

Minutes

RTA Organizational, Services and Performance Monitoring Committee Meeting

9:13 a.m., January 8, 2019

Committee Members: Lucas (Chair), Elkins, Serrano.

Other Board Members: Clough, Joyce, McCall, Moss, Welo

Not present: Bibb

Also Present: Baker, Benford, Bennett, Bitto, Bober, Burney, Calabrese, Caver, Cottrell, Cranford, Czeck, Dangelo, Davis, Dietrich, Draper, Feliciano, Ferraro, Fields, Garofoli, Gautam, Gillan-Shafron, Houston, Jaszczak, Jones, Lewis, Loh, Lozada, Manning, Pickett, Schipper, Scott, Shariff, Smith, Stocking, Sutula, Tarka, Togher, Tucker, Vukmanic, Wilson, Young, Zeller

Rev. Lucas called the meeting to order at 9:13 a.m. The secretary called the roll and reported that three (3) committee members were present.

IFP Procurement: Ultra Low Sulfur Diesel Fuel

Glenville Manning, contract administrator, made the presentation. Ultra-low sulfur diesel fuel is required for the operation of 70% of the Authority's revenue and non-revenue fleet of vehicles. The Authority procures approximately 2,415,000 gallons of this fuel per year. The price fluctuates based on the average daily sales rate tracked and published by the Oil Price Information Service ((OPIS).

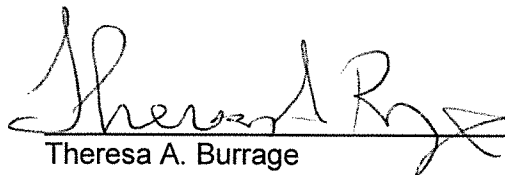
The IFB for the furnishing of ULSDF as specified and as required for a period of three years was issued on October 22, 2018. Eight responsive bids were received on November 20, 2018. The lowest responsive and responsible bidder was determined to be Ports Petroleum Co. Inc. located in Wooster, Ohio, for the furnishing of ULSDF for a period of three years at a firm basis rate of OPIS average daily rate on the date of delivery minus \$0.0307 per gallon. Ports Petroleum currently supplies fuel for the State of Ohio DAS, City of Akron and Ohio University. They have previously supplied fuel for RTA with a satisfactory performance. Staff requests that the Organizational, Services & Performance Monitoring Committee recommend to the Board of Trustees the award of a contract to Ports Petroleum Co. Inc., for the furnishing of approximately 7,245,000 gallons of Ultra Low Sulfur Diesel fuel, as specified and as required, for a period of three years.

Ms. Moss asked if any of the bidders were lower. Glenville explained that Ports Petroleum was the lowest bidder, which is the average daily price minus \$0.0307. Dr. Caver explained that OPIS is the average daily price of diesel fuel on the market. Ports Petroleum offered three cents less than the price on the market. The higher bidders offered over the average daily price.

It was moved by Mr. Serrano, seconded by Mayor Elkins and approved by unanimous vote to move this to the full Board. Rev. Lucas adjourned the meeting at 9:17 a.m.



Floun'say R. Caver, Ph.D., Interim CEO
General Manager/Secretary/Treasurer



Theresa A. Burrage
Executive Secretary