



MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, November 10, 2020** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, this meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and required RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M.

Operational Planning & Infrastructure Committee

- IFB Procurement - A presentation on a competitive procurement for the W. 30th Street Substation Rehabilitation.
- ESMS Update – Status of the ISO 14001 2015 program and review of the “Environmental Policy.”
- Budget Presentations:
 - Proposed 2021 Operating Budget
 - Increase to the 2020 General Fund Budget
 - Increase to the 2021 Capital Improvement Plan.

Public Hearing

- FY 2021 Appropriation

Committee of the Whole

- Code Book Update Project – Presentation on the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.
 - Chapter 1084 - Service to Elderly and Handicapped
 - Chapter 1085 - ADA Complementary Paratransit Plan
 - Chapter 1086 - Accessible Transit Services Policy
- Executive Session Requested – To confer with RTA's attorney regarding a dispute that is the subject of pending or imminent court action.

A handwritten signature in black ink, appearing to read 'India L. Birdsong', is written over a light blue horizontal line.

India L. Birdsong
General Manager, Chief Executive Officer

AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, November 10, 2020

Committee Members: Mr. Terence P. Joyce, Chair
Rev. Charles P. Lucas, Vice Chair
Mayor Michael P. Byrne
Ms. Karen Gabriel Moss
Ms. Luz N. Pellot
Mr. Leo Serrano

- I. Roll Call
- II. IFB Procurement – A presentation on a competitive procurement for the W. 30th Street Substation Rehabilitation.

Presenters:
 - Robert Piggery, Engineering Project Manager-Electrical
 - Jonathan Laule, Contract Administrator-Construction and Engineering
- III. ESMS Update – Status of the ISO 14001 2015 program and review of the “Environmental Policy.”

Presenter:
 - Heather Valentino, Program Manager
- IV. Budget Presentations:
 - Proposed 2021 Operating Budget
 - Increase to the 2020 General Fund Budget
 - Increase to the 2021 Capital Improvement Plan
Presenter:
 - Kay Sutula, Director-Office of Management and Budget
- V. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: November 5, 2020

Subject: West 30th Street Substation Rehabilitation
Information on IFB Procurement

At the November 10, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation on the IFB procurement for the rehabilitation of the West 30th Street Substation.

This substation was constructed in 1954 as part of the original Red Line, and is in need of rehabilitation. The work under this project includes, but is not limited to, replacement of equipment including the AC & DC switchgear, DC Tie switch, rectifier, and rectifier transformer. In addition, all cables, wires, supports, connection hardware, and interconnections will be replaced.

We will be requesting that the Operational Planning & Infrastructure Committee approve the recommendation that the IFB contract be included on the November 17, 2020 Board meeting agenda for action. We are providing the Board members with the attached Summary of Award for the Board's information.

Please call me if you have any questions or require additional information prior to the July 14, 2020 meeting.

ILB:MJS

SUMMARY OF AWARD
West 30th Street Substation Rehabilitation

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) has the need to replace the West 30th Street Substation. The work to be completed under this project includes, but is no limited to, providing AC & DC switchgear, DC Tie switch, rectifier, and rectifier transformer. In addition, all cables, wires, supports, connection hardware, and interconnections will be replaced.

PROCUREMENT OVERVIEW:

The Invitation for Bid (“IFB”) for Project 60F – West 30th Street Substation was issued on August 24, 2020. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Invitation for Bid was also published on the RTA web site.

The Invitation for Bid (“IFB”) was accessed and/or downloaded from the web site by twenty-five (25) interested parties. Four (4) responsive bids were received and opened on October 1, 2020 as follows:

Company Name	Total Base Bid
Hatzel & Buehler, Inc.	\$ 1,557,327.00
Zenith Systems	\$1,990,228.00
The Fowler Company	\$1,998,500.00
Einheit Electric	\$2,115,499.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. Hatzel & Buehler, Inc. was determined to be a responsive bidder.

RECOMMENDATION:

The Office of Business Development has set a 14% DBE participation goal for this project and will be achieved through the utilization of Safeguard Associates, Denise’s Flagging and Summit Painting.

