



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

REVISED MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, August 9, 2022 at 9 a.m.** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

Based on Centers for Disease Control ("CDC") guidance to avoid crowded places where you cannot stay 6 feet away from others and Ohio Department of Public Health advice regarding congregating and social distancing, as well as RTA's interest in protecting community and employee health and safety, RTA Board Room and Meeting Room 1 capacity is limited to thirty-six (36) people to allow for social distancing. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6th Street are required to maintain a distance of six feet or more from other individuals who are not members of their family or household.

As a result of a federal court order on April 18, 2022, the CDC's January 29, 2021 order requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. The CDC continues to recommend that people wear masks in indoor public transportation settings at this time. As a result, GCRTA recommends, but will not require, that members of the public wear a mask/face covering. The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

AGENDA

Organizational, Services & Performance Monitoring Committee

- RFP Procurement - A presentation of a competitive negotiated procurement for the Authority's healthcare benefits program for a period of one year with three one-year options for renewal.
- Oracle Upgrade Implementation and Subscription Services - A presentation of a negotiated procurement for Oracle IaaS Subscription and Upgrade Implementation Services.

Operational Planning & Infrastructure Committee

- RFP Procurement - A presentation of a competitive negotiated procurement for on-call schedule and cost control services for a period of 24 months.

Committee Of The Whole

- Transit Police Update - Update on the Transit Ambassador Program and Civilian Oversight Committee.

Audit, Safety Compliance And Real Estate Committee

- RFP Procurement - A presentation of a competitive negotiated procurement for property and crime insurance broker services for three years with two, one-year options.
- Casualty Insurance Program - To provide an update on the Authority's Casualty Insurance Program.
- Executive Session Requested – To consider the purchase or sale of GCRTA property.

A handwritten signature in black ink, appearing to read 'India L. Birdsong', is written over a faint, larger version of the same signature. The signature is fluid and cursive.

India L. Birdsong
General Manager, Chief Executive Officer

ILB:tab
Attachment

REVISED 8-8-22

REVISED AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, August 9, 2022

Committee Members: Mayor Anthony D. Biasiotta, Chair
Ms. Karen Gabriel Moss, Vice Chair
Mayor David E. Weiss
Ms. Lauren R. Welch

- I. Roll Call
- II. RFP Procurement - A presentation of a competitive negotiated procurement for the Authority's healthcare benefits program for a period of one year with three one-year options for renewal.

Presenters:
 - Scott Ferraro, Sr. Director, Labor and Employee Relations
 - Sharon Cottrell-Peffer, Procurement Team Leader
- III. Oracle Upgrade Implementation and Subscription Services - A presentation of a negotiated procurement for Oracle IaaS Subscription and Upgrade Implementation Services.


Presenters:
 - Josh Miranda, Director, Enterprise Architecture Applications
 - Louis Catalusci, Contract Administrator, Construction and Engineering
- IV. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Subject: Summary of Award – Healthcare Benefits Program

This is a procurement to select qualified healthcare insurance providers for medical, dental, vision, prescription, life and flexible spending account benefits for Authority employees.


At the August 9, 2022, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the August 23, 2022 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/MD
Attachment



To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Subject: Oracle Infrastructure-as-a-Service (IaaS) Subscription Services and
Oracle Enterprise Business Suite (EBS) Upgrade and IaaS Implementation
Services

At the August 9, 2022, Organizational, Services & Performance Monitoring Committee meeting, staff will present a recommendation for the Board to approve two projects related to the Authority's Oracle Applications. The project includes two components: 1) Oracle Infrastructure-as-a-Service (IaaS) Subscription Services and 2) Upgrade of Oracle EBS from 12.1.3 to 12.2.X including implementation of Oracle IaaS Subscription Services.

