



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place at **Tuesday, January 31, 2023** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

Based on Centers for Disease Control ("CDC") guidance to avoid crowded places where you cannot stay 6 feet away from others and Ohio Department of Public Health advice regarding congregating and social distancing, as well as RTA's interest in protecting community and employee health and safety, RTA Board Room and Meeting Room 1 capacity is limited to thirty-six (36) people to allow for social distancing. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6th Street are required to maintain a distance of six feet or more from other individuals who are not members of their family or household.

As a result of a federal court order on April 18, 2022, the CDC's January 29, 2021 order requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. The CDC continues to recommend that people wear masks in indoor public transportation settings at this time. As a result, GCRTA recommends, but will not require, that members of the public wear a mask/face covering.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Board of Trustees Meeting – agenda attached

A handwritten signature in black ink, appearing to read 'M. C. Terry, Ph.D., Acting'.

India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment



REVISED AGENDA

RTA Board of Trustees Meeting

Tuesday, January 31, 2023

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the December 20, 2022 Board Meeting minutes
5. Public comments (**2 minutes**) on **agenda items**:
 - A. In person
 - B. Phone: 440-276-4600
 - C. Web form (comments will be forwarded to Board and staff)
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
 - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Mr. Terence P. Joyce
11. Community Advisory Committee (CAC)
 - Board Liaison: Ms. Valarie J. McCall
12. Ad Hoc Committee reports:
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Ms. Luz Pellot, Chair
13. Introduction of new employees and announcement of promotions
14. Introduction of resolutions:
 - A. 2023-1 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the fourth quarter of 2022

- B. 2023-2 – Authorizing Contract No. 2022-122 with Clark Transportation Consulting & Services, LLC dba Bison Rail Systems for Project 12D – Trunk Line Signal System in an amount not to exceed \$4,464,789.20 (RTA Development Fund, Engineering & Project Development Department budget)
- C. 2023-3 – Authorizing Contract No. 2022-121 with Northeast Ohio Trenching Service, Inc. for Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling in an amount not to exceed \$347,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- D. 2023-4 – Authorizing Contract No. 2022-114 with ETC Institute to provide survey services in an amount not to exceed \$259,145.00 for a period of one year, and in amounts not to exceed \$259,145.00 for each of two option years, for a total contract amount not to exceed \$777,435.00 (General Fund, Administration and External Affairs Department budget)
- E. 2023-5 – Authorizing Contract No. 2022-144 with Oracle America, Inc. to provide Oracle software licenses, maintenance, and support services for a period of one year in an amount not to exceed \$611,960.83 (General Fund, Innovation & Technology Department budget)
- F. 2023-6 – Removing Section 644.09 Prior Service Credit from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, as duplicative of Personnel Policy 400.09 Prior Service Credit, and amending Personnel Policy 400.09
- G. 2023-7 – Approving the 2023 title VI Program Update for submittal to the Federal Transit Administration (FTA)

15. Secretary-Treasurer's Report:

- A. General Fund Revenue – status as of December 31, 2022 versus 2021 actuals
- B. General Fund Revenue – status as of December 31, 2022 versus the 2022 budget
- C. Sales & Use Tax Receipts Report budgeted during 2022, actual receipts through January 2023
- D. Inventory of Treasury Investments as of December 31, 2022
- E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of December 31, 2022
- F. Summary of Investment Performance, Year to Date through December 31, 2022
- G. Report on Investment Earnings (cash basis) as of December, 2022
- H. Composition of Investment Portfolio as of December 31, 2022
- I. Banking and Financial Relationships as of December 31, 2022

16. General Manager's Report
17. President's Report
18. Old Business
19. New Business
20. Public comments (**2 minutes**) on **public transit related items**:
 - A. In person
 - B. Phone: 440-276-4600
 - C. Web form (comments will be forwarded to Board and staff)
21. Executive Session Requested:
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official
22. The next regular Board meeting is scheduled for **Tuesday, February 28, 2023** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by clicking the meeting date. The public is welcome to attend in person.
23. Adjournment

Minutes

RTA Board of Trustees Meeting

9:01 a.m. December 20, 2022

Board Members: Lucas (Chair), Moss, (Vice Chair), Biasiotta, Koomar, McCall, Pellot, Weiss, Welch

Not present: Joyce

Staff: Birdsong Terry, Caver, Coffey, Dangelo, Fesler, Fields, Flannery, Fleig, Freilich, Garofoli, Gautam, Hlavacs, Jones, Kirkland, Miller, Mothes, Schipper, Walker-Minor

Public: Loh, Oprea, Pinkney-Butts, Rhoades, Stover

The meeting was called to order at 9:01 a.m. There were six (6) board members present. Mayor Biasiotta and Ms. McCall arrived after the roll call.

It was advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Minutes

President Lucas stated that the minutes from the November 15, 2022 Board Meeting had been previously distributed and reviewed and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

Public Comments – Agenda Items

1. Rev. Pamela Pinkney-Butts – She doesn't see anything on the agenda about the E. 79th Street Station improvements. The budget is racially and gender biased. Wealthy people receive free rides and the disabled, poor and middle class receive tickets and are being arrested.

Ms. Birdsong Terry said RTA will receive a \$8 million grant to upgrade the E. 79th Street Station.

2. Loh – She suggested the budget include a better training program for those who deal with the public. The new operators don't know the routes and need more training.
3. Maurice Rhoades – He ask that RTA enforce the rules on the bus about conduct. The operators are unprofessional. He asks the cameras be viewed to see the conduct. He asks the President to have the GM look into these matters.
4. Airric Stewart – Mr. Stewart repeated his plan for the reinstatement of the 15A route.
5. Dontez Taylor – He ask that the Circulators be brought back.

Committee Reports

There were no reports.

Community Advisory Committee (CAC)

There was no report from the CAC.

Ad Hoc Committee Reports

There were no reports.

Introduction of New Employees/Promotions

New Hires:

1. Jeffrey Craft – Paratransit Operator
2. William Reid – Bus Operator
3. Tyler Johnson – Bus Operator
4. Talisha Cambridge – Bud Operator
5. Tonya Hall – Bus Operator
6. Cherry Purty – Bus Operator
7. Brianna White – Bus Operator
8. Ricardo Johnson - Bus Operator
9. Jelani Porter – Bus Operator
10. Jesse Wallace - Bus Operator
11. Jessica Caldwell – Bus Operator
12. LaTonya Aston - Bus Operator
13. Antonio Harris - Bus Operator
14. Teri Lacy - Bus Operator
15. Emanuel Tipton - Bus Operator
16. Hope Foster – Manager, Accounts Payable
17. Jacqueline Thompson – Payroll Clerk
18. Leon Gibson – Janitor
19. Matthew Wagner – Line Maintainer
20. Curtis Prince – Laborer
21. Lavelle Robertson – Laborer
22. James Reed – Property Manager
23. Micah Brown – Signal Maintainer
24. William Schwiemann – QA Warranty Specialist
25. Jonathan McGory – Associate Counsel Contracts & Real Estate

Promotions:

1. Allen Polly – Director, Revenue Collection
2. Heather Schnear – Railcar Project Controls Manager
3. Jason Rosenlieb – Facilities Manager
4. Ethan Hellickson – Equipment Repair Leader
5. Sierra Burley – Transit Ambassador
6. Robert Jefferson – Talent Acquisition Business Partner
7. Matthey Herbst – ITS Specialist
8. Bridget Elchert – eLearning Content Designer

Tower City Fire Update

Chief Jones, Chief of Police/Director of Security, informed the Board that at 6:30 a.m. today a male suspect set fire to a trash can at Tower City. Afterwards he immediately boarded a westbound Red Line train. He was apprehended at the Puritas Station by Transit Police. Cleveland Fire extinguished

the fire. The suspect was taken to the County jail and will be charged with aggravated arson. The suspect demonstrated behavior consistent with mental illness. The investigation is ongoing. Dr. Caver added that the team is working to service the station via track 7. There was a temporary interruption in service due to the fire and sprinkler system. The station should soon be dry and available for public usage.

Executive Session Requested

9:25 a.m. - President Lucas asked for a motion to consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official; and to enable the Board to conference with GCRTA attorneys for information-gathering, fact-finding, and to receive legal advice. It was moved by Mayor Koomar, seconded by Ms. Pelot. There were eight (8) ayes and none opposed.

10:35 a.m. - It was moved by Mayor Weiss, seconded by Ms. Pelot to come out of executive session. There were eight (8) ayes and none opposed.

President Lucas added that Mr. Joyce wished the Board a happy holiday. He is out of town.

Introduction of Resolutions:

The resolutions were read out of order so that Ms. Pelot could vote on item L. Reso No. 2022-118 prior to her departure.

- L. 2022-118 – Authorizing a Memorandum of Understanding with the Group Plan Commission and the City of Cleveland for proposed Public Square improvements in an amount not to exceed \$500,000.00, the adoption of which was moved by Ms. Welch, seconded by Ms. Pelot. Ms. McCall asked for a roll call. There were seven (7) ayes and one (1) abstention by Ms. McCall. It passed.
- A. 2022-107 – Authorizing Contract No. 2022-083 with ETC Institute to provide On-Board Origin-Destination Passenger Surveys in an amount not to exceed \$931,560.86 (RTA Development Fund, Programming and Planning Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Ms. Moss and approved by unanimous vote.

