



REVISED MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, May 24, 2022** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with the Ohio Open Meetings Act and House Bill 51, signed into law on February 17, 2022 and effective immediately through June 30, 2022, this meeting will be live-streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. House Bill 51 allows Board members to participate by telephone or video and be considered present as if in person. It also allows Board members to vote and be counted for the purpose of determining a quorum while attending by telephone or video.

Members of the public may attend in-person. Based on Centers for Disease Control ("CDC") guidance to continue to avoid large events and gatherings and Ohio Department of Public Health advice that businesses and other entities may continue to require mitigation measures, as well as RTA's interest in protecting community and employee health and safety, RTA Board Room and Meeting Room 1 capacity is limited to thirty-six (36) people to allow for social distancing. To accommodate members of the public, RTA will limit the number of staff permitted in the Board Room. All persons entering RTA's Main Office Building ("MOB") at 1240 West 6th Street are required to maintain a distance of six feet or more from other individuals who are not members of their family or household.

As a result of a federal court order on April 18, 2022, the CDC's January 29, 2021 order requiring masks on public transportation conveyances and at transportation hubs is no longer in effect. The CDC continues to recommend that people wear masks in indoor public transportation settings at this time. As a result, GCRTA recommends, but will not require, that members of the public wear a mask/face covering. If a person entering the building does not have a mask, one can be provided to them.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

- 9:00 A.M. Organizational, Services & Performance Monitoring Committee
- Quarterly Management Report – Review of 1st quarter 2022 results.
 - TransPro Scorecards - Presentation of 1st quarter scorecards and customer service surveys.

Audit, Safety Compliance And Real Estate Committee

- Internal Audit Quarterly Report – Presentation of 1st quarter 2022 Internal Audit work.

Board of Trustees – agenda attached.

India L. Birdsong
General Manager, Chief Executive Officer

REVISED AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, May 24, 2022

Committee Members: Mayor Anthony D. Biasiotta, Chair
Ms. Karen Gabriel Moss, Vice Chair
Ms. Roberta Duarte
Mayor David E. Weiss
Ms. Lauren R. Welch

- I. Roll Call
- II. Quarterly Management Report – Review of 1st quarter 2022 results
Presenter:
 - Floun’say R. Caver, Ph.D., Chief Operating Officer, Deputy General Manager, Operations
- III. TransPro Scorecards - Presentation of 1st quarter scorecards and customer service surveys.
Presenter:
 - India L. Birdsong, General Manager, Chief Executive Officer
 - Ehren T. Bingaman, Managing Principal, TransPro
- IV. Adjourn



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Rev. Charles P. Lucas, President
and Members, Board of Trustees

From: India L. Birdsong *IL Birdsong, Ph.D. for I. Birdsong*
General Manager, Chief Executive Officer

Date: May 20, 2022

Subject: TransPro Scorecards

At the May 24, 2022, Organizational, Services and Performance Monitoring Committee meeting, staff will review the 1st Quarter scorecards and customer service surveys.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

Attachment

IB/tab



Performance Management Process Overview

In January of 2020, the CEO of GCRTA initiated a process to establish a clear vision and definitions for the success of the Authority. The first two phases of the process engaged a consultant to collaborate with the leadership team to redefine the Mission, Vision, and Success Outcomes for the agency, and to assemble and define the tactics and strategies to deliver these Outcomes.

The CEO and leadership team aligned on four key areas of strategic focus: Customer Experience, Community Value, Financial Sustainability, and Employee Engagement. For each area of focus, a clear definition of success was established. In order to deliver the success outcomes, departmental work plans were developed by the leadership team and a performance scorecard system was created to monitor progress towards delivery of the outcomes. The results of these first two phases were presented to the Board during the December 2020 retreat.

In FY22 Q1, the CEO and leadership team introduced the performance management process; it outlines how the CEO and leadership team will effectively monitor and share scorecard metrics (KPIs) on a quarterly basis. This structure provides a template for external reporting, while creating a culture of ownership and continuous improvement.

The enclosed presentation introduces the FY22 Q1 organizational results and identifies updated performance goals for FY22. The leadership team implemented three unique information systems during Q1 to support results delivery. The data gathered from these information systems establishes a baseline for the agency. The three information systems launched in Q1 include: Customer Experience Survey, Community Value Survey, and Employee Engagement Survey.

Should you have any questions, please reach out directly to GCRTA General Manager & CEO, India Birdsong. Your questions will be answered directly by India or assigned to the appropriate scorecard division lead / Deputy General Manager for additional follow-up, as needed.



AGENDA

RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, May 24, 2022

Committee Members: Mayor Paul A. Koomar, Chair
Ms. Karen Gabriel Moss, Vice Chair
Mr. Terence P. Joyce
Ms. Valarie J. McCall
Mayor David E. Weiss

- I. Roll Call
- II. Internal Audit Quarterly Report - Presentation of 1st quarter 2022 Internal Audit work.

Presenter(s):
 - Tony Garofoli, Executive Director, Internal Audit
- III. Adjourn



REVISED AGENDA

RTA Board of Trustees Meeting

Tuesday, May 24, 2022

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the April 26, 2022 Board Meeting minutes
5. Public comments (**2 minutes**) on **agenda items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form - comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
 - Chair: Ms. Roberta Duarte
8. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Mr. Terence P. Joyce
11. Community Advisory Committee (CAC)
 - Board Liaison: Ms. Roberta Duarte
12. Ad Hoc Committee reports:
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Ms. Luz Pellot, Chair
13. Introduction of new employees and announcement of promotions
14. Introduction of resolutions:
 - A. 2022-43 – Expressing congratulations to the family of the a cappella chorus, The Transiteers, in honor of their new exhibit at the Western Reserve Historical Society (WRHS)

- B. 2022-44 – Authorizing Contract No. 2022-053 with Statewide Ford Lincoln, for the purchase and delivery of two (2) 2022 Ford F-150 First Responder vehicles and one (1) Police Interceptor Utility Unmarked vehicle for a total price not to exceed \$162,735.00 (RTA Capital Fund, Fleet Management Department budget)
- C. 2022-45 – Authorizing an extension and increase to Contract 2016-140 with Passport Labs, Inc., fka Passport Parking, Inc. for the purchase of additional Mobile Ticketing Solution Services in an amount not to exceed \$56,420.00 (General Fund, Innovation & Technology Department budget)
- D. 2022-46 – Amending Chapter 242 General Manager/Secretary-Treasurer of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority
- E. 2022-47 – Adopting Sections 200.05 “Anti-Bullying and Prevention of Abusive Conduct” and 600.12 “Lactation Policy” of the Personnel Policies of the Greater Cleveland Regional Transit Authority
- F. 2022-48 – Appropriating the Greater Cleveland Regional Transit Authority’s expenditures or outlays for the Fiscal Year (“FY”) 2023 Capital Improvement Budget
- G. 2022-49 – Approving an addendum to the Collective Bargaining Agreement covering conditions of employment with the Fraternal Order of Police/Ohio Labor Council, Inc.
- H. 2022-50 – Memorializing the occasion of the Authority adopting and observing the Juneteenth National Holiday
- I. 2022-51 - Authorizing Contract No. 2022-016 with MP2 Energy NE LLC to provide electricity supply requirements, for a period of three years in a projected amount not to exceed \$7,308,000.00 (General Fund, Rail District Department budget) and in a projected amount not to exceed \$2,967,000.00 (General Fund, Office of Management and Budget Department budget) for a total projected contract amount not to exceed \$10,275,000.00

15. Secretary-Treasurer’s Report:

- a. General Fund Revenue – status as of April 30, 2022 versus 2021 actuals
- b. General Fund Revenue – status as of April 30, 2022 versus the 2022 budget
- c. Sales & Use Tax Receipts Report budgeted during 2022, actual receipts through May 2022
- d. Inventory of Treasury Investments as of April 30, 2022
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of April 30, 2022

- f. Summary of Investment Performance, Year to Date through April 30, 2022
 - g. Report on Investment Earnings (cash basis) as of April, 2022
 - h. Composition of Investment Portfolio as of April 30, 2022
 - i. Banking and Financial Relationships as of April 30, 2022
16. General Manager's Report
17. President's Report
18. Old Business
19. New Business
20. Public comments (**2 minutes**):
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form - comments will be forwarded to Board and staff
21. Executive Session Requested:
 - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official
22. The next regular Board meeting is scheduled for **Tuesday, June 28, 2022** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by clicking the meeting date. The public is welcome to attend in person.
23. Adjournment

Minutes

RTA Board of Trustees Meeting

9:36 a.m. April 26, 2022

Board Members: Lucas, (Chair), Moss (Vice Chair), Biasiotta, Duarte, Koomar, McCall, Pellot, Weiss

Not present: Joyce

Staff: Benford, Birdsong, Burney, Caver, Coffey, Dangelo, Ferraro, Fleig, Garofoli, Gautam, Gettings, Johnson, Kirkland, Miller, Mothes, Schipper, Talley, Walker-Minor, Young

Public: Barkley, Jenkins, Gibbons, Loh, Marquart, Pinkney-Butts, Williams-King

The meeting was called to order at 9:36 a.m. There were eight (8) board members present.

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It was advised that notice of this meeting have been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Minutes

President Lucas stated that the minutes from the March 29, 2022 Annual Meeting and March 29, 2022 Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

Public Comments – Agenda Items

1. Rev. Pamela M. Pinkney-Butts – She gave her condolences to the family of Madeline Cain. The wording of items I, J and K on the code book changes is foreign to the public. She ask that the public be given more understanding of the agenda items. She also mentioned item F.
2. Fred Barkley – He is legally blind so he is not able to review the agenda. A culture change is needed for the operators, mainly on the east side. Today, the #10 operator refused to blow the horn for the #11 operator so that a rider could get his connection.
3. Loh – She is in support of the EZfare and Micro Transit resolutions. She hoped this could have happened earlier to put RTA on the map as a public service. Some riders may not want to go along with the new technology. They prefer to use cash. Good communication is needed to educate the public about these programs.
4. Carlita – She lives in Ward 1 – She tried to attend a community meeting at a church on the east side concerning the 48A and 15/15A. There was not a notice that RTA would be there. Dr. Caver said RTA was invited to attend a Lee-Seville Community Meeting. Staff followed up

with service issues in that area. Ms. Walker-Minor added that a presentation was given to the group. The presentation was shared with all attendees.

5. Rita Montgomery – For a year, we have discussed the 48A and 15/15A changes and reaching the interior of the area and connecting them to areas of the city. They are not receiving responses about this. She has attended Ward Meetings and CAC Meetings. She ask that the public comment call-in number be listed on the website and the meetings be live streamed.
6. Name Not identified - Caller asked why the #32 on Cedar and #12 was removed. Higher fares is not an option. Times are hard. Fares should be decreased to increase ridership. Operators need to help riders make connections. Some operators are disrespectful and some are not.
7. Airric Stewart – He suggested staff contact a company in Greenville, SC that builds electric buses. The presentation at the Lee Seville Meeting was not true to the facts. He believes he was misrepresented. The #50 that replaced the #48A runs the same route from E. 177th in South Miles to E. 131st in Miles, so there was no need to change the route. The public wanted weekend service on the 48A. Now if someone wants to get on the #15, they have to walk from E. 131 Miles, wait 15 minutes for the 48A or stay on the #50 and not get to a transfer point until E. 116th Corlett. If the #48 was still in place, there would be more options to transfer to the #15 before the #50 gets to a transfer point for the #15. It takes 8 minutes to get to E. 131st Kinsman from E. 131st Miles. Service was not increased. Shaker Square is a better transfer to the Blue and Green lines.
8. Chris Martin – He asked why RTA Transit Police does not have a MOU with the City of Cleveland. In 2018, the agreement was in negotiations. Now that Cleveland amended its fare evasion ordinance, he asked if RTA would fight non-payment of fares under the City ordinance and not the State statues. He asked about the status of the Civilian Complaint Review Board. He asked if the Transit Ambassadors would enforce fare enforcement. This will speed up bus trips. Why are the TAs apart of the police department instead of being civilians.
9. Chris Stocking – (WebForm comment) – Please ensure there are EZFare readers at every door on all vehicles to avoid bottle necks and lines to scan transit fare. If that cannot be done immediately, make it a priority to do this to speed up board and trip times for thousands of riders. Expand transfers to a 4-hour pass on all fare media like Detroit has done. As Jarrett Walker, transit consultant hired to do RTA's system redesign wrote in 2014 "charging for connections is insane"

Read his thoughts here:

<https://gcc02.safelinks.protection.outlook.com/?url=https%3A%2F%2Fhumantransit.org%2F2014%2F08%2Fcharging-for-connections-is-insane.html&data=05%7C01%7Cboardcomment%40gccrta.org%7C05d5386e6df44fbb39cd08da271bab6c%7Cebe8e20736ec47f48cb8f5f757605f5d%7C1%7C0%7C637865297053581157%7CUnknown%7CTWFpbGZsb3d8eyJWljiMC4wLjAwMDAiLCJQIjoiV2luMzliLCJBTiI6IjkihaWwiLCJXVCi6Mn0%3D%7C3000%7C%7C%7C&data=%2FKS1DGYhfV3eDa%2FVjrxMREDVyEOH4he21p46obpF%2Fi4%3D&reserved=0>

President Lucas said the Transit Ambassador (TA) positions have been posted and the Civilian Review Board is in the works. Ms. Birdsong mentioned that programs are in progress. The review board is in draft form. Someone will contact the caller who wanted more information on how to connect to the meetings. The Board will discuss public comments and Board Meeting times during

their retreat. She will follow up on the comment regarding electric buses. The MOU with the City of Cleveland requires some additional discussions. The staff continues to work with the City on special events and other issues. Chief Jones stated that the Transit Ambassador program is moving along as scheduled. They have a number of applications in. They are looking to hire eight Transit Ambassadors and two social workers that will join the Transit Police staff. The Civilian Review Board's Operations Manual is in draft form and being reviewed by Legal.

