



## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, July 18, 2023** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page [www.RideRTA.com/board](http://www.RideRTA.com/board) via the meeting date for staff and members of the public. Members of the public may attend in person.

Based on Centers for Disease Control ("CDC") guidance to avoid crowded places where you cannot stay six feet away from others and Ohio Department of Public Health advice regarding congregating and social distancing, as well as RTA's interest in protecting community and employee health and safety, RTA Board Room and Meeting Room 1 capacity is limited to thirty-six (36) people to allow for social distancing. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6<sup>th</sup> Street are required to maintain a distance of six feet or more from other individuals who are not members of their family or household.

As a result of a federal court order on April 18, 2022, the CDC's January 29, 2021 order requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. The CDC continues to recommend that people wear masks in indoor public transportation settings at this time. As a result, GCRTA recommends, but will not require, that members of the public wear a mask/face covering.

The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

### 9:00 A.M. Organizational, Services & Performance Monitoring Committee

- RFP Procurement – a competitive negotiated procurement to provide the Authority's customers with an additional micro transit program.
- IFB Procurement – a presentation of a competitive procurement for the purchase of magnetic fare media.

### Operational Planning & Infrastructure Committee

- RFP Procurement – a presentation of a competitive negotiated procurement for architect/engineering services for E. 79<sup>th</sup> Street Light Rail Station Reconstruction.
- IFB Procurement – a presentation of a competitive procurement for a complete signalized turnout at the west end of the Brookpark yard.
- RFP Procurement – a presentation of a competitive negotiated procurement to obtain professional and related services necessary to perform testing and reporting on an on-call basis.
- CMSD Agreement – to discuss the CMSD Intergovernmental Student Transportation Agreement for the 2023-2024 school year.
- Tax Budget - Discussion on the FY 2024 Tax Budget.

### Public Hearing

- FY 2024 Tax Budget



Greater Cleveland  
Regional Transit Authority

Committee of The Whole

- Code Book Updates:
  - A request to remove Section 644.11 Workers Compensation from the Codified Rules and Regulations.
  - A request to remove Section 644.14 Professional Society Membership from the Codified Rules and Regulations and amend Personnel Policy 400.14 Professional Society Membership.
  - A request to amend Sections 1014.01 Transit Amenities and 1014.02 Vehicle Assignment of the Codified Rules and Regulations.

A handwritten signature in blue ink, appearing to read 'India L. Birdsong Terry'.

India L. Birdsong Terry  
General Manager, Chief Executive Officer

IBT:tab  
Attachment

**Scan this QR code to access the meeting schedule, live streams and meeting materials.**



## AGENDA

### RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, July 18, 2023

Committee Members: Mayor Anthony D. Biasiotta, Chair  
Ms. Karen Gabriel Moss, Vice Chair  
Mr. Jeffrey W. Sleasman  
Mayor David E. Weiss  
Ms. Lauren R. Welch


- I. Roll Call
- II. RFP Procurement – a competitive negotiated procurement to provide the Authority's customers with an additional micro transit program.  
Presenter(s):
  - Maribeth Feke, Director, Programming and Planning
  - Shawn Becker, Program Contract Manager
- III. IFB Procurement – a presentation of a competitive procurement for the purchase of magnetic fare media.  
Presenter(s):
  - Allen Polly, Director, Revenue Collection
  - Matt Davis, Supervisor, Computer Room Revenue
  - Nikki Ponder, Contract Administrator II
- IV. Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 13, 2023

Subject: Summary of Proposed Award – Micro Transit Program

This is a RFP procurement for a qualified firm to provide last/first mile connection services as part of the RTA ConnectWorks Micro Transit program.

At the July 18, 2023, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the July 25, 2023 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


IBT/MD  
Attachment



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 13, 2023

Subject: Summary of Award – Magnetic Fare Media

This is an IFB procurement for the purchase of magnetic fare media for a period of three years, with two, one-year options.

At the July 18, 2023, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the July 25, 2023 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MD  
Attachment

**SUMMARY OF AWARD  
Magnetic Fare Media**

**PROJECT OVERVIEW:**

The Authority is seeking to enter into a contract for Magnetic Fare Media, for a period of three years with two, one-year options. This is a multiyear requirements contract for magnetic fare cards compatible with GCRTA's on-board fareboxes and vending machines used for fare collection. The bid consists of two sections, of which can be bid in part or in whole. Section 1 is for non-encoded paper thermal cards (trim issued) to be dispensed from fareboxes. Section 2 is for paper thermal, plastic thermal and plastic non-thermal cards that are to be magnetically encoded by the vendor. The magnetic coding must be compatible with the on-board farebox and ticket vending machine specifications and printing per GCRTA specifications.