Mayor Weiss asked if this is federally funded. Mr. Schipper said this is 80% federally funded out of our normal formula funding grant. We do this survey every 10 years. We have allocated over \$1 million with the 80/20 split. It's done every 10 years to tie it to the census data, which then they can share with NOACA.

- B. 2022-108 – Authorizing Contract No. 2022-84 with Occupational Health Centers of Ohio, P.A., CO. dba Concentra Medical Centers for Off-Site Medical Services and Specimen Collection in an amount not to exceed \$979,110.00 for three years with two, one-year options in an amount not to exceed \$326,370.00 for each option year, for a total contract amount not to exceed \$1,631,850.00 (General Fund, Labor and Employee Relations Department budget), the adoption of which was moved by Ms. Moss, seconded by Mayor Weiss and approved by unanimous vote.
- C. 2022-109 – Authorizing Contract No. 2022-110 with Richard L. Bowen & Associates, Inc. for Project 19.35 – Design Service for Central Rail Service Building Mezzanine in an amount not to exceed \$129,154.58 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Welch, seconded by Mayor Biasiotta. Ms. McCall requested a roll call. There were six (6) ayes and one (1) abstention from Ms. McCall. It passed.

Ms. Moss added that she had issues with this contract since there was only one bid. She spoke to staff and was informed that if not passed this will slow down the rail car project. The price was negotiated lower than the original bid. She will vote in support, but she'd like to see more bidders. Ms. McCall asked for an overview on the procurement process.

- D. 2022-110 – Authorizing Contract No. 2022-132 with Transpro Consulting to provide Performance Management Services in an amount not to exceed \$183,072.00 for a one-year period, and in an amount not to exceed \$186,764.00 for one, one-year option, for a total contract amount not to exceed \$369,836.00 (General Fund, Executive Department budget), the adoption of which was moved by Ms. McCall, seconded by Ms. Welch. Ms. Moss asked for a roll call. There were six (6) ayes and one (1) opposition by Ms. Moss. It passed.
- E. 2022-111 – Authorizing Contract No. 2022-133 with Statewide Ford Lincoln for the purchase and delivery of two (2) 2023 Ford Police Interceptor Utility Vehicles for a total price not to exceed \$125,204.00 (RTA Capital Fund, Fleet Management Department budget), the adoption of which was moved by Mayor Koomar, seconded by Ms. McCall and approved by unanimous vote.
- F. 2022-112 – Approving the Greater Cleveland Regional Transit Authority's Fiscal Year 2023 Salary Structure for Non-bargaining Employees, the adoption of which was moved by Mayor Weiss, seconded by Mayor Koomar. Ms. Moss requested a roll call. There were six (6) ayes and one (1) opposition by Ms. Moss. It passed.
- G. 2022-113 – Making appropriations for the current expenses and other expenditures for the Greater Cleveland Regional Transit Authority during Fiscal Year ("FY") 2023, the adoption of which was moved by Ms. Welch, seconded by Ms. Moss and approved by unanimous vote.
- H. 2022-114 – Amending budget appropriations for the fiscal year ("FY") 2023 Capital Improvement Budget to provide for an increase of \$6,700,000, the adoption of which was moved by Ms. McCall, seconded by Ms. Moss and approved by unanimous vote.
- I. 2022-115 – Authorizing the purchase of property insurance from Liberty Mutual and Evanston Insurance Company through Aon Risk Services Northeast, Inc. for a period of twelve (12) months, for a total contract amount not to exceed \$1,399,339.00 (General Fund, Risk Management Department budget), the adoption of which was moved by Mayor Weiss, seconded by Ms. Moss and approved by unanimous vote.
- J. 2022-116 – Amending Chapter 630 Infectious Disease Policy and removing Section 648.05 Infectious Disease from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Mayor Biasiotta, seconded by Ms. McCall and approved by unanimous vote.
- K. 2022-117– Approval of the Authority's 2023 Public Transportation Agency Safety Plan ("PTASP"), the adoption of which was moved by Ms. McCall, seconded by Mayor Koomar and approved by unanimous vote.
- M. 2022-119 – Supporting the filing of a grant application with the Federal Transit Administration through the Infrastructure Investment and Jobs Act for the replacement of rail vehicles, the adoption of which was moved by Ms. McCall, seconded by Mayor Weiss and approved by unanimous vote.

Secretary-Treasurer's Report

Rajan Gautam, Deputy General Manager of Finance and Secretary-Treasurer, gave the report. The annual inflation rate in the U.S. has increased from 2.5% in January 2020 to a high of 9.1% in June 2022. The purchasing power has weakened in recent years. This is the extent to which a person or company has available funds to make purchases. Since June 2022, the inflation rate has been falling. At the end of November, inflation is down to 7.1% and is expected to continue to fall in 2023 based on the aggressive posturing by the feds. As recently as last week, they raised the interest rate by .5% bringing the current rates to 4.25% to 4.5%.

The unemployment rate rose for Cuyahoga County, Ohio and the U.S. The U.S. rate for October was 3.7% up from 3.5%. Ohio's rate increased from 4% in September to 4.2% in October. The county rate which is not seasonally adjusted causing the increased rate of 5.2% in October up from 4.9% in September. In reviewing the five largest metropolitan statistical areas in Ohio. For October, unemployment MSA rates for Cleveland and Columbus remained steady at 5.1% and 3.5%. Cincinnati rose from 3.5% to 3.6%. Dayton rose from 3.9% to 4.1%. Toledo rose from 4.1% to 4.3%.

November Ridership was up 16.8% compared to last year. YTD ridership is 18.2% above 2021 levels and 8.8% above 2020 levels. Ridership of 17.3 million in 2022 is a 41.5% decline in ridership compared to 29.6 million in 2019. Passenger fares is -14.2% below November 2021 due to the timing of receiving \$481,000 in passenger fares. YTD passenger fares are 39.3% above 2021 levels. Sales tax has remained strong throughout the year. December 2022 receipts which is based on September 2022 activity was 9.2% higher than last December and 10.5% higher than budgeted amounts. YTD they are 6.5% higher than 2021 levels. Eleven of the twenty-three categories were positive in December compared to the previous month. Motor vehicles and watercraft were 43.9% higher. Online sales were 31.7% higher. Regular and statewide sales were 9.3% higher.

General Manager/CEO Report

India L. Birdsong Terry, General Manager, CEO gave the report. Senator Sherod Brown announced that RTA was awarded \$8 million for the E. 79th Street Light Rail Station improvements to make it ADA compliant. The PTASP Labor/Management Safety Committee was formed to ensure collaboration between the ATU Local 268 and GCRTA management. RTA is in the minority of agencies that were able to form the committee and approve the PTASP, which was required by the federal government. She thanked the union leadership for their partnership and work of the legal department, labor management department and safety department.

Ms. Birdsong Terry attended the Making Connections 2022 National Conference December 13-14 in D.C. She served on a panel with national union leaders and management leaders and discussed workforce development, diversity and technology. She served on the WTS panel December 8 with leaders at the Cuyahoga County Planning, Greater Cleveland Partnership and Port of Cleveland. They discussed the vision for the future of Cleveland and Northeast Ohio region. Stantec, a global leader in sustainable engineering was recognized internationally for Planning Excellence by the Royal Town Planning Institute for their work on RTA's transit-oriented community corridor plan for W. 25th.

Hennes Communications conducted crisis communication training with RTA staff Nov. 21 and Dec. 12. Seventy-five (75) employees attended the training. Project Management training was held in November as a 3-day pilot. The Group met and developed content based on Federal Transportation Agency Project & Construction Management Guidelines. Mandatory training starts January 2023 for Directors and Deputies. Ms. Birdsong Terry held several Town Halls this month around the Authority. Employees received an update on RTA projects and programs and were able to ask questions.

The Cleveland Reads Citywide Challenge kicked-off on Saturday, December 17, 2022. The challenge is to read one million books and/or one million minutes in 2023. Several RTA buses are wrapped with the program advertisement. The program received good media coverage.

Public Comments – public transit related items

1. Rev. Pamela M. Pinkney Butts – The operator on Route #1, coach #3855 said they don't feel comfortable making a complaint and believe they may be retaliated against. There is poor communication between the operators, mechanics and supervisors. There are not enough coaches and not enough interaction with the community. There are no union representatives at the Board Meetings. Lenny Stover had to leave, but he wanted an update on the Red Line Greenway. She asks that RTA partner with her on a literacy program.
2. Loh – She ask that text messages resume to communicate service issues. RTA needs to look at the bidding process and design of buses.
3. Airric Stewart - Mr. Stewart repeated his plan for the reinstatement of the 15A route.
4. Pluria Gardner – She suggested RTA look at the plan to reinstate the 15A route with the suggested changes which give riders greater interior access to business, schools and museums; better connecting the north and southeast communities. She asked why the CAC meetings was cancelled and when will they resume.

Ms. Walker Minor said they are reevaluating the CAC. They have a transition plan and will resume meetings in January 2023.

