



MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, February 2, 2021** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with Sub. H.B. 404 of the 133rd General Assembly, passed on November 19, 2020, signed by the Governor of the State of Ohio on November 22, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency, this meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and required RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M.

Organizational, Services & Performance Monitoring Committee

- RFP Procurement - A presentation on a competitive negotiated procurement for Non-Rail and HealthLine Landscaping Services for a period of three years with two, one-year options.

Operational Planning & Infrastructure Committee

- IFB Procurement - A presentation on a competitive procurement for the reconstruction of the light rail tracks from Buckeye-Woodhill to Shaker Square.
- RFP Procurement - A presentation on a competitive negotiated procurement for Signal Engineering Services for the 515 Switch Return to Service.
- RFP Procurement - A presentation on a competitive negotiated procurement for Engineering Services for Rehabilitation of the Track and Platform Bridges over W. 117th Street.
- Change Order Authority - A presentation on a request to reinstate the General Manager's Change Order Authority for the Rehabilitation of Tracks 10 and 13 at Tower City Station contract.
- Budget Presentations:
 - Increasing the General Fund appropriation, including transfer to the Capital Improvement Fund; increasing the appropriation in the Reserve Fund; and increasing the appropriation in the Capital Improvement Plan for Rail Car Replacement.
 - Increasing the appropriation in the Capital Improvement Fund for the Rail Car Replacement project.

Audit, Safety Compliance and Real Estate Committee

- Safety Update - Presentation on the 2021 update of the Public Transportation Agency Safety Plan.

Committee of the Whole

- Passenger Fare Revenue Report - A presentation for discussion of passenger fare revenue and cost of fare collection for GCRTA transit services.

India L. Birdsong
General Manager, Chief Executive Officer

AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, February 2, 2021

Committee Members: Rev. Charles P. Lucas, Chair
 Mr. Justin M. Bibb
 Mayor Michael P. Byrne
 Mr. Leo Serrano
 Mayor David E. Weiss

- I. Roll Call

- II. RFP Procurement - A presentation on a competitive negotiated procurement for Non-Rail and HealthLine Landscaping Services for a period of three years with two, one-year options.

 Presenters:
 - David Basso, Manager of Central Facilities
 - Ashley Bober, Contract Administrator


- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Summary of Proposed Award-
Non-Rail and HealthLine Landscaping Services

This is a RFP procurement for a qualified firm to provide Non-Rail and HealthLine Landscaping Services to the Authority for a period of three years, with two, one-year options for renewal.

At the February 2, 2021, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the RFP procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the February 16, 2021 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD
Attachment

REVISED AGENDA

RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, February 2, 2021

Committee Members: Mr. Terence P. Joyce, Chair
 Rev. Charles P. Lucas, Vice Chair
 Mayor Michael P. Byrne
 Ms. Karen Gabriel Moss
 Ms. Luz N. Pellot
 Mr. Leo Serrano

- I. Roll Call
- II. IFB Procurement – A presentation on a competitive procurement for the reconstruction of the light rail tracks from Buckeye-Woodhill to Shaker Square.

Presenters:

- Joseph Shaffer, Director of Engineering and Project Development
- Jonathan Laule, Contract Administrator-Construction and Engineering Procurement

- III. RFP Procurement – A presentation on a competitive negotiated procurement for Signal Engineering Services for the 515 Switch Return to Service.

Presenters:

- Joseph Shaffer, Director of Engineering and Project Development
- Jennifer Martin, Contract Administrator-Construction and Engineering Procurement

- IV. RFP Procurement – A presentation on a competitive negotiated procurement for Engineering Services for Rehabilitation of the Track and Platform Bridges over West 117th Street.

Presenters:

- Kirk Dimmick, Project Manager - Bridges
- Lou Catalusci, Contract Administrator-Construction and Engineering Procurement

- V. Change Order Authority – A presentation on a request to reinstate the General Manager's Change Order Authority for the Rehabilitation of Tracks 10 and 13 at Tower City Station contract.

Presenters:

- Joseph Shaffer, Director of Engineering and Project Development
- Jonathan Laule, Contract Administrator-Construction and Engineering Procurement

- VI. Budget Presentation - Increasing the General Fund appropriation, including transfer to the Capital Improvement Fund; increasing the appropriation in the Reserve Fund; and increasing the appropriation in the Capital Improvement Plan for Rail Car Replacement.

Presenter:

- Kay Sutula, Director, Office of Budget and Management

- VII. Budget Presentation - Increasing the appropriation in the Capital Improvement Fund for the Rail Car Replacement project.

