



## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, August 5, 2025** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113, for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page [www.RideRTA.com/board](http://www.RideRTA.com/board) on the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

9:00 AM

### AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

- Casualty Insurance Program – To provide an update on the Authority's Casualty Insurance Program.

### OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

- RFP Procurement – a presentation of a competitive negotiated procurement for architect/engineer services to supplement internal engineering staff for 24 months.

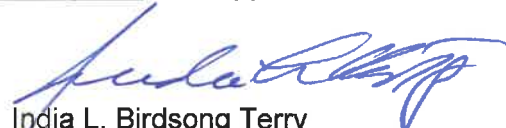
### ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

- Multi-Tenant Hosting Solution Non-Competitive - this is a negotiated sole source procurement from Televic to allow access to new railcar data utilizing a multi-tenant hosting solution.
- RFP Procurement – a presentation of a competitive negotiated procurement to provide the authority with a Platform as a Service web hosting solution.
- Change Order - a presentation of negotiated change orders to the three Contracted Paratransit Services contracts.

### COMMITTEE OF THE WHOLE

- Ridership Analysis and Report: The Operations Division will provide the Board with a ridership analysis. The analysis will focus on annual ridership trends through year-end 2024 as well as ridership trends through mid-year 2025.
- Railcar Option – a presentation of a negotiated competitive option for the purchase of additional railcars.
- Personnel Policies and Procedures Manual Update – To approve revisions to Policy 400.04: Payroll Deductions.

IBT/al  
Attachment

  
India L. Birdsong Terry  
General Manager, Chief Executive Officer

Scan this QR code to access the meeting schedule, live streams and meeting materials.



## AGENDA

### AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, August 5, 2025

Committee Members: Mayor David E. Weiss, Chair  
Ms. Lauren R. Welch, Vice Chair  
Ms. Anastasia A. Elder  
Ms. Emily Garr Pacetti  
Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. Approval of minutes – July 1, 2025
- III. Casualty Insurance Program – to provide an update on the Authority's Casualty Insurance Program.
  - Presenter(s):
    - Lynne Finnigan, Risk Analyst I
- IV. Adjourn



## Audit, Safety Compliance & Real Estate Committee Meeting

July 1, 2025

### MEETING MINUTES

**Committee Members:** Ms. Elder, Ms. Pacetti, Mr. Sleasman

**Not Present:** Mayor Weiss (Chair), Ms. Welch (Vice Chair)

**Staff/Other:** Shawn Becker, Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Melinda Dangelo, Nick Davidson, Wendy Feinn, Michael Fesler, George Fields, Bob Fleig, Anthony Garofoli, Rajan Gautam, Anna Hlavacs, Sharon Jenkins, Lawrence Jupina, Carl Kirkland, Sheila Miller, Charles Morgan, Jim Reed, Mike Schipper, Michael So, Kay Sutula, Wendy Talley, Dawn Tarka, John Togher, Carolyn Young

**Public:** Brian Gibbons, Loh, Chris Martin

Mr. Sleasman called the meeting to order at 9:10 am with a roll call. Three (3) committee members were present representing a quorum.

A motion by Ms. Pacetti, seconded by Ms. Elder to approve the minutes from June 3, 2025, and was unanimously approved.

Mr. Sleasman called for the first presentation – Cleveland Metroparks/Viaduct parcels, presented by Jim Reid, GCRTA Property Manager. The agreement seeks board approval for a 10-year license with a 10-year renewal option for three parcels of GCRTA-owned land located near Leonard, French, and British Streets on the Columbus Road Peninsula in Cleveland. The total area of the parcels is approximately 1.3 acres, which Metroparks intends to incorporate into its lakefront reservation as "clean and green" space. This includes minimal improvements such as grass, shrubs, and the addition of all-purpose trails, with no plans for playgrounds or gathering areas.

Under the agreement, Metroparks will be responsible for all development, operations, maintenance, liability, and security costs. GCRTA will retain control of the parcels for maintenance of the viaduct piers and will have joint approval rights for any future public art installations. Either party may terminate the agreement with 90 days' notice. Board members raised questions regarding future improvements and the scope of Metroparks' activities, which were clarified as limited to light landscaping and trail access.