A resolution will request authorization to issue a contract to Hatzel & Buehler, Inc. for West 30th Street Substation Rehabilitation in an amount not to exceed \$1,557,327.00. This total bid is 27% below the Engineer’s Estimate of \$2,131,281.67.



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: November 5, 2020

Subject: Environmental & Sustainability Management System (ESMS)
Update on ISO 14001 Standard Implementation and Annual Review of the
Environmental Policy Statement and Commitment

At the November 10, 2020 Operational Planning and Infrastructure Committee we will be presenting our semi-annual update on the ESMS program.

As part of the ISO 14001:2015 program, we will provide an update on our agency-wide activities and those specific to the four sites included within the scope of the ESMS – Central Bus Maintenance Facility, Hayden and Triskett Bus Facilities, and the Main Office Building. We will report on the results of our activities for the first three quarters of 2020 and our plans for 2021.

We also have conducted our annual review of the current Environmental Policy Statement and Commitment and we are recommending no revisions to our Environmental Policy Statement and Commitment.

For reference the Environmental Policy Statement and Commitment is attached for your review prior to the meeting.

This is an informational presentation and no action is being requested.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/MJS



Verification	Originator	Revised	Approved	Issued
Initials	MJS		BOT	MJS
Date	11/01/19		12/17/19	12/17/19

GCRTA-5.2 Environmental Policy & Commitment

In support of the Greater Cleveland Regional Transit Authority's ("GCRTA") Mission, Vision and Values, the following environmental policy statement and commitments were developed to evolve best practices that serve GCRTA's value and vision to be a champion of sustainable transportation through environmental and sustainability management:

GCRTA is committed to protecting the environment as it provides public transit services to northeast Ohio. We will utilize sound business practices that measure and improve our environmental and sustainability performance through a formal Environmental and Sustainability Management System (ESMS). The ESMS will be integrated throughout the Authority to create a healthier and more livable environment for the staff, customers and the community we serve. GCRTA will make the following environmental commitments:

- Communicate and advance the use of environmental practices and strategic frameworks throughout GCRTA.
- Comply with all applicable local, state, federal, and other environmental laws, regulations, standards and monitoring requirements.
- Incorporating environmental responsibility into business operations by planning for environmental protection, reviewing and developing policies, providing resources, setting targets, and reviewing and auditing performance.
- Prevention of pollution and conservation of resources, by reducing energy and water consumption, increasing reuse and recycling, and procuring sustainable products and technologies.
- Establish an ESMS that will be documented, implemented, and maintained.
- Commit to continual improvement by reviewing and enhancing GCRTA's ESMS program and environmental performance at appropriate intervals to meet objectives and support on-going performance excellence strategies.
- Engage and empower the workforce and community through effectively communicating GCRTA's Environmental Policy Statement and Commitment.

This Policy applies to all employees, departments and functions throughout the Authority. Full participation by all staff is required in order to meet the commitments set forth in this policy. This Policy will be communicated to all persons, including contractors and vendors, working for or on behalf of GCRTA.

Adopted: December 17, 2019, Board Resolution No. 2019-123



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: November 5, 2020

Subject: Proposed Fiscal Year (FY) 2021 Budget Development and Proposed increases
to the FY 2020 General Fund Budget and FY 2021 Capital Improvement Plan

At the November 10, 2020 Operational Planning & Infrastructure Committee meeting, staff will present the proposed FY 2021 Budget. The projected 2020 year-end balance of \$139.7 million represents a 7.0-month reserve. This is largely due to the funding received through the Coronavirus Aid Relief and Economic Security (CARES) Act. The 2020 estimate includes a plan to increase the transfer to the Reserve Fund by \$5 million. After the committee meeting, a public hearing will be held for the FY 2021 Budget.

The proposed FY 2021 Operating Budget includes total revenues of \$268.2 million, for total resources of \$407.8 million. The two largest sources of revenue are Sales & Use Tax and Passenger Fares estimated at \$215.7 million and \$27.8 million, respectively. The strategic decision to transfer all preventive maintenance reimbursement to capital will enable the Authority to use the funding for budgeted but not funded projects.

Operating Expenses are budgeted at \$262.5 million, which includes a 3% wage increase for all employees, and transfers to other funds are budgeted at \$55.2 million, for total expenditures of \$317.6 million. The resulting ending balance for the proposed FY 2021 budget is estimated at \$90.2 million, a 4.1-month reserve.