5. Dontez Taylor – He suggested the disabled community be involved in choosing new vehicles.
6. Dominic Gattozzi - (webform comment) - I have noticed an increase in smokers on the redline even during the morning and afternoon work commute with fairly full trains. Perhaps this would be a good area for the transit ambassadors to address to make everyone's commute more enjoyable.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, January 31, 2023**, in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page (www.RideRTA.com/board) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 11:23 a.m.

President

Attest: _____
Secretary-Treasurer

RESOLUTION NO. 2023-1

EXPRESSING CONGRATULATIONS TO THE EMPLOYEES OF THE
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY WHO RETIRED
DURING THE FOURTH QUARTER OF 2022

WHEREAS, the following employees retired from the Greater Cleveland Regional Transit Authority during the fourth quarter of 2022 after numerous years of dedicated public service:

<u>Name</u>	<u>Title</u>	<u>Work Location</u>
Diane Taylor	Hostler	Paratransit
Jason Woods	Operating Instructor	Main Office
Kevin Moore	Asst. Supervisor - Equipment	Hayden
Eddie Mae McKinney	Bus Operator	Triskett
Vernita Bowie - Thomas	Bus Operator	Hayden
Russell Young	Material Handler	Central Bus Maint.
Joseph Bilek	Maintenance Planner	Main Office
Kim Dian Hill	Legal Secretary	Main Office
Walter Holly	Equipment Maintainer	Central Rail Maint.
Jeffrey Beckstrom	Lead Database Administrator	Main Office
Gregory Schreiner	Material Planner	Central Bus Maint.
John Morrison	Bus Operator	Triskett
Paul Hibbert	Bus Operator	Hayden
Dorothy Pass-Ashley	Paratransit Reservations Op	Paratransit
Anthony Fortino	Paratransit Operator	Paratransit
Sheryl King Benford	Senior Advisor (former Deputy General Manager, Legal Affairs/ General Counsel)	Main Office

WHEREAS, these retirees faithfully gave of their skills, time and talents to provide high quality public transportation to the community; and

WHEREAS, these retirees did much to contribute to the quality of life in Greater Cleveland by providing much-needed public transit service and protecting our valuable environment; and

WHEREAS, the retirees' outstanding diligence in the performance of their jobs was of immeasurable value to both riders and residents of Cuyahoga County; and

WHEREAS, these retirees represent hundreds of years of invaluable public transit experience, and they will be missed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees is hereby extended to each of the above named employees on the occasion of their retirement from the Greater Cleveland Regional Transit Authority.

Section 2. That the members of the Board of Trustees offer their best wishes to the retirees for continued success and happiness, which they so richly deserve.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: January 31, 2023

President

Attest: _____
Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong Terry *India L. Birdsong Terry, Acting*
General Manager, Chief Executive Officer

Date: January 26, 2023

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
January 31, 2023 Board meeting

Please be advised the following resolution involving a DBE firm as the prime contractor will be presented at the January 31, 2023 Board meeting.

- Authorizing Contract No. 2022-122 with the Clark Transportation Consulting & Services to provide construction services for Contract No. 2022-122 – Trunk Line Signal System

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development directly at (216)-356-3128.

CC:IBT:CK:db



TITLE/DESCRIPTION: CONTRACT: PROJECT 12D – TRUNK LINE SIGNAL SYSTEM		Resolution No.: 2023-2
VENDOR: CLARK TRANSPORTATION CONSULTING & SERVICES, LLC DBA BISON RAIL SYSTEMS		Date: January 26, 2023
AMOUNT: NTE \$4,464,789.20		Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide construction services for Project 12D – Trunk Line Signal System.
- 2.0 DESCRIPTION/JUSTIFICATION: The work required under this contract consists of the re-signalization along the Trunk Line between East 79th Street Station to Shaker Square. This work includes, but is not limited to, providing all labor, equipment, materials, and design and field engineering.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bids ("IFB") was posted on the GCRTA Procurement website and advertised in the local newspapers. Thirteen interested parties, including potential subcontractors, downloaded the solicitation package. Two bids were received and opened on December 15, 2022 as follows:

Company Name	Total Base Bid
Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems	\$4,464,789.20
Hatzel & Buehler, Inc.	\$4,625,000.00

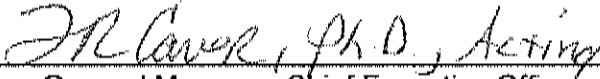
The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. The Total Base Bid price of \$4,464,789.20 from Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems is 0.56% greater than the Engineer's Estimate of \$4,440,000.00. Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems was determined to be a responsible bidder.

A cost analysis has been performed, and the bid of Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 17% DBE goal was established for this procurement. The prime contractor is Clark Transportation Consulting & Services, a certified DBE (African American Male-owned) firm fulfilling the DBE participation goal established for this contract.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget including, but not limited to Capital Grants OH-2018-002, OH-2021-050-337, and 100% local funds, in an amount not to exceed \$4,464,789.20 (\$3,571,831.36 in federal funds which represents 80% of total cost).

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority with an outdated signal system along the Trunk Line.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the January 10, 2023 Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2023-2

AUTHORIZING CONTRACT NO. 2022-122 WITH CLARK TRANSPORTATION CONSULTING & SERVICES, LLC DBA BISON RAIL SYSTEMS FOR PROJECT 12D – TRUNK LINE SIGNAL SYSTEM IN AN AMOUNT NOT TO EXCEED \$4,464,789.20 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to acquire construction services, as required, under Project 12D – Trunk Line Signal System; and

WHEREAS, the proposal of Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems, located at 63 Main Street, Suite 204, Flemington, New Jersey 08822, was received on December 15, 2022 in an amount not to exceed \$4,464,789.20; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Clark Transportation Consulting & Services DBA Bison Rail Systems for Project 12D – Trunk Line Signal System be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems for Project 12D – Trunk Line Signal System.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grants OH-2018-002, OH-2021-050-337, and 100% local funds, in an amount not to exceed \$4,464,789.20 (\$3,571,831.36 in federal funds which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems will attempt to exceed the 17% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 31, 2023

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 12D(a) – BUNGALOW FOUNDATIONS FOR THE TRUNK LINE RESIGNALING	Resolution No.: 2023-3
VENDOR: NORTHEAST OHIO TRENCHING SERVICE, INC.	Date: January 26, 2023
AMOUNT: NTE \$347,000.00	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide construction services for Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling.
- 2.0 DESCRIPTION/JUSTIFICATION: The work required under this contract consists of the construction of seven bungalow housing foundations along the Trunk Line between East 79th Street Station and Shaker Square. Work includes coordination with the signal contractor under project 12D.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bids ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twelve interested parties, including potential subcontractors, downloaded the solicitation package. Three bids were received and opened on November 30, 2022, as follows:

Company Name	Total Base Bid
Northeast Ohio Trenching Service, Inc.	\$347,000.00
Suburban Maintenance & Construction, Inc.	\$387,000.00
Cook Paving Construction Co., Inc.	\$418,250.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. The Total Base Bid price of \$347,000.00 from Northeast Ohio Trenching Service, Inc. is 3.61% less than the Engineer's Estimate of \$360,000.00. Northeast Ohio Trenching Service, Inc. was determined to be a responsible bidder.

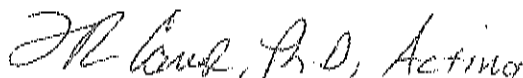
A cost analysis has been performed, and the bid of Northeast Ohio Trenching Service, Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 23% DBE goal was established for this procurement. Northeast Ohio Trenching Service, Inc. has agreed to achieve 10.18% DBE participation under the contract using the following certified DBE firms. Northeast Ohio Trenching Services also submitted documentation that demonstrated sufficient good faith effort had been made to achieve the 23% DBE participation goal.

DBE Firm	Minority Classification	Amount	Scope of Work	Percent
American Roadway Logistics	Caucasian Female	\$6,839.00	Traffic Zone	2.0%
Cuyahoga Supply & Tool	Caucasian Female	\$2,012.00	Concrete Vebar Supply	1.0%
RL Cole Enterprise	African American Female	\$2,750.00	Trucking	1.0%
Rockport Ready Mix	Caucasian Female	\$7,595.00	Concrete	2.18%
Tucker-Grubbs Construction	African American Male	\$12,800.00	Labor	4.0%
	Total	\$31,996.00		10.18%

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grants OH-2018-002, OH-2021-050-337, and 100% local funds, in an amount not to exceed \$347,000.00 (\$277,600.00 in federal funds which represents 80% of total cost).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority without the safety of the properly installed bungalow housing foundations for the new signal system along the Trunk Line.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the January 10, 2023 Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from Northeast Ohio Trenching Service, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2023-3

AUTHORIZING CONTRACT NO. 2022-121 WITH NORTHEAST OHIO TRENCHING SERVICE, INC. FOR PROJECT 12D(a) – BUNGALOW FOUNDATIONS FOR THE TRUNK LINE RESIGNALING IN AN AMOUNT NOT TO EXCEED \$347,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) deems it necessary to acquire construction services, as required, under Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling; and

