

Minutes

RTA Organizational, Services and Performance Monitoring Committee Meeting

9:00 a.m., May 25, 2021

Committee Members: Byrne (Chair), Moss (Vice Chair), Duarte, Serrano, Weiss

Other members: Joyce, Koomar, Lucas, McCall, Pellot

Not present: None

Also Present: Benford, Burney, Catalusci, Caver, Coffey, Dangelo, Davidson, Fields, Freilich, Garofoli, Gautam, Johnson, Jones, Kirkland, Laule, Miller, Penning, Petit, Rusnov, Schipper, Sutula, Talley, Walker-Minor

Mayor Byrne called the meeting to order 9:00 a.m. Five (5) committee members were present. This meeting was conducted by teleconference for members of the Board in accordance with Sub. H.B. 404 of the 133rd General Assembly, passed on November 19, 2020, House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency. The meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public.

Quarterly Management Report – 1st Quarter 2021 results

Dr. Caver gave the report. RTA received a \$972,000 grant from ODOT for the "Rides to Community Immunity" program to provide rides to vaccination sites. RTA partnered with the County to provide All Day passes for free rides on bus, rail and Paratransit. The passes were distributed through hundreds of Cuyahoga County social service agencies and community centers. The grant also enabled RTA to provide free shuttle service to parking lots near the Wolstein Center. RTA is committed to using leading edge technology and have embarked on migrating many of its systems to cloud based applications such as Kronos and the Outlook email system. The next system to be migrated is Oracle. Oracle is used to manage and report on daily business activities such as Accounting, Payroll, Purchasing, Benefits, HR and more. The migration will streamline processes and enhance Authority efficiency. It will improve customer service.

OPTA hosted Ohio Loves Transit Week February 7-14. The purpose is to highlight the importance of public transit in Ohio and to illustrate the essential services provided to the community. RTA participated by sharing stories from local community partners and transit facts about transit funding. The effort led to the State recommitting \$70 million for transit in the biennial budget. Prior to this week, the Governor released his 2021-2023 biennial budget. The initial State budget proposed cutting funding from \$70 M to \$7.2 M. RTA advocated to bring awareness to our legislatures on the need to support transit maintenance and improvements. Because of the coordinated advocacy with RTA, OPTA and other transit agencies, HB 74 passed restoring funding to the \$70 M level.

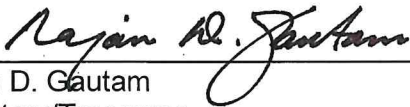
In January, our partnership with Tri-C for the Community Training & Development Job Hub was announced. The program aims to increase workforce sustainability in the transportation industry by creating employment pipelines for residents giving them a chance to earn family self-sustaining wages by working for RTA. The Hub will address training and workforce development opportunities as well as offer current employees the opportunity to grow their skill set. Additionally, it will focus on recruiting new employees and enhancing leadership teams. The partnership model aligns with Tri-C's Access Center framework, which makes education and workforce services accessible to the

communities most in need. Tri-C Access Centers include Esperanza, Olivet Housing and Community Development Corporation and MetroHealth Medical Center.

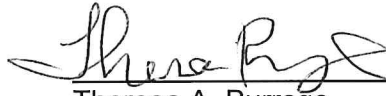
The Board has established Policy Goals to assess and ensure we are financial stewards of the funds we receive. The Operating Ratio is the percent of Operating Expense covered by our own source revenues, which includes passenger fares, advertising and investment income. In quarter 1, we are less than goal covering 8.5% of expenses. The goal is 25%. We traditionally are at the 20% level. This is due to the decrease of passenger fares due to COVID-19. The Sales Tax contribution to Capital goal of 10% will be met. The reported 4.2% is a timing addition. The Operating Reserve goal is to have 1-month reserve. We have 5.8 months' reserve. The Debt Service Coverage is the ability to sustain and pay debt. The goal is 1.5 or above. We're at 8.2.

The DBE program is administered on a federal fiscal year (FFY) that runs from October 1 to September 30. The overall DBE participation goal on federally assisted contracts of \$25,000 and above for the FFY 2019-2021 is 22.5%. The performance period of Jan 1 - March 31 represents the 2nd quarter of the FFY. DBE dollars awarded in the 1st quarter of this year amount to \$1 million of \$3.5 million or we have spent 30% of funds on contracts greater than \$100,000 with DBE firms. The FFY performance for the 1st quarter is 24.0%. We are at 26% YTD participation.

There were no questions. The meeting was adjourned at 9:09 a.m.



Rajan D. Gautam
Secretary/Treasurer



Theresa A. Burrage
Executive Assistant