



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
riderta.com

## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, May 12, 2020** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, the Board Committee meetings and Board Meeting will be live-streamed on RTA's Facebook page ([www.facebook.com/rideRTA](http://www.facebook.com/rideRTA)) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

Public comments for the **Board Meeting** can be submitted by email at ([BoardComment@gcrta.org](mailto:BoardComment@gcrta.org)) or by form at ([www.riderta.com/events](http://www.riderta.com/events)) by selecting the meeting event. Comments should be 250 words or less and identified as Agenda Item or Non-Agenda Item. A summary of the submitted comments will be read at the Board Meeting.

In accordance with Chapter 214 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, the **Public Hearing** on the 2021-2025 Capital Improvement Plan will be live-streamed on RTA's Facebook page ([www.facebook.com/rideRTA](http://www.facebook.com/rideRTA)) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.** Materials to be presented at the Public Hearing, including the 2021-2025 Capital Improvement Plan, were posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page on Friday, April 24, 2020.

Public comments for the **Public Hearing** may be submitted by email at ([Public-Comment@gcrta.org](mailto:Public-Comment@gcrta.org)). All public comments received by Friday, May 8, 2020 will be submitted to the Operational Planning and Infrastructure Committee members and Board members in writing. Public comments may also be submitted by email after Friday May 8, up to the conclusion of the Public Hearing. Public comments submitted by email after Friday, May 8 and before the conclusion of Public Hearing will be summarized and read at the Public Hearing. Comments should be 250 words or less.

9:00 A.M.

External and Stakeholder Relations & Advocacy Committee

- RFP Procurement: State Advocacy Services - Presentation of a competitive negotiated procurement to provide the Authority with state advocacy and legislative services for a two-year period.

Operational Planning & Infrastructure Committee

- Service Update – Summary of early Summer 2020 Schedule Adjustments.
- Capital Improvement Program – Discussion of proposed FY 2021-2025 Capital Improvement Program.
- Public Hearing – FY 2021 Capital Budget.

Organizational, Services & Performance Monitoring Committee

- Quarterly Management Report – Review of 1st quarter 2020 results.



Greater Cleveland  
Regional Transit Authority

Audit, Safety Compliance and Real Estate Committee

- Internal Audit Quarterly Report - Review of 1st quarter 2020 audit work.

Board of Trustees Meeting – agenda attached.

*ML* *Lawson for I. Birdsong*  
India L. Birdsong  
General Manager, Chief Executive Officer

ILB:tab  
Attachment

## AGENDA

### RTA EXTERNAL & STAKEHOLDER RELATIONS & ADVOCACY COMMITTEE

Tuesday, May 12, 2020

Committee Members:      Ms. Valarie J. McCall - Chair  
                                     Rev. Charles P. Lucas - Vice Chair  
                                     Mr. Justin M. Bibb  
                                     Mayor Michael P. Byrne  
                                     Ms. Luz N. Pellot

- I.      Roll Call
  
- II.     RFP Procurement: State Advocacy Services - Presentation of a competitive negotiated procurement to provide the Authority with state advocacy and legislative services for a two-year period. *(Mike Schipper and Sharon Cottrell-Peffer)*
  
- III.    Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *M/col for I. Birdsong*  
General Manager, Chief Executive Officer

Date: May 7, 2020

Subject: Summary of Proposed Award- State Advocacy Services

This is a RFP procurement for a qualified consulting firm to represent the Authority in legislative and administrative matters at the State level for a period of two years, with one, two-year option for renewal.

At the May 12, 2020, External and Stakeholder Relations & Advocacy Committee meeting, we will make a presentation of the RFP procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the External and Stakeholder Relations & Advocacy Committee recommend the award of this contract at the May 12, 2020 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD  
Attachment

## AGENDA

### RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, May 12, 2020

Committee Members:      Mr. Terence P. Joyce, Chair  
                                    Rev. Charles P. Lucas, Vice Chair  
                                    Mayor Michael P. Byrne  
                                    Ms. Karen Gabriel Moss  
                                    Ms. Luz N. Pellot  
                                    Mr. Leo Serrano

- I.      Roll Call
- II.     Presentations
  - Service Update – Summary of early Summer 2020 schedule adjustments. (*Joel Freilich*)
  - Capital Improvement Program – Discussion of the proposed 2021-2025 Capital Improvement Program (*Carolyn Young, Mike Schipper*)
  - Public Hearing – 2021 Capital Budget
- III.    Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong  
General Manager/Chief Executive Officer

Date: May 7, 2020

Subject: Summary of June Schedule Adjustments

*Handwritten signature: J. Clough for I. Birdsong*

At the May 12 meeting of the Operational Planning & Infrastructure Committee, staff will present the schedule adjustments for the period of June 28 through August 8, 2020. Service frequency will be increased on four streets where RTA ridership is most concentrated: Saint Clair Avenue, Superior Avenue, Euclid Avenue, and West 25<sup>th</sup> Street. Also, rail replacement bus service will be provided during reconstruction of the Blue/Green Line tracks east of East 55<sup>th</sup> Street.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/JBF



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *India L. Birdsong*  
General Manager, Chief Executive Officer

Date: May 7, 2020

Subject: Proposed 2021-2025 Capital Improvement Plan

At the May 12, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation of the proposed 2021-2025 Capital Improvement Plan (CIP), including the pertinent fund statement and a list of unfunded projects.

Similar to recent years, presentation of the proposed 2021-2025 Capital Improvement Plan has been advanced in the calendar year to allow sufficient time to include projects and/or changes in the Transportation Improvement Plan (TIP) and State Transportation Improvement Plan (STIP) prior to the end of the current fiscal year. This step should result in an earlier approval of Federal formula grants for the 2021 and future fiscal years.

To provide an opportunity for the public to comment, a formal hearing will also be held in the Board Room of the Authority. The Operational Planning & Infrastructure Committee will then recommend the proposed 2021-2025 CIP to the full Board for discussion and approval at the May 12, 2020 RTA Board Meeting.

If changes are needed to the proposed CIP, they will be brought back to the Board as needed.

Attachments:

IB/KS/MJS/cy

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>BUS GARAGES</b>								
<b>BUS GARAGES</b>								
Hayden Gas Detection System		P22460X20	0	500,000	500,000	0	0	1,000,000
FFY 2022 Local Funds								
FFY 2023 Local Funds								
Hayden-Fire Protection System Upgrades		P22460X20	0	200,000	0	0	0	200,000
FY 2022 Local Funds								
Hayden District Bus Wash Replacement		P224501X0	0	0	1,275,000	0	0	1,275,000
FFY 2022 Federal Formula Grants								
Hayden 60' Lift Replacement		P22460X30	0	0	1,750,000	0	0	1,750,000
FFY 2022 Federal Formula Grant								
Hayden 40' Lift Replacement		P22460X30	0	0	0	750,000	0	750,000
FFY 2023 Federal Formula Grant								
Paratransit 9 Bus Lifts		P22460X30	0	0	0	950,000	0	950,000
FFY 2023 Federal Formula Grant								
<b>TOTAL - BUS GARAGES</b>			<b>0</b>	<b>700,000</b>	<b>3,525,000</b>	<b>1,700,000</b>	<b>0</b>	<b>5,925,000</b>
<b>BUS REPLACEMENTS</b>								
<b>BUS IMPROVEMENT PROGRAM</b>								
2021-2023 Bus Replacement Program		P11390X10	20,000,000	0	0	0	0	20,000,000
SFY 2021 ODOT CMAQ Grant								
SFY 2021 ODOT UTP Award								
FFY 2020 Federal Formula Grants								
FY 2021 Local Funds								
FY 2021 (TBD)								
SFY 2022 ODOT CMAQ Grant		P11390X10		20,000,000				20,000,000
SFY 2022 ODOT UTP Award								
FFY 2022 Federal Formula Grants								
FY 2022 (TBD)								



**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>BUS REPLACEMENTS - Continued</b>								
<b>BUS IMPROVEMENT PROGRAM</b>								
2021-2023 Bus Replacement Program			0	0	20,000,000	0	0	20,000,000
SFY 2023 ODOT CMAQ Grant		P11390120						
SFY 2023 ODOT UTP Award	8,387,500							
SFY 2023 ODOT UTP Award	3,670,747							
FY 2022 Federal Formula Grants	5,010,782							
FY 2023 (TBD)	2,930,971							
2024-2025 Bus Replacement Program								
Sub-Total: Bus Improvement Program			20,000,000	20,000,000	20,000,000	20,000,000	20,000,000	100,000,000
<b>PARATRANSIT REPLACEMENT PROGRAM</b>								
Paratransit Buses-NOACA 5310								
FY 2021 (TBD)	800,000	P12390170	800,000	800,000	800,000	800,000	800,000	4,000,000
FY 2022 (TBD)	800,000							
FY 2023 (TBD)	800,000							
FY 2024 (TBD)	800,000							
FY 2025 (TBD)	800,000							
Sub-Total: Paratransit Improvement Program			800,000	800,000	800,000	800,000	800,000	4,000,000
<b>BUS SPARE PARTS PROGRAM</b>								
BRT Capital Spare Parts Program								
FY 2020 Federal Formula Grant	500,000	P16390150	500,000	500,000	0	0	0	1,000,000
FY 2021 Federal Formula Grant	500,000							
Sub-Total: Bus Spare Parts Program			500,000	500,000	0	0	0	1,000,000
<b>TOTAL - BUSES</b>			<b>21,300,000</b>	<b>21,300,000</b>	<b>20,800,000</b>	<b>20,800,000</b>	<b>20,800,000</b>	<b>105,000,000</b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>FACILITIES IMPROVEMENTS</b>								
<b>BRIDGE REHABILITATION</b>								
Track Bridge Rehab - Viaduct Bridge Rehab: Phase 1 & 2		P20800460	8,827,443	0	0	0	3,750,000	12,577,443
FY 2020 Federal Formula Grant								
FY 2024 Federal Formula Grant								
Track Bridge Inspection Program		P20800270	0	475,000	0	475,000	0	950,000
FY 2022 Local Funds								
FY 2024 Local Funds								
Track Bridge Rehab - Water Front Line Bridge		P20800XX0	0	4,250,000	0	0	0	4,250,000
FY 2021 Federal Formula Grant								
Track Bridge Rehabilitation - Corrail		P20800X10	275,000	3,420,000	0	0	0	3,695,000
FY 2020 Federal Formula Grant								
F2021 TBD								
Rehab of Track Bridge - Brookpark		P20800X20	0	275,000	4,780,000	0	0	5,055,000
FY 2021 Federal Formula Grant								
FY 2022 Federal Formula Grant								
Rehab of Track Bridge Amber Strike Protection		P20800X30	0	0	300,000	3,770,000	0	4,070,000
FY 2022 Federal Formula Grant								
FY 2023 Federal Formula Grant								
<b>Sub-Total: Bridge Rehabilitation</b>			<b>9,102,443</b>	<b>8,420,000</b>	<b>5,080,000</b>	<b>4,245,000</b>	<b>3,750,000</b>	<b>30,597,443</b>



**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>CATEGORY / PROJECT NAME</b>	<b>EQUIPMENT &amp; VEHICLES</b>							
<b>MANAGEMENT INFORMATION SYSTEM</b>								
Information Technology Program		P42610X20	3,000,000	3,850,000	2,000,000	2,000,000	2,000,000	12,850,000
FY 2021 TBD	3,000,000							
FY 2021 Federal Formula Grant	2,850,000							
SFY 2022 OTPPP	1,000,000							
FY 2023 OTPPP	1,000,000							
FY 2023 TBD	1,000,000							
FY 2024 OTPPP	1,000,000							
FY 2024 TBD	1,000,000							
FY 2025 OTPPP	1,000,000							
FY 2025 TBD	1,000,000							
Transit Police Radio Replacement		P44340X10	340,428	187,180	0	0	0	527,608
FY 2021 Local Funds	340,428							
FY 2022 Local Funds	187,180							
<b>Sub-Total: Management Information System</b>	<b>3,340,428</b>		<b>4,037,180</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>2,000,000</b>	<b>13,377,608</b>
<b>TOTAL - EQUIPMENT &amp; VEHICLES 3,340,428 4,037,180 2,000,000 2,000,000 2,000,000 13,377,608</b>								
<b>OTHER PROJECTS</b>								
<b>OTHER</b>								
Planning Studies (Transportation for Livable Communities)		P49570360	93,750	93,750	93,750	93,750	93,750	468,750
FY 2021 (TBD)	93,750							
FY 2022 (TBD)	93,750							
FY 2023 (TBD)	93,750							
FY 2024 (TBD)	93,750							
FY 2025 (TBD)	93,750							
RTA Development Fund Contingency		P49990XX0	1,900,000	2,000,000	2,000,000	2,000,000	2,000,000	9,900,000
2021 - 25 (TBD)	TBD							
Thrive 105 Transit Enhancements			100,000	0	0	0	0	100,000
2021 - 25 (TBD)	TBD							
NOACA Unsearve Areas - 5307 CUA		P51670XX0	365,826	543,750	543,750	543,750	543,750	2,540,826
FY 2020 Federal Formula Grant	365,826							
FY 2021 Federal Formula Grant	543,750							
FY 2022 Federal Formula Grant	543,750							
FY 2023 Federal Formula Grant	543,750							
FY 2024 Federal Formula Grant	543,750							
<b>TOTAL - OTHER PROJECTS</b>	<b>2,459,576</b>		<b>2,637,500</b>	<b>2,637,500</b>	<b>2,637,500</b>	<b>2,637,500</b>	<b>2,637,500</b>	<b>13,009,576</b>
<b>PREVENTIVE MAINTENANCE/OPERATING REIMBURSEMENTS</b>								
<b>PREVENTIVE MAINTENANCE/OPERATING REIMBURSEMENTS</b>								
Preventive Maintenance Expenses		P51670XX0	18,000,000	16,500,000	16,500,000	16,500,000	16,500,000	84,000,000
FY 2020 Federal Formula Grant	18,000,000							
FY 2021 Federal Formula Grant	16,500,000							
FY 2022 Federal Formula Grant	16,500,000							
FY 2023 Federal Formula Grant	16,500,000							
FY 2024 Federal Formula Grant	16,500,000							
<b>TOTAL - PREVENTIVE MAINT./OPERATING REIMB.</b>	<b>18,000,000</b>		<b>16,500,000</b>	<b>16,500,000</b>	<b>16,500,000</b>	<b>16,500,000</b>	<b>16,500,000</b>	<b>84,000,000</b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>RAIL PROJECTS</b>								
<b>ELECTRICAL SYSTEM</b>								
OCS Replacement and Upgrade Plan								
	FFY 2020 Federal Formula Grant	P21320180	2,000,000	2,000,000	4,000,000	4,000,000	2,000,000	14,000,000
	FFY 2021 Federal Formula Grant							
	FFY 2022 Federal Formula Grant							
	FFY 2023 Federal Formula Grant							
	FFY 2024 Federal Formula Grant							
Substation Improvement Program								
	FFY 2020 Federal Formula Grant	P2180X00	3,850,000	3,850,000	0	0	3,937,500	11,637,500
	FFY 2021 Federal Formula Grant							
	FFY 2024 Federal Formula Grant							
Sub-Total: Electrical System			5,850,000	5,850,000	4,000,000	4,000,000	5,937,500	25,637,500
<b>TRAIN CONTROL / SIGNALS</b>								
Signal System Upgrade Program								
	FFY 2021 Federal Formula Grant	P26800X00	0	1,967,500	1,282,500	1,592,500	3,362,500	8,205,000
	FFY 2022 Federal Formula Grant							
	FFY 2023 Federal Formula Grant							
	FFY 2024 Federal Formula Grant							
Sub-Total: Train Control / Signals			0	1,967,500	1,282,500	1,592,500	3,362,500	8,205,000
<b>TRACK REHABILITATION</b>								
Rail Infrastructure Program								
	FFY 2020 Federal Formula Grant	P23320X00	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
	FFY 2021 Federal Formula Grant							
	FFY 2022 Federal Formula Grant							
	FFY 2023 Federal Formula Grant							
	FFY 2024 Federal Formula Grant							
On-Call Rail Engineering Services								
	FFY 2020 Federal Formula Grant	P23800240	200,000	200,000	200,000	200,000	200,000	1,000,000
	FFY 2021 Federal Formula Grant							
	FFY 2022 Federal Formula Grant							
	FFY 2023 Federal Formula Grant							
	FFY 2024 Federal Formula Grant							

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>RAIL PROJECTS - Continued</b>								
<b>TRACK REHABILITATION</b>								
Light Rail Rehabilitation Program		P24800X00	12,654,778	14,450,000	14,450,000	0	0	41,554,778
FFY 2020 Federal Formula Grant								
SFY 2021 OTPPP								
FFY 2021 Federal Formula Grant								
SFY 2022 OTPPP								
FFY 2022 Federal Formula Grant		P46390X00	448,892	0	0	0	0	448,892
SFY 2023 OTPPP								
FFY 2023 Federal Formula Grant								
Red Line East Track Rehabilitation Program		P24800X30	0	2,000,000	0	0	0	2,000,000
FFY 2023 Federal Formula Grant								
SFY 2024 OTPPP								
FFY 2024 Federal Formula Grant								
SFY 2025 OTPPP		Sub-Total: Rail Station Rehabilitation		0	2,000,000	0	0	2,000,000
Blue/Green Line Shelter Replacement		Sub-Total: Track Rehabilitation		13,854,778	15,650,000	15,650,000	15,650,000	76,454,778
SFY 2022 NOACA-CMAQ		Sub-Total: Rail Station Rehabilitation		0	2,000,000	0	0	2,000,000
<b>RAIL VEHICLE FLEET</b>								
Rail Capital Spare Parts Program		P16390X00	750,000	750,000	750,000	500,000	500,000	3,250,000
FFY 2020 Federal Formula Grant								
FFY 2021 Federal Formula Grant								
FFY 2022 Federal Formula Grant								
FFY 2023 Federal Formula Grant		P46390X00	448,892	0	0	0	0	448,892
FFY 2024 Federal Formula Grant								
Rail Prime Mover Utility Vehicle		Sub-Total: Rail Station Rehabilitation		0	2,000,000	0	0	2,000,000
FFY 2020 Federal Formula Grant		Sub-Total: Track Rehabilitation		13,854,778	15,650,000	15,650,000	15,650,000	76,454,778
FY2021 Local Funds		Sub-Total: Rail Station Rehabilitation		0	2,000,000	0	0	2,000,000
		Sub-Total: Track Rehabilitation		13,854,778	15,650,000	15,650,000	15,650,000	76,454,778
		Sub-Total: Rail Station Rehabilitation		0	2,000,000	0	0	2,000,000
		Sub-Total: Track Rehabilitation		13,854,778	15,650,000	15,650,000	15,650,000	76,454,778

