



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, May 21, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

- 9:00 A.M. Organizational, Services & Performance Monitoring Committee
- Quarterly Management Report - Review of 1st Quarter 2024 results.
 - TRACTION Results Reporting - Presentation of 1st Quarter 2024 scorecards, customer experience surveys and community value surveys.

Committee of The Whole

- Internal Audit Report - Presentation of 1st Quarter 2024 Internal Audit Report.
- Capital Improvement Plan – Revisions to proposed FY 2025-2029 CIP.

Board of Trustees Meeting – Agenda attached.

A handwritten signature in blue ink, appearing to read 'India L. Birdsong Terry'.

India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.



AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, May 21, 2024

Committee Members: Mayor Anthony D. Biasiotta, Chair
Ms. Lauren R. Welch, Vice Chair
Ms. Deidre Y. McPherson
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. Quarterly Management Report - Review of 1st Quarter 2024 results.
Presenter:
 - India L. Birdsong Terry, General Manager, Chief Executive Officer
- III. TRACTION Results Reporting - Presentation of 1st Quarter 2024 scorecards, customer experience surveys and community value surveys.
Presenter(s):
 - India L. Birdsong Terry, General Manager, Chief Executive Officer
 - Dr. James Rubin, Principal, Transpro
- IV. Adjourn

AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, May 21, 2024

Committee Members: Mayor Paul A. Koomar, Chair
Ms. Lauren R. Welch, Vice Chair
Mayor Anthony D. Biasiotta
Mr. Stephen M. Love
Rev. Charles P. Lucas
Ms. Deidre Y. McPherson
Ms. Calley Mersmann
Ms. Emily Garr Pacetti
Mr. Jeffrey W. Sleasman
Mayor David E. Weiss


- I. Roll Call
- II. Internal Audit Report - Presentation of 1st Quarter 2024 Internal Audit Report.

Presenter:
 - Anthony Garofoli, Internal Audit, Executive Director
- III. Capital Improvement Plan – Revisions to proposed FY 2025-2029 CIP.

Presenters:
 - Mike Schipper, Deputy General Manager, Engineering & Project Management
 - Carolyn Young, Manager of Budgets, OMB
- IV. Adjourn



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry,
General Manager, Chief Executive Officer 

Date: May 16, 2024

Subject: Revisions to Proposed Appropriations for FY 2025 and the Proposed FY 2025-2029 Capital Improvement Plan

The Office of Management & Budget (OMB) and Engineering & Project Management will present to the Board of Trustees proposed revisions to the Fiscal Year (FY) 2025-2029 Capital Improvement Plan (CIP).

Since the May 7, 2024, Operational Planning & Infrastructure Committee meeting and Public Hearing we have reviewed the 2025 Capital Improvement Budget which is a part of the FY 2025-2029 CIP, and staff is proposing to incorporate revisions to project funding as follows:

- Bus Improvement Program – NOACA has advanced ODOT CMAQ funding into SFY 2024 and confirmed the revised funding amounts for SFY 2025-29. ODOT has slightly increased its UTP funding amount which is reflected in SFY 2025-29.
- Other Projects – Added the Lorain Road TOD project in 2025 which was recently awarded a \$0.7 million FTA TOD Pilot Project grant.
- Preventative Maintenance – Reduced 2029 amount from \$12 million to \$7 million.
- Railcar Replacement Program - NOACA has advanced STBG funding into SFY 2024 \$9 million and we included SFY 2028 \$3 million in 2029. Also added \$5 million in 2029 previously in Preventative Maintenance.

The net result of these revisions increases the FY 2025 appropriations total from \$165,890,767 to \$181,740,767 and the five-year FY 2025-2029 CIP total from \$591,059,316 to \$600,107,134.

We are recommending the proposed FY 2025 Capital Budget with these revisions to the full Board for discussion and approval at the May 21, 2024 Board Meeting.

IBT/KS/MJS/CY



AGENDA

RTA Board of Trustees Meeting

Tuesday, May 21, 2024

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the **April 16, 2024** Board Meeting minutes
5. Public comments (**2 minutes**) on **agenda items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
 - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Rev. Charles P. Lucas
11. Civilian Oversight Committee (COC)
 - Board Liaison: Ms. Lauren R. Welch
12. Community Advisory Committee (CAC)
 - Board Liaison: Ms. Deidre McPherson
13. Ad Hoc Committee reports:
 - Ad Hoc Compensation Committee – Mayor David E. Weiss
 - Ad Hoc Paratransit Committee – Rev. Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Mr. Jeffrey W. Sleasman, Chair
14. Introduction of new employees and announcement of promotions

15. Introduction of resolutions:

- A. 2024-35 - Authorizing Contract No. 2023-167 with Castle Heating & Air, Inc. for Woodhill Garage HVU Replacement, as specified, in an amount not to exceed \$129,900.00 (RTA Capital Fund, Engineering & Project Development Department budget)
- B. 2024-36 - Authorizing Contract No. 2024-20 with Jadco Construction Services, Inc. for Main Office Building Parking Garage Repairs, as specified, in an amount not to exceed \$423,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- C. 2024-37 - Authorizing Contract No. 2024-048 with UKG Kronos Systems, LLC to provide Annual Maintenance, Software Subscription and Support Services for a period of one year in an amount not to exceed \$148,518.05 (General Fund, Management Information Services Department budget)
- D. 2024-38 - Authorizing Contract No. 2024-77 with Johnson Controls Fire Protection LP to provide Fire and Safety Inspection and Testing through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, in an amount not exceed \$687,117.36 for a three-year period, and in amounts not to exceed \$229,039.12 and \$249,039.12 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,165,195.60. (General Fund, Transit Police Department budget)
- E. 2024-39 - Authorizing Contract No. 2024-080 with Masabi LLC to provide EZFare Mobile Ticketing Services in a total contract amount not to exceed \$1,200,000.00 for a period of two years (General Fund, Management Information Services Department budget)
- F. 2024-40 - Repealing Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy and amending Chapters 470 Real Estate Policies and 850 Public Assembly on Authority property of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority
- G. 2024-41 – Appropriating the Greater Cleveland Regional Transit Authority's expenditures or outlays for the Fiscal Year ("FY") 2025 Capital Improvement Budget

16. Secretary-Treasurer's Report:

- a. General Fund Revenue – April 30, 2024 compared to April 30, 2023
- b. General Fund Revenue – period ending April 30, 2024 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2024, actual receipts through May 2024
- d. Inventory of Treasury Investments as of April 30, 2024.

- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of April 30, 2024.
 - f. Summary of Investment Performance, Year to Date through April 30, 2024.
 - g. Report on Investment Earnings (cash basis) as of April 30, 2024.
 - h. Composition of Investment Portfolio as of April 30, 2024.
 - i. Banking and Financial Relationships as of April 30, 2024.
17. General Manager's Report
 18. President's Report
 19. Old Business
 20. New Business
 21. Public comments (**2 minutes**) on **public transit related items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
 22. The next regular Board meeting is scheduled for **Tuesday, June 25, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by clicking the meeting date. The public is welcome to attend in person.
 23. Adjournment

Minutes

RTA Board of Trustees Meeting

9:03 a.m. April 16, 2024

Board Members: Koomar (Chair), Welch (Vice Chair), Biasiotta, Lucas, McPherson, Mersmann, Pacetti, Sleasman, Weiss

Not present: Love

Staff: Birdsong Terry (virtual), Brooks-Williams, Burney, Caver, Dangelo, Davidson, Feke, Fields, Fleig, Ford, Freilich, Garofoli, Gautam, Gibson, Hudson, Jones, Jupina, Kirkland, Lincoln, McMahan, Miller, Mothes, Reed, Schipper, Talley, Tarka, Togher, Walker-Minor

Public: DCI Consultants (virtual), Kendricks, Loh, Mates, Nix, Pinkney-Butts, Rodriquez, Seals, Turner, Walker, Yontz

The meeting was called to order at 9:03 a.m. There were nine (9) Board members present.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

Minutes

President Koomar stated that the minutes from the March 19, 2024 Board Meeting and Annual Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

Public Comments – Agenda Items

1. Rev. Pinkney-Butts – Rev. Pinkney congratulated the retirees. She supports the agenda particularly Item A and Item G. She asked about Item B and Item D. She asked when the Port would open back up. She asks that children not be allowed on the seats. For Item H, she asked if Shaker Square could have a Park and Ride service like 2 Birds Shuttle & Detail.
2. Larry Rodriquez – Larry complained about the smell on the trains. An operator refused to turn on the AC until 30 minutes after he complained.
3. Isaac Shimsky-Agosto (webform) - GCRTA still has not fully implemented EZFare. Passengers wishing to board or exit Tower City must show their pass to an RTA employee, and have the employee unlock the faregate for them. I personally had to wait for an employee to let me out when there was not one at the gates. It is long past time for RTA to connect EZFare scanners to the Tower City faregates.

Dr. Caver said the staff is in the process of getting the equipment to activate the gates with EZFare. The plan was to have it last year, but the company could not produce the units due to COVID related backlog and inventory issues.

4. Airric Stewart – Agendas items are not being posted in enough time so that callers can have informed questions. And questions are not addressed during the public comment section. He hasn't received comments from the CAC about the 48A and 15A. RTA has a responsibility to the public.

The agenda was posted Friday, April 5. The link was sent to Airric Stewart during his call. He was also added to the mailing list to receive notification when the agenda is live on the website.

5. Chris Martin – Public comments are shared by the same people. Meetings should be held at a time when the public can attend, like in the evenings.
6. Bryan Hagggar – There is smoking and drinking on the train. And the trains are not clean. There needs to be more police on the service. Bus routes #9, #40 and HealthLine needs improved on-time performance.

Committee Reports

There were no committee reports.

Introduction of New Employees/Promotions

There were 17 new hires and 9 promotions. Their names are listed on the PowerPoint presentation.

Introduction of Resolutions

- A. 2024-24 - Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the first quarter of 2024, the adoption of which was moved by Ms. Welch, seconded by Ms. Mersmann and approved by unanimous vote.

Several retirees were in attendance and expressed their appreciation for employment with RTA.

- B. 2024-25 - Authorizing Contract No. 2024-002 with Kennedy Railroad Services, LLC for Project No. 66B – Port of Cleveland Connector Track in an amount not to exceed \$883,443.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Welch, seconded by Mayor Weiss. A roll call was requested. There were eight (8) ayes and one (1) abstention from Ms. Mersmann. It passed.
- C. 2024-26 - Authorizing Contract No. 2024-5 with Freedman Seating Company for the purchase of Railcar Vinyl Seat Upholstery, as specified, in an amount not to exceed \$298,490.72 (RTA Development Fund, Fleet Management Department budget), the adoption of which was moved by Ms. Pacetti, seconded by Ms. Mersmann and approved by unanimous vote.
- D. 2024-27 - Authorizing Contract No. 2024-6 with Premier Window Cleaning LLC for Rapid Station Washing and Cleaning Services for a period of three (3) years in an amount not to exceed \$483,120.00 (General Fund, Rail Facilities Maintenance Department budget), the adoption of which was moved by Mayor Biasiotta, seconded by Ms. Mersmann and approved by unanimous vote.
- E. 2024-28 - Authorizing Contract No. 2024-023 with Northeast Lubricants LTD. for the furnishing of transmission fluid, as specified and as required, for a period of one (1) year in an amount not to exceed \$103,000.00 (General Fund, Fleet Management Department Budget), the adoption of which was moved by Ms. Welch, seconded by Ms. Pacetti and approved by unanimously vote.

- F. 2024-29 - Approving the Greater Cleveland Regional Transit Authority's 2024-2027 Quadrennial Equal Employment Opportunity Program and Affirmative Action Goals, the adoption of which was moved by Ms. Welch, seconded by Ms. Mersmann and approved by unanimous vote.
- G. 2024-30 - Amending Chapter 464 Protection Against Internal Losses of Public Assets and Section 460.06 Insurance Fund of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Ms. Mersmann, seconded by Mr. Sleasman and approved by unanimous vote.

Judy Lincoln, Director of Risk Management and Dawn Tarka, Associate Counsel II provided responses to Code Book questions that were raised at the April 2 Committee of Whole meeting. The amended changes recommended by the committee were outlined in the redline attachments and in a memo addressed to the Board.

- H. 2024-31 - Authorizing a renewal lease agreement with 2 Birds Shuttle and Detail, LLC for property at the Puritas-West 150th Street Rapid Transit Station, located at 4200 West 150th Street, Cleveland, Ohio 44135, for a term of ten years at \$12,000.00 per year for the first year and incremental annual increases to \$15,240.00 for the tenth year, the adoption of which was moved by Ms. Welch, seconded by Ms. Pacetti. A roll call was requested. There were eight (8) ayes and one (1) abstention from Ms. Mersmann. It passed
- I. 2024-32 - License agreement for access and laydown areas to support the West 117th Bridge Rehabilitation Project (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Mayor Weiss, seconded by Ms. Welch. A roll call was requested. There were eight (8) ayes and one (1) abstention from Ms. Mersmann. It passed.
- J. 2024-33 - Authorizing a lease between the Greater Cleveland Regional Transit Authority and Century Federal Credit Union for office space located at the Hayden District Garage, 1661 Hayden Avenue, East Cleveland, Ohio 44112, the adoption of which was moved by Ms. Mersmann, seconded by Ms. Pacetti and approved by unanimous vote.
- K. 2024-34 - Authorizing a salary adjustment for Anthony A. Garofoli, Executive Director of Internal Audit, the adoption of which was moved by Ms. Mersmann, seconded by Ms. McPherson and approved by unanimous vote.

Mayor Weiss, chair of the Compensation Committee added that India Birdsong Terry, CEO/GM and Anthony Garofoli, Executive Director of Internal Audit report directly to the Board. The Compensation Committee conducts the review process and compensation recommendations. The committee recommends a 4.3% merit increase to the base pay for Mr. Garofoli. This is consistent with the merit pool that has been budgeted for non-bargaining employees for 2024. For GM/CEO Terry, they performed an evaluation, but there is no recommended change in her compensation. They entered into a new employment agreement with her in 2023. As part of that new contract, there was no adjustment to be made.

Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the report. Inflation hit a high of 9.1% in June 2022. It had been declining steadily since then. In March, however it increased

to 3.5% from the previous month's of 3.4%. The Federal Reserve has maintained interest rates since September 2023 at 5.5%. They are scheduled to meet at the end of April and early May to determine if any further action on the interest rates needs to be taken.

March 2024 ridership was 10.3% above 2023 levels. Compared to pre-COVID numbers, 2019 ridership was 7.7 million rides. YTD there was 5.8 million rides or 1.9 million rides lower compared to pre COVID numbers or a 24.6% decrease. Passenger fares are relatively flat compared to February 2024. However, they were 16% above budget. Compared to pre-COVID, passenger fares was \$9.4 million in 2019. YTD for 2024 through the end of March it was \$7.9 million, showing a decrease of \$1.5 million or 15.9%.

April sales tax is not in yet. It will be forwarded when it is available. For March 2024, it was 0.7% higher than March 2023 levels. YTD is flat 0.1% lower compared to 2023. YTD comparing 2024 to 2023, 12 of the 24 categories that make up the sales tax base were positive. Online sales were 13.5% higher. Regular and statewide sales were 0.8% lower. Motor vehicles and watercraft were 5.1% lower.

General Manager/CEO Report

Dr. Floun'say Caver, Chief Operating Officer and Deputy General Manager for Operations, gave the report. RTA received a \$700K FTA grant to study a redevelopment corridor along Lorain Road from W. 25th to the Lorain County Line in the Cities of Cleveland, Fairview Park, and North Olmsted. GM/CEO Terry attended the Cleveland Leadership Center's Cleveland Bridge Builders Class of 2024 event, March 21. The topic was Power and Influence. GCRTA employees received a snack bag for Transit Employee Appreciation Day, March 22. Originated by APTA, this annual celebration recognizes contributions of transit workers and raises awareness of the importance of investing in public transportation infrastructure. He thanked his Operations Division.

On March 25, GM/CEO Terry joined Mayor Justin Bibb, County Executive Chris Ronayne and the Group Plan Commission for a press conference announcing the removal of the jersey barriers from Public Square in preparation upgrades that will be made to the Square. GM/CEO Terry served on a Women's Leadership panel for the Soul of Philanthropy Event held April 2. Topics included leadership, professional development, work-life balance and educational opportunities for emerging African American female leadership in Greater Cleveland. Internal Audit and Information Technology hosted a Cybersecurity Tabletop Drill, April 2. Topics included organizational awareness and cyber preparedness. A Bus Operator Career Fair was held on April 5 at Tri-C Metro Campus Center. Several hundred offers were made to candidates.

Several RTA employees volunteered to assist RTA customers during the Solar Eclipse and Guardians Hope Opener, April 8. Staff were stationed at several stations, assisting customers with safe travel and fare payment. RTA also provided solar glasses to all employees for safety. GM/CEO Terry served on a panel for the 2024 CUBE Symposium: Building Cleveland Together where they discussed opportunities for MBE's and WBEs.

Ms. Mersmann shared that RTA was very helpful to the community during the Solar Eclipse. Rev. Lucas thanked the staff for making that day so special. Mayor Koomar said it was great to have a plan in place for that day.

President's Report

Mayor Koomar worked with GM/CEO Terry on the new committee assignments. He asks for Board members to reach out to him for questions. He will also follow up with the Board on the travel schedule. Training will be required for Board members who are traveling for the first time.

New Business

Mayor Koomar asked for a Response to Service Proposals presentation which was presented back on April 12, 2022 to the External & Stakeholder Relations & Advocacy Committee be presented again today. The presentation is for new Board members and to address NextGen concerns that the public has mentioned during Board meetings.

The presentation summarized the route recommendations from the NextGen changes related to the #48/#48A/#50 and #15A. It also summarized recommendations made by community advocate Airric Stewart. The two recommendations were compared. It was determined that no additional changes will be made to the original NextGen service plan. Recommendations came from a thorough analysis from the Service Management team which looked at ridership, efficiency, and the responses from the riders during NextGen community meetings and follow up meetings after the plan was implemented.

Public Comments – public transit related items

1. Rev. Pamela Pinkney Butts – Rev. Pinkney invited Cleveland Division of Police to the meeting to assist with any questions and concerns the Board may have. Rev. Pinkney supports RTA having an Affirmative Action Plan. The meeting agenda should be provided in braille. Homelessness and mass incarceration is a problem. She thanked HR for their hiring efforts. She gathers information from people who need assistance. RTA used to provide passes for these individuals. East Cleveland and Warrensville Heights needs more shuttle service.
2. Loh – RTA real time display information is not accurate.
3. Airric Stewart – Airric believes his NextGen recommendations are being misrepresented. He went over his recommendations again. The public requested weekend service on the 48A. No request was made to the 50. The ridership on the 48A was not provided. Pinecrest did not exist 20 years ago so there are additional riders to consider.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, May 21, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page (www.RideRTA.com/board) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 10:23 a.m.

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: WOODHILL GARAGE HVU REPLACEMENT VENDOR: CASTLE HEATING & AIR, INC. AMOUNT: \$129,900.00	Resolution No.: 2024-35
	Date: May 16, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to remove and replace two existing heating and ventilating units at Woodhill Garage.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The HVU replacement project will take place at the Authority's Woodhill Garage located at 2500 Woodhill Rd., Cleveland, OH 44104. The project involves replacing the antiquated and non-functional heating and ventilation units. Due to the age of both units, replacement parts are not available.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bids ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-nine (29) interested parties, including potential subcontractors, downloaded the solicitation package. One (1) bid was received and opened on November 21, 2023. The bid is as follows:

Company Name	Total Base Bid
Castle Heating & Air, Inc.	\$129,900.00

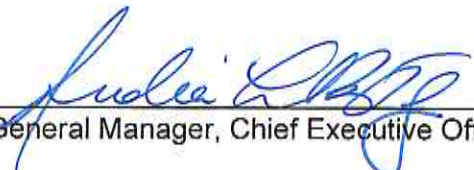
The basis of award is the lowest responsive bid from a responsible bidder for the Total Base Bid. Castle Heating & Air, Inc. was determined to be a responsible bidder. The total base bid price of \$129,900.00 from Castle Heating & Air, Inc. is 1.3% above the project estimate of \$128,285.04.

