold on the premises at any time.
 - (12) No smoking is permitted inside any Authority facility/structure.
 - (13) The sponsoring party shall sign all necessary permits and satisfy all applicable requirements of the Authority and the municipality where the facility is located.
 - (14) It will be the sponsoring party's responsibility to see that all members of their event abide by Authority rules and regulations regarding the special event. The Authority and/or local municipal authority decisions with regard to traffic, crowd control, and general welfare are final and binding.
 - (15) The General Manager shall assess an administrative and/or usage fee for the special event. The fee(s) may increase without notice, as determined by the discretion of the General Manager.
 - (16) The General Manager has the authority to make reasonable exceptions to the provisions of this Policy when the best interest of the Authority or the general public would be served by doing so.
 - (17) The General Manager will determine organizational responsibility for administering this Policy.

470.11 ITEMS INTENTIONALLY PLACED ON AUTHORITY PROPERTY

It is the Authority's responsibility to maintain its facilities in a safe and clean condition and to operate efficiently and effectively. The Authority wishes to provide a pleasant environment for its riders.

It is the policy of the Authority that any item intentionally placed on Authority property must

have authorization from the Authority before installation. Any item intentionally placed or left on Authority property without prior authorization must be removed immediately by the owner of the item. Otherwise, unapproved items will be removed by the Authority or its designee. The Authority will dispose of such items in accordance with the Authority's Procurement Policies Section 410.01(a)(28). This policy does not apply to lost and found items.

CHAPTER 850
Public Assembly on Authority Property

850.01	Intent.	850.06	Time, place and manner of activities.
850.02	Application of chapter.	850.07	Denial, refusal and cancellation of permits.
850.03	Definitions.	850.08	Political campaign activity.
850.04	Permit required; application information.		
850.05	Permit: issuance; transferability; renewal; exclusions.		

CROSS REFERENCES

Unauthorized use of property - see ~~Ohio~~-R.C. 2913.04
Disorderly conduct - see ~~Ohio~~-R.C. 2917.11
Misconduct involving a public transportation system - see ~~Ohio~~
R.C. 2917.41
~~Political activity by employees - see PERS 640.03~~
Real Estate Policies - FIN Ch. 470
Use of authority facilities for special events - ~~SER 1066.02~~FIN
Ch. 470.10
~~Real Estate Policies - FIN Ch. 470~~
Political activity by employees - see Personnel Policies

850.01 INTENT.

- (a) The policies and guidelines established herein are necessary in order to:
- (1) Ensure that Authority property maintains its status as a non-public forum;
 - (2) Ensure that persons seeking to exercise constitutional rights ~~to~~of freedom ~~and~~of speech, expression, and assembly on Authority property may do so within the limitations of the policies and guidelines established herein;
 - (3) Restrict the time, place, and manner of the activities described herein to designated areas of Authority property;
 - (4) Protect transit patrons using Authority property from repeated communications or encounters which may constitute harassment or intimidation of a captive audience;
 - (5) Ensure the safe, free, and orderly flow of transit patron traffic through and on Authority stations, premises, and vehicles; and
 - (6) Further the purpose of the Authority, which is to transport passengers safely and efficiently via bus and rail.

(b) A person who wishes to engage in activities governed by these policies and guidelines on or at Authority premises, stations, and vehicles, including, but not limited to, the distribution of literature, shall be protected in accordance with these

policies, provided the activities do not:

- (1) Constitute commercial activities, unless by written commercial agreement benefitting the Authority; or
- (2) Interfere with the transportation function or safe operation of the Authority stations, premises, or vehicles.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.02 APPLICATION OF CHAPTER.

The policies and guidelines established herein apply to all persons using Authority premises, stations, vehicles, or other Authority property, whether Authority employees or members of the public, including, but not limited to, Authority visitors, delivery persons, contractors, and agents for the following activities:

- (a) Commercial Activity. A person may not engage in any commercial activity on Authority stations and premises except by written commercial agreement ~~benefitting~~benefiting the Authority. Other commercial activity is expressly prohibited on Authority property.
- (b) Non-Commercial Free Speech Activity. As a non-public forum, the Authority has authority to limit free speech activities on its property. A person desiring to exercise constitutional freedoms, including, but not limited to, the distribution of literature or solicitation of funds, on, in, within, or about Authority property shall first obtain a written permit for these activities from the Authority. Free speech activities may be exercised only in accordance with the restrictions designated in the permit.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.03 DEFINITIONS.

For the purposes of this policy, the following terms have the meanings indicated:

- (a) "Authority property" means all property owned, leased, operated, or controlled by the Authority in connection with public transit activities, including, but not limited to, all ~~buses, rail cars~~vehicles used for transporting passengers, station areas, entrances, platforms, plazas, escalators, elevators, stairways, parking lots, transfer points, ~~rapid transit vehicles,~~ and other rapid stations.
- (b) "Authorized" means acting pursuant to a written contract, permit, or other evidence of right issued by the Authority.
- (c) "Commercial activity" means any activity undertaken for profit, including, but not limited to, the sale, provision, advertisement, or display of goods or services; the exchanging, trading, buying, hiring, soliciting, or peddling of commodities, goods, money, services, or property of any kind; or any other revenue producing activity.
- (d) "Emergency situation" means any event creating a condition or circumstance that interferes with the safe or efficient operation of the Authority system, or other conditions or circumstances as may be determined by the Authority to endanger the health, safety, and welfare of persons on or upon Authority property.
- (e) "Free speech activity" means any manner of exercising constitutionally protected freedoms of religion, speech, press, and assembly, including, but not

- limited to, campaigning for political candidates and issues.
- (f) "Person" means any individual, organization, firm, partnership, corporation, company, association, or joint stock association, and includes the trustee, receiver, committee, assignee, or other representative thereof.
 - (g) "Transit patron" means a person in or upon Authority property for the purpose of using Authority public transportation service available at that site.
 - (h) "Vehicle" means all ~~buses and rapid transit cars~~ vehicles used for transporting passengers owned by and/or operated by the Authority.
- (Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.04 PERMIT REQUIRED; APPLICATION INFORMATION.