Committee Reports

There were no committee reports.

Community Advisory Committee (CAC)

There were no reports from the CAC.

Ad Hoc Committee Reports

Ms. Pellot said the Ad Hoc Technology Committee met last week. Mr. Lively did a presentation on the Digital Divide, current projects, short term/long term places for improving technology and EZfare. She will update the Board on the next meeting.

Introduction of New Employees/Promotions

New Hires:

1. Sierra Baker – Operator
2. Katherine Brown – Operator
3. Steve Canaly – Maintainer
4. Kevin Daniely – Laborer
5. Chermyra Darby – Operator
6. Kraig Davis – Operator
7. Marquette Lewis – Operator
8. Luis Mendez – Operator
9. April Mitchel-Odom – Operator
10. Therrish Smith – Operator
11. Lashonya Toney – Janitor
12. Eddie Withers – Operator

Promotions:

1. Nadine DeJesus – Benefits Manager
2. Denise Hill – Electronic Equipment Technician
3. Danielle Lowrie – Material Handler Leader
4. Merissa Mercado – District HR Generalist
5. Thomas Richardson, Jr. – Material Handler Leader

Introduction of Resolutions:

- A. 2022-29 – Expressing the great sorrow of the Board of Trustees and the entire Greater Cleveland Regional Transit Authority at the passing of former Board of Trustees member, Madeline A. Cain, and extending condolences to her family, the adoption of which was moved by Ms. McCall, seconded by Ms. Moss and approved by unanimous vote.

President Lucas asked for a moment of silence.

- B. 2022-30 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the first quarter of 2022, the adoption of which was moved by Ms. McCall, seconded by Mayor Koomar and approved by unanimous vote. There were 15 retirees.
- C. 2022-31 – Authorizing Contract No. 2021-053A with the Village of Mayfield and the City of Highland Heights to provide Micro Transit Program Services, for a period up to eighteen months, in an amount not to exceed \$119,197.50 (RTA Development Fund, Programming & Planning Department budget), the adoption of which was moved by Mayor Weiss, seconded by Mayor Koomar and approved by unanimous vote.
- D. 2022-32 - Authorizing Contract No. 2021-053B with Ave Automedia, Inc., DBA Share Mobility, to provide Micro Transit Program Services, for a period up to eighteen months, in an amount not to exceed \$300,000.00 (RTA Development Fund, Programming & Planning Department budget), the adoption of which was moved by Ms. McCall, seconded by Ms. Pellet and approved by unanimous vote.
- E. 2022-33 – Authorizing Contract No. 2021-089 with Geismar North America, Inc., for the purchase of a locomotive work car in an amount not to exceed \$3,291,204.80 (RTA Development Fund, Fleet Management Department budget), the adoption of which was moved by Ms. McCall, seconded by Ms. Moss and approved by unanimous vote.
- F. 2022-34 – Authorizing Contract No. 2022-001 with the John F. Gallagher Plumbing Company for Project 19.27 – Hayden Garage HVAC Replacement, as specified and as required, in an amount not to exceed \$402,480.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Pellet, seconded by Mayor Koomar and approved by unanimous vote.
- G. 2022-35 – Authorizing Contract No. 2022-018 with Masabi LLC to provide the EZfare Mobile Ticketing Solution for an amount not to exceed \$2,700,000.00 (RTA Development Fund, Intelligent Transportation Systems Department budget), the adoption of which was moved by Ms. Pellet, seconded by Ms. McCall and approved by unanimous vote.
- H. 2022-36 – Authorizing Contract No. 2022-031 with Kronos Incorporated to provide Kronos Annual Subscription and Support Renewal for a period of one year in an amount not to exceed \$135,800.91 (General Fund, Innovation and Technology Department budget), the adoption of which was moved by Ms. Pellet, seconded by Mayor Koomar and approved by unanimous vote.
- I. 2022-37 – Repealing Chapter 636 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Ms. Moss, seconded by Ms. McCall and approved by unanimous vote.

Ms. Benford added that this chapter is being repealed since it is included in another chapter. This is a part of the update of the Code Book. Ms. Moss added that this chapter is related to sexual harassment. Ms. Birdsong added that RTA is governed by a lot of rules and regulations. A few items are presented each month. The plan is to get through all the updates in a year or so.

- J. 2022-38 – Amending Section 620.01 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Ms. McCall, seconded by Mayor Koomar and approved by unanimous vote. Ms. Moss added that this is related to the Affirmative Action Plan.
- K. 2022-39 – Amending Sections 642.01, 642.02, 642.03 and 642.04 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which of which was moved by Mayor Weiss, seconded by Mayor Koomar and approved by unanimous vote.

Ms. Birdsong said she would have Legal add the descriptions to the title so the public will know what was discussed in committees.

- L. 2022-40 – Authorizing the execution of a Project Grant Agreement with the United States Department of Transportation (USDOT) for the FY2020 BUILD Grant award for the Rail Car Replacement Program – Phase I (RTA Development Fund – Engineering & Project Development department budget), the adoption of which was moved by Mayor Weiss, seconded by Ms. Pellot and approved by unanimous vote.
- M. 2022-41 - Amending employment agreement of India L. Birdsong as General Manager and Chief Executive Officer of the Greater Cleveland Regional Transit Authority and authorizing the execution of the third amendment to that agreement, the adoption of which was moved by Ms. Moss, seconded by Mayor Weiss and approved by unanimous vote.

Mayor Weiss explained that this resolution and the next one address personnel and compensation for the General Manager/CEO and the Director of Internal Audit. These two positions report directly to the Board. This is the second year the Ad Hoc Compensation Committee has met to discuss the performance of each person. They look at market data and work closely with Human Resources to make a recommendation to the Board. This is the next step in the process. In keeping with staying on track with the performance reviews of the rest of the Authority, they present these to the Board. President Lucas added that Mayor Weiss has been a competent chairperson whose work is appreciated.

- N. 2022-42 - Authorizing a salary adjustment for Anthony A. Garofoli, Executive Director of Internal Audit, the adoption of which was moved by Mayor Weiss, seconded by Mayor Koomar and approved by unanimous vote.

Secretary-Treasurer's Report

Rajan Gautam, Deputy General Manager of Finance and Secretary-Treasurer, gave the report. The U.S. unemployment rate for March 2022 was 3.6%. Ohio unemployment fell from 4.2% in February 2022 to 4.1% in March 2022. The Cuyahoga County unemployment rose from 4.1% in December 2021 to 6.1% in January 2022 and then to 6.6% in February 2022. March 2022 ridership was up 25% above March 2021 levels. YTD for 2022, ridership is 16.2% above 2021 levels. Passenger fares for March was \$2.3 million which is 19.1% higher than 2021, indicating a slow recovery. The fares reflects St. Patrick's Day ridership, one of RTA's largest ridership days. The fare revenue of \$2.15 million is 15.1% higher than the budget amount. YTD passenger fares are 41% higher than the same period in 2021.

Sales tax is the largest unrestricted source of operating revenue for RTA. April 2022 sales tax, which is based on January 2022 economic activity, is 10.1% higher compared to April 2021 and 7.9% higher than budget. Eighteen of the 23 categories that make up the sales tax base were positive. Motor vehicles and water craft was 15.6% higher. On-line sales was 33.4% higher. Regular/State wide sales was 11.3% higher.

Ms. McCall asked if the increase of 106.5% in passenger fares for February was accurate. Mr. Gautam said it is a timing issue. It could be attributed to the NBA All Star game. She asked why unemployment in Cuyahoga County is higher than the State and U.S. Mr. Gautam said that even though the Ohio job market is getting stronger, many Ohioans are still not in the job market. Participation rate is 61%. She asked how Cuyahoga County compares to other job hub centers in Columbus, Akron and Canton. He said he would provide at the next meeting. Ms. McCall mentioned George Zeller who was an economist who attended RTA Board Meetings and provided detailed jobs information. President Lucas recalled a report stating the number of jobs that have not come back to the area and the number of people who have decided to stay home. As downtown opens up more, there should be an increase in ridership. The numbers are comparable to other cities we were examining. Mayor Weiss added that this is a good reason to move forward with the micro transit program.

General Manager/CEO Report

India Birdsong, General Manager/CEO, presented the report. RTA has suspended its mask mandate at all facilities. Mask wearing is optional. The mask mandate was voided through a federal court decision on April 18. This is a suspension, not an elimination, where by individuals will acquiesce through the federal mandate. The Department of Justice is appealing the decision. Code Book Section 840.09 authorizes the CEO to offer fare incentives to promote ridership. The CEO shall report the results to the Board at least on an annual basis. For 2021, two programs had reduced passes in the amount of \$732.50. For 2020, there was one event that received discounted tickets totaling \$3,750. Mr. Gautam said the programs are from non-profits that work in the community. One was for the Homeless Stand-down, which RTA has supported in the past and will continue to support.

Traction is an internal data meeting/program. There was a call to action to quantify and codify what we do day to day and to ensure we are enacting the Strategic Plan. They meet monthly. They will report out to the Board quarterly. First quarter data is in. Staff will debrief this month through April. An update will be given to the Board in May. Customer experience surveys and deliverable metrics will be presented. These are the scorecards which uses the net promotor score. If we are meeting our deliverables, but cannot meet the need of the community, then we have more work to do. The EZfare mobile ticketing kickoff event is June 22, 11-2 pm at Public Square. Representatives from Masabi, NEORide and others will be in attendance. Coordination will be with other transit agencies.

We have one promotion and one new hire reporting to Natoya Walker-Minor in the Administrations and External Affairs department. Robert Fleig was promoted to Public Information Officer from the ICC department in Operations. He previously was the Command Specialist. He has 30 years of experience in public relations, marketing and communications. He formally worked at Swagelok and Rockwell Automation and as a Navy Specialist as an Intelligent Specialist. Sharon Jenkins is the new Director of Marketing & Communications. She comes from Lake Metroparks where she served as the Marketing Director for several years. She has over 20 years' experience in marketing; communications; facility and operations management and programming and event management. Both positions are effective May 2, 2022. Staff held a Meet & Greet with Mayor Bibb's cabinet April 12, 2022 at the RTA Main Office. They discussed operations, planning and future work. An Inclement Weather Table Top exercise was held April 14, 2022 at RTA. It was facilitated by TSA. A

table top is where you have a strategy session, planning and mock situations to prepare in an event of an emergency or special event. City of Cleveland Public Works Department and Streets Division attended.

Ms. Birdsong attended the APTA CEO Seminar in Denver, CO, April 9-11. They discussed transit, buses, software, data, technology, fare collection, ridership and how it affects the CEO, executive staff and how that trickles down to the customer. The wellness of the CEO was discussed. This was on the heels of losing Jeff Parker, former CEO at MARTA, who took his life last year. We are working with Ohio Means Jobs to recruit transit ambassadors and crisis intervention specialist. We have received 33 ambassador applicants and 10 social worker applicants. Ms. McCall ask that PIOs from the City, and RTA be invited to the next Table Top. She ask that Bob be introduced to the PIOs at the City and County. Ms. Birdsong said they are planning to follow up with her suggestion.

President's Report

Rev. Lucas appreciates the hard work of the Board. He has been pushing several projects like new buses, Transit Ambassador Program and Civilian Review Board. We have not laid off any operators. He thanked the staff for their hard work. He receives good responses from the staff.

Public Comments

1. Rev. Pam Pinkney Butts – The Superior station has been down for two years. The operators have not received their retro pay. She asked why there are no people of color working in Media at RTA. She thanked staff for breaking down general barriers in that area. We have a serious problem with homelessness. Tower City employees are concerned about the homeless. People at City Council have been expressing their concerns about fare enforcement. She has expressed these concerns over the years. People are not always homeless because of mental illness or anything they have done. RTA used to give out passes. Mr. Dixon was targeted because he was doing an investigation of discrimination within RTA. The loss of Mr. Dixon and Mr. Calabrese was a big loss to her.
2. Fred Barkley – He does not like the two minute public comment limit. A #9 bus operator did not let him get on the bus without a mask. It was very cold and late at night. He works in Marketing. Operators have left him in the cold before. There needs to be a change in culture of black operators on the east side.
3. Loh – The culture issue at RTA and communication issue is connected and important. This is hurtful. RTA's image was ruined because of cuts. Stations do not have elevators or restrooms. People say RTA believes homeless people are ruining the facilities. There is some truth to this. Parts and labor to maintain these facilities is costly. We have to work on our public image through communication and continuous education. RTA should recognize that getting funding is important, but getting funding for health and human services is also important. RTA should push for funding from the State also.
4. Rita Montgomery – She repeated her concerns from earlier about the call in being posted on the website and viewing the meetings online. She supports Mr. Stewart's proposal for the #15A.
5. Airric Stewart – He left a message for Jeff Macko and Eric Johnson. The #15A, if it starts at Pinecrest, in a 16-hour period where 64 buses of #15 is running, where it should be ran every 20 minutes instead of every 15 minutes. If it runs every hour, and start it at Pinecrest for the first two miles it is in Warrensville Heights going down Harvard, we could incorporate it and still

have buses every 15 minutes for the first four miles of the route. It will make stops at public libraries and retail. The route would touch the rapid on the east side and go to CSU.

6. Carlita – She lives in Ward 1. She agrees with the recommendation of Mr. Stewart. The 15A would also connect to the Social Security office on Shaker Square and libraries. The 48A is also an interior route. Seniors need that service. They now have to walk to Kinsman or to 131st. That is a long walk.
7. Chris Martin – There is no sense of urgency at RTA. Management says that the Civilian Review Board is moving forward, but it has been a year since this was promised. PIO Officer Board Fleig told FreshWater Cleveland on Jan 27, 2022 that Transit Ambassadors would be performing proof of payment fare enforcement. He wonders if that is true. He asked why RTA only has MOUs with CSU and East Cleveland and not with Cleveland. Will Transit Police commit to only siting riders for non-payment of fares under the Cleveland ordinance and not under ORD 2917.41

Ms. Birdsong said RTA employees have to reflect the people we serve. Diversity is not just skin color, but diversity of thought and gender. Staff is committed to DEI and inclusiveness. RTA is concerned about the homeless and has started those conversations with the County and City. Mr. Ferraro stated the changes in the ATU contract language should be signed off tomorrow. The rate increases will be effective May 1. Retro payments will be made by July 8.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, May 24, 2022** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 11:07 a.m.