Presenter:

- Kay Sutula, Director, Office of Budget and Management


- VIII. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Competitive Procurement
Reconstruction of the Light Rail Tracks from Buckeye-Woodhill to Shaker Square

This is an IFB procurement to provide construction services for Project 52T – Light Rail Track Rehabilitation from Buckeye-Woodhill to Shaker Square. At the February 2, 2021 Operational Planning & Infrastructure Committee meeting, we will make a presentation on the project scope, schedule, procurement process, and staff recommendation.

A Summary of Award is attached, for your information. This project will replace the track structure on the Blue and Green Lines from Buckeye-Woodhill to Shaker Square.

Staff will request that the Operational Planning and Infrastructure Committee recommend award of the construction contract to the full Board for approval at the February 16, 2021 meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB:MJS


Attachment



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Competitive Negotiated Procurement
Engineering Services for the 515 Switch Return to Service

At the February 2, 2021 Operational Planning and Infrastructure Committee meeting, staff will present a Summary of the Proposed Award of Engineering Services for the 515 Switch Return to Service. This track switch is located between the Brookpark Shop and the Airport Tunnel.

This project is to perform:

- Block design, design of new signals, and confirmation of reuse of existing equipment
- Design to modify the local control panel and coordination with ARINC for integration of the switch into the CTDS System
- Design of a Cab Signal test loop to be used for commissioning the new rail cars

The Summary of Proposed Award is attached.

Staff will request that the Operational Planning and Infrastructure Committee recommend advancing Proposed Award to the full Board for approval at the February 16, 2021 meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


IB/KAM
Attachment



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Competitive Negotiated Procurement
Engineering Services for Rehabilitation of Track and Bridges over W. 117th Street

At the February 2, 2021 Operational Planning & Infrastructure Committee meeting, staff will present a Summary of the Proposed Award of Engineering Services for the Rehabilitation of the Track and Platform Bridges over W. 117th Street. These bridges are on the border of the City of Cleveland and the City of Lakewood.

This rehabilitation project includes designing the replacement of the concrete bridge decks including the entire platform deck, structural steel and concrete repairs, sidewalk railing retrofits and painting.

The Summary of Proposed Award is attached.

Staff will request that the Operational Planning and Infrastructure Committee recommend advancing Proposed Award to the full Board for approval at the February 16, 2021 meeting.


Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB: KDD

Attachment



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Request to re-instate the General Manager's Change Order Authority for the
Rehabilitation of Tracks 10 and 13 at Tower City Station contract

At the February 2, 2021 meeting of the Operational Planning and Infrastructure Committee, RTA staff will present an overview of the project including previous change orders to Contract 2019-001 including two major changes relate to modifications to the signal computer GL-1.

There have been 16 Change Orders totaling \$471,070.66 against an original contract amount of \$11,860,000.00. The current balance in the change order signing authority is \$28,929.34. Please find the approved change order log attached for your reference.

This request will return the General Manager/Chief Executive Officer to her original change order signing authority for this contract. Re-instatement of this signing authority will avoid the possibility of construction performance delays due to time needed to process future change orders.

Staff will request that the Operational Planning and Infrastructure Committee recommend advancing this re-instatement of the General Manager's signing authority to the full Board for approval at the February 2, 2021 meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB:JLS

Attachment

**APPROVED CHANGE ORDERS
REHABILITATION OF TRACKS 10 AND 13 AT TOWER CITY STATION**

PROJECT NO. 52M

Contract # 2019-001

Contractor: RailWorks Track Services, Inc.

Original Contract Amount \$11,860,000.00

Total G.M. C.O. Authority Remaining **\$28,929.34**


Total Change Order Amount To Date **\$ 471,070.66**

% Change to Date: 94.2%

<i>C/O NO.</i>	<i>C/O DESCRIPTION</i>	<i>APPROVAL DATE</i>	<i>CHANGE ORDER AMOUNT</i>	<i>NEW CONTRACT</i>
1.	Wheel Detectors	09/25/2019	\$9,817.08	\$11,869,817.08
2.	Concrete Under Platform	11/15/2019	\$45,473.79	\$11,915,290.87
3.	Removal of Subgrade Material	01/08/2020	\$274.35	\$11,915,565.22
4.	Signal Cable Conduit	01/30/2020	\$1,145.09	\$11,916,710.31
5.	Relocation of Signal Cables	01/30/2020	\$4,700.61	\$11,921,410.92
6.	Installation of Floor Tile and Block	02/14/2020	\$9,045.43	\$11,930,456.35
7.	Witness Holes	02/14/2020	\$3,032.98	\$11,933,489.33
8.	Expansion Material	02/14/2020	\$15,154.86	\$11,948,644.19
9.	ADA Panels along Track 10E	02/14/2020	\$6,856.04	\$11,955,500.23
10.	No Cost Time Extension	02/27/2020	\$0.00	\$11,955,500.23
11.	Additional Design for GL-1	05/19/2020	\$132,415.97	\$12,087,916.20
12.	No Cost Time Extension	06/23/2020	\$0.00	\$12,087,916.20
13.	Replacement of 100# RA Rail	07/20/2020	\$49,578.54	\$12,137,494.74
14.	Drainage Improvements	08/19/2020	\$4,239.17	\$12,141,733.91
15.	Removal and Replacement of Sub-Floor	10/07/2020	\$12,836.75	\$12,154,570.66
16.	Final Design and Field Modifications for GL-1	01/13/2021	\$176,500.00	\$12,331,070.66