All persons desiring to use Authority property for non-commercial free speech activities governed by these policies and guidelines shall submit to the General Manager/Secretary-Treasurer of the Authority, or his or her designee, a written request in a form prescribed by the Authority setting forth at least the following:

- (a) The full name, mailing address, and telephone number of the entity/person sponsoring, promoting, or conducting the proposed activity;
- (b) A description of the proposed activity, indicating the type of communication to be involved;
- (c) The dates and hours during which the activity is proposed to be carried out;
- (d) The number of persons to be engaged in the activity;
- (e) The specific area of Authority property in which the proposed activity is planned; and
- (f) Whether handbills, leaflets, circulars, or other printed material will be distributed.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.05 PERMIT: ISSUANCE; TRANSFERABILITY; RENEWAL; EXCLUSIONS.

(a) Upon receipt of a permit application containing the required information, as stated above, the Authority will issue a permit to the applicant, subject to the limitations set forth herein. The Authority will not exercise judgment regarding the ~~purpose or~~ content of the activity or the viewpoints that are expressed.

(b) Permits to use Authority property, if granted, will be issued on a first-come, first-served basis. As used herein, "first come" means the person who has first completed the procedural guidelines set forth herein.

(c) Permits are not transferable or assignable.

(d) The permit shall authorize the holder to conduct the activity for the date and duration of time defined in the permit.

(e) Permits may not be extended or renewed.

(f) Each permit shall specify the area, station, or property where the activity shall take place.

(g) The Authority reserves the right to cancel any permit, with or without advance notice to the permit holder.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.06 TIME, PLACE AND MANNER OF ACTIVITIES.

- (a) Time Regulations. A permit holder shall conduct the free speech activity only during the hour(s) prescribed in the permit.
- (b) Place Regulations.
- (1) Free speech activity may only be conducted in the area specifically prescribed in the permit. In no circumstance shall a permit be issued for activity on transit platforms or "in revenue service" transit vehicles.
 - (2) Free speech activity is specifically prohibited in any area that obstructs the safe, efficient, free, and orderly flow of passengers' ingress or egress or the operation of Authority business transactions.
- (c) Manner Regulations.
- (1) Free speech activity shall be conducted only in a conversational tone.
 - (2) The permit holder shall, upon request of an Authority employee, transit police officer, or other law enforcement official, display the permit.
 - (3) In conducting free speech activity, a person may not:
 - A. Obstruct, delay, or interfere with the free movement of any other person or seek to coerce or physically disturb any other person;
 - B. Use any sound or voice-amplifying apparatus on Authority property;
 - C. Conduct any activity in a misleading or fraudulent manner;
 - D. Erect a table, booth, or other structure unless approval is designated in the permit;
 - E. Intentionally touch or make physical contact with another person unless that person has consented to physical contact; and
 - F. Repeatedly attempt to distribute written or printed material to or solicit funds from another person when that other person has indicated to the solicitor that he or she is unreceptive.
 - (4) If printed material or other object is handed out, the individual designated as the permit holder shall accept the responsibility of cleaning up or paying for the clean-up of any material or objects left on Authority property. A deposit may be required for this purpose.
 - (5) The failure of permit holder to remove all material that the permit holder brought onto Authority property may be grounds for refusal to grant future permits.
 - (6) The Authority will require the permit holder, or other person designated as the responsible party in the permit, to post insurance before free speech activity may commence. In determining the amount of insurance, the Authority will consider, among other factors, the extent to which the proposed activity increases the Authority's risk of liability.
(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.07 DENIAL, REFUSAL AND CANCELLATION OF PERMITS.

An application for a permit shall be denied and/or canceled if one or more of the following occurs:

- (a) One or more of the statements in the permit application is untrue;
- (b) The applicant has not furnished all the information required for the permit;
- (c) An earlier-filed permit was granted for the same time and place;

- (d) A breach or violation of any provision of this chapter occurs, including, but not limited to, failure to demonstrate evidence of requisite insurance; and/or
 - (e) A review of the permit application indicates that the activity cannot be conducted without violating this chapter.
- (Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.08 POLITICAL CAMPAIGN ACTIVITY.

(a) A permit is required for political campaign activity. A permit will only be issued on a first-come, first-served basis for one campaign sponsor/candidate at any location, accompanied by one assistant.

(b) All time, place, and manner regulations cited above, in Section 850.06, are applicable.

(c) All restrictions and ~~fees and procedures~~ contained in Section 470.10 Use of Authority Facilities for the Special Events, Usage Policy, Chapter 1066, are applicable. (Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)