WHEREAS, the proposal of Northeast Ohio Trenching Service, Inc., located at 17900 Miles Road, Warrensville Heights, Ohio 44128, was received on November 30, 2022 in an amount not to exceed \$347,000.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Northeast Ohio Trenching Service, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Northeast Ohio Trenching Service, Inc. for Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Northeast Ohio Trenching Service, Inc. for Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grants OH-2018-002, OH-2021-050-337, and 100% local funds and FTA Grants to be determined, in an amount not to exceed \$347,000.00 (\$277,600.00 in federal funds which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Northeast Ohio Trenching Service, Inc. will attempt to exceed the 23% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 31, 2023

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: SURVEY SERVICES VENDOR: ETC INSTITUTE AMOUNT: NTE \$259,145.00 FOR PERIOD OF ONE YEAR, AND IN AMOUNTS NTE \$259,145.00 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$777,435.00	Resolution No.: 2023-4
	Date: January 26, 2023
	Initiator: Administration and External Affairs Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for customer satisfaction and community survey services and analyses for a period of one year with two, one-year options.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority is seeking the services of professional surveying firms that specialize in developing, administering, collecting, and analyzing surveys and survey data. The Authority will administer quarterly customer satisfaction surveys and semi-annual community value surveys each year. The customer survey evaluates customer satisfaction on each Authority transit mode: Fixed Route Bus, Rail, Bus Rapid Transit, and Paratransit. The community survey canvasses the Authority's service area within Cuyahoga County to obtain data from the community related to perceptions of the Authority's performance and value. Survey analyses will result in updated scorecards, creation of report metrics, and performance documentation. This work will continue the Authority's culture of ownership, continuous improvement, and performance management by identifying and tracking measurable goals and success outcomes.

3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the Authority's Procurement website and advertised in local newspapers. Fourteen (14) interested parties downloaded the solicitation, and three (3) proposals were received on November 4, 2022. After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of ETC Institute to provide survey services was determined to be the most advantageous to the Authority, price and all other factors considered. After negotiations, a contract amount not to exceed \$259,145.00 for a period of one year, and amounts not to exceed \$259,145.00 for each of the two option years, for a total contract amount not to exceed \$777,435.00, was agreed upon. This amount is approximately 7% above the estimate for this project.

A cost analysis has been performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. A 14% DBE goal was established for this procurement. ETC Institute has committed to achieving the DBE participation goal through the utilization of ANIK (Subcontinent Asian-owned) in the amount of \$36,000.00 or 14%.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the General Fund, Administration and External Affairs Department Budget, in an amount not to exceed \$259,145.00 for a period of one year, and in amounts not to exceed \$259,145.00 for each of the two option years, for a total contract amount not to exceed \$777,435.00.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay customer and community survey services and analyses, which provide the data necessary for the continued culture of ownership, continuous improvement, and performance management by identifying and tracking measurable goals and success outcomes.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the January 10, 2023 Organizational, Services and Performance Monitoring Committee meeting. It is recommended that the offer of ETC Institute be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2023-4

AUTHORIZING CONTRACT NO. 2022-114 WITH ETC INSTITUTE TO PROVIDE SURVEY SERVICES IN AN AMOUNT NOT TO EXCEED \$259,145.00 FOR A PERIOD OF ONE YEAR, AND IN AMOUNTS NOT TO EXCEED \$259,145.00 FOR EACH OF TWO OPTION YEARS, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$777,435.00 (GENERAL FUND, ADMINISTRATION AND EXTERNAL AFFAIRS DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") is seeking the services of professional surveying firms that specialize in developing, administering, collecting, and analyzing surveys and survey data; and

WHEREAS, such survey services are available from ETC Institute, located at 725 West Frontier Lane, Olathe, Kansas; and

WHEREAS, ETC Institute offered to provide survey services in an amount not to exceed \$259,145.00 for a period of one year, and in amounts not to exceed \$259,145.00 for each of two option years, for a total contract amount not to exceed \$777,435.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of ETC Institute, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of ETC Institute to provide survey services be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with ETC Institute to provide survey services, with authority to exercise the two option years.

Section 3. That said contract will be funded through the General Fund, Administration and External Affairs Department Budget, in an amount not to exceed \$259,145.00 for a period of one year, and in amounts not to exceed \$259,145.00 for each of two option years, for a total contract amount not to exceed \$777,435.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that ETC Institute will attempt to exceed the 14% DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 31, 2023

President

Attest: _____

Secretary-Treasurer



To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong Terry *IL Birdsong (Ph.D.), Acting*
General Manager, Chief Executive Officer

Date: January 26, 2023

Subject: Oracle Software Licenses, Maintenance and Support Services

At the January 31, 2023 meeting of the Board of Trustees, GCRTA will seek approval to award a contract for renewal of Oracle software licenses, maintenance and support services.

Contract No. 2022-144 is for the annual renewal of the Oracle Enterprise Business Suite database and applications. These include Financial, Procurement and HR/Payroll applications, as well as, GCRTA applications that interface with Oracle database technology including HASTUS, Ultramain, Kronos, Riskmaster and various Trapeze products. The GCRTA purchased this financial software from Oracle Corporation in 1991. Oracle developed the Enterprise Business Suite for GCRTA on a proprietary basis and is the only source authorized to maintain the system.

Section 306.43(H)(3) of the Ohio Revised Code states that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, service or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns. Since Oracle is the original installer of their software applications, this regulation applies.

Regulations allow GCRTA to negotiate with the provider of these proprietary software services. The attached resolution recommends contract award to Oracle America, Inc., at a negotiated amount, which is deemed fair and reasonable to the Authority.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD

Attachment



TITLE/DESCRIPTION: CONTRACT: ORACLE SOFTWARE LICENSES, MAINTENANCE AND SUPPORT SERVICES VENDOR: ORACLE AMERICA, INC. AMOUNT: NTE \$611,960.83	Resolution No.: 2023-5 Date: January 26, 2023 Initiator: Innovation & Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to renew an agreement for the annual software licenses, maintenance, and support of various Oracle EBS applications for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has been utilizing Oracle technology and applications since 1995. Annual licenses, maintenance and support are required to maintain the Oracle Enterprise Business Suite – Financials, Procurement, and HR/Payroll applications, as well as, applications that interface with Oracle database technology. These applications include HASTUS, Ultramain, Kronos, Riskmaster and various Trapeze products. Oracle database technology and applications are proprietary products designed exclusively by Oracle America, Inc.
- 3.0 **PROCUREMENT BACKGROUND:** This renewal contract for licenses, maintenance and support services is exempt from competitive bidding as authorized under Section 306.43(H)(3) of the Ohio Revised Code. Oracle America, Inc. developed the Enterprise Business Suite on a proprietary basis and is the only source authorized to maintain the system. After negotiations, Oracle America, Inc. offered to provide licenses, maintenance, and support for the various Oracle software products for a negotiated amount not to exceed \$611,960.83 for a one-year period. The Innovation and Technology Department reviewed the offer for adherence to technical scope.

 A price analysis has been performed, and the Procurement Department has determined that the negotiated price is fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Actions have been met. A 0% DBE participation goal was established for this procurement because it is for the maintenance of proprietary software, where work is limited and exclusive to the original provider and installer by agreement.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the General Fund, Innovation & Technology Department budget, in an amount not to exceed \$611,960.83 for a period of one year.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would leave the Oracle software applications without adequate licenses, maintenance and support services and jeopardize the functionality of Financial, Procurement and HR/Payroll systems vital to the organization.

- 8.0 **RECOMMENDATION:** It is recommended that the offer of Oracle America, Inc. be accepted, and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2023-5

AUTHORIZING CONTRACT NO. 2022-144 WITH ORACLE AMERICA, INC. TO PROVIDE ORACLE SOFTWARE LICENSES, MAINTENANCE, AND SUPPORT SERVICES FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$611,960.83 (GENERAL FUND, INNOVATION & TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority currently utilizes Oracle-licensed products for financial, procurement, and human resources management applications; and

WHEREAS, annual licenses, maintenance, and support are required to maintain these software applications; and

WHEREAS, these services are available from Oracle America, Inc., located at 500 Oracle Parkway, Redwood City, CA 94065, the original licensor of these products; and

WHEREAS, the Ohio Revised Code, Section 306.43(H)(3) provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, Oracle America, Inc. has offered to provide said licenses, maintenance, and support services at a negotiated amount not to exceed \$611,960.83 for a period of one year; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Oracle America, Inc., as negotiated, to provide licenses, maintenance, and support services for the Oracle software applications, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Oracle America, Inc., as negotiated, to provide Oracle software licenses, maintenance, and support services for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a sole source contract with Oracle America, Inc. to provide said services.

Section 3. The contract will be funded through the General Fund, Innovation & Technology Department budget, in an amount not to exceed \$611,960.83 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Oracle America, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 31, 2023

President

Attest:

Secretary-Treasurer



TITLE/DESCRIPTION: REMOVING SECTION 644.09 PRIOR SERVICE CREDIT FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY, AS DUPLICATIVE OF PERSONNEL POLICY 400.09 PRIOR SERVICE CREDIT, AND AMENDING PERSONNEL POLICY 400.09	Resolution No.: 2023-6
	Date: January 26, 2023
	Initiator: Human Resources
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will remove Section 644.09 Prior Service Credit from the Codified Rules and Regulations ("Code Book") of the Greater Cleveland Regional Transit Authority ("Authority"), as duplicative of Personnel Policy 400.09 Prior Service Credit, and amend Personnel Policy 400.09.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is undergoing a comprehensive review and update so that the Code Book will conform to the current structure and operations of the Authority.