A \$12.7 million increase to the FY 2021 Capital Improvement Plan will also be presented to the Operational Planning and Infrastructure Committee. This funding will cover three projects:

- Rail Car Replacement Program: \$10,250,000 (to cover additional funding needed for 24 rail vehicle base order)
- Baby on Board: \$400,000 (The Authority received an OTP2 grant award for healthy baby initiative)
- Light Rail Passenger Shelter at Shaker Square: \$2,000,000 (Competitive grant received from Federal Highway Administration (FHWA) / Congestion Mitigation and Air Quality (CMAQ))

At the December 1, 2020 Operational Planning & Infrastructure Committee meeting, we will present the FY 2021 Budget, the increase to the FY 2020 appropriation (\$5 million transfer for the Rail Car Replacement) and the increase to the FY 2021 Capital Improvement Plan (\$12.7 million increase), as well as hold the second public hearing. The Resolutions for these increases will be presented at the December Board Meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.
ILB/KMS



The Greater Cleveland
Regional Transit Authority

Inter-Office Memo

From: Rajan D. Gautam, Deputy General Manager
Finance & Administration

A handwritten signature in black ink, appearing to read 'RDG', positioned to the right of the 'From:' line.

Subject: Public Hearing Notice - FY 2021 Operating Budget

Date: October 26, 2020

Notice is hereby given that a public hearing on the FY 2021 Operating Budget of the Greater Cleveland Regional Transit Authority will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, November 10, 2020. A second public hearing will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, December 1, 2020. Both public hearings will be held in the Board Room of the Authority, 1st Floor, Main Office Building, 1240 West Sixth Street, Cleveland, Ohio. A copy of the proposed budget is on file in the Office of Management and Budget of the Greater Cleveland Regional Transit Authority, 4th Floor, 1240 West Sixth St., Cleveland, OH.

In accordance with the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the March 17, 2020 order of the Director of the Ohio Department of Public Health prohibiting gatherings of ten (10) or more persons in a single room, the public hearings will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Only Board members and essential RTA staff will be allowed in the Board Room.

The meeting package, which includes the FY 2021 Budget will be posted on RTA's website (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page. Public comments for Public Hearings can be submitted by email at Public-Comment@gcrtc.org. A summary of all public comments received by the end of the public hearing will be read at the conclusion of the public hearing.

AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, November 10, 2020

Committee Members: Mayor Dennis M. Clough (Chairman)
Rev. Charles P. Lucas (Vice Chair)
Mr. Justin M. Bibb
Mayor Michael P. Byrne
Mr. Terence P. Joyce
Ms. Valarie J. McCall
Ms. Karen Gabriel Moss
Ms. Luz N. Pellot
Mr. Leo Serrano
Mayor David E. Weiss

- I. Roll Call
- II. Code Book Update Project – Presentation on the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.
 - Chapter 1084 - Service to Elderly and Handicapped
 - Chapter 1085 - ADA Complementary Paratransit Plan
 - Chapter 1086 - Accessible Transit Services Policy

Presenter: Dawn Tarka, Associate Counsel II, RTA
- III. Executive Session Requested – To confer with RTA's attorney regarding a dispute that is the subject of pending or imminent court action.
- IV. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: November 5, 2020

Subject: Paratransit Code

At the November 10, 2020 Committee of the Whole meeting, staff will present proposed revisions to the Authority's Paratransit Code.

The proposed revisions to the policy include:

1. Repealing Chapters 1084, 1085 and 1086.
2. Enacting new Chapter 1086 to bring the code up to date.

Attachments: Red-line of Chapters 1084, 1085 and 1086
Proposed new Chapter 1086

IB/DT

~~CHAPTER 1084
Service to Elderly and Handicapped~~

~~1084.01—Fee for disabled discount fare cards. 1084.02—Fee for senior citizen discount fare cards.~~