A price analysis has been performed, and the bid of Castle Heating & Air, Inc. has been determined by the Procurement department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** All Affirmative Action requirements have been met. An 18% DBE goal was established for this procurement. Castle Heating & Air, Inc. has committed to achieving the DBE participation goal through the utilization of Irizar Electric LLC (Hispanic male-owned) in the amount of \$32,500.00 or 25%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Capital Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, for a total contract amount not to exceed \$129,900.00.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid will impact the Authority's ability to safely heat and ventilate the garage.

- 8.0 RECOMMENDATION: It is recommended that the bid from Castle Heating & Air, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-35

AUTHORIZING CONTRACT NO. 2023-167 WITH CASTLE HEATING & AIR, INC. FOR WOODHILL GARAGE HVU REPLACEMENT, AS SPECIFIED, IN AN AMOUNT NOT TO EXCEED \$129,900.00 (RTA CAPITAL FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to remove and replace two existing heating and ventilation units at Woodhill Garage located at 2500 Woodhill Rd., Cleveland, OH 44104; and

WHEREAS, the bid of Castle Heating & Air, Inc., located at 4944 Commerce Parkway, Warrensville Hts., OH 44128, was received on November 21, 2023 in an amount not to exceed \$129,900.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Castle Heating & Air, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Castle Heating & Air, Inc. for the Woodhill Garage HVU Replacement be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Castle Heating & Air, Inc. for the removal and replacement of two existing heating and ventilation units at the Woodhill Garage.

Section 3. This procurement shall be payable through the RTA Capital Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, for a total contract amount not to exceed \$129,900.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Castle Heating & Air, Inc. will attempt to exceed the 18% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.


Adopted: May 21, 2024

President

Attest: _____
Secretary-Treasurer



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: May 16, 2024

Subject: Informational Memo

At the May 7, 2024 meeting of the Board of Trustees, questions were asked regarding (1) GCRTA's lost and found process, (2) ownership and maintenance of the parking garage adjacent to the GCRTA Main Office Building, and (3) sale of food and beverages on GCRTA property. This informational memo is to provide additional information to address the Board's questions.

GCRTA's Lost & Found Process:

Pursuant to discussion regarding the Code Book provision authorizing GCRTA to remove articles left on GCRTA's property, the Board inquired about GCRTA's lost and found process.

GCRTA's Customer Service Center maintains a Log of items that are found and returned to the operating district. Persons who have lost items can call the GCRTA Customer Service Center at 216-621-9500. Bicycles are retained at the operating district for at least 30 days and then sent to RTA's Woodhill District for storage. GCRTA has the discretion to dispose of items, through disposal, sale, or donation, that have become GCRTA's property after a 30-day period.

Regarding laptops and cell phones, Support Services picks up laptops and cellphones from the Customer Service Center after 30 days and transports them to the IT Department. Cellphones and tablets are donated and refurbished to a local battered women shelter.

Ownership and Maintenance of the Worthington Parking Garage (referred to as the "Main Office Building Parking Garage"):

Pursuant to discussion about a proposed contract for repairs to the ramp leading to the basement level of the parking garage adjacent to the Main Office Building, the Board inquired about ownership and maintenance throughout the parking garage.

GCRTA owns the basement level and the ramp in the parking garage. GCRTA has an access easement over the 1st floor for access to the ramp and to Johnson Court.

701 Lakeside LLC owns the 1st and 2nd floors of the parking garage. Gus Georgealis is the "member" (a.k.a owner) of 701 Lakeside LLC. Most of the 1st and 2nd floors of the parking garage are leased to Cloak Factory. Pinnacle Condominium Unit Owners' Association owns the structure above the 2nd floor (which was originally built by Gus Georgealis). GCRTA has no contractual relationship with Pinnacle.



Greater Cleveland
Regional Transit Authority

Based on a Reciprocal Operating & Easement Agreement dated July 21, 1995, GCRTA pays 28% of common area maintenance expenses incurred by Gus Georgealis for maintenance and operation of the portions of the parking garage that directly affect GCRTA's ownership of the ramp and basement level.

As noted by the Board during the discussion, structural work has been taking place on the 1st and 2nd floors of the parking garage since last summer. That is being done by 701 Lakeside LLC as a result of building code violations issued by the City of Cleveland in 2023. Per notice from Gus Georgealis received this month, those building code violations have been cleared. GCRTA's Legal and Engineering Departments continue to monitor the structural integrity and maintenance of the parking garage.

The resolution package this month is for repair of the drains on the first floor of the garage (owned by 701 Lakeside LLC) and concrete repairs to the ramp and basement ceiling (owned by GCRTA).

Sale of Food on Authority Property:

Current GCRTA policy prohibits the sale of food and beverages on GCRTA's property. The Board inquired whether the policy should be revised to permit the General Manager, Chief Executive Officer discretion to approve food and beverage sale.

Chapter 3717 of the Ohio Revised Code governs sale of food and directs local authorities, including all county boards of health, to ensure that food sales meet strict state standards and licensing requirements. In order for GCRTA to allow a special event permittee to sell food on GCRTA property, GCRTA would have to obtain a license from the Cuyahoga County Board of Health. The food seller would also have to obtain a separate license. Additionally, GCRTA would have to obtain local municipal permits in certain municipalities and for certain types of food sales, depending on each city's specific laws.

Following discussion during the Committee of the Whole, GCRTA is proposing amendments to Chapter 470 of the Code Book to give GCRTA's General Manager, Chief Executive Officer permissive authority to allow food and beverage sales, provided that all requisite licenses have been obtained (by both GCRTA and the food seller) and reviewed by the Legal Department.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/ah



TITLE/DESCRIPTION: CONTRACT: MAIN OFFICE BUILDING PARKING GARAGE REPAIRS	Resolution No.: 2024-36
VENDOR: JADCO CONSTRUCTION SERVICES, INC.	Date: May 16, 2024
AMOUNT: \$423,000.00	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to repair the ramp leading from the first floor to the basement level of the parking garage behind the Main Office Building and the ceiling of the basement level of the garage, as well as the drains on the first floor of the garage.
- 2.0 DESCRIPTION/JUSTIFICATION: The project is at the parking garage located at 701 W. Lakeside Ave., Cleveland, OH. The Authority owns and exclusively utilizes the basement level of the garage and the ramp from the first floor down to the basement floor. Water penetration from the first floor has caused concrete to deteriorate and fall onto cars parked in the basement level owned by the Authority. The work involves repairing drains located on the first floor which is owned by 701 Lakeside LLC as well as repairs to failed concrete on the basement ceiling and the ramp leading from the first floor to the basement level which are owned by the Authority. To accommodate parking of vehicles in the basement level and movement of cars on the first floor, it will be necessary to complete this work in phases and on weekends.
- \$24,050.00 of the total price is for drain repairs on the first floor of the garage owned by 701 Lakeside LLC.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bid ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-nine (29) interested parties, including potential subcontractors, downloaded the solicitation package. One (1) bid was received and opened on March 27, 2024, as follows:

Company Name	Total Base Bid
JADCO Construction Services, Inc.	\$423,000.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. JADCO Construction Services, Inc. was determined to be a responsible bidder. The Total Base Bid price of \$423,000.00 from JADCO Construction Services, Inc. is 0.84% below the project estimate of \$426,600.00.

A price analysis has been performed, and the bid of JADCO Construction Services, Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. A 11% DBE goal was established for this procurement. JADCO Construction Services, Inc. has committed to achieving the DBE participation goal through the utilization of Artistic Rock (Caucasian female-owned) in the amount of \$10,000.00, Bush Striping (African American male-owned) in the amount of \$8,650.00, and All Contractors Supply (Caucasian female-owned) in the amount of \$27,973.00 (\$46,623.00 x 60%) for DBE participation of \$46,623.00 or 11%.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, including but not limited to, 100% local funds, for a total contract amount not to exceed \$423,000.00.
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid will impact the Authority's ability to safely park in the garage.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the May 7, 2024 Operational Planning & Infrastructure Committee meeting. It is recommended that the bid from JADCO Construction Services, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-36

AUTHORIZING CONTRACT NO. 2024-20 WITH JADCO CONSTRUCTION SERVICES, INC. FOR MAIN OFFICE BUILDING PARKING GARAGE REPAIRS, AS SPECIFIED, IN AN AMOUNT NOT TO EXCEED \$423,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deems it necessary to make repairs in the parking garage located at 701 W. Lakeside Ave., Cleveland, OH; and

WHEREAS, the Authority owns the basement level of the parking garage and the ramp from the first floor to the basement level, and it has an access easement over the first floor in order to access the ramp and basement level; and

WHEREAS, 701 Lakeside LLC owns the first and second floors of the parking garage; and

WHEREAS, clogged and broken drains on the first floor of the parking garage are deteriorating concrete between the first floor and the basement floor, causing concrete to fall from the ceiling of the basement level of the garage; and

WHEREAS, the Authority has determined that repairs to the drains on the first floor will alleviate further deterioration of the concrete between the first floor and the basement level of the garage; and

WHEREAS, the bid of JADCO Construction Services, Inc., located at 9901 York-Theta Drive, North Royalton, OH 44133, for those repairs was received on March 27, 2024 in an amount not to exceed \$423,000.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of JADCO Construction Services, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of JADCO Construction Services, Inc. for the Main Office Building Parking Garage Repairs, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with JADCO Construction Services, Inc. for the repair of drains located on the first floor of the garage owned by 701 Lakeside LLC, as well as repairs to failed concrete on the basement ceiling and ramp leading from the first floor to the basement level of the parking garage.

Section 3. That \$24,050.00 of the total cost of the project will be for repair of drains on the first floor owned by 701 Lakeside LLC.

Section 4. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% local funds, for a total contract amount not to exceed \$423,000.00.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 6. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that JADCO Constructions Services, Inc. will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 7. That this resolution shall become effective immediately upon its adoption.

Adopted: May 21, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: KRONOS ANNUAL SOFTWARE SUBSCRIPTION AND SUPPORT SERVICES VENDOR: UKG KRONOS SYSTEMS, LLC AMOUNT: NTE \$148,518.05 FOR A PERIOD OF ONE YEAR	Resolution No.: 2024-37
	Date: May 16, 2024
	Initiator: Management Information Services Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into the annual agreement for maintenance, software subscription and support services with UKG Kronos Systems, LLC ("Kronos") applications and equipment for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has been utilizing Kronos software technology and applications since 1998. Annual maintenance, licensing and support are required to maintain the Kronos applications and equipment (time clocks). Kronos is a companion product for payroll processing. Kronos technology and applications are proprietary products designed exclusively by Kronos.
- 3.0 **PROCUREMENT BACKGROUND:** This contract for maintenance, software subscription and support services is exempt from competition under R.C. 306.43(H)(3). Kronos applications are proprietary, and Kronos is the only source authorized to provide maintenance, software subscription and support services for the Kronos system. Kronos has offered to provide said services for the Kronos software products for a negotiated amount not to exceed \$148,518.05 for a one-year period. This total is approximately 1% below the project estimate of \$150,000.00.

 A price analysis has been performed, and the Procurement Department has determined that the price is fair and reasonable to the Authority.
- 4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement because it is for the maintenance of proprietary software, for which work is limited to and exclusive to the original provider and installer by agreement.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Management Information Services Department budget in an amount not to exceed \$148,518.05 for a period of one year.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would leave the Kronos software applications unlicensed and unsupported, which would jeopardize the functionality of critical HR and payroll systems.
- 8.0 **RECOMMENDATION:** It is recommended that the offer from Kronos be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-37

AUTHORIZING CONTRACT NO. 2024-048 WITH UKG KRONOS SYSTEMS, LLC TO PROVIDE ANNUAL MAINTENANCE, SOFTWARE SUBSCRIPTION AND SUPPORT SERVICES FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$148,518.05 (GENERAL FUND, MANAGEMENT INFORMATION SERVICES DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") currently utilizes UKG Kronos Systems, LLC ("Kronos") licensed products for human resources management and payroll processing; and

WHEREAS, Kronos applications are proprietary, and annual maintenance, software subscription and support services are required to use and maintain this software application; and

WHEREAS, these maintenance, software subscription and support services are only available from Kronos, located at 900 Chelmsford Street, Lowell, MA 01851, the original licensor of these products; and

WHEREAS, R.C. 306.43(H)(3) does not require competitive procedures when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services or systems, or for the upgrade of such equipment, services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, Kronos has offered to provide said maintenance, software subscription and support services at a negotiated amount not to exceed \$148,518.05 for a period of one year; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Kronos to provide said services, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer from Kronos, to provide maintenance, software subscription and support services for a period of one year be and the same is hereby accepted.

Section 2. The General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Kronos to provide said services.

Section 3. The contract will be funded through the General Fund, Management Information Services Department budget, in an amount not to exceed \$148,518.05 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Kronos will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 21, 2024

President

Attest:

Secretary-Treasurer



<p>TITLE/DESCRIPTION: CONTRACT: FIRE ALARM INSPECTION AND MAINTENANCE</p> <p>VENDOR: JOHNSON CONTROLS FIRE PROTECTION LP</p> <p>AMOUNT: NTE \$687,117.36 FOR A PERIOD OF THREE YEARS, AND IN AMOUNTS NTE \$229,039.12 AND \$249,039.12 FOR EACH OF TWO OPTION YEARS, RESPECTIVELY, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NTE \$1,165,195.60.</p>	<p>Resolution No.: 2024-38</p> <p>Date: May 16, 2024</p> <p>Initiator: Transit Police Department</p>
<p>ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____</p>	


- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for fire safety inspection and testing, in accordance with state and local regulations, for a period of three years, with two, one-year options for renewal.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires independent third-party inspection and testing of its fire and safety system. This Authority-wide system is comprised of electrical and mechanical components that require annual inspection, testing, and certification, as well as ongoing service and maintenance. This action is necessary to meet the state and city fire codes which require a complete annual safety system inspection, including semi-annual and quarterly inspections and testing.
- 3.0 **PROCUREMENT BACKGROUND:** R.C. Section 306.43(H)(4) provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, for the purchase of supplies, services, equipment, and materials. The Board of Trustees has authorized the General Manager, Chief Executive Officer, to utilize such contracts by Resolution No. 1990-069.

The State of Ohio Cooperative Purchasing Program includes a contract with Johnson Controls Fire Protection LP under State Term Contract No. MMA7634. Said contract will allow the Authority to obtain the needed services for an amount not to exceed \$687,117.36 for a period of three years, and in amounts not to exceed \$229,039.12 and \$249,039.12 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,165,195.60. The price established under this state program is a result of a competitive solicitation process and is offered to qualifying government entities. This price is the budgeted amount for this procurement.

A cost analysis has been performed, and the Procurement Department has determined that the pricing provided by Johnson Controls Fire Protection LP is fair and reasonable for the Authority.
- 4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the General Fund, Transit Police Department budget, in an amount not to exceed \$687,117.36 for a period of three years, and in amounts not to exceed \$229,039.12 and \$249,039.12 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,165,195.60.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this proposal will leave the Authority without the ability to obtain required inspection, testing, certification, and maintenance for the fire and safety system. Failure to obtain these services may subject the Authority to citations for violation of the Ohio Fire Code and/or City of Cleveland fire and safety ordinances.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the May 7, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Johnson Controls Fire Protection LP be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-38

AUTHORIZING CONTRACT NO. 2024-77 WITH JOHNSON CONTROLS FIRE PROTECTION LP TO PROVIDE FIRE AND SAFETY INSPECTION AND TESTING THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES, COOPERATIVE PURCHASING PROGRAM, IN AN AMOUNT NOT EXCEED \$687,117.36 FOR A THREE-YEAR PERIOD, AND IN AMOUNTS NOT TO EXCEED \$229,039.12 AND \$249,039.12 FOR EACH OF TWO OPTION YEARS, RESPECTIVELY, FOR A TOTAL FIVE-YEAR CONTRACT AMOUNT NOT TO EXCEED \$1,165,195.60. (GENERAL FUND, TRANSIT POLICE DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") is required to test and maintain the fire and safety system in accordance with the state and local regulations; and

WHEREAS, such services are available from Johnson Controls Fire Protection LP, located at 17295 Foltz Industrial Parkway, Suite G, Strongsville, Ohio 44149, to provide equipment and services through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, the State of Ohio Cooperative Purchasing Program provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials and recommends acceptance thereof by the Board of Trustees; and

WHEREAS, R.C. Section 306.43(H)(4) permits a regional transit authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-069; and

WHEREAS, the General Manager, Chief Executive Officer has deemed it to be in the best interest of the Authority to utilize the State of Ohio Cooperative Purchasing Program for obtaining fire and safety inspection and testing from Johnson Controls Fire Protection LP for a period of three years, with two, one-year options for renewal, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Johnson Controls Fire Protection LP to provide fire and safety inspection and testing for a period of three years, with two, one-year option renewals, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Johnson Controls Fire Protection LP to provide said services and with authority to exercise the two option years.

Section 3. That the said contract is entered into under the authority granted by Ohio Revised Code Section 306.43(H)(4) and under the terms of the State of Ohio Cooperative Purchasing Program.

Section 4. That said contract will be funded through the General Fund, Transit Police Department budget, in an amount not to exceed \$687,117.36 for a period of three years, and in amounts not to exceed \$229,039.12 and \$249,039.12 for each of two option years, respectively, for a total five-year contract amount not to exceed \$1,165,195.60.

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon funding for future years, compliance by the contractor to the specifications and addenda, if any, the Affirmative Action Plan adopted by the Board of Trustees, bonding and insurance requirements and all applicable law relating to contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: May 21, 2024

President

Attest: _____

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: EZFARE MOBILE TICKETING SERVICES VENDOR: MASABI LLC AMOUNT: NTE \$1,200,000.00 FOR A PERIOD OF TWO YEARS	Resolution No.: 2024-39
	Date: May 16, 2024
	Initiator: Management Information Systems Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to participate in an intergovernmental cooperative purchasing agreement to continue utilizing the mobile ticketing solution, EZFare, made available through the NEORide Regional Council of Governments.

2.0 **DESCRIPTION/JUSTIFICATION:** The Authority began utilizing a mobile ticketing solution in 2016. The previous provider to the Authority ceased its mobile ticketing business at the end of 2022. The Authority then began participating in an interagency agreement made available through the NEORide Regional Council of Governments ("NEORide"), which provided a comprehensive mobile fare collection solution to replace the Authority's previously expiring solution. NEORide issued a competitive Request for Proposal ("RFP") in March 2018 for a joint mobile ticketing solution to be used by its member transit agencies. The RFP was ultimately awarded to Masabi LLC. The Masabi LLC solution provides backend, cloud-based software, a cloud-based customer portal, and a mobile application that provides both visual and electronic validation on Authority vehicles and locations throughout its service footprint. NEORide has since renewed its cooperative purchasing agreement with Masabi LLC for its member agencies.

The use of EZFare has resulted in a positive experience for Authority customers since its implementation, and the Authority now deems it favorable to renew the services provided by Masabi LLC through the intergovernmental cooperative purchasing agreement established by NEORide.