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Increasing the General Fund appropriation, including transfer to the Capital Improvement Fund; increasing the appropriation in the Reserve Fund; and increasing the appropriation in the Capital Improvement Plan for Rail Car Replacement

At the February 2, 2021 Operational Planning & Infrastructure Committee meeting, staff will present the proposed increases to the FY 2021 General Fund, Reserve Fund, and Capital Improvement Plan.

On December 27, 2020, the President signed the Coronavirus Response & Relief Supplemental Appropriations Act (CRRSAA). This \$900 billion coronavirus relief bill is part of a larger \$1.4 trillion omnibus spending and appropriations bill. Under the CRRSAA, \$14 billion is allocated to Public Transit, of which \$74.6 million is allocated to the Cleveland Urbanized Area (UZA). This funding is 100% federal share with no local match required. We are estimating that RTA will receive about \$60.0 million out of the \$74.6 allocated to the UZA.

Staff will also present requested increases for the Rail Car Replacement Program. These increases include:

- General Fund Transfer to Capital Improvement Program \$15 million
- Reserve Fund Appropriation \$28 million
- Capital Improvement Plan Appropriation \$64.5 million

Staff will present an estimated timeline of the Rail Car Replacement Program, funding for the program, and proposed increases for the purchase of the first 18 rail vehicles.

Staff requests that the Operational Planning & Infrastructure Committee recommend the Amended FY General Fund, Reserve Fund, and Capital Improvement Plan to the full Board for approval.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/KMS

AGENDA

RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, February 2, 2021

Committee Members: Ms. Karen Gabriel Moss - Chair
 Rev. Charles P. Lucas - Vice Chair
 Mr. Terence P. Joyce
 Ms. Valarie J. McCall
 Mayor David E. Weiss

- I. Roll Call
- II. Safety Update – Presentation on the 2021 update of the Public Transportation Agency Safety Plan.


Presenter:
 - Steve Peganoff, Director of Safety
- III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: 2021 Public Transportation Agency Safety Plan

At the February 2, 2021, Audit, Safety Compliance and Real Estate Committee meeting, Director of Safety, Steven Peganoff, will make a presentation on the 2021 update of the Public Transportation Agency Safety Plan.

Please contact me at 216-356-3102 if you have questions or require additional information prior to Tuesday's meeting.

Attachment

IB:SP:tab

AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, February 2, 2021

Committee Members: Mayor Dennis M. Clough (Chairman)
Rev. Charles P. Lucas (Vice Chair)
Mr. Justin M. Bibb
Mayor Michael P. Byrne
Mr. Terence P. Joyce
Ms. Valarie J. McCall
Ms. Karen Gabriel Moss
Ms. Luz N. Pellot
Mr. Leo Serrano
Mayor David E. Weiss

I. Roll Call

II. Passenger Fare Revenue Report - A presentation for discussion of passenger fare revenue and cost of fare collection for GCRTA transit services.

Presenters:

- Rajan Gautam, Deputy General Manager of Finance & Administration
- Kay Sutula, Director of the Office of Management and Budget


III. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: India L. Birdsong
General Manager, Chief Executive Officer 

Date: January 28, 2021

Subject: Presentation for discussion of passenger fare revenue and cost of fare collection
for GCRTA transit services

At the February 2, 2021 Committee of the Whole, staff will present the passenger fare revenue and cost of fare collection.

At recent Board meetings, inquiries regarding how much GCRTA spends on collecting the fares were made. In 2020, with the COVID-19 pandemic, ridership and the associated passenger fare were negatively impacted. The revenue totaled \$24 million. Staff will present the costs of collecting fares and provide an analysis of the General Fund for 2021 through 2023 if the Authority provided zero based fares.

Staff will also present agencies that suspended fares due to the COVID-19 pandemic. These agencies have all resumed collecting fares from as early as May 2020 (SEPTA, Trinity Metro, New Orleans RTA) to most recently in January 2021 (COTA). Updates on two transit authorities will be presented: KCATA (Kansas City, MO) and LA Metro (Los Angeles, CA), both of which have considered zero-based fares.

This information is for discussion only.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/KMS