



Greater Cleveland Regional Transit Authority Application for ADA Paratransit Service

What is Paratransit Service?

The Americans with Disabilities Act of 1990 (ADA) is a civil rights bill that bans discrimination against people with disabilities. Under the ADA, transit agencies operating a fixed-route system must provide a comparable travel system for people with disabilities who cannot use the fixed-route system.

Paratransit is the transportation service of the Greater Cleveland Regional Transit Authority (GCRTA) for persons with a functional disability who are unable to use RTA fixed-route bus or train service for some or all of their trips due to the effects of their disability. Paratransit is a “Shared Ride” service that operates at the same times and in the same areas as the fixed-route buses and trains with very few exceptions. RTA Paratransit operates in full compliance with the Americans with Disabilities Act.

Eligibility is not based solely on a diagnosis or type of disability.

Individuals are eligible based on 3 categories:

1. **Inability to Navigate the System Independently**

Any person who is unable to board, ride, or exit any accessible RTA fixed-route bus or train without the assistance of another person, other than the operator, as a result of a physical, visual, or mental disability.

2. **Lack of Accessible Vehicles, Stations, or Bus Stops**

If accessible vehicles are not available or if a boarding or disembarking location is not accessible on the routes that the customer wishes to travel on.

3. **Inability to Reach a Boarding Point or Final Destination**

Any person with a functional disability who has a specific impairment related condition that makes it impossible for them to travel, all or some of the time, to a RTA fixed-route bus stop or train boarding location.

The Paratransit service area is defined as up to ¾ mile on either side of an existing bus route. Service is available on the same days and times as fixed-route service of the requested route. If you have a disability that prevents you from using the regular fixed-route service, you may be eligible for Paratransit.

ADA Paratransit service is considered a premium service and agencies by law can charge a fare that is double the standard fixed route fare. All Paratransit customers are expected to pay the current fare for each ride. Fare cost is subject to change at any time. Contact GCRTA for the current fare structure or visit our website.

RTA Paratransit Service

Is Not - a social service sponsored transportation program or for special event group trips. It is not designed to meet the needs of every disabled person; some people may require more service or assistance than RTA Paratransit can provide.

Is Not - for individuals who **can use the regular RTA buses and trains** but do not want to.

Is Not - door through door service. Drivers do not escort passengers inside buildings. They will escort passengers to and from outer doors only.

Is Not - responsible for custodial care of our passengers.

Does Not - provide mobility aids for passengers.

What is RTA Fixed Route Service

- RTA buses and trains operate along fixed-routes on an established schedule.
- They are 100% accessible with lifts, ramps, low floors and the ability to kneel.
- They have priority seating for people with disabilities and seniors.
- They have stop announcements (automated or by the operator).
- They have places to secure wheelchairs or scooters.
- Reduced fares are available for seniors and persons with a qualified disability. RTA fixed-route service operates in full compliance with the Americans with Disabilities Act (ADA).

Greater Cleveland Regional Transit Authority

Application For ADA Paratransit Service: Instructions

To help us determine your eligibility for ADA Paratransit Service, please fill out the enclosed application as completely and thoroughly as possible.

All applications must be completed in their entirety or they will be returned to the applicant for completion before being processed.

To Apply:

1. **You or your designee must fill out pages 4-9 COMPLETELY. You must sign sections V and VI on page 9. Your Licensed Medical Health Professional must complete pages 14-16 or 17-18 depending on the disability.**
2. Mail your original application to:
GCRTA-ADA Eligibility
1240 West 6th Street
Cleveland, Ohio 44113-1331
3. Once your completed application has been received, you may be scheduled for an “Eligibility & Assessment” interview. **GCRTA will contact you to schedule the appointment.**
4. After the completion of the “Eligibility Interview & Assessment” process, you will be notified of your ADA eligibility status within 21 calendar days; if determined eligible, you will be provided with instructions on obtaining your ADA Paratransit ID Card.

What to Bring To the Interview?

- A valid, **non-expired** state issued photo identification card
- A valid Medicaid identification card (if applicable)
- Mobility device that will be used when riding on Paratransit (cane, service animal, wheelchair, power chair, etc.)

Greater Cleveland Regional Transit Authority Application for Paratransit Service

Please complete this application as thoroughly as possible and to the best of your ability. If there are questions that you cannot answer, or if you need assistance to complete this form, please call **ADA Registration Office at (216) 566-5124**. To be considered complete, every question on the application must be answered. If not, it will be returned to you for completion. Your licensed physician or health care professional must complete Part IX of this application, the Medical Professional Certification.