3.0 **PROCUREMENT BACKGROUND:** R.C. Section 306.43(J) authorizes the Authority to enter into intergovernmental cooperative purchasing agreements, including those entered into by a council of governments such as NEORide. The Authority's Board of Trustees authorized membership in NEORide on September 24, 2019 by Resolution No. 2019-099. Pursuant to the Authority's membership in NEORide, the Authority has negotiated the proposed EZFare mobile ticketing solution renewal with Masabi LLC. The offer from Masabi LLC to continue providing EZFare mobile ticketing solution for a total contract amount not to exceed \$1,200,000.00 for a period of two years was determined to be fair and reasonable to the Authority.

4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or set DBE participation goals on governmental contracts or Interagency Agreements.

5.0 **POLICY IMPACT:** Does not apply.

6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Management Information Systems Department budget, in an amount not to exceed \$1,200,000.00 for a period of two years.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would suspend the robust, and scalable mobile ticketing solution that leverages interlinking neighboring transit agencies with riders utilizing the same solution, ultimately preventing the Authority from receiving mobile ticketing revenue.
- 8.0 RECOMMENDATION: This project was discussed by the Board of Trustees at the May 7, 2024 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Masabi LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-39

AUTHORIZING CONTRACT NO. 2024-080 WITH MASABI LLC TO PROVIDE EZFARE MOBILE TICKETING SERVICES IN A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$1,200,000.00 FOR A PERIOD OF TWO YEARS (GENERAL FUND, MANAGEMENT INFORMATION SERVICES DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires a renewal for its current mobile ticketing platform that will be ending May 31, 2024; and

WHEREAS, the Authority entered into an intergovernmental cooperative purchasing agreement with NEORide Council of Governments ("NEORide"), as authorized by the Board of Trustees under Resolution No. 2019-099; and

WHEREAS, NEORide has renewed its existing cooperative purchasing agreement with Masabi LLC, located at 1330 Avenue of the Americas, Suite 23A, New York, NY 10019, to offer NEORide's member transit agencies the EZFare mobile ticketing solution; and

WHEREAS, the offer from Masabi LLC is made available through NEORide in an amount not to exceed \$1,200,000.00 for a period of two years; and

WHEREAS, R.C. 306.43(J) authorizes the Authority to enter into intergovernmental purchasing agreements; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Masabi LLC to provide the EZFare mobile ticketing solution through NEORide's agreement with Masabi LLC to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Masabi LLC to continue providing EZFare mobile ticketing solution to the Authority be and the same is hereby accepted.

Section 2. The General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Masabi LLC to provide mobile ticketing services.

Section 3. That said contract shall be funded through the General Fund, Management Information Systems Department budget, in an amount not to exceed \$1,200,000.00 for a period of two years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: May 21, 2024


President

Attest: _____

Secretary-Treasurer



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: May 16, 2024

Subject: Code Book Update

At the May 7, 2024 Committee of the Whole meeting, staff presented proposed revisions to the Authority's Codified Rules and Regulations ("Code Book"). Following discussion and questions from Board Members, staff recommends additional changes to Chapter 470 Real Estate Policies, as follows:

1. Providing permissive authority for the General Manager, CEO to approve food and beverage sales during special events. Chapter 470.09 (d)(11).
2. Clarifying that smoking is prohibited during special events at any Authority facility in accordance with Ohio law prohibiting smoking in public places and places of employment. Chapter 470.09 (d)(12).
3. Deleting Limited Use Agreements from Chapter 470 because the Authority uses Licenses rather than Limited Use Agreements. Chapter 470.06.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

Attachment: A. Redline of Chapter 470

IBT/ah



TITLE/DESCRIPTION: REPEALING CHAPTERS 1066 PROMOTIONAL ACTIVITIES AND 1094 NEWSPAPER DISPENSING BOX POLICY AND AMENDING CHAPTERS 470 REAL ESTATE POLICIES AND 850 PUBLIC ASSEMBLY ON AUTHORITY PROPERTY OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: 2024-40
	Date: May 16, 2024
	Initiator: Engineering & Project Management
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This resolution will repeal Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy and amend Chapters 470 Real Estate Policies and 850 Public Assembly on Authority Property of the Codified Rules and Regulations (“Code Book”) of the Greater Cleveland Regional Transit Authority (“Authority”).

2.0 **DESCRIPTION/JUSTIFICATION:** The Policies and Procedures of the Board of Trustees were codified in 1989, pursuant to Resolution No. 1989-176. The Code Book is undergoing a comprehensive review and update so that the Code Book will conform to the current structure and operations of the Authority.

The proposed revisions consolidate the policies relating to the Authority’s real estate. The content of Chapter 1066 Promotional Activities will be moved to Section 470.10 Use of Authority Facilities for Special Events, a new section within Chapter 470. Chapter 470 will also be updated to provide that permanent easements with a value of more than \$10,000 will require approval by the Board of Trustees, which is an increase from the \$2,500 threshold that was first established in 2004. Section 470.11 Items Intentionally Placed on Authority Property will be added to authorize the removal of items placed on Authority property without permission.

Chapter 1094 Newspaper Dispensing Box Policy will be repealed because paper newspapers have become obsolete and the newspaper box program has been discontinued.

The wording of Chapter 850 Public Assembly on Authority Property will be updated to better align with First Amendment principles and to make reference to new Section 470.10.

3.0 **PROCUREMENT BACKGROUND:** Does not apply.

4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** Does not apply.

5.0 **POLICY IMPACT:** Adoption of the resolution will align the Code Book provisions with the current operations of the Authority.

6.0 **ECONOMIC IMPACT:** Does not apply.

7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution will leave the Code Book provision out of line with the current operations of the Authority.

8.0 **RECOMMENDATION:** This resolution was discussed at the May 7, 2024 Committee of the Whole meeting and recommended, subject to modification of the language in Section 470.10(d), for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.

9.0 ATTACHMENTS:

- A. Red-line showing repeal of Chapter 1066 Promotional Activities
- B. Red-line showing repeal of Chapter 1094 Newspaper Dispensing Box Policy
- C. Red-line of proposed amendments to Chapter 470 Real Estate Policies
- D. Red-line of proposed amendments to Chapter 850 Public Assembly on Authority Property

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

Attachment A to Staff Summary

~~CHAPTER 1066
Promotional Activities~~

~~1066.01—Authorization of programs—
(Repealed)~~

~~1066.02—Use of Authority facilities for
special events.~~

~~CROSS REFERENCES~~

~~Research, development and demonstration projects—see 49 U.S.C.A. 1605-
Regulation of operation of systems, rates, rentals, or other charges; compliance
with undertakings—see 49 U.S.C.A. 1608(d)-
Buy America requirements—see 49 C.F.R. Part
660
Buy America requirements—Surface Transportation Assistance Act of 1982
—see 49 C.F.R. Part 661
Commissions for the sale of tickets and passes—see VEH. & OP. 840.01-
Student fare discount program—see VEH. & OP. 840.02
Downtown loop service fares—see VEH. & OP. 840.05-
Children's fares—see VEH. & OP. 840.06
Sunday passes—see VEH. & OP. 840.08
Fares for rides outside of County—see VEH. & OP. 840.09,-
840.16(e) Temporary promotional discount fares—see VEH. &
OP. 840.12 Day passes—see VEH. & OP. 840.16
Waterfront Line service—see VEH. & OP. 840.17
Public assembly on Authority property—see VEH. & OP. Ch. 850-
Real estate policies—see FIN. Ch. 470~~

~~1066.01—AUTHORIZATION OF PROGRAMS. (REPEALED)~~

~~(EDITOR'S NOTE: Section 1066.01 was repealed by Resolution 2019-67, passed
June 18, 2019.)~~

~~1066.02—USE OF AUTHORITY FACILITIES FOR SPECIAL EVENTS.~~

~~(a)—The Authority will permit the use of its facilities for special events
sponsored by organizations and members of the community so long as the use is not
inconsistent with the public's use and need of such facility. The use of Authority
facilities will be subject to certain terms and conditions as set forth below.~~

~~(b)—Allowing its facilities to be used for special events and activities will
benefit the Authority in several ways:~~

- ~~(1) Provide revenue;~~

- ~~(2) Help promote the existence and attractiveness of GCRTA services and facilities;~~
- ~~(3) Improve the Authority's public image and relations; and~~
- ~~(4) Facilitate positive neighbor relations with property owners and communities adjacent to or near Authority facilities.~~

~~(c) The Authority reserves the right to deny the request of any group or organization when a proposed use is inconsistent with the public interest; when the Authority and/or general public will not benefit from the proposed use; when the Authority will be negatively impacted; or when the group or organization refuses to abide by the guidelines and requirements set forth herein.~~

~~(d) Guidelines and Requirements.~~

- ~~(1) Special events will be limited to passenger facilities (i.e. transit stations, parking lots, walkways) and, on a selected basis, district bus garages and other Authority property.~~
- ~~(2) Use of a facility cannot cause undue disruption to Authority operations, customers, and/or employees.~~
- ~~(3) The group sponsoring the special event must agree to hold the Authority harmless from any liability resulting from the event and shall obtain insurance which names the Authority as an additional insured and in an amount to be determined by the Authority. If alcoholic beverages are to be served, then the policy of insurance shall include a specific liquor liability endorsement.~~
- ~~(4) The sponsoring party of the special event must adhere to all rules and regulations imposed by the Authority, including insurance and fees.~~
- ~~(5) Food service and the dispensing of alcohol will be permitted provided the sponsoring group obtains and provides the Authority a copy of any required insurance, permits, and/or licenses prior to the event. The sponsoring party must provide all alcohol; B.Y.O.B. (bring your own bottle) is not permitted.~~
- ~~(6) Unlawful activities, including, but not limited to gambling, are specifically prohibited.~~
- ~~(7) The sponsoring party must execute, prior to facility usage, a written letter or agreement acknowledging awareness and acceptance of all facility usage rules and regulations.~~
- ~~(8) The requirements of any applicable laws or easements, contracts or other agreements the Authority has entered into associated with a facility will take precedence over the provisions of this Policy whenever appropriate in a given situation.~~
- ~~(9) Organizations may use the facility for benefits and fundraisers. These groups may sell tickets prior to the event but not on the premises or at~~

- ~~the door. The ticket, or an example of the ticket, must be submitted to and approved by the Authority prior to being sold by the organization.~~
- ~~(10) Permits issued to a sponsoring party must be used for the function stated on the permit only.~~
 - ~~(11) No food, tickets, or alcoholic beverages are to be sold on the premises at any time.~~
 - ~~(12) No smoking is permitted inside any Authority facility/structure.~~
 - ~~(13) The sponsoring party shall sign all necessary permits and satisfy all applicable requirements of the Authority and the municipality where the facility is located.~~
 - ~~(14) It will be the sponsoring party's responsibility to see that all members of their event abide by Authority rules and regulations regarding the special event. The Authority and/or local municipal authority decisions with regard to traffic, crowd control, and general welfare are final and binding.~~
 - ~~(15) The General Manager shall assess an administrative and/or usage fee for the special event. The fee(s) may increase without notice, as determined by the discretion of the General Manager.~~
 - ~~(16) The General Manager has the authority to make reasonable exceptions to the provisions of this Policy when the best interest of the Authority or the general public would be served by doing so.~~
 - ~~(17) The General Manager will determine organizational responsibility for administering this Policy.~~
- ~~(Res. 2010-54. Passed 8-17-10.)~~

Attachment B to Staff Summary

CHAPTER 1094
Newspaper Dispensing Boxes-
Policy

1094.01	General policy statement.	1094.09	Permit sticker
1094.02	Policy description.	1094.10	Following application approval.
1094.03	Compliance date.	1094.11	Denial of application.
1094.04	Prohibited uses.	1094.12	Storage and disposal of unauthorized/non-compliant box(es).
1094.05	Definitions.	1094.13	Standards.
1094.06	Application process and procedures.		
1094.07	Box(es) installed prior to policy.		
1094.08	Indemnification and insurance requirements		

CROSS REFERENCES

~~Approval of projects for acquisition, construction, and improvement of facilities and equipment, and payment of operating expenses; terms and conditions; regulations— See 49 U.S.C.A. 1608(d)~~

~~Modification in service— see SERV. Ch. 1050~~

~~Bus park and ride facilities program procedures— see SERV. Ch. 1064~~

~~1094.01— GENERAL POLICY STATEMENT.~~

~~It is the Authority's responsibility to maintain its facilities in a safe and clean condition and to operate efficiently and effectively. The Authority wishes to provide a pleasant environment for present and new riders. It is the Authority's responsibility to be a "good" neighbor and member of the communities it serves.~~

~~Newspaper dispensing boxes have been installed, without Authority approval, at many locations. These installations have not been consistent and the physical condition and appearance of the boxes have not been maintained. In some instances maintenance has been non-existent. The box operators have expanded the variety of graphic tools to identify their box. The Authority's failure to correct this practice is inconsistent with its facilities improvement program and potentially creates the environment where patrons and/or Authority property could be injured / damaged. (Res. 2001-62, Passed 4-24-01.)~~

~~1094.02— POLICY DESCRIPTION.~~

~~It is the policy and practice of the Authority that any newspaper dispensing box on Authority property shall have authorization from the Authority before installation. Dispensing boxes placed on Authority property without prior authorization must be removed immediately by the owner of the box. Otherwise,~~

~~unapproved boxes will be removed by the Authority, or its designee. The box will be stored no longer than ten days. "The Authority will dispose of boxes left in storage" and all proceeds will be applied to administrative fees.~~

~~The Authority will permit box operators/owners with pending permit applications to leave the box in place until the application has been reviewed. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.03 — COMPLIANCE DATE.~~

~~A complete application for the permit must be submitted thirty calendar days following the Authority's publication of a notice in a newspaper having regional circulation.~~

~~The Authority will remove any vending boxes on Authority property without a permit or a pending application thirty days from the date of public notification. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.04 — PROHIBITED USES.~~

~~All dispensing devices, free or coin-operated, dispensing advertising or similar products that would not be considered newspapers (general or regional circulation) are expressly prohibited from the use of Authority property. Such media have become an increasing maintenance problem and potential safety hazard to the Authority's ridership and operation of revenue equipment. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.05 — DEFINITIONS.~~

~~This section provides a description of the terms used in this policy and standards for newspaper dispensing boxes.~~

- ~~(a) "Approved dispensing box" means dispensing boxes that meet each of the standards for placement, shape, size, color, materials, and conditions and have received Authority approval.~~
- ~~(b) "Box operator" means the party having legal authority/ authorization to install and place materials in the box on behalf of the box owner(s).~~
- ~~(c) "Box owner" means a person or an agent or officer of a person in whom is vested ownership, dominion, control or title of a newspaper dispensing box.~~
- ~~(d) "Dispensing box" means any self-service or coin-operated box, container, storage unit or dispenser installed, used, or maintained for the display, distribution and sale of newspapers.~~
- ~~(e) "Newspaper" means a publication either in full sheet size or tabloid-form, intended for general circulation, and published regularly at short-intervals, containing information of current events and news of general interest. (Res. 2001-62. Passed 4-24-01.)~~

~~1094.06 — APPLICATION PROCESS AND PROCEDURES.~~

~~It is the Authority's goal to act on a completed application within thirty working days from receipt. During the first year of the program, due to the number~~

~~of boxes/ sites requiring permits and probable process adjustments, it may take longer.~~

~~Upon receipt of the application, the Property Manager shall base approval on the standards set forth Section 1094.13.~~

~~When seeking approval for the installation of a box, the following process applies:~~

~~(a) Application process.~~

~~(1) Applications shall be submitted to the Office of Property Management. Applications must be submitted prior to the applicant's installation of the newspaper box and will be considered in the order they are received on a first come, first served basis.~~

~~(2) Incomplete applications will not be accepted. No notice will be sent regarding non acceptance.~~

~~(3) A completed application shall contain the following information in order to be considered for review and approval:~~

~~A. A non refundable Application fee of fifteen dollars (\$15.00) shall be submitted with each application. Only checks or money orders will be accepted. Applicants whose applications are approved will be notified by mail and a Permit will be issued. MAKE CHECKS PAYABLE TO: Greater Cleveland Regional Transit Authority and Mail to: 1240 West 6th Street, Cleveland, OH 44113 Attention: Property Manager/ Newspaper Dispensing Box Program.~~

~~B. Name of box owner, address, and telephone and fax numbers.~~

~~C. Description of the product to be distributed, e.g. *The Plain Dealer* general circulation daily newspaper.~~

~~D. Model number, full description and color photograph of the box to be installed.~~

~~E. Description of the proposed location for which approval is sought to install the box(es).~~

~~F. A photograph(s) of the proposed location(s) and addresses of each location requested.~~

~~G. Certificate of Insurance. See Section 1094.08 for explanation of requirements.~~

~~H. Completed Hold Harmless declaration. See Section 1094.08 for explanation of requirements, sample to be provided by the Authority.~~

~~(b) Permit fees. A permit fee of sixty dollars (\$60.00) cash or other valuable consideration per approved dispensing box per year, shall be charged to the owner.~~

~~(c) Duration of permit. Permits shall be in force for a period no longer than one calendar year, beginning from the date of application approval.~~

~~(d) Permit renewal. Each application shall, if applicable, include a~~

~~brief narrative containing the following information:~~

- ~~(1) When the last permit was issued;~~
- ~~(2) Location of boxes;~~
- ~~(3) Any current permit numbers.~~

~~Each application shall be accompanied by:~~

- ~~(1) A fifteen dollar (\$15.00) application renewal fee per permit.~~
- ~~(2) A permit fee of sixty dollars (\$60.00) cash or other valuable consideration per approved dispensing box per year.~~
~~(Res. 2001-62. Passed 4-24-01.)~~

~~1094.07 BOX(ES) INSTALLED PRIOR TO POLICY.~~

~~All newspaper box(es) on Authority property must have been installed in conformance with this policy. Any boxes on Authority property not specifically approved under this policy or whose application is not currently pending with the Authority must be removed immediately. Failure to remove such boxes within thirty days of publication of notice of the policy in a newspaper having regional circulation will result in the newspaper box(es) being removed by the Authority and stored for a period not greater than ten days. Any box in the Authority's possession beyond the ten day period will be disposed in the manner described in Section 1094.12.~~

~~(Res. 2001-62. Passed 4-24-01.)~~

~~1094.08 INDEMNIFICATION AND INSURANCE REQUIREMENTS.~~

~~(a) Indemnification. To the fullest extent permitted by law, box owner/operator shall be and remain liable to the Authority, and shall defend, indemnify and hold harmless the Authority and its officers, agents, and employees from all losses, damage, expense, suits, claims, demands, fines, penalties, awards, liabilities and costs, including reasonable attorneys' fees (hereinafter individually and collectively referred to as "liability"), to the extent that the liability, or the underlying harm causing the liability, is attributable to, arises out of or is in any way related to the installation or operation of the newspaper box(es), except to the extent that liability is caused solely by the Authority, its officers, agents, employees or invitees. Box owners/operators shall:~~

- ~~(1) Defend the Authority at their own expense;~~
- ~~(2) Pay on behalf of the Authority all fines, penalties, settlements, judgments and other sums related to any liability; and~~
- ~~(3) Otherwise satisfy and cause to be discharged any judgments that may be obtained against the Authority, its officers, agents, and employees regarding any liability.~~

~~(b) Insurance.~~

- ~~(1) Box owners/operators shall, at all times during the term of this agreement, maintain comprehensive general liability insurance in the amount of one million dollars (\$1,000,000) per occurrence for~~

~~bodily injury and property damage claims and liabilities related to the installation and operation of the newspaper boxes.~~

- ~~(2) The insurance policy or policies provided hereunder shall be with companies authorized to do business in Ohio and rated "A VII" or above by A. M. Best Co., or equivalent. They shall name the Authority as an additional named insured. The policy shall also be endorsed to provide for a waiver of subrogation in favor of the Authority, and shall also provide thirty days prior to non-renewal, cancellation, or reduction of the insurance afforded by this policy, written notice will be sent by certified mail to the General Counsel of the Authority and to all other additional insureds involved."~~
- ~~(3) Upon issuance of the permit the box owners/operators shall submit to the Authority a Certificate of Insurance as evidence of the coverage stipulated herein.~~

~~Copies of the Additional Named Insured and Waiver of Subrogation Endorsements will be attached to the certificate, if possible. In any case, the certificate shall contain a notation of the issuance of the endorsements (including form numbers) and a specific reference to this lease. The copies of endorsements may be provided under separate cover within thirty days of execution, if necessary. This section shall survive the expiration or termination of this lease.~~

~~(Res. 2001-62. Passed 4-24-01.)~~

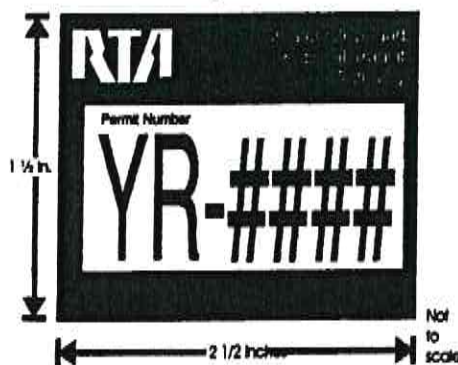
1094.09 — PERMIT STICKER.

