# OPERATING DEPARTMENT BUDGETS

# **OVERVIEW**

The Operating Departments Budget Section provides detailed information about the budget of a particular division or department within the Authority. Departments are listed in department-number order within their respective divisions.

#### DIVISION 1: OPERATIONS

- 31 Paratransit District
- 32 Rail District
- 33 Asset & Configuration Management Department
- 34 Transit Police Department
- 35 Service Management Department
- 36 Power & Way District
- 38 Service Quality Management Department
- 39 Fleet Management District
- 43 Pass-Thrus
- 46 Hayden District
- 49 Triskett District
- 58 Intelligent Transportation Systems Department

#### DIVISION 2: FINANCE & ADMINISTRATION

- 10 Office of Business Development
- 6o Accounting
- 62 Support Services
- 64 Procurement
- 65 Revenue
- 67 Office of Management and Budget

#### DIVISION 3: ENGINEERING & PROJECT MANAGEMENT

- 55 Project Support
- 57 Programming & Planning
- 80 Engineering & Project Development

### **DIVISION 4: LEGAL AFFAIRS**

- 15 Safety
- 21 Legal
- 22 Risk Management

#### **DIVISION 5: HUMAN RESOURCES**

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- 18 Labor & Employee Relations
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- 16 Secretary/Treasurer Board of Trustees
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# ORGANIZATION OF DEPARTMENT BUDGET INFORMATION

# **AUTHORITY**

- Organizational Chart
- General Fund Operating Expenditures by Division and Department
- General Fund Positions by Division and Department

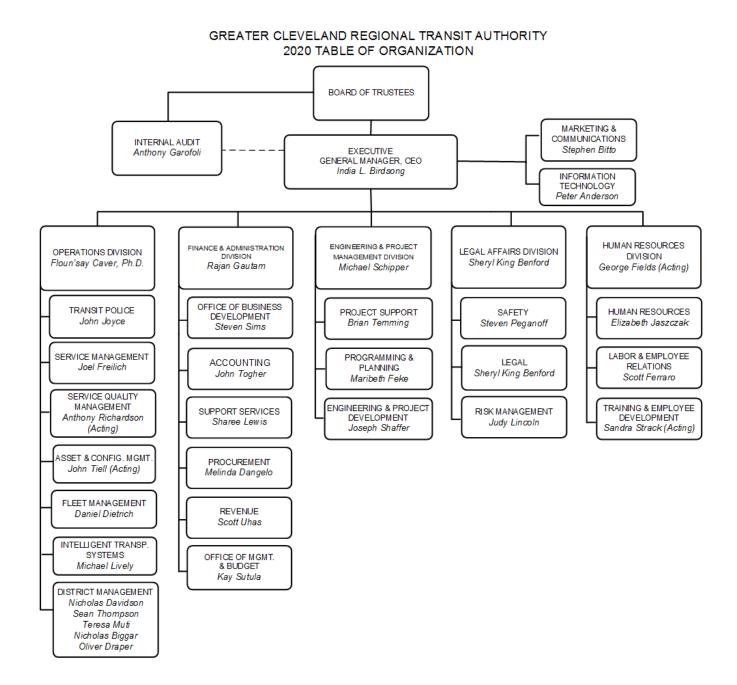
#### DIVISION

- Mission Statement
- Division Overview
- Achievements & Priorities

## **DEPARTMENT**

- Mission Statement
- Strategic Plan Change Initiatives & Scorecard Measures
- 2019 Accomplishments
- 2020 Priorities
- Budget
- Staffing
- Organization Chart







