



Community Advisory Committee ("CAC")

External and Stakeholder Relations
and Advocacy Committee

October 7, 2025

Background

- CAC re-energized in 2023.
- Section 222.04 of the Codified Rules and Regulations of the Board of Trustees (“Code Book”) governs the CAC.
- Section 222.04(f) requires the Board to approve the CAC’s Operating Guidelines.

CAC Operating Guidelines

During 2025, the CAC Rules Committee reviewed the Operating Guidelines and made recommendations for additions, deletions and amendments to the Operating Guidelines.

CAC Operating Guidelines

Summary of Proposed Changes:

- Providing that the Chair of the CAC will periodically make a report regarding CAC activities to the Board Liaison for presentation to the Board of Trustees.
- Requiring CAC and subcommittee meeting minutes to be posted on the CAC web page.

CAC Operating Guidelines

Summary of Proposed Changes (continued):

- Permitting subcommittees to elect a temporary chair if the subcommittee chair is absent from a meeting.
- Identifying a process for appointing CAC members to subcommittees.

CAC Chair

- Dr. Joseph Sopko
 - Dr. Sopko is a retired physician who worked at St. Vincent Charity Medical Center. He is a lifelong resident of Northeast Ohio, currently calling the Shaker Square neighborhood home, and lifelong transit customer and advocate.

Recommendation

Staff requests that the External and Stakeholder Relations and Advocacy Committee recommend these revisions to the CAC Operating Guidelines to the Board of Trustees for approval.

Questions