(a) Only Authority issued permits may be used as evidence of compliance with this policy (see Figure 1).

(b) Permits must be located in the prescribed location on the box during the approved period (see Figure 2).

~~(Res. 2001-62. Passed 4-24-01.)~~

Figure 1



~~1094.10 — FOLLOWING APPLICATION APPROVAL.~~

~~Upon application approval, the owner/operator may proceed with the installation based on the standards immediately. The Authority must be notified of the installation date and upon completion of the installation.
(Res. 2001-62. Passed 4-24-01.)~~

~~1094.11 — DENIAL OF APPLICATION.~~

~~The Authority has the sole and exclusive right to deny an application to install a newspaper dispensing box. Reasons for denial shall be described and provided to the applicant, in writing, within a reasonable time. Denial shall be one or more of the following factors:~~

- ~~(a) — Proposed use of a box that did not meet standards for box shape, color, style and size;~~
- ~~(b) — Proposed installation method does not meet criteria;~~
- ~~(c) — Proposed location does not meet criteria;~~
- ~~(d) — Failure to comply with Authority application process;~~
- ~~(e) — Previously granted permits have qualified for all of the available space at the requested location.~~

~~1094.12 — STORAGE AND DISPOSAL OF
UNAUTHORIZED/ NON COMPLIANT
BOXES).~~

~~(a) — The Authority shall make reasonable efforts to notify operators of newspaper and tabloid dispensing boxes prior to disposal. Reasonable efforts shall include: one written notification will be sent to newspaper and tabloid operators identified through an inventory of dispensing boxes on Authority property following passage of this policy.~~

~~(b) — Removal of unauthorized boxes. Boxes found not in compliance with this policy shall be designated as unauthorized boxes. The owner shall be responsible for their removal within ten days from notification by the Authority.~~

~~(c) — Storage of boxes. All boxes will be stored on the Authority's property for a period of ten days.~~

~~(Res. 2001-62. Passed 4-24-01.)~~

~~1094.13 — STANDARDS.~~

~~The following standards were created with the intent of reflecting policies adopted by cities and communities known to have existing standards and policies.~~

- ~~(a) — Dispenser box characteristics (e.g., size, shape and color) and other~~

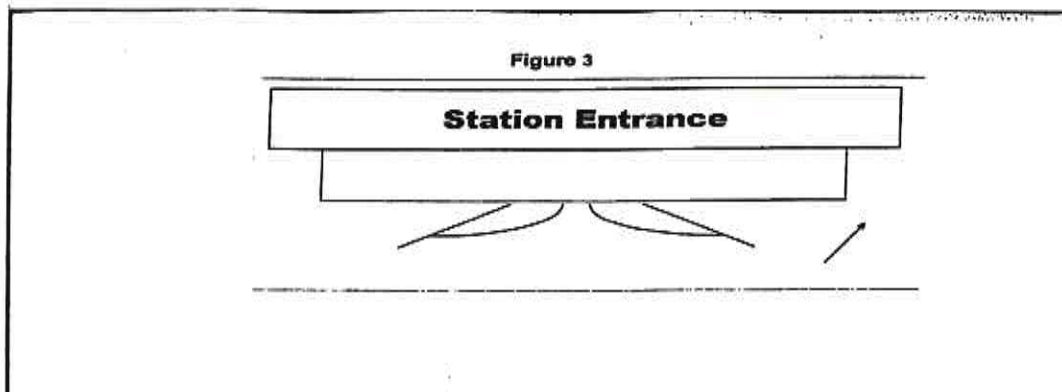
approved uses:

- (1) ~~Size and shape~~ Figure 2.
- (2) ~~Base~~ A flush type base that will accommodate the installation method as outlined in subsection (c).
- (3) ~~Color~~ White.
- (4) ~~Advertising~~ No advertising shall be permitted on the box.
- (5) ~~Display cards~~ Display cards are not permitted on the box.
- (6) ~~Newspaper or tabloid name~~ The name of the newspaper shall be printed on the door. The lettering style shall be in the same style as the newspaper/tabloid masthead.

(b) Site criteria. All boxes must be installed in the cement area at the primary entrance to a facility or station as designated by the Authority.

~~Station entrances and emergency entry/ exit points shall be kept clear of any installations. Boxes must be located in parallel with other boxes previously installed at the location. (See Figure 3)~~

Figure 3



- (1) ~~Approved sites.~~ Sites included within this section do not affect the general safe operation of the station's facilities, general entrance(s) and exit(s) normal flow of pedestrian traffic, maintenance and emergency equipment.
- (2) ~~Unacceptable sites.~~ Proposed sites that will fail to receive approval would impair the safe movement of passengers to and from vehicle boarding areas and the maintenance of a station's facilities. Examples are:
 - A. ~~Station tunnel walkways~~
 - B. ~~Station platforms~~
 - C. ~~Station sidewalks and other walkways~~
 - D. ~~Station Parking Areas~~

~~E. Station interiors~~

~~F. Non-designated box placement areas.~~

~~(c) Installation Procedures. All box(es) shall be stable, in order to withstand high winds and other adverse conditions. Installations shall be done as follows:~~

- ~~(1) The addition of a bag or bags containing materials of sand, gravel or small aggregate, shall be added to bring the empty box weight up to 160 pounds or greater.~~
- ~~(2) All boxes shall be installed on the sidewalk cement of a station's entrance as designated by the Authority.~~

~~(d) Prohibited installation procedures. No dispensing box shall be chained or tethered to any other object. This includes trees, passenger shelters, other dispensing boxes, etc.~~

~~(e) Post Installation.~~

- ~~(1) The area around the box shall be left clean and clear. Any debris resulting from the box installation shall be removed immediately.~~
- ~~(2) Appropriate safety measures shall be employed as part of the box installation process.~~

~~(f) Disposal of waste material. Dispensing box(es) owners/operators will be required to remove from the Authority's property any and all wrapping and strapping materials, old newspapers and any waste material belonging to the owners/operators.~~

~~(g) Box physical condition requirements.~~

- ~~(1) All boxes shall be maintained in a safe and clean operating condition. No damaged, broken box panels or other components shall be permitted. Rust or other signs of physical decay shall be repaired.~~
- ~~(2) Only minor repairs shall be performed in the field. Damaged panels may be replaced if the repair does not require painting, sanding and refinishing of box components. Owner's engaging in repairs other than "minor repairs" in the field may have their authorization(s) revoked. (Res. 2001-62. Passed 4 24 01.)~~

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
NEWSPAPER DISPENSING DEVICE -- DESIGN STANDARD**

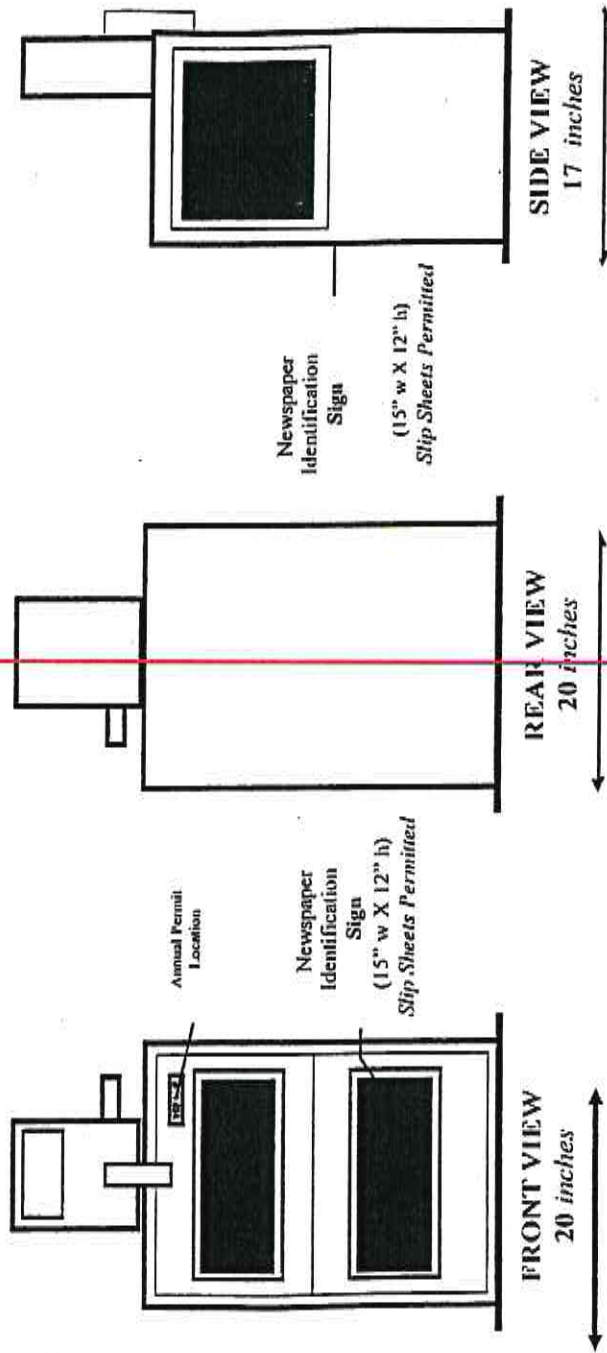


Figure 2

Attachment C to Staff Summary

CHAPTER 470
Real Estate Policies

- | | | | |
|--------|--------------------------------|---------------|--|
| 470.01 | Acquisitions of real property. | 470.07 | Limited use agreements. |
| 470.02 | Dispositions of real property. | 470.08 | Joint development agreements. |
| 470.03 | Leases. | 470.09 | Compliance with Federal <u>federal</u> regulations. |
| 470.04 | Temporary easements. | | |
| 470.05 | Permanent easements. | <u>470.10</u> | <u>Use of Authority facilities for special events.</u> |
| 470.06 | License agreements. | <u>470.11</u> | <u>Items intentionally placed on Authority property</u> |

CROSS REFERENCES

Powers and duties of the Authority – see R.C. 306.35

Board of Trustees - see ADM. Ch. 220

~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ - see ADM. Ch. 242

~~Use of Authority facilities for special events – see SER 1066.02~~

~~Powers and duties of the Authority – see R.C. 306.35~~

Public assembly on Authority property - see VEH. & OP. Ch. 850

Special ~~event~~Event usage~~Use of RTA Real Property and Facilities~~ - Administrative Procedure No. 042

Food sale regulations – See R.C. Chap. 3717

Cuyahoga County Board of Health Food Service License – see ccbh.net

Cleveland food sale regulations – see Cleveland Codified Ordinances Chapter 241

Lakewood food truck regulations – See Lakewood Codified Ordinances Chapter 743

470.01 ACQUISITIONS OF REAL PROPERTY.

Acquisitions of real property and eminent domain takings by the Authority~~GCRTA~~ require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.02 DISPOSITIONS OF REAL PROPERTY.

Dispositions of real property require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.03 LEASES.

(a) Leases of ~~GCRTA-owned~~ real property owned by the GCRTA Authority require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees for all ~~contracts/leases~~ that, originally or after amendment or other means of continuous use by another party, either exceed twenty-five thousand dollars (\$25,000) in total revenue and are for a term of more than three years. ~~GCRTA The Authority shall not enter into leases or temporary easements that provide for automatic renewals. Leases that do not exceed with terms of three years or less and that provide total revenue less than or equal to twenty-five thousand dollars (\$25,000) may be authorized by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer without approval by the Board of Trustees. However, approval by the Board of Trustees shall be required for any means of continuous use that would involve, during the total lease, a period exceeding three years and/or total revenue in excess of twenty-five thousand dollars (\$25,000).~~

(b) Leases ~~by GCRTA~~ of another party's real property by the Authority require the recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees for all ~~contracts/leases~~ that, originally or after amendment or other means of continuous use by the Authority GCRTA, either exceed twenty-five thousand dollars (\$25,000) in total cost and/or are for a term of more than three years. ~~GCRTA The Authority shall not enter into leases that provide for automatic renewals. Leases that do not exceed with terms of three years or less and do not provide for total revenue in excess of twenty-five thousand dollars (\$25,000) or less in cost to the Authority may be authorized by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer without approval by the Board of Trustees. However, approval by the Board of Trustees shall be required for any means of continuous use exceeding three years and/or that would involve, during the total lease, a cost in excess of twenty-five thousand dollars (\$25,000).~~

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.04 TEMPORARY EASEMENTS.

(a) The granting or acceptance of temporary easements for construction, access, use, etc. by the Authority GCRTA for a term ~~less than~~ of three years or less and for ~~less than~~ twenty-five thousand dollars (\$25,000) or less in cost or revenue may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval of the Board of Trustees.

(b) The granting or acceptance of temporary easements for construction, access, use, etc. by the Authority GCRTA for a term exceeding more than three years and/or for more than exceeding twenty-five thousand dollars (\$25,000) in cost or revenue requires recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and approval of the Board of Trustees.

(Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.05 PERMANENT EASEMENTS.

(a) The conveyance or acceptance of a permanent easement by the Authority~~GCRTA~~ with a value ~~less than two of ten~~ thousand ~~five hundred~~ dollars (~~\$2,500~~10,000) ~~or less~~ may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval of the Board of Trustees.

(b) The conveyance or acceptance of any permanent easement by the Authority~~GCRTA~~ with a value ~~equal to or~~ in excess of ~~two~~ten thousand ~~five hundred~~ dollars (~~\$2,500~~10,000); requires recommendation of the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and approval of the Board of Trustees.

(Res. 2004-02. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.06 LICENSE AGREEMENTS.

(a) License agreements governing use of the Authority's~~GCRTA's~~ real property or use by the Authority~~GCRTA~~ of another party's real property that, originally or after amendment or other means of continuous grant~~use~~, exceed twenty-five thousand dollars (\$25,000) in revenue ~~or~~/cost or that exceed a term of three years require recommendation by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ and the approval of the Board of Trustees.

(b) License agreements that generate revenue or incur cost of less than or equal to do not exceed twenty-five thousand dollars (\$25,000) ~~in revenue/cost and do not exceed that have~~ a term of three years ~~or less~~ may be authorized by the ~~CEO, General Manager/Secretary-Treasurer, Chief Executive Officer~~ without approval by the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

~~470.07 LIMITED USE AGREEMENTS.~~

~~(a) Limited use agreements governing use of GCRTA the Authority's real property or use by the Authority GCRTA of another party's property that, originally or after amendment or other means of continuous grant use, exceed twenty five thousand dollars (\$25,000) in revenue or/cost or exceed a term of three years require recommendation by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer and the approval of the Board of Trustees.~~

~~(b) Limited use agreements that do not exceed twenty five thousand dollars (\$25,000) and do not exceed three years may be authorized by the CEO, General Manager/Secretary-Treasurer, Chief Executive Officer without approval by the Board of Trustees.~~

~~(c) Limited use agreements include, but are not limited to, use of Authority facilities for special events, filming agreements, permits to come upon and/or use the Authority's GCRTA real property, construction staging area permits, and temporary right of way permits. Special events usage agreements are governed by the Authority's GCRTA's policy on "Use of Authority Facilities for Special Events" found in Section 470.10 of this Chapter, 1066.~~

~~(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)~~

470.08470.07 JOINT DEVELOPMENT AGREEMENTS.

Joint development agreements require the recommendation of the ~~CEO~~-General Manager/~~Secretary-Treasurer~~, Chief Executive Officer and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.09470.08 COMPLIANCE WITH FEDERAL REGULATIONS.

All real estate transactions involving ~~Federal-federal~~ funding must be reviewed to determine compliance with ~~Federal-federal~~ regulations.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.09 USE OF AUTHORITY FACILITIES FOR SPECIAL EVENTS.

(a) The Authority will permit the use of its facilities for special events sponsored by organizations and members of the community so long as the use is not inconsistent with the public's use and need of such facility. The use of Authority facilities will be subject to certain terms and conditions as set forth below.

(b) Allowing its facilities to be used for special events and activities will benefit the Authority in several ways:

- (1) Provide revenue;
- (2) Help promote the existence and attractiveness of Authority services and facilities;
- (3) Improve the Authority's public image and relations; and
- (4) Facilitate positive neighbor relations with property owners and communities adjacent to or near Authority facilities.

(c) The Authority reserves the right to deny the request of any group or organization when a proposed use is inconsistent with the public interest; when the Authority and/or general public will not benefit from the proposed use; when the Authority will be negatively impacted; or when the group or organization refuses to abide by the guidelines and requirements set forth herein.

(d) Guidelines and Requirements.

- (1) Special events will be limited to passenger facilities (i.e. transit stations, parking lots, walkways) and, on a selected basis, district bus garages and other Authority property.
- (2) Use of a facility cannot cause undue disruption to Authority operations, customers, and/or employees.
- (3) The group sponsoring the special event must agree to hold the Authority harmless from any liability resulting from the event and shall obtain insurance which names the Authority as an additional insured and in an amount to be determined by the Authority. If alcoholic beverages are to be served, then the policy

- of insurance shall include a specific liquor liability endorsement.
- (4) The sponsoring party of the special event must adhere to all rules and regulations imposed by the Authority, including insurance and fees.
 - (5) Food service and the dispensing of alcohol will be permitted provided the sponsoring group obtains and provides the Authority a copy of any required insurance, permits, and/or licenses prior to the event. The sponsoring party must provide all alcohol; B.Y.O.B. (bring your own bottle) is not permitted.
 - (6) Unlawful activities, including, but not limited to gambling, are specifically prohibited.
 - (7) The sponsoring party must apply for a permit for use of Authority property for a special event. If a permit is granted by the Authority, the sponsoring party will execute, prior to facility usage, that written permit or agreement acknowledging awareness and acceptance of all facility usage rules and regulations.
 - (8) The requirements of any applicable laws or easements, contracts or other agreements the Authority has entered into associated with a facility will take precedence over the provisions of this policy whenever appropriate in a given situation.
 - (9) Organizations may use the facility for benefits and fundraisers. These groups may sell tickets prior to the event but not on the premises or at the door unless the Authority specifically allows ticket sales on the premises for the event. The ticket, or an example of the ticket, must be submitted to and approved by the Authority prior to being sold by the organization.
 - (10) Permits issued to a sponsoring party must be used for the function stated on the permit only.
 - (11) No food or alcoholic beverages may ~~are to be~~ sold on the premises unless explicitly authorized by the General Manager, Chief Executive Officer after all necessary food and/or liquor licenses have been obtained and reviewed by the Legal Department, at ~~any~~ time.
 - (12) No smoking is permitted ~~inside~~ at any Authority facility/~~structure~~.
 - (13) The sponsoring party shall sign all necessary permits and satisfy all applicable requirements of the Authority and the municipality where the facility is located.
 - (14) It will be the sponsoring party's responsibility to see that all members of their event abide by Authority rules and regulations regarding the special event. The Authority and/or local municipal authority decisions with regard to traffic, crowd control, and general welfare are final and binding.
 - (15) The General Manager, Chief Executive Officer shall assess an administrative and/or usage fee for the special event. The fee(s) may increase without notice, as determined by the discretion of the General Manager, Chief Executive Officer.
 - (16) The General Manager, Chief Executive Officer has the authority to

make reasonable exceptions to the provisions of this Policy when the best interest of the Authority or the general public would be served by doing so.