# **EXPENDITURES BY DIVISION**

DIV:	1 - OPERATIONS					
		2018	2019	2020	2021	2022
DEPT #	DESCRIPTION	Actual	Actual*	BUDGET	PLAN	PLAN
31	PARATRANSIT DISTRICT	\$ 24,389,579	\$ 24,381,033	\$ 25,903,015	\$ 25,812,983	\$ 25,921,566
32	RAIL DISTRICT	37,400,944	38,147,716	25,579,184	25,408,491	25,500,364
	ASSET AND CONFIGURATION					
33	MANAGEMENT	1,935,453	1,939,629	2,082,125	2,046,608	2,060,518
34	TRANSIT POLICE	13,363,724	13,273,390	14,356,807	14,106,518	14,201,148
35	SERVICE MANAGEMENT	5.309.406	4,889,747	5.902.516	5.772.828	5,782,466
36	POWER & WAY DISTRICT	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	-,,-	14,133,474	14,259,612	14,350,840
38	SERVICE QUALITY MANAGEMENT	7.001.478	6,982,304	7,781,417	7,531,999	7,410,274
39	FLEET MANAGEMENT	36.474.904	34,554,000	38,024,675	38,748,531	38,658,317
43	PASS THRU	1,279,703	627,047	650,000	650,000	30,030,317
46	HAYDEN DISTRICT					44 504 502
		42,504,481	42,268,712	44,365,060	44,572,724	44,591,593
49	TRISKETT DISTRICT	32,766,104	32,871,429	34,032,101	34,255,355	34,310,594
58	INTELLIGENT TRANSPORTATION SYSTEMS	904,533	914,467	1,590,396	1,455,944	1,464,637
	DIVISION TOTALS	\$ 203,330,308	\$ 200,849,474	<u>\$ 214,400,771</u>	\$ 214,621,593	\$ 214,252,319
DIV:	2 - FINANCE AND ADMINISTRATION					
DIV.	2 - FINANCE AND ADMINISTRATION	2018	2019	2020	2021	2022
DEPT #	DESCRIPTION	Actual	Actual*	BUDGET	PLAN	PLAN
10	OFFICE OF BUSINESS DEVELOPMENT		\$ 410.934	\$ 452,449	\$ 437,263	\$ 439.005
		+ (=+,)				
60	ACCOUNTING	2,759,192	3,133,346	3,820,795	3,750,890	3,775,501
62	SUPPORT SERVICES	812,654	916,551	994,510	960,930	962,842
64	PROCUREMENT	1,492,957	1,556,345	1,758,451	1,702,390	1,707,611
65	REVENUE	2,008,504	1,883,502	2,226,466	1,992,958	1,998,296
67	OMB	5,391,482	5,244,837	5,572,212	5,469,145	5,473,715
	DIVISION TOTALS	\$ 12,441,370	\$ 13,145,515	\$ 14,824,884	\$ 14,313,576	\$ 14,356,969
DIV:	3 - ENGINEERING & PROJECT MANAGEMENT					
		2018	2019	2020	2021	2022
DEPT #	DESCRIPTION	Actual	Actual*	BUDGET	PLAN	PLAN
55	PROJECT SUPPORT	\$ 357,847	\$ 548,190	\$ 690,821	\$ 627,760	\$ 628,286
57	PROGRAMMING & PLANNING	683,950	843,109	920,250	886,762	888,500
80	ENGINEERING & PROJECT DEVELOPMENT	1.808.926	1.872.907	2,271,994	2,205,303	2,213,185
00	DIVISION TOTALS	\$ 2,850,724	\$ 3.264.205	\$ 3,883,065	\$ 3,719,825	\$ 3,729,971
	2.110.0.1.10.1.120	<del> </del>	<del> </del>			<del>* ***********************************</del>
DIV:	4 - LEGAL AFFAIRS					
		2018	2019	2020	2021	2022
DEPT #	DESCRIPTION	Actual	Actual*	BUDGET	PLAN	PLAN
15	SAFETY	\$ 894,719	\$ 753,865	\$ 926.850	\$ 839.926	\$ 841.886
21	LEGAL	4,098,687	4,070,575	4,525,455	4,437,003	4,445,883
22	RISK MANAGEMENT	3,555,199	4,422,530	4,451,550	4,385,177	4,387,907
22	DIVISION TOTALS					
	DIVISION TOTALS	<u>\$ 8,548,605</u>	\$ 9,246,969	<u>\$ 9,903,855</u>	<u>\$ 9,662,106</u>	<u>\$ 9,675,675</u>
DIV:	5 - HUMAN RESOURCES					
D	O HOMPIN NESSONOES	2018	2019	2020	2021	2022
DEPT #	DESCRIPTION	Actual	Actual*	BUDGET	PLAN	PLAN
14	HUMAN RESOURCES	\$ 1,949,109	\$ 1,792,719	\$ 2,068,200	\$ 1,931,303	\$ 1,936,500
18	LABOR RELATIONS	958,585	941,459	1,390,292	1,507,592	1,510,639
30	TRAINING & EMPLOYEE DEVELOPMENT	3,055,775	3,305,849	3,559,437	3,359,619	3,386,277
30	DIVISION TOTALS	\$ 5,963,469	\$ 6.040.026	\$ 7.017.929	\$ 6.798.515	\$ 6,833,416
	DIVISION TOTALS	\$ 3,903,409	\$ 6,040,026	<u>\$ 7,017,929</u>	\$ 0,790,313	\$ 0,033,410
DIV:	6 - EXECUTIVE					
DIV.	U-EXECUTIVE	2018	2019	2020	2021	2022
DEPT #	DESCRIPTION	Actual	Actual*	BUDGET	PLAN	PLAN
12	EXECUTIVE	\$ 1,185,962	\$ 1,438,167	\$ 1,192,824	\$ 1,104,598	\$ 1,107,273
	SECRETARY/TREAS BOARD OF	, .,,50,502	÷ .,.00,.01	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	.,,	,,2.0
4.0		160,912	227,589	282,462	264,938	265,444
ın	IRUSTEES			,		
16 19	TRUSTEES		857 464	1 001 451	948 202	951 190
19	INTERNAL AUDIT	891,301	857,464 2 331 579	1,001,451	948,292 2 363 986	951,190 2 368 873
19 53	INTERNAL AUDIT MARKETING & COMMUNICATIONS	891,301 2,728,523	2,331,579	2,411,361	2,363,986	2,368,873
19 53 61	INTERNAL AUDIT MARKETING & COMMUNICATIONS INFORMATION TECHNOLOGY	891,301 2,728,523 6,286,379	2,331,579 6,661,888	2,411,361 7,295,271	2,363,986 7,275,590	2,368,873 7,190,049
19 53	INTERNAL AUDIT MARKETING & COMMUNICATIONS INFORMATION TECHNOLOGY FUND TRANSFERS	891,301 2,728,523 6,286,379 47,174,988	2,331,579 6,661,888 41,059,286	2,411,361 7,295,271 33,590,982	2,363,986 7,275,590 29,673,603	2,368,873 7,190,049 30,867,433
19 53 61	INTERNAL AUDIT MARKETING & COMMUNICATIONS INFORMATION TECHNOLOGY	891,301 2,728,523 6,286,379	2,331,579 6,661,888	2,411,361 7,295,271	2,363,986 7,275,590	2,368,873 7,190,049

<sup>\*</sup>Unaudited as of December 31, 2019



# STAFFING BY DIVISION

	DEPT.		2018	2019	2020	VARIANCE
DIVISION	#	DEPT. NAME	BUDGET	ACTUAL	BUDGET	(2020 VS.2019)
1 Operations	31	Paratransit District	193.50	194.50	193.50	
1 - Operations	31 32*	Rail District	379.00	378.00	265.00	(1.00) (113.00)
	33	Asset & Configuration Management	11.00	11.00	11.00	(113.00)
	34	Transit Police	155.00	155.00	155.00	_
	35	Service Management	60.00	59.75	59.75	_
	36*	Power & Way	-	-	113.00	113.00
	38	Service Quality Management	71.00	71.00	71.00	-
	39	Fleet Management	183.00	184.00	184.00	-
	46	Hayden District	565.50	565.25	565.25	-
	49	Triskett District	431.50	431.50	433.00	1.50
	58	Intelligent Transportation Systems	8.00	8.00	9.00	1.00
1 - Operations Total			2,057.50	2,058.00	2,059.50	1.50
2 - Finance & Administration	10	Office of Business Development	4.00	3.50	4.00	0.50
	60	Accounting	27.00	28.00	28.00	-
	62	Support Services	7.00	7.00	7.00	-
	64	Procurement	16.00	16.00	16.00	-
	65 67	Revenue Office of Management & Budget	18.00 9.00	18.00 10.00	18.00 9.00	(1.00)
2 - Finance & Administration	07	Office of Management & Budget				
Total			81.00	82.50	82.00	(0.50)
3 - Engineering & Project						
Management	55*	Project Support	6.00	6.00	6.00	-
_	57	Programming & Planning	4.00	4.00	4.00	-
	80	Engineering & Project Development	20.00	20.00	20.00	-
3 - Engineering & Project Management Total			30.00	30.00	30.00	-
4 - Legal Affairs	15	Safety	7.75	7.75	7.75	-
	21	Legal	24.00	25.00	24.00	(1.00)
	22	Risk Management	8.00	8.00	8.00	-
4 - Legal Affairs Total			39.75	40.75	39.75	(1.00)
5 - Human Resources	14	Human Resources	19.00	17.00	17.00	-
	18	Labor & Employee Relations	6.00	8.00	8.00	-
	30	Training & Employee Development	27.00	27.00	27.00	_
5 - Human Resources Total	- 10		52.00	52.00	52.00	(0.05)
6 - Executive	12	Executive	7.00	5.25	5.00	(0.25)
	16	Secretary/Treasurer - BOT Internal Audit	11.00 8.50	11.00 8.00	11.00 8.00	-
	19 53^	Marketing & Communications	13.75	14.00	14.00	-
	61	Information Technology	32.00	32.00	32.00	_
	67*	Office of Management & Budget	32.00	32.00	32.00	_
6 - Executive Total	01	Cinice of Management & Budget	72.25	70.25	70.00	(0.25)
Grand Total			2.332.50	2.333.50	2,333.25	(0.25)
Orana rota.			2,002.00	2,000.00	2,000.20	(0.20)
	32*, 36*	New Department 36- Power & Way wa	s created from Depa	rtment 32- Rail m	oving positions to	this new department
	<u> </u>					