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2021	2022	2023	2024	2025	TOTALS 2021-2025
<b>RAIL PROJECTS - Continued</b>								
<b>RAIL CAR REPLACEMENTS</b>								
<b>RAIL CAR REPLACEMENT PROGRAM</b>								
2021-2024 HRV Rail Replacement Program		P14390X00						
FY 2021 (TBD)	3,901,725							
FY 2020 Federal Formula Grant	15,348,275	31,250,000	31,250,000	31,250,000	23,250,000	0	117,000,000	
NOACA STBG	12,000,000							
FY 2021 Federal Formula Grant	3,512,500							
FY 2022 (TBD)	27,737,500							
FY 2022 Federal Formula Grant	4,462,500							
FY 2023 (TBD)	26,787,500							
FY 2023 Federal Formula Grant	3,900,000							
FY 2024 (TBD)	19,350,000							
2024-2029 LRV Rail Replacement Program		P13390X40						
FY 2023 Federal Formula Grant	3,087,500	0	0	0	8,000,000	25,000,000	33,000,000	
FY 2024 (TBD)	4,912,500							
FY 2024 Federal Formula Grant	5,000,000							
FY 2025 (TBD)	20,000,000							
Sub-Total: Rail Vehicle Fleet			32,448,892	32,000,000	32,000,000	31,750,000	25,500,000	153,698,892
<b>TOTAL - RAIL PROJECTS</b>			52,153,670	57,467,500	52,992,500	52,992,500	50,450,000	265,996,170
<b>TRANSIT CENTERS</b>								
Enhanced ADA Access (Enhancement Item)		P49800X00						
FY 2020 Federal Formula Grant	300,000	300,000	300,000	300,000	300,000	300,000	300,000	1,500,000
FY 2021 Federal Formula Grant	300,000							
FY 2022 Federal Formula Grant	300,000							
FY 2023 Federal Formula Grant	300,000							
FY 2024 Federal Formula Grant	300,000							
<b>TOTAL - TRANSIT CENTERS</b>			300,000	300,000	300,000	300,000	300,000	1,500,000
<b>TOTAL RTA DEVELOPMENT FUND</b>			110,860,934	118,187,180	109,700,000	107,150,000	102,412,500	548,310,614
<b>TOTAL RTA CAPITAL FUND</b>			3,163,818	3,248,000	3,103,984	2,882,000	2,923,540	15,321,342
<b>TOTAL CAPITAL IMPROVEMENT PLAN</b>			114,024,752	121,435,180	112,803,984	110,032,000	105,336,040	563,631,956

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA CAPITAL FUND**

<b>ASSET MAINTENANCE (FACILITIES) PROJECTS</b>							
Department / Project Name	Project Number	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-25 Total
<b>33 Asset &amp; Configuration Mgt.</b> Administration Facilities Maint. Pool Elevator/Escalator Maintenance Pool Operating Facilities Maintenance Pool Passenger Facilities Maintenance Pool	P32335199	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
	P32335209	\$200,000	\$250,000	\$250,000	\$250,000	\$250,000	\$1,200,000
	P32335XX9	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
	P32335XX9	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
		<b>\$450,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$500,000</b>	<b>\$2,450,000</b>
<b>39 Fleet Management</b> Bus Districts Lift Rebuilds/Rehabs	P47395199	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$50,000
		<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$10,000</b>	<b>\$50,000</b>
<b>57 Programming &amp; Planning</b> Transit Waiting Environment	P28575099	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000	\$250,000
		<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$250,000</b>
<b>80 Engineering &amp; Project Dev.</b> Facilities - ADA Projects Passenger Facilities Maint. Pool Operating Facilities Maint. Pool Paratransit Parking Lot Expansion	P32805X49	\$95,000	\$125,000	\$150,000	\$150,000	\$150,000	\$670,000
	P32805399	\$280,000	\$330,000	\$330,000	\$330,000	\$330,000	\$1,600,000
	P32805499	\$496,000	\$470,000	\$470,000	\$470,000	\$470,000	\$2,376,000
	P32805189	\$0	\$170,000	\$0	\$0	\$0	\$170,000
		<b>\$871,000</b>	<b>\$1,095,000</b>	<b>\$950,000</b>	<b>\$950,000</b>	<b>\$950,000</b>	<b>\$4,816,000</b>
<b>67 OFFICE OF MGT. &amp; BUDGET</b> Energy Retrofits Asset Maintenance Contingency	P32675139	\$100,000	\$0	\$100,000	\$0	\$0	\$200,000
	P49995059	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
		<b>\$200,000</b>	<b>\$100,000</b>	<b>\$200,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$700,000</b>
<b>TOTAL ASSET MAINTENANCE</b>		<b>\$1,581,000</b>	<b>\$1,755,000</b>	<b>\$1,710,000</b>	<b>\$1,610,000</b>	<b>\$1,610,000</b>	<b>\$8,266,000</b>



**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2021 - 2025 CAPITAL IMPROVEMENT PLAN  
RTA CAPITAL FUND**

**ROUTINE CAPITAL (EQUIPMENT) PROJECTS**

Department / Project Name	Project Number	2021 Plan	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-25 Total
<b>31 Paratransit</b> Paratransit District Equipment Pool	P47310209	\$5,940	\$0	\$17,784	\$0	\$0	\$23,724
		<b>\$5,940</b>	<b>\$0</b>	<b>\$17,784</b>	<b>\$0</b>	<b>\$0</b>	<b>\$23,724</b>
<b>32 Rail District</b> Rail District Equipment Pool	P47320249	\$20,000	\$45,000	\$30,000	\$60,000	\$30,000	\$185,000
		<b>\$20,000</b>	<b>\$45,000</b>	<b>\$30,000</b>	<b>\$60,000</b>	<b>\$30,000</b>	<b>\$185,000</b>
<b>34 Transit Police</b> Security Improvements Pool TP Protective Gear & Equipment	P44340109 P49340209	\$205,000 \$22,000	\$205,000 \$22,000	\$205,000 \$22,000	\$205,000 \$22,000	\$205,000 \$22,000	\$1,025,000 \$110,000
		<b>\$227,000</b>	<b>\$227,000</b>	<b>\$227,000</b>	<b>\$227,000</b>	<b>\$227,000</b>	<b>\$1,135,000</b>
<b>35 Service Management</b> Svc. Mgmt. Equipment Pool	New	\$27,828	\$0	\$0	\$0	\$0	\$27,828
		<b>\$27,828</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$27,828</b>
<b>39 Fleet Management</b> Non-Revenue Vehicle Imp. Program NRVIP - Lease Payments 5yr Opt. Fleet Management Equipment Pool	P46390209 P46390999 P47390449	\$350,000 \$0 \$142,000	\$350,000 \$0 \$86,000	\$350,000 \$0 \$24,200	\$350,000 \$0 \$10,000	\$350,000 \$0 \$81,540	\$1,750,000 \$0 \$343,740
		<b>\$492,000</b>	<b>\$436,000</b>	<b>\$374,200</b>	<b>\$360,000</b>	<b>\$431,540</b>	<b>\$2,093,740</b>
<b>46 Hayden District</b> Hayden District Equipment Pool	P47460169	\$50,000	\$0	\$30,000	\$0	\$0	\$80,000
		<b>\$50,000</b>	<b>\$0</b>	<b>\$30,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$80,000</b>
<b>49 Triskett District</b> Triskett District Equipment Pool	P47490159	\$45,050	\$0	\$20,000	\$0	\$0	\$65,050
		<b>\$45,050</b>	<b>\$0</b>	<b>\$20,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$65,050</b>
<b>58 Intelligent Transportation Systems</b> Systems Upgrades Mobile Phone Upgrades	New New	\$150,000 \$100,000	\$150,000 \$100,000	\$150,000 \$100,000	\$150,000 \$100,000	\$150,000 \$100,000	\$750,000 \$500,000
		<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$250,000</b>	<b>\$1,250,000</b>
<b>61 Information Technology</b> IT Systems Development Pool PC Replacement Program Thin Client Replacement II Laser Printer Replacement Program Oracle EBS Point Release Upgrade F/C Mobile Ticketing e-validation	P42611209 P42611309 P42610179 P42610299 New P42611409	\$130,000 \$50,000 \$0 \$35,000 \$0 \$100,000	\$130,000 \$50,000 \$100,000 \$35,000 \$70,000 \$0	\$130,000 \$50,000 \$10,000 \$35,000 \$70,000 \$0	\$130,000 \$50,000 \$10,000 \$35,000 \$0 \$0	\$130,000 \$50,000 \$10,000 \$35,000 \$0 \$0	\$650,000 \$250,000 \$130,000 \$175,000 \$140,000 \$100,000
		<b>\$315,000</b>	<b>\$385,000</b>	<b>\$295,000</b>	<b>\$225,000</b>	<b>\$225,000</b>	<b>\$1,445,000</b>
<b>62 SUPPORT SERVICES</b> Office Equipment/Furniture Pool Printshop Platemaker/CTP System	P43620299 New	\$50,000 \$0	\$50,000 \$83,000	\$50,000 \$0	\$50,000 \$0	\$50,000 \$0	\$250,000 \$83,000
		<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$50,000</b>	<b>\$250,000</b>
<b>67 OFFICE OF MGT. &amp; BUDGET</b> Routine Capital Contingency	P49990159	\$100,000	\$100,000	\$100,000	\$100,000	\$100,000	\$500,000
		<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$500,000</b>
<b>TOTAL ROUTINE CAPITAL</b>		<b>\$1,582,818</b>	<b>\$1,493,000</b>	<b>\$1,393,984</b>	<b>\$1,272,000</b>	<b>\$1,313,540</b>	<b>\$7,055,342</b>
<b>RTA CAPITAL FUND TOTAL</b>		<b>\$3,163,818</b>	<b>\$3,248,000</b>	<b>\$3,103,984</b>	<b>\$2,882,000</b>	<b>\$2,923,540</b>	<b>\$15,321,342</b>

**DISTRICT EQUIPMENT POOLS DETAIL**

**Oracle Project #47310109: PARATRANSIT DISTRICT EQUIPMENT POOL**

	2021	2022	2023	2024	2025	2021-25
Carbon Monoxide hose Rpic	\$0	\$0	\$0	\$0	\$0	\$0
Tire Spin Balancer Machine						\$0
Mobile Support Stands	\$5,940					\$5,940
Pro-Cut Rotor Matching System			\$17,784	\$0	\$0	\$17,784
	\$5,940	\$0	\$17,784	\$0	\$0	\$23,724

**Oracle Project #473401X9: TRANSIT POLICE EQUIPMENT POOL**

	2021	2022	2023	2024	2025	2021-25
Balistic Vest	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$110,000
	\$22,000	\$22,000	\$22,000	\$22,000	\$22,000	\$110,000

**Oracle Project #47320149: RAIL DISTRICT EQUIPMENT POOL**

	2021	2022	2023	2024	2025	2021-25
Replacement Front End Loader						\$0
Replacement Floor Machines		\$20,000	\$0	\$0	\$0	\$20,000
Replacement Small Rider Scrubbers	\$20,000					\$20,000
Replacement Ballast Cars						\$0
Autoscrubbing Floors						\$0
High Reach Truck for Power & Way		\$25,000				\$25,000
Snow Removal/ Sweeping Equip			\$30,000			\$30,000
Re-Railment Dollies				\$60,000		\$60,000
CRMF Refrigerant Recover Machines					\$30,000	\$30,000
	\$20,000	\$45,000	\$30,000	\$60,000	\$30,000	\$185,000

**Oracle Project # NEW: SERVICE MANAGEMENT**

	2021	2022	2023	2024	2025	2021-25
Portable Air Compressor	\$19,495					\$0
Purchase Sign Shop Laminator	\$8,333	\$0	\$0	\$0	\$0	\$0
	\$27,828	\$0	\$0	\$0	\$0	\$0

**Oracle Project # P47390149: FLEET MGT. EQUIPMENT POOL**

	2021	2022	2023	2024	2025	2021-25
Replacement Rider Scrubber						\$0
Replacement Bobcat (w/ Attachments)						\$0
Coiling Fire Door						\$0
Replacement Forklifts	\$40,000	\$0	\$0	\$0	\$0	\$40,000
TVM LAB PMP Support		\$40,000	\$0	\$0	\$0	\$40,000
Bus Pusher for CBMF						\$0
Narrow Aisle High Reach Replacement						\$0
Heavy Duty Racking	\$25,000	\$0	\$0	\$0	\$0	\$25,000
CBMF Wash Cabinet Parts	\$37,000	\$0	\$0	\$0	\$0	\$37,000
Sit Down Forklift Replacement	\$40,000	\$0	\$0	\$0	\$0	\$40,000
Trasmission Dynamometer		\$46,000				\$46,000
Trash Compactor		\$0	\$15,000			\$15,000
Walk Behind Floor Scrubber	\$0	\$0	\$9,200	\$0	\$0	\$9,200
Polaris Ranger for Electronic Repair	\$0	\$0	\$0	\$10,000		\$10,000
Portable Column Lifts	\$0	\$0	\$0	\$0	\$81,540	\$81,540
	\$142,000	\$86,000	\$24,200	\$10,000	\$81,540	\$343,740

**Oracle Project # P47460129: HAYDEN DISTRICT EQUIPMENT POOL**

	2021	2022	2023	2024	2025	2021-25
Replacement Floor Machines	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Replacement Picker for Store Room	\$0	\$0	\$0	\$0	\$0	\$0
Replacement Mobile Lifts	\$30,000	\$0	\$30,000	\$0	\$0	\$60,000
1 Bus Tugs/Pushers @\$80,000/tug	\$0	\$0	\$0	\$0	\$0	\$0
	\$50,000	\$0	\$30,000	\$0	\$0	\$80,000

**Oracle Project # P45490129: TRISKETT DISTRICT EQUIPMENT POOL**

	2021	2022	2023	2024	2025	2021-25
Replacement Floor Machines	\$20,000	\$0	\$0	\$0	\$0	\$20,000
Replacement Forklift		\$0	\$20,000	\$0	\$0	\$20,000
Tow Motor		\$0	\$0	\$0	\$0	\$0
(6) 2 Yard Mini Compactors	\$25,050	\$0	\$0	\$0	\$0	\$25,050
	\$45,050	\$0	\$20,000	\$0	\$0	\$65,050

ATTACHMENT A

2021 - 2025 COMBINED CAPITAL IMPROVEMENT PLAN  
 Combined Budget Authority

PROJECT CATEGORY	2021 Budget	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-2025
Bus Garages	\$0	\$700,000	\$3,525,000	\$1,700,000	\$0	\$5,925,000
Bus Improvement Program	\$21,300,000	\$21,300,000	\$20,800,000	\$20,800,000	\$20,800,000	\$105,000,000
Equipment & Vehicles	\$4,923,246	\$5,530,180	\$3,393,984	\$3,272,000	\$3,313,540	\$20,432,950
Facilities Improvements	\$14,888,260	\$17,000,000	\$12,715,000	\$11,830,000	\$11,335,000	\$67,768,260
Other Projects	\$2,459,576	\$2,637,500	\$2,637,500	\$2,637,500	\$2,637,500	\$13,009,576
Preventive Maint./Oper. Reimb.	\$18,000,000	\$16,500,000	\$16,500,000	\$16,500,000	\$16,500,000	\$84,000,000
Rail Projects	\$20,903,670	\$26,217,500	\$21,682,500	\$21,742,500	\$25,450,000	\$115,996,170
Rail Car Replacement Program	\$31,250,000	\$31,250,000	\$31,250,000	\$31,250,000	\$25,000,000	\$150,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
<b>TOTALS</b>	<b>\$114,024,752</b>	<b>\$121,435,180</b>	<b>\$112,803,984</b>	<b>\$110,032,000</b>	<b>\$105,336,040</b>	<b>\$563,631,956</b>

ATTACHMENT B

2021 - 2025 RTA DEVELOPMENT FUND CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND BUDGET AUTHORITY

PROJECT CATEGORY	2021 Budget	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-2025
Bus Garages	\$0	\$700,000	\$3,525,000	\$1,700,000	\$0	\$5,925,000
Bus Improvement Program	\$21,300,000	\$21,300,000	\$20,800,000	\$20,800,000	\$20,800,000	\$105,000,000
Equipment & Vehicles	\$3,340,428	\$4,037,180	\$2,000,000	\$2,000,000	\$2,000,000	\$13,377,608
Facilities Improvements	\$13,307,260	\$15,245,000	\$11,005,000	\$10,220,000	\$9,725,000	\$59,502,260
Other Projects	\$2,459,576	\$2,637,500	\$2,637,500	\$2,637,500	\$2,637,500	\$13,009,576
Preventive Maint./Oper. Reimb.	\$18,000,000	\$16,500,000	\$16,500,000	\$16,500,000	\$16,500,000	\$84,000,000
Rail Projects	\$20,903,670	\$26,217,500	\$21,682,500	\$21,742,500	\$25,450,000	\$115,996,170
Rail Car Replacement Program	\$31,250,000	\$31,250,000	\$31,250,000	\$31,250,000	\$25,000,000	\$150,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
<b>TOTALS</b>	<b>\$110,860,934</b>	<b>\$118,187,180</b>	<b>\$109,700,000</b>	<b>\$107,150,000</b>	<b>\$102,412,500</b>	<b>\$548,310,614</b>

ATTACHMENT C

**2021 - 2025 RTA CAPITAL FUND CAPITAL IMPROVEMENT PLAN**  
**RTA CAPITAL FUND BUDGET AUTHORITY**

PROJECT CATEGORY	2021 Budget	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-2025
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0
Bus Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$1,582,818	\$1,493,000	\$1,393,984	\$1,272,000	\$1,313,540	\$7,055,342
Facilities Improvements	\$1,581,000	\$1,755,000	\$1,710,000	\$1,610,000	\$1,610,000	\$8,266,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$3,163,818</b>	<b>\$3,248,000</b>	<b>\$3,103,984</b>	<b>\$2,882,000</b>	<b>\$2,923,540</b>	<b>\$15,321,342</b>