~~CROSS REFERENCES~~

~~Fares for elderly and handicapped persons—see 49 U.S.C.A. 1604b
Maximum amount of fares for elderly and handicapped persons utilizing project facilities and equipment receiving assistance—see 49 U.S.C.A. 1604(m)
Planning and design of mass transportation facilities to meet special needs of the elderly and the handicapped—see 49 U.S.C.A. 1612
Nondiscrimination—see 49 U.S.C.A. 1615
Human resources programs public transportation activities—see 49 U.S.C.A. 1616
Transportation for elderly and handicapped persons—see 49 C.F.R. Part 609
Senior citizen and handicapped fares—see VEH. & OP. 840.04
Modification in service—see SERV. Ch. 1050
Service to activity centers—see SERV. Ch. 1080
Eligibility of non-ADA certified senior citizens for ADA complementary paratransit service—see SERV. 1085.01~~

~~**FEE FOR DISABLED DISCOUNT FARE CARDS.**~~

~~A fee of three dollars (\$3.00) shall be charged for new or replacement disabled discount fare cards to defray costs of card production and program administration. (Res. 1984 212. Passed 9-18-84.)~~

~~**FEE FOR SENIOR CITIZEN DISCOUNT FARE CARDS.**~~

~~A fee of three dollars (\$3.00) shall be charged for new or replacement senior citizen discount fare cards to defray costs of card production and program administration. (Res. 1984 212. Passed 9-18-84.)~~

~~CHAPTER 1085
ADA Complementary Paratransit Plan~~

~~EDITOR'S NOTE: Resolution 1992-45, passed March 17, 1992, adopted the Americans With Disabilities Act (ADA) Complementary Paratransit Plan in accordance with 49 Code of Federal Regulations, Parts 27, 37 and 38; Transportation for Individuals With Disabilities; Final Rule, September 6, 1991. Resolutions 1997-33, passed February 18, 1997, and 2003-140, passed September 16, 2003, amended the Plan. Copies of this Plan, and of any amendments thereto, may be obtained, at cost, from the Secretary to the Board of Trustees.~~

~~Resolution 1997-186, passed October 21, 1997, authorized the replacement of the Paratransit Plan's no-show policy with a revised policy. Copies of such resolution and of the revised policy may be obtained, at cost, from the Secretary to the Board of Trustees.~~

~~Resolution 1994-73, passed May 17, 1994, authorized an agreement between LAKETRAN and the GCRTA for the coordination of ADA service in areas served by LAKETRAN and the Authority.~~

~~1085.01—Eligibility of non-certified customers for service.~~

~~CROSS REFERENCES~~

~~Fares for elderly and handicapped persons—see 49 U.S.C.A. 1604b-
Maximum amount of fares for elderly and handicapped persons utilizing
project facilities and equipment receiving assistance—see 49 U.S.C.A.
1604(m)
Planning and design of mass transportation facilities to meet special needs of
the elderly and the handicapped—see 49 U.S.C.A. 1612
Nondiscrimination—see 49 U.S.C.A. 1615
Human resources programs public transportation activities—see 49 U.S.C.A.
1616
Transportation for elderly and handicapped persons—see 49 C.F.R. Part 609
Senior citizen and handicapped fares—see VEH. & OP. 840.04
Modification in service—see SERV. Ch. 1050-
Service to activity centers—see SERV. Ch. 1080~~

~~1085.01 ELIGIBILITY OF NON-CERTIFIED CUSTOMERS FOR SERVICE.~~

~~(a) The General Manager/Secretary Treasurer of the Authority is hereby authorized to certify all Community Responsive Transit (CRT) riders who are currently sixty-five years or older and all other persons who will be sixty-five years or older as of December 31, 1996, and who wish to use RTA paratransit services, and who are not otherwise eligible for special paratransit services as defined under the Americans With Disabilities Act (ADA) for mobility impaired persons (non ADA certified), as eligible for RTA ADA Complementary Paratransit Service—Category III.~~

~~(b) All Category III service trips that are five miles or less in length (origin to destination) will be provided curb-to-curb without regard to the RTA ADA Complementary Paratransit Service Plan definitions of service area (i.e. within three-quarters of a mile of a fixed route service) and service periods (i.e. days and hours that fixed route service is normally operated). All Category III service trips that are greater than five miles in length (origin to destination) will be provided as specified in the RTA ADA Complementary Service Plan (i.e. feeder to fixed route service).~~