President

Attest: _____
Secretary-Treasurer

RESOLUTION NO. 2022-43

EXPRESSING CONGRATULATIONS TO THE FAMILY OF THE A CAPPELLA CHORUS, THE TRANSITEERS, IN HONOR OF THEIR NEW EXHIBIT AT THE WESTERN RESERVE HISTORICAL SOCIETY (WRHS)

WHEREAS, Mr. Severne Gainer and a group of Cleveland Transit System (CTS) employees formed the a cappella chorus, the Transiteers, in 1962 to sing at various programs in the Cleveland area; and

WHEREAS, on May 14, 2022, an exhibit of the Transiteers went on display at the Western Reserve Historical Society (WRHS) in the Community History Gallery at the Cleveland History Center; and

WHEREAS, the exhibit explores the Transiteers' work of song and philanthropy alongside a brief history of the Cleveland Transit System (CTS), now the Greater Cleveland Regional Transit Authority (GCRTA); and

WHEREAS, the Transiteers used funds raised from their appearances to help causes in the community; and

WHEREAS, Deacon Ronald Kisner coordinated the pieces for the exhibit, which includes uniforms, programs, coin changers and other memorabilia from the group; and

WHEREAS, the President of the Greater Cleveland Regional Transit Authority Board of Trustees, Charles P. Lucas, Jr., represented the Authority at the opening of the exhibit on May 14, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees and employees of the Greater Cleveland Regional Transit Authority is hereby extended to the Transiteers for using their talent and philanthropy to help the Greater Cleveland community.

Section 2. That the members of the Board of Trustees offer their best wishes to the family members of the Transiteers.

Section 3. That this resolution shall become effective immediately upon its adoption.

Attachment: Photo of Transiteers

Adopted: May 24, 2022

President

Attest: _____
Secretary-Treasurer

Attachment: The Transiteers

2022-43



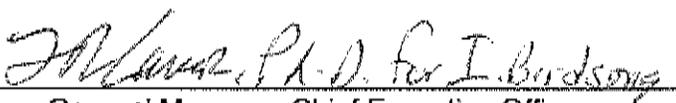


TITLE/DESCRIPTION: CONTRACT: PURCHASE OF TWO (2) 2022 FORD F-150 FIRST RESPONDER VEHICLES AND ONE (1) 2022 FORD POLICE INTERCEPTOR UTILITY UNMARKED VEHICLE VENDOR: STATEWIDE FORD LINCOLN AMOUNT: NOT TO EXCEED \$162,735.00	Resolution No.: 2022-44
	Date: May 19, 2022
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will authorize the Authority to enter into a contract for the delivery of two (2) 2022 Ford F-150 First Responder vehicles and one (1) Ford Police Interceptor Utility unmarked vehicle.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires the replacement of three (3) vehicles that have exceeded their life expectancy and have been costly to maintain. The two (2) Ford F-150 First Responder vehicles will be equipped with increased towing capacity that can be used by Transit Police to transport the Utility Vehicles ("UTV's") and Remote Evacuation & Deployment (R.E.D.) Wagons in emergency situations when train evacuations are needed due to fire, crash or derailment. The one (1) Ford Interceptor Utility unmarked vehicle will replace a Transit Police vehicle that is out of service and is not economical to repair to a safe and service ready state. Each new vehicle will come with the SoundOff Signal BluePrint control system installed and programmed prior to delivery. Each Transit Police vehicle is equipped with this warning system which coordinates lighting and siren settings between vehicles when in emergency situations.
- 3.0 **PROCUREMENT BACKGROUND:** This procurement is authorized under Section 306.43(H)(2) of the Ohio Revised Code, which states that competitive procedures are not required when the purchase consists of good or services, or any combination thereof, and after reasonable inquiry, only one source of supply is reasonably available. Due to the pandemic and other workforce and supply chain issues affecting the current marketplace, the ability to purchase vehicles, including police vehicles, has been severely impacted. This includes vehicles that were previously available to purchase from the State of Ohio Cooperative Purchasing Program. After much research, Statewide Ford Lincoln has offered to provide these three (3) vehicles to the Authority. They will provide two (2) 2022 Ford F-150 First Responder vehicles at a negotiated unit price of \$62,235.00 and one (1) Ford Police Interceptor Utility unmarked vehicle at a negotiated unit price of \$38,265.00, resulting in a total amount not to exceed \$162,735.00.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital Fund, Fleet Management Department budget, including but not limited to 100% local funds, in an amount not to exceed \$162,735.00.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the ability of the Authority to purchase replacement police vehicles, prolonging the Authority's need to maintain equipment that has exceeded life expectancy.
- 8.0 RECOMMENDATION: It is recommended that the offer of Statewide Ford Lincoln be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2022-44

AUTHORIZING CONTRACT NO. 2022-053 WITH STATEWIDE FORD LINCOLN, FOR THE PURCHASE AND DELIVERY OF TWO (2) 2022 FORD F-150 FIRST RESPONDER VEHICLES AND ONE (1) POLICE INTERCEPTOR UTILITY UNMARKED VEHICLE FOR A TOTAL PRICE NOT TO EXCEED \$162,735.00 (RTA CAPITAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has identified the need to purchase new Transit Police vehicles to replace police vehicles that have exceeded their useful life; and

WHEREAS, due to the recent pandemic and other factors including supply chain shortages and workforce shortages in the marketplace, the availability of new vehicles has been limited; causing a delay in the Authority being able to provide reliable and safe vehicles to its Transit Police officers; and

WHEREAS, Section 306.43(H)(2) of the Ohio Revised Code provides that competitive bidding is not required when the purchase consists of goods or services, or any combination thereof, and after reasonable inquiry, only one source of supply is reasonably available; and

WHEREAS, Statewide Ford Lincoln, with an office located at 1108 W. Main Street, Van Wert, OH 45891, has offered to deliver two (2) 2022 Ford F-150 First Responder vehicles at a unit price of \$62,235.00, and one (1) Ford Police Interceptor Utility unmarked vehicle at a unit price of \$38,265.00, for a total negotiated contract amount not to exceed \$162,735.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Statewide Ford Lincoln, as negotiated, to provide three (3) new Transit Police vehicles, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Statewide Ford Lincoln to provide two (2) 2022 Ford F-150 First Responder vehicles and one (1) Ford Police Interceptor Utility unmarked vehicle, be and the same is hereby, accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Statewide Ford Lincoln to provide two (2) Ford F-150 First Responder vehicles and one (1) Ford Police Interceptor Utility unmarked vehicle to the Authority.

Section 3. This contract shall be payable from the RTA Capital Fund, Fleet Management Department budget, including, but not limited to, 100% local funds, in an amount not to exceed \$162,735.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Statewide Ford Lincoln will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 24, 2022

President

Attest:

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: AUTHORIZING AN EXTENSION AND INCREASE TO CONTRACT 2016-140 FOR THE PURCHASE OF ADDITIONAL MOBILE TICKETING SOLUTION SERVICES VENDOR: PASSPORT LABS, INC., fka PASSPORT PARKING, INC. AMOUNT: NTE \$56,420.00	Resolution No.: 2022-45
	Date: May 19, 2022
	Initiator: Innovation & Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a change order to Contract 2016-140 to extend the contract seven (7) months at a not to exceed amount of \$56,420.00 in order to continue providing mobile ticketing services while the Authority transitions to a new mobile ticketing solution.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has been utilizing Passport's mobile ticketing solution since July 2016, beginning with a pilot program. The current agreement is set to expire on May 31, 2022. The Authority is in the process of transitioning to the EZFare mobile ticketing solution by participating in an interagency agreement through the NEORide Regional Council of Governments. There are approximately 19,000 unused purchased mobile fares on the current system. This extension will allow customers to continue utilizing purchased fare media on the Passport solution as we transition to the new solution.

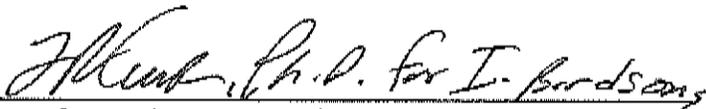
- 3.0 **PROCUREMENT BACKGROUND:** After a competitive negotiated procurement, the Authority awarded Contract 2016-140 to Passport Parking, Inc. for a mobile ticketing solution in an amount not to exceed \$294,000.00 for a base three-year period and an amount not to exceed \$119,500.00 for optional mobile ticketing features, with two, one-year options not to exceed \$96,000 per year exercisable after review and concurrence by the Board of Trustees, for a total contract not to exceed \$605,500.00. Option year one and two have been exercised, with option year two set to expire on May 31, 2022. Resolution 2017-008 authorized the contract and funding of the initial base three-year period. It was requested that each of the option years be brought to the Board of Trustees for approval based on the success of the three-year base period. Ticket sales via the mobile ticketing solution exceeded expectations throughout the base three-year period. During the three-year base term, Passport Parking, Inc. rebranded and changed their name to Passport Labs, Inc. Option year one of two was exercised by Resolution 2020-38 on May 12, 2020. Option year two of two was exercised by Resolution 2021-045 on May 25, 2021.

This resolution will authorize a seven (7) month extension, including funding, to continue using the current mobile ticketing solution through December 31, 2022, as GCRTA transitions to the new EZFare mobile ticketing platform. The not to exceed amount of \$56,420.00 is based on the original contract negotiated rates.

A cost analysis has been performed, and the Procurement Department has determined that the price is fair and reasonable to the Authority. Mobile ticketing sales have exceeded expectations. The negotiated not to exceed amount has benefited the Authority with mobile ticket sales consistently exceeding the capped billable revenue share amount since year one.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract increase and extension will be funded through the General Fund, Innovation & Technology Department budget, in an amount not to exceed \$56,420.00, for a total contract amount not to exceed \$661,920.00 over the five (5) year and seven (7) month term.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would result in customers being unable to utilize previously purchased mobile fare media on the current Passport solution and impede a smooth transition to the new EZFare mobile ticketing platform.
- 8.0 **RECOMMENDATION:** The procurement of the new service provider was discussed by the Board of Trustees at the April 12, 2022 Organizational, Services and Performance Monitoring committee meeting. It is recommended that the negotiated offer of Passport Labs, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to modify the current contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2022-45

AUTHORIZING AN EXTENSION AND INCREASE TO CONTRACT 2016-140 WITH PASSPORT LABS, INC., fka PASSPORT PARKING, INC. FOR THE PURCHASE OF ADDITIONAL MOBILE TICKETING SOLUTION SERVICES IN AN AMOUNT NOT TO EXCEED \$56,420.00 (GENERAL FUND, INNOVATION & TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority has identified the need to continue providing its customers with mobile ticketing service beyond the original term of the contract with Passport Labs, Inc.; and

WHEREAS, Passport Labs, Inc., fka Passport Parking, Inc., with offices located at 128 S. Tyron Street, Suite 2200, Charlotte, NC 28202, has offered to continue providing mobile ticketing solution services for an additional seven (7) months in a negotiated amount not to exceed \$56,420.00; and

WHEREAS, Resolution 2017-008 authorized Contract No. 2016-140 with Passport Parking, Inc. for the purchase of a mobile ticketing solution in an amount not to exceed \$294,000.00 for a base three-year period and an amount not to exceed \$119,500.00 for optional mobile ticketing features, with two, one-year options not to exceed \$96,000 per year exercisable after review and concurrence by the Board of Trustees, for a total contract not to exceed \$605,500.00; and

WHEREAS, Resolution No. 2020-038 authorized the exercise of option year one of two to Contract No. 2016-140 to continue providing a mobile ticketing solution; and

WHEREAS, Resolution No. 2021-045 authorized the exercise of option year two of two to Contract No. 2016-140 to continue providing a mobile ticketing solution; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Passport Labs, Inc., to extend the contract an additional seven (7) months, through December 31, 2022, to be advantageous to the Authority, cost and other factors considered, and recommends acceptance thereof by the Board of Trustees; and

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Passport Labs, Inc., to provide mobile ticketing solution services for an additional seven (7) months, through December 31, 2022, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to execute a change order to Contract No. 2016-140 for the performance of said services.

Section 3. That this change order will be funded through the General Fund, Innovation & Technology Department budget, in an amount not to exceed \$56,420.00 for the seven (7) month extension, for a total contract amount not to exceed \$661,920.00.

Section 4. That said change order shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Passport Labs, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 24, 2022

President

Attest: _____

Secretary-Treasurer



TITLE/DESCRIPTION: AMENDING CHAPTER 242 GENERAL MANAGER/SECRETARY-TREASURER OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: 2022-46
	Date: May 19, 2022
	Initiator: Finance
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

- 1.0 PURPOSE/SCOPE: This resolution will amend Chapter 242 General Manager/Secretary-Treasurer of the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority. The proposed amendment will update the provisions related to the responsibilities of the General Manager, Chief Executive Officer.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will result in a policy that is up to date and reflects the Authority's current operations.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopting this resolution. Not adopting this resolution would result in a policy that remains out of date.
- 8.0 RECOMMENDATION: This resolution was discussed at the May 10, 2022, Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 ATTACHMENTS: A. Red-line of proposed amendments to Chapter 242

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

General Manager, Chief Executive Officer

ATTACHMENT A TO STAFF SUMMARY

CHAPTER 242

~~CEO, General Manager/Secretary Treasurer, Chief Executive Officer~~

242.01 Duties and Responsibilities.

- ~~242.01~~242.02 Issuance of reports to Board of Trustees.
~~242.02~~242.03 Orientation package for new Board members.
~~242.03~~242.04 Incidental expenses.
~~242.04~~242.05 Authority regarding Pilot Programs.
~~242.05~~242.06 Travel expenses for non- employees.
~~242.06~~242.07 Expenditures for employees' activities and programs.