### Capital Improvement Fund Balance Analysis

	2019	2020	2020	2021	2022	2023
	Actual	Budget	Estimate	Proposed Budget	Plan	Plan
<b>Beginning Balance</b>	21,435,743	44,499,555	44,499,555	22,476,019	37,013,146	39,284,703
<b>Revenue</b>						
Transfer from General Fund	12,005,224	13,397,525	13,397,525	7,914,580	8,527,908	8,513,716
Transfer from Reserve Fund	0	0	0	2,400,000	5,200,000	5,200,000
Investment Income	979,003	565,000	565,000	765,000	565,000	565,000
Federal Capital Grants	33,292,740	63,887,602	63,887,602	83,145,701	75,639,795	70,208,000
State Capital Grants	1,384,658	1,384,658	1,384,658	9,336,598	10,136,598	10,136,598
Debt Service Proceeds	30,000,000	0	0	25,000,000	0	0
Other Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	<b>77,661,625</b>	<b>79,234,785</b>	<b>79,234,785</b>	<b>128,561,879</b>	<b>100,069,301</b>	<b>94,623,314</b>
<b>Total Resources</b>	<b>99,097,368</b>	<b>123,734,340</b>	<b>123,734,340</b>	<b>151,037,898</b>	<b>137,082,447</b>	<b>133,908,017</b>
<b>Expenditures</b>						
Capital Outlay	54,597,813	101,258,321	101,258,321	114,024,752	97,797,744	90,863,984
Other Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>54,597,813</b>	<b>101,258,321</b>	<b>101,258,321</b>	<b>114,024,752</b>	<b>97,797,744</b>	<b>90,863,984</b>
<b>Available Ending Balance</b>	<b>44,499,555</b>	<b>22,476,019</b>	<b>22,476,019</b>	<b>37,013,146</b>	<b>39,284,703</b>	<b>43,044,033</b>

**ATTACHMENT E**  
**RTA Development Fund Balance Analysis**

	2019	2020	2020	2021	2022	2023
	Actual	Budget	Estimate	Proposed Budget	Plan	Plan
<b>Beginning Balance</b>	18,099,415	41,417,033	41,417,033	19,584,929	35,340,549	38,151,453
<b>Revenue</b>						
Debt Service Proceeds	30,000,000	0	0	25,000,000	0	0
Transfer from RTA Capital Fund	8,984,255	10,684,255	10,684,255	6,034,255	5,884,255	5,884,255
Transfer from the Reserve Fund	0	0	0	2,400,000	5,200,000	5,200,000
Investment Income	875,565	500,000	500,000	700,000	500,000	500,000
Federal Capital Grants	33,292,740	63,887,602	63,887,602	83,145,701	75,639,795	70,208,000
State Capital Grants	1,384,658	1,384,658	1,384,658	9,336,598	10,136,598	10,136,598
Other Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	<b>74,537,218</b>	<b>76,456,515</b>	<b>76,456,515</b>	<b>126,616,554</b>	<b>97,360,648</b>	<b>91,928,853</b>
<b>Total Resources</b>	<b>92,636,633</b>	<b>117,873,548</b>	<b>117,873,548</b>	<b>146,201,483</b>	<b>132,701,197</b>	<b>130,080,306</b>
<b>Expenditures</b>						
Capital Outlay	51,219,600	98,288,619	98,288,619	110,860,934	94,549,744	87,760,000
Other Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>51,219,600</b>	<b>98,288,619</b>	<b>98,288,619</b>	<b>110,860,934</b>	<b>94,549,744</b>	<b>87,760,000</b>
<b>Ending Balance</b>	<b>41,417,033</b>	<b>19,584,929</b>	<b>19,584,929</b>	<b>35,340,549</b>	<b>38,151,453</b>	<b>42,320,306</b>

ATTACHMENT F  
RTA Capital Fund Balance Analysis

	2019	2020	2020	2021	2022	2023
	Actual	Budget	Estimate	Proposed Budget	Plan	Plan
<b>Beginning Balance</b>	3,214,558	2,960,752	2,960,752	2,769,320	1,550,827	1,011,481
<b>Revenue</b>						
Transfer from General Fund	12,005,224	13,397,525	13,397,525	7,914,580	8,527,908	8,513,716
Investment Income	103,438	65,000	65,000	65,000	65,000	65,000
Other Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	12,108,662	13,462,525	13,462,525	7,979,580	8,592,908	8,578,716
<b>Total Resources</b>	15,323,220	16,423,277	16,423,277	10,748,900	10,143,736	9,590,197
<b>Expenditures</b>						
Asset Maintenance	1,881,561	1,510,000	1,510,000	1,581,000	1,755,000	1,710,000
Routine Capital	1,496,652	1,459,702	1,459,702	1,582,818	1,493,000	1,393,984
Other Expenditures	0	0	0	0	0	0
Transfer to RTA Development Fund	8,984,255	10,684,255	10,684,255	6,034,255	5,884,255	5,884,255
<b>Total Expenditures</b>	12,362,468	13,653,957	13,653,957	9,198,073	9,132,255	8,988,239
<b>Ending Balance</b>	2,960,752	2,769,320	2,769,320	1,550,827	1,011,481	601,958





The Greater Cleveland  
Regional Transit Authority

Inter-Office Memo

From: Rajan D. Gautam, Deputy General Manager  
Finance & Administration

Subject: Revised Public Hearing Notice - FY 2021 Capital Improvement Plan Budget

Date: May 1, 2020

Notice is hereby given that a public hearing on the Fiscal Year (FY) 2021 Capital Improvement Plan Budget of the Greater Cleveland Regional Transit Authority will be held in accordance with Chapter 214 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, attached, immediately following the 2021 – 2025 Capital Improvement Plan presentation to the Operational Planning and Infrastructure Committee, at 9:00 A.M. Eastern Daylight Time on Tuesday, May 12, 2020. The public hearing will be held in the Board Room of the Authority, 1st Floor, Main Office Building, 1240 West Sixth Street, Cleveland, Ohio.

In accordance with the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the March 17, 2020 order of the Director of the Ohio Department of Public Health prohibiting gatherings of ten (10) or more persons in a single room, the public hearing will be live-streamed on RTA's Facebook page ([www.facebook.com/rideRTA](http://www.facebook.com/rideRTA)) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.** Materials to be presented at the public hearing, including the 2021-2025 Capital Improvement Plan, were posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page on Friday, April 24, 2020.

Public comments may be submitted by email at ([Public-Comment@gcrtc.org](mailto:Public-Comment@gcrtc.org)). All public comments received by Friday, May 8, 2020 will be submitted to the Operational Planning and Infrastructure Committee members and Board members in writing. Public comments may also be submitted by email after Friday, May 8th, up to the conclusion of the public hearing. Public comments submitted by email after Friday, May 8th and before the conclusion of the public hearing will be summarized and read at the public hearing.

## AGENDA

### RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, May 12, 2020

Committee Members:      Rev. Charles P. Lucas, Chair  
                                     Mr. Justin M. Bibb  
                                     Mayor Michael P. Byrne  
                                     Mr. Leo Serrano  
                                     Mayor David E. Weiss

- I.      Roll Call
- II.     Quarterly Management Report – Review of 1<sup>st</sup> quarter 2020 results  
          (*India Birdsong*)
- III.    Adjourn

## AGENDA

### RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, May 12, 2020

Committee Members:      Ms. Karen Gabriel Moss - Chair  
   Rev. Charles P. Lucas - Vice Chair  
   Mr. Terence P. Joyce  
   Ms. Valarie J. McCall  
   Mayor David E. Weiss

- I.      Roll Call
- II.     Internal Audit Quarterly Report – Review of 1st quarter 2020 audit work  
          (*Tony Garofoli*).
- III.    Adjourn

## AGENDA

### RTA Board of Trustees Meeting

Tuesday, May 12, 2020

(This meeting will commence after the committee meetings)

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of the April 14, 2020 Board Meeting minutes
- V. Public comments on agenda items will be accepted via email at ([BoardComment@gcrta.org](mailto:BoardComment@gcrta.org)) or submitted by form at ([www.riderta.com/events](http://www.riderta.com/events)) by clicking the meeting link. Emails should be 250 words or less
- VI. Board Governance Committee report
- VII. Operational Planning & Infrastructure Committee report
  - Chair: Mr. Terence P. Joyce
- VIII. Organizational, Services & Performance Monitoring Committee report
  - Chair: Rev. Charles P. Lucas
- IX. Audit, Safety Compliance and Real Estate Committee report
  - Chair: Karen Gabriel Moss
- X. External and Stakeholder Relations and Advocacy Committee report
  - Chair: Valarie J. McCall
- XI. Community Advisory Committee (CAC)
  - Board Liaison: Justin M. Bibb
- XII. Ad Hoc Committee reports
- XIII. Introduction of new employees and announcement of promotions
- XIV. Introduction of resolutions:
  - A. 2020-32 – Authorizing Contract No. 2020-004 with Expert of Canton DBA Complete Pest Solutions for Pest Control Services in an amount not to exceed \$199,980.00 for the base three-year period, and in an amount not to exceed \$66,660.00 for each option year, for a total contract amount not to exceed \$333,300.00 for five years (General Fund, Service Management Department budget)

- B. 2020-33 – Authorizing Contract No. 2020-005 with Johnson Controls Fire Protection, LP to provide fire and safety inspection and testing through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, in an amount not to exceed \$131,945.25 for a period of one year and in an amount not to exceed \$131,945.25 for one option year, for a total contract amount not to exceed \$263,890.50 (General Fund, Transit Police Department budget)
  - C. 2020-34 – Authorizing Contract No. 2020-017 with JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC to provide State Advocacy Services for a two-year period in an amount not to exceed \$170,000.00 and not to exceed \$170,000.00 for one, two-year option, for a total four-year contract amount not to exceed \$340,000.00 (General Fund, Executive Department budget)
  - D. 2020-35 – Authorizing Contract No. 2020-049 with Petrochoice, LLC. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years in an amount not to exceed \$200,200.00 (General Fund, Fleet Management Department budget)
  - E. 2020-36 – Authorizing Contract No. 2020-068 with Kronos Incorporated to provide Kronos Annual Subscription & Support Renewal for a period of one year in an amount not to exceed \$115,332.00 (General Fund, Information Technology Department budget)
  - F. 2020-37 – Authorizing an increase to Contract No. 2017-030 with Occupational Health Center of Ohio, P.A. Co., DBA Concentra Medical Centers for Temperature Testing Services in an amount not to exceed \$80,000.00 for a total contract amount not to exceed \$927,943.75 (General Fund, Human Resources Department budget)
  - G. 2020-38 – Authorizing the exercise of option year one of two under Contract No. 2016-140 with Passport Tabs, Inc. for the purchase of a Mobile Ticketing Solution in an amount not to exceed \$96,000.00 (General Fund, Information Technology Department budget)
  - H. 2020-39 – Making appropriations for the current expenses and other expenditures of the Capital Improvement Budget for the Greater Cleveland Regional Transit Authority for Fiscal Year (“FY”) 2021
  - I. 2020-40 – Amending Section 840.03 “Fares” of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority to delay implementation of the August 2018 fare increase until August 2021
- XV. Interim Secretary-Treasurer’s Report:
- A. General Fund Revenue – status as of April 30, 2020 versus 2019 actuals
  - B. General Fund Revenue – status as of April 30, 2020 versus the 2020 budget

- C. Sales & Use Tax Receipts Report budgeted during 2019, actual receipts through May 2020 **\*\*\*TO BE DELIVERED AT A LATER DATE\*\***
- D. Inventory of Treasury Investments as of April 30, 2020
- E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of April 30, 2020
- F. Summary of Investment Performance, Year to Date through April 30, 2020
- G. Report on Investment Earnings (cash basis) as of April, 2020
- H. Composition of Investment Portfolio as of April 30, 2020

XVI. General Manager's Report

XVII. President's Report

XVIII. Old Business

XIX. New Business

XX. Public comments will be accepted via email at [BoardComment@gcrta.org](mailto:BoardComment@gcrta.org) or submitted by form at ([www.riderta.com/events](http://www.riderta.com/events)) by clicking the meeting link. Emails should be 250 words or less.

XXI. Executive Session Requested:

- To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

XXII. The next regular Board meeting is scheduled for Tuesday, June 23, 2020 in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113

XXIII. Adjournment

## Minutes

### RTA Board of Trustees Meeting

9:02 a.m., April 14, 2020

**Present:** Clough (Chair), Lucas (Vice-Chair) Bibb, Byrne, Joyce, McCall, Moss, Pellet, Serrano, Weiss

**Not present:** None

**Also Present:** Anderson, Benford, Birdsong, Burney, Caver, D'angelo, Ferraro, Fields, Garofoli, Gautam, Jackson, Kirkland, Laule, Lewis, Martin, Pickett, Schipper, Sutula, Togher, Wilson

Mayor Clough called the meeting to order at 9:02 a.m. The secretary called the roll and reported that ten (10) board members were present. This meeting was conducted by teleconference for members of the Board in accordance with the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the March 17, 2020 order of the Director of the Ohio Department of Public Health prohibiting mass gatherings of fifty (50) or more persons in a single room and strongly recommending avoiding gatherings of more than ten (10) people.

The Secretary advised that notice of this meeting has been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

#### Executive Session Requested

9:04 a.m. - Mayor Clough asked for a motion to go into Executive Session to review the negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment; and to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. It was moved by Mr. Serrano, seconded by Mr. Bibb. There were ten (10) ayes and none opposed.

9:29 a.m. – Mayor Clough asked for a motion to come out of Executive Session. It was moved by Mr. Serrano, seconded by Ms. McCall. There were ten (10) ayes and none opposed.

#### Minutes

Mayor Clough stated that the minutes from the March 24, 2020 Annual Meeting and March 24, 2020 Board Meeting had been previously distributed and reviewed and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

#### Public Comments

Public comments on agenda items were accepted via email at [BoardComment@gcrta.org](mailto:BoardComment@gcrta.org). There were some comments that were inadvertently not mentioned during the meeting. All concerns were addressed via email or by a phone conversation with Mr. Martin.

1. Chris Martin Cleveland, OH - His comments were as followed:

- a. He asked why his comments from the March 24 Board Meeting were not included in the minutes. I checked all public comment email boxes and found there were no

emails submitted by Mr. Martin. He admitted that technical problems might have kept the comments from reaching the public comment box.

- b. In the March 24 minutes, he asked why the letter from Downtown Cleveland Alliance (DCA) requesting support for Reso. No. 2020-25 was not attached to the Board Meeting package. I informed him that the letter is in the file and the minutes summarized that DCA was submitting their letter in support of the resolution. He asked if the letter is public record. I confirmed that it was.
- c. He requested that the Board provide the public a means that more properly reflects the dynamic of in person speaking. I forwarded his suggestions to the Board President and CEO Birdsong.

There were other items in his letter that were labeled agenda items that were in fact non-agenda items, which Mr. Martin stated over the phone was labeled incorrectly. Those comments have been included with the non-agenda item comments at the end of these minutes.

#### Committee Reports

There were no reports.

#### Ad Hoc Committee Reports

Mr. Bibb suggested there be a way the public can know that their comments were heard. In Summit County, they have a moderator that allows for the public to dial in to make their comments. Mayor Clough asked that the comments be sent to the Board.

Rev. Lucas stated that the Shaker Square ramps are 99% completed. He thanked the staff for their work.

#### Introduction of New Employees/Promotions

New employees include Molly O'Donnell-Staff Auditor, Hau-Ting Liou-Planner II, Nate Robbins-Planner II, Paula Nagy-Legal Secretary, Randall Bowles-District Business Analyst, Albert Johnson-Travel Trainer; Kristie Cox-Marketing Manager, Robin Payne-Financial Analyst. Promotions include Kenneth Bisson-Quality Assurance Warranty Administrator, Cindy Greenwald-Supervisor of Power & Way, Nicholas Krehel-Assistant Supervisor-Equipment, Frank Branley-Electronic Equipment Technician, Carl Kirkland-Director of Business Development, Sean Tompkins-Equipment Repair Leader. Mayor Clough welcomed the new hires and congratulated the promotions.

Ms. Birdsong congratulated George Fields who was promoted to Deputy General Manager of Human Resources and Training. He previously served as the Acting DGM of Human Resources.

#### Introduction of Resolutions

- A. 2020-27 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the first quarter of 2020, the adoption of which was moved by Mr. Serrano, seconded by Rev. Lucas and approved by unanimous vote. There were twenty retirees.
  1. Kenneth W. Brewer, Equipment Maintainer - CBM
  2. Alan J. Carrillo, Bus Operator - Triskett
  3. Robert C. Clifford II, Body Mechanic - Hayden
  4. Gregory W. Davidson, Bus Operator - Hayden



5. Donald Dennis Dougherty, Rail Brake Mechanic - Central Rail
6. William C. Merritt, Equipment Maintainer, Hayden
7. Kenneth A. Mockabee, Bus Operator - Hayden
8. Gregory Murphy, Paratransit Operator - Paratransit
9. David K. Proctor, Bus Operator - Hayden
10. Angelia E. Shinaul, Vehicle Servicer - Central Rail
11. Steven Sims, Director of Business Development - Main Office
12. Nathan Smith, Maintenance Leader - Hayden
13. Loretta J. Sokolowski, Service Quality Coordinator - Main Office
14. Willie G. Thomas, Bus Operator - Hayden
15. Jethel P. Ware Jr., Equipment Maintainer - Triskett
16. William E. Watkins, Bus Operator - Hayden
17. Antonio Westbrooks, Bus Operator - Hayden
18. Leon Williams Jr., Bus Operator - Hayden
19. Melvin D. Williams, Bus Operator - Hayden
20. Frederick Wilson, Electronic Equipment Technician – CBM

Mayor Clough congratulated the retirees.

- B. 2020-28 – Authorizing Contract No. 2020-13 with Construction Support Solutions for Project 18.61 – On-Call Schedule and Cost Control Services 2020 in an amount not to exceed \$200,000.00 for a period of 24 months (RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Moss, seconded by Mr. Serrano and approved by unanimous vote.

Mayor Weiss thanked the staff for the background information.

- C. 2020-29 – Authorizing Contract No. 2020-144 with J. Ross Express Inc. for motor vehicle towing and flat tire replacement services, as specified and as required, for a period of three years with two, additional one year options for renewal, at a total contract amount not to exceed \$563,800.00 (General Fund, Fleet Management Department budget), the adoption of which was moved by Ms. Moss, seconded by Mayor Byrne and approved by unanimous vote.

Ms. Pellot asked how this contract ties into the Michelin tire lease. Melinda said the Michelin contract approved last month provides the tires and services to mount and dismount the tires. This contract is for towing the buses and servicing the buses with flat tires.