(17) The General Manager, Chief Executive Officer will determine organizational responsibility for administering this Policy.

470.10 ITEMS INTENTIONALLY PLACED ON AUTHORITY PROPERTY

It is the Authority's responsibility to maintain its facilities in a safe and clean condition and to operate efficiently and effectively. The Authority wishes to provide a pleasant environment for its riders.

It is the policy of the Authority that any item intentionally placed on Authority property must have authorization from the Authority before installation. Any item intentionally placed or left on Authority property without prior authorization must be removed immediately by the owner of the item. Otherwise, unapproved items will be removed by the Authority or its designee. The Authority will dispose of such items in accordance with the Authority's Procurement Policies Section 410.01(a)(28). This policy does not apply to lost and found items.

Attachment D to Staff Summary

CHAPTER 850
Public Assembly on Authority Property

850.01	Intent.	850.06	Time, place and manner of activities.
850.02	Application of chapter.	850.07	Denial, refusal and cancellation of permits.
850.03	Definitions.	850.08	Political campaign activity.
850.04	Permit required; application information.		
850.05	Permit: issuance; transferability; renewal; exclusions.		

CROSS REFERENCES

Unauthorized use of property - see ~~Ohio~~-R.C. 2913.04
Disorderly conduct - see ~~Ohio~~-R.C. 2917.11
Misconduct involving a public transportation system - see ~~Ohio~~
R.C. 2917.41
~~Political activity by employees - see PERS 640.03~~
~~Real Estate Policies - FIN Ch. 470~~
Use of authority facilities for special events - ~~SER 1066.02~~FIN
Ch. 470.10
~~Real Estate Policies - FIN Ch. 470~~
Political activity by employees - see Personnel Policies

850.01 INTENT.

- (a) The policies and guidelines established herein are necessary in order to:
- (1) Ensure that Authority property maintains its status as a non-public forum;
 - (2) Ensure that persons seeking to exercise constitutional rights ~~to~~of freedom ~~and~~of speech, expression, and assembly on Authority property may do so within the limitations of the policies and guidelines established herein;
 - (3) Restrict the time, place, and manner of the activities described herein to designated areas of Authority property;
 - (4) Protect transit patrons using Authority property from repeated communications or encounters which may constitute harassment or intimidation of a captive audience;
 - (5) Ensure the safe, free, and orderly flow of transit patron traffic through and on Authority stations, premises, and vehicles; and
 - (6) Further the purpose of the Authority, which is to transport passengers safely and efficiently via bus and rail.

(b) A person who wishes to engage in activities governed by these policies and guidelines on or at Authority premises, stations, and vehicles, including, but not

limited to, the distribution of literature, shall be protected in accordance with these policies, provided the activities do not:

- (1) Constitute commercial activities, unless by written commercial agreement benefitting the Authority; or
- (2) Interfere with the transportation function or safe operation of the Authority stations, premises, or vehicles.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.02 APPLICATION OF CHAPTER.

The policies and guidelines established herein apply to all persons using Authority premises, stations, vehicles, or other Authority property, whether Authority employees or members of the public, including, but not limited to, Authority visitors, delivery persons, contractors, and agents for the following activities:

- (a) Commercial Activity. A person may not engage in any commercial activity on Authority stations and premises except by written commercial agreement ~~benefitting~~benefiting the Authority. Other commercial activity is expressly prohibited on Authority property.
- (b) Non-Commercial Free Speech Activity. As a non-public forum, the Authority has authority to limit free speech activities on its property. A person desiring to exercise constitutional freedoms, including, but not limited to, the distribution of literature or solicitation of funds, on, in, within, or about Authority property shall first obtain a written permit for these activities from the Authority. Free speech activities may be exercised only in accordance with the restrictions designated in the permit.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.03 DEFINITIONS.

For the purposes of this policy, the following terms have the meanings indicated:

- (a) "Authority property" means all property owned, leased, operated, or controlled by the Authority in connection with public transit activities, including, but not limited to, all ~~buses, rail cars~~vehicles used for transporting passengers, station areas, entrances, platforms, plazas, escalators, elevators, stairways, parking lots, transfer points, ~~rapid transit vehicles,~~ and other rapid stations.
- (b) "Authorized" means acting pursuant to a written contract, permit, or other evidence of right issued by the Authority.
- (c) "Commercial activity" means any activity undertaken for profit, including, but not limited to, the sale, provision, advertisement, or display of goods or services; the exchanging, trading, buying, hiring, soliciting, or peddling of commodities, goods, money, services, or property of any kind; or any other revenue producing activity.
- (d) "Emergency situation" means any event creating a condition or circumstance that interferes with the safe or efficient operation of the Authority system, or other conditions or circumstances as may be determined by the Authority to endanger the health, safety, and welfare of persons on or upon Authority property.
- (e) "Free speech activity" means any manner of exercising constitutionally

protected freedoms of religion, speech, press, and assembly, including, but not limited to, campaigning for political candidates and issues.

- (f) "Person" means any individual, organization, firm, partnership, corporation, company, association, or joint stock association, and includes the trustee, receiver, committee, assignee, or other representative thereof.
- (g) "Transit patron" means a person in or upon Authority property for the purpose of using Authority public transportation service available at that site.
- (h) "Vehicle" means all ~~buses and rapid transit cars~~ vehicles used for transporting passengers owned by and/or operated by the Authority.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.04 PERMIT REQUIRED; APPLICATION INFORMATION.

All persons desiring to use Authority property for non-commercial free speech activities governed by these policies and guidelines shall submit to the General Manager/Secretary-Treasurer of the Authority, or his or her designee, a written request in a form prescribed by the Authority setting forth at least the following:

- (a) The full name, mailing address, and telephone number of the entity/person sponsoring, promoting, or conducting the proposed activity;
- (b) A description of the proposed activity, indicating the type of communication to be involved;
- (c) The dates and hours during which the activity is proposed to be carried out;
- (d) The number of persons to be engaged in the activity;
- (e) The specific area of Authority property in which the proposed activity is planned; and
- (f) Whether handbills, leaflets, circulars, or other printed material will be distributed.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.05 PERMIT: ISSUANCE; TRANSFERABILITY; RENEWAL; EXCLUSIONS.

(a) Upon receipt of a permit application containing the required information, as stated above, the Authority will issue a permit to the applicant, subject to the limitations set forth herein. The Authority will not exercise judgment regarding the ~~purpose or~~ content of the activity or the viewpoints that are expressed.

(b) Permits to use Authority property, if granted, will be issued on a first-come, first-served basis. As used herein, "first come" means the person who has first completed the procedural guidelines set forth herein.

(c) Permits are not transferable or assignable.

(d) The permit shall authorize the holder to conduct the activity for the date and duration of time defined in the permit.

(e) Permits may not be extended or renewed.

(f) Each permit shall specify the area, station, or property where the activity shall take place.

(g) The Authority reserves the right to cancel any permit, with or without advance notice to the permit holder.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.06 TIME, PLACE AND MANNER OF ACTIVITIES.

(a) Time Regulations. A permit holder shall conduct the free speech activity only during the hour(s) prescribed in the permit.

(b) Place Regulations.

- (1) Free speech activity may only be conducted in the area specifically prescribed in the permit. In no circumstance shall a permit be issued for activity on transit platforms or "in revenue service" transit vehicles.
- (2) Free speech activity is specifically prohibited in any area that obstructs the safe, efficient, free, and orderly flow of passengers' ingress or egress or the operation of Authority business transactions.

(c) Manner Regulations.

- (1) Free speech activity shall be conducted only in a conversational tone.
- (2) The permit holder shall, upon request of an Authority employee, transit police officer, or other law enforcement official, display the permit.
- (3) In conducting free speech activity, a person may not:
 - A. Obstruct, delay, or interfere with the free movement of any other person or seek to coerce or physically disturb any other person;
 - B. Use any sound or voice-amplifying apparatus on Authority property;
 - C. Conduct any activity in a misleading or fraudulent manner;
 - D. Erect a table, booth, or other structure unless approval is designated in the permit;
 - E. Intentionally touch or make physical contact with another person unless that person has consented to physical contact; and
 - F. Repeatedly attempt to distribute written or printed material to or solicit funds from another person when that other person has indicated to the solicitor that he or she is unreceptive.
- (4) If printed material or other object is handed out, the individual designated as the permit holder shall accept the responsibility of cleaning up or paying for the clean-up of any material or objects left on Authority property. A deposit may be required for this purpose.
- (5) The failure of permit holder to remove all material that the permit holder brought onto Authority property may be grounds for refusal to grant future permits.
- (6) The Authority will require the permit holder, or other person designated as the responsible party in the permit, to post insurance before free speech activity may commence. In determining the amount of insurance, the Authority will consider, among other factors, the extent to which the proposed activity increases the Authority's risk of liability.
(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.07 DENIAL, REFUSAL AND CANCELLATION OF PERMITS.

An application for a permit shall be denied and/or canceled if one or more of the following occurs:

- (a) One or more of the statements in the permit application is untrue;
- (b) The applicant has not furnished all the information required for the permit;

- (c) An earlier-filed permit was granted for the same time and place;
- (d) A breach or violation of any provision of this chapter occurs, including, but not limited to, failure to demonstrate evidence of requisite insurance; and/or
- (e) A review of the permit application indicates that the activity cannot be conducted without violating this chapter.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.08 POLITICAL CAMPAIGN ACTIVITY.

(a) A permit is required for political campaign activity. A permit will only be issued on a first-come, first-served basis for one campaign sponsor/candidate at any location, accompanied by one assistant.

(b) All time, place, and manner regulations cited above, in Section 850.06, are applicable.

(c) All restrictions and ~~fees and procedures~~ contained in Section 470.09 Use of Authority Facilities for the Special Events, Usage Policy, Chapter 1066, are applicable.
(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

RESOLUTION NO. 2024-40

REPEALING CHAPTERS 1066 PROMOTIONAL ACTIVITIES AND 1094
NEWSPAPER DISPENSING BOX POLICY AND AMENDING CHAPTERS 470
REAL ESTATE POLICIES AND 850 PUBLIC ASSEMBLY ON AUTHORITY
PROPERTY OF THE CODIFIED RULES AND REGULATIONS OF THE
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees ("Board") of the Greater Cleveland Regional Transit Authority ("Authority") codified the resolutions establishing its policies and procedures; and

WHEREAS, the Authority has conducted a review and determined that Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy should be repealed, and that Chapters 470 Real Estate Policies and 850 Public Assembly on Authority Property should be amended to update certain provisions to align them with the Authority's current operations.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Code Book Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy are hereby repealed in their entirety.

Section 2. That Code Book Chapter 470 Real Estate Policies is hereby amended to read as specified in Attachment A hereto.

Section 3. That Code Book Chapter 850 Public Assembly on Authority Property is hereby amended to read as specified in Attachment B hereto.

Section 4. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 5. That this resolution shall become effective immediately upon its adoption.

Attachments: A. Chapter 470 Real Estate Policies
B. Chapter 850 Public Assembly on Authority Property

Adopted: May 21, 2024

President

Attest: _____
Secretary-Treasurer

Attachment A to Resolution

CHAPTER 470
Real Estate Policies

470.01	Acquisitions of real property.	470.07	Limited use agreements.
470.02	Dispositions of real property.	470.08	Joint development agreements.
470.03	Leases.	470.09	Compliance with federal regulations.
470.04	Temporary easements.	470.10	Use of Authority facilities for special events.
470.05	Permanent easements.	470.11	Items intentionally placed on Authority property
470.06	License agreements.		

CROSS REFERENCES

Powers and duties of the Authority – see R.C. 306.35
Board of Trustees - see ADM. Ch. 220
General Manager, Chief Executive Officer - see ADM. Ch. 242
Public assembly on Authority property - see VEH. & OP. Ch. 850
Special Event Use of RTA Real Property and Facilities - Administrative Procedure No. 042
Food sale regulations – See R.C. Chap. 3717
Cuyahoga County Board of Health Food Service License – see ccbh.net
Cleveland food sale regulations – see Cleveland Codified Ordinances Chapter 241
Lakewood food truck regulations – See Lakewood Codified Ordinances Chapter 743

470.01 ACQUISITIONS OF REAL PROPERTY.

Acquisitions of real property and eminent domain takings by the Authority require the recommendation of the General Manager, Chief Executive Officer and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.02 DISPOSITIONS OF REAL PROPERTY.

Dispositions of real property require the recommendation of the General Manager, Chief Executive Officer and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.03 LEASES.

(a) Leases of real property owned by the Authority require the recommendation of the General Manager, Chief Executive Officer and the approval of the Board of Trustees for all leases that, originally or after amendment or other means of continuous use by another party, either exceed twenty-five thousand dollars (\$25,000) in total revenue or are

for a term of more than three years. Leases with terms of three years or less and that provide total revenue less than or equal to twenty-five thousand dollars (\$25,000) may be authorized by the General Manager, Chief Executive Officer without approval by the Board of Trustees.

(b) Leases of another party's real property by the Authority require the recommendation of the General Manager, Chief Executive Officer and the approval of the Board of Trustees for all leases that, originally or after amendment or other means of continuous use by the Authority, either exceed twenty-five thousand dollars (\$25,000) in total cost or are for a term of more than three years. Leases with terms of three years or less and twenty-five thousand dollars (\$25,000) or less in cost to the Authority may be authorized by the General Manager, Chief Executive Officer without approval by the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.04 TEMPORARY EASEMENTS.

(a) The granting or acceptance of temporary easements for construction, access, use, etc. by the Authority for a term of three years or less and for twenty-five thousand dollars (\$25,000) or less in cost or revenue may be authorized by the General Manager, Chief Executive Officer without approval of the Board of Trustees.

(b) The granting or acceptance of temporary easements for construction, access, use, etc. by the Authority for a term exceeding three years or exceeding twenty-five thousand dollars (\$25,000) in cost or revenue requires recommendation of the General Manager, Chief Executive Officer and approval of the Board of Trustees.

(Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.05 PERMANENT EASEMENTS.

(a) The conveyance or acceptance of a permanent easement by the Authority with a value of ten thousand dollars (\$10,000) or less may be authorized by the General Manager, Chief Executive Officer without approval of the Board of Trustees.

(b) The conveyance or acceptance of any permanent easement by the Authority with a value in excess of ten thousand dollars (\$10,000) requires recommendation of the General Manager, Chief Executive Officer and approval of the Board of Trustees.

(Res. 2004-02. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.06 LICENSE AGREEMENTS.

(a) License agreements governing use of the Authority's real property or use by the Authority of another party's real property that, originally or after amendment or other means of continuous use, exceed twenty-five thousand dollars (\$25,000) in revenue or cost or that exceed a term of three years require recommendation by the General Manager, Chief Executive Officer and the approval of the Board of Trustees.

(b) License agreements that generate revenue or incur cost of less than or equal to twenty-

five thousand dollars (\$25,000) and that have a term of three years or less may be authorized by the General Manager, Chief Executive Officer without approval by the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.07 JOINT DEVELOPMENT AGREEMENTS.

Joint development agreements require the recommendation of the General Manager, Chief Executive Officer and the approval of the Board of Trustees.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.08 COMPLIANCE WITH FEDERAL REGULATIONS.

All real estate transactions involving federal funding must be reviewed to determine compliance with federal regulations.

(Res. 2002-98. Passed 5-21-02; Res. 2004-92. Passed 6-15-04; Res. 2010-55. Passed 8-17-10; Res. 2016-70. Passed 8-16-16.)

470.09 USE OF AUTHORITY FACILITIES FOR SPECIAL EVENTS.

(a) The Authority will permit the use of its facilities for special events sponsored by organizations and members of the community so long as the use is not inconsistent with the public's use and need of such facility. The use of Authority facilities will be subject to certain terms and conditions as set forth below.

(b) Allowing its facilities to be used for special events and activities will benefit the Authority in several ways:

- (1) Provide revenue;
- (2) Help promote the existence and attractiveness of Authority services and facilities;
- (3) Improve the Authority's public image and relations; and
- (4) Facilitate positive neighbor relations with property owners and communities adjacent to or near Authority facilities.

(c) The Authority reserves the right to deny the request of any group or organization when a proposed use is inconsistent with the public interest; when the Authority and/or general public will not benefit from the proposed use; when the Authority will be negatively impacted; or when the group or organization refuses to abide by the guidelines and requirements set forth herein.

(d) Guidelines and Requirements.

- (1) Special events will be limited to passenger facilities (i.e. transit stations, parking lots, walkways) and, on a selected basis, district bus garages and other Authority property.
- (2) Use of a facility cannot cause undue disruption to Authority operations, customers, and/or employees.
- (3) The group sponsoring the special event must agree to hold the

- Authority harmless from any liability resulting from the event and shall obtain insurance which names the Authority as an additional insured and in an amount to be determined by the Authority. If alcoholic beverages are to be served, then the policy of insurance shall include a specific liquor liability endorsement.
- (4) The sponsoring party of the special event must adhere to all rules and regulations imposed by the Authority, including insurance and fees.
 - (5) Food service and the dispensing of alcohol will be permitted provided the sponsoring group obtains and provides the Authority a copy of any required insurance, permits, and/or licenses prior to the event. The sponsoring party must provide all alcohol; B.Y.O.B. (bring your own bottle) is not permitted.
 - (6) Unlawful activities, including but not limited to gambling, are specifically prohibited.
 - (7) The sponsoring party must apply for a permit for use of Authority property for a special event. If a permit is granted by the Authority, the sponsoring party will execute, prior to facility usage, that written permit or agreement acknowledging awareness and acceptance of all facility usage rules and regulations.
 - (8) The requirements of any applicable laws or easements, contracts or other agreements the Authority has entered into associated with a facility will take precedence over the provisions of this policy whenever appropriate in a given situation.
 - (9) Organizations may use the facility for benefits and fundraisers. These groups may sell tickets prior to the event but not on the premises or at the door unless the Authority specifically allows ticket sales on the premises for the event. The ticket, or an example of the ticket, must be submitted to and approved by the Authority prior to being sold by the organization.
 - (10) Permits issued to a sponsoring party must be used for the function stated on the permit only.
 - (11) No food or alcoholic beverages may be sold on the premises unless explicitly authorized by the General Manager, Chief Executive Officer after all necessary food and/or liquor licenses have been obtained and reviewed by the Legal Department.
 - (12) No smoking is permitted at any Authority facility.
 - (13) The sponsoring party shall sign all necessary permits and satisfy all applicable requirements of the Authority and the municipality where the facility is located.
 - (14) It will be the sponsoring party's responsibility to see that all members of their event abide by Authority rules and regulations regarding the special event. The Authority and/or local municipal authority decisions with regard to traffic, crowd control, and general welfare are final and binding.
 - (15) The General Manager, Chief Executive Officer shall assess an administrative and/or usage fee for the special event. The fee(s) may

increase without notice, as determined by the discretion of the General Manager, Chief Executive Officer.