**PROCUREMENT OVERVIEW:**

The Invitation for Bid ("IFB") was issued on May 1, 2023. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The IFB was also published on the RTA website. The Invitation for Bid was accessed and/or downloaded from the website by seven (7) interested parties. Two (2) responsive bids were received on June 14, 2023, as shown below:

Company	Section 1 Base 3 Years	Section 1 Option Years	Section 1 Total
EDM Technology, Inc	\$142,500.00	\$100,000.00	\$242,500.00
Magnetic Ticket & Label	\$241,749.00	\$169,301.00	\$411,050.00

Company	Section 2 Base 3 Years	Section 2 Option Years	Section 2 Total
EDM Technology, Inc	\$508,365.00	\$353,147.00	\$865,512.00
Magnetic Ticket & Label	No-Bid	No-Bid	No-Bid

**RECOMMENDATION:**

The Office of Business Development has set a 0% DBE participation goal for this contract.

A resolution will request authorization to issue a contract to EDM Technology, Inc. for Magnetic Fare Media in an amount not to exceed \$650,865.00 for the base three-year contract, and in an amount not to exceed \$226,573.50 for each option year, for a total contract amount not to exceed \$1,104,012.00. This bid is 4.3% more than the independent cost estimate.

## AGENDA

### RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, July 18, 2023

Committee Members: Ms. Lauren R. Welch, Chair  
Ms. Karen Gabriel Moss, Vice Chair  
Mr. Terence P. Joyce  
Mr. Jeffrey W. Sleasman


- I. Roll Call
- II. RFP Procurement – Competitive negotiated procurement for architect/engineering services for E.79<sup>th</sup> Street Light Rail Station Reconstruction  
  
Presenters:
  - Brain Temming – Manager, Quality Assurance
  - Ann Marie Prebish – Contract Administrator
- III. IFB Procurement – Competitive procurement for a complete signalized turnout at the west end of the Brookpark yard  
  
Presenters:
  - Kathleen McGervey – Resident Engineer/Architect
  - Jenn Martin – Contract Administrator
- IV. RFP Procurement – Competitive negotiated procurement to obtain professional and related services necessary to perform testing and reporting on an on-call basis  
  
Presenters:
  - Kathleen McGervey – Resident Engineer/Architect
  - Lou Catalusci – Contract Administrator
- V. CMSD Agreement – Discussion  
  
Presenter:
  - John Togher – Director, Accounting
- VI. FY 2024 Tax Budget – Discussion  
  
Presenter:
  - Carolyn Young – Manager of Budget
- VII. Public Hearing – FY 2024 Tax Budget
- VIII. Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 13, 2023

Subject: Architect/ Engineer Services for E. 79<sup>th</sup> Street Light Rail Station Reconstruction

At the July 18, 2023, Operational Planning & Infrastructure Committee, staff will present the recommendation for award of an Architect/Engineer Design Services Contract for reconstruction of the E. 79<sup>th</sup> Street Light Rail Station.

The East 79<sup>th</sup> Street Light Rail Station serves GCRTA's Blue & Green light rail lines on the east side of the City of Cleveland and has been in place since the 1980s. The GCRTA has recently been awarded \$8 million from the All Stations Accessibility Program (ASAP) to improve the E. 79<sup>th</sup> Street Light Rail Station and bring it into ADA Compliance.

To progress the stations reconstruction the GCRTA has solicited for Architecture/Engineering (A/E) Design Services to provide professional and related services necessary to develop design plans and specifications for the reconstruction of the East 79<sup>th</sup> Street Light Rail Station and aid the GCRTA through construction and project closeout.

Staff will request that the Operational Planning & Infrastructure Committee recommend award of the Architect/Engineer Design Services Contract to the full Board for approval at the July 25, 2023 Board meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/BPT






Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 13, 2023

Subject: Summary of Proposed Award  
Addition of 515 Turnout at the West End of Brookpark Yard

At the July 18, 2023, Operational Planning and Infrastructure Committee meeting, staff will present a Summary of the Addition of 515 Turnout at the West End of Brookpark Yard. The contract amount is \$2,715,000.

