

RESOLUTION NO. 2023-22

AUTHORIZING CONTRACT NO. 2022-139 WITH HDR ENGINEERING, INC. FOR PROJECT 19.46 – ON-CALL ARCHITECT/ENGINEER SERVICES - 2022 IN AN AMOUNT NOT TO EXCEED \$300,000.00 FOR A PERIOD OF 24 MONTHS (RTA CAPITAL AND/OR DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) requires on-call architect/engineer services for preparing plans, specifications, cost estimates, construction duration estimates, construction support services, and safety certification; and

WHEREAS, the proposal of HDR Engineering, Inc., with an office located at 600 Superior Ave., Suite 1700, Cleveland, OH 44114, to perform said services was received on January 23, 2023 in response to a competitive solicitation; and

WHEREAS, HDR Engineering, Inc. has agreed to perform the required services for the negotiated labor rates in an amount not to exceed \$300,000.00 for a period of 24 months; and

WHEREAS, the General Manager, Chief Executive Officer finds the negotiated hourly rates to be fair and reasonable for said services and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of HDR Engineering, Inc., to provide various task order services under Project 19.46 – On-Call Architect/Engineer Services – 2022, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with HDR Engineering, Inc. for the performance of said services.

Section 3. That said contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% local funds and FTA Grants to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that HDR Engineering, Inc. will attempt to exceed the 9% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: March 21, 2023



President

Attest:



Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 19.46 – ON CALL ARCHITECT/ENGINEER SERVICES - 2022 VENDOR: HDR ENGINEERING, INC. AMOUNT: NTE \$300,000.00 FOR A 24-MONTH PERIOD	Resolution No.: 2023-22
	Date: March 16, 2023
	Initiator: Engineering and Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract for On-Call Architect/Engineer Services for a period of 24 months.

- 2.0 **DESCRIPTION/JUSTIFICATION:** This recurring project is to obtain professional services to prepare plans, specifications, cost estimates, construction duration estimates, construction support services, and safety certification. Tasks will be issued to support Authority staff on various projects. The services will be authorized on an as needed basis.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals (“RFP”) was posted on the Authority’s Procurement web site and advertised in the local newspapers. Twenty-seven (27) interested parties, including potential subcontractors, downloaded the solicitation package. Two proposals were received in response to this solicitation on January 23, 2023. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority’s evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement cannot be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with HDR Engineering, Inc., the first ranked firm, and an acceptable price was reached.

 In addition to the Authority, HDR Engineering, Inc. has successfully completed projects for the Central Ohio Transit Authority, Nashville Metro Transit Authority, Southwest Ohio Regional Transit Authority, and Houston Metro, among others.

 The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 9% DBE goal was established for this procurement. HDR Engineering Inc. has committed to achieving the 9% DBE participation goal established for this procurement, which is equivalent to \$27,000.00, and has agreed to utilize 2LMN (Subcontinent Asian male-owned) and Moody Engineering LLC (African American male-owned). The utilization of a particular DBE firm will be a function of the specific nature of the On-Call services ultimately required under the contract.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA Grants to be determined, in an amount not to exceed \$300,000.00 for a period of 24 months. This is the budgeted amount for this project.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer may impact the timely completion of engineering projects and prevent access to external technical expertise when needed.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the March 7, 2023 Operational Planning and Infrastructure Committee meeting. It is recommended that the offer from HDR Engineering, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer