

RESOLUTION NO. 2025-62

AUTHORIZING AN INCREASE TO CONTRACT NO. 2022-121 WITH NORTHEAST OHIO TRENCHING SERVICES, INC. FOR PROJECT 12D(a) – BUNGALOW FOUNDATIONS FOR THE TRUNK LINE RESIGNALING IN THE AMOUNT OF \$124,540.43, FOR A NEW TOTAL CONTRACT AMOUNT OF \$471,540.43, AND REINSTATING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY IN ITS ENTIRETY (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deemed it necessary to procure construction services under Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling; and

WHEREAS, by Resolution No. 2023-003, the Board of Trustees authorized Contract No. 2022-121 in the amount of \$347,000.00 with Northeast Ohio Trenching Service, Inc. ("NEOTS"), located at 17900 Miles Road, Warrensville Heights, Ohio 44128, for the furnishing of said construction services; and

WHEREAS, the Authority now requires additional construction services to complete the construction and also needs to extend the contract by two years due to delays on a separate but related project; and

WHEREAS, NEOTS and the Authority have negotiated a change order in the amount of \$124,540.00 for the additional services and delay costs, resulting in a new total contract amount of \$471,540.43; and

WHEREAS, said contract increase will exceed the General Manager, Chief Executive Officer's \$100,000.00 change order signing authority; and

WHEREAS, the General Manager, Chief Executive Officer is seeking Board authority to reinstate her change order signing authority in its entirety; and

WHEREAS, the General Manager, Chief Executive Officer deems acceptance of the offer from NEOTS, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer from NEOTS to provide additional construction services and a contract time extension for Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to amend Contract No. 2022-122 with NEOTS to include these additional costs.

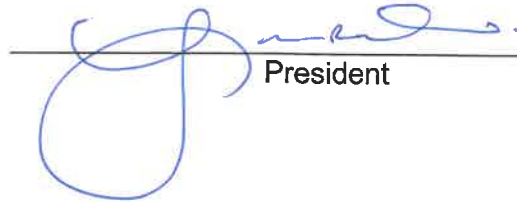
Section 3. This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2021-050-337 and Capital Grant OH-2018-002 in an amount not to exceed \$124,540.43 (\$99,632.34 in federal funds, which represent 80% of the total cost), for a new total contract amount of \$471,540.43.


Section 4. That the General Manager, Chief Executive Officer's change order signing authority is reinstated in its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 20, 2025

  
\_\_\_\_\_  
President

Attest:   
\_\_\_\_\_  
Secretary-Treasurer



<b>TITLE, DESCRIPTION:</b> <b>CONTRACT:</b> INCREASE TO CONTRACT NO. 2022-121 FOR PROJECT 12D(a) -- BUNGALOW FOUNDATIONS FOR THE TRUNK LINE RESIGNALING <b>VENDOR:</b> NORTHEAST OHIO TRENCHING SERVICE, INC. <b>AMOUNT:</b> NOT TO EXCEED \$124,540.43 AND REINSTATEMENT OF GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY	<b>Resolution No.:</b> 2025-62
	<b>Date:</b> May 15, 2025
	<b>Initiator:</b> Engineering & Project Development Department
<b>ACTION REQUEST:</b> <input checked="" type="checkbox"/> Approval      Review, Comment      Information Only      Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to increase Contract No. 2022-121, Project 12D(a) – Bungalow Foundations for the Trunk Line Resignaling and to reinstate the General Manager, Chief Executive Officer's change order signing authority.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This change order is necessary due to design changes and a two year delay in a separate but related project, the Trunk Line Signal System Project. Completing the bungalow foundation work during the 2025 summer shutdown will help advance the project schedule and avoid conflicts with the Trunk Line Signal System Project during the 2026 summer shutdown.
- 3.0 **PROCUREMENT BACKGROUND:** On January 31, 2023, the Board of Trustees, by Resolution No. 2023-003, authorized a contract with Northeast Ohio Trenching Service, Inc. ("NEOTS") to perform construction services on the bungalow foundations along the Trunk Line in the amount of \$347,000.00. There have been no prior cost-associated change orders to date.  
  
This change order will increase the cost of the contract by \$124,540.43, which is beyond the General Manager, Chief Executive Officer's \$100,000.00 change order signing authority. Approval of the change order will result in a new contract amount of \$471,540.43. This action also seeks reinstatement of the General Manager, Chief Executive Officer's \$100,000.00 change order signing authority.  
  
This change order was reviewed and recommended by the Change Order Committee.
- 4.0 **DBE BACKGROUND:** A 23% DBE goal was established for this procurement. NEOTS has agreed to maintain the established DBE participation goal as contracted by its existing DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This change order shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2021-050-337 and Capital Grant OH-2018-002 in an amount not to exceed \$124,540.43 (\$99,632.34 in federal funds, which represent 80% of the total cost), for a new total contract amount of \$471,540.43.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would leave the Authority without the timely installation of the bungalow housing foundations for the new signal system along the trunk line.

- 8.0 RECOMMENDATION: This change order was discussed by the Board of Trustees at the May 6, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that this change order be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 ATTACHMENTS: Change Order Log

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



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General Manager, Chief Executive Officer

**APPROVED CHANGE ORDERS BUNGALOW FOUNDATIONS FOR THE  
TRUNK LINE RESIGNALING  
PROJECT NO. 12D(a)**

Contract # 2022-121

Contractor: Northeast Ohio Trenching Service, Inc.

Original Contract Amount: \$347,000.00

Total G.M. C.O. Authority Remaining: \$100,000.00

Total Change Order Amount to Date: \$0.00

% Change to Date: 0.0%

C/O NO.	Change Order Description	Approval Date	Change Order Amount	New Contract Value
1	No Cost Time Extension	1/5/2024	\$0.00	\$347,000.00
2	No Cost Time Extension	4/17/2024	\$0.00	\$347,000.00
3	No Cost Time Extension	4/25/2024	\$0.00	\$347,000.00
4	No Cost Time Extension	7/24/2024	\$0.00	\$347,000.00
5	No Cost Time Extension	9/26/2024	\$0.00	\$347,000.00
6	No Cost Time Extension	12/6/2024	\$0.00	\$347,000.00
7	No Cost Time Extension	1/23/2025	\$0.00	\$347,000.00
8	No Cost Time Extension	3/20/2025	\$0.00	\$347,000.00