- (16) The General Manager, Chief Executive Officer has the authority to make reasonable exceptions to the provisions of this Policy when the best interest of the Authority or the general public would be served by doing so.
- (17) The General Manager, Chief Executive Officer will determine organizational responsibility for administering this Policy.

470.10 ITEMS INTENTIONALLY PLACED ON AUTHORITY PROPERTY

It is the Authority's responsibility to maintain its facilities in a safe and clean condition and to operate efficiently and effectively. The Authority wishes to provide a pleasant environment for its riders.

It is the policy of the Authority that any item intentionally placed on Authority property must have authorization from the Authority before installation. Any item intentionally placed or left on Authority property without prior authorization must be removed immediately by the owner of the item. Otherwise, unapproved items will be removed by the Authority or its designee. The Authority will dispose of such items in accordance with the Authority's Procurement Policies Section 410.01(a)(28). This policy does not apply to lost and found items.

Attachment B to Resolution

CHAPTER 850
Public Assembly on Authority Property

850.01	Intent.	850.06	Time, place and manner of activities.
850.02	Application of chapter.	850.07	Denial, refusal and cancellation of permits.
850.03	Definitions.	850.08	Political campaign activity.
850.04	Permit required; application information.		
850.05	Permit: issuance; transferability; renewal; exclusions.		

CROSS REFERENCES

Unauthorized use of property - see R.C. 2913.04

Disorderly conduct - see R.C. 2917.11

Misconduct involving a public transportation system - see R.C. 2917.41

Real Estate Policies - FIN Ch. 470

Use of authority facilities for special events - FIN Ch. 470.10

Political activity by employees - see Personnel Policies

850.01 INTENT.

- (a) The policies and guidelines established herein are necessary in order to:
- (1) Ensure that Authority property maintains its status as a non-public forum;
 - (2) Ensure that persons seeking to exercise constitutional rights to freedom of speech, expression, and assembly on Authority property may do so within the limitations of the policies and guidelines established herein;
 - (3) Restrict the time, place, and manner of the activities described herein to designated areas of Authority property;
 - (4) Protect transit patrons using Authority property from repeated communications or encounters which may constitute harassment or intimidation of a captive audience;
 - (5) Ensure the safe, free, and orderly flow of transit patron traffic through and on Authority stations, premises, and vehicles; and
 - (6) Further the purpose of the Authority, which is to transport passengers safely and efficiently via bus and rail.

(b) A person who wishes to engage in activities governed by these policies and guidelines on or at Authority premises, stations, and vehicles, including, but not limited to, the distribution of literature, shall be protected in accordance with these policies, provided the activities do not:

- (1) Constitute commercial activities, unless by written commercial agreement benefitting the Authority; or
 - (2) Interfere with the transportation function or safe operation of the Authority stations, premises, or vehicles.
- (Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.02 APPLICATION OF CHAPTER.

The policies and guidelines established herein apply to all persons using Authority premises, stations, vehicles, or other Authority property, whether Authority employees or members of the public, including, but not limited to, Authority visitors, delivery persons, contractors, and agents for the following activities:

- (a) Commercial Activity. A person may not engage in any commercial activity on Authority stations and premises except by written commercial agreement benefitting the Authority. Other commercial activity is expressly prohibited on Authority property.
- (b) Non-Commercial Free Speech Activity. As a non-public forum, the Authority has authority to limit free speech activities on its property. A person desiring to exercise constitutional freedoms, including, but not limited to, the distribution of literature or solicitation of funds, on, in, within, or about Authority property shall first obtain a written permit for these activities from the Authority. Free speech activities may be exercised only in accordance with the restrictions designated in the permit.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.03 DEFINITIONS.

For the purposes of this policy, the following terms have the meanings indicated:

- (a) "Authority property" means all property owned, leased, operated, or controlled by the Authority in connection with public transit activities, including, but not limited to, all vehicles used for transporting passengers, station areas, entrances, platforms, plazas, escalators, elevators, stairways, parking lots, transfer points and other rapid stations.
- (b) "Authorized" means acting pursuant to a written contract, permit, or other evidence of right issued by the Authority.
- (c) "Commercial activity" means any activity undertaken for profit, including, but not limited to, the sale, provision, advertisement, or display of goods or services; the exchanging, trading, buying, hiring, soliciting, or peddling of commodities, goods, money, services, or property of any kind; or any other revenue producing activity.
- (d) "Emergency situation" means any event creating a condition or circumstance that interferes with the safe or efficient operation of the Authority system, or other conditions or circumstances as may be determined by the Authority to endanger the health, safety, and welfare of persons on or upon Authority property.
- (e) "Free speech activity" means any manner of exercising constitutionally protected freedoms of religion, speech, press, and assembly, including, but not limited to, campaigning for political candidates and issues.
- (f) "Person" means any individual, organization, firm, partnership, corporation,

company, association, or joint stock association, and includes the trustee, receiver, committee, assignee, or other representative thereof.

- (g) "Transit patron" means a person in or upon Authority property for the purpose of using Authority public transportation service available at that site.
- (h) "Vehicle" means all vehicles used for transporting passengers owned by and/or operated by the Authority.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.04 PERMIT REQUIRED; APPLICATION INFORMATION.

All persons desiring to use Authority property for non-commercial free speech activities governed by these policies and guidelines shall submit to the General Manager/Secretary-Treasurer of the Authority, or his or her designee, a written request in a form prescribed by the Authority setting forth at least the following:

- (a) The full name, mailing address, and telephone number of the entity/person sponsoring, promoting, or conducting the proposed activity;
- (b) A description of the proposed activity, indicating the type of communication to be involved;
- (c) The dates and hours during which the activity is proposed to be carried out;
- (d) The number of persons to be engaged in the activity;
- (e) The specific area of Authority property in which the proposed activity is planned; and
- (f) Whether handbills, leaflets, circulars, or other printed material will be distributed.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.05 PERMIT: ISSUANCE; TRANSFERABILITY; RENEWAL; EXCLUSIONS.

(a) Upon receipt of a permit application containing the required information, as stated above, the Authority will issue a permit to the applicant, subject to the limitations set forth herein. The Authority will not exercise judgment regarding the content of the activity or the viewpoints that are expressed.

(b) Permits to use Authority property, if granted, will be issued on a first-come, first-served basis. As used herein, "first come" means the person who has first completed the procedural guidelines set forth herein.

(c) Permits are not transferable or assignable.

(d) The permit shall authorize the holder to conduct the activity for the date and duration of time defined in the permit.

(e) Permits may not be extended or renewed.

(f) Each permit shall specify the area, station, or property where the activity shall take place.

(g) The Authority reserves the right to cancel any permit, with or without advance notice to the permit holder.

(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.06 TIME, PLACE AND MANNER OF ACTIVITIES.

(a) Time Regulations. A permit holder shall conduct the free speech activity only during the hour(s) prescribed in the permit.

- (b) Place Regulations.
- (1) Free speech activity may only be conducted in the area specifically prescribed in the permit. In no circumstance shall a permit be issued for activity on transit platforms or "in revenue service" transit vehicles.
 - (2) Free speech activity is specifically prohibited in any area that obstructs the safe, efficient, free, and orderly flow of passengers' ingress or egress or the operation of Authority business transactions.
- (c) Manner Regulations.
- (1) Free speech activity shall be conducted only in a conversational tone.
 - (2) The permit holder shall, upon request of an Authority employee, transit police officer, or other law enforcement official, display the permit.
 - (3) In conducting free speech activity, a person may not:
 - A. Obstruct, delay, or interfere with the free movement of any other person or seek to coerce or physically disturb any other person;
 - B. Use any sound or voice-amplifying apparatus on Authority property;
 - C. Conduct any activity in a misleading or fraudulent manner;
 - D. Erect a table, booth, or other structure unless approval is designated in the permit;
 - E. Intentionally touch or make physical contact with another person unless that person has consented to physical contact; and
 - F. Repeatedly attempt to distribute written or printed material to or solicit funds from another person when that other person has indicated to the solicitor that he or she is unreceptive.
 - (4) If printed material or other object is handed out, the individual designated as the permit holder shall accept the responsibility of cleaning up or paying for the clean-up of any material or objects left on Authority property. A deposit may be required for this purpose.
 - (5) The failure of permit holder to remove all material that the permit holder brought onto Authority property may be grounds for refusal to grant future permits.
 - (6) The Authority will require the permit holder, or other person designated as the responsible party in the permit, to post insurance before free speech activity may commence. In determining the amount of insurance, the Authority will consider, among other factors, the extent to which the proposed activity increases the Authority's risk of liability.
(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.07 DENIAL, REFUSAL AND CANCELLATION OF PERMITS.

An application for a permit shall be denied and/or canceled if one or more of the following occurs:

- (a) One or more of the statements in the permit application is untrue;
- (b) The applicant has not furnished all the information required for the permit;
- (c) An earlier-filed permit was granted for the same time and place;
- (d) A breach or violation of any provision of this chapter occurs, including, but not limited to, failure to demonstrate evidence of requisite insurance; and/or

- (e) A review of the permit application indicates that the activity cannot be conducted without violating this chapter.
(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)

850.08 POLITICAL CAMPAIGN ACTIVITY.

(a) A permit is required for political campaign activity. A permit will only be issued on a first-come, first-served basis for one campaign sponsor/candidate at any location, accompanied by one assistant.

(b) All time, place, and manner regulations cited above, in Section 850.06, are applicable.

(c) All restrictions and procedures contained in Section 470.09 Use of Authority Facilities for Special Events, are applicable.
(Res. 1996-57. Passed 4-16-96; Res. 2010-53. Passed 8-17-10.)



TITLE/DESCRIPTION: APPROPRIATING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY'S EXPENDITURES OR OUTLAYS FOR THE FISCAL YEAR ("FY") 2025 CAPITAL IMPROVEMENT BUDGET	Resolution No.: 2024-41
	Date: May 16, 2024
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will authorize appropriations for Fiscal Year 2025 ("FY 2025") for the Greater Cleveland Regional Transit Authority's ("Authority") Capital Improvement Budget covering locally funded and grant-funded projects.
- 2.0 **DESCRIPTION/JUSTIFICATION:** FY 2025 begins January 1, 2025 and ends December 31, 2025. There is a six-month process to incorporate new or revised grant funded capital projects into the Northeast Ohio Area-wide Coordinating Agency's ("NOACA") Transportation Improvement Plan ("TIP") and Ohio's State Transportation Improvement Plan ("STIP") prior to their inclusion in any current and future federal and non-federal grant programs. In order to advance the availability of capital grant funds for the upcoming fiscal year, the development of the FY 2025 Capital Improvement Budget began in September 2023 and involved extensive staff analysis and preparation as well as one meeting of the Board's Operational Planning and Infrastructure Committee on May 7, 2024. One public hearing was held on May 7, 2024 to discuss the proposed FY 2025 Capital Improvement Budget. The Capital Improvement Budget proposed for adoption herein represents the Authority's spending plans for capital improvements throughout the transit system in FY 2025.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** The FY 2025 Capital Improvement Budget provides for the upkeep of the Authority's existing infrastructure, facilities, equipment, vehicle replacement programs and also provides for the implementation of projects included in the Long-Range Plan.
- 6.0 **ECONOMIC IMPACT:** The proposed FY 2025 Capital Improvement Budget provides the budget authority for the spending of \$181,740,767 for capital improvement projects, of which \$177,102,767 is for the RTA Development Fund and \$4,638,000 is for the RTA Capital Fund.
- 7.0 **ALTERNATIVES:** Modify the proposed FY 2025 Capital Improvement Budget by adding or subtracting expenditures or revenues for specific capital projects, or delay adoption of the proposed Capital Improvement Budget, which would delay the availability of grant funds in the upcoming fiscal year.
- 8.0 **RECOMMENDATION:** The proposed FY 2025 Capital Improvement Budget was reviewed May 7, 2024 by the Operational Planning & Infrastructure Committee and is recommended for adoption by the Board of Trustees. It is recommended that the Board approve the proposed FY 2025 Capital Improvement Budget as proposed herein.

9.0 ATTACHMENTS:

- A. 2025 – 2029 Combined Capital Improvement Plan
- B. 2025 – 2029 RTA Development Fund Capital Improvement Plan
- C. 2025 – 2029 RTA Capital Fund Capital Improvement Plan
- D. Capital Improvement Fund Balance Analysis
- E. RTA Development Fund Balance Analysis
- F. RTA Routine Capital Fund Balance Analysis

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

Attachment A

2025 - 2029 CAPITAL IMPROVEMENT PLAN
COMBINED BUDGET

PROJECT CATEGORY	TOTAL					
	2025	2026	2027	2028	2029-2029	
Bus Garages	\$0	\$4,815,000	\$2,450,000	\$250,000	\$2,550,000	\$10,065,000
Buses	\$29,207,497	\$17,289,502	\$30,061,518	\$17,815,268	\$17,815,267	\$112,189,053
Equipment & Vehicles	\$12,084,620	\$16,340,500	\$16,290,000	\$16,354,150	\$5,120,000	\$66,189,270
Facilities Improvements	\$14,625,000	\$26,835,000	\$14,025,000	\$7,835,000	\$19,200,000	\$82,520,000
Other Projects	\$34,441,575	\$18,941,576	\$2,841,576	\$2,841,576	\$2,841,576	\$61,907,879
Preventive Maint./Oper. Reimb.	\$1,740,075	\$2,837,874	\$4,322,249	\$7,000,000	\$7,000,000	\$22,900,198
Rail Car Program	\$41,692,000	\$20,500,000	\$13,750,000	\$14,250,000	\$9,552,867	\$99,744,867
Rail Projects	\$47,650,000	\$27,600,000	\$37,325,000	\$19,096,867	\$11,119,000	\$142,790,867
Transit Centers	\$300,000	\$375,000	\$375,000	\$375,000	\$375,000	\$1,800,000
TOTALS	\$181,740,767	\$135,534,452	\$121,440,343	\$85,817,861	\$75,573,710	\$600,107,134

Attachment B

2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND

PROJECT CATEGORY	2025	2026	2027	2028	2029	TOTAL
						2025-2029
Bus Garages	\$0	\$4,815,000	\$2,450,000	\$250,000	\$2,550,000	\$10,065,000
Buses	\$29,207,497	\$17,289,502	\$30,061,518	\$17,815,268	\$17,815,267	\$112,189,053
Equipment & Vehicles	\$10,006,620	\$14,350,000	\$14,350,000	\$14,350,000	\$3,350,000	\$56,406,620
Facilities Improvements	\$12,065,000	\$24,275,000	\$11,465,000	\$5,275,000	\$16,690,000	\$69,770,000
Other Projects	\$34,441,575	\$18,941,576	\$2,841,576	\$2,841,576	\$2,841,576	\$61,907,879
Preventive Maint./Oper. Reimb.	\$1,740,075	\$2,837,874	\$4,322,249	\$7,000,000	\$7,000,000	\$22,900,198
Rail Car Program	\$41,692,000	\$20,500,000	\$13,750,000	\$14,250,000	\$9,552,867	\$99,744,867
Rail Projects	\$47,650,000	\$27,600,000	\$37,325,000	\$19,096,867	\$11,119,000	\$142,790,867
Transit Centers	\$300,000	\$375,000	\$375,000	\$375,000	\$375,000	\$1,800,000
TOTALS	\$177,102,767	\$130,983,952	\$116,940,343	\$81,253,711	\$71,293,710	\$577,574,484

Attachment C

2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA CAPITAL

PROJECT CATEGORY	2025	2026	2027	2028	2028	2028	TOTAL 2025-2029
Bus Garages	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Buses	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Equipment & Vehicles	\$2,078,000	\$1,990,500	\$1,940,000	\$2,004,150	\$1,770,000	\$9,782,650	\$9,782,650
Facilities Improvements	\$2,560,000	\$2,560,000	\$2,560,000	\$2,560,000	\$2,510,000	\$12,750,000	\$12,750,000
Other Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Preventive Maint./Oper. Reimb.	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rail Car Program	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Rail Projects	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Transit Centers	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTALS	\$4,638,000	\$4,550,500	\$4,500,000	\$4,564,150	\$4,280,000	\$22,532,650	

Capital Improvement Fund Balance Analysis

	FY 2025	FY 2026	FY 2027
	Budget	Plan	Plan
Revenues			
Federal / State Revenues			
Federal Capital Grants	\$ 120,939,575	\$ 102,611,773	\$ 82,547,867
State Capital Grants	20,000,000	20,000,000	15,000,000
Total Federal / State Revenues	140,939,575	122,611,773	97,547,867
Other Revenue			
Investment Income	1,100,000	1,100,000	1,100,000
Other Revenue	34,500,000	25,000,000	-
Total Other Revenue	35,600,000	26,100,000	1,100,000
Transfers			
Transfer from General Fund	18,074,438	20,615,072	25,603,559
Transfer from Reserve Fund	10,000,000	10,000,000	10,000,000
Total Transfers	28,074,438	30,615,072	35,603,559
Total Revenue	204,614,013	179,326,844	134,251,426
Expenditures			
Capital Outlay			
Capital Outlay - Development Fund	177,102,767	130,983,952	116,940,343
Asset Maintenance	2,560,000	2,560,000	2,560,000
Routine Capital	2,078,000	1,990,500	1,940,000
Total Capital Outlay	181,740,767	135,534,452	121,440,343
Total Expenditures	181,740,767	135,534,452	121,440,343
Net Increase (Decrease)	22,873,246	43,792,392	12,811,082
Beginning Balance	260,382,063	299,105,310	337,065,957
Projected Ending Balance	\$ 283,255,310	\$ 342,897,702	\$ 349,877,039