PART I: APPLICANT INFORMATION

PLEASE PRINT/ TYPE IN BLUE OR BLACK INK

New Applicant Recertification - ID# _____

Name: _____
 First M.I. Last

Street Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Date of Birth: _____ Sex: Male Female

Preferred Language: English Spanish Other _____

Are you a Medicaid recipient? Yes No

Emergency Contact Person: _____
Day Phone: _____ Evening Phone: _____
Relationship to Applicant: _____

PART II: DISABILITY AND HEALTH CONDITION INFORMATION

1. What disability have you been diagnosed with?

2. Date of diagnosis: _____

3. Does your disability prevent you from using the regular bus or rail service?

Yes No

If yes, please explain:

4. Is your disability considered permanent? Yes No

If no, how long do you expect to have this disability?

5. Does your disability change from day to day or seasonally? Yes No

If yes, please explain:

6. Does your disability make it difficult for you to understand and remember how to find your way to and from the bus stop or rail station? Yes No

If yes, please explain:

PART III: MOBILITY INFORMATION

7. Do you currently use any mobility aids or specialized equipment? Yes No

If yes, please select all that apply:

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Manual wheelchair | <input type="checkbox"/> Motorized Wheelchair | <input type="checkbox"/> Scooter |
| <input type="checkbox"/> Service Animal | <input type="checkbox"/> Cane | <input type="checkbox"/> Crutches |
| <input type="checkbox"/> Brace(s) | <input type="checkbox"/> Portable Oxygen | <input type="checkbox"/> Walker |
| <input type="checkbox"/> White Cane | <input type="checkbox"/> Communication Board | <input type="checkbox"/> Prosthesis |

Other (please specify): _____

8. If you use a wheelchair or scooter, is the combined weight of you and the device over 600 pounds? Yes No Not applicable

9. If you use a wheelchair or scooter, does your residence have a wheelchair ramp?

Yes No Not applicable

If no ramp, how many steps? _____

If more than one step, how do you transport your wheelchair to the street level?

NOTE:

- Lifts on Paratransit vehicles are designed to accommodate mobility aids that are up to 53 inches in length, up to 33.5 inches wide and 600 pounds when occupied. If your mobility device exceeds these dimensions or weight, the vehicle may not be able to accommodate your mobility aid. Lifts/ramps on some fixed route vehicles have a minimum design load of 600 pounds and may not be able to accommodate heavier mobility aids (49 CFR Part 38).
- Your trip origin and destination must be accessible by ramp or lift. IF NOT ACCESSIBLE, please have someone available to assist you up and down steps. Drivers are not permitted to assist customers who use wheelchairs up or down stairs or push them up or down ramps.

PART IV: CURRENT TRAVEL INFORMATION

10. Have you ever used the regular fixed bus/rail service? Yes No
If no, why not?

11. Do you currently use the fixed regular bus/rail service? Yes No
If yes, which routes do you use?

If yes, what difficulties do you have when riding the bus/rail service?

12. Do you need someone to accompany you when you travel outside the home (i.e. Personal Care Assistant), someone designated or employed to specifically help with personal needs)? Yes No

If yes, what assistance does that person provide for you?

13. Can you get to and from the bus/rail stop nearest to your home by yourself?
 Yes No If no, explain why not?

14. Does weather affect your ability to use the bus/ rail system? Yes No
If yes, please explain.

15. Have you ever received training on how to use the bus/ rail system?

Yes No If yes, which agency provided the training and when?

If yes, did you successfully complete the training? Yes No

16. Would you like to receive travel training? Yes No

17. How would you describe the terrain where you live?
(e.g., flat, steep hills, gradual sloping hills, etc.)

18. Are there sidewalks in your neighborhood? Yes No

19. Are there sidewalks at the closest bus stop? Yes No

20. List the 3 most frequent destinations you travel to and how you get there now:

	Location 1	Location 2	Location 3
Destination Name:			
Address:			
How frequently do you travel there (within a month)?			
How do you get there now?			

21. How many blocks are from your residence to the nearest bus stop?

- Less than 2 blocks
 2 to 4 blocks
 Not sure
 5 to 7 blocks
 More than 7 blocks

22. How many blocks are there from your most frequent destination to the nearest bus stop?

- Less than 2 blocks
 2 to 4 blocks
 Not sure
 5 to 7 blocks
 More than 7 blocks

PART V: APPLICANT CERTIFICATION

I understand that the purpose of this application is to determine if I am eligible for RTA's Paratransit services and that RTA staff may need to talk to me later to get more information. I understand that I may be required to attend an in-person interview or functional ability assessment as part of this application process.

By signing this application, I certify that I have been truthful in answering this form and that the information that I have provided is correct to the best of my knowledge. I understand that falsification of this information could result in a loss of Paratransit service.