 Human Resources governing provisions are located in three places: (1) the Code Book, which provides the broad, overarching guidance for the Authority enacted by the Board of Trustees; (2) the Personnel Policies, which govern day-to-day operations and are approved by the Board of Trustees and (3) the Personnel Procedures, which contain detailed procedures that are not required to be approved by the Board of Trustees. The proposed action will remove a provision from the Code Book that is duplicative of a policy in the Personnel Policies and also amend Personnel Policy 400.09.

- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.

- 5.0 **POLICY IMPACT:** Adoption of the resolution will eliminate the duplication of a provision that is contained in both the Code Book and the Personnel Policies.

- 6.0 **ECONOMIC IMPACT:** Does not apply.

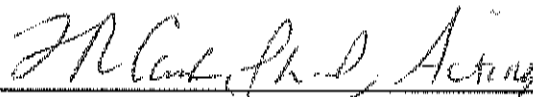
- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would leave the same provision in both the Code Book and the Personnel Policies and would prevent amendment of the Policy.

- 8.0 **RECOMMENDATION:** This resolution was discussed at the January 10, 2023 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.

9.0 ATTACHMENTS:

- A. Red-line of proposed amendment to Code Book Section 644.09
- B. Red-line of proposed amendment to Personnel Policy 400.09

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

ATTACHMENT A TO STAFF SUMMARY

~~644.09 — PRIOR SERVICE CREDIT.~~

~~(a) A person employed by the Authority who is eligible under Ohio R.C. 9.44 shall have his or her prior service credit with a State or county agency and/or political subdivision within the State of Ohio counted for purposes of computing the accrual rate of vacation leave. For purposes of determining eligibility, the employee is responsible for obtaining written verification of the length of his or her service from the agency or municipality of former employment and to verify the completeness and accuracy of same. Prior service credit will be granted in one-year increments for a minimum of one or more years of employment with the former agency or political subdivision. This information shall then be submitted to the Human Resources Department. Employees requesting prior service credit from institutions and authorities not within the scope of the Ohio Revised Code are subject to the approval of the CEO/General Manager on a case-by-case basis.~~

~~(b) Employees must meet the minimum vacation eligibility requirements to use earned hours, including those from prior service credit.~~

~~(c) Questions concerning Prior Service Credit eligibility should be addressed to the Benefits Section of the Human Resources Department.
(Res. 2001-119. Passed 8-21-01; Res. 2013-95. Passed 9-17-13.)~~

ATTACHMENT B TO STAFF SUMMARY

400.09 PRIOR SERVICE CREDIT

A person employed by the Authority who is eligible under Ohio Revised Code (O.R.C.) 9.44 shall have his or her prior service credit with a state or county agency and/or political subdivision within the state of Ohio counted for purposes of computing the accrual rate of vacation leave. For purposes of determining eligibility, the employee is responsible for obtaining written verification of the length of his or her service from the agency or municipality of former employment and to verify the completeness and accuracy of same. Prior service credit will be granted in one-year increments for a minimum of one or more years of employment with the former agency or political subdivision. This information shall then be submitted to the Human Resources Department. Employees requesting prior service credit from institutions and authorities not within the scope of the O.R.C. are subject to the approval of the ~~CEO~~/General Manager, Chief Executive Officer on a case-by-case basis.

Employees must meet the minimum vacation eligibility requirements to use earned hours, including those from prior service credit.

Questions concerning ~~Prior-prior Service-service Credit-credit~~ eligibility should be addressed to the Benefits Section of the Human Resources ~~Department~~Division.

RESOLUTION NO. 2023-6

REMOVING SECTION 644.09 PRIOR SERVICE CREDIT FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY, AS DUPLICATIVE OF PERSONNEL POLICY 400.09 PRIOR SERVICE CREDIT, AND AMENDING PERSONNEL POLICY 400.09

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Greater Cleveland Regional Transit Authority ("Authority") codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Section 644.09 Prior Service Credit should be removed because it duplicates Section 400.09 of the Personnel Policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 644.09 Prior Service Credit is hereby removed from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority and retained as Section 400.09 of the Personnel Policies.

Section 2. That Section 400.09 of the Personnel Policies is hereby amended to read as specified in Attachment A hereto.

Section 3. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 4. That this resolution shall become effective immediately upon its adoption.

Attachment A: Personnel Policy 400.09

Adopted: January 31, 2023

President

Attest: _____
Secretary-Treasurer

ATTACHMENT A TO RESOLUTION

400.09 PRIOR SERVICE CREDIT

A person employed by the Authority who is eligible under Ohio Revised Code (O.R.C.) 9.44 shall have his or her prior service credit with a state or county agency and/or political subdivision within the state of Ohio counted for purposes of computing the accrual rate of vacation leave. For purposes of determining eligibility, the employee is responsible for obtaining written verification of the length of his or her service from the agency or municipality of former employment and to verify the completeness and accuracy of same. Prior service credit will be granted in one-year increments for a minimum of one or more years of employment with the former agency or political subdivision. This information shall then be submitted to the Human Resources Department. Employees requesting prior service credit from institutions and authorities not within the scope of the O.R.C. are subject to the approval of the General Manager, Chief Executive Officer on a case-by-case basis.

Employees must meet the minimum vacation eligibility requirements to use earned hours, including those from prior service credit.

Questions concerning prior service credit eligibility should be addressed to the Benefits Section of the Human Resources Division.



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: APPROVING THE 2023 TITLE VI PROGRAM UPDATE FOR SUBMISSION TO THE FEDERAL TRANSIT ADMINISTRATION	Resolution No.: 2023-7
	Date: January 26, 2023
	Initiator: Administration & External Affairs/Office of Equal Opportunity
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will approve the 2023 Title VI Program Update for submission to the Federal Transit Administration ("FTA"), as required by Title VI of the Civil Rights Act of 1964.
- 2.0 DESCRIPTION/JUSTIFICATION: Every three years, the GCRTA staff prepares a Title VI Program Update and submits it to FTA. GCRTA's current Title VI Program expires in March 2023; therefore, the attached 2023 Title VI Program Update needs to be submitted to FTA in February 2023.
- FTA Circular 4702.1B requires each Title VI Program Update to be reviewed and approved by the transit agency's governing body before it is submitted to FTA. Accordingly, the staff is requesting a resolution from the Board of Trustees indicating that the Board has reviewed and approved the 2023 Title VI Program Update to be submitted to FTA.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will enable GCRTA to comply with federal guidelines implementing Title VI of the Civil Rights Act of 1964.
- 6.0 ECONOMIC IMPACT: Failure to adopt the resolution may result in a finding by FTA of non-compliance with FTA Circular 4702.1B and the imposition of sanctions, including a refusal by FTA to approve grants.
- 7.0 ALTERNATIVES: Not adopting the resolution would impact and delay the approval of federal grants.
- 8.0 RECOMMENDATION: On January 10, 2023, the Operational Planning & Infrastructure Committee reviewed and discussed the 2023 Title VI Program Update and referred it to the full Board. It is recommended that the resolution be approved, authorizing the General Manager, Chief Executive Officer, to submit the 2023 Title VI Program Update to FTA.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

J. M. Cover, Ph.D., Acting
General Manager, Chief Executive Officer

RESOLUTION NO. 2023-7

APPROVING THE 2023 TITLE VI PROGRAM UPDATE FOR SUBMITTAL TO THE FEDERAL TRANSIT ADMINISTRATION (FTA)

WHEREAS, the Board of Trustees has been granted the power and authority, pursuant to Chapter 306 of the Ohio Revised Code, to manage and conduct the affairs of the Greater Cleveland Regional Transit Authority (GCRTA); and

WHEREAS, Title VI of the Civil Rights Act of 1964 requires GCRTA and all recipients of federal financial assistance to operate their programs and services in a nondiscriminatory manner without regard to race, color or national origin; and

WHEREAS, the Federal Transit Administration (FTA) issued Circular FTA 4702.1B, effective October 1, 2012, setting forth requirements and guidelines for Title VI compliance; and

WHEREAS, as set forth in the above-referenced Circular, the GCRTA Board of Trustees is required to review and approve a Title VI Program Update for submittal to the FTA every three years; and

WHEREAS, in January 2023, the draft Title VI Program Update was provided to all GCRTA Board members; and

WHEREAS, on January 10, 2023, GCRTA's Operational Planning & Infrastructure Committee considered the draft Title VI Program Update and recommended it, with refinements, to the full Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the 2023 Title VI Program Update, which is substantially in the form of the attachment hereto, has been reviewed and is approved, and the General Manager, CEO and Chief Civil Rights Officer is hereby authorized to submit the update to the Federal Transit Administration.

Section 2. That this resolution shall be effective immediately upon its adoption.