- D. 2020-30 – To amend the fiscal year 2020 Revenues and Appropriations for the General Fund, as adopted in Resolution No. 2019-118, to provide for an increase in the appropriation for the Law Enforcement Fund in the amount of \$6,000, the adoption of which was moved by Mr. Serrano, seconded by Ms. Moss and approved by unanimous vote.

This is an amendment to the appropriation to the budget for Law Enforcement to purchase a canine dog for Transit Police. Any appropriation made to the budget needs to be brought to the Board for approval no matter what the amount is.

- E. Mayor Clough requested Resolution No. 2020-31 be added to the agenda. This had to be discussed in Executive Session first. It was moved by Mr. Serrano, seconded by Mayor Byrne to add this to the agenda. There was no opposition.

2020-31 - Approving a new three-year collective bargaining agreement covering conditions of employment with the Fraternal Order of Police/Ohio Labor Council, Inc., the adoption of which was moved by Mayor Weiss, seconded by Ms. Moss and approved by unanimous vote.

This contract with the FOP is for the next three years. The collaboration and spirit is appreciated as the contract was negotiated. The FOP represents about 120 sergeants, commanders, foot patrol and canines. Given the current situation with COVID-19, they appreciate the FOP's flexibility working through the negotiations to keep the timeline for the contract and approval.

### Interim Secretary-Treasurer's Report

Dr. Caver gave the report. In the General Revenue report for March, the numbers were on target with budget. In March, the 2020 sales tax was \$21.2 million compared to the March 2019 receipts of \$19.6 million, which is \$1.6 million or 8.3% above 2019. YTD sales tax for March was \$58 million compared to \$54.7 million for the 2019 period, which is a \$3.3 million increase. Compared to budget YTD was \$2 million above budget. YTD passenger fares was \$9.4 million, which was at the exact level as last year, which was \$200,000 or 2.4% above budget.

From the Bureau of Labor Statistics through the end of last year, the nation's employment was increasing. The City of Cleveland employment was decreasing. Unemployment rates in the region has historically lagged behind the nation. In March, the nation had a 3.8% unemployment rate, the City of Cleveland had 5.1% unemployment rate, which is 34% higher than the nation. The Ohio unemployment claims over the last three weeks ending 4/4/20 was 696,000 versus the total claims for 2019, which was 364,000. S&P Global entered a negative outlook for most sectors, but surely for those including state and local governments, utilities, community colleges, housing and special districts, due to the revenue depletions that many of these agencies are expected to have with the Stay At Home orders and virtual shut down of the economy.

Passenger fares for the 1<sup>st</sup> quarter was \$9.4 million. Ridership dropped 70% for the week ending April 11. Immediately after the Stay At Home orders from the State of Ohio, 50% of the ridership was lost. Next 60% was lost. Then 66% was lost to a height of a loss of 70%. The top two purposes for trips are for work (60%) or school (20%). The colleges and municipal school systems have closed and went to online learning. Compared to the 1<sup>st</sup> quarter, the 2<sup>nd</sup> quarter projected passengers fares is reduced as much as 80%. A rebound may have a 70% reduction in the 3<sup>rd</sup> and 4<sup>th</sup> quarters. The rebound will be gradual as the economy comes back.

Sales and Use tax is the largest revenue source for RTA. RTA receives a 1% sales tax from tangible personal property and other transactions in the county from bars, restaurants, vehicles, services, retail, clothing, malls, online sales, etc. If a customer makes a purchase in March, the vendor sends the sales tax to the Department of Taxation in April. The Ohio Department of Taxation will analyze and then circulate the distributions in May. Then RTA will receive the money in June. This is a three-month lag in between the economic activity and the receipt of the funds. The March sales tax is estimated to have a 60% drop. The projected loss would be \$11 million. A report from the State on activity for the month is pending.

Going through the out years, they believe the loss could be \$91 million or a 42% decrease in total sales tax revenue. These are the first blush numbers, which will be updated. Staff does have the ability to affect the expense structure. Estimated reductions in expenses over the 1<sup>st</sup> quarter given the COVID-19 related responses and other spending reductions is \$22.7 million. The largest portion will be reductions in Personnel Services (salary, taxes, fringes, expenses) due to a service reduction that

went into effect Sunday, April 12 and a selective hiring freeze that Ms. Birdsong ordered. The corresponding reduction from the service reduction will have a ripple effect on the direct material within that stream such as fuel, inventory, and purchase transportation, given the ridership on Paratransit (\$2.6 million savings) that would have been paid to outside vendors. The aggregate total in the current projections is that the reduction in service along with other expense saving measures will save \$22.7 million.

Through April 4, 2020, COVID-19 related expenses are \$600,000 from increases in cleaning supplies, disinfecting, salaries for overtime to disinfect vehicles each day and disinfecting handheld surfaces in facilities. Contracts have been entered into for deep disinfecting and temperature taking. One major item was related to IT purchasing of laptops for employees to work from home. Projected 2020 year end expenses above and beyond normal expenses is \$2.5 million for the remainder of the year. Additional cost incurred for the time spent by the COVID-19 Task Force to meet each day to discuss operations, have projected cost of \$259,200, which will be eligible for reimbursement from the federal government.

The majority of the savings will be related to the Service Plan. There was a service reduction April 12 to save money. On a weekday schedule, they reduced the paid hours at Hayden by 19%, rail by 11% and Triskett by 28%. Reductions at Triskett is larger because the Park-N-Ride and Trolley service has been completely cut from service. The total weekday reduction is 22%. Total Saturday and Sunday reductions are smaller at 6.2% and 6.1% where headways were widened and the C-Line trolley was cut. The extraboard (XB) category was taken out. These are operators in the district ready to make the runs. They had to increase the extraboard as personnel is taken out for COVID-19 expenses, to ensure there is enough fill-in capacity. With the Families First Act, there are employees taking precautions and not coming to work if they are not feeling well. Overall service was reduced by 15%.

The normal spring schedule at the Hayden district required them to fill 131 buses in the AM peak and 136 buses in the PM peak. With this modification, the requirement is 103 AM / 106 PM or a 22% reduction in buses needed to provide the service. Normally during the peaks, multiple buses would be sent out to increase frequency and/or reduce vehicle load. This has not been a problem given the ridership and Stay At Home orders. They have suppressed the peaks to be similar to the midday service. At Triskett, their numbers have been taken down on the AM and PM to what was close to normal midday service. They kept the headways or time between each bus wide to reduce money and to balance them with the ridership demands.

#### General Manager, Chief Executive Officer's Report

Ms. Birdsong gave the report. The CARES Act is a federal allocation of funding to assist public transit systems. It provides for \$2 trillion in support for industries effected with \$25 billion allocated for public transit. Cleveland is part of this allocation. The allocations are based on 2020 federal formula funding comprised of urbanized area and rural area formula funding. It's a 100% federal share so there is no match required. The money can be used for Operating cost (revenue loss and cost associated with personnel, services, paratransit and the COVID-19 Task Force). Capital projects are a potential use for these funds. Currently there is no lapse date. There are potential monthly drawdowns. They are working with NOACA and other oversight bodies to determine the grant draw down process for these funds.

It is estimated that RTA will receive \$111 million out of the \$25 billion allocated for public transit. This is to help make transit agencies whole. Decreases in sales & use tax is \$90 million, decreases in passenger fares is \$22.1 million, decrease in investment income is \$300,000 and COVID-19 are \$2.6 million. Reductions in expenses based on the hiring freezes or reduction in services is \$22.7 million.

Shortfalls for 2021 total \$17.8 million out of the \$111 million to prepare for the next year. A breakdown of the reduction in expenses include personnel at \$8.7 million, fuel at \$2.4 million, utilities at \$1.6 million, inventory at \$3.3 million, services/supplies at \$2.2 million, purchases transportation at \$2.6 million and misc. expenses at \$1.9 million.

RTA has taken a number of actions during this crisis. This includes enhanced cleaning every 24 hours on buses, trains and touchable surfaces in all RTA facilities. Staff is using Moonbeam3 ultraviolet technology to clean surfaces. It is widely used in hospitals. The technology will be used to disinfect masks. All meetings with more than 10 people have moved to a virtual meeting using Zoom, WebEx and other technology. Everyone is updating their Continuity of Operations Plan (COOP). Personal Protective Equipment (PPE) kits were given to front-line employees. This includes gloves, mask, eye wear and sanitizing wipes. PPE is on backorder. They continue to work with the CDC and other City, County and State departments. Updates are available internally on the RTA Intranet and externally on the Internet. They are working with local tailors to make cloth mask. Audio messages and signage was created to get the message out about reducing the spread of the virus. Plexiglas enclosures were erected for booth attendants in Tower City and other public facing areas.

Mr. Serrano asked how conservative the \$111 million estimate is. Ms. Birdsong said the estimate is based off the FTA register published a few days ago that was initially estimated at \$120 million. They are looking at the distribution in the region and working with NOACA and others to ensure they have the most accurate information. They are certain it will be between \$110 - \$115 million. Mr. Bibb asked where the agency stands with enclosures for the operators and if staff can look at a future fare collection system at the rear of the bus just in case there is a second spike in the fall. Ms. Birdsong stated that Operations and Engineering is working with vendors in Colorado on a prototype for a barrier for the first 50 vehicles. The prototype will be delivered. The material is similar to a soft-top convertible. The operator is zippered in to provide a barrier between them and the public. The enclosures will be for Paratransit vehicles too. Staff has spoken with Genfare about changes to the fare box system. Mr. Bibb offered to assist.

Dr. Caver said the enclosures would be delivered within the next few weeks. The vendor will ship them in quantities of 50 as they are finalized. The engineering group is working on a strategy to put them in at CBM and at the districts. An enclosure model was created for the MV1 paratransit vehicles and the minivan paratransit vehicles. There is some natural distancing on the larger vehicles. They are working on the barrier for the larger vehicles given the number of times the operator has to enter and exit the vehicles. The big bus enclosure did not work for the paratransit buses. The operator is lowering the first row of seats to increase the space between the operator and customers.

Mr. Joyce asked what could be foreseen to streamline services even more with anticipated prolonged cuts in revenue and ridership. Ms. Birdsong said the next step would be to go to a Saturday schedule. Ms. Pellot asked if there are any long term plans to increase the cleaning protocol. Dr. Caver said new cleaning efforts will need to be put into place for the future.

#### Public comments on non-agenda items

Comments were received via email at [BoardComment@gcrta.org](mailto:BoardComment@gcrta.org) until the conclusion of the meeting.

1. Shelby Stuart – Cleveland Heights, OH - Each day the COVID-19 pandemic continues, transit workers risk their health providing crucial transportation to workplaces, medical facilities, grocery stores, first responders and other essential trips. While RTA has taken actions to prevent the tragic consequences experienced by transit workers in other cities, RTA must do everything in its power to protect drivers during the COVID-19 pandemic. We cannot allow our

Cleveland transit workers to be exposed unnecessarily to the virus. We must also ensure that essential workers can still get to their jobs on the frontline of this crisis.

I'm asking RTA to implement the following:

- Allow rear door boarding on all buses and trains to provide for social distancing (6+ feet) between drivers and passengers as recommended by the CDC and Ohio Department of Health
- Suspend fare collection until Plexiglas protective barriers can be installed on all buses. Fare collection without a barrier between passengers and drivers means that social distancing is impossible on board.
- Provide clear signage and repeated communication on all forms of public transit, at transit stops, webpage and social media about how RTA is protecting drivers and what passengers can do to protect fellow riders and themselves

Ohioans are "reducing the pandemic curve" by taking the necessary precautions as directed by health officials, and though modeling indicates that Ohio is benefitting from the precautions taken; the pandemic is far from over. During this unprecedented period, we must continue to prioritize the health of RTA workers and riders.

2. Keeta Worley – Cleveland, OH - Please start providing Lysol wipes on buses and rapids by the hand rails. Even though we have to pay a fare.
3. Trudy Hutchinson – Lakewood, OH - Please suspend fare collection during the pandemic to protect both drivers and transit riders. This action by RTA would build confidence in the system and increase ridership.
4. Chantel Dothey – Cleveland Heights, OH - While the coronavirus 19 pandemic continue, RTA must do anything it can to limit the contacts between passengers themselves and with the RTA workers. I am therefore asking you the make the RTA free of charges to limit the risk of contagion between the drivers and the population and therefore to allow the passengers to board the busses from the rear doors. I would very much like to know how much this measure could save the RTA budget, even when the pandemic will subside. I would like to know how much the inspectors (checking the fares) and the machines cost every years. Is there a place where I could get this information? Thank you for your consideration regarding this matter.  
*Staff provided answers to her questions via email.*
5. Richard Enty – Akron, OH - I commend RTA for its decision to retain fares during the COVID-19 crisis. While measures can be taken to promote safe social distance while aboard transit vehicles, free fares on the Akron METRO RTA system have resulted in unlimited access to its buses by people who ride because they have nothing else to do. These riders include out of school students, unemployed workers and people who may be physically and mentally ill.

Research has shown that no fare transit service does induce such "joy" riding, which is impossible to control with current limited resources. This is exactly what bus operators in Akron have complained about and why Akron METRO's leaders issued the following letter. <https://www.akronmetro.org/Data/Sites/2/pdf/an-open-letter-to-metro-passengers.pdf>  
Good call RTA. Stay the course.

6. Bob Ross – Strongsville, OH - Concerning the safety of riders and operators during the COVID-19 pandemic, I urge you to follow the safety guidelines set forth by the CDC and the Ohio Health Dept. For safety's sake please: \*Allow rear door boarding. \*Suspend fare collections. \*Communicate safety issues to all riders.

7. Terence Ross – Cleveland, OH – See *Shelby Stuart's comments*.
8. Arthur Cernoia – Parma, OH – See *Shelby Stuart's comments*.
9. Sharon Renee – Cleveland, OH - I'm responding to this and hopeful that GCRTA continue to do their Job so incredibly! And wish that it's still available for us to get to and from to work and home during these trying times of COVID-19. Clearly this service is safe and more affordable than relying on Lyft and Uber transportation services.
10. Christopher Stocking – Cleveland, OH - Over 40 transit workers have died from COVID-19 in NYC. Nearby in Detroit, a bus driver, Jason Hargrove, died from COVID. Only after Hargrove's death did Detroit implement rear door boarding, as is now recommended by the CDC and Ohio Department of Public Health. I do not want to see a Jason Hargrove happen in Cleveland.

CPT sent letters to federal legislators that helped secure \$123 million in the CARES Act. This money should be used to suspend fares temporarily to allow rear door boarding. Yes, social distancing can be a concern with crowded buses. RTA should look at what Toledo is doing, with capacity limits and nearby shadow buses to supplement service when demand is high. Other cities are also reallocating serving to higher ridership lines to maintain social distancing. If RTA has a next-gen fare system, rear door fare readers could be installed, as Chicago implemented for COVID. We continue to ask that you move to a next gen fare system ASAP. Unfortunately, COVID-19 will not be the last flu epidemic unless major changes happen worldwide. Let's start to prepare with next-gen fare system now.

11. Brian Gibbons – Fairview Park, OH - See *Shelby Stuart's comments*.
12. Chris Martin – Cleveland, OH – (*Mr. Martin's comments were over 1,000 words so they were summarized to two minutes worth of comments*)

RTA should implement rear door boarding, and suspend fare collection to comply with CDC directives to social distance. Every time a rider enters the front of bus, they put the operator at risk. Moreover, the riders also put themselves at risk when they have to interact or otherwise touch fare-boxes and machines.

He does not agree with Ms. Birdsong's decision to continue collecting fares and that free fares will encourage more people to ride for free and prevent social distancing. He believes there is no evidence to support this. Creating a fear to give yourself cover for not making the hard decision to protect the lives of your operators and the riding public is not good leadership. Was such a fear considered when GCRTA decided to reduce service as a response to the pandemic? He believes this is a cover for not wanting homeless people to ride the bus for free. Reducing service doesn't reduce the number of essential trips that need to be taken. He mentioned the CARES Act funding, which should offset whatever loss in revenue that will impact RTA's budget.

Give the operator discretion to determine if their particular bus or train is too full and to not accept any more passengers once this subjective limit is reached. Introduce a strict passenger limit on trains and buses. He cares deeply for public transit and for Cleveland. He understands these are hard times, but as our Governor often says, "We're all in this together." To the members of the Board of the Greater Cleveland Regional Transit Authority, to CEO

Birdsong, to COO Caver, to all of GCRTA management, I ask you to act like it. Protect your employees

13. Molly Martin – Cleveland, OH - What is preventing GCRTA from implementing rear-door boarding if numerous transit authorities have already taken this measure? Several peer-reviewed studies published in scientific journals have found that surface contamination contributes to the spread of the virus. If customers are in contact with the fare box all throughout the day, how is RTA making the case that AM and PM sanitation is sufficient to minimize risk of spread? GCRTA is supposed to receive \$123 million from the federal CARES Act, is it still possible to consider implementing free fares during this crisis given the emergency funding and given that low-income essential workers and Clevelanders rely most on public transit? *Staff provided answers to her questions via email.*
14. Amir Abdulkareem – Bedford, OH – If RTA'S transit operators continue to test positive for COVID-19 why is fare still being collected. I myself am a healthcare worker and it would so hurt if I passed this virus on to one of my patients. *Staff provided answers to his question via email.*
15. Dana Beveridge – Cleveland, OH – *See Shelby Stuart's comments.* Additional issues she raised include: Set a limit for the number of passengers who can ride a vehicle at one time to prevent onboard crowding. This is especially important as RTA decreases service by 15% — less frequent service means more riders per vehicle. RTA lists safety as the first element of the agency's mission and the safety of employees and passengers as the agency's primary value. Ohioans are “flattening the curve” by taking the necessary precautions as directed by the Ohio Department of Health, but the pandemic is far from over.
16. Felicia Davis - How will RTA respond to Gov. DeWine's request to reduce budget request by 20%?. *Staff provided answers to her questions via email.*

#### Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, May 12, 2020 in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113.

This meeting was adjourned at 10:28 a.m.

