



TITLE/DESCRIPTION: CONTRACT: OVERHEAD DOOR REPAIR SERVICES, AS SPECIFIED AND AS REQUIRED VENDOR: ADMJ HOLDINGS LLC, DBA ADVANCE DOOR CO. AMOUNT: NOT TO EXCEED \$330,000 FOR A THREE-YEAR BASE PERIOD, WITH TWO, ONE-YEAR OPTIONS NOT TO EXCEED \$110,000 EACH, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$550,000	Resolution No.: 2026-24
	Date: April 16, 2026
	Initiator: Central Facilities Maintenance Department

ACTION REQUEST:
 Approval
 Review/Comment
 Information Only
 Other _____

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract for overhead door repair and maintenance services at various facilities throughout the Authority, as specified and as required, for a base period of three years, with two, one-year options, for a total contract period of five years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project provides services to repair and maintain the overhead doors at various facilities across the Authority due to damage from accidents, as well as failures from age and normal wear. This service maintains the security of the Authority’s buildings and equipment, as well as prevents employees and assets from being exposed to inclement weather.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (“IFB”) was posted on the Authority’s Procurement Department website and advertised in the local newspapers. Notifications were sent to eight (8) potential bidders. Five (5) interested parties, including potential subcontractors, downloaded the solicitation. Three (3) bids were opened on February 19, 2026. A summary is as follows:

		ADMJ Holding LLC dba Advance Door Co.	Prestige Universal Solutions LTD	Miner LTD
<u>Hourly Rate for 2-Person Crew</u>	Yr 1	\$309	\$300	\$360
	Yr 2	\$331	\$340	\$370
	Yr 3	\$354	\$400	\$380
	Yr 4	\$379	\$0	\$380
	Yr 5	\$404	\$0	\$390

The bid of ADMJ Holdings LLC, DBA Advance Door Co. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder. The contract will include both material and labor at the labor rates contained in the bid document. The not to exceed amount is based on the average cost incurred on both material and labor over the past three years, resulting in an estimated annual cost of \$110,000, for a three year base period not to exceed \$330,000, with two, one-year options not to exceed \$110,000 each, for a total contract amount not to exceed \$550,000. A price analysis was performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 DBE BACKGROUND: As a result of the USDOT Interim Final Rule published in the Federal Register and made effective October 3, 2025, DBE goal setting has been suspended on Authority projects until further notice.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Central Facilities Maintenance Department budget, in an amount not to exceed \$330,000, at established hourly rates, for the base period of three years, with two, one-year options in an amount not to exceed \$110,000 per year, for a total contract amount not to exceed \$550,000.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this offer would delay the continued repair and maintenance service required on the Authority's overhead doors, potentially exposing the Authority's employees and assets to financial and safety risks.
- 8.0 RECOMMENDATION: It is recommended that the bid from ADMJ Holdings LLC, DBA Advance Door Co., be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2026-24

AUTHORIZING CONTRACT NO. 2025-164 WITH ADMJ HOLDINGS LLC, DBA ADVANCE DOOR CO., FOR OVERHEAD DOOR REPAIR SERVICES, AS SPECIFIED AND AS REQUIRED, FOR A THREE-YEAR BASE PERIOD NOT TO EXCEED \$330,000, WITH TWO, ONE-YEAR OPTIONS NOT TO EXCEED \$110,000 EACH, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$550,000 (GENERAL FUND, CENTRAL FACILITIES MAINTENANCE DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires recurring services for repair and maintenance of the Authority's overhead doors at various facilities; and

WHEREAS, the bid from ADMJ Holdings LLC, DBA Advance Door Co. ("Advance Door"), located at 5260 Commerce Parkway, Parma, Ohio 44130, for the furnishing of overhead door repair services, as specified and as required, for a three-year base period with two, one-year options, was received on February 19, 2026; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid from Advance Door to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid from Advance Door for overhead door repair services, as specified and as required, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Advance Door for the furnishing of overhead door repair services, as specified and as required, for the base three years with two, one-year options, with the right to exercise the two, one-year options.

Section 3. This procurement will be funded through the General Fund, Central Facilities Maintenance Department budget, in an amount not to exceed \$330,000, at established hourly rates, for the base period of three years, with two, one-year options in an amount not to exceed \$110,000 per year, for a total contract amount not to exceed \$550,000.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: April 21, 2026 _____



President

Attest: 

Secretary-Treasurer