Attachment: 2023 Title VI Program Update

Adopted: January 31, 2023

President

Attest: _____
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
 FOR THE PERIOD ENDED DECEMBER 31, 2022 AND DECEMBER 31, 2021

	CURRENT MONTH	PRIOR YR MONTH	B	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2022 YTD	2021 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL	
PASSENGER FARES:												
CASH FARES	\$ 755,638	\$ 775,037	\$	(19,399)	(2.50%)	2.95%	\$ 9,809,437	\$ 9,946,369	\$ 863,068	8.65%	2.65%	
PASS/TICKET SALES	563,433	536,633	\$	26,800	5.01%	2.20%	6,403,389	5,693,593	509,696	8.65%	1.71%	
CONG - STUDENT/FARECARDS	9,592	6,988	\$	2,604	37.12%	0.04%	4,403,648	3,247,305	1,156,343	26.36%	1.18%	
UP-PASS	552,835	30,280	\$	332,605	1,098.74%	2.85%	3,065,630	1,240,843	1,825,787	147.16%	8.25%	
MIDDLE TICKETING	540,844	395,702	\$	144,342	36.48%	2.11%	5,078,475	4,363,939	714,536	16.37%	1.56%	
SUBTOTAL PASSENGER FARES	2,421,632	1,724,560	\$	697,092	39.84%	9.44%	28,764,489	21,341,057	7,423,992	34.80%	27.00%	
OPERATING SUBSIDIES:												
SALES & USE TAX	22,755,868	20,832,735	\$	1,923,133	9.23%	89.70%	254,954,364	239,341,748	15,612,616	6.52%	69.25%	
SUBTOTAL OPERATING SUBSIDIES	22,755,868	20,832,735	\$	1,923,133	9.23%	89.70%	254,954,364	239,341,748	15,612,616	6.52%	69.25%	
OTHER REVENUE:												
ADVERTISEMENTS/CONCESSIONS/COMMISSIONS	11,442	97,295	\$	(85,853)	(88.34%)	0.04%	2,056,186	780,796	1,275,390	62.03%	0.55%	
AMING RIGHTS/LESS COMMISSIONS	-	(18,857)	\$	28,857	153.56%	0.00%	416,868	378,367	38,501	9.20%	0.11%	
RENTAL INCOME	30,710	30,866	\$	(156)	(0.51%)	0.12%	317,873	347,906	(30,033)	(8.63%)	0.09%	
INTEREST INCOME	252,455	6,451	\$	346,004	5366.84%	0.96%	891,750	97,478	794,272	803.28%	0.24%	
OTHER	7,099	214,678	\$	(207,579)	(96.69%)	0.03%	229,463	566,340	(336,877)	(61.26%)	0.06%	
SUBTOTAL OTHER REVENUE	301,716	320,433	\$	(18,717)	(5.84%)	1.16%	3,912,135	2,110,847	1,801,288	85.35%	1.05%	
REIMBURSEMENTS AND OTHER SOURCES OF CASH:												
FUELING/PROGRAMS TAX REBUDS	-	71,010	\$	(71,010)	(100.00%)	0.00%	1,393,496	1,422,986	(29,490)	(2.10%)	0.37%	
GRANT REIMBURSEMENT (FEDERAL STATE, LOCAL MATCH)	3,115	-	\$	3,115	100.00%	0.01%	57,598	282,395	(224,797)	(39.05%)	0.02%	
PREVENTIVE MAINTENANCE (FEDERAL STATE, LOCAL MATCH)	-	477,905	\$	(477,905)	(100.00%)	0.00%	344,112	9,090,999	(8,746,887)	(96.20%)	0.09%	
FEDERAL OPERATING ASSISTANCE	310,183	89,235	\$	220,948	247.60%	0.43%	1,174,115	1,484,018	(309,903)	(26.44%)	0.31%	
MISCELLANEOUS RECEIPTS	62,692	71,569	\$	(8,877)	(12.41%)	0.24%	1,695,287	2,505,595	(810,308)	(30.34%)	0.45%	
FEDERAL CORCS ACT	-	-	\$	-	0.00%	0.00%	-	-	-	0.00%	0.00%	
FEDERAL CRISAA	-	-	\$	-	0.00%	0.00%	-	67,436,466	(67,436,466)	(100.00%)	0.00%	
FEDERAL ARP	-	-	\$	-	0.00%	0.00%	83,295,421	54,815,088	28,480,333	51.92%	21.76%	
COVID VACCINE - VIOLSTEIN CTR REIMBURSEMENT	-	-	\$	-	0.00%	0.00%	-	-	-	0.00%	0.00%	
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	275,990	710,719	\$	(434,729)	(61.31%)	0.89%	85,884,029	137,938,487	(51,078,458)	(37.07%)	23.01%	
TOTAL CASH RECEIVED - GENERAL FUND	\$ 25,655,206	\$ 23,598,467	\$	2,056,739	8.72%	100.00%	\$ 373,925,977	\$ 400,030,179	\$ (26,104,202)	(6.51%)	100.00%	



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
 FOR THE PERIOD ENDED DECEMBER 31, 2022

	BUDGET MONTH	CURRENT MONTH	VARIANCE	CHANGE % OF TOTAL	YTD BUDGET	2022 YTD	VARIANCE	CHANGE % OF TOTAL	CURRENT % OF TOTAL
PASSENGER FARES:									
CASH FARES	750,000	755,683	5,683	0.76%	8,100,000	9,609,437	1,709,437	21.08%	3%
PASS/TICKET SALES	650,000	563,433	(86,567)	(13.32%)	7,062,337	6,403,289	(659,048)	(9.33%)	1.71%
CMSD - STUDENT PARICARDS	1,000	9,582	8,582	0.04%	96,000	4,603,618	4,507,618	1.18%	1.18%
UP-PASS	-	532,865	532,865	2.16%	840,000	3,066,630	2,226,630	0.82%	0.82%
MOBILE TICKETING	585,865	540,048	(45,817)	-0.63%	5,021,206	5,078,475	57,269	0.00%	1.56%
SUBTOTAL PASSENGER FARES	1,937,865	1,872,622	(65,243)	-3.37%	21,120,543	20,763,449	(357,094)	-1.72%	7.36%
OPERATING SUBSIDIES:									
SALES & USE TAX	20,588,441	22,755,868	2,167,427	10.53%	262,886,948	254,954,364	(7,932,584)	-2.99%	68.25%
SUBTOTAL OPERATING SUBSIDIES	20,588,441	22,755,868	2,167,427	10.53%	262,886,948	254,954,364	(7,932,584)	-2.99%	68.25%
OTHER REVENUE:									
ADVERTISING/CONCESSIONS/COMMISSIONS	296,157	31,442	(264,715)	(89.38%)	737,157	2,056,286	1,319,129	178.92%	0.55%
NAMING RIGHTS/LESS COMMISSIONS	158,150	-	(158,150)	0.00%	652,843	416,463	(236,380)	-36.21%	0.11%
RENTAL INCOME	100,000	30,720	(69,280)	(69.28%)	600,000	317,973	(282,027)	-47.00%	0.09%
INTEREST INCOME	45,000	23,155	(21,845)	-48.54%	800,000	891,750	91,750	11.46%	0.24%
OTHER	50,000	7,089	(42,911)	-85.82%	810,000	229,463	(580,537)	-71.67%	0.06%
SUBTOTAL OTHER REVENUE	609,307	301,716	(307,591)	-50.48%	3,490,000	3,912,135	422,135	12.10%	1.05%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:									
FUEL/ENG/PROPANE TAX REFUNDS	500,000	-	(500,000)	0.00%	2,530,000	1,382,486	(1,147,514)	-45.35%	0.37%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	300,000	3,115	(296,885)	-98.96%	795,000	57,598	(737,402)	-92.23%	0.02%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	200,000	-	(200,000)	0.00%	1,000,000	348,112	(651,888)	-65.19%	0.09%
FEDERAL OPERATING ASSISTANCE	-	110,883	110,883	0.41%	-	1,174,115	1,174,115	100.00%	0.31%
MISCELLANEOUS RECEIPTS	335,000	52,682	(282,318)	-84.24%	675,000	1,695,287	1,020,287	151.45%	0.45%
FEDERAL CARES ACT	-	-	-	0.00%	-	-	-	0.00%	0.00%
FEDERAL CORSAA	-	-	-	0.00%	81,194,333	81,293,621	99,288	0.12%	21.76%
FEDERAL ARF	-	-	-	0.00%	-	-	-	0.00%	0.00%
COVID VACCINE - WOLSTEIN CTR REIMBURSEMENT	-	-	-	0.00%	86,399,333	85,958,629	(440,704)	-0.51%	21.01%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	1,335,000	175,990	(1,159,010)	-86.89%	86,399,333	85,958,629	(440,704)	-0.51%	21.01%
TOTAL CASH RECEIVED - GENERAL FUND	26,270,413	25,655,208	(615,205)	-2.34%	354,384,944	373,585,977	19,201,033	5.42%	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH JANUARY 2023**