I agree to notify RTA if I no longer need to use Paratransit service.

Applicant Signature

Date

OR, if applicant is unable to sign:

Authorized Representative Printed Name

Relationship to Applicant

Authorized Representative Signature

Date

(By signing here, you are verifying that you are authorized to represent the applicant stated in this application.)

PART VI: APPLICANT AUTHORIZATION FOR RELEASE OF MEDICAL INFORMATION

I authorize the professional(s) listed below to release to RTA information about my disability and health condition and its effect on my ability to travel on RTA buses/rail. I understand that I may revoke this authorization at any time.

All medical information, which you or your health care professional provide, will be kept confidential to the extent permitted under the law, except that the information may be shared with other professionals or agencies involved in the determination of your eligibility.

Licensed Medical Professional Information:

First Name	Last Name	Title (e.g. MD, NP, PA)
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Telephone Number	Agency/Organization
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Applicant or Authorized Signature

Date

PART VII: NOTICE TO HEALTH CARE PROFESSIONAL

Dear Health Care Professional:

The Greater Cleveland Regional Transit Authority offers two programs for a person who has been medically diagnosed with a disability. The **Fixed-Route Disability Discount Fare Program** and **Paratransit “Origin-to-Destination” Service**.

Fixed-Route Disability Discount Fare Program: (Currently 1/2 of the current one-way fare)

To be eligible for the Fixed-Route Disability Discount Fare Program, you must have a medically documented disability and be able to perform the following transit related functions:

- Getting on or off a standard RTA bus/rail car
- Standing in a moving RTA bus/rail car
- Reading information signs (Legal blindness of 20/200 with best possible correction (tunnel vision) or a field of vision that is less than 20 degrees in the better eye, or a reduction in eyesight of the visual field. (Hemianopia))
- Hearing directions (Average loss of 30 decibels within speech frequencies in both ears, with the best possible correction is the minimum requirement)
- Understanding information signs and/or directions of the bus/rail operator

Paratransit “Origin-to-Destination” Service: (Please check current fare)

To be eligible for Paratransit service a person must have a medically documented disability that limits their functional abilities to ride fixed-route (bus/rail system). If the disability prevents a person from using a regular bus or rail, with lift/ramp-equipment some or all of the time, they may be eligible for Paratransit service.

Paratransit eligibility is broken into three categories:

1. Inability to navigate the system independently, due to a physical or mental impairment.
2. Lack of accessible vehicles, stations, or bus stops.
3. Inability to get to and/or from a bus/rail stop or station.

Federal Law requires that the Greater Cleveland Regional Transit Authority (GCRTA) provide Paratransit services to persons with disabilities who cannot use our bus or rail transit system. The information you provide in the attached Professional Verification will allow GCRTA’s representatives to make an appropriate evaluation of the applicant and determine how we may best meet their needs.

Your evaluation of each person must be based solely upon their functional abilities to use regular fixed-route transit service. Your verification should consider only the presence of a disabling condition, not the applicant’s age or economic status. Please exercise care in evaluating applicants for this service. False verification could result in travel limitation for persons legitimately qualified to use Paratransit.

PLEASE NOTE:

This does not include persons who find it uncomfortable or inconvenient to get to and from bus stops.

If you have any questions about the Application or the review process, please contact the Greater Cleveland Regional Transit Authority - ADA Registration Office at (216) 566-5124.

If you must disclose protected health information about the applicant, we have provided the applicant with an Authorization to Disclose Protected Health Information and have asked them to provide an executed copy to your office with this application.

List of Medical Health Professionals appropriate for the following disabilities

(A Licensed Medical Professional or Primary Care Physician must complete the health form.)

Disability	Licensed Professional Health Physician
Back & Spinal Related Injuries	Rheumatologist
Psychiatric / Mental Impairment	Psychiatrist or Clinical Psychologist
Neurological Impairment (Tourette’s, MS, Epilepsy, Head Trauma)	Neurologist
Extremities	Orthopedist, Phys. Therapist, Rheumatologist
Heart Impairments	Cardiovascular
Diabetes	Endocrinologist / Internist
Hearing Impairments	Audiologist or Otolaryngology
Vision Impairment	Ophthalmologist/Optomist
Blood Disorders	Hematologist
Respiratory	Pulmonologist
Musculoskeletal	Orthopedist, Rheumatologist
Intellectual Disability	Special Education Teacher/Guidance Counselor (Students Only), Psychiatrist, Psychologist
Cancer	Oncologist
Digestive Impairment	Gastroenterologist
Dementia	Neurologist, Psychiatrist
Speech Impairment	Speech Pathologist
Other Disability	Licensed Physician or Medical Professional

All Disabilities must be certified by a Licensed Medical Professional as described above.