CROSS REFERENCES

- ~~Secretary Treasurer~~—see Ohio R.C. 306.33
~~Duties of Secretary; bond, deposit and disbursement of funds~~—see Ohio R.C. 306.42
~~CEO, General Manager/Secretary Treasurer, CEO~~ generally - see Bylaws Art. HVIII, Sec. 8
~~Absence at Board meetings~~—see Bylaws Art. III, Sec. 8
Authority re administration and employment - see Bylaws Art. VIII, Sec. IX
As member of Executive Management Team - see ADM. 240.01
Procurement Policy - see ADM. Ch. 410
Authority re appointments and promotions - see PERS. 622.01
~~Authority re reward program~~—see VEH. & OP. 852.01

242.01 DUTIES AND RESPONSIBILITIES

The General Manager shall be the Chief Executive Officer of the Authority and shall have those duties and responsibilities as set forth in Articles VIII and IX of the Bylaws of the Greater Cleveland Regional Transit Authority. These duties and responsibilities include, but are not limited to, employing temporary employees, employing and discharging with cause persons for positions established by the Board of Trustees, prescribing the authority and duties of personnel, administering the merit system rules in accordance with the collective bargaining agreement, fixing salaries of all personnel within the salary ranges prescribed by the Board of Trustees and establishing fringe benefits.

242.01~~242.02~~ **ISSUANCE OF REPORTS TO BOARD OF TRUSTEES.**

- (a) The ~~CEO, General Manager/Secretary Treasurer, Chief Executive Officer~~

shall prepare and provide to the Board of Trustees a quarterly report reflecting the performance of the system as measured against performance goals. This report may contain financial analyses, success factors, DBE participation and performance of the capital program. Such report shall be delivered to the Board not later than sixty business days after the close of each fiscal quarter.

(b) The ~~CEO, General Manager/~~ Chief Executive Officer and the Secretary-Treasurer shall prepare and provide to the Board monthly reports on the Authority's performance. Such reports ~~shall~~ may contain information reflecting management activities in furtherance of Board initiatives and policies on key issues facing the Authority. Such reports may also include revenues, sales tax, investments and debt service. Such reports shall be delivered to the Board not later than thirty business days after the end of each month. (Res. 1988-44. Passed 2-16-88; Res. 2017-55. Passed 7-18-17.)

242.02242.03 ORIENTATION PACKAGE FOR NEW BOARD MEMBERS.

The ~~CEO, General Manager/Secretary Treasurer~~ General Manager, Chief Executive Officer shall assemble, compose and supply an orientation package to newly-appointed members of the Board of Trustees. (Res. 1988-45. Passed 2-16-88; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.03242.04 INCIDENTAL EXPENSES.

(a) Incidental expenses incurred by the ~~CEO, General Manager/ Secretary-Treasurer~~ General Manager, Chief Executive Officer in accordance with the Rules and Guidelines Governing Incidental Expenses adopted by the Board of Trustees, in the course of transacting official business, are expenditures necessary to further the public purpose of operating a regional transit system.

(b) All expenditures made pursuant to this section and the Rules and Guidelines set forth below shall be made from the General Fund of the Authority.

(c) ~~The CEO, General Manager/Secretary Treasurer will develop guidelines to administer the policy.~~ Any changes to the Rules and Guidelines set forth below shall be subject to the review and approval of the Board of Trustees.

(d) Rules and Guidelines Governing Incidental Expenses for the CEO, General Manager/Secretary Treasurer ~~General Manager, Chief Executive Officer.~~ These regulations apply to the incidental meeting expenses for meals, coffee, amenities, etc., as incurred by the ~~CEO, General Manager/Secretary Treasurer~~ General Manager, Chief Executive Officer while conducting official business.

(e) General Rules.

(1) Spending authority. The authority to incur expenses is expressly limited to the ~~CEO, General Manager/Secretary Treasurer~~ General

Manager, Chief Executive Officer, and/or an employee or Board member authorized and designated by the General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~ to incur said expenses on his/her/their behalf.

- (2) Obligation. The General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~, while on official business, is expected to exercise the same care in incurring expenses that a prudent person would exercise.
- (3) Eligible expenses. Expenses are confined to those expenses essential to the transacting of official business. ~~These expenses can be incurred within, or outside, Cuyahoga County.~~ The expenses can include expenses for meetings with Authority employees and employee activities.
- (4) Maximum allowance. The maximum allowable expenses are limited to twenty thousand dollars (\$20,000), or the amount approved by the Board of Trustees in the annual budget, on a calendar year basis.

(f) Allowable Expenses.

- (1) Meals. Cost of any meals or meeting refreshments for the General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~'s business guests. This may include Authority employees and/or Board members.
- (2) Taxis~~Ground transportation~~.
- (3) Parking and tolls.
- (4) Telephone calls and postage.
- (5) Rental of equipment. Rental of temporary meeting area or rental of a temporary office facility necessary to conduct official business.
- (6) Supplies.
- (7) Miscellaneous. Any other expenses not listed above which are essential to the transacting of official business and employee activities.
- (8) Gratuities. The prevailing hospitality rate (excluding tax).

(g) Nonallowable Expenses.

- (1) Alcoholic beverages, entertainment.
- (2) Costs incurred ~~under these guidelines relating to~~ by or on behalf of relatives, spouses or any other individuals not engaged in official business.

(h) Delegation of Authority. The General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~ may delegate authority to incur incidental expenses to an employee or Board member designated by the General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~ to act on his or her/their behalf.

- (i) Interpretation. This incidental expense policy is not intended to

supersede current guidelines for travel expenses. All travel by the General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~ is to continue to be submitted on the proper travel and expense report. (Res. 1997-129. Passed 7-15-97; Res. 1999-147. Passed 10-26-99; Res. 2001-31. Passed 2-27-01; Res. 2013-65. Passed 7-16-13; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.04~~242.05~~ AUTHORITY REGARDING PILOT PROGRAMS.

(a) The General Manager, Chief Executive Officer~~CEO, General Manager/Secretary-Treasurer~~ may ~~enter into~~conduct pilot programs that encourage new and innovative activities and ancillary services; that enhance the image of the Authority; that improve the financial health of the Authority and that focus on the convenience of the customers thereby helping retain and promote ridership.

(b) The ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ is hereby authorized to enter into contracts in furtherance of ~~the a Pilot Program~~pilot program, which contracts shall not exceed twelve months in duration, or the small purchase limit described in the Procurement Policy. If a pilot program falls within the scope of the Authority's procurement policies and procedures, it shall be procured in accordance with those policies and procedures and applicable state and federal law. If the ~~Pilot Program~~pilot program deliverable is determined to be both useful and needed, it shall be procured through the appropriate procurement process. (Res. 2001-110. Passed 7-24-01; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.05~~242.06~~ TRAVEL EXPENSES FOR NON-EMPLOYEES.

The General Manager, Chief Executive Officer ~~CEO, General Manager/Secretary-Treasurer~~ is authorized to expend up to ten thousand dollars (\$10,000) annually for travel expenses incurred by individuals who are not employees nor under contract with the Authority, consistent with expenses allowable under the GCRTA Travel Policy and Procedures, to conduct official business for the GCRTA. (Res. 2013-127. Passed 12-17-13; ~~Ord~~Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.06~~242.07~~ EXPENDITURES FOR EMPLOYEE ACTIVITIES AND PROGRAMS.

(a) Expending revenue generated by employee use of vending machines for District Council activities, and other employee activities, including but not limited to, employee appreciation and recognition programs, serves a public purpose by advancing the mission and operation of the Authority.

(b) The ~~CEO, General Manager, Chief Executive Officer and the Secretary-Treasurer or their designee~~ is~~are~~ authorized to use funds generated from employee

use of vending machines for employee activities and programs, including the District Councils or any successor program, and other employee activities including, but not limited to, employee recognition and appreciation programs.

(c) The total expenditures for employee activities authorized by this section shall not exceed the funds received from sales generated by employee use of the vending machines.

(d) The General Manager, Chief Executive Officer CEO, General Manager/Secretary Treasurer is authorized to issue administrative procedures to implement this policy.

(Res. 2013-066. Passed 7-16-13; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX.
Passed XX-XX-21.)

RESOLUTION NO. 2022-46

AMENDING CHAPTER 242 GENERAL MANAGER/SECRETARY-
TREASURER OF THE CODIFIED RULES AND REGULATIONS
OF THE GREATER CLEVELAND REGIONAL TRANSIT
AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Chapter 242 General Manager/Secretary-Treasurer should be updated to reflect the current responsibilities of the General Manager, Chief Executive Officer.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Chapter 242 General Manager/Secretary-Treasurer is hereby amended to read as specified in Attachment A hereto.

Section 2. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 3. That this resolution shall become effective immediately upon its adoption.

Attachment: A. Chapter 242 General Manager, Chief Executive Officer

Adopted: May 24, 2022

President

Attest: _____
Secretary-Treasurer

ATTACHMENT A TO RESOLUTION

CHAPTER 242

General Manager, Chief Executive Officer

- 242.01 Duties and Responsibilities.
- 242.02 Issuance of reports to Board of Trustees.
- 242.03 Orientation package for new Board members.
- 242.04 Incidental expenses.
- 242.05 Authority regarding Pilot Programs.
- 242.06 Travel expenses for non- employees.
- 242.07 Expenditures for employees' activities and programs.

CROSS REFERENCES

- General Manager, CEO generally - see Bylaws Art. VIII
- Authority re administration and employment - see Bylaws Art. IX
- As member of Executive Management Team - see ADM. 240.01
- Procurement Policy - see ADM. Ch. 410
- Authority re appointments and promotions - see PERS. 622.01

242.01 DUTIES AND RESPONSIBILITIES

The General Manager shall be the Chief Executive Officer of the Authority and shall have those duties and responsibilities as set forth in Articles VIII and IX of the Bylaws of the Greater Cleveland Regional Transit Authority. These duties and responsibilities include, but are not limited to, employing temporary employees, employing and discharging with cause persons for positions established by the Board of Trustees, prescribing the authority and duties of personnel, administering merit system rules in accordance with the collective bargaining agreement, fixing salaries of all personnel within the salary ranges prescribed by the Board of Trustees and establishing fringe benefits.

242.02 ISSUANCE OF REPORTS TO BOARD OF TRUSTEES.

(a) The General Manager, Chief Executive Officer shall prepare and provide to the Board of Trustees a quarterly report reflecting the performance of the system as measured against performance goals. This report may contain financial analyses, success factors, DBE participation and performance of the capital program. Such report shall be delivered to the Board not later than sixty business days after the close of each fiscal quarter.

(b) The General Manager, Chief Executive Officer and the Secretary-Treasurer shall prepare and provide to the Board monthly reports on the

Authority's performance. Such reports may contain information reflecting management activities in furtherance of Board initiatives and policies on key issues facing the Authority. Such reports may also include revenues, sales tax, investments and debt service. Such reports shall be delivered to the Board not later than thirty business days after the end of each month. (Res. 1988-44. Passed 2-16-88; Res. 2017-55. Passed 7-18-17.)

242.03 ORIENTATION PACKAGE FOR NEW BOARD MEMBERS.

The General Manager, Chief Executive Officer shall assemble, compose and supply an orientation package to newly-appointed members of the Board of Trustees. (Res. 1988-45. Passed 2-16-88; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.04 INCIDENTAL EXPENSES.

(a) Incidental expenses incurred by the General Manager, Chief Executive Officer in accordance with the Rules and Guidelines Governing Incidental Expenses adopted by the Board of Trustees, in the course of transacting official business, are expenditures necessary to further the public purpose of operating a regional transit system.

(b) All expenditures made pursuant to this section and the Rules and Guidelines set forth below shall be made from the General Fund of the Authority.

(c) Any changes to the Rules and Guidelines set forth below shall be subject to the review and approval of the Board of Trustees.

(d) Rules and Guidelines Governing Incidental Expenses for the General Manager, Chief Executive Officer. These regulations apply to the incidental meeting expenses for meals, coffee, amenities, etc., as incurred by the General Manager, Chief Executive Officer while conducting official business.

(e) General Rules.

- (1) Spending authority. The authority to incur expenses is expressly limited to the General Manager, Chief Executive Officer, and/or an employee or Board member authorized and designated by the General Manager, Chief Executive Officer to incur said expenses on their behalf.
- (2) Obligation. The General Manager, Chief Executive Officer, while on official business, is expected to exercise the same care in incurring expenses that a prudent person would exercise.
- (3) Eligible expenses. Expenses are confined to those expenses essential to the transacting of official business. The expenses can include expenses for meetings with Authority employees and employee activities.
- (4) Maximum allowance. The maximum allowable expenses are limited to twenty thousand dollars (\$20,000), or the amount approved by the

Board of Trustees in the annual budget, on a calendar year basis.

(f) Allowable Expenses.

- (1) Meals. Cost of any meals or meeting refreshments for the General Manager, Chief Executive Officer's business guests. This may include Authority employees and/or Board members.
- (2) Ground transportation.
- (3) Parking and tolls.
- (4) Telephone calls and postage.
- (5) Rental of equipment. Rental of temporary meeting area or rental of a temporary office facility necessary to conduct official business.
- (6) Supplies.
- (7) Miscellaneous. Any other expenses not listed above which are essential to the transacting of official business and employee activities.
- (8) Gratuities. The prevailing hospitality rate (excluding tax).

(g) Nonallowable Expenses.

- (1) Alcoholic beverages, entertainment.
- (2) Costs incurred by or on behalf of relatives, spouses or any other individuals not engaged in official business.

(h) Delegation of Authority. The General Manager, Chief Executive Officer may delegate authority to incur incidental expenses to an employee or Board member designated by the General Manager, Chief Executive Officer to act on their behalf.