Attest:



Interim Secretary-Treasurer

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President



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> PEST CONTROL SERVICES <b>VENDOR:</b> EXPERT OF CANTON DBA COMPLETE PEST SOLUTIONS <b>AMOUNT:</b> IN AN AMOUNT NTE \$199,980.00 FOR THE BASE THREE-YEAR PERIOD, AND IN AN AMOUNT NTE \$66,660.00 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$333,300.00 FOR FIVE YEARS	<b>Resolution No.:</b> 2020-32
	<b>Date:</b> May 7, 2020
	<b>Initiator:</b> Service Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide pest control services for the Authority's buildings, rapid stations, buses, and rail cars for a three-year period with two, one-year options for renewal.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority contracts for pest control services to be provided for all buildings, rapid stations, buses, and rail cars. The contractor provides regular and as-needed pest control applications to all of the above listed Authority assets. The contractor is a licensed applicator certified by the State of Ohio to perform the necessary tasks.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement website and advertised in the local newspapers. Ten interested parties downloaded the solicitation package. Two bids were received on April 30, 2020 as follows:

Company Name	Total Bid
Expert of Canton DBA Complete Pest Solutions	\$333,300.00
Tab's Pest Control	\$430,500.00

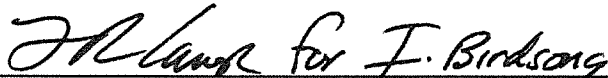
The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Bid Price. The price of \$333,300.00 from Expert of Canton DBA Complete Pest Solutions is 12% below the cost estimate of \$375,000.00. A price analysis was performed and the price from Expert of Canton DBA Complete Pest Solutions is determined to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the General Fund, Service Management Department budget, in an amount not to exceed \$199,980.00 for the base three-year period, and in an amount not to exceed \$66,660.00 for each option year, for a total contract amount not to exceed \$333,300.00 for five years.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will result in an inability to maintain and continue the pest control program, creating a health risk for passengers and employees.
- 8.0 **RECOMMENDATION:** It is recommended that the bid of Expert of Canton DBA Complete Pest Solutions be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.



9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-32

AUTHORIZING CONTRACT NO. 2020-004 WITH EXPERT OF CANTON DBA COMPLETE PEST SOLUTIONS FOR PEST CONTROL SERVICES IN AN AMOUNT NOT TO EXCEED \$199,980.00 FOR THE BASE THREE-YEAR PERIOD, AND IN AN AMOUNT NOT TO EXCEED \$66,660.00 FOR EACH OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$333,300.00 FOR FIVE YEARS (GENERAL FUND, SERVICE MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority requires pest control services for its buildings, rapid stations, buses, and rail cars; and

WHEREAS, the bid of Expert of Canton DBA Complete Pest Solutions, located at 7110 Whipple Avenue NE, North Canton, Ohio 44720, was received on April 30, 2020, in an amount not to exceed \$199,980.00 for the base three-year period, and in an amount not to exceed \$66,660.00 for each option year, for a total contract amount not to exceed \$333,300.00 for five years to perform said services; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Expert of Canton DBA Complete Pest Solutions to be a responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Expert of Canton DBA Complete Pest Solutions to provide pest control services for a three-year period with two, one-year options be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Expert of Canton DBA Complete Pest Solutions to provide pest control services for a three-year period with authority to exercise two, one-year options.

Section 3. This procurement shall be payable through the General Fund, Service Management Department budget, in an amount not to exceed \$199,980.00 for the base three-year period, and in an amount not to exceed \$66,660.00 for each option year, for a total contract amount not to exceed \$333,300.00 for five years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Expert of Canton DBA Complete Pest Solutions will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_

President

Attest: \_\_\_\_\_

Interim Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: FIRE AND SAFETY INSPECTION AND TESTING</b> <b>VENDOR: JOHNSON CONTROLS FIRE PROTECTION, LP</b> <b>AMOUNT: AMOUNT NTE \$131,945.25 FOR A ONE-YEAR PERIOD AND IN AN AMOUNT NTE \$131,945.25 FOR ONE OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NTE \$263,890.50</b>	<b>Resolution No.:</b> 2020-33
	<b>Date:</b> May 7, 2020
	<b>Initiator:</b> Transit Police
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for fire and safety inspection and testing, in accordance with state and local regulations, for a period of one year with a one year option for renewal.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires independent third-party inspection and testing of its fire and safety system. This Authority-wide system is comprised of electrical and mechanical components that require annual inspection, testing, and certification, as well as ongoing service and maintenance. This action is necessary to meet the state and city fire codes which require that a complete annual safety system inspection, including semi-annual and quarterly inspections and testing, be completed in 2020 and 2021.

3.0 **PROCUREMENT BACKGROUND:** Section 306.43(H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, for the purchase of supplies, services, equipment and certain materials. The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize such contracts by Resolution No. 1990-69.

The State of Ohio Cooperative Purchasing Program includes a contract with Johnson Controls Fire Protection, LP under State Term Contract No. MMA7482. Said contract will allow the Authority to obtain the needed services for an amount not to exceed \$131,945.25 for a period of one year, and in an amount not to exceed \$131,945.25 for one option year, for a total contract amount not to exceed \$263,890.50. The price established under this state program is a result of a competitive solicitation process and is offered to qualifying government entities. This price is the budgeted amount for this procurement.

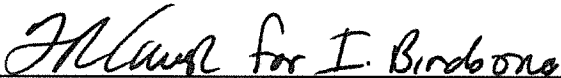
A cost analysis has been performed, and the Procurement Department has determined that the pricing provided by Johnson Controls Fire Protection, LP is fair and reasonable for the Authority.

4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.

5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: The contract will be funded through the General Fund, Transit Police Department budget, in an amount not to exceed \$131,945.25 for a period of one year, and in an amount not to exceed \$131,945.25 for one option year, for a total contract amount not to exceed \$263,890.50 for the two-year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this proposal will leave the Authority without the ability to obtain required inspection, testing, certification, and maintenance for the fire and safety system. Failure to obtain these services may subject the Authority to citations for violation of the Ohio Fire Code and/or City of Cleveland fire and safety ordinances.
- 8.0 RECOMMENDATION: It is recommended that the offer of Johnson Controls Fire Protection, LP be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-33

AUTHORIZING CONTRACT NO. 2020-005 WITH JOHNSON CONTROLS FIRE PROTECTION, LP TO PROVIDE FIRE AND SAFETY INSPECTION AND TESTING THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES, COOPERATIVE PURCHASING PROGRAM, IN AN AMOUNT NOT TO EXCEED \$131,945.25 FOR A PERIOD OF ONE YEAR AND IN AN AMOUNT NOT TO EXCEED \$131,945.25 FOR ONE OPTION YEAR, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$263,890.50 (GENERAL FUND, TRANSIT POLICE DEPARTMENT BUDGET)

WHEREAS, the Authority is required to test and maintain the fire and safety system in accordance with the state and local regulations; and

WHEREAS, such services are available from Johnson Controls Fire Protection, LP, located at 17295 Foltz Industrial Parkway, Suite G, Strongsville, Ohio 44149, to provide equipment and services through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, the State of Ohio Cooperative Purchasing Program provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a regional transit authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, the General Manager, Chief Executive Officer has deemed it to be in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining fire and safety inspection and testing from Johnson Controls Fire Protection, LP for a period of one year, with one option year, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Johnson Controls Fire Protection, LP to provide fire and safety inspection and testing for a period of one year, with one option year, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Johnson Controls Fire Protection, LP to provide said services and with authority to exercise the option year.

Section 3. That the said contract is entered into under the authority granted by Ohio Revised Code Section 306.43(H)(4) and under the terms of the State of Ohio Cooperative Purchasing Program.

Section 4. The contract will be funded through the General Fund, Transit Police Department budget, in an amount not to exceed \$131,945.25 for a period of one year, and in an amount not to exceed \$131,945.25 for one option year, for a total contract amount not to exceed \$263,890.50 for the two-year period..

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the Specifications and Addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary- Treasurer



<p>TITLE/DESCRIPTION: <b>CONTRACT: STATE ADVOCACY SERVICES</b></p> <p>VENDOR: JB HADDEN OF MURRAY MURPHY MOUL + BASIL LLP AND TERENCE O'DONNELL OF DICKINSON WRIGHT PLLC</p> <p>AMOUNT: NTE \$170,000.00 FOR THE BASE TWO YEARS AND NTE \$170,000.00 FOR ONE, TWO-YEAR OPTION, FOR A TOTAL FOUR-YEAR CONTRACT AMOUNT NTE \$340,000.00</p>	<p>Resolution No.: 2020-34</p> <p>Date: May 7, 2020</p> <p>Initiator: Executive Department</p>
<p>ACTION REQUEST:  <input checked="" type="checkbox"/> Approval                    <input type="checkbox"/> Review/Comment                    <input type="checkbox"/> Information Only                    <input type="checkbox"/> Other _____</p>	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract to provide professional consulting services for representing GCRTA in legislative and administrative matters at the state level for a period of two years, with one, two-year option.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The consultant will report to and work closely with the General Manager and staff to identify and anticipate legislative and public policy issues that impact public transportation, GCRTA funding and GCRTA programs and projects. The selected proposer will also advise GCRTA of legislative and public policy developments that pose opportunities for influence in future transportation research, deployment programs, funding, programs, and projects.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the Procurement web site and advertised in the local newspapers. Four (4) proposals were received in response to the solicitation on April 16, 2020. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures, and after negotiations, the joint proposal of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC was determined to be the most advantageous to the Authority. After negotiations, an amount not to exceed \$170,000.00 for the base two-year contract, and not to exceed \$170,000.00 for one two-year option, for a total four-year contract amount not to exceed \$340,000.00 was agreed upon.

The partnership of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC brings an abundance of experience. Together they will allow GCRTA to access the strength of Mr. Hadden's executive branch specialty and the legislative and legal resources of a national law firm in Dickinson Wright. In partnership, these firms represent approximately 40 entities in Columbus ranging from Fortune 1000 companies such as American Express and MillerCoors Brewing Company to family-owned businesses like Cleveland's Minute Men Staffing, to public sector clients like the state's network of Career-Technical (joint vocational) school districts. Additional collaborative clients include The Cleveland and Gund Foundations, Ohio Aerospace Institution, Cleveland Owns, Columbus Museum of Art and YWCA Council of Ohio.

A cost analysis was performed and the Procurement Department has determined the joint offer of the Consultant to be fair and reasonable for the Authority.



- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Executive Department budget, in an amount not to exceed \$170,000.00 for the base two-year contract, and in an amount not to exceed \$170,000.00 for one, two-year option, for a total four-year contract amount not to exceed \$340,000.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would limit the Authority's ability to obtain assistance at the state level with legislative and public policy issues that impact transportation and could potentially affect GCRTA funding, programs and projects.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the May 12, 2020 External and Stakeholder Relations & Advocacy Committee meeting. It is recommended that the joint offer of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC, as negotiated, be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-34

AUTHORIZING CONTRACT NO. 2020-017 WITH JB HADDEN OF MURRAY MURPHY MOUL + BASIL LLP AND TERRENCE O'DONNELL OF DICKINSON WRIGHT PLLC TO PROVIDE STATE ADVOCACY SERVICES FOR A TWO-YEAR PERIOD IN AN AMOUNT NOT TO EXCEED \$170,000.00 AND NOT TO EXCEED \$170,000.00 FOR ONE, TWO-YEAR OPTION, FOR A TOTAL FOUR-YEAR CONTRACT AMOUNT NOT TO EXCEED \$340,000.00 (GENERAL FUND, EXECUTIVE DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires professional consulting services involving legislative and administrative matters at the state level; and

WHEREAS, the joint proposal of JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC, ("Consultant") whose principal offices are located, respectively, at Murray Murphy Moul + Basil LLP, 1114 Dublin Road, Columbus, Ohio 43215 and Dickinson Wright PLLC, 150 E. Gay Street, 24<sup>th</sup> Floor, Columbus, OH 43215-3192, to provide state advocacy services for a period of two years with one, two-year option, was received on April 16, 2020; and

WHEREAS, after negotiations, an amount not to exceed \$170,000.00 for the base two year contract, and not to exceed \$170,000.00 for one two-year option, for a total four-year contract amount not to exceed \$340,000.00, was agreed upon; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of the Consultant, as negotiated, to provide state advocacy services for a period of two years with one, two-year option, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the joint proposal submitted by JB Hadden of Murray Murphy Moul + Basil LLP and Terrence O'Donnell of Dickinson Wright PLLC ("Consultant"), as negotiated, to provide state advocacy services for a period of two years with one, two-year option, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be, and she is hereby authorized to enter into a contract with the Consultant to provide state advocacy services for a period of two years with one, two-year option, subject to approval of the exercise of said option by the General Manager, Chief Executive Officer.

Section 3. That said contract shall be payable from the General Fund, Executive Department budget in an amount not to exceed \$170,000.00 for the base two-year contract, and not to exceed \$170,000.00 for one two-year option, for a total four-year contract amount not to exceed \$340,000.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that the Consultant will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer



Greater Cleveland Regional Transit Authority  
**STAFF SUMMARY AND COMMENTS**

<b>TITLE/DESCRIPTION:</b> <b>CONTRACT: FURNISHING OF ANTIFREEZE, AS SPECIFIED &amp; AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS</b>  <b>VENDOR: PETROCHOICE, LLC.</b>  <b>AMOUNT: AMOUNT NOT TO EXCEED \$200,200.00</b>	<b>Resolution No.:</b> 2020-35
	<b>Date:</b> May 7, 2020
	<b>Initiator:</b> Fleet Management Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of antifreeze, as specified and as required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for antifreeze is necessary for the maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Fifteen (15) interested parties downloaded the solicitation. Two responsive bids were received on April 16, 2020.

The Total bid of PetroChoice, LLC. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

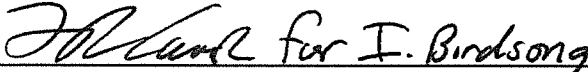
Companies	Antifreeze	Anticipated Usage (gallons)	Unit Cost Per Gallon Year 1 & 2	Year 1 & Year 2
PetroChoice, LLC.	Bulk	20,000	\$4.55 Year 1	\$ 91,000.00
			\$4.55 Year 2	\$ 91,000.00
	Drum	2,000	\$4.55 Year 1	\$ 9,100.00
			\$4.55 Year 2	\$ 9,100.00
<b>Total Cost</b>				<b>\$200,200.00</b>
Northeast Lubricants, Ltd.	Bulk	20,000	\$4.45 Year 1	\$ 89,000.00
			\$4.55 Year 2	\$ 91,000.00
	Drum	2,000	\$5.45 Year 1	\$ 10,900.00
			\$5.55 Year 2	\$ 11,000.00
<b>Total Cost</b>				<b>\$202,000.00</b>

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 12% below the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$200,200.00 for the two year period.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to provide reliable and timely service.
- 8.0 RECOMMENDATION: It is recommended that the bid of PetroChoice, LLC., be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-35

AUTHORIZING CONTRACT NO. 2020-049 WITH PETROCHOICE, LLC. FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$200,200.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of antifreeze for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of PetroChoice, LLC., located at 8500 Clinton Rd. #1101B, Brooklyn Ohio 44144 for the furnishing of antifreeze, as specified and as required, for a period of two (2) years was received on April 16, 2020, at unit prices resulting in a total contract amount not to exceed \$200,200.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of PetroChoice, LLC. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of PetroChoice, LLC. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with PetroChoice, LLC. for the furnishing of antifreeze, as specified and as required, for a period of two (2) years.

Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$200,200.00 for the two year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that PetroChoice, LLC. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> KRONOS ANNUAL SOFTWARE SUBSCRIPTION & SUPPORT RENEWAL  <b>VENDOR:</b> KRONOS INCORPORATED  <b>AMOUNT:</b> NTE \$115,332.00 FOR A ONE YEAR PERIOD	<b>Resolution No.:</b> 2020-36
	<b>Date:</b> May 7, 2020
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to renew a contract for annual software subscription & support of Kronos applications and equipment for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has been utilizing Kronos software technology and applications since 1998. Annual maintenance, licensing, and support are required to maintain the Kronos applications and equipment (time clocks). Kronos is a companion product for payroll processing. Kronos technology and applications are proprietary products designed exclusively by Kronos Incorporated.
- 3.0 **PROCUREMENT BACKGROUND:** This contract for maintenance and support services is exempted from competitive bidding under Section 306.43(H)(3) of the Ohio Revised Code. Kronos applications are proprietary, making them the only source authorized to provide licensing and maintain the system. After negotiations, Kronos Incorporated offered to provide subscription support for the Kronos software products for a negotiated amount not to exceed \$115,332.00 for a one year period. This is the budgeted amount for this renewal. The Information Technology Department reviewed the offer for adherence to technical scope.  
  
 A price analysis has been performed and the Procurement Department has determined that the price is fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have met. A 0% DBE participation goal was established for this procurement because it is for the maintenance of proprietary software, which work is limited and exclusive to the original provider and installer by agreement.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$115,332.00 for a period of one year.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Kronos software applications unlicensed, unsupported and would jeopardize the functionality of critical HR/Payroll systems vital to the organization.
- 8.0 RECOMMENDATION: It is recommended that the offer of Kronos Incorporated be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer



RESOLUTION NO. 2020-36

AUTHORIZING CONTRACT NO. 2020-068 WITH KRONOS INCORPORATED TO PROVIDE KRONOS ANNUAL SUBSCRIPTION & SUPPORT RENEWAL FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$115,332.00 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority currently utilizes Kronos-licensed products for human resource management and payroll processing; and

WHEREAS, annual subscription and support are required to use and maintain this software application; and

WHEREAS, these services are available from Kronos Incorporated, located at 900 Chelmsford Street, Lowell, MA 01851, the original licensor of these products; and

WHEREAS, the Ohio Revised Code, Section 306.43(H)(3) provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services or systems, or for the upgrade of such equipment, services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, Kronos Incorporated has offered to provide said subscription and support at a negotiated amount not to exceed \$115,332.00 for a period of one year; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Kronos Incorporated, as negotiated, to provide maintenance and support services for the Kronos software applications, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Kronos Incorporated, as negotiated, to provide Kronos software maintenance and support services for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Kronos Incorporated to provide said services.

Section 3. The contract will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$115,332.00 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Kronos Incorporated will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> INCREASE TO CONTRACT NO. 2017-030, MEDICAL SERVICES AND SPECIMEN COLLECTION <b>VENDOR:</b> OCCUPATIONAL HEALTH CENTER OF OHIO, P.A. CO., DBA CONCENTRA MEDICAL CENTERS <b>AMOUNT:</b> NTE \$80,000.00 FOR A TOTAL CONTRACT AMOUNT NTE \$927,943.75	Resolution No.: 2020-37
	Date: May 7, 2020
	Initiator: Human Resources
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

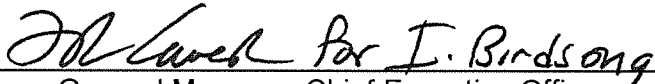
- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a change order with Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers to provide additional temperature testing services.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Centers for Disease Control and Prevention and the State of Ohio, Office of Governor DeWine strongly recommend that all employers perform temperature testing for employees before beginning work. This contract increase will allow the Authority to continue temperature testing at various Authority locations in an effort to protect the health and safety of Authority employees during the COVID-19 pandemic.
- 3.0 **PROCUREMENT BACKGROUND:** On August 15, 2017, the Board of Trustees, through Resolution No. 2017-059, authorized Contract No. 2017-030, Medical Services and Specimen Collection, with OccuCenters, Inc., dba East Side Occupational Health Center, for a period of three years with two, one-year options for a total contract amount not to exceed \$767,943.75. OccuCenters, Inc. dba East Side Occupational Health Center was assumed by Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers in 2018. By agreement dated November 9, 2018, GCRTA Contract No. 2017-030 was assigned to Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers.