PART VIII: MEDICAL PROFESSIONAL VERIFICATION

To be completed by your licensed Physician or Health Care Professional

PLEASE PRINT.

Name of applicant: _____

Date of applicant's last visit: _____

Medical diagnosis of disability:

Please discuss the impact this disability has on the applicant's ability to function:

1. Is disability/condition permanent? Yes No

If temporary, when will applicant be able to resume normal travel patterns?

Date: _____ / _____ / _____

2. Is disability/condition intermittent? Yes No

3. Under what circumstances does disability/condition flare-up?

4. Does the applicant have the mental capacity, visual and/or hearing ability to:

Give addresses and phone numbers? Yes No

Recognize a destination or landmark? Yes No

Deal with unexpected change in routine? Yes No

Ask for, understand and follow directions? Yes No

Safely travel through crowded/complex facilities? Yes No

5. Are there any other medical conditions which RTA should be aware of? Yes No
If yes, explain:

6. How far can the applicant walk without assistance?
 Less than one city block? (200ft.)
 If more than one city block, how many blocks? _____

7. Can the applicant walk up 3 stairs (12-14 inch) without assistance? Yes No

8. Can applicant grip a handrail? Yes No

9. Does the applicant use a mobility device? Please check all that apply:

- | | | |
|--|---|-------------------------------------|
| <input type="checkbox"/> Manual wheelchair | <input type="checkbox"/> Motorized Wheelchair | <input type="checkbox"/> Scooter |
| <input type="checkbox"/> Service Animal | <input type="checkbox"/> Cane | <input type="checkbox"/> Crutches |
| <input type="checkbox"/> Brace(s) | <input type="checkbox"/> Portable Oxygen | <input type="checkbox"/> Walker |
| <input type="checkbox"/> White Cane | <input type="checkbox"/> Communication Board | <input type="checkbox"/> Prosthesis |

Other (please specify): _____

10. Does the disability prevent the applicant from getting to/from and/or riding the bus/rail system?
 Yes No
(A) From using the Fixed route system? Yes No
(B) Paratransit? Yes No

If yes, explain.

11. Does weather impact applicant's ability to travel? Yes No
If yes, please explain weather conditions and effects?

12. Does applicant require a personal care attendant? Yes No

THIS CERTIFICATION HAS BEEN COMPLETED BY A LICENSED MEDICAL PROFESSIONAL:

Licensed Medical Professional Information:

First Name	Last Name	Title (e.g. MD, NP, PA)
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License/certification number: _____

Which hospital/agency are you affiliated with? _____

Hospital/Agency name: _____

Address: _____

City: _____ State: _____ Zip: _____

Office phone #: _____ Fax #: _____

I certify that the information contained in this application is true and correct to the best of my knowledge and ability. I hereby verify that the diagnosis of disability listed has been reviewed by me, is accurate and true, and represents the current physical and/or mental condition of the applicant named in this form.

Signature _____ Date: ____/____/____

PART IX: MEDICAL PROFESSIONAL VERIFICATION

Cognitive impairment disability: To be completed by your Psychologist or Psychiatrist

(PLEASE PRINT OR TYPE CLEARLY)

Name of applicant: _____

What is the applicant's specific disability or impairment?

1. How does this condition affect the individual's ability to use fixed-route bus/rail service?

2. Is this person able to?

- Give address and telephone number on request Yes No
- Recognize streets and bus numbers Yes No
- Sign his/her name Yes No
- Deal with an unexpected situation Yes No
- Ask for and understand directions Yes No
- Be left alone on a transit vehicle Yes No

3. Is this condition:

- Subject to significant improvement with treatment? Yes No
- Likely to become worse? Yes No

4. Should this person be accompanied while using paratransit service? Yes No

5. Is there any other effect of the condition which RTA should be aware of? Yes No

Please describe:

THIS CERTIFICATION HAS BEEN COMPLETED BY A LICENSED MEDICAL PROFESSIONAL:

Licensed Medical Professional Information:

First Name	Last Name	Title (e.g. MD, NP, PA)
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License/certification number: _____

Which hospital/agency are you affiliated with? _____

Hospital/Agency name: _____

Address: _____

City: _____ State: _____ Zip: _____

Office phone #: _____ Fax #: _____

I certify that the information contained in this application is true and correct to the best of my knowledge and ability. I hereby verify that the diagnosis of disability listed has been reviewed by me, is accurate and true, and represents the current physical and/or mental condition of the applicant named in this form.

Signature _____ Date: ____/____/____