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
BUS GARAGES								
BUS GARAGES								
Paratransit 9 Bus Lifts								
	FFY 2025 Federal Formula Grant	P22800940	0	800,000	500,000	0	0	1,300,000
	FFY 2026 Federal Formula Grant							
CRMF Replacement Exterior Wash								
	FFY 2025 Federal Formula Grants	*NEW*	0	1,350,000	0	0	0	1,350,000
ASRS Replacement								
	FFY 2025 Federal Formula Grants	*NEW*	0	1,675,000	0	0	0	1,675,000
Lift Replacement Program								
	FFY 2025 Federal Formula Grants	*NEW*	0	740,000	1,700,000	0	2,300,000	4,740,000
	FFY 2026 Federal Formula Grants							
	FFY 2028 Federal Formula Grants							
Fire Protection Pool								
	FY 2026 Local Funds	*NEW*	0	250,000	250,000	250,000	250,000	1,000,000
	FY 2027 Local Funds							
	FY 2028 Local Funds							
	FY 2029 Local Funds							
TOTAL - BUS GARAGES			0	4,815,000	2,450,000	250,000	2,550,000	10,065,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
BUS REPLACEMENTS								
BUS IMPROVEMENT PROGRAM								
2024-2026 Bus Replacement Program	42,843,499							
SFY 2025 ODOT CMAQ Grant	16,525,000	*NEW*						
SFY 2025 ODOT UTP Award	3,670,747							
FFY 2024 Federal Formula Grants	4,185,000		0					27,380,747
FFY 2024 FLEX	3,000,000							
SFY 2026 ODOT CMAQ Grant	5,950,000	*NEW*						
SFY 2026 ODOT UTP Award	4,089,002							
FFY 2025 Federal Formula Grants	5,423,750		0	15,462,752				15,462,752
2027-2029 Bus Replacement Program	60,211,804							
SFY 2027 ODOT CMAQ Grant	18,658,266	*NEW*						
SFY 2027 ODOT UTP Award	4,089,002							
FFY 2026 Federal Formula Grants	5,487,500		0	28,234,768				28,234,768
SFY 2028 ODOT CMAQ Grant	6,358,266	*NEW*						
SFY 2028 ODOT UTP Award	4,089,002							
FFY 2028 Federal Formula Grants	5,541,250		0	0	15,988,518			15,988,518
SFY 2029 ODOT CMAQ Grant	6,358,265	*NEW*						
SFY 2029 ODOT UTP Award	4,089,002							
FFY 2029 Federal Formula Grants	5,541,250		0	0	0	15,988,517		15,988,517
Sub-Total: Bus Improvement Program			27,380,747	15,462,752	28,234,768	15,988,518	15,988,517	103,055,303
PARATRANSIT REPLACEMENT PROGRAM								
Paratransit Buses-NOACA 5310	800,000	P12390040						
FY 2025 NOACA 5310	800,000		1,600,000					8,000,000
FFY 2024 Federal Formula Grants	800,000							
FY 2026 NOACA 5310	800,000							
FFY 2025 Federal Formula Grants	800,000							
FY 2027 NOACA 5310	800,000							
FFY 2026 Federal Formula Grants	800,000							
FY 2028 NOACA 5310	800,000							
FFY 2027 Federal Formula Grants	800,000							
FY 2028 NOACA 5310	800,000							
FFY 2028 Federal Formula Grants	800,000							
Sub-Total: Paratransit Improvement Program			1,600,000	1,600,000	1,600,000	1,600,000	1,600,000	8,000,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
BUS SPARE PARTS PROGRAM								
Bus/BRT Capital Spare Parts Program		P16390100	226,750	226,750	226,750	226,750	226,750	1,133,750
FFY 2024 Federal Formula Grant				226,750				
FFY 2025 Federal Formula Grant					226,750			
FFY 2026 Federal Formula Grant						226,750		
FFY 2027 Federal Formula Grant							226,750	
FFY 2028 Federal Formula Grant								226,750
Sub-Total: Bus Spare Parts Program			226,750	226,750	226,750	226,750	226,750	1,133,750
TOTAL - BUSES			29,207,497	17,289,502	30,061,518	17,815,268	17,815,267	112,189,053
FACILITIES IMPROVEMENTS								
BRIDGE REHABILITATION								
Track Bridge Rehab. - Viaduct Bridge Rehab: Phase 2 & 3		"NEW"	3,750,000	6,900,000	0	0	0	10,650,000
FFY 2024 Federal Formula Grant				6,900,000				
FFY 2025 Federal Formula Grant			3,750,000					
Track Bridge Inspection Program		P20800270	15,000	475,000	15,000	475,000	15,000	995,000
FY 2025 Local Funds				475,000				
FY 2026 Local Funds			15,000					
FY 2027 Local Funds					15,000			
FY 2028 Local Funds						15,000		
FY 2029 Local Funds							15,000	
Rehab of Track Bridge Canal Road		"NEW"	0	850,000	7,150,000	0	0	8,000,000
FFY 2025 Federal Formula Grant				850,000				
FFY 2026 Federal Formula Grant					7,150,000			
Rehab of Track Bridge Access Rd over NS at CRMF		P20800390	925,000	11,075,000	0	0	0	12,000,000
FFY 2024 Federal Formula Grant				11,075,000				
FFY 2025 Federal Formula Grant			925,000					
FFY 2024 USDOT Bridge Improvement Progi								
Next Track Bridge Project(Flyover Ph2)		"NEW"	0	0	0	500,000	10,800,000	11,300,000
FFY 2027 Federal Formula Grant						500,000		
FFY 2028 Federal Formula Grant							10,800,000	
Sub-Total: Bridge Rehabilitation			4,690,000	19,300,000	7,165,000	975,000	10,815,000	42,945,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME	PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029	
FACILITIES IMPROVEMENTS								
HVAC System Improvement Program								
FFY 2024 Federal Formula Grant	P32800040	2,250,000	1,250,000	1,175,000	1,175,000	1,625,000	7,475,000	
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
Pavement Improvement Program								
FFY 2024 Federal Formula Grant	P32800440	1,100,000	1,100,000	1,050,000	1,050,000	1,625,000	5,925,000	
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
Roofing Improvement Program								
FFY 2024 Federal Formula Grant	P32800540	1,625,000	1,625,000	1,075,000	1,075,000	1,625,000	7,025,000	
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
Elevator Replacements - MOB								
FFY 2024 Federal Formula Grant	"NEW"	750,000	0	0	0	0	750,000	
CRMF Service Build Mezz Infill								
TBD - TECH AMEND	P32800620	650,000	0	0	0	0	650,000	
SYSTEM-WIDE FACILITIES								
State of Good Repair Projects								
FFY 2024 Federal Formula Grant	P32800290	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000	
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
Sub-Total: System-Wide Facilities		7,375,000	4,975,000	4,300,000	4,300,000	5,875,000	26,825,000	
TOTAL - FACILITIES IMPROVEMENTS		12,065,000	24,275,000	11,465,000	5,275,000	16,690,000	69,770,000	

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
EQUIPMENT & VEHICLES								
INFORMATION TECHNOLOGY								
Information Technology Program								
FFY 2024 Federal Formula	2,000,000	P42810030	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
SFY 2025 OTP2	1,000,000							
FFY 2025 Federal Formula	2,000,000							
SFY 2026 OTP2	1,000,000							
FFY 2026 Federal Formula	2,000,000							
SFY 2027 OTP2	1,000,000							
FFY 2027 Federal Formula Grant	2,000,000							
SFY 2028 OTP2	1,000,000							
FFY 2028 Federal Formula Grant	2,000,000							
SFY 2029 OTP2	1,000,000							
IT System Upgrades								
FFY 2024 Federal Formula Grant	350,000	P42580120	350,000	350,000	350,000	350,000	350,000	1,750,000
FFY 2025 Federal Formula Grant	350,000							
FFY 2026 Federal Formula Grant	350,000							
FFY 2027 Federal Formula Grant	350,000							
FFY 2028 Federal Formula Grant	350,000							
MIS-ERP								
FFY 2024 Federal Formula Grant	6,500,000	*NEW*	6,500,000	5,000,000	5,000,000	3,500,000	0	20,000,000
FFY 2025 Federal Formula Grant	5,000,000							
FFY 2026 Federal Formula Grant	5,000,000							
FFY 2027 Federal Formula Grant	3,500,000							
MIS-Revenue Fare Collection-TVM/GFI								
FFY 2025 Federal Formula Grant	6,000,000	*NEW*	0	6,000,000	6,000,000	7,500,000	0	19,500,000
FFY 2026 Federal Formula Grant	6,000,000							
FFY 2027 Federal Formula Grant	5,000,000							
FY 2028 (TBD)	2,500,000							
Transit Police Radio / Body Camera Replacement								
FY 2025 Local Funds	156,620	P44340010	156,620	0	0	0	0	156,620
TOTAL - EQUIPMENT & VEHICLES			10,006,620	14,350,000	14,350,000	14,350,000	3,350,000	56,406,620

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
OTHER PROJECTS								
<u>OTHER</u>								
Planning Studies (Transportation for Livable Communities)								
FY 2025 Local Funds		P49570040	100,000	100,000	100,000	100,000	100,000	500,000
FY 2026 Local Funds								
FY 2027 Local Funds								
FY 2028 Local Funds								
FY 2029 Local Funds								
Bus Shelters Upgrade								
FY 2023 ODOT Workforce Development		P49570040	400,000	600,000	0	0	0	1,000,000
FY 2026 (TBD)								
Lorain TOD								
FY 2024 TOD Pilot Program		P49570040	700,000	0	0	0	0	700,000
RTA Development Fund Contingency								
2025 - 29 (TBD)		P49570030 "NEW"	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Metrohealth Line BRT								
FFY 2024 Federal Formula Grant		P49570420	30,500,000	15,500,000	0	0	0	46,000,000
SFY 2024 TRAC								
FY 2025 (TBD)								
FFY 2025 Federal Formula Grant								
FY 2026 (TBD)								
NOACA Unserve Areas - 5307 CUA								
FFY 2024 Federal Formula Grant		P51670XX0	741,575	741,576	741,576	741,576	741,576	3,707,879
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2028 Federal Formula Grant								
TOTAL - OTHER PROJECTS			34,441,575	18,941,576	2,841,576	2,841,576	2,841,576	61,907,879

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
PREVENTIVE MAINTENANCE/OPERATING REIMBURSEMENTS								
PREVENTIVE MAINTENANCE/OPERATING REIMBURSEMENTS								
Preventive Maintenance Reimb. Exp.		P51670040	1,740,075	2,837,874	4,322,249	7,000,000	7,000,000	22,900,198
FFY 2024 Federal Formula Grant								
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2028 Federal Formula Grant								
TOTAL - PREVENTIVE MAINT./OPERATING REIMB.			1,740,075	2,837,874	4,322,249	7,000,000	7,000,000	22,900,198
RAIL PROJECTS								
ELECTRICAL SYSTEM								
OCS Replacement and Upgrade Plan								
FFY 2024 Federal Formula Grant		P21800220	500,000	2,000,000	0	0	0	2,500,000
FFY 2025 Federal Formula Grant								
Substation Improvement Program								
FFY 2024 Federal Formula Grant		*NEW*	3,937,500	4,000,000	0	0	5,575,000	13,512,500
FFY 2025 Federal Formula Grant								
FFY 2028 Federal Formula Grant								
Sub-Total: Electrical System			4,437,500	6,000,000	0	0	5,575,000	16,012,500
TRAIN CONTROL / SIGNALS								
Signal System Upgrade Program								
FFY 2024 Federal Formula Grant		P26800020	3,362,500	4,000,000	4,000,000	896,867	3,000,000	15,259,367
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2028 Federal Formula Grant								
Light Rail Fiber Optics								
FFY 2024 Federal Formula Grant		P26800040	5,625,000	0	0	0	0	5,625,000
Sub-Total: Train Control / Signals			8,987,500	4,000,000	4,000,000	896,867	3,000,000	20,884,367
TRACK REHABILITATION								
Rail Infrastructure Program								
FFY 2024 Federal Formula Grant		P23320010	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
FFY 2025 Federal Formula Grant								
FFY 2026 Federal Formula Grant								
FFY 2027 Federal Formula Grant								
FFY 2028 Federal Formula Grant								

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
On-Call Rail Engineering Services		P23800730	200,000	200,000	200,000	200,000	200,000	1,000,000
FFY 2024 Federal Formula Grant	200,000							
FFY 2025 Federal Formula Grant	200,000							
FFY 2026 Federal Formula Grant	200,000							
FFY 2027 Federal Formula Grant	200,000							
FFY 2028 Federal Formula Grant	200,000							
Light Rail Rehabilitation Program		P24800400	15,500,000	15,500,000	0	0	0	31,000,000
FFY 2024 Federal Formula Grant	6,000,000							
SFY 2025 ODOT TRAC	9,500,000							
FFY 2025 Federal Formula Grant	6,000,000							
SFY 2026 ODOT TRAC	9,500,000							
Red Line East Track Rehabilitation		P24800040	500,000	0	0	17,000,000	500,000	18,000,000
FFY 2024 Federal Formula Grant	500,000							
FFY 2027 Federal Formula Grant	7,000,000							
FY 2028 (TBD)	10,000,000							
FFY 2029 Federal Formula Grant	500,000							
Track 3 Repairs & CRMF Interior Wash		*NEW*	0	900,000	5,925,000.00	0	0	6,825,000
FFY 2025 Federal Formula Grant	900,000							
FFY 2026 Federal Formula Grant	5,925,000							
RAIL STATION REHABILITATION			17,200,000	17,600,000	7,125,000	18,200,000	1,700,000	61,825,000
W. 25th Street Station Rehab		*NEW*	1,025,000	0	10,200,000	0	0	11,225,000
FFY 2024 Federal Formula Grant	1,025,000							
FFY 2026 Federal Formula Grant	10,200,000							
Windermere Station Repairs		*NEW*	0	0	0	0	844,000	844,000
FFY 2028 Federal Formula Grant	844,000							
8 Blue Line Stations		*NEW*	16,000,000	0	0	0	0	16,000,000
FY 2025 ASAP	16,000,000							
8 Green Line Stations		*NEW*	0	0	16,000,000	0	0	16,000,000
FY 2027 ASAP	16,000,000							
Sub-Total: Rail Station Rehabilitation			17,025,000	0	26,200,000	0	844,000	44,069,000

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME								
RAIL VEHICLE FLEET								
Rail Capital Spare Parts Program		P16390200	500,000	500,000	500,000	500,000	500,000	2,500,000
FFY 2024 Federal Formula Grant	500,000							
FFY 2025 Federal Formula Grant	500,000							
FFY 2026 Federal Formula Grant	500,000							
FFY 2027 Federal Formula Grant	500,000							
FFY 2028 Federal Formula Grant	500,000							
Rail Line Car/ Rail Work Equipment								
FFY 2024 Federal Formula Grant	4,000,000	P46390020	0	3,250,000	1,250,000	1,052,867	1,052,867	9,552,867
FFY 2026 Federal Formula Grant	3,250,000							
FFY 2027 Federal Formula Grant	1,250,000							
FFY 2028 Federal Formula Grant	1,052,867							
RAILCAR REPLACEMENT PROGRAM								
2024-2029 LRV Rail Replacement Program		P13390040	23,692,000	20,000,000	10,000,000	12,500,000	8,000,000	74,192,000
FFY 2024 Federal Formula Grant	1,000,000							
FFY 2024 NOACA -STBG	9,000,000							
SFY 2025 OTP2	10,000,000							
FY 2025 (TBD)	3,692,000							
FFY 2025 Federal Formula Grant	7,500,000							
SFY 2026 OTP2	10,000,000							
FY 2026 (TBD)	2,500,000							
FFY 2026 Federal Formula Grant	10,000,000							
FFY 2027 Federal Formula Grant	12,500,000							
FFY 2028 Federal Formula Grant	5,000,000							
FFY 2028 NOACA STBG	3,000,000							
2022-2026 RCRP -Rail Infrastructure Modification Upgrades								
FFY 2024 Federal Formula Grant	10,500,000	P24800020	0	0	0	0	0	10,500,000
Heavy Rail Platform Replacement Upgrades	3,000,000							
FFY 2024 Federal Formula Grant	3,000,000	P24800020	0	0	0	0	0	3,000,000
Heavy Rail Platform Replacement Upgrades	3,000,000							
Sub-Total: Rail Vehicle Fleet			41,692,000	20,500,000	13,750,000	14,250,000	9,552,867	99,744,867
TOTAL - RAIL PROJECTS			89,342,000	48,100,000	51,075,000	33,346,867	20,671,867	242,535,734

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
2025 - 2029 CAPITAL IMPROVEMENT PLAN
RTA DEVELOPMENT FUND - Attachment D**

ANTICIPATED FUNDING SOURCE		PROJECT NUMBER	2025	2026	2027	2028	2029	TOTALS 2025-2029
CATEGORY / PROJECT NAME	TRANSIT CENTERS							
Enhanced ADA Access (Enhancement Item)		P49800020	300,000	375,000	375,000	375,000	375,000	1,800,000
FFY 2024 Federal Formula Grant	300,000							
FFY 2025 Federal Formula Grant	375,000							
FFY 2026 Federal Formula Grant	375,000							
FFY 2027 Federal Formula Grant	375,000							
FFY 2028 Federal Formula Grant	375,000							
TOTAL - TRANSIT CENTERS			300,000	375,000	375,000	375,000	375,000	1,800,000
TOTAL RTA DEVELOPMENT FUND			177,102,767	130,983,952	116,940,343	81,253,711	71,293,710	577,574,484
TOTAL RTA CAPITAL FUND			4,638,000	4,550,500	4,500,000	4,564,150	4,280,000	22,532,650
TOTAL CAPITAL IMPROVEMENT PLAN			181,740,767	135,534,452	121,440,343	85,817,861	75,573,710	600,107,134

RTA Development Fund Balance Analysis

Revenues	FY 2025		FY 2026		FY 2027	
	Budget	Plan	Budget	Plan	Budget	Plan
Federal / State Revenues						
Federal Capital Grants	\$ 120,939,575	\$ 102,611,773	\$ 120,939,575	\$ 102,611,773	\$ 120,939,575	\$ 102,611,773
State Capital Grants	20,000,000	20,000,000	20,000,000	20,000,000	20,000,000	20,000,000
Total Federal / State Revenues	140,939,575	122,611,773	140,939,575	122,611,773	140,939,575	122,611,773
Other Revenue						
Investment Income	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Other Revenue	34,500,000	25,000,000	34,500,000	25,000,000	34,500,000	25,000,000
Total Other Revenue	35,500,000	26,000,000	35,500,000	26,000,000	35,500,000	26,000,000
Transfers						
Transfer from RTA Routine Capital Fund	15,500,000	16,000,000	15,500,000	16,000,000	15,500,000	16,000,000
Transfer from Reserve Fund	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000	10,000,000
Total Transfers	25,500,000	26,000,000	25,500,000	26,000,000	25,500,000	26,000,000
Total Revenue	201,939,575	174,611,773	201,939,575	174,611,773	201,939,575	174,611,773
Expenditures						
Capital Outlay						
Capital Outlay - Development Fund	177,102,767	130,983,952	177,102,767	130,983,952	177,102,767	130,983,952
Total Capital Outlay	177,102,767	130,983,952	177,102,767	130,983,952	177,102,767	130,983,952
Total Expenditures	24,836,808	43,627,821	24,836,808	43,627,821	24,836,808	43,627,821
Net Increase (Decrease)	253,241,934	293,928,742	253,241,934	293,928,742	253,241,934	293,928,742
Beginning Balance						
Projected Ending Balance	\$ 278,078,742	\$ 337,556,563	\$ 278,078,742	\$ 337,556,563	\$ 278,078,742	\$ 337,556,563

RTA Routine Capital Fund Balance Analysis

	FY 2025 Budget	FY 2026 Plan	FY 2027 Plan
Revenues			
Investment Income	\$ 100,000	\$ 100,000	\$ 100,000
Transfer from General Fund	18,074,438	20,615,072	25,603,559
Total Revenue	18,174,438	20,715,072	25,703,559
Expenditures			
Capital Outlay			
Asset Maintenance	2,560,000	2,560,000	2,560,000
Routine Capital	2,078,000	1,990,500	1,940,000
Total Capital Outlay	4,638,000	4,550,500	4,500,000
Other Capital Expenditures			
Transfer to RTA Development Fund	15,500,000	16,000,000	21,000,000
Total Other Capital Expenditures	15,500,000	16,000,000	21,000,000
Total Expenditures	20,138,000	20,550,500	25,500,000
Net Increase (Decrease)	(1,963,562)	164,572	203,559
Beginning Balance	7,140,130	5,176,568	5,341,139
Projected Ending Balance	\$ 5,176,568	\$ 5,341,139	\$ 5,544,698

RESOLUTION NO. 2024-41

APPROPRIATING THE GREATER CLEVELAND REGIONAL TRANSIT
AUTHORITY'S EXPENDITURES OR OUTLAYS FOR THE FISCAL YEAR
("FY") 2025 CAPITAL IMPROVEMENT BUDGET

WHEREAS, there are both legal and managerial requirements to establish the revenues to be received for the upcoming fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures or outlays for the capital improvement program of the Greater Cleveland Regional Transit Authority ("Authority") to be paid or met from said revenue, during each fiscal year; and

WHEREAS, in order to meet those requirements, a Capital Improvement Budget for the Authority for the Fiscal Year beginning January 1, 2025 and ending December 31, 2025 ("FY 2025") has been prepared; and

WHEREAS, said budget has been made available for public inspection for at least ten (10) days by having at least two (2) copies thereof on file in the Authority's Office of Management and Budget; and

WHEREAS, the Operational Planning & Infrastructure Committee of the Board of Trustees discussed the proposed FY 2025 Capital Improvement Budget on May 7, 2024 and one public hearing was held on May 7, 2024 with public notice given by (1) publication in the Cleveland Urban News on April 19, 2024, April 20, 2024, and April 21, 2024 and Cleveland Plain Dealer on April 17, 2024 and on April 19, 2024, and (2) postings in the Authority's Main Office Building, at the Customer Service Center in the Tower City Rotunda, on the Authority's Facebook and Twitter pages, and on the Authority's website.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriations for the current expenditures or outlays of the RTA Capital and RTA Development Funds during FY 2025 are as indicated below and the amounts to be expended and encumbered in each classification during FY 2025 are hereby set aside and appropriated:

CAPITAL IMPROVEMENT FUNDS

RTA Capital Fund	\$ 4,638,000
RTA Development Fund	<u>177,102,767</u>
Total Capital Appropriation	<u>\$181,740,767</u>

Section 2. That transfers of funds may be made in this capital appropriation budget from one project to another, or from one department to another, or from one line item to another, but not from one fund to another without Board of Trustees approval.