As a result of the COVID-19 pandemic, Change Order No. 1 was approved by the General Manager, Chief Executive Officer on April 16, 2020, to initiate temperature testing services at seven locations at negotiated rates, for an amount not to exceed \$80,000.00. These services commenced on April 20, 2020. That change order resulted in a total contract amount not to exceed \$847,943.75. Additional temperature taking services are now required, on an as needed basis, in an amount not to exceed \$80,000.00, which will result in a new total contract amount not to exceed \$927,943.75. This second change order exceeds the General Manager's authority, thus requiring Board approval. Change Order No. 2 was reviewed and approved by the Change Order Committee.

A price analysis was performed and the Procurement Department has determined the offer of Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers, to provide these additional temperature testing services is fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 16% DBE goal was established for this procurement in August 2017. Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers, has agreed to maintain the established DBE participation goal through the use of its existing DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This change order will be payable through the General Fund, Human Resources Department budget, in an amount not to exceed \$80,000.00, for a total contract amount not to exceed \$927,943.75.
- 7.0 ALTERNATIVES: Reject this contract increase. Rejection of this contract increase will hinder the Authority's ability to comply with the recommendations of the Centers for Disease Control and Prevention and the State of Ohio, Office of Governor DeWine that all employers perform temperature testing for employees before beginning work.
- 8.0 RECOMMENDATION: It is recommended that this contract increase be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-37

AUTHORIZING AN INCREASE TO CONTRACT NO. 2017-030 WITH OCCUPATIONAL HEALTH CENTER OF OHIO, P.A. CO., DBA CONCENTRA MEDICAL CENTERS FOR TEMPERATURE TESTING SERVICES IN AN AMOUNT NOT TO EXCEED \$80,000.00 FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$927,943.75 (GENERAL FUND, HUMAN RESOURCES DEPARTMENT BUDGET)

WHEREAS, the Centers for Disease Control and Prevention and the State of Ohio, Office of Governor DeWine strongly recommend that all employers perform temperature testing for employees before beginning work; and

WHEREAS, in accordance with the Authority's Procurement Manual Chapter 20.C-2, entitled Procedures for Emergency Procurements, the Authority is using an existing contract for these additional services; and

WHEREAS, Contract No. 2017-030 for Medical Services and Specimen Collection was competitively solicited in 2017 and was awarded to OccuCenters, Inc., dba East Side Occupational Health Center, in an amount not to exceed \$767,943.75 for a period of three years with two, one-year options; and

WHEREAS, OccuCenters, Inc. dba East Side Occupational Health Center was assumed by Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers ("Concentra") in 2018; and

WHEREAS, by agreement dated November 9, 2018, Contract No. 2017-030 was assigned to Concentra; and

WHEREAS, on April 16, 2020, the General Manager, Chief Executive Officer approved Change Order No. 1 for temperature testing services, in an amount not to exceed \$80,000.00, for total contract amount not to exceed \$847,943.75; and

WHEREAS, the Authority needs an increase to this contract for additional temperature testing services, on an as needed basis, in an amount not to exceed \$80,000.00, resulting in a new contract total amount not to exceed \$927,943.75; and

WHEREAS, said additional amount exceeds the General Manager's change order authority; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Concentra, to provide additional temperature taking services, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers, to provide additional temperature testing services, as required, is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to amend Contract No. 2017-030, Medical Services and Specimen Collection, with Occupational Health Center of Ohio, P.A. Co., dba Concentra Medical Centers, to provide these additional temperature testing services.

Section 3. That said increase shall be payable from the General Fund, Human Resources Department budget, in an amount not to exceed \$80,000.00, for a total contract amount not to exceed \$927,943.75.

Section 4. That said increase shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the General Manager, Chief Executive Officer's change order authority is reinstated in its entirety.

Section 6. That all other terms and conditions of the original contract remain unchanged.

Section 7. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer



To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *IL Birdsong*  
General Manager, Chief Executive Officer

Date: May 7, 2020

Subject: Mobile Ticketing Solution – Exercising Option Year One of Two

At the May 12, 2020 meeting of the Board of Trustees, GCRTA will seek approval to exercise option year one of two under the mobile ticketing solution contract.

Contract No. 2016-140 for a mobile ticketing solution was awarded to Passport Parking, Inc. by Resolution 2017-008 on February 21, 2017. The award was for a three-year base period with two, one-year options. It was requested that each of the two option years be brought to the Board of Trustees for approval based off the success of the three-year base period.

During the base period, mobile ticketing transactions have exceeded expectations. Gross sales have more than doubled (\$2.3M in 2017 to \$5.8M in 2019) and continue to show an upward trend. It is apparent that our customers have fully invested themselves in the technology shift and conveniences it provides. To maintain customer consistency, it is desired to continue utilizing this successful solution by exercising option year one of two.

The not to exceed dollar amount for each option was negotiated prior to contract execution, and is highly favorable to the Authority given the success and high usage of the solution. Management will continue to monitor our current solution, while researching other potential advanced technology solutions available. Currently, retaining our current mobile ticketing solution is advantageous to the Authority and its customers.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD

Attachments



<b>TITLE/DESCRIPTION:</b> <b>CONTRACT:</b> AUTHORIZING THE EXERCISE OF OPTION YEAR ONE OF TWO UNDER CONTRACT NO. 2016-140 FOR THE PURCHASE OF A MOBILE TICKETING SOLUTION  <b>VENDOR:</b> PASSPORT LABS, INC.  <b>AMOUNT:</b> NTE \$96,000.00 FOR OPTION YEAR ONE OF TWO	<b>Resolution No.:</b> 2020-38
	<b>Date:</b> May 7, 2020
	<b>Initiator:</b> Information Technology Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to exercise option year one of two for its mobile ticketing solution.
  
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has been utilizing a mobile ticketing solution since July 2016, beginning with a pilot program. After a competitive negotiated procurement, the Authority entered into an agreement for a base three-year period with two, one-year options exercisable after review and concurrence by the Board of Trustees. Exercising option year one of two will allow the Authority to continue providing customers with the benefit of a mobile ticketing offering.
  
- 3.0 **PROCUREMENT BACKGROUND:** On February 21, 2017, the Authority awarded Contract 2016-140 to Passport Parking, Inc. for a mobile ticketing solution for a base three-year period with two, one-year options. Resolution No. 2017-008 authorized the contract and funding of the initial base three-year period in an amount not to exceed \$413,500.00. It was requested that each of the option years be brought to the Board of Trustees for approval based off the success of the three-year base period. Ticket sales via the mobile ticketing solution have exceeded expectations throughout the base three-year period. During the three-year base term, Passport Parking, Inc. has rebranded and changed their name to Passport Labs, Inc.  
  
 This resolution will authorize the exercise and funding for option year one of two in order to continue providing a mobile ticketing solution. The not to exceed amount of \$96,000.00 was previously negotiated prior to the execution of the contract.  
  
 A cost analysis has been performed and the Procurement Department has determined that the price is fair and reasonable to the Authority. Mobile ticketing sales have exceeded expectations. The negotiated not to exceed amount has benefited the Authority, with mobile ticket sales consistently exceeding the capped billable amount since year one.
  
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 5% DBE goal was established for this procurement February 2017. Passport Labs, Inc has agreed to maintain the established DBE participation goal through the use of its existing DBE firms.



- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: The contract option will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$96,000.00, for a total contract amount not to exceed \$509,500.00.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would result in the possibility of a temporary gap or the complete loss in the ability for the Authority to provide mobile ticketing to its customers.
- 8.0 RECOMMENDATION: It is recommended that the negotiated offer of Passport Labs, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to exercise option year one to the contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-38

AUTHORIZING THE EXERCISE OF OPTION YEAR ONE OF TWO UNDER CONTRACT NO. 2016-140 WITH PASSPORT LABS, INC. FOR THE PURCHASE OF A MOBILE TICKETING SOLUTION IN AN AMOUNT NOT TO EXCEED \$96,000.00 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority has identified the need to continue providing its customers with mobile ticketing service; and

WHEREAS, Resolution 2017-008 authorized Contract No. 2016-140 with Passport Parking, Inc. for the purchase of a mobile ticketing solution for a base three-year period in an amount not to exceed \$413,500.00, with two, one-year options in an amount not to exceed \$96,000.00 per year; and

WHEREAS, Passport Parking, Inc. has since changed its name to Passport Labs, Inc.; and

WHEREAS, Passport Labs, Inc., with offices located at 128 S. Tyron Street, Suite 2200, Charlotte, NC 28202, has offered to provide mobile ticketing solution services under option year one of two, in a negotiated amount not to exceed \$96,000.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Passport Labs, Inc. as negotiated, to be advantageous to the Authority, cost and other factors considered, and recommends acceptance thereof by the Board of Trustees; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Passport Labs, Inc., to provide mobile ticketing solution services under option year one of two, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and is hereby authorized to exercise option year one of two under Contract No 2016-140 with Passport Labs, Inc. to provide funding for an additional year of mobile ticketing solution services.

Section 3. The contract option will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$96,000.00, for a total contract amount not to exceed \$509,500.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That all terms and conditions of the original contract remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer



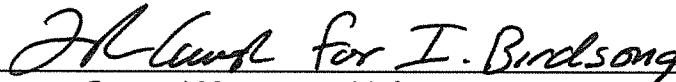
TITLE/DESCRIPTION:  APPROVING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY'S FISCAL YEAR (FY) 2021 CAPITAL IMPROVEMENT BUDGET	Resolution No.: 2020-39
	Date: May 7, 2020
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will authorize an Appropriations Budget for Fiscal Year 2021 ("FY 2021") for the Authority's Capital Improvement Budget covering locally funded and grant-funded projects.
- 2.0 DESCRIPTION/JUSTIFICATION: FY 2021 begins January 1, 2021 and ends December 31, 2021. There is a six month process to incorporate new or revised grant funded capital projects into the Northeast Ohio Area-wide Coordinating Agency's ("NOACA") Transportation Improvement Plan ("TIP") and Ohio's State Transportation Improvement Plan ("STIP") prior to their inclusion in any current and future Federal and non-Federal grant programs. In order to advance the availability of capital grant funds for the upcoming Fiscal Year, the development of the FY 2021 Capital Improvement Budget began in August 2019 and involved extensive staff analysis and preparation as well as one (1) meeting of the Board's Operational Planning and Infrastructure Committee on May 12, 2020. One public hearing was held on May 12, 2020 to discuss the proposed FY 2021 Capital Improvement Budget. The Capital Improvement Budget proposed for adoption herein represents the Authority's spending plans for capital improvements throughout the transit system in FY 2021.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: The FY 2021 Capital Improvement Budget provides for the upkeep of the Authority's existing infrastructure, facilities, equipment, vehicle replacement programs and also provides for the implementation of projects included in the Long-Range Plan.
- 6.0 ECONOMIC IMPACT: The proposed FY 2021 Capital Improvement Budget provides the budget authority for the spending of \$114,024,752 for capital improvement projects, of which \$110,860,934 is for the RTA Development Fund and \$3,163,818 is for the RTA Capital Fund.
- 7.0 ALTERNATIVES: Modify the proposed FY 2021 Capital Improvement Budget by adding or subtracting expenditures or revenues for specific capital projects, or delay adoption of the proposed Capital Improvement Budgets, which would delay the availability of grant funds in the upcoming Fiscal Year.
- 8.0 RECOMMENDATION: The proposed FY 2021 Capital Improvement Budget was reviewed May 12, 2020 by the Operational Planning & Infrastructure Committee and is recommended for adoption by the Board of Trustees. It is recommended that the Board approve the proposed FY 2021 Capital Improvement Budget as proposed herein.

9.0 ATTACHMENTS:

- A. 2021 – 2025 Combined Capital Improvement Plan
- B. 2021 – 2025 RTA Development Fund Capital Improvement Plan
- C. 2021 – 2025 RTA Capital Fund Capital Improvement Plan
- D. Combined Capital Improvement Fund Balance Analysis
- E. RTA Development Fund Balance Analysis
- F. RTA Capital Fund Balance Analysis

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer

ATTACHMENT A

2021 - 2025 COMBINED CAPITAL IMPROVEMENT PLAN

Combined Budget Authority

PROJECT CATEGORY	2021 Budget	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-2025
Bus Garages	\$0	\$700,000	\$3,525,000	\$1,700,000	\$0	\$5,925,000
Bus Improvement Program	\$21,300,000	\$21,300,000	\$20,800,000	\$20,800,000	\$20,800,000	\$105,000,000
Equipment & Vehicles	\$4,923,246	\$5,530,180	\$3,393,984	\$3,272,000	\$3,313,540	\$20,432,950
Facilities Improvements	\$14,888,260	\$17,000,000	\$12,715,000	\$11,830,000	\$11,335,000	\$67,768,260
Other Projects	\$2,459,576	\$2,637,500	\$2,637,500	\$2,637,500	\$2,637,500	\$13,009,576
Preventive Maint./Oper. Reimb.	\$18,000,000	\$16,500,000	\$16,500,000	\$16,500,000	\$16,500,000	\$84,000,000
Rail Projects	\$20,903,670	\$26,217,500	\$21,682,500	\$21,742,500	\$25,450,000	\$115,996,170
Rail Car Replacement Program	\$31,250,000	\$31,250,000	\$31,250,000	\$31,250,000	\$25,000,000	\$150,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
<b>TOTALS</b>	<b>\$114,024,752</b>	<b>\$121,435,180</b>	<b>\$112,803,984</b>	<b>\$110,032,000</b>	<b>\$105,336,040</b>	<b>\$563,631,956</b>

ATTACHMENT B

2021 - 2025 RTA DEVELOPMENT FUND CAPITAL IMPROVEMENT PLAN  
RTA DEVELOPMENT FUND BUDGET AUTHORITY

PROJECT CATEGORY	2021 Budget	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-2025
Bus Garages	\$0	\$700,000	\$3,525,000	\$1,700,000	\$0	\$5,925,000
Bus Improvement Program	\$21,300,000	\$21,300,000	\$20,800,000	\$20,800,000	\$20,800,000	\$105,000,000
Equipment & Vehicles	\$3,340,428	\$4,037,180	\$2,000,000	\$2,000,000	\$2,000,000	\$13,377,608
Facilities Improvements	\$13,307,260	\$15,245,000	\$11,005,000	\$10,220,000	\$9,725,000	\$59,502,260
Other Projects	\$2,459,576	\$2,637,500	\$2,637,500	\$2,637,500	\$2,637,500	\$13,009,576
Preventive Maint./Oper. Reimb.	\$18,000,000	\$16,500,000	\$16,500,000	\$16,500,000	\$16,500,000	\$84,000,000
Rail Projects	\$20,903,670	\$26,217,500	\$21,682,500	\$21,742,500	\$25,450,000	\$115,996,170
Rail Car Replacement Program	\$31,250,000	\$31,250,000	\$31,250,000	\$31,250,000	\$25,000,000	\$150,000,000
Transit Centers	\$300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$1,500,000
<b>TOTALS</b>	<b>\$110,860,934</b>	<b>\$118,187,180</b>	<b>\$109,700,000</b>	<b>\$107,150,000</b>	<b>\$102,412,500</b>	<b>\$548,310,614</b>

ATTACHMENT C

**2021 - 2025 RTA CAPITAL FUND CAPITAL IMPROVEMENT PLAN  
RTA CAPITAL FUND BUDGET AUTHORITY**

PROJECT CATEGORY	2021 Budget	2022 Plan	2023 Plan	2024 Plan	2025 Plan	2021-2025
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0
Bus Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$1,582,818	\$1,493,000	\$1,393,984	\$1,272,000	\$1,313,540	\$7,055,342
Facilities Improvements	\$1,581,000	\$1,755,000	\$1,710,000	\$1,610,000	\$1,610,000	\$8,266,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTALS</b>	<b>\$3,163,818</b>	<b>\$3,248,000</b>	<b>\$3,103,984</b>	<b>\$2,882,000</b>	<b>\$2,923,540</b>	<b>\$15,321,342</b>

ATTACHMENT D

Capital Improvement Fund Balance Analysis

	2019	2020	2020	2021	2022	2023
	Actual	Budget	Estimate	Proposed Budget	Plan	Plan
<b>Beginning Balance</b>	<b>21,435,743</b>	<b>44,499,555</b>	<b>44,499,555</b>	<b>22,476,019</b>	<b>37,013,146</b>	<b>39,284,703</b>
<b>Revenue</b>						
Transfer from General Fund	12,005,224	13,397,525	13,397,525	7,914,580	8,527,908	8,513,716
Transfer from Reserve Fund	0	0	0	2,400,000	5,200,000	5,200,000
Investment Income	979,003	565,000	565,000	765,000	565,000	565,000
Federal Capital Grants	33,292,740	63,887,602	63,887,602	83,145,701	75,639,795	70,208,000
State Capital Grants	1,384,658	1,384,658	1,384,658	9,336,598	10,136,598	10,136,598
Debt Service Proceeds	30,000,000	0	0	25,000,000	0	0
Other Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	<b>77,661,625</b>	<b>79,234,785</b>	<b>79,234,785</b>	<b>128,561,879</b>	<b>100,069,301</b>	<b>94,623,314</b>
<b>Total Resources</b>	<b>99,097,368</b>	<b>123,734,340</b>	<b>123,734,340</b>	<b>151,037,898</b>	<b>137,082,447</b>	<b>133,908,017</b>
<b>Expenditures</b>						
Capital Outlay	54,597,813	101,258,321	101,258,321	114,024,752	97,797,744	90,863,984
Other Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>54,597,813</b>	<b>101,258,321</b>	<b>101,258,321</b>	<b>114,024,752</b>	<b>97,797,744</b>	<b>90,863,984</b>
<b>Available Ending Balance</b>	<b>44,499,555</b>	<b>22,476,019</b>	<b>22,476,019</b>	<b>37,013,146</b>	<b>39,284,703</b>	<b>43,044,033</b>