This project will provide a new turnout at the west end of Brookpark Yard. It includes signal design, installation of new switch machines, new signals, programming, cabling, and a new test loop. Project limits are from the Brookpark Interlocking to the Airport Station. The Summary of Award is attached.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

KAM/MJS

**SUMMARY OF AWARD**  
**Addition of 515 Turnout at the West End of Brookpark Yard**

**PROJECT OVERVIEW:**

The Greater Cleveland Regional Transit Authority (GCRTA) has the need to add a turnout at the West End of the Authority's Brookpark yard.

**PROCUREMENT OVERVIEW:**

The Invitation for Bid ("IFB") for Project 12F – Addition of 515 Turnout at the West End of Brookpark Yard was issued on April 17, 2023. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Invitation for Bid was also published on the RTA web site. This procurement was a rebid back from October 2022, where no responsive bids were received.

The Invitation for Bid ("IFB") was accessed and/or downloaded from the web site by twenty-eight (28) interested parties. Three (3) responsive bids were received and opened on May 24, 2023 as follows:

Company Name	Total Base Bid
Hatzel & Buehler, Inc.	\$2,715,000.00
RailWorks Track Services, LLC	\$2,900,000.00
Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems	\$3,177,238.27

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. Hatzel & Buehler, Inc. was determined to be a responsive bidder.

**RECOMMENDATION:**

The Office of Business Development has set a 12% DBE participation goal for this project. Hatzel & Buehler, Inc. will be utilizing Safeguard Associates, Inc. and Cook Paving & Construction Co., Inc.

A resolution will request authorization to issue a contract to Hatzel & Buehler, Inc. for the Addition of 515 Turnout at the West End of Brookpark Yard project in an amount not to exceed \$2,715,000.00. This bid is 9.48% less than the Engineer's Estimate of \$2,999,500.00.



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer

Date: July 13, 2023

Subject: Summary of Proposed Award  
On Call Testing and Reporting 2023

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At the July 18, 2023, Operational Planning and Infrastructure Committee meeting, staff will present a summary of the competitive negotiated procurement for the On Call Testing and Reporting 2023 contract.

This project will provide testing and reporting services on a task order basis.

We will be requesting that the Operational Planning & Infrastructure committee approve this for consideration at the Board of Trustees meeting on July 25, 2023.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


KAM/MJS



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 13, 2023

Subject: Intergovernmental Student Transportation Agreement – CMSD Student Fares

At the July 18, 2023, Operational Planning & Infrastructure Committee meeting, staff will present a summary of the Intergovernmental Student Transportation Agreement with the Cleveland Metropolitan School District for the 2023-2024 school year.

Staff will request that the Operational Planning & Infrastructure Committee recommend this agreement to the full Board for approval at the July 25, 2023 Board meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


IBT/jt



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry,  
General Manager, Chief Executive Officer 

Date: July 13, 2023

Subject: Proposed FY 2024 Tax Budget

On Tuesday, July 18, 2023, staff will present the proposed fiscal year ("FY") 2024 Tax Budget, which will include the Fund Statements with the explanations and financial assumptions used in the development of the Tax Budget.

The 2024 Tax Budget is the first of two legislative steps to establish the financial plan for the upcoming fiscal year. To provide an opportunity for the public to comment, a public hearing will also be held on July 18, 2023, in the Board Room of the Greater Cleveland Regional Transit Authority ("Authority").

The development of a Tax Budget requires an early review and analysis of the Authority's projected revenues and expenditures. It provides the initial framework for the next budget cycle and begins the process for formally adopting the FY 2024 budget appropriations. The tax budget defines anticipated expenses in very broad terms, but its primary emphasis is on expected revenues.

The Operational Planning and Infrastructure Committee will be requested to recommend the Proposed FY 2024 Tax Budget to the full Board for discussion and approval at the July 25, 2023 RTA Board Meeting. Once the tax budget is adopted, it will be filed with the County Budget Commission.

KMS/cy  
Attachment



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
riderta.com

Notice is hereby given that a public hearing on the Proposed 2024 Tax Budget of the Greater Cleveland Regional Transit Authority will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, July 18, 2023. The public hearing will be held in the Board Room of the Greater Cleveland Regional Transit Authority, 1st Floor, Main Office Building, 1240 West Sixth Street, Cleveland, Ohio. The meeting will also be live streamed on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)) and ([www.riderta.com/events](http://www.riderta.com/events)) via YouTube by selecting the meeting day.