(i) Interpretation. This incidental expense policy is not intended to supersede current guidelines for travel expenses. All travel by the General Manager, Chief Executive Officer is to continue to be submitted on the proper travel and expense report.

(Res. 1997-129. Passed 7-15-97; Res. 1999-147. Passed 10-26-99; Res. 2001-31. Passed 2-27-01; Res. 2013-65. Passed 7-16-13; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.05 AUTHORITY REGARDING PILOT PROGRAMS.

(a) The General Manager, Chief Executive Officer may conduct pilot programs that encourage new and innovative activities and ancillary services; that enhance the image of the Authority; that improve the financial health of the Authority and that focus on the convenience of the customers thereby helping retain and promote ridership.

(b) The General Manager, Chief Executive Officer is hereby authorized to enter into contracts in furtherance of a pilot program, which contracts shall not exceed twelve months in duration, or the small purchase limit described in the Procurement Policy. If a pilot program falls within the scope of the Authority's

procurement policies and procedures, it shall be procured in accordance with those policies and procedures and applicable state and federal law. If the pilot program deliverable is determined to be both useful and needed, it shall be procured through the appropriate procurement process.

(Res. 2001-110. Passed 7-24-01; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.06 TRAVEL EXPENSES FOR NON-EMPLOYEES.

The General Manager, Chief Executive Officer is authorized to expend up to ten thousand dollars (\$10,000) annually for travel expenses incurred by individuals who are not employees nor under contract with the Authority, consistent with expenses allowable under the GCRTA Travel Policy and Procedures, to conduct official business for the GCRTA.

(Res. 2013-127. Passed 12-17-13; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)

242.07 EXPENDITURES FOR EMPLOYEE ACTIVITIES AND PROGRAMS.

(a) Expending revenue generated by employee use of vending machines for District Council activities, and other employee activities, including but not limited to, employee appreciation and recognition programs, serves a public purpose by advancing the mission and operation of the Authority.

(b) The General Manager, Chief Executive Officer or their designee is authorized to use funds generated from employee use of vending machines for employee activities and programs, including the District Councils or any successor program, and other employee activities including, but not limited to, employee recognition and appreciation programs.

(c) The total expenditures for employee activities authorized by this section shall not exceed the funds received from sales generated by employee use of the vending machines.

(d) The General Manager, Chief Executive Officer is authorized to issue administrative procedures to implement this policy.

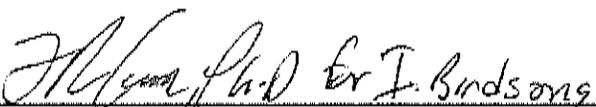
(Res. 2013-066. Passed 7-16-13; Res. 2017-55. Passed 7-18-17. Res. 2021-XXX. Passed XX-XX-21.)



TITLE/DESCRIPTION: ADOPTING SECTIONS 200.05 "ANTI-BULLYING AND PREVENTION OF ABUSIVE CONDUCT" AND 600.12 "LACTATION POLICY" OF THE PERSONNEL POLICIES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: 2022-47
	Date: May 19, 2022
	Initiator: Human Resources
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will adopt Sections 200.05 "Anti-Bullying and Prevention of Abusive Conduct" and 600.12 "Lactation Policy" of the Personnel Policies of the Greater Cleveland Regional Transit Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution 1989-176. The Code Book is now undergoing a comprehensive review and update so that the Code will conform to the current structure and operations of the Authority. In the course of reviewing the Code, it was determined that adding two policies to the Personnel Policies would be beneficial to the Authority. The anti-bullying policy addresses conduct that does not fall within the scope of the Authority's existing anti-harassment policies. The lactation policy formalizes the Authority's practice of accommodating lactation requests.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Adoption of the resolution will approve two personnel policies that will be of benefit to the Authority and its employees.
- 6.0 ECONOMIC IMPACT: Does not apply.
- 7.0 ALTERNATIVES: Not adopting this resolution. Not adopting this resolution would result in the Authority's Personnel Policies not fully and formally including anti-bullying and lactation policies.
- 8.0 RECOMMENDATION: This resolution was discussed at the May 10, 2022 Committee of the Whole meeting and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2022-47

ADOPTING SECTIONS 200.05 "ANTI-BULLYING AND PREVENTION OF ABUSIVE CONDUCT" AND 600.12 "LACTATION POLICY" OF THE PERSONNEL POLICIES OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that it would be beneficial to the Authority and its employees to add two provisions to the Personnel Policies; and

WHEREAS, Section 200.05 "Anti-bullying and Prevention of Abusive Conduct" and Section 600.12 "Lactation Policy" should be added to the Personnel Policies.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Section 200.05 "Anti-Bullying and Prevention of Abusive Conduct" is hereby adopted to read as specified in Attachment A hereto.

Section 2. That Section 600.12 "Lactation Policy" is hereby adopted to read as specified in Attachment B hereto.

Section 3. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 4. That this resolution shall become effective immediately upon its adoption.

Attachment: A. Section 200.05 "Anti-Bullying and Prevention of Abusive Conduct"
B. Section 600.12 "Lactation Policy"

Adopted: May 24, 2022

President

Attest: _____
Secretary-Treasurer

ATTACHMENT A TO RESOLUTION

Personnel Policy 200.05: Anti-Bullying and Prevention of Abusive Conduct

Purpose

The Greater Cleveland Regional Transit Authority ("GCRTA") believes that its employees should enjoy a workplace that supports each employee's growth and professional development. GCRTA is committed to providing a workplace that is free of bullying and abusive conduct. We must treat employees, customers and others with whom we deal with civility, dignity and respect. Bullying and abusive conduct are unacceptable behaviors that can cause psychological and physical harm and can increase absenteeism, employee turnover and increased medical and workers' compensation costs.

Definition

GCRTA defines bullying as repeated mistreatment of one or more people by one or more individuals. Abusive conduct may include repeated infliction of verbal abuse, such as the use of derogatory remarks, insults, and epithets, verbal or physical conduct that a reasonable person would find threatening, intimidating, or humiliating, or the gratuitous sabotage or undermining of a person's work performance. Depending on the circumstances, a single act that is especially severe and egregious may be considered bullying.

Policy

GCRTA employees at all levels must behave in a professional and civil manner towards each other, customers and members of the public. Everyone has the right to work in an environment free from bullying and abusive conduct. Bullying or abusive conduct will not be tolerated.

It is the responsibility of all employees to ensure that their work behavior and performance are consistent with this policy. Managers have an additional responsibility to create a safe working environment free from bullying and abusive conduct. Managers must take steps to prevent such unacceptable behavior and to take prompt action when such behavior has occurred.

All employees are strongly encouraged to report any bullying conduct they experience or witness as soon as possible to allow GCRTA to take appropriate action. Any employee who believes they have been bullied in violation of this policy should report the conduct immediately to their supervisor; or, if that person is responsible for the behavior, to the Human Resources Division. The employee always has the option of reporting the conduct directly to the Human Resources Division if they prefer.

A thorough and impartial investigation of all complaints will be conducted in a timely and confidential manner. Confidentiality will be maintained during the investigation to the extent possible without jeopardizing the thoroughness of the investigation. Any employee of GCRTA who has been found, after investigation, to have bullied another employee in violation of this policy will be subject to a required apology, counseling, training and/or disciplinary action up to and including termination. Retaliation against the individual reporting the bullying behavior is expressly prohibited.

Examples

GCRTA considers the following types of behavior examples of bullying

- **Verbal bullying.** Slandering, ridiculing or maligning a person or his or her family; persistent name-calling that is hurtful, insulting or humiliating; using a person as the butt of jokes; abusive and offensive remarks; lying.
- **Physical bullying.** Pushing, shoving, kicking, poking, tripping, assault or threat of physical assault, damage to a person's work area or property.
- **Gesture bullying.** Nonverbal gestures that can convey threatening messages. Slashing motion across the throat or pointing a hand symbolizing a gun to a person are considered gesture bullying.

Examples of bullying and abusive conduct include, but are not limited to:

- verbal abuse, insults, threats
- teasing or regularly making someone the brunt of pranks/practical jokes
- sarcasm and other demeaning language
- exclusion of a person from workplace activities
- work sabotage and tampering with someone's personal effects
- gossip and false malicious rumors
- coercion, intimidation and misuse of power
- demeaning, intimidating, threatening or physically or emotionally violent behaviors

ATTACHMENT B TO RESOLUTION

Personnel Policy Section 600.12:

Lactation Policy

In recognition of the well-documented health advantages of breastfeeding for infants and mothers, the Authority provides a supportive environment to enable breastfeeding employees to express their milk during work hours. This includes a company-wide lactation support program administered by the Human Resources Occupational Health Section.

The General Manager, Chief Executive Officer may establish procedures to implement this policy.



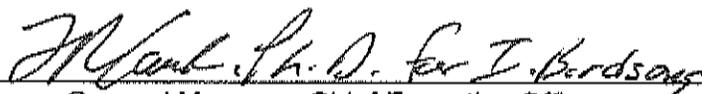
TITLE/DESCRIPTION: APPROPRIATING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY'S EXPENDITURES OR OUTLAYS FOR THE FISCAL YEAR ("FY") 2023 CAPITAL IMPROVEMENT BUDGET	Resolution No.: 2022-48
	Date: May 19, 2022
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will authorize appropriations for Fiscal Year 2023 ("FY 2023") for the Authority's Capital Improvement Budget covering locally funded and grant-funded projects.
- 2.0 **DESCRIPTION/JUSTIFICATION:** FY 2023 begins January 1, 2023 and ends December 31, 2023. There is a six month process to incorporate new or revised grant funded capital projects into the Northeast Ohio Area-wide Coordinating Agency's ("NOACA") Transportation Improvement Plan ("TIP") and Ohio's State Transportation Improvement Plan ("STIP") prior to their inclusion in any current and future federal and non-federal grant programs. In order to advance the availability of capital grant funds for the upcoming fiscal year, the development of the FY 2023 Capital Improvement Budget began in September 2021 and involved extensive staff analysis and preparation as well as two (2) meetings of the Board's Operational Planning and Infrastructure Committee on April 26, 2022 and May 10, 2022. One public hearing was held on May 10, 2022 to discuss the proposed FY 2023 Capital Improvement Budget. The Capital Improvement Budget proposed for adoption herein represents the Authority's spending plans for capital improvements throughout the transit system in FY 2023.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** The FY 2023 Capital Improvement Budget provides for the upkeep of the Authority's existing infrastructure, facilities, equipment, vehicle replacement programs and also provides for the implementation of projects included in the Long-Range Plan.
- 6.0 **ECONOMIC IMPACT:** The proposed FY 2023 Capital Improvement Budget provides the budget authority for the spending of \$133,278,394 for capital improvement projects, of which \$129,230,660 is for the RTA Development Fund and \$4,047,734 is for the RTA Capital Fund.
- 7.0 **ALTERNATIVES:** Modify the proposed FY 2023 Capital Improvement Budget by adding or subtracting expenditures or revenues for specific capital projects, or delay adoption of the proposed Capital Improvement Budget, which would delay the availability of grant funds in the upcoming fiscal year.
- 8.0 **RECOMMENDATION:** The proposed FY 2023 Capital Improvement Budget was reviewed on April 26, 2022 and May 10, 2022 by the Operational Planning & Infrastructure Committee and is recommended for adoption by the Board of Trustees. It is recommended that the Board approve the proposed FY 2023 Capital Improvement Budget as proposed herein.

9.0 ATTACHMENTS:

- A. 2023 – 2027 Combined Capital Improvement Plan
- B. 2023 – 2027 RTA Development Fund Capital Improvement Plan
- C. 2023 – 2027 RTA Capital Fund Capital Improvement Plan
- D. Combined Capital Improvement Fund Balance Analysis
- E. RTA Development Fund Balance Analysis
- F. RTA Capital Fund Balance Analysis

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

ATTACHMENT A

2023 - 2027 COMBINED CAPITAL IMPROVEMENT PLAN

Combined Budget Authority

PROJECT CATEGORY	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan	2023-2027
Bus Garages	\$3,525,000	\$3,900,000	\$0	\$2,150,000	\$500,000	\$10,075,000
Bus Improvement Program	\$37,066,750	\$23,066,750	\$23,066,750	\$23,066,750	\$23,066,750	\$129,333,750
Equipment & Vehicles	\$9,144,354	\$5,205,541	\$15,114,144	\$15,966,353	\$13,504,893	\$58,935,285
Facilities Improvements	\$21,990,000	\$24,358,786	\$13,635,000	\$15,725,000	\$12,405,728	\$88,114,514
Other Projects	\$2,643,750	\$4,643,750	\$23,143,750	\$26,143,750	\$2,643,750	\$59,218,750
Preventive Maint./Oper. Reimb.	\$2,076,041	\$1,801,041	\$1,120,282	\$8,452,021	\$12,109,100	\$25,558,485
Rail Car Program	\$30,550,000	\$39,400,000	\$34,000,000	\$21,700,000	\$11,500,000	\$137,150,000
Rail Projects	\$24,982,500	\$44,192,500	\$34,630,759	\$31,944,241	\$19,575,050	\$155,325,050
Transit Centers	\$1,300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$2,500,000
TOTALS	\$133,278,394	\$146,868,368	\$145,010,685	\$145,448,115	\$95,605,271	\$666,210,834