**ATTACHMENT E**  
**RTA Development Fund Balance Analysis**

	2019	2020	2020	2021	2022	2023
	Actual	Budget	Estimate	Proposed Budget	Plan	Plan
<b>Beginning Balance</b>	18,099,415	41,417,033	41,417,033	19,584,929	35,340,549	38,151,453
<b>Revenue</b>						
Debt Service Proceeds	30,000,000	0	0	25,000,000	0	0
Transfer from RTA Capital Fund	8,984,255	10,684,255	10,684,255	6,034,255	5,884,255	5,884,255
Transfer from the Reserve Fund	0	0	0	2,400,000	5,200,000	5,200,000
Investment Income	875,565	500,000	500,000	700,000	500,000	500,000
Federal Capital Grants	33,292,740	63,887,602	63,887,602	83,145,701	75,639,795	70,208,000
State Capital Grants	1,384,658	1,384,658	1,384,658	9,336,598	10,136,598	10,136,598
Other Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	<b>74,537,218</b>	<b>76,456,515</b>	<b>76,456,515</b>	<b>126,616,554</b>	<b>97,360,648</b>	<b>91,928,853</b>
<b>Total Resources</b>	<b>92,636,633</b>	<b>117,873,548</b>	<b>117,873,548</b>	<b>146,201,483</b>	<b>132,701,197</b>	<b>130,080,306</b>
<b>Expenditures</b>						
Capital Outlay	51,219,600	98,288,619	98,288,619	110,860,934	94,549,744	87,760,000
Other Expenditures	0	0	0	0	0	0
<b>Total Expenditures</b>	<b>51,219,600</b>	<b>98,288,619</b>	<b>98,288,619</b>	<b>110,860,934</b>	<b>94,549,744</b>	<b>87,760,000</b>
<b>Ending Balance</b>	<b>41,417,033</b>	<b>19,584,929</b>	<b>19,584,929</b>	<b>35,340,549</b>	<b>38,151,453</b>	<b>42,320,306</b>

ATTACHMENT F  
**RTA Capital Fund Balance Analysis**

	2019	2020	2020	2021	2022	2023
	Actual	Budget	Estimate	Proposed Budget	Plan	Plan
<b>Beginning Balance</b>	3,214,558	2,960,752	2,960,752	2,769,320	1,550,827	1,011,481
<b>Revenue</b>						
Transfer from General Fund	12,005,224	13,397,525	13,397,525	7,914,580	8,527,908	8,513,716
Investment Income	103,438	65,000	65,000	65,000	65,000	65,000
Other Revenue	0	0	0	0	0	0
<b>Total Revenue</b>	<b>12,108,662</b>	<b>13,462,525</b>	<b>13,462,525</b>	<b>7,979,580</b>	<b>8,592,908</b>	<b>8,578,716</b>
<b>Total Resources</b>	<b>15,323,220</b>	<b>16,423,277</b>	<b>16,423,277</b>	<b>10,748,900</b>	<b>10,143,736</b>	<b>9,590,197</b>
<b>Expenditures</b>						
Asset Maintenance	1,881,561	1,510,000	1,510,000	1,581,000	1,755,000	1,710,000
Routine Capital	1,496,652	1,459,702	1,459,702	1,582,818	1,493,000	1,393,984
Other Expenditures	0	0	0	0	0	0
Transfer to RTA Development Fund	8,984,255	10,684,255	10,684,255	6,034,255	5,884,255	5,884,255
<b>Total Expenditures</b>	<b>12,362,468</b>	<b>13,653,957</b>	<b>13,653,957</b>	<b>9,198,073</b>	<b>9,132,255</b>	<b>8,988,239</b>
<b>Ending Balance</b>	<b>2,960,752</b>	<b>2,769,320</b>	<b>2,769,320</b>	<b>1,550,827</b>	<b>1,011,481</b>	<b>601,958</b>

RESOLUTION NO. 2020-39

MAKING APPROPRIATIONS FOR THE CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CAPITAL IMPROVEMENT BUDGET FOR THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY FOR FISCAL YEAR ("FY") 2021

WHEREAS, there are both legal and managerial requirements to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the capital improvement program of the Greater Cleveland Regional Transit Authority ("GCRTA") to be paid or met from said revenue; during each fiscal year; and

WHEREAS, in order to meet those requirements, a Capital Improvement Budget for the GCRTA for the Fiscal Year beginning January 1, 2021 and ending December 31, 2021 ("FY 2021") has been prepared; and

WHEREAS, said budget has been made conveniently available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the GCRTA Office of Management and Budget; and

WHEREAS, the Operational Planning & Infrastructure Committee of the Board of Trustees discussed the proposed FY 2021 Capital Improvement Budget on May 12, 2020 and one public hearing was held on May 12, 2020 with public notice given by publication in the Cleveland Plain Dealer on April 24, 2020, Cleveland Call & Post on April 29, 2020, and notice was posted in the Main Office Building of the GCRTA, at the Customer Service Center in the Tower City Rotunda, on the GCRTA Facebook page and Twitter page, and on the GCRTA internet website.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriations for the current expenses and other expenditures of the RTA Capital and RTA Development Funds during FY 2021 are as indicated below and the amount to be expended and encumbered in each classification during FY 2021 are hereby set aside and appropriated:

**CAPITAL IMPROVEMENT FUNDS**

RTA Capital Fund	\$ 3,163,818
RTA Development Fund	<u>\$110,860,934</u>
Total Capital Improvements	<u>\$114,024,752</u>

Section 2. That transfers of funds may be made in this capital appropriation budget from one project to another, or from one department to another, or from one line item to another, but not from one fund to another.

Section 3. That this resolution from time to time may be amended in order to appropriate additional capital grant funds that may be received in FY 2021.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_  
President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer



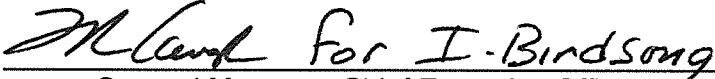
<b>TITLE/DESCRIPTION:</b> AMENDING SECTION 840.03 "FARES" OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY TO DELAY IMPLEMENTATION OF THE AUGUST 2018 FARE INCREASE UNTIL AUGUST 2021	<b>Resolution No.:</b> 2020-40
	<b>Date:</b> May 7, 2020
	<b>Initiator:</b> Finance & Administration
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will amend Section 840.03 of the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority.
- 2.0 **DESCRIPTION/JUSTIFICATION:** In 2016, as a result of a budget shortfall and significant reductions in state funding, the Authority staff reviewed the fare structure for transit services and recommended modifications to the fares to be charged by the Greater Cleveland Regional Transit Authority. The recommended modifications were developed after conducting fifteen public hearings/public comment periods on the fare increase and service modifications.  
  
 To lessen the impact of a fare increase on the public, in Resolution No. 2016-036, the Board of Trustees implemented a fare increase in two stages; one increase in August 2016 and another increase to be effective in August 2018. After the fare increase was adopted, the Authority learned that fare increases have a greater impact on ridership than previous data indicated and decided to evaluate the potential impact of the August 2018 fare increase on its ridership.  
  
 On March 27, 2018, the Board of Trustees adopted Resolution No. 2018-033, which delayed the implementation of the August 2018 fare increase until August 2019. On April 16, 2019, the Board of Trustees adopted Resolution No. 2019-042, which delayed the implementation of the August 2018 fare increase until August 2020. The Authority has undertaken a number of pillar studies, including a fare equity study, a system redesign study and an economic impact study, all of which will assist in determining the impact of the fare increase on its ridership. The Authority has completed most of these studies and desires to delay the August 2018 fare increase another year to allow for full consideration of the results.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Adoption of the resolution will provide the Authority with an opportunity to evaluate the impact of the fare increase on ridership and investigate alternative revenue sources to address the significant reductions in state funding.
- 6.0 **ECONOMIC IMPACT:** Does not apply.
- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would result in the August 2020 fare increase going into effect as enacted in Resolution No. 2016-036 and amended in Resolution Nos. 2018-033 and 2019-042.

8.0 RECOMMENDATION: Staff recommends that this resolution be adopted.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds,  
legal form and conformance with the Procurement requirements.

  
\_\_\_\_\_  
General Manager, Chief Executive Officer

RESOLUTION NO. 2020-40

AMENDING SECTION 840.03 "FARES" OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY TO DELAY IMPLEMENTATION OF THE AUGUST 2018 FARE INCREASE UNTIL AUGUST 2021

WHEREAS, the Board of Trustees has statutory authority to establish the fares charged by the Greater Cleveland Regional Transit Authority ("Authority"); and

WHEREAS, the Authority determined the need to increase fares in 2016 to address a budget shortfall and significant reductions in state funding and held public hearings on that subject in accordance with Chapter 214 of the Codified Rules and Regulations of the Authority ("Code"); and

WHEREAS, on June 7, 2016, the Board of Trustees adopted Resolution No. 2016-036 which, to lessen the impact on the public, implemented a fare increase in two stages; one increase in August 2016 and another increase to be effective in August 2018; and

WHEREAS, after the fare increase was adopted, the Authority learned that fare increases have a greater impact on ridership than previous data indicated and decided to evaluate the potential impact of the August 2018 fare increase on its ridership; and

WHEREAS, Chapter 214 of the Code does not require the Authority to hold public hearings when it delays the implementation of a fare increase; and

WHEREAS, on March 27, 2018, the Board of Trustees adopted Resolution No. 2018-033, which delayed the implementation of the August 2018 fare increase until August 2019; and

WHEREAS, on April 16, 2019, the Board of Trustees adopted Resolution No. 2019-042, which delayed the implementation of the August 2018 fare increase until August 2020; and

WHEREAS, the Authority has undertaken a number of pillar studies, including a fare equity study, a system redesign study and an economic impact study, all of which will assist in determining the impact of the 2018 fare increase, previously delayed to 2020, on its ridership; and

WHEREAS, The Authority has completed most of these studies and desires to delay the August 2018 fare increase another year to allow for full consideration of the results; and

WHEREAS, the Board of Trustees has therefore determined that it is in the best interest of the Authority to amend Code Section 840.03 "FARES" to delay the implementation of the August 2018 fare increase until August 2021 at the earliest.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Code Section 840.03 is hereby amended to read as follows:

**840.03 FARES.**

The following fare media, with the rates of fares to be charged, are established as follows:

<b>Cash Fares</b>	Effective August 14, 2016	Effective August 2021
Senior/Disabled	\$1.25	\$1.35
Student K-12	\$1.75	\$2.00
Bus/Rapid/BRT	\$2.50	\$2.75
Park-n-Ride	\$2.75	\$3.25
Out-of-County	\$3.75	\$4.25

<b>Tickets/Farecards</b>	Effective August 14, 2016	Effective August 2021
Student K-12 - single trip	\$1.75	\$2.00
Student K-12 – 5 Trip	\$8.75	\$10.00
Senior/Disabled – 5 Trip	\$6.25	\$6.75
5-ride Bus/Rapid/BRT – 5 Trip	\$12.50	\$13.75
Park-n-Ride Bus – 5 Trip	\$13.75	\$16.25

1 and 2 ride tickets available for authorized agencies. Students must have proper photo identification, if applicable.

<b>Passes (Unlimited Rides within Cuyahoga County)</b>	Effective August 14, 2016	Effective August 2021
<b>Daily Passes</b>		
Senior/Disabled All-day	\$2.75	\$3.00
Children All-Day (ages 6-12 accompanied by adult)	\$2.75	\$3.00
Bus/Rapid/BRT/All-Day	\$5.50	\$6.00
Student All Day K-12	\$4.50	\$5.00
1-Day Cleveland Pass (Limited Distribution)	\$5.50	\$6.00
2 Day Cleveland Pass (Limited Distribution)	\$11.00	\$12.00
4 Day Cleveland Pass (Limited Distribution)	\$22.00	\$24.00

<b>7-Day Passes</b>	Effective August 14, 2016	Effective August 2021
Senior/Disabled	\$12.50	\$13.50
Bus/Rapid/BRT	\$25.00	\$27.50
Park-n-Ride	\$27.50	\$32.50



<b>Monthly Passes</b>	<b>Effective August 14, 2016</b>	<b>Effective August 2021</b>
Senior/Disabled	\$48.00	\$53.00
Bus/Rapid/BRT	\$95.00	\$105.00
Park-n-Ride	\$105.00	\$120.00

<b>Paratransit</b>	<b>Effective August 14, 2016</b>	<b>Effective August 2017</b>	<b>Effective August 2021</b>	<b>Effective August 2022</b>
Cash fare	\$2.50	\$2.75	\$3.00	\$3.25
All Day Pass	\$7.00	\$7.50	\$8.00	\$8.50
5-Trip Pass	n/a	\$13.75	\$15.00	\$16.25
7-Day Pass	\$27.50	\$30.00	\$32.50	\$35.00
Monthly pass	\$105.00	\$110.00	\$115.00	\$120.00

Section 2. That this resolution shall become effective immediately upon its adoption.

Adopted: May 12, 2020

\_\_\_\_\_

President

Attest: \_\_\_\_\_  
Interim Secretary-Treasurer

THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND  
 FOR THE PERIOD ENDED APRIL 30, 2020 AND APRIL 30, 2019

	CURRENT MONTH	PRIOR YR MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2020 YTD	2019 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
<b>PASSENGER FARES:</b>										
CASH FARES	\$ 522,749	\$ 1,434,692	\$ (911,943)	(63.56%)	1.76%	\$ 3,796,695	\$ 5,454,618	\$ (1,657,923)	(30.39%)	3.42%
PASS/TICKET SALES	465,847	1,033,237	(567,390)	(56.85%)	1.50%	3,307,185	4,687,880	(1,380,695)	(29.45%)	2.98%
CM5D - STUDENT FARECARDS	71,520	-	71,520	-	0.24%	689,854	-	689,854	-	0.62%
U-PASS	-	-	-	-	0.00%	1,193,970	489,293	704,677	144.02%	1.08%
MOBILE TICKETING	217,892	416,889	(198,997)	(47.73%)	0.73%	1,646,259	1,611,305	34,954	2.17%	1.48%
<b>SUBTOTAL PASSENGER FARES</b>	<b>1,258,008</b>	<b>2,884,818</b>	<b>(1,626,810)</b>	<b>(56.39%)</b>	<b>4.24%</b>	<b>10,633,963</b>	<b>12,243,096</b>	<b>(1,609,133)</b>	<b>(13.14%)</b>	<b>9.58%</b>
<b>OPERATING SUBSIDIES:</b>										
SALES & USE TAX	16,460,465	15,303,867	1,156,598	7.56%	55.51%	74,433,874	69,957,290	4,476,584	6.40%	67.05%
<b>SUBTOTAL OPERATING SUBSIDIES</b>	<b>16,460,465</b>	<b>15,303,867</b>	<b>1,156,598</b>	<b>7.56%</b>	<b>55.51%</b>	<b>74,433,874</b>	<b>69,957,290</b>	<b>4,476,584</b>	<b>6.40%</b>	<b>67.05%</b>
<b>OTHER REVENUE:</b>										
ADVERTISING/CONCESSIONS/COMMISSIONS	24,200	29,055	(4,855)	(16.71%)	0.08%	1,443,500	1,247,227	196,273	15.74%	1.30%
NAMING RIGHTS LESS COMMISSIONS	-	30,000	(30,000)	-	0.00%	350,379	261,000	89,379	34.24%	0.32%
RENTAL INCOME	30,769	14,729	16,040	108.90%	0.10%	98,713	102,222	(3,509)	(3.43%)	0.09%
INTEREST INCOME	153,842	151,653	2,189	1.44%	0.52%	428,888	429,126	(238)	(0.06%)	0.39%
OTHER	3,341	36,411	(33,070)	(90.82%)	0.01%	23,833	62,555	(38,722)	(61.90%)	0.02%
<b>SUBTOTAL OTHER REVENUE</b>	<b>212,152</b>	<b>261,848</b>	<b>(49,696)</b>	<b>(18.98%)</b>	<b>0.72%</b>	<b>2,345,313</b>	<b>2,107,130</b>	<b>243,183</b>	<b>11.57%</b>	<b>2.11%</b>
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>										
FUEL/CNG/PROPANE TAX REFUNDS	1,087,807	94,074	993,733	1056.33%	3.67%	1,308,629	1,054,912	253,717	24.05%	1.18%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	2,258	69,689	(67,431)	(96.76%)	0.01%	275,494	260,662	14,832	5.69%	0.25%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	10,000,000	-	10,000,000	-	33.72%	20,000,000	12,000,000	8,000,000	66.67%	18.02%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	107,806	27,886	79,920	286.60%	0.10%
MISCELLANEOUS RECEIPTS	634,701	86,728	547,973	631.83%	2.14%	1,911,450	1,141,155	770,295	67.50%	1.72%
<b>SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>11,724,766</b>	<b>250,491</b>	<b>11,474,275</b>	<b>4580.71%</b>	<b>39.54%</b>	<b>23,609,379</b>	<b>14,484,615</b>	<b>9,118,764</b>	<b>62.95%</b>	<b>21.26%</b>
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 29,655,391</b>	<b>\$ 18,701,024</b>	<b>\$ 10,954,367</b>	<b>58.58%</b>	<b>100.00%</b>	<b>\$ 111,016,529</b>	<b>\$ 98,787,131</b>	<b>\$ 12,229,398</b>	<b>12.38%</b>	<b>100.00%</b>