A copy of the Proposed 2024 Tax Budget is on file in the Office of Management and Budget of the Greater Cleveland Regional Transit Authority, 4th Floor, 1240 West Sixth St., Cleveland, OH, and available for public inspection on RTA's website ([www.riderta.com](http://www.riderta.com)), as well as on RTA's Facebook page and Twitter page. Public comments for the Public Hearing can be made in person at the meeting, submitted by email at ([Public-Comment@gcrta.org](mailto:Public-Comment@gcrta.org)) or via phone at 440-276-4600.

A handwritten signature in black ink, appearing to read 'India L. Birdsong Terry', is written in a cursive style.

India L. Birdsong Terry  
General Manager & Chief Executive Officer,  
Greater Cleveland Regional Transit Authority

## AGENDA

### RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, July 18, 2023

Committee Members:      President Charles P. Lucas, Chair  
   Ms. Karen Gabriel Moss, Vice Chair  
   Mayor Anthony D. Biasiotta  
   Mr. Terence P. Joyce  
   Mayor Paul A. Koomar  
   Ms. Calley Mersmann  
   Mr. Jeffrey W. Sleasman  
   Mayor David E. Weiss  
   Ms. Lauren R. Welch

I.      Roll Call

II.     Code Book Updates:

- A request to remove Section 644.11 Workers Compensation from the Codified Rules and Regulations
- A request to remove Section 644.14 Professional Society Membership from the Codified Rules and Regulations and amend Personnel Policy 400.14 Professional Society Membership
- A request to amend Sections 1014.01 Transit Amenities and 1014.02 Vehicle Assignment of the Codified Rules and Regulations

Presenter(s):

- Dawn Tarka, Associate Counsel II

III.    Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer

Date: July 13, 2023

Subject: Code Book Update

A handwritten signature in blue ink, enclosed in a blue oval. The signature appears to be 'IBT'.

At the July 18, 2023 Committee of the Whole meeting, staff will present proposed revisions to the Authority's Codified Rules and Regulations.

The proposed revision to the policies includes:

1. Section 644.11 Workers' Compensation
2. Section 644.14 Professional Society Membership
3. Personnel Policy 400.14 Professional Society Membership
4. Sections 1014.01 Transit Amenities and 1014.02 Vehicle Assignment

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

Attachments: A. Red-line of Section 644.11 Worker' Compensation  
B. Red-line of Section 644.14 Professional Society Membership  
C. Red-line of Personnel Policy 400.14 Professional Society Membership  
D. Red-line of Sections 1014.01 Transit Amenities and 1014.02 Vehicle Assignment

IB/dmt



## Attachment A to Staff Summary

### ~~644.11 — WORKERS' COMPENSATION.~~

~~(a) Ohio Workers' Compensation Laws cover Authority employees. If an employee suffers a job-related injury or illness while employed by the Authority the employee may qualify for benefits through workers' compensation. Employees cannot, however, receive workers' compensation and salary continuation or other paid time off benefits at the same time.~~

~~(b) Should the employee suffer a job-related illness or injury that meets the requirements of Ohio Workers' Compensation Laws, the employee will be eligible for reasonable medical, surgical, and hospital, medication and equipment expenses required for treatment. There is a death benefit payable to beneficiaries of employees whose death is the direct result of a job-related accident or illness.~~

~~(c) Compensation is paid according to the laws in effect as of the date of the work-related injury, disability or death.  
(Res. 2001-119. Passed 8-21-01; Res. 2013-95. Passed 9-17-13.)~~

~~644.14 PROFESSIONAL SOCIETY MEMBERSHIP.~~

~~(a) The Authority encourages those employees who are employed in a professional capacity and who provide professional services to the Authority to become members of and participate in professional societies. To the extent that the Authority is legally permitted to do so, the Authority will reimburse payment of dues, licensure, registration, and/or membership fees in professional organizations for individual staff members upon prior approval by the employee's Deputy General Manager.~~

~~(b) Payment for professional dues, licensure, registration and/or memberships shall not exceed five hundred dollars (\$500.00) per employee annually and shall be reimbursed to the employee upon submission of proof of payment by the employee.~~

~~(c) This policy shall be applicable to those employees whose job descriptions require that they are licensed or registered by the State of Ohio or others whose membership in such organizations is work related and in the best interests of the Authority, as determined by the Deputy General Manager of Human Resources and the CEO/General Manager.~~

~~(Res. 2001-119. Passed 8-21-01; Res. 2013-95. Passed 9-17-13.)~~

#### **400.14 PROFESSIONAL SOCIETY LICENSES AND MEMBERSHIPS**

This policy shall apply to those employees whose job descriptions require them to be licensed or registered by the State of Ohio as well as those employees whose membership in professional organizations is work-related and in the best interests of the Authority, as determined by the Deputy General Manager of Human Resources and the General Manager, Chief Executive Officer.