ATTACHMENT B

**2023 - 2027 RTA DEVELOPMENT FUND CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND BUDGET AUTHORITY**

PROJECT CATEGORY	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan	2023-2027
Bus Garages	\$3,525,000	\$3,900,000	\$0	\$2,150,000	\$500,000	\$10,075,000
Bus Improvement Program	\$37,066,750	\$23,066,750	\$23,066,750	\$23,066,750	\$23,066,750	\$129,333,750
Equipment & Vehicles	\$7,506,620	\$3,506,620	\$13,506,620	\$14,350,000	\$11,671,163	\$50,541,023
Facilities Improvements	\$19,580,000	\$22,048,786	\$11,225,000	\$13,415,000	\$9,995,728	\$76,264,514
Other Projects	\$2,643,750	\$4,643,750	\$23,143,750	\$26,143,750	\$2,643,750	\$59,218,750
Preventive Maint./Oper. Reimb.	\$2,076,041	\$1,801,041	\$1,120,282	\$8,452,021	\$12,109,100	\$25,558,485
Rail Car Program	\$30,550,000	\$39,400,000	\$34,000,000	\$21,700,000	\$11,500,000	\$137,150,000
Rail Projects	\$24,982,500	\$44,192,500	\$34,630,759	\$31,944,241	\$19,575,050	\$155,325,050
Transit Centers	\$1,300,000	\$300,000	\$300,000	\$300,000	\$300,000	\$2,500,000
TOTALS	\$129,230,660	\$142,859,447	\$140,993,161	\$141,521,762	\$91,361,541	\$645,966,571

ATTACHMENT C

2023 - 2027 RTA CAPITAL FUND CAPITAL IMPROVEMENT PLAN
RTA CAPITAL FUND BUDGET AUTHORITY

PROJECT CATEGORY	2023 Budget	2024 Plan	2025 Plan	2026 Plan	2027 Plan	2023-2027
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0
Bus Improvement Program	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$1,637,734	\$1,698,921	\$1,607,524	\$1,616,353	\$1,833,730	\$8,394,262
Facilities Improvements	\$2,410,000	\$2,310,000	\$2,410,000	\$2,310,000	\$2,410,000	\$11,850,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$4,047,734	\$4,008,921	\$4,017,524	\$3,926,353	\$4,243,730	\$20,244,262

ATTACHMENT D

Capital Improvement Fund Balance Analysis

	2021 Actual	2022 Projection	2023 Budget	2024 Plan	2025 Plan
Beginning Balance	32,437,292	148,525,235	176,326,452	176,103,432	176,325,679
Revenue					
Transfer from General Fund	43,398,859	44,725,758	19,213,875	19,954,017	20,184,788
Transfer from Reserve Fund	49,000,000	10,000,000	10,000,000	10,000,000	10,000,000
Investment Income	118,933	265,000	265,000	265,000	765,000
Federal Capital Grants	87,419,866	133,449,281	64,062,635	65,652,635	65,652,635
CARES Act / CRRSAA Assistance	67,416,467	0	0	0	0
ARP Assistance	0	81,199,333	0	0	0
State Capital Grants	0	9,336,598	19,336,598	19,336,598	19,336,598
Debt Service Proceeds	0	0	0	0	0
Other Revenue	6,587,238	0	24,225,000	35,891,286	34,500,000
Total Revenue	253,941,363	278,975,969	137,103,108	151,099,536	150,439,021
Total Resources	286,378,655	427,501,204	313,429,560	327,202,968	326,764,700
Expenditures					
Capital Outlay	70,436,953	169,975,419	137,326,128	150,877,289	149,028,209
Capital Outlay - CARES Act / CRRSAA	67,416,467	0	0	0	0
ARP Assistance	0	81,199,333	0	0	0
Other Expenditures	0	0	0	0	0
Total Expenditures	137,853,420	251,174,752	137,326,128	150,877,289	149,028,209
Available Ending Balance	148,525,235	176,326,452	176,103,432	176,325,679	177,736,491

ATTACHMENT E
RTA Development Fund Balance Analysis

	2021 Actual	2022 Projection	2023 Budget	2024 Plan	2025 Plan
Beginning Balance	28,926,433	139,604,021	169,006,764	171,052,602	171,264,753
Revenue					
Debt Service Proceeds	0	0	0	0	0
Transfer from RTA Capital Fund	37,878,174	43,228,465	17,500,000	16,000,000	16,000,000
Transfer from the Reserve Fund	49,000,000	10,000,000	10,000,000	10,000,000	10,000,000
Investment Income	115,033	200,000	200,000	200,000	700,000
Federal Capital Grants	87,419,866	133,449,281	64,062,635	65,652,635	65,652,635
CARES/CRRSAA Act Assistance	67,416,467	0	0	0	0
ARP Assistance	54,815,088	81,199,333	0	0	0
State Capital Grants	0	9,336,598	19,336,598	19,336,598	19,336,598
Other Revenue	5,204,841	0	24,225,000	35,891,286	34,500,000
Total Revenue	301,849,469	277,413,677	135,324,233	147,080,519	146,189,233
Total Resources	330,775,902	417,017,698	304,330,996	318,133,121	317,453,986
Expenditures					
Capital Outlay	68,940,326	166,811,601	133,278,394	146,868,368	145,010,685
CARES Act / CRRSAA	67,416,467	0	0	0	0
ARP	54,815,088	81,199,333	0	0	0
Other Expenditures	0	0	0	0	0
Total Expenditures	191,171,881	248,010,934	133,278,394	146,868,368	145,010,685
Ending Balance	139,604,021	169,006,764	171,052,602	171,264,753	172,443,301

ATTACHMENT F

RTA Capital Fund Balance Analysis

	2021 Actual	2022 Projection	2023 Budget	2024 Plan	2025 Plan
Beginning Balance	3,510,860	8,921,214	7,319,689	5,050,830	5,060,926
Revenue					
Transfer from General Fund	43,398,859	44,725,758	19,213,875	19,954,017	20,184,788
Investment Income	3,900	65,000	65,000	65,000	65,000
Other Revenue	1,382,397	0	0	0	0
Total Revenue	44,785,156	44,790,758	19,278,875	20,019,017	20,249,788
Total Resources	48,296,015	53,711,972	26,598,564	25,069,847	25,310,714
Expenditures					
Asset Maintenance	845,099	1,581,000	2,410,000	2,310,000	2,410,000
Routine Capital	651,528	1,582,818	1,637,734	1,698,921	1,607,524
Other Expenditures	0	0	0	0	0
Transfer to RTA Development Fund	37,878,174	43,228,465	17,500,000	16,000,000	16,000,000
Reimbursement to FTA	0	0	0	0	0
Total Expenditures	39,374,801	46,392,283	21,547,734	20,008,921	20,017,524
Ending Balance	8,921,214	7,319,689	5,050,830	5,060,926	5,293,190

RESOLUTION NO. 2022-48

APPROPRIATING THE GREATER CLEVELAND REGIONAL TRANSIT
AUTHORITY'S EXPENDITURES OR OUTLAYS FOR THE FISCAL YEAR
("FY") 2023 CAPITAL IMPROVEMENT BUDGET

WHEREAS, there are both legal and managerial requirements to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the capital improvement program of the Greater Cleveland Regional Transit Authority ("GCRTA") to be paid from said revenue during each fiscal year; and

WHEREAS, in order to meet those requirements, a Capital Improvement Budget for the GCRTA for the Fiscal Year beginning January 1, 2023 and ending December 31, 2023 ("FY 2023") has been prepared; and

WHEREAS, said budget has been made available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the GCRTA Office of Management and Budget; and

WHEREAS, the Operational Planning & Infrastructure Committee of the Board of Trustees discussed the proposed FY 2023 Capital Improvement Budget on April 26, 2022 and May 10, 2022 and one public hearing was held on May 10, 2022 with public notice given by (1) publication in the Cleveland Call & Post on April 27, 2022 and Cleveland Plain Dealer on April 23, 2022, and postings in the Main Office Building of the GCRTA, at the Customer Service Center in the Tower City Rotunda, on the GCRTA Facebook page and Twitter page, and on the GCRTA internet website.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriations for the current expenditures or outlays of the RTA Capital and RTA Development Funds during FY 2023 are as indicated below and the amounts to be expended and encumbered in each classification during FY 2023 are hereby set aside and appropriated:

CAPITAL IMPROVEMENT FUNDS

RTA Capital Fund	\$ 4,047,734
RTA Development Fund	\$129,230,660
Total Capital Improvements	<u>\$133,278,394</u>

Section 2. That transfers of funds may be made in this capital appropriation budget from one project to another, or from one department to another, or from one line item to another, but not from one fund to another without approval by the GCRTA Board of Trustees.

Section 3. That this budget may be amended from time to time in order to appropriate additional capital grant funds that may be received in FY 2023.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: May 24, 2022

President

Attest: _____

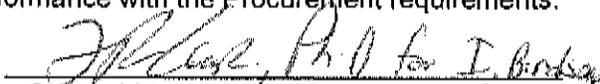
Secretary-Treasurer



TITLE/DESCRIPTION: APPROVING AN ADDENDUM TO THE COLLECTIVE BARGAINING AGREEMENT WITH THE FRATERNAL ORDER OF POLICE/OHIO LABOR COUNCIL, INC.	Resolution No.: 2022-49
	Date: May 19, 2022
	Initiator: Human Resources
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other	

- 1.0 PURPOSE/SCOPE: This action will approve an addendum to the Collective Bargaining Agreement ("CBA") with the Fraternal Order of Police/Ohio Labor Council, Inc. ("FOP/OLC") and the Greater Cleveland Regional Transit Authority ("GCRTA"). The term of the agreement is from March 1, 2020, through February 28, 2023. The addendum addresses issues regarding adding the Juneteenth Holiday starting in June of 2022, providing a \$3,500 Hazard/COVID Incentive Payment for 2022, increasing the September 2022 wage increase from 1% to 3%, increase the yearly dental max coverage from \$1,000 to \$2,000 in 2023, and the add a specialty drug program for 2023. GCRTA employees represented by the FOP/OLC include police officers, sergeants, dispatchers, and security officers. Employees covered by this new agreement comprise approximately 5% of the GCRTA's 2,200 currently active positions.
- 2.0 DESCRIPTION/JUSTIFICATION: The CBA with the FOP/OLC is currently in effect through February 28, 2023. The GCRTA negotiated an addendum to their current contract to align FOP/OLC represented employees with what the GCRTA is providing to members of the Amalgamated Transit Union, Local 268, and non-represented employees. This will help to ensure fairness to FOP/OLC members, and efficiency in the implementation of the Juneteenth Holiday, the Hazard/COVID Incentive Payment, increase in wages, and changes in dental and prescription drug coverage. This addendum to the contract was agreed to in one bargaining session with the FOP/OLC. The agreement regarding the addendum was voted on and approved by FOP/OLC members the week of April 11, 2022.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: The subject action has important policy implications, principally in the areas of cost control and service quality.
- 6.0 ECONOMIC IMPACT: The estimated cost of this addendum for 2022 will be provided to the Board of Trustees.
- 7.0 ALTERNATIVES: Not approve the addendum as proposed. Management would be required to return to the bargaining table with the FOP/OLC, or not provide the noted benefits that will be received by all other GCRTA employees.
- 8.0 RECOMMENDATIONS: It is recommended that the Board of Trustees approve the proposed contract addendum with the FOP/OLC.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2022-49

APPROVING AN ADDENDUM TO THE COLLECTIVE BARGAINING AGREEMENT COVERING CONDITIONS OF EMPLOYMENT WITH THE FRATERNAL ORDER OF POLICE/OHIO LABOR COUNCIL, INC.

WHEREAS, the current Collective Bargaining Agreement ("CBA") between the Fraternal Order of Police/Ohio Labor Council, Inc. ("FOP/OLC") and the Greater Cleveland Regional Transit Authority ("GCRTA"), established on March 1, 2020, remains in effect; and

WHEREAS, collective bargaining between representatives of the FOP/OLC and representatives of the GCRTA has produced a negotiated addendum to the CBA covering the period from March 1, 2020 through February 28, 2023, in order to ensure fairness as a result of changes in wages and benefits for members of the Amalgamated Transit Union, Local 26 ("ATU") under ATU's new contract with GCRTA; and

WHEREAS, the negotiated addendum includes adding the Juneteenth Holiday beginning in 2022, adjusting the 2022 wage increase, adding a Hazard/COVID Incentive Payment for 2022, and making changes to dental and prescription drug programs for 2023, and

WHEREAS, the members of the FOP/OLC have approved the addendum.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the current Collective Bargaining Agreement ("CBA") for employees represented by the Fraternal Order of Police/Ohio Labor Council, Inc. ("FOP/OLC") be, and it is hereby amended by incorporating the changes, modifications, additions, and deletions as negotiated by the representatives of the FOP/OLC and the Greater Cleveland Regional Transit Authority ("GCRTA"), to become effective immediately for the contract period through February 28, 2023.

Section 2. That the CBA, as amended, be and hereby is approved and that the General Manager, Chief Executive Officer is authorized to execute the negotiated addendum.

Section 3. That said negotiated addendum will be funded through the General Fund.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: May 24, 2022

President

Attest: _____
Secretary-Treasurer

RESOLUTION NO. 2022-50

MEMORIALIZING THE OCCASION OF THE AUTHORITY ADOPTING AND
OBSERVING THE JUNETEENTH NATIONAL HOLIDAY

WHEREAS, Juneteenth, also known as, National Independence Day, and/or Jubilee Day, celebrated June 19th, commemorates that date in 1865 when Union Troops arrived in Galveston, Texas, more than two months after the end of the Civil War and more than two years after President Abraham Lincoln signed the Emancipation Proclamation, declaring that slavery had been abolished in the United States; and

WHEREAS, Juneteenth is the oldest nationally celebrated commemoration of the ending of slavery in the United States; and

WHEREAS, on June 18, 2021, following overwhelming approval in both the United States Senate and House of Representatives, President Joseph R. Biden declared Juneteenth a national holiday in the United States, making it the first new federal holiday since Martin Luther King Jr. Day was designated in 1983; and

WHEREAS, on June 18, 2021, Governor Michael DeWine declared Juneteenth to be a recognized holiday in the State of Ohio; and

WHEREAS, the Greater Cleveland Regional Transit Authority desires to continue its commitment to diversity, equity, and inclusion by recognizing Juneteenth as an official holiday for our workforce.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Board of Trustees and management of the Greater Cleveland Regional Transit Authority ("GCRTA") hereby recognize Juneteenth as an official holiday. The Board of Trustees hereby designates June 19th as a paid holiday effective June 19, 2022 for all non-bargaining and bargaining, regular full-time employees, as negotiated with our unions.