RTA has used Oracle applications since the mid-1990's. These applications are used to support all of RTA's financial, purchasing, and human resource activities. The current Oracle EBS solution (release 12.1.3) has reached its end-of-life and market-driven support will not be available after December 31, 2023. As a result, an EBS upgrade is required. The Authority must perform an upgrade to retain this needed support. After careful evaluation staff has chosen to select the Oracle Infrastructure as a Service (IaaS) solution. Essentially Oracle EBS will move to the next release (12.2.X) and instead of being housed "on premises", we will move the Oracle Infrastructure to the Cloud. This transition will allow RTA to continue to use existing EBS modules in like-for-like fashion while moving the infrastructure into the cloud using Oracle's IaaS platform. Without these two projects, RTA will be without key software support for essential functions in the financial, purchasing, and human resources areas.

The Oracle IaaS Subscription Services will be awarded to Oracle America, Inc. This purchase is exempt from competition under Ohio Revised Code Section 306.43 H (3) which states that competitive procedures are not required when "The expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns."

The Oracle EBS Upgrade and IaaS Implementation Services project will be awarded to Applications Software Technology Services. This purchase is exempt from competition under Ohio Revised Code 306.43 H (6) which states "The purchase substantially involves services of a personal, professional, highly technical, or scientific in nature including but not limited to the services of an attorney, physician, surveyor, appraiser, investigator, court reporter, adjuster, advertising consultant or licensed broker, or involves the special skills or proprietary knowledge required for the servicing of specialized equipment owned by the regional transit authority.



Greater Cleveland
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We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of these two contracts at the August 23, 2022, meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

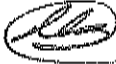
ILB/MD



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Subject: Summary of Award – Oracle IaaS Implementation Services

This is a procurement to select a qualified company to provide the Authority with services to upgrade the Oracle E-Business Suite (EBS) software.

At the August 9, 2022, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the August 23, 2022 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

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SUMMARY OF AWARD
Oracle IaaS Implementation Services

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority requires the services of a qualified company to provide services to upgrade the Oracle E-Business Suite (EBS) software. As a part of this upgrade the vendor's scope of work includes, but is not limited to, performing a "like for like" upgrade of GCRTA's Oracle EBS modules currently implemented in production from Release 12.1.3 to Release 12.2; migrate all existing Oracle custom code and interfaces to work with the new release; assist GCRTA's technical team with interfaces and custom code verification and any required changes, making them compatible; migration of current EBS environments to Oracle Cloud Infrastructure (OCI) as a Service; retrofit CEMLLs for 12.2.11 into OCI environment; migrate and test interfaces in the 12.2.11 environment; upgrade database to Oracle 19c; and training end-users on the changes between versions R12.1.3 and R12.2.11. This contract shall be complete by December 31, 2023.

PROCUREMENT OVERVIEW:

Oracle support for the current release GCRTA's Enterprise Resource Planning (ERP) system is being discontinued by December 31, 2023. As a result of this loss of support, GCRTA found it necessary to contract with an outside consultant to provide these upgrade services. Section 306.43 (H)(6) of the Ohio Revised Code states that a sole source procurement is authorized when, "the purchase substantially involves the services of a personal, professional, highly technical, or scientific nature, including but not limited to the services of an attorney, physician, surveyor, appraiser, investigator, court reporter, adjuster, advertising consultant, or licensed broker, or involves the special skills or proprietary knowledge required for the servicing of specialized equipment owned by the regional transit authority."

The Procurement Department received a proposal from Applications Software Technology, LLC on July 22, 2022. The proposal was reviewed by representatives from various departments throughout GCRTA, and after negotiations, deemed advantageous, fair and reasonable to the Authority. Applications Software Technology, LLC has a unique knowledge of GCRTA's ERP system and an ability to complete all work by the December 2023 deadline. Applications Software Technology, LLC upgraded this system in 2011. Due to these reasons, this project is deemed a sole source procurement and is exempt from competition as authorized under 306.43 (H) (6) of the Ohio Revised Code.

RECOMMENDATION

Applications Software Technology, LLC, located in Lisle, Illinois, has the requisite knowledge and technical capabilities to complete this scope of work within the restrictive timeline.

The strengths of Applications Software Technology, LLC:

- Extensive work with completing these types of upgrades
- Through understanding of the Oracle infrastructure
- Prior experience with GCRTA
- Successful performance of contracts with GCRTA
- Understanding of GCRTA's needs and expectations

The DBE Goal for this contract was set at 0% by the Office of Business Development.