MONTH RECEIVED	2021 ACTUAL	2022 ACTUAL	2023 ESTIMATE	2023 VERSUS 2022 MONTHLY		2021 MONTHLY		2022 YTD ESTIMATE	2022 YTD ACTUAL	2022 VERSUS 2021 YTD %	
				MONTH % CHANGE	ACTUAL VERSUS ESTIMATE	ACTUAL	ESTIMATE			CHANGE	ESTIMATE
JANUARY	\$18,510,754	\$20,884,157	\$21,260,072	3.18%	1.35%	\$18,510,754	\$20,884,157	\$21,260,072	\$21,547,582	3.18%	1.35%
FEBRUARY	\$17,982,308	\$19,659,024	\$20,079,464								
MARCH	\$20,664,587	\$23,821,641	\$24,250,431								
APRIL	\$16,791,242	\$18,479,425	\$18,812,054								
MAY	\$17,263,726	\$18,179,582	\$18,506,814								
JUNE	\$21,214,064	\$22,678,424	\$23,086,636								
JULY	\$20,766,582	\$22,245,190	\$22,645,603								
AUGUST	\$21,522,576	\$22,004,701	\$22,400,786								
SEPTEMBER	\$21,976,295	\$20,718,943	\$21,091,884								
OCTOBER	\$21,480,445	\$22,504,525	\$22,909,607								
NOVEMBER	\$20,326,433	\$21,022,885	\$21,222,252								
DECEMBER	\$20,832,735	\$22,755,868	\$22,773,184								
TOTAL	\$239,341,749	\$254,954,365	\$259,038,785						\$21,547,582		

Summary:

Month

3.18% (\$663,425) higher than January 2022 Actual
1.35% (\$287,510) higher than January 2023 estimate

YTD

3.18% (\$663,425) higher than 2022 Actual
1.35% (\$287,510) higher than 2023 estimate

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 DECEMBER 2022

BOND RETIREMENT FUND		
HUNTINGTON MONEY MARKET		
	DECEMBER 2022	\$35,295.26
	2022 YEAR TO DATE	\$35,295.26
	2021 YEAR TO DATE	\$113,067.38
		\$40,970.04
GENERAL FUND		
HUNTINGTON-SALES TAX ACCOUNT		\$724.08
STAROHIO		\$53,044.58
KEY BANK SWEEP ACCOUNT		\$2,731.58
FHLB		\$135,139.72
BAYER CP		\$36,130.65
FFCB		\$23,000.00
PNC CUSTODY ACCOUNT		\$1,542.10
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT		\$142.32
	DECEMBER 2022	\$252,455.03
	2022 YEAR TO DATE	\$891,749.80
	2021 YEAR TO DATE	\$91,027.38
INSURANCE FUND		
STAROHIO		\$18,356.82
	DECEMBER 2022	\$18,356.82
	2022 YEAR TO DATE	\$100,870.35
	2021 YEAR TO DATE	\$15,455.11
LAW ENFORCEMENT FUND		
KEY BANK SWEEP ACCOUNT		\$6.93
STAROHIO		\$517.35
	DECEMBER 2022	\$524.28
	2022 YEAR TO DATE	\$1,509.02
	2021 YEAR TO DATE	\$37.62

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 DECEMBER 2022

LOCAL MATCH FUND
 STAROHIO-LOCAL MATCH
 FHLB
 KEY BANK SWEEP ACCOUNT

\$245,176.23
 \$250,973.78
\$404.51
 \$496,554.52
 \$1,883,389.36
 \$109,528.49

DECEMBER 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

PENSION FUND
 STAROHIO
 KEY BANK SWEEP ACCOUNT

\$4,446.52
\$25.97
 \$4,472.49
 \$21,108.97
 \$921.47

DECEMBER 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

EMPLOYEE ACTIVITY ACCOUNT
 KEY BANK MONEY MARKET

\$19.97
\$19.97
 \$60.99
 \$11.71

DECEMBER 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

RTA CAPITAL FUND
 KEY BANK SWEEP ACCOUNT

\$347.47
\$347.47
 \$141,345.45
 \$3,853.37

DECEMBER 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
DECEMBER 2022**

RESERVE FUND		
STAROHIO		\$242,465.16
BAYER CP		\$25,374.20
FHLB		\$87,500.00
KEY BANK SWEEP ACCOUNT		\$8.62
	DECEMBER 2022	\$355,347.98
	2022 YEAR TO DATE	\$1,409,053.61
	2021 YEAR TO DATE	\$115,820.66

TOTAL ALL FUNDS	DECEMBER 2022	\$1,163,373.82
	2022 YEAR TO DATE	\$4,562,154.93
	2021 YEAR TO DATE	\$377,625.85

INTEREST RECEIVED (CASH BASIS)	DECEMBER	2022 YEAR
	\$1,163,374	TO DATE
ACCRUED INTEREST:		
BEGINNING:	(\$1,592,950)	(\$123,554)
ENDING:	\$1,576,293	\$1,576,293
INTEREST INCOME EARNED:	\$1,146,716	\$6,014,893
AVERAGE INVESTMENT BALANCE (COST):	\$369,046,114	\$365,933,723
AVERAGE YIELD ON INVESTMENTS:	<u>3.60%</u>	<u>1.74%</u>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF DECEMBER 31, 2022**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	12/30/2022	1/3/2023	MONEY MARKET	HUNTINGTON BANK	4	\$3,839,840	\$0	4	3.35%
TOTAL BOND RETIREMENT FUND						\$3,839,840	\$0		2.59%
GENERAL FUND	12/30/2022	1/3/2023	MERCHANT ACCT-KEY MMKT	KEY BANK	4	\$67,198	\$0	4	0.35%
	3/1/2024	3/1/2024	FFCB	STIFEL NICOLAUS	1095	\$4,987,500	\$9,583	547	0.25%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$13,110	758	0.57%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$33,800	879	1.20%
	4/22/2002	4/22/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$17,250	964	3.00%
	8/27/2022	8/27/2025	FHLB	STIFEL NICOLAUS	1095	\$8,167,887	\$2,267	1029	3.33%
	10/24/2022	10/24/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$50,313	1087	5.25%
	12/30/2022	1/3/2023	STAR OHIO	STATE OF OHIO	4	\$24,471,009	\$0	4	4.48%
	12/30/2022	1/3/2023	EMPLOYEE ACTIVITY FUND	KEY BANK	4	\$58,518	\$0	4	0.35%
	12/30/2022	1/3/2023	PNC CUSTODY ACCOUNT	PNC BANK	4	\$284,640	\$0	4	3.67%
	12/30/2022	1/3/2023	SALES TAX ACCOUNT	HUNTINGTON BANK	4	\$13,404	\$0	4	3.39%
	12/30/2022	1/3/2023	KEY ECR	KEY BANK	4	\$3,186,650	\$0	4	0.35%
TOTAL GENERAL FUND						\$55,246,806	\$126,322		3.27%
INSURANCE FUND	12/30/2022	1/3/2023	STAR OHIO	STATE OF OHIO	4	\$5,163,037	\$0	4	4.48%
	12/30/2022	1/3/2023	KEY ECR	KEY BANK	4	\$98,276	\$0	4	0.35%
TOTAL INSURANCE FUND						\$5,261,313	\$0		4.40%
LAW ENFORCEMENT FUND	12/30/2022	1/3/2023	LAW ENFORCEMENT	KEY BANK-SWEEP	4	\$21,624	\$0	4	0.35%
	12/30/2022	1/3/2023	STAR OHIO	STATE OF OHIO	4	\$145,510	\$0	4	4.48%
TOTAL LAW ENFORCEMENT FUND						\$167,134	\$0		3.81%
LOCAL MATCH FUND	12/30/2022	1/3/2023	LOCAL MATCH-STAR OHIO	STATE OF OHIO	4	\$67,756,351	\$0	4	4.48%
	3/28/2022	6/28/2024	FHLB	STIFEL NICOLAUS	546	\$2,344,125	\$30,487	390	1.79%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1090	\$4,981,225	\$75,839	920	2.00%
	5/24/2022	5/12/2025	FHLMC	STIFEL NICOLAUS	1083	\$9,987,110	\$39,819	983	3.06%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1095	\$15,000,000	\$4,163	1029	3.33%
	7/29/2022	4/24/2023	BAYER LANDBANK CP	HILLTOP SECURITIES	269	\$4,885,019	\$64,746	236	3.15%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1095	\$15,000,000	\$258,333	1034	4.00%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$73,458	1003	4.30%
	10/24/2022	10/24/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$50,313	1087	5.25%
	10/24/2022	4/4/2025	FHLMC	STIFEL NICOLAUS	891	\$1,135,865	\$10,719	884	5.04%
	10/27/2022	10/27/2025	FHLB	STIFEL NICOLAUS	1094	\$2,077,920	\$18,778	1090	5.04%
	10/26/2022	10/28/2025	FHLMC	STIFEL NICOLAUS	1294	\$1,498,500	\$13,600	1091	5.14%
	12/16/2022	12/16/2024	FHLMC	HILLTOP SECURITIES	730	\$5,000,000	\$10,417	350	5.06%
	12/30/2022	1/3/2023	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	4	\$503,989	\$0	4	0.35%
	12/30/2022	1/3/2023	GRANT-ECR	KEY BANK	4	\$11,444	\$0	4	0.35%
	12/30/2022	1/3/2023	CATCH BASIN-KEY ECR	KEY BANK	4	\$101,976	\$0	4	0.35%
TOTAL LOCAL MATCH FUND						\$140,293,524	\$650,672		4.07%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF DECEMBER 31, 2022**

