

# Greater Cleveland Regional Transit Authority

## SUMMARY OF PROPOSED AWARD LABORATORY DRUG TESTING SERVICES

Presented to: Finance Committee  
September 1, 2015



# Project Overview- Laboratory Drug Testing Services

## Justification:

- RTA is federally mandated to provide laboratory drug testing for all safety sensitive employees.
- RTA also has safety and wellness policies that require possible non-federally required laboratory drug testing including nicotine testing.

# Project Overview-

## Laboratory Drug Testing Services

### Scope of Work

- Provide laboratory drug screens in accordance with federal regulations for Department of Transportation (DOT) and non-DOT drug Screens.
- Approximately 2,600 screens a year.
- Three year contract with two, one-year options.

# Procurement Overview- Laboratory Drug Testing Services

- RFP issued May 11, 2015
- Accessed on the GCRTA website by 29 interested parties
- Two firms proposed

# Procurement Overview- Laboratory Drug Testing Services

## Evaluation Panel Members:

- Labor & Employee Relations
- Human Resources
- Occupational Health
- Paratransit
- Procurement

# Procurement Overview- Laboratory Drug Testing Services

## Evaluation Criteria:

- Experience with similar organizations
- Cost Effectiveness
- Precise record management, billing, quality controls
- Ability to provide support services including accurate reports, confidentiality mechanisms and courier services

# Procurement Overview- Laboratory Drug Testing Services

Recommended Firm:

- Clinical Reference Laboratory
- DBE Goal of 0%

# Procurement Overview- Laboratory Drug Testing Services

## Experience:

- One of the largest single-site labs in the country
- Process samples 24 hours a day / 6 days a week
- Knowledgeable of GCRTA operations (current vendor)



# Procurement Overview- Laboratory Drug Testing Services

## Experience:

- Responsive to GCRTA's needs
- Satisfactory past performance (since 2001)
  - Held Prices from Previous Contract
- Approved FTA drug testing laboratory

# Procurement Overview- Laboratory Drug Testing Services

- Staff requests that the Finance Committee recommend to the Board of Trustees the award of a contract to Clinical Reference Laboratory in an amount NTE \$102,000 for the base three year contract, and in an amount NTE \$40,000 for each option year, for a total contract amount of NTE \$182,000.