Section 2. That the GCRTA Board of Trustees and management express their commitment to the high ideals of diversity, equity, and inclusion, as well as to equality and justice, and join with federal and state governments in commemorating the centuries of struggle, courage, and hope reflected in the Juneteenth holiday.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: May 24, 2022

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: ELECTRICITY SUPPLY VENDOR: MP2 ENERGY NE LLC AMOUNT: NTE \$10,275,000.00 FOR THREE-YEAR PERIOD	Resolution No.: 2022-51
	Date: May 23, 2022
	Initiator: Accounting
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for electricity supply requirements for the operation of its rail fleets, compression of natural gas for its CNG fleet and to power its facilities, as required, for a period of three years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires electricity to operate both its Light Rail and Heavy Rail fleets, compress natural gas for its CNG fleet and to power the Authority's facilities. The 2009 deregulation of electricity affords the Authority the opportunity to solicit proposals from electricity generation providers at the lowest overall cost to the Authority. In doing so, the Authority achieves significant cost savings and budget stability.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal ("RFP") was posted on the procurement website and advertised in the local newspapers. Proposals were sought for all Rail and facilities locations currently served by The Illuminating Company ("CEI"), which currently encompasses 142 accounts with 146 meters. Notifications of the solicitation were sent to eight (8) potential proposers. Twenty (20) prospective proposers downloaded the solicitation and six (6) responded on March 29, 2022.

 After evaluation by a panel of Authority employees in accordance with established Procurement Department policies and procedures, the proposal of MP2 Energy NE LLC, as negotiated, to provide electricity supply requirements, was determined to be the most advantageous to the Authority, price and all other factors considered. Due to the nature of the energy market, proposers are only able to hold pricing for a very short time. A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement will be funded through the General Fund, Rail District Department budget, in a projected amount not to exceed \$7,308,000.00 and the Office of Management and Budget Department budget, in a projected amount not to exceed \$2,967,000.00, for a total projected contract amount not to exceed \$10,275,000.00 for the three-year period.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would cause the Authority to potentially pay a higher rate for electricity due to the current energy market, resulting in higher energy costs and less budget stability.

- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the May 10, 2022 Organizational, Services and Performance Monitoring Committee meeting. It is recommended that the offer from MP2 Energy NE LLC be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2022-51

AUTHORIZING CONTRACT NO. 2022-016 WITH MP2 ENERGY NE LLC TO PROVIDE ELECTRICITY SUPPLY REQUIREMENTS, FOR A PERIOD OF THREE YEARS IN A PROJECTED AMOUNT NOT TO EXCEED \$7,308,000.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET) AND IN A PROJECTED AMOUNT NOT TO EXCEED \$2,967,000.00 (GENERAL FUND, OFFICE OF MANAGEMENT AND BUDGET DEPARTMENT BUDGET) FOR A TOTAL PROJECTED CONTRACT AMOUNT NOT TO EXCEED \$10,275,000.00

WHEREAS, the Authority requires electricity to operate its rail fleets, compress natural gas for its CNG fleet and power its facilities; and

WHEREAS, the proposal of MP2 Energy NE LLC located at 21 Waterway Avenue, Suite 450, The Woodlands, TX 77380, for the furnishing of electricity, as required, for a period of three years at a projected total contract amount not to exceed \$10,275,000.00 was received on March 29, 2022; and

WHEREAS, after negotiations, MP2 Energy NE LLC agreed to furnish the Authority's electricity requirements for a period of three years; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of MP2 Energy NE LLC, as negotiated, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of MP2 Energy NE LLC for the furnishing of electricity, as required, for a period of three years, as modified by negotiations, is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with MP2 Energy NE LLC for the performance of said services.

Section 3. That said contract shall be payable out of the General Fund, Rail District Department budget, in a projected amount not to exceed \$7,308,000.00 and the Office of Management and Budget Department budget, in a projected amount not to exceed \$2,967,000.00, for a total projected contract amount not to exceed \$10,275,000.00 for a period of three years.

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor with the Specifications and Addenda thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that MP2 Energy NE LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 24, 2022

President

Attest: _____
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO PRIOR YEARS - GENERAL FUND
 FOR THE PERIOD ENDED APRIL 30, 2022 AND APRIL 30, 2021

	CURRENT MONTH	PRIOR YR MONTH	B VARIANCE	% CHANGE	CURRENT % OF TOTAL	2022 YTD	2021 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 388,853	\$ 804,879	\$ (416,026)	(51.6%)	0.77%	\$ 2,769,038	\$ 2,769,038	\$ -	0.00%	1.64%
PASS/TICKET SALES	434,517	526,270	(91,753)	(17.2%)	0.40%	2,085,621	2,085,621	\$ -	0.00%	1.18%
CMSD - STUDENT FARECARDS	4,970	546,633	(541,663)	(98.9%)	0.00%	390,370	567,242	(176,872)	(31.1%)	0.23%
U-PASS	305,900	68,355	237,545	347.6%	0.30%	1,498,770	545,988	952,782	174.3%	0.85%
MOBILE TICKETING	408,284	334,531	73,753	22.0%	0.44%	2,082,068	1,291,774	790,294	61.2%	0.95%
SUBTOTAL PASSENGER FARES	1,965,188	2,112,566	(147,378)	(7.0%)	1.91%	8,559,249	7,613,324	945,925	12.4%	4.84%
OPERATING SUBSIDIES:										
SALES & USE TAX	18,029,474	16,791,747	1,237,727	7.4%	18.01%	81,844,246	73,949,851	7,894,395	10.7%	46.95%
SUBTOTAL OPERATING SUBSIDIES	18,029,474	16,791,747	1,237,727	7.4%	18.01%	81,844,246	73,949,851	7,894,395	10.7%	46.95%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	54,441	56,416	(1,975)	(3.5%)	0.05%	1,597,994	321,755	1,276,239	396.6%	0.90%
RAMING RIGHTS/LESS COMMISSIONS	87,500	87,500	\$ -	0.00%	0.00%	287,929	175,000	112,929	64.5%	0.16%
RENTAL INCOME	27,205	49,519	(22,314)	(45.1%)	0.03%	95,134	186,547	(91,413)	(48.5%)	0.07%
INTEREST INCOME	31,807	7,328	24,479	334.1%	0.03%	45,138	34,517	10,621	30.8%	0.03%
OTHER	42,862	5,043	37,819	749.9%	0.04%	94,589	37,454	57,135	152.5%	0.05%
SUBTOTAL OTHER REVENUE	225,815	205,806	20,009	9.7%	0.22%	2,112,794	756,633	1,357,161	180.3%	1.20%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CHG/PROPANE TAX REFUNDS	118,050	201,917	(83,867)	(41.5%)	0.12%	848,797	680,087	168,710	24.8%	0.48%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	20,698	9,201	11,497	124.9%	0.02%	25,627	43,721	(18,094)	(41.4%)	0.02%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	-	-	-	-	0.00%
MISCELLANEOUS RECEIPTS	487,447	39,865	447,582	1121.7%	0.46%	2,025,298	217,449	1,807,849	832.3%	0.57%
FEDERAL CARES ACT	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL CORSAA	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL REP	81,293,421	-	81,293,421	-	79.26%	81,293,421	-	81,293,421	-	46.01%
COVID VACCINE - INST/STN CTR REIMBURSEMENT	-	-	-	-	0.00%	-	-	-	-	0.00%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	81,939,616	250,183	81,689,433	99.7%	79.85%	83,174,043	590,257	82,583,786	97.6%	47.07%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 101,588,073	\$ 19,625,807	\$ 81,962,266	417.3%	100.00%	\$ 176,700,382	\$ 82,668,205	\$ 94,032,177	113.7%	100.00%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
 FOR THE PERIOD ENDED APRIL 30, 2022

	AUDGET MONTH	CURRENT MONTH	VARIANCE	% CHANGE	CURRENT % OF TOTAL	2022 YTD BUDGET	2022 YTD	VARIANCE	% CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARE	\$ 900,000	\$ 788,833	\$ (111,167)	(12.35%)	0.77%	\$ 2,600,000	\$ 2,592,470	\$ (7,530)	-0.29%	0.77%
PHYSICIAN SALES	800,000	413,517	(386,483)	(48.19%)	0.42%	2,531,000	2,085,621	(445,379)	(17.60%)	0.42%
COVID - STUDENT SARECARDS	10,000	4,910	(5,090)	(50.90%)	0.00%	22,000	350,320	368,320	1674.18%	0.22%
U-PASS	240,000	305,900	65,900	27.46%	0.30%	640,000	1,498,370	858,370	134.10%	0.85%
MOBILE TICKETING	408,532	438,898	30,366	7.43%	0.44%	1,463,141	1,682,086	218,945	14.96%	0.95%
SUBTOTAL PASSENGER FARES	2,415,532	2,963,168	547,636	22.67%	1.91%	7,756,141	8,359,249	603,108	7.77%	2.40%
OPERATING SUBSIDIES:										
SALES & USE TAX	11,117,067	15,479,634	4,362,567	39.24%	19.01%	75,477,869	82,844,266	7,366,397	9.75%	16.80%
SUBTOTAL OPERATING SUBSIDIES	11,117,067	15,479,634	4,362,567	39.24%	19.01%	75,477,869	82,844,266	7,366,397	9.75%	16.80%
OTHER REVENUE:										
ADVERTISEMENTS/CONCESSIONS/COMMISSIONS	21,000	54,442	33,442	159.24%	0.05%	362,000	1,557,894	1,195,894	330.25%	0.05%
MARKING RIGHTS (LESS COMMISSIONS)	37,956	87,500	49,544	130.53%	0.09%	455,472	287,929	(167,543)	(36.78%)	0.16%
RENTAL/INCOME	20,000	27,205	7,205	36.02%	0.03%	80,000	56,134	(23,866)	(29.82%)	0.05%
INTEREST INCOME	80,000	13,807	(66,193)	(82.87%)	0.01%	215,000	46,138	(168,862)	(78.54%)	0.03%
OTHER	130,000	42,052	(87,948)	(67.65%)	0.04%	320,000	94,599	(225,401)	(70.44%)	0.05%
SUBTOTAL OTHER REVENUE	368,956	225,015	(143,941)	(39.02%)	0.22%	1,432,472	2,122,796	690,324	48.20%	1.22%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CHIPS/STATE TAX REFUNDS	100,000	118,050	18,050	18.05%	0.12%	1,130,000	648,787	(481,213)	(42.59%)	0.48%
GRANT REIMBURSEMENT (FEDERAL STATE, LOCAL MATCH)	100,000	20,098	(79,902)	(79.90%)	0.02%	260,000	26,527	(233,473)	(90.18%)	0.02%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	-	0.00%	200,000	-	(200,000)	-	0.00%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	0.00%	-	-	-	-	0.00%
MISCELLANEOUS RECEIPTS	40,000	487,443	447,443	1118.61%	0.48%	360,000	1,275,298	915,298	254.25%	0.57%
FEDERAL CRRSAA	-	-	-	-	0.00%	-	-	-	-	0.00%
FEDERAL ARP	-	-	-	-	0.00%	-	-	-	-	0.00%
COVID VACCINE - WOLSTEIN CTR REIMBURSEMENT	20,000,000	81,293,423	61,293,423	306.47%	79.24%	80,000,000	81,393,423	1,393,423	1.73%	46.01%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	20,240,000	81,519,615	61,679,615	304.74%	79.25%	81,950,000	81,174,043	(775,957)	(0.95%)	47.67%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 40,055,555	\$ 102,548,023	\$ 62,532,468	156.12%	100.00%	\$ 166,067,482	\$ 176,790,323	\$ 10,632,841	6.40%	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH MAY 2022**

MONTH RECEIVED	2020 ACTUAL	2021 ACTUAL	2022 ESTIMATE	2022 ACTUAL	2021 MONTHLY		2020 YTD		2021 YTD		2022 YTD		2022 VERSUS 2021 YTD % CHANGE	2022 YTD % EST VARIANCE
					ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE	ACTUAL	ESTIMATE		
JANUARY	\$18,303,734	\$18,510,754	\$18,880,969	\$20,884,157	10.61%	\$18,303,734	\$18,510,754	\$18,880,969	\$18,880,969	12.82%	\$20,884,157	\$18,880,969	12.82%	10.61%
FEBRUARY	\$18,450,264	\$17,982,308	\$18,341,954	\$19,859,024	7.18%	\$36,753,988	\$36,493,063	\$37,222,923	\$37,222,923	9.32%	\$40,543,181	\$37,222,923	11.10%	8.92%
MARCH	\$21,219,411	\$20,664,587	\$21,077,879	\$23,821,641	13.02%	\$57,973,409	\$57,157,650	\$58,300,802	\$58,300,802	15.28%	\$64,364,822	\$58,300,802	12.61%	10.40%
APRIL	\$16,460,485	\$16,791,242	\$17,127,067	\$18,478,425	7.90%	\$74,433,873	\$73,948,892	\$75,427,869	\$75,427,869	10.05%	\$82,844,246	\$75,427,869	12.03%	9.83%
MAY	\$15,293,102	\$17,263,726	\$17,609,001	\$18,179,582	3.24%	\$89,726,976	\$91,212,618	\$93,036,870	\$93,036,870	5.31%	\$101,023,828	\$93,036,870	10.76%	8.58%
JUNE	\$15,928,194	\$21,214,064	\$21,638,345											
JULY	\$13,364,639	\$20,766,582	\$21,181,914											
AUGUST	\$17,532,128	\$21,522,576	\$21,953,028											
SEPTEMBER	\$19,553,853	\$21,976,295	\$22,415,821											
OCTOBER	\$18,570,261	\$21,490,445	\$21,920,254											
NOVEMBER	\$17,091,363	\$20,326,433	\$20,251,377											
DECEMBER	\$18,282,055	\$20,832,735	\$20,588,441											
TOTAL	\$210,147,468	\$238,344,749	\$242,986,050	\$101,023,828										