~~(c) In accordance with the ADA regulations that apply when there is insufficient capacity to meet all the trip demands of both ADA-certified and non-ADA-certified customers, all trip requests from ADA-certified customers must be fully accommodated before accommodating the trip requests of non-ADA-certified customers.~~

~~(d) A priority system to distinguish between ADA-certified and non-ADA-certified customers shall be developed and implemented to accommodate the provisions of subsection (c) hereof.
(Res. 1995-9. Passed 2-21-95.)~~

CHAPTER 1086
Accessible Transit Services Policy

1086.01 Purpose; scope.	1086.03 General policies.
1086.02 Legal authority.	1086.04 Implementation.

CROSS REFERENCES

~~Americans With Disabilities Act — see 42 U.S.C.A. 12101 et seq.
General provisions and definitions — see SERV. Ch. 1010~~

~~1086.01 — PURPOSE; SCOPE.~~

~~The purpose of this policy is to guide Authority activities relative to its various service modes so as to culminate in full system accessibility. This is accomplished through the integration of fixed rail and bus services with paratransit services (CRT) into a network of services comparable to that available to the general public. (Res. 1991-23. Passed 1-22-91.)~~

~~1086.02 — LEGAL AUTHORITY.~~

~~This policy is developed in compliance with the newly enacted Americans With Disabilities Act (ADA) and revised rules issued by the U.S. Department of Transportation on October 4, 1990. These rules now require that:~~

- ~~(a) — All transit vehicles purchased after August 26, 1990, must be accessible; and~~
- ~~(b) — Transit operators must maintain current levels of paratransit service pending the issuance of final rules concerning supplemental services under ADA.~~

~~(Res. 1991-23. Passed 1-22-91.)~~

~~1086.03 — GENERAL POLICIES.~~

~~(a) — Integrated Accessible Transit Network. The continuing development of Authority's accessible transit system should be guided by the same principles of distribution as apply to general public services. Fixed rail and bus services should be the primary service modes available to all disabled persons who are physically capable of using these modes. Paratransit service (CRT) should supplement the fixed route network and its capacity dedicated to those persons who are unable to use the fixed route network.~~

~~(b) Quality of Accessible Services. The quality and utility of accessible transit services shall be comparable to services offered to the general public. Disabled passengers shall be afforded similar access to destinations, trip distances, wait and ride times, safety and reliability as the general public.~~

~~(c) Community Participation. The Authority's efforts to implement full accessibility should be guided by the interests and needs of the disabled community.~~

~~(d) Coordination With Community Resources. The allocation of the Authority's accessible transit services should be coordinated with similar services offered by municipalities, private and public agencies, and the private sector in order to minimize duplication of effort and eliminate gaps in service availability.
(Res. 1991 23. Passed 1 22 91.)~~

1086.04 — IMPLEMENTATION.

~~(a) Integrated Accessible Transit Network.~~

~~(1) Staff should be directed to develop appropriate mechanisms to support utilization of substantial capacity offered by a fully accessible fixed route network, and to preserve limited paratransit capacity for those persons unable to utilize fixed route services. Staff considerations should include service levels, pricing strategies, and eligibility guidelines which will support full utilization consistent with the allocation of resources mandated by Federal regulations and Authority policy.~~

~~(2) Examples of staff actions are as follows:~~

- ~~A. Assess the need for changes in CRT service levels, notably Saturdays, weekday evening/nights and weekday capacity;~~
- ~~B. Determine the appropriate relationship of fixed route and paratransit service fares;~~
- ~~C. Review and revise, as appropriate, the eligibility guidelines for paratransit service; and~~
- ~~D. Implement travel "buddy system" to assist disabled passengers using fixed route services.~~

~~(b) Quality of Accessible Services.~~

~~(1) Staff should be directed to prepare a plan governing deployment of accessible vehicles leading to 100 percent accessibility of all bus lines, applying such criteria as residential distribution of disabled population, access to major destinations, and service performance guidelines similar to those adopted for the overall system. Rail station rehabilitation and~~

1991 Replacement

~~retrofit projects should be prioritized for accessibility in consideration of passenger volumes, interface with accessible bus routes, and proximity to the disabled population. Physical barriers at designated transfer points caused by high curbs, street hardware and traffic signal devices should be identified, and actions taken with responsible jurisdictions to eliminate these barriers. Future paratransit service adjustments should focus on eliminating current gaps in service and should be preceded by appropriate management actions to maximize available service capacity.~~