FUND	PURCHASE DATE	Maturity DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
PENSION FUND	12/30/2022	1/3/2023	KEY ECR	KEY BANK	4	\$80,537	\$0	4	0.35%
	12/30/2022	1/3/2023	STAR OHIO	STATE OF OHIO	4	\$1,250,628	\$0	4	4.48%
TOTAL PENSION FUND						\$1,331,165	\$0		4.23%
RTA CAPITAL FUND	12/30/2022	1/3/2023	KEY ECR	KEY BANK	4	\$569,935	\$0	4	0.35%
	5/2/2022	4/30/2024	US TREASURY NOTE	HILLTOP SECURITIES	513	\$4,994,198	\$21,181	392	2.58%
	3/25/2022	9/25/2024	FHLB	STIFEL NICOLAUS	913	\$1,845,375	\$25,270	754	1.85%
	3/28/2022	3/28/2024	FHLB	STIFEL NICOLAUS	454	\$1,845,375	\$22,429	326	1.70%
	8/26/2021	8/26/2024	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$7,525	724	0.43%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$2,000,000	\$8,740	758	0.57%
	4/5/2021	4/5/2024	FFCB	STIFEL NICOLAUS	1095	\$2,000,000	\$1,577	582	0.33%
	3/4/2021	3/4/2024	FNMA	STIFEL NICOLAUS	1095	\$499,750	\$564	550	0.34%
TOTAL RTA CAPITAL FUND						\$18,754,634	\$87,286		1.28%
RESERVE FUND	3/9/2022	4/30/2023	US TREASURY NOTE	HILLTOP SECURITIES	416	\$4,941,900	\$1,959	241	1.15%
	3/23/2022	11/30/2023	US TREASURY NOTE	HILLTOP SECURITIES	616	\$4,875,994	\$19,653	455	2.03%
	4/14/2022	4/14/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$28,438	956	2.63%
	5/23/2022	2/17/2023	BAYER LANDBANK CP	HILLTOP SECURITIES	270	\$4,922,108	\$64,945	170	2.11%
	5/31/2022	2/21/2023	NATIXUS CP	HILLTOP SECURITIES	266	\$4,921,812	\$63,197	173	2.15%
	6/30/2022	6/30/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$89,931	1002	3.50%
	7/29/2022	4/24/2023	BAYER LANDBANK CP	HILLTOP SECURITIES	269	\$4,885,019	\$64,746	236	3.01%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$73,458	1025	4.33%
	8/30/2022	8/28/2023	FHLB	HILLTOP SECURITIES	728	\$6,000,000	\$80,729	697	3.75%
	8/30/2022	8/28/2024	FHLB	HILLTOP SECURITIES	363	\$5,000,000	\$73,194	332	3.40%
	12/9/2021	12/9/2024	FFCB from GF	STIFEL NICOLAUS	1095	\$4,994,785	\$2,903	799	0.96%
	5/23/2022	5/23/2025	FHLB from GF	STIFEL NICOLAUS	1095	\$5,000,000	\$17,153	995	3.25%
	7/27/2022	5/22/2023	FNMA from GF	HILLTOP SECURITIES	299	\$4,895,431	\$15,438	264	2.85%
	8/26/2022	2/28/2024	FHLB from GF	HILLTOP SECURITIES	551	\$5,000,000	\$93,517	551	3.62%
	11/15/2021	11/15/2024	US TREASURY from GF	STIFEL NICOLAUS	1095	\$4,995,508	\$4,963	806	0.78%
	11/28/2022	11/28/2025	FHLMC	STIFEL NICOLAUS	1002	\$4,149,560	\$19,568	1000	5.01%
	12/30/2022	1/3/2023	PNC CUSTODY ACCOUNT	PNC BANK	4	\$87,500	\$0	4	2.93%
	12/30/2022	1/3/2023	KEY ECR	KEY BANK	4	\$48,796	\$0	4	0.35%
	12/30/2022	1/3/2023	STAR OHIO	STATE OF OHIO	4	\$72,851,404	\$0	4	4.48%
TOTAL RESERVE FUND						\$151,569,815	\$712,011		3.59%
TOTAL ALL FUNDS						\$376,464,232	\$1,576,293	391	3.60%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF DECEMBER 31, 2022**

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2022	Interest Payable/ 6/1/2023	Principal Payable/ 6/1/2023	Debt Service Requirement/ 6/1/2023	Interest Payable/ 12/1/2023	Principal Payable/ 12/1/2023	Debt Service Requirement/ 12/1/2023	Total Debt Requirement 2023
Series 2012-Sales Tax Rev.	Dec. 2022	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Series 2014A-Sales Tax Rev.	Dec. 2025	5,040,000.00	109,100.00	0.00	109,100.00	109,100.00	1,610,000.00	1,719,100.00	1,828,200.00
Series 2015-Sales Tax Rev.	Dec. 2026	15,935,000.00	398,375.00	0.00	398,375.00	398,375.00	3,700,000.00	4,098,375.00	4,496,750.00
Series 2016-Sales Tax Rev.	Dec. 2027	6,910,000.00	172,750.00	0.00	172,750.00	172,750.00	1,250,000.00	1,422,750.00	1,595,500.00
Series 2019-Sales Tax Rev.	Dec. 2030	10,030,000.00	250,750.00	0.00	250,750.00	250,750.00	1,050,000.00	1,300,750.00	1,551,500.00
Total Bonds		\$37,915,000.00	\$930,975.00	\$0.00	\$930,975.00	\$930,975.00	\$7,670,000.00	\$8,540,975.00	\$9,471,950.00

Bond Retirement
\$3,839,840

Current Balance (Set Aside for 2023)

Monthly Set Aside Required
\$0

**COMPOSITION OF INVESTMENT PORTFOLIO
AS DECEMBER 31, 2022**

Instrument	PRINCIPAL AMOUNT	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$4,336,790	\$4,351,101	1.15%	0.33%	4
Key Bank Sweep Account	\$21,624	\$21,624	0.01%	0.35%	4
Star Ohio	\$171,637,940	\$171,637,940	45.59%	4.48%	4
Earnings Credit Rate Account	\$4,601,604	\$4,601,604	1.22%	0.35%	4
Commercial Paper	\$19,613,958	\$20,000,000	5.21%	1.33%	25
U.S. Government Securities	\$176,252,317	\$176,600,000	46.82%	2.98%	704
Total Investment Portfolio	<u>\$376,464,232</u>	<u>\$377,212,268</u>	<u>100.00%</u>	<u>3.60%</u>	<u>377</u>

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH DECEMBER 31, 2022

<u>MONTH</u>	<u>2022</u>			<u>2021</u>			<u>STANDARD YIELD #</u>	<u>MARKET YIELD #</u>
	<u>AVERAGE BALANCE</u>	<u>INTEREST EARNED</u>	<u>AVERAGE YIELD</u>	<u>AVERAGE BALANCE</u>	<u>INTEREST EARNED</u>	<u>AVERAGE YIELD</u>		
JANUARY	\$286,544,522	\$37,367	0.19%	\$247,915,757	\$25,844	0.24%	0.10%	0.01%
FEBRUARY	\$300,470,796	\$41,380	0.25%	\$241,578,777	\$39,883	0.21%	0.09%	0.01%
MARCH	\$286,315,650	\$64,394	0.43%	\$233,701,962	\$31,822	0.22%	0.08%	0.01%
APRIL	\$298,367,804	\$109,508	0.58%	\$226,630,970	\$31,038	0.20%	0.07%	0.01%
MAY	\$346,505,648	\$283,066	1.05%	\$251,992,878	\$32,939	0.20%	0.06%	0.01%
JUNE	\$359,979,169	\$356,367	1.64%	\$287,664,316	\$51,309	0.18%	0.05%	0.01%
JULY	\$359,458,838	\$548,323	2.08%	\$288,788,088	\$30,698	0.19%	0.05%	0.01%
AUGUST	\$350,687,979	\$755,153	2.20%	\$243,356,737	\$31,714	0.19%	0.05%	0.01%
SEPTEMBER	\$363,347,871	\$508,240	2.69%	\$272,326,795	\$40,612	0.19%	0.05%	0.01%
OCTOBER	\$355,748,894	\$1,302,763	2.87%	\$273,878,183	\$39,359	0.18%	0.05%	0.01%
NOVEMBER	\$369,046,114	\$861,617	3.24%	\$265,861,732	\$27,571	0.21%	0.06%	0.01%
DECEMBER	\$376,464,232	\$1,146,716	3.60%	\$262,288,744	\$39,633	0.47%	0.19%	0.01%
YEAR TO DATE	365,933,723	\$6,014,894	1.74%	\$184,786,142	\$2,008,071	0.88%	0.64%	0.25%
RTA AVERAGE YIELDS OVER (UNDER) INDEX			0.03%				0.24%	0.63%

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of December 31, 2022

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:
 Ohio Revised Code Sections 102.03(D) and (E)
 Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
 Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
 Ohio Ethics Commission Opinion Number 2011-08
 Ohio Ethics Commission Staff Advisory Opinion to R. Brent Milaney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.