Summary:

Month
5.31% (\$915,856) higher than May 2021 Actual
3.24% (\$570,581) higher than May 2022 estimate

YTD

10.76% (\$9,811,210) higher than 2021 Actual
8.58% (\$7,986,958) higher than 2022 estimate

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF APRIL 30, 2022

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	4/29/2022	5/2/2022	MONEY MARKET	HUNTINGTON BANK	3	\$6,675,293	\$0	3	0.02%
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$1,847	90	2.10%
TOTAL BOND RETIREMENT FUND						\$6,922,705	\$1,847		0.08%
GENERAL FUND	3/31/2022	4/1/2022	MERCHANT ACCT-KEY MMKT	KEY BANK	3	\$261,684	\$0	3	0.35%
	3/1/2021	3/1/2024	FFCB	STIFEL NICOLAUS	1095	\$4,997,500	\$1,076	670	0.25%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$1,473	881	0.57%
	11/15/2021	11/15/2024	US TREASURY	STIFEL NICOLAUS	1095	\$4,995,508	\$17,983	929	0.78%
	12/9/2021	12/9/2024	FFCB	STIFEL NICOLAUS	1095	\$4,994,785	\$18,736	922	0.96%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$9,300	1002	1.20%
	4/22/2025	4/22/2025	FHLB	STIFEL NICOLAUS	1095	\$3,000,000	\$2,000	1087	3.00%
	4/29/2022	5/2/2022	STAR OHIO	STATE OF OHIO	3	\$70,057,079	\$0	3	0.48%
	4/29/2022	5/2/2022	EMPLOYEE ACTIVITY FUND	KEY BANK	3	\$85,706	\$0	3	0.35%
	4/29/2022	5/2/2022	PNC CUSTODY ACCOUNT	PNC BANK	3	\$9,356	\$0	3	0.21%
	4/29/2022	5/2/2022	SALES TAX ACCOUNT	HUNTINGTON BANK	3	\$654,222	\$0	3	0.03%
	4/29/2022	5/2/2022	KEY ECR	KEY BANK	3	\$9,790,426	\$0	3	0.35%
TOTAL GENERAL FUND						\$104,846,267	\$50,568		0.59%
INSURANCE FUND	4/29/2022	5/2/2022	STAR OHIO	STATE OF OHIO	3	\$6,015,448	\$0	3	0.48%
	4/29/2022	5/2/2022	KEY ECR	KEY BANK	3	\$65,280	\$0	3	0.35%
TOTAL INSURANCE FUND						\$6,080,728	\$0		0.48%
LAW ENFORCEMENT FUND	4/29/2022	5/2/2022	LAW ENFORCEMENT	KEY BANK-SWEEP	3	\$121,300	\$0	3	0.35%
	4/29/2022	5/2/2022	STAR OHIO	STATE OF OHIO	3	\$44,078	\$0	3	0.48%
TOTAL LAW ENFORCEMENT FUND						\$165,378	\$0		0.41%
LOCAL MATCH FUND	4/29/2022	5/2/2022	LOCAL MATCH-STAR OHIO	STATE OF OHIO	3	\$117,742,975	\$0	3	0.48%
	3/28/2022	6/28/2024	FHLB	STIFEL NICOLAUS	546	\$2,344,125	\$3,619	513	1.68%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1090	\$4,981,225	\$12,207	1043	2.00%
	4/29/2022	5/2/2022	LOCAL MATCH-KEY ECR	KEY BANK	3	\$835,928	\$0	3	0.35%
	4/29/2022	5/2/2022	GRANT-ECR	KEY BANK	3	\$470,638	\$0	3	0.35%
	4/29/2022	5/2/2022	CATCH BASIN-KEY ECR	KEY BANK	3	\$101,893	\$0	3	0.35%
TOTAL LOCAL MATCH FUND						\$126,476,784	\$15,826		0.56%
PENSION FUND	4/29/2022	5/2/2022	KEY ECR	KEY BANK	3	\$85,075	\$0	3	0.35%
	4/29/2022	5/2/2022	STAR OHIO	STATE OF OHIO	3	\$1,230,552	\$0	3	0.48%
TOTAL PENSION FUND						\$1,315,627	\$0		0.47%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF APRIL 30, 2022**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
RTA CAPITAL FUND	4/29/2022	5/2/2022	KEY ECR	KEY BANK	3	\$1,205,531	\$0	3	0.35%
	3/25/2022	9/25/2024	FHLB	STIFEL NICOLAUS	913	\$1,845,375	\$3,238	877	1.85%
	3/28/2022	3/28/2024	FHLB	STIFEL NICOLAUS	454	\$1,845,375	\$2,663	3	1.70%
	8/26/2021	8/26/2024	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$3,703	847	0.43%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	\$2,000,000	\$982	881	0.57%
	8/5/2021	5/22/2022	NATXNY CP	HILLTOP SECURITIES	270	\$4,994,375	\$5,583	21	0.15%
	4/5/2021	4/5/2024	FFCB	STIFEL NICOLAUS	1095	\$2,000,000	\$1,008	705	0.33%
	3/4/2021	3/4/2024	FNMA	STIFEL NICOLAUS	1095	\$499,750	\$156	673	0.34%
						<u>\$19,390,406</u>	<u>\$17,332</u>		<u>0.61%</u>
	TOTAL RTA CAPITAL FUND								
RESERVE FUND			AGRI BANK CP	HILLTOP SECURITIES	250	\$4,993,750	\$5,675	99	0.16%
	9/15/2021	5/23/2022	US TREASURY NOTE	HILLTOP SECURITIES	416	\$4,941,900	\$903	364	1.15%
	3/9/2022	4/30/2023	NATXNY CP	HILLTOP SECURITIES	119	\$4,995,042	\$3,833	27	0.30%
	1/28/2022	5/27/2022	US TREASURY NOTE	HILLTOP SECURITIES	616	\$4,875,994	\$2,639	8	2.00%
	3/23/2022	11/30/2023	FHLB	STIFEL NICOLAUS	1095	\$5,000,000	\$5,833	16	2.63%
	4/14/2022	4/14/2025	PNC CUSTODY ACCOUNT	PNC BANK	3	\$5,000,000	\$0	3	0.21%
	4/29/2022	5/2/2022	KEY ECR	KEY BANK	3	\$155,660	\$0	3	0.35%
	4/29/2022	5/2/2022	STAR OHIO	STATE OF OHIO	3	\$70,389,294	\$0	3	0.48%
						<u>\$100,351,640</u>	<u>\$18,883</u>		<u>0.66%</u>
	TOTAL RESERVE FUND								
TOTAL ALL FUNDS							\$104,456	111	0.58%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF APRIL 30, 2022**

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2021	Interest Payable/		Principal Payable/		Debt Service Requirement/		Total Debt Requirement 2022
			6/1/2022	6/1/2022	6/1/2022	6/1/2022	12/1/2022	12/1/2022	
Series 2012-Sales Tax Rev.	Dec. 2022	2,285,000.00	57,125.00	0.00	57,125.00	2,285,000.00	2,342,125.00	2,399,250.00	
Series 2014A-Sales Tax Rev.	Dec. 2025	6,575,000.00	147,475.00	0.00	147,475.00	1,535,000.00	1,582,475.00	1,829,950.00	
Series 2015-Sales Tax Rev.	Dec. 2026	19,455,000.00	486,375.00	0.00	486,375.00	3,520,000.00	4,006,375.00	4,492,750.00	
Series 2016-Sales Tax Rev.	Dec. 2027	8,105,000.00	202,625.00	0.00	202,625.00	1,195,000.00	1,397,625.00	1,600,250.00	
Series 2019-Sales Tax Rev.	Dec. 2030	11,030,000.00	275,750.00	0.00	275,750.00	1,000,000.00	1,275,750.00	1,551,500.00	
Total Bonds		\$47,450,000.00	\$1,169,350.00	\$0.00	\$1,169,350.00	\$9,535,000.00	\$10,704,350.00	\$11,873,700.00	

Bond Retirement
\$6,675,293

Current Balance (Set Aside for 2022)

Monthly Set Aside Required
\$742,630

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH APRIL 30, 2022**

MONTH	2022			2021		
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	AVERAGE YIELD	INTEREST EARNED	AVERAGE YIELD
JANUARY	\$274,475,413	\$37,367	0.19%	0.24%	\$25,844	0.10%
FEBRUARY	\$279,255,689	\$41,380	0.25%	0.21%	\$39,883	0.09%
MARCH	\$265,832,094	\$64,394	0.43%	0.22%	\$31,822	0.08%
APRIL	\$278,545,012	\$109,508	0.58%	0.20%	\$31,038	0.07%
MAY				0.20%	\$32,939	0.06%
JUNE				0.18%	\$51,309	0.05%
JULY				0.19%	\$30,698	0.05%
AUGUST				0.19%	\$31,714	0.05%
SEPTEMBER				0.19%	\$40,612	0.05%
OCTOBER				0.18%	\$39,359	0.05%
NOVEMBER				0.21%	\$27,571	0.06%
DECEMBER				0.47%	\$39,633	0.19%
YEAR TO DATE	274,527,052	\$252,649	0.36%	0.88%	\$2,008,071	0.64%
RTA AVERAGE YIELDS OVER (UNDER) INDEX			0.00%			0.24%
						0.63%

Moving average coupon equivalent yields for 6 month Treasury Bills.

Market Yield equals US Treasury Money Fund 7 Day Yield

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 APRIL 2022

BOND RETIREMENT FUND		
HUNTINGTON MONEY MARKET		
	APRIL 2022	\$113.38
	2022 YEAR TO DATE	\$113.38
	2021 YEAR TO DATE	\$380.68
		\$79.48
GENERAL FUND		
HUNTINGTON-SALES TAX ACCOUNT		
STAROHIO		\$1.64
KEY BANK SWEEP ACCOUNT		\$13,387.15
PNC CUSTODY ACCOUNT		\$95.77
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT		\$319.81
		\$2.66
	APRIL 2022	\$13,807.03
	2022 YEAR TO DATE	\$46,138.34
	2021 YEAR TO DATE	\$27,188.83
INSURANCE FUND		
STAROHIO		\$1,454.75
	APRIL 2022	\$1,454.75
	2022 YEAR TO DATE	\$3,281.28
	2021 YEAR TO DATE	\$12,952.60
LAW ENFORCEMENT FUND		
KEY BANK SWEEP ACCOUNT		\$1.01
STAROHIO		\$14.81
	APRIL 2022	\$15.82
	2022 YEAR TO DATE	\$38.07
	2021 YEAR TO DATE	\$10.41

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 APRIL 2022

LOCAL MATCH FUND
 STAROHIO-LOCAL MATCH
 KEY BANK SWEEP ACCOUNT

\$23,719.60
\$74.22
 \$23,793.82
 \$98,071.90
 \$45,938.43

APRIL 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

PENSION FUND
 STAROHIO
 KEY BANK SWEEP ACCOUNT

\$413.58
\$0.71
 \$414.29
 \$962.88
 \$276.60

APRIL 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

EMPLOYEE ACTIVITY ACCOUNT
 KEY BANK MONEY MARKET

\$0.71
\$0.71
 \$2.84
 \$3.86

APRIL 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

RTA CAPITAL FUND
 FFCB
 KEY BANK SWEEP ACCOUNT

\$3,300.00
\$64.32
 \$3,364.32
 \$20,742.06
 \$146.67

APRIL 2022
 2022 YEAR TO DATE
 2021 YEAR TO DATE

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 APRIL 2022

RESERVE FUND		
STAROHIO		\$22,760.65
NATIXUS CP		\$3,000.00
KEY BANK SWEEP ACCOUNT		<u>\$42.98</u>
	APRIL 2022	\$25,803.63
	2022 YEAR TO DATE	\$102,128.42
	2021 YEAR TO DATE	\$51,542.85

TOTAL ALL FUNDS	APRIL 2022	\$68,767.75
	2022 YEAR TO DATE	\$271,746.47
	2021 YEAR TO DATE	\$138,139.73

INTEREST RECEIVED (CASH BASIS)	APRIL	2022 YEAR TO DATE
	\$68,768	\$271,746
ACCRUED INTEREST:		
BEGINNING:	(\$63,716)	(\$123,554)
ENDING:	\$104,456	\$104,456
INTEREST INCOME EARNED:	\$109,508	\$252,649
AVERAGE INVESTMENT BALANCE (COST):	\$278,545,012	\$274,527,052
AVERAGE YIELD ON INVESTMENTS:	<u>0.58%</u>	<u>0.36%</u>

COMPOSITION OF INVESTMENT PORTFOLIO
AS APRIL 30, 2022

Instrument	PRINCIPAL AMOUNT	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$12,600,557	\$12,600,556	3.43%	0.45%	3
Key Bank Sweep Account	\$207,006	\$207,006	0.06%	0.35%	3
Star Ohio	\$267,479,425	\$267,479,425	72.77%	0.48%	3
Earnings Credit Rate Account	\$12,710,432	\$12,710,432	3.46%	0.35%	3
Commercial Paper	\$14,983,167	\$15,000,000	4.08%	0.13%	8
U.S. Government Securities	\$59,568,948	\$59,800,000	16.21%	1.31%	663
Total Investment Portfolio	<u>\$367,549,534</u>	<u>\$367,797,419</u>	<u>100.00%</u>	<u>0.58%</u>	<u>111</u>

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of April 30, 2022

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:
 Ohio Revised Code Sections 102.03(D) and (E)
 Ohio Ethics Commission Informal Opinion Number 2003-INE-0224-1
 Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
 Ohio Ethics Commission Staff Advisory Opinion Number 2011-08
 Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 974 and Board of Trustees Resolution No. 2020-80 for additional information.