~~(2) Examples of staff actions are as follows:~~

~~A. Refine deployment criteria for accessible buses;~~

~~B. Develop accessible performance guidelines;~~

~~C. Prepare operator and administrative staff training and sensitivity awareness materials;~~

~~D. Eliminate physical barriers at rail stations and major transfer points;~~

~~E. Restructure cross-county medical service;~~

~~F. Optimize CRT passenger scheduling procedures; and~~

~~G. Increase monitoring of program performance.~~

~~(e) Community Participation.~~

~~(1) Staff should be directed to establish a working advisory committee which is representative of all segments of the disabled community to review Authority vehicle deployment plans, rail system accessibility plans and paratransit service adjustments and to monitor program performance.~~

~~(2) Examples of staff actions are as follows:~~

~~A. Hold public meetings; and~~

~~B. Meet with advisory committee on a regular basis.~~

~~(d) Coordination With Community Resources.~~

~~(1) Staff should be directed to inventory all relevant transportation resources provided in the community and work with providers to coordinate such resources.~~

~~(2) Examples of staff actions are as follows:~~

~~A. Maintain communications with other providers; and~~

~~B. Inventory available services.~~

~~(Res. 1991-23. Passed 1-22-91.)~~

Chapter 1086
Paratransit and Accessible Service Policy

CROSS REFERENCES

Americans With Disabilities Act – see 42 U.S.C.A. 12101 et seq.
Americans with Disabilities Act Accessibility Specifications for Transportation Vehicles – see 49 C.F.R. Part 38
Transportation for elderly and handicapped persons - see 49 C.F.R. Part 609
Americans With Disabilities Act Guidance – see FTA Circular 4710.1
Topic Guides on ADA Transportation – see <https://dredf.org/ADA/g/index.shtml>
Fares for senior citizens and individuals with disabilities - see VEH. & OP. 840.03

1086.01 PURPOSE; SCOPE

- (a) This policy is to guide Authority activities relative to its various service modes so as to culminate in full system accessibility for individuals with disabilities.
- (b) The Authority's Paratransit service is a "shared ride", origin-to-destination service available for those whose who, due to a functional disability or condition, are unable to use the fixed-route system. Eligibility may be unconditional, temporary, or under certain conditions. Federal regulations define the ADA paratransit service area as being within ¾ mile of a local fixed route when that route is in operation. (Res. 1991-23. Passed 1-22-91.)
- (c) The Authority will provide a "shared ride" service for grandfathered Community Responsive Transit riders who were born on or before December 31, 1931.
- (d) The Authority will provide a "shared ride" service for trips that are five (5) miles or less in length for individuals who, due to a functional disability or condition, are unable to use the fixed-route system and live beyond the ¾ mile radius.

1086.02 GENERAL POLICIES

- (a) Integrated Accessible Transit Network. The continuing development of the Authority's accessible transit system should be guided by the same principles of distribution as apply to general public services. Fixed rail and bus services should be the primary service modes available to all disabled persons who are functionally capable of using these modes. Paratransit service should supplement the fixed route network and its capacity dedicated to those persons who are unable to use the fixed route network due to their ADA recognized disability.
- (b) Community Participation. The Authority's efforts to implement full accessibility should consider the interests and needs of the community through activities such as public meetings and advisory committees.

1086.03 IMPLEMENTATION

- (a) Eligibility for Paratransit service will be determined in accordance with the Americans with Disabilities Act and other applicable laws.
- (b) Staff will work under administrative procedures and in compliance with current applicable laws.

1086.04 ADMINISTRATIVE PROCEDURES

- (a) The General Manager, CEO is authorized to adopt procedures to implement this policy and shall ensure that a Paratransit Customer Handbook is maintained. The Paratransit Customer Handbook shall reflect the most up-to-date administrative laws, industry best practices, FTA guidance, and Department of Justice guidance.
- (b) The Paratransit Customer Handbook shall replace the ADA Complementary Paratransit Plan enacted in Resolution No. 1992-045, and subsequently revised in Resolution Nos. 1995-009, 1997-033 and 2003-140.

(Res. 2020-XX. Passed XX-XX-20.)