It was moved by Ms. Elder and seconded by Mr. Sleasman and unanimously approved to recommend the agreement to the full Board of Trustees for final approval.

Mr. Sleasman called for the next presentation concerning a proposed real estate exchange with Burten Bell Carr Development, Inc. (BBC) in support of the East 79<sup>th</sup> Street Rapid Transit Station reconstruction project on the Blue/Green Line, presented by Jim Reed, Property Manager.

The objective of the agreement is to facilitate the acquisition of land necessary to expand and modernize the existing station, which lies just south of the Opportunity Corridor.

As outlined in the presentation, the GCRTA currently owns approximately 2.27 acres at the station site, while BBC owns the adjacent 1.51-acre Hillside Park property. To support the new station footprint, GCRTA will acquire Parcel A (approximately 6,321 square feet) from BBC, which is contiguous with the station. In exchange, GCRTA will convey Parcel B (approximately 6,952 square feet), an unused portion of its property adjacent to Hillside Park. The exchange involves no monetary consideration, as both parcels are deemed to be of equal value.

The transaction is contingent upon the waiver of existing deed restrictions held by the City of Shaker Heights and Cuyahoga County—both of whom have expressed support. GCRTA will cover all closing costs, and the agreement includes a 30-day due diligence period, followed by closing within 30 days.

Mr. Reid emphasized that the exchange is essential for the station's expansion, including ADA-accessible features, and praised the strong partnership with BBC, a nonprofit community development organization deeply involved in the neighborhood. Committee members echoed appreciation for the collaboration and noted the significance of improved transit access for residents.

It was moved by Mr. Sleasman and seconded by Ms. Pacetti and unanimously approved to recommend the agreement to the full Board of Trustees for final approval.

There being no further business to bring before this Committee, a motion to adjourn the meeting was moved by Mr. Sleasman and seconded by Ms. Pacetti. The meeting was adjourned at 9:27 am.

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Rajan D. Gautam  
Secretary/Treasurer

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Avis R. Lyons  
Interim Executive Assistant



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer

Date: July 30, 2025

Subject: Casualty Insurance Program Renewal 9/1/2025

At the August 5, 2025 meeting of the Audit, Safety Compliance and Real Estate Committee, Lynne Finnigan will provide a summary of GCRTA's Casualty Insurance Program.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/LAF

## AGENDA

### RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, August 5, 2025

Committee Members:            Mr. Jeffrey W. Sleasman, Chair  
   Ms. Lauren R. Welch, Vice Chair  
   Mayor Marie Gallo  
   Mr. Stephen M. Love  
   Rev. Charles P. Lucas

I.        Roll Call

II.       RFP Procurement – a presentation of a competitive negotiated procurement for architect/engineer services to supplement internal engineering staff for 24 months.

Presenters:

- Kathleen McGervey, Engineering Project Manager, Track
- Jonathan Laule, Program Contract Manager

III.      Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer

Date: July 31, 2025

Subject: On Call Architect / Engineering Services 2025  
RFP Procurement

At the August 5, 2025, Operational Planning and Infrastructure Committee meeting, staff will provide an overview of the upcoming contract for On Call Architecture/Engineering Services, 2025. A request for proposals was issued on March 31, 2025. The presentation will include the scope of work and staff recommendation of contract award.

The contract will be used to augment GCRTA in-house personnel in providing architectural and engineering services.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/KAM

## AGENDA

### ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, August 5, 2025

Committee Members: Ms. Emily Garr Pacetti, Chair  
Ms. Lauren R. Welch, Vice Chair  
Mayor Marie Gallo  
Ms. Deidre Y. McPherson  
Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. Approval of Minutes – July 1, 2025
- III. Multi-Tenant Hosting Solution Non-Competitive - this is a negotiated sole source procurement from Televic to allow access to new railcar data utilizing a multi-tenant hosting solution.  
Presenters:
  - Charles Morgan, Director of Information Technology
  - Drew Dimmick, Contract Administrator II
- IV. RFP Procurement - a presentation of a competitive negotiated procurement to provide the authority with a Platform as a Service web hosting solution.  
Presenters:
  - Jonathan Ciesla, Project Resource Manager
  - Drew Dimmick, Contract Administrator II
- V. Change Order - a presentation of negotiated change orders to the three Contracted Paratransit Services contracts.  
Presenters:
  - Nick Davidson, District Director-Paratransit District
  - Sharon Cottrell-Peffer, Procurement Team Manager
- VI. Adjourn






Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 31, 2025

Subject: Summary of Award – Multi-Tenant Hosting Solution

This is a negotiated sole source procurement to provide the Authority with a Multi-Tenant Hosting Solution with Televic US, Corp. to support the new railcar Passenger Information System (PIS) and on-board surveillance system.

At the August 5, 2025, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the August 19, 2025 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


IBT/SB



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 31, 2025

Subject: Summary of Proposed Award – Platform as a Service (“PaaS”) Web Hosting

This is a RFP procurement to select a qualified firm to provide the Authority with a PaaS Web Hosting Solution to both internal and external websites.

At the August 5, 2025, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the August 19, 2025 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.


IBT/SB



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 31, 2025

Subject: Change Orders to Contracted Paratransit Services

This is a request for the increase to the three Contracted Paratransit Services contracts with Future Age, Inc. dba Provide A Ride, GL Logistics of Mississippi, LLC and Senior Transportation Connection.

At the August 5, 2025, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for the increase to these three contracts. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend these change orders at the August 19, 2025 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/SB

## AGENDA

### COMMITTEE OF THE WHOLE BOARD

Tuesday, August 5, 2025

Committee Members: Mayor Paul A. Koomar, Chair  
Ms. Lauren R. Welch, Vice Chair  
Ms. Anastasia A. Elder  
Mayor Marie Gallo  
Mr. Stephen M. Love  
Rev. Charles P. Lucas  
Ms. Deidre Y. McPherson  
Ms. Emily Garr Pacetti  
Mr. Jeffrey W. Sleasman  
Mayor David E. Weiss

- I. Roll Call
- II. Approval of Minutes – July 1, 2025
- III. Ridership Analysis and Report - to provide a ridership analysis. The analysis will focus on annual ridership trends through year-end 2024 as well as ridership trends through mid-year 2025.  
Presenters:
  - Joel Freilich, Director – Service Management
  - Rubén Morgan, Manager of Operations Analysis
- IV. Option to Purchase Up to Twelve (12) Railcars - to approve the execution of the negotiated competitive contract option to purchase additional railcars off Contract No. 2021-125 with Siemens Mobility Inc.  
Presenters:
  - Bryan Moore, Railcar Project Lead Manager
  - Shawn Becker, Program Contract Manager
- V. Personnel Policies and Procedures Manual Update – To approve revisions to Policy 400.04: Payroll Deductions  
Presenters:
  - Nadine DeJesus, Benefits & Compensation Manager
  - John Sulik, Associate Counsel II
- VI. Adjourn



## Committee of the Whole

July 1, 2025

### MEETING MINUTES

<b>Committee Members:</b>	Mayor Koomar (Chair), Mr. Love, Rev. Lucas, Ms. Pacetti, Mr. Sleasman
<b>Not Present:</b>	Ms. Elder, Mayor Gallo, Ms. McPherson, Mayor Weiss, Ms. Welch (Vice Chair)
<b>Staff/Other:</b>	Shawn Becker, Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Melinda Dangelo, Nick Davidson, Wendy Feinn, Michael Fesler, George Fields, Bob Fleig, Anthony Garofoli, Rajan Gautam, Anna Hlavacs, Sharon Jenkins, Lawrence Jupina, Carl Kirkland, Sheila Miller, Charles Morgan, Jim Reed, Mike Schipper, Michael So, Kay Sutula, Wendy Talley, Dawn Tarka, John Togher, Carolyn Young
<b>Public:</b>	Brian Gibbons, Loh, Chris Martin

Mayor Koomar called the meeting to order at 9:59 a.m. with a roll call confirming attendance by several board members; however, only five (5) committee members were present, which did not constitute a quorum. As per legal counsel, Janet Burney, the committee was permitted to proceed with the scheduled presentations, but no formal actions could be taken, including referring any recommendations to the full board.