**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND**  
**FOR THE PERIOD ENDED APRIL 30, 2020**

	BUDGET MONTH	CURRENT MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2020 YTD BUDGET	2020 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
<b>PASSENGER FARES:</b>										
CASH FARES	\$ 1,076,459	\$ 522,749	\$ (553,710)	(51.44%)	1.76%	\$ 4,494,880	\$ 3,796,695	\$ (698,185)	(15.53%)	3.42%
PASS/TICKET SALES	873,974	445,847	(428,127)	(48.99%)	1.50%	3,649,380	3,307,185	(342,195)	(9.38%)	2.98%
CMISD - STUDENT FARECARDS	431,315	71,520	(359,795)	(83.42%)	0.24%	1,801,006	689,854	(1,111,152)	(61.70%)	0.62%
U-PASS	153,161	-	(153,161)	-	0.00%	639,543	1,193,970	554,427	86.69%	1.08%
MOBILE TICKETING	347,511	217,892	(129,619)	(37.30%)	0.73%	1,451,074	1,646,259	195,185	13.45%	1.48%
<b>SUBTOTAL PASSENGER FARES</b>	<b>2,882,420</b>	<b>1,258,008</b>	<b>(1,624,412)</b>	<b>(56.36%)</b>	<b>4.24%</b>	<b>12,035,883</b>	<b>10,633,963</b>	<b>(1,401,920)</b>	<b>(11.65%)</b>	<b>9.58%</b>
<b>OPERATING SUBSIDIES:</b>										
SALES & USE TAX	15,534,955	16,460,465	925,510	5.96%	55.51%	71,013,643	74,433,874	3,420,231	4.82%	67.05%
<b>SUBTOTAL OPERATING SUBSIDIES</b>	<b>15,534,955</b>	<b>16,460,465</b>	<b>925,510</b>	<b>5.96%</b>	<b>55.51%</b>	<b>71,013,643</b>	<b>74,433,874</b>	<b>3,420,231</b>	<b>4.82%</b>	<b>67.05%</b>
<b>OTHER REVENUE:</b>										
ADVERTISING/CONCESSIONS/COMMISSIONS	30,370	24,200	(6,170)	(20.32%)	0.08%	1,303,683	1,443,500	139,817	10.72%	1.30%
NAMING RIGHTS LESS COMMISSIONS	35,756	-	(35,756)	-	0.00%	429,070	350,379	(78,691)	(18.34%)	0.32%
RENTAL INCOME	15,871	30,769	14,798	92.66%	0.10%	110,839	98,713	(12,126)	(10.94%)	0.09%
INTEREST INCOME	129,874	153,842	23,968	18.45%	0.52%	367,499	428,888	61,389	16.70%	0.39%
OTHER	348,288	3,341	(344,947)	(99.04%)	0.01%	598,367	23,833	(574,534)	(96.02%)	0.02%
<b>SUBTOTAL OTHER REVENUE</b>	<b>560,258</b>	<b>212,152</b>	<b>(348,106)</b>	<b>(62.13%)</b>	<b>0.72%</b>	<b>2,809,458</b>	<b>2,345,313</b>	<b>(464,145)</b>	<b>(16.52%)</b>	<b>2.11%</b>
<b>REIMBURSEMENTS AND OTHER SOURCES OF CASH:</b>										
FUEL/CNG/PROPANE TAX REFUNDS	30,109	1,087,807	1,057,698	3512.95%	3.67%	337,626	1,308,629	971,003	287.60%	1.18%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	22,704	2,258	(20,446)	(90.05%)	0.01%	84,922	275,494	190,572	224.41%	0.25%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	10,000,000	10,000,000	-	33.72%	11,376,458	20,000,000	8,623,542	75.80%	18.02%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	-	107,806	107,806	-	0.10%
MISCELLANEOUS RECEIPTS	7,683	634,701	627,018	8161.22%	2.14%	101,090	1,911,450	1,810,360	1790.83%	1.72%
<b>SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH</b>	<b>60,496</b>	<b>11,724,766</b>	<b>11,664,270</b>	<b>19281.20%</b>	<b>39.54%</b>	<b>11,900,096</b>	<b>23,603,379</b>	<b>11,703,283</b>	<b>98.35%</b>	<b>21.26%</b>
<b>TOTAL CASH RECEIVED - GENERAL FUND</b>	<b>\$ 19,038,128</b>	<b>\$ 29,655,391</b>	<b>\$ 10,617,263</b>	<b>55.77%</b>	<b>100.00%</b>	<b>\$ 97,759,080</b>	<b>\$ 111,016,529</b>	<b>\$ 13,257,449</b>	<b>13.56%</b>	<b>100.00%</b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
INVENTORY OF TREASURY INVESTMENTS  
AS OF APRIL 30, 2020**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	4/30/2020	5/1/2020	MONEY MARKET	HUNTINGTON BANK	1	\$3,287,920	\$0	1	0.01%
	5/8/2019	5/31/2020	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	389	\$745,283	\$10,250	30	2.10%
	5/8/2019	11/30/2020	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	571	\$1,642,975	\$24,503	214	2.10%
	5/8/2019	5/31/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	752	\$719,364	\$9,145	395	2.10%
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$3,986	760	2.10%
	5/8/2019	11/30/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	936	\$1,665,366	\$26,787	579	2.10%
	2/21/2020	5/28/2020	TREASURY BILL	HUNTINGTON BANK	97	\$1,307,051	\$408	28	1.43%
	1/30/2020	5/28/2020	TREASURY BILL	HUNTINGTON BANK	119	\$1,175,417	\$2,862	28	1.46%
						<b>\$10,790,789</b>	<b>\$77,941</b>		<b>1.32%</b>
	GENERAL FUND	4/30/2020	5/1/2020	MERCHANT ACCT-KEY MMKT	KEY BANK	1	\$14,764	\$0	1
9/28/2017		9/28/2020	FHLMC	STIFEL NICOLAUS	1095	\$3,625,000	\$31,497	151	1.70%
2/20/2020		2/14/2023	FHLB	STIFEL NICOLAUS	783	\$5,000,000	\$9,722	713	1.75%
4/30/2020		5/1/2020	STAR OHIO	STATE OF OHIO	1	\$37,740,647	\$0	1	0.84%
4/30/2020		5/1/2020	BLACKROCK MONEY MKT	PNC BANK	1	\$21,765	\$0	1	0.10%
4/30/2020		5/1/2020	EMPLOYEE ACTIVITY FUND	KEY BANK	1	\$138,953	\$0	1	0.75%
4/30/2020		5/1/2020	SALES TAX ACCOUNT	HUNTINGTON BANK	1	\$1,180,198	\$0	1	0.01%
4/30/2020		5/1/2020	KEY ECR	KEY BANK	1	\$8,882,467	\$0	1	0.75%
						<b>\$56,603,794</b>	<b>\$41,219</b>		<b>0.94%</b>
INSURANCE FUND		2/23/2018	2/16/2021	FHLMC	HUNTINGTON BANK	1092	\$1,000,000	\$2,771	321
	2/20/2020	2/14/2023	FHLB	STIFEL NICOLAUS	783	\$3,000,000	\$5,833	713	1.75%
	4/30/2020	5/1/2020	STAR OHIO	STATE OF OHIO	1	\$1,887,411	\$0	1	0.84%
	4/30/2020	5/1/2020	KEY ECR	KEY BANK	1	\$2,065,766	\$0	1	0.75%
					<b>\$7,953,177</b>	<b>\$8,604</b>		<b>1.35%</b>	

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
INVENTORY OF TREASURY INVESTMENTS  
AS OF APRIL 30, 2020**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
LAW ENFORCEMENT FUND	4/30/2020	5/1/2020	LAW ENFORCEMENT STAR OHIO	KEY BANK-SWEEP STATE OF OHIO	1	\$279	\$0	1	0.75%
TOTAL LAW ENFORCEMENT FUND	4/30/2020	5/1/2020			1	\$62,193	\$0	1	0.84%
LOCAL MATCH FUND						<u>\$62,472</u>			
	12/13/2019	9/8/2020	2019 DEBT ACCT-BCIMIA CP	HUNTINGTON BANK	270	\$4,925,000	\$30,278	131	2.03%
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$3,189	967	1.64%
	4/30/2020	5/1/2020	2019 DEBT ACCT-STAR OHIO	STATE OF OHIO	1	\$19,441,904	\$0	1	1.01%
	4/30/2020	5/1/2020	2019 DEBT ACCT-KEY ECR	KEY BANK	1	\$953	\$0	1	0.75%
	4/30/2020	5/1/2020	LOCAL MATCH-STAR OHIO	STATE OF OHIO	1	\$6,228,084	\$0	1	0.84%
	4/30/2020	5/1/2020	LOCAL MATCH-KEY ECR	KEY BANK	1	\$3,319,106	\$0	1	0.75%
	4/30/2020	5/1/2020	GRANT-ECR	KEY BANK	1	\$610,563	\$0	1	0.75%
	4/30/2020	5/1/2020	CATCH BASIN-KEY ECR	KEY BANK	1	\$101,873	\$0	1	0.75%
<b>TOTAL LOCAL MATCH FUND</b>						<b>\$39,718,658</b>	<b>\$33,467</b>		<b>1.16%</b>
PENSION FUND	4/30/2020	5/1/2020	KEY ECR	KEY BANK	1	\$1,060,980	\$0	1	0.75%
	2/28/2020	3/2/2020	STAR OHIO	STATE OF OHIO	1	\$226,008	\$0	1	0.84%
<b>TOTAL PENSION FUND</b>						<b>\$1,286,988</b>	<b>\$0</b>		<b>0.77%</b>
RTA CAPITAL FUND	4/30/2020	5/1/2020	KEY ECR	KEY BANK	1	\$2,071,252	\$0	1	0.75%
	12/31/2019	12/19/2022	FFCB	STIFEL NICOLAUS	1085	\$1,000,000	\$4,598	123	1.78%
<b>TOTAL RTA CAPITAL FUND</b>						<b>\$3,071,252</b>	<b>\$4,598</b>		<b>1.09%</b>
RESERVE FUND	9/28/2017	9/28/2020	FHLMC	STIFEL NICOLAUS	1095	\$2,000,000	\$17,378	151	1.70%
	6/22/2018	10/5/2020	FHLB	STIFEL NICOLAUS	833	\$2,937,780	\$24,933	158	2.64%
	12/3/2019	1/25/2022	FFCB	STIFEL NICOLAUS	1087	\$3,000,000	\$21,375	939	1.71%
	2/20/2020	2/14/2023	FHLB	STIFEL NICOLAUS	783	\$8,000,000	\$15,556	713	1.75%
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$3,189	967	1.64%
	3/18/2020	6/5/2020	JOHN DEERE CP	STIFEL NICOLAUS	79	\$4,987,931	\$1,986	5	1.10%
	3/26/2020	9/23/2022	FFCB	STIFEL NICOLAUS	910	\$1,999,733	\$556	844	1.80%
	4/30/2020	5/1/2020	KEY ECR	KEY BANK	1	\$66,765	\$0	1	0.75%
	4/30/2020	5/1/2020	STAR OHIO	STATE OF OHIO	1	\$14,741,101	\$0	1	0.84%
<b>TOTAL RESERVE FUND</b>						<b>\$42,824,484</b>	<b>\$84,972</b>		<b>1.41%</b>
<b>TOTAL ALL FUNDS</b>						<b>\$162,311,614</b>	<b>\$250,802</b>	<b>186</b>	<b>1.17%</b>

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**DEBT SERVICE SCHEDULE AND STATUS**  
**AS OF APRIL 30, 2020**

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2019	Interest Payable/ 6/1/2020	Principal Payable/ 6/1/2020	Debt Service Requirement/ 6/1/2020	Interest Payable/ 12/1/2020	Principal Payable/ 12/1/2020	Debt Service Requirement/ 12/1/2020	Total Debt Requirement 2020
Series 2014A-Sales Tax Rev.	Dec. 2025	13,360,000.00	301,825.00	0.00	301,825.00	301,825.00	3,055,000.00	3,356,825.00	3,658,650.00
Series 2014B-Sales Tax Rev.	Dec. 2020	540,000.00	7,930.00	0.00	7,930.00	7,930.00	540,000.00	547,930.00	555,860.00
Series 2015-Sales Tax Rev.	Dec. 2034	44,250,000.00	1,080,450.00	0.00	1,080,450.00	1,080,450.00	2,890,000.00	3,970,450.00	5,050,900.00
Series 2016-Sales Tax Rev.	June 2031	15,010,000.00	375,050.00	0.00	375,050.00	375,050.00	10,000.00	385,050.00	760,100.00
Series 2019-Sales Tax Rev.	Dec. 2039	30,000,000.00	750,000.00	0.00	750,000.00	750,000.00	905,000.00	1,655,000.00	2,405,000.00
<b>Total Bonds</b>		<b>\$116,820,000.00</b>	<b>\$2,848,855.00</b>	<b>\$0.00</b>	<b>\$2,848,855.00</b>	<b>\$2,848,855.00</b>	<b>\$10,560,000.00</b>	<b>\$13,408,855.00</b>	<b>\$16,257,710.00</b>

Bond Retirement  
\$6,851,596

Current Balance (Set Aside for 2020)

Monthly Set Aside Required  
\$1,343,731

Monthly Set Aside Required

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY**  
**SUMMARY OF INVESTMENT PERFORMANCE**  
**YEAR TO DATE THROUGH APRIL 30, 2020**

MONTH	2020		2019		MARKET YIELD #	STANDARD YIELD #	MARKET YIELD #
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #			
JANUARY	\$153,025,000	\$306,867	1.94%	1.66%	1.49%	1.66%	1.75%
FEBRUARY	\$147,326,500	\$177,033	1.93%	1.50%	1.22%	1.50%	1.75%
MARCH	\$153,725,000	\$446,742	1.49%	1.22%	0.10%	1.22%	1.65%
APRIL	\$150,720,000	\$427,100	1.17%	0.98%	0.01%	0.98%	1.65%
MAY							1.55%
JUNE							1.55%
JULY							1.45%
AUGUST							1.45%
SEPTEMBER							1.40%
OCTOBER							1.40%
NOVEMBER							1.37%
DECEMBER							1.52%
YEAR TO DATE	151,199,125	\$1,357,742	1.63%	1.34%	0.71%	1.34%	2.21%
<b>RTA AVERAGE YIELDS OVER (UNDER) INDEX</b>				<b>0.29%</b>	<b>0.93%</b>		<b>0.38%</b>

# Moving average coupon equivalent yields for 6 month Treasury Bills,

# Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
APRIL 2020**

<b>BOND RETIREMENT FUND</b>		
HUNTINGTON MONEY MARKET	APRIL 2020	<u>\$1,111.88</u>
	2020 YEAR TO DATE	\$1,111.88
	2019 YEAR TO DATE	\$8,212.62
		\$2,051.59
<b>GENERAL FUND</b>		
HUNTINGTON-SALES TAX ACCOUNT		\$2.13
STAROHIO		<u>\$22,172.24</u>
KEY BANK SWEEP ACCOUNT		\$73.58
FHLMC		\$7,900.00
FHLMC-Discout		\$16,980.00
FHLB		\$11,812.50
FHLB-Discout		\$94,900.05
MERCHANT ACCOUNT-MONEY MARKET		<u>\$1.14</u>
	APRIL 2020	\$153,841.64
	2020 YEAR TO DATE	\$428,887.49
	2019 YEAR TO DATE	\$277,473.00
<b>INSURANCE FUND</b>		
FHLB-Discout		\$43,000.00
FHLB		<u>\$7,500.00</u>
STAROHIO		\$1,406.64
	APRIL 2020	\$51,906.64
	2020 YEAR TO DATE	\$139,526.51
	2019 YEAR TO DATE	\$63,407.33
<b>LAW ENFORCEMENT FUND</b>		
STAROHIO		\$47.05
KEY BANK SWEEP ACCOUNT-TRNG		\$0.01
KEY BANK SWEEP ACCOUNT		<u>\$0.01</u>
	APRIL 2020	\$47.07
	2020 YEAR TO DATE	\$307.49
	2019 YEAR TO DATE	\$215.53



**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
APRIL 2020**

**LOCAL MATCH FUND**

STAROHIO	\$5,362.50
FHLB-Discourt	\$64,500.00
FHLB	\$11,250.00
STAROHIO-2019 DEBT	\$14,492.92
KEY BANK SWEEP ACCOUNT	<u>\$4.66</u>
	\$95,610.08
	\$391,566.37
	\$56,117.85

APRIL 2020  
2020 YEAR TO DATE  
2019 YEAR TO DATE

**PENSION FUND**

STAROHIO	\$168.57
KEY BANK SWEEP ACCOUNT	<u>\$2.91</u>
	\$171.48
	\$1,286.28
	\$8,316.55

APRIL 2020  
2020 YEAR TO DATE  
2019 YEAR TO DATE

**EMPLOYEE ACTIVITY ACCOUNT  
KEY BANK MONEY MARKET**

	\$1.18
	<u>\$1.18</u>
	\$145.91
	\$245.99

APRIL 2020  
2020 YEAR TO DATE  
2019 YEAR TO DATE

**RTA CAPITAL FUND**

FHLB-Discourt	\$43,000.00
FHLB	\$7,500.00
FHLMC	\$10,000.00
KEY BANK SWEEP ACCOUNT	<u>\$1.43</u>
	\$60,501.43
	\$160,429.50
	\$12,906.85

APRIL 2020  
2020 YEAR TO DATE  
2019 YEAR TO DATE

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)  
 APRIL 2020**

**RESERVE FUND**

STAROHIO		\$6,543.69
FHLB		\$25,500.00
FHLB-Discourt		\$62,220.00
FFCB		\$26,941.67
FHLMC		\$40,000.00
KEY BANK SWEEP ACCOUNT		<u>\$7.34</u>
	APRIL 2020	\$161,212.70
	2020 YEAR TO DATE	\$329,799.87
	2019 YEAR TO DATE	\$134,400.59
	APRIL 2020	\$524,404.10
	2020 YEAR TO DATE	\$1,460,162.04
	2019 YEAR TO DATE	\$555,135.28

**TOTAL ALL FUNDS**

INTEREST RECEIVED (CASH BASIS)	APRIL	2020 YEAR
	\$524,404	TO DATE
ACCRUED INTEREST:		\$1,460,162
BEGINNING:	(\$348,106)	
ENDING:	\$250,802	
INTEREST INCOME EARNED:	\$427,100	
AVERAGE INVESTMENT BALANCE (COST):	\$150,720,000	
AVERAGE YIELD ON INVESTMENTS:	<u>1.17%</u>	<u>1.63%</u>

**COMPOSITION OF INVESTMENT PORTFOLIO**  
**AS OF APRIL 30, 2020**

<b>Instrument</b>	<b>PRINCIPAL</b>	<b>FACE AMOUNT</b>	<b>PERCENT OF TOTAL</b>	<b>AVERAGE YIELD</b>	<b>AVERAGE MATURITY</b>
Money Market Account	\$4,607,892	\$4,504,648	2.84%	0.02%	1
Key Bank Sweep Account	\$139,232	\$139,232	0.09%	0.75%	1
Star Ohio	\$80,327,348	\$80,327,348	49.49%	0.84%	1
Earnings Credit Rate Account	\$18,179,724	\$18,179,724	11.20%	0.75%	1
U.S. Government Securities	\$49,144,486	\$49,183,000	30.28%	1.70%	613
Commercial Paper	\$9,912,930.56	\$10,000,000.00	6.11%	1.57%	155
<b>Total Investment Portfolio</b>	<b><u>\$162,311,613</u></b>	<b><u>\$162,333,952</u></b>	<b><u>100.00%</u></b>	<b><u>1.17%</u></b>	<b><u>186</u></b>