##### **Professional Licenses**

To the extent that the Authority is legally permitted to do so, the Authority will pay directly or reimburse the employee's payment of license or registration fees for employees whose job descriptions require them to be licensed or registered by the State of Ohio.

##### **Individual Professional Memberships**

The Authority encourages those employees who are employed in a professional capacity and who provide professional services to the Authority to become members of and participate in professional ~~societies~~organizations. To the extent that the Authority is legally permitted to do so, the Authority will pay directly or reimburse the employee's payment of professional dues, licensure, registration, and/ or membership fees in professional organizations for individual staff members, upon prior approval by the employee's Deputy General Manager.

Payment for professional dues, licensure, registration and/or membershipsSuch payments shall not exceed Five HundredOne Thousand Dollars (\$5001,000.00) per employee annually, and shall be reimbursedReimbursement will be made to the employee upon approval by the employee's Deputy General Manager/Executive Director and submission of proof of payment by the employee.

This policy shall be applicable to those employees whose job descriptions require that they are licensed or registered by the State of Ohio or others whose membership in such organizations is work-related and in the best interests of the Authority, as determined by the Deputy General Manager of Human Resources and the CEO/General Manager.

##### **Group Professional Memberships**

At the discretion of the Deputy General Manager/Executive Director, a Department or Division may subscribe to a professional group that benefits the employees of that Department or Division or the organization as a whole. Payment will be made from that Department or Division's operating budget.

CHAPTER 1014  
Service Policies

1014.01 Transit amenities.  
1014.02 Vehicle assignment.  
1014.03 Disparate impact.

1014.04 Disproportionate burden.  
1014.05 Facilities.

**1014.01 TRANSIT AMENITIES.**

(a) The Authority seeks to provide seating and shelter at bus stops and rail stations if sufficient space is available and fifty-thirty or more daily riders are expected to use the shelter. The Authority considers a canopy to be one form of passenger shelter. The Authority installs and services waste receptacles only on Authority property. Each municipality decides whether to install and service waste receptacles in the public right-of-way.

(b) On Rail/BRT, printed and/or digital service information is attached to walls and shelters if they exist; digital displays are provided at busier stations. On bus routes, printed and/or digital service information is provided at transit centers and Park-N-Ride lots.

(c) Elevators will be installed and maintained to the extent required by the Americans with Disabilities Act. Existing escalators will remain in service unless they become cost-prohibitive to maintain.  
(Res. 2017-58. Passed 7-18-17.)

**1014.02 VEHICLE ASSIGNMENT.**

(a) Euclid Corridor vehicles are specially designed for use on the HealthLine with its combination of left-side and right-side stations. These buses may not be utilized on any other route.

(b) Standard articulated buses must be assigned to routes whose schedules have been built for high-capacity buses.

(c) Over-the-road buses have narrow aisles, lack rear doors and are not well suited to regular transit routes where passengers board and alight at the same stop. These vehicles shall be assigned exclusively to Park-N-Ride routes.

(d) Trolleys may be assigned only to the designated trolley services. These vehicles carry the "Trolley" brand and will create passenger confusion if utilized on other services. Downtown Trolley service shall have first priority for assignment of "Trolley" branded vehicles. Trolley vehicles can also be assigned to regular bus routes; however, to prevent passenger confusion, these vehicles shall not be operated on non-trolley services in the downtown area.

(e) Standard transit buses shall be assigned to all other routes based on block mileage. Newer buses have lower per-mile maintenance costs and shall therefore be assigned to higher mileage blocks. Care shall be taken to maintain compliance with

Title VI (nondiscrimination) regulations. Standard transit buses shall be assigned to blocks based on the randomly occurring position of the bus in the garage at pull-out time. By avoiding systematic assignment of standard buses to routes, RTA expects to maintain compliance with Title VI (nondiscrimination) regulations. Monitoring will be conducted as required by Title VI to verify compliance.