The minutes from the June 17, 2025 meeting were reviewed and approved with a motion from Mr. Sleasman and seconded by Ms. Pacetti.

Mayor Koomar called for the presentation for the Code Book Update – Amending Section 410.01 of the Code Book to increase the threshold above which the Board of Trustees must approve contracts. This was presented by Dawn Tarka, Associated Counsel II.

Ms. Tarka proposed updates to the Board's codified rules and regulations. These updates are in response to recent changes in state and federal law, specifically the increase of the contract approval threshold under Ohio Revised Code Section 306.43. Effective June 30, 2025, this threshold increased from \$100,000 to the federally defined "simplified acquisition threshold," currently set at \$250,000. The proposed revisions recommend amending Code Book Sections 410.01(a)(8)A.3. and 410.01(a)(8)B.2. to raise the General Manager/CEO's contract signing authority accordingly. In parallel, proposed changes to the change order authority were presented to align with the new threshold: \$250,000 for contracts under that amount, \$250,000 for contracts up to \$2.5 million, \$500,000 for contracts between \$2.5 and \$5 million, and \$750,000 for contracts exceeding \$5 million. Ms. Tarka clarified that the Change Order Committee would continue reviewing orders exceeding

\$50,000. Board members voiced general support, noting the need to align policy with inflation and legislative updates, with some suggesting future consideration of automatic adjustments linked to statutory thresholds. Ms. Terry expressed caution regarding automatic increases, preferring internal review before adopting such provisions. It was also affirmed that the General Manager/CEO retains discretion to present contracts below the threshold for board awareness if necessary.

With no further questions or motions due to the lack of quorum, a motion to adjourn the meeting was given by Mayor Koomar and seconded by Ms. Pacetti. The meeting was adjourned at 10:10 am.

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Rajan D. Gautam  
Secretary/Treasurer

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Avis R. Lyons  
Interim Executive Assistant



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President,  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager/Chief Executive Officer

Subject: Spring Service Update

Date: July 31, 2025

At the August 5, 2025, meeting of the Committee of the Whole, the staff will present an analysis of ridership trends from January 2019 through June 2025. The analysis differentiates between weekday and weekend ridership and includes very recent case studies of the effects of service adjustments.


ILBT/JBF



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer 

Date: July 31, 2025

Subject: Exercise of an Option under Contract No. 2021-125 with Siemens Mobility, Inc.  
for the Purchase of up to an Additional Twelve (12) High Floor Light Rail Vehicles

This is a request for the exercise of the contract option to provide the Authority with up to an additional twelve (12) high floor light rail vehicles. This purchase will bring the total number of vehicles purchased to a maximum of sixty (60).

At the August 5, 2025, Committee of the Whole meeting, we will make a presentation of the procurement process and staff recommendation for award of this third contract option. We will be requesting that the Committee of the Whole recommend the award of this contract option at the August 19, 2025 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/SB





Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President  
and Members, Board of Trustees

From: India L. Birdsong Terry  
General Manager, Chief Executive Officer

Date: August 1, 2025

Subject: Presentation of Revision to Policy 400.04 Payroll Deductions

On August 5, 2025, Board Committee meeting (Committee of the Whole), staff will present revisions to Policy 400.04-Payroll Deductions of the GCRTA Personnel Policies and Procedures Manual.

Policy 400.04-Payroll Deductions is being revised to more clearly state what are mandatory payroll deductions and voluntary payroll deductions that require GCRTA to gain prior written consent from employees. Additionally, the revisions provide updates to partial day pay deductions for exempt status staff and generalized language for deduction types.

The attachments show the current policy with redline mark ups, and the final policy revision. Upon presentation to the Committee of the Whole, we are requesting approval of this policy revision at the Board of Trustees meeting on August 19, 2025.

Please call me if you have any questions or require additional information prior to the Board Committee meeting on August 5, 2025.

IBT/GFF