CLIENT BASE

Clients of Applications Software Technology, LLC, include the Greater Cleveland Regional Transit Authority (GCRTA), LA Metro, Chicago Transit Authority, TriMet, New York State Thruway Authority, Port of Oakland, among others.

A resolution will request authorization to issue a contract to Applications Software Technology, LLC, to provide Oracle IaaS Implementation Services in an amount not to exceed \$2,007,862.00.

AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, August 9, 2022

Committee Members: Ms. Lauren R. Welch, Chair
 Ms. Karen Gabriel Moss, Vice Chair
 Mr. Terence P. Joyce
 Ms. Luz N. Pellot

- I. Roll Call
- II. RFP Procurement – A presentation of a competitive negotiated procurement for on-call schedule and cost control services for a period of 24 months.

Presenters:

- Kathleen McGervey, Resident Engineer
- Jenn Martin, Contract Administrator – Construction and Engineering


- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Subject: On-Call Schedule and Cost Control - 2022

At the August 9, 2022 Operational Planning and Infrastructure Committee meeting, staff will provide an overview of the upcoming contract for On-Call Schedule and Cost Control, 2022. A request for proposals was issued on May 2, 2022. The presentation will include the scope of work and staff recommendation of contract award.

The contract will be used to augment GCRTA in-house personnel to provide schedule analysis for progress and impacts and to provide independent cost control and cost estimates as required.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/KAM

REVISED AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, August 9, 2022

Committee Members: President Charles P. Lucas, Chair
 Ms. Karen Gabriel Moss, Vice Chair
 Mayor Anthony D. Biasiotta
 Mr. Terence P. Joyce
 Mayor Paul A. Koomar
 Ms. Valarie J. McCall
 Ms. Luz N. Pellet
 Mayor David E. Weiss
 Ms. Lauren R. Welch

- I. Roll Call
- II. Transit Police Update - Update on the Transit Ambassador Program and Civilian Oversight Committee.

Presenters:

- Chief Deirdre Jones, Director, Security/Chief of Police
- Lt. Richard Kopp, Transit Police
- Ron Woodford, Project Manager


- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Re: Transit Police Update on the Transit Ambassador Program
and the Civilian Oversight Committee

At the Tuesday, August 9, 2022, Committee of the Whole Board, the Transit Police Department will provide updates on the new Transit Ambassador Program and the Civilian Oversight Committee.

The presentations will provide information on the purpose and progress of both Transit Police projects, including hiring, training; and the timelines of the anticipated completion of each project.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ID/DJ/mdw

AGENDA

RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, August 9, 2022

Committee Members: Mayor Paul A. Koomar, Chair
Ms. Karen Gabriel Moss, Vice Chair
Mr. Terence P. Joyce
Ms. Valarie J. McCall
Mayor David E. Weiss

- I. Roll Call
- II. RFP Procurement - A presentation of a competitive negotiated procurement for property and crime insurance broker services for three years with two, one-year options.

Presenters:
 - Judy Lincoln, Director of Risk Management
 - Ashley Bober, Contract Administrator
- III. Casualty Insurance Program - To provide an update on the Authority's Casualty Insurance Program.


Presenter:
 - Judy Lincoln, Director of Risk Management
- IV. Executive Session Requested – To consider the purchase or sale (disposition) of GCRTA property.
- V. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Subject: Summary of Award – Property and Crime Insurance Broker Services

This is a procurement to select qualified commercial insurance broker to assist the Authority with their all-risk property and crime insurance programs for a period of three years with two, one-year options.

At the August 9, 2022, Audit, Safety Compliance and Real Estate Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Audit, Safety Compliance and Real Estate Committee recommend the award of this contract at the August 23, 2022 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


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Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: August 4, 2022

Subject: Casualty Insurance Program Renewal 9/1/2022

At the August 9, 2022 meeting of the Audit, Safety Compliance and Real Estate Committee meeting, Judy Lincoln will provide a summary of GCRTA's Casualty Insurance Program.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/JL