Section 3. That this budget may be amended from time to time in order to appropriate additional capital grant funds that may be received in FY 2025.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: May 21, 2024

President

Attest: _____
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
FOR THE PERIOD ENDED APRIL 30, 2024 AND APRIL 30, 2023

	CURRENT MONTH		YEAR TO DATE				2024 % OF TOTAL
	April	April	2024	2023	CHANGE	2024	
	2024	2023					
PASSENGER FARES:							
CASH FARES	\$ 853,422	\$ 782,408	\$ 3,112,244	\$ 3,201,285	\$ (89,041)	(2.78%)	2.82%
PASS/TICKET SALES	477,837	505,770	2,435,207	2,225,234	209,973	9.44%	2.20%
STUDENT FARECARDS	162,656	29,065	562,405	83,065	479,340	577.07%	0.51%
U-PASS	844,195	-	2,320,161	842,307	1,477,854	175.45%	2.10%
MOBILE TICKETING	635,335	587,608	2,474,590	2,061,567	413,023	20.03%	2.24%
TOTAL PASSENGER FARES	2,973,445	1,904,851	10,904,607	8,413,458	2,491,149	29.51%	9.87%
SALES AND USE TAX REVENUE:							
SALES & USE TAX	20,061,786	20,209,077	88,615,714	88,803,519	(187,805)	(0.21%)	80.20%
TOTAL SALES AND USE TAX REVENUE	20,061,786	20,209,077	88,615,714	88,803,519	(187,805)	(0.21%)	80.20%
OTHER REVENUE:							
ADVERTISING/(CONCESSIONS)/COMMISSIONS	106,638	18,501	467,782	945,740	(477,958)	(50.54%)	0.42%
NAMING RIGHTS/LESS COMMISSIONS	-	-	175,000	181,728	(6,728)	(3.70%)	0.16%
RENTAL INCOME	18,148	8,055	126,195	93,067	33,128	35.60%	0.11%
INTEREST INCOME	141,991	267,096	382,193	470,310	(88,117)	(18.74%)	0.35%
OTHER	1,507	21,967	(20,460)	75,812	(57,665)	(43.17%)	0.07%
TOTAL OTHER REVENUE	268,284	315,519	1,227,082	1,824,422	(597,340)	(32.74%)	1.11%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:							
FUEL/ING/PROPANE TAX REFUNDS	401,022	75,314	325,708	619,932	347,377	56.03%	0.88%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	39	-	880,026	660,928	219,098	33.15%	0.80%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	6,451,504	-	7,076,840	-	7,076,840	6.40%	6.40%
FEDERAL OPERATING ASSISTANCE	-	5,235	-	28,666	(28,666)	-	0.00%
MISCELLANEOUS RECEIPTS	518,134	34,662	827,794	241,299	586,495	243.06%	0.75%
FEDERAL ARP	-	-	-	-	-	-	0.00%
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	7,370,699	115,211	9,751,968	1,550,825	8,201,144	528.82%	8.83%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 30,674,214	\$ 22,544,698	\$ 110,489,372	\$ 100,592,224	\$ 9,907,148	9.85%	100.00%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
FOR THE PERIOD ENDED APRIL 30, 2024

	CURRENT MONTH			YEAR TO DATE				
	BUDGET	ACTUAL	VARIANCE	%VARIANCE	BUDGET	ACTUAL	VARIANCE	%VARIANCE
PASSENGER FARES:								
CASH FARES	\$ 853,138	\$ 853,422	\$ 284	0.03%	\$ 3,412,552	\$ 3,112,244	\$ (300,308)	(8.80%)
PASS/TICKET SALES	602,756	477,837	(124,919)	(20.72%)	2,411,024	2,435,207	24,183	1.00%
STUDENT FARECARDS	100,000	162,656	62,656	62.66%	400,000	562,405	162,405	40.60%
U-PASS	202,439	844,195	641,756	317.01%	809,756	2,320,161	1,510,405	186.53%
MOBILE TICKETING	500,000	635,335	135,335	27.07%	2,000,000	2,474,590	474,590	23.73%
TOTAL PASSENGER FARES	2,258,333	2,873,445	715,112	31.67%	9,033,332	10,904,607	1,871,275	20.72%
SALES AND USE TAX REVENUE:								
SALES & USE TAX	22,358,333	20,061,786	(2,296,547)	(10.27%)	89,433,336	88,615,714	(817,622)	(0.91%)
TOTAL OPERATING SUBSIDIES	22,358,333	20,061,786	(2,296,547)	(10.27%)	89,433,336	88,615,714	(817,622)	(0.91%)
OTHER REVENUE:								
ADVERTISING/CONCESSIONS/COMMISSIONS	171,813	106,638	(65,175)	(37.93%)	687,247	467,782	(219,465)	(31.93%)
NAMING RIGHTS LESS COMMISSIONS	87,500	-	(87,500)	-	287,929	175,000	(112,929)	(39.22%)
RENTAL INCOME	26,411	18,148	(8,263)	(31.29%)	105,644	126,195	20,551	19.45%
INTEREST INCOME	83,333	141,991	58,658	70.39%	333,336	382,198	48,857	14.66%
OTHER	98,589	1,507	(97,082)	(98.47%)	394,356	75,912	(318,444)	(80.75%)
TOTAL OTHER REVENUE	467,646	268,284	(199,362)	(42.63%)	1,808,512	1,227,082	(581,430)	(32.15%)
REIMBURSEMENTS AND OTHER SOURCES OF CASH:								
FUEL/ONG/PROPANE TAX REFUNDS	-	401,022	401,022	-	-	967,309	967,309	-
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	333,333	39	(333,294)	(99.99%)	1,333,336	880,026	(453,310)	(34.00%)
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	6,451,504	6,451,504	-	-	7,076,840	7,076,840	-
FEDERAL OPERATING ASSISTANCE	-	-	-	-	-	-	-	-
MISCELLANEOUS RECEIPTS	-	518,134	518,134	-	-	827,794	827,794	-
FEDERAL ARP	-	-	-	-	-	-	-	-
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	333,333	7,370,699	7,037,366	2111.21%	1,333,336	9,751,969	8,418,633	631.40%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 25,417,645	\$ 30,674,214	\$ 5,256,569	20.68%	\$ 101,608,516	\$ 110,499,372	\$ 8,890,856	8.75%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH MAY 2024**

MONTH RECEIVED	2022 ACTUAL	2023 ACTUAL	2024 ESTIMATE	2024 MONTHLY ACTUAL VERSUS 2024 MONTHLY ESTIMATE		2023 YTD ACTUAL	2024 YTD ESTIMATE	2024 VERSUS 2023 YTD % CHANGE		2024 YTD ACTUAL	2024 VERSUS 2023 YTD % CHANGE	
				2024 MONTH % CHANGE	2024 MONTHLY ESTIMATE			2023 YTD ACTUAL	2024 YTD ESTIMATE		2024 YTD % CHANGE	2024 YTD % EST VARIANCE
JANUARY	\$20,884,157	\$21,547,582	\$22,358,337	(1.70%)	(5.26%)	\$21,547,582	\$22,358,337	(1.70%)	(1.70%)	\$21,181,810	(5.26%)	(5.26%)
FEBRUARY	\$19,659,024	\$21,457,966	\$22,358,333	0.67%	(3.38%)	\$43,005,548	\$44,716,670	(0.51%)	(0.51%)	\$42,784,335	(4.32%)	(4.32%)
MARCH	\$23,821,641	\$25,588,894	\$22,358,333	0.71%	15.26%	\$68,594,442	\$67,075,003	(0.06%)	(0.06%)	\$68,553,928	2.20%	2.20%
APRIL	\$18,479,425	\$20,209,077	\$22,358,333	(0.73%)	(10.27%)	\$88,803,519	\$89,433,336	(0.21%)	(0.21%)	\$88,615,713	(0.91%)	(0.91%)
MAY	\$18,179,582	\$19,382,639	\$22,358,333	(1.74%)	(14.77%)	\$108,196,158	\$111,791,669	(0.48%)	(0.48%)	\$107,671,814	(3.69%)	(3.69%)
JUNE	\$22,678,424	\$22,047,213	\$22,358,333									
JULY	\$22,245,190	\$20,233,341	\$22,358,333									
AUGUST	\$22,004,701	\$22,278,551	\$22,358,333									
SEPTEMBER	\$20,718,943	\$23,431,498	\$22,358,333									
OCTOBER	\$22,504,525	\$21,432,375	\$22,358,333									
NOVEMBER	\$21,022,885	\$21,618,960	\$22,358,333									
DECEMBER	\$22,755,868	\$22,579,617	\$22,358,333									
TOTAL	\$254,954,365	\$261,817,713	\$268,300,000			\$107,671,814				\$107,671,814		

Summary:

Month

1.74% (\$336,539) lower than May 2023 Actual
14.77% (\$3,302,233) lower than May 2024 estimate

YTD

48% (\$524,344) lower than 2023 Actual
3.69% (\$4,119,855) lower than 2024 estimate

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF APRIL 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND									
TOTAL BOND RETIREMENT FUND	4/30/2024	5/1/2024	MONEY MARKET	HUNTINGTON BANK	1	\$ 5,298,625	\$ -	1	4.96%
						\$ 5,298,625	\$ -		4.96%
GENERAL FUND									
	3/29/2024	4/1/2024	MERCHANT ACCT-KEY MMKT	KEY BANK	1	\$ 107,800	\$ -	1	1.97%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1095	3,000,000	9,400	271	1.20%
	4/22/2002	4/22/2025	FHLB	STIFEL NICOLAUS	1095	3,000,000	2,000	351	3.00%
	4/30/2024	5/1/2024	STAR OHIO	STATE OF OHIO	1	15,203,868	-	1	5.51%
	4/30/2024	5/1/2024	EMPLOYEE ACTIVITY FUND	KEY BANK	1	318,219	-	1	2.70%
	4/30/2024	5/1/2024	PNC CUSTODY ACCOUNT	PNC BANK	1	647,481	-	1	5.23%
	4/30/2024	5/1/2024	SALES TAX ACCOUNT	HUNTINGTON BANK	1	484,817	-	1	4.96%
	4/30/2024	5/1/2024	KEY ECR	KEY BANK	1	4,644,303	-	1	2.70%
TOTAL GENERAL FUND						\$ 27,406,498	\$ 11,400		4.23%
INSURANCE FUND									
	4/30/2024	5/1/2024	STAR OHIO	STATE OF OHIO	1	\$ 8,594,683	\$ -	1	5.51%
	4/30/2024	5/1/2024	KEY ECR	KEY BANK	1	103,040	-	1	1.97%
TOTAL INSURANCE FUND						\$ 8,697,723	\$ -		5.47%
LAW ENFORCEMENT FUND									
	4/30/2024	5/1/2024	KEY ECR	KEY BANK-SWEEP	1	\$ 227,770	\$ -	1	1.97%
	4/30/2024	5/1/2024	STAR OHIO	STATE OF OHIO	1	\$ 50,992	\$ -	1	5.51%
TOTAL LAW ENFORCEMENT FUND						\$ 278,762	\$ -		3.13%
LOCAL MATCH FUND									
	4/30/2024	5/1/2024	LOCAL MATCH-STAR OHIO	STATE OF OHIO	1	\$ 57,373,778	\$ -	1	5.51%
	3/28/2022	6/28/2024	FHLB	STIFEL NICOLAUS	546	2,344,125	3,619	59	1.79%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1090	4,981,225	12,986	314	2.00%
	5/24/2022	5/12/2025	FHLMC	STIFEL NICOLAUS	1083	9,997,110	144,028	374	3.06%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1095	15,000,000	173,438	420	3.33%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1095	15,000,000	103,333	485	4.00%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	17,319	515	4.30%
	10/24/2022	4/4/2025	FHLMC	STIFEL NICOLAUS	891	1,133,865	946	339	5.04%
	10/27/2022	10/27/2025	FHLB	STIFEL NICOLAUS	1094	2,077,920	578	545	5.04%
	10/28/2022	10/28/2025	FHLMC	STIFEL NICOLAUS	1294	1,498,500	425	546	5.14%
	12/16/2022	12/16/2024	FHLMC	HILLTOP SECURITIES	730	5,000,000	93,750	230	5.00%
	1/17/2023	1/17/2025	FHLMC	HILLTOP SECURITIES	730	4,800,000	69,333	262	5.00%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF APRIL 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
LOCAL MATCH FUND-Cont									
	2/17/2023	11/17/2025	FFCB	STIFEL NICOLAUS	1003	5,000,000	122,146	566	5.33%
	2/27/2023	8/27/2025	FHLB	STIFEL NICOLAUS	910	10,000,000	89,688	484	5.13%
	2/28/2023	2/28/2025	FHLMC	HILLTOP SECURITIES	731	5,000,000	43,486	304	5.05%
	3/6/2023	3/6/2026	FHLB	STIFEL NICOLAUS	1095	5,000,000	45,833	675	6.00%
	8/26/2021	8/26/2024	FHLB	STIFEL NICOLAUS	1095	5,000,000	5,614	118	0.43%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	3,000,000	1,378	153	0.57%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	2,000,000	918	153	0.57%
	4/30/2024	5/1/2024	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	1	4,744	-	1	1.97%
	4/30/2024	5/1/2024	GRANT-ECR	KEY BANK	1	14,103	-	1	1.97%
	4/30/2024	5/1/2024	CATCH BASIN-KEY ECR	KEY BANK	1	103,689	-	1	1.97%
						\$ 159,329,059	\$ 928,817	1	4.42%
TOTAL LOCAL MATCH FUND									
PENSION FUND									
	4/30/2024	5/1/2024	KEY ECR	KEY BANK	1	8,147	\$ -	1	1.97%
	4/30/2024	5/1/2024	STAR OHIO	STATE OF OHIO	1	1,411,069	-	1	5.51%
						\$ 1,419,217	\$ -	1	5.49%
TOTAL PENSION FUND									
RTA CAPITAL FUND									
	4/30/2024	5/1/2024	KEY ECR	KEY BANK	1	196,394	\$ -	1	1.97%
	4/30/2024	5/1/2024	PNC CUSTODY ACCOUNT	PNC BANK	1	5,062,500	-	88	2.56%
	3/25/2022	9/25/2024	FHLB	STIFEL NICOLAUS	913	1,845,375	2,967	148	1.85%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1095	8,167,887	94,441	423	3.33%
						\$ 15,272,156	\$ 97,408	423	2.88%
TOTAL RTA CAPITAL FUND									
RESERVE FUND									
	4/14/2022	4/14/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	5,469	349	2.63%
	6/30/2022	6/30/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	59,306	426	3.50%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	17,319	518	4.30%
	8/30/2022	8/28/2024	FHLB	HILLTOP SECURITIES	363	5,000,000	33,333	120	3.75%
	12/9/2021	12/9/2024	FFCB from GF	STIFEL NICOLAUS	1095	4,984,785	18,604	223	0.96%
	5/23/2022	5/23/2025	FHLB from GF	STIFEL NICOLAUS	1095	5,000,000	154,826	388	3.25%
	11/15/2021	11/15/2024	US TREASURY from GF	STIFEL NICOLAUS	1095	4,995,508	57,633	199	0.78%
	1/27/2023	1/27/2026	FHLMC	STIFEL NICOLAUS	1095	5,000,000	67,236	637	5.15%
	2/15/2023	6/28/2024	FHLB	STIFEL NICOLAUS	511	938,537	17,480	59	5.03%
	2/17/2023	11/17/2025	FFCB	STIFEL NICOLAUS	1003	5,000,000	122,146	566	5.33%
	2/27/2023	8/27/2025	FHLB	STIFEL NICOLAUS	911	5,000,000	44,844	484	5.13%
	2/28/2023	2/28/2025	FHLMC	HILLTOP SECURITIES	731	5,000,000	43,486	304	5.06%
	2/28/2023	2/28/2025	FHLMC	HILLTOP SECURITIES	731	10,000,000	90,417	304	5.27%
	3/6/2023	3/6/2026	FHLB	STIFEL NICOLAUS	1095	10,000,000	91,667	675	6.00%
	6/16/2023	5/18/2026	FHLMC	HILLTOP SECURITIES	1095	5,000,000	122,664	748	5.36%
	6/22/2023	12/27/2024	FHLMC	HILLTOP SECURITIES	1095	5,000,000	94,500	241	5.40%
	4/30/2024	5/1/2024	KEY ECR	KEY BANK	552	99,283	-	1	1.97%
	4/30/2024	5/1/2024	STAR OHIO	STATE OF OHIO	1	76,257,554	-	1	5.51%
						\$ 162,285,667	\$ 1,040,930	1	4.87%
TOTAL RESERVE FUND									
GRAND TOTAL ALL FUNDS							\$ 379,987,706	217	4.57%

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF APRIL 30, 2024

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2023	Interest Payable 6/1/2024	Principal Payable 6/1/2024	Debt Service Requirement 6/1/2024	Interest Payable 12/1/2024	Principal Payable 12/1/2024	Debt Service Requirement 12/1/2024	Total Debt Requirement 2024
Series 2014A-Sales Tax Rev.	Dec. 2025	\$ 9,430,000	\$ 68,850	\$ -	\$ 68,850	\$ -	\$ 1,690,000	\$ 1,758,850	\$ 1,827,700
Series 2015-Sales Tax Rev.	Dec. 2026	12,235,000	305,875	-	305,875	305,875	3,885,000	4,190,875	4,496,750
Series 2016-Sales Tax Rev.	Dec. 2027	5,660,000	141,500	-	141,500	141,500	1,315,000	1,456,500	1,598,000
Series 2019-Sales Tax Rev.	Dec. 2030	8,980,000	224,500	-	224,500	224,500	1,105,000	1,329,500	1,554,000
Total Bonds		\$ 30,305,000	\$ 740,725	\$ -	\$ 740,725	\$ 740,725	\$ 7,995,000	\$ 8,735,725	\$ 9,476,450

Bond Retirement
\$5,298,625

Current Balance (Set Aside for 2024)

\$417,783

Monthly Set Aside Required

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH APRIL 30, 2024

MONTH	2024				2023					
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MONEYMKT YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$ 385,508,048	\$ 1,735,498	4.39%	5.36%	5.22%	\$ 373,600,888	\$ 1,088,754	3.73%	4.26%	4.19%
FEBRUARY	380,226,311	1,215,231	4.43%	5.32%	5.16%	375,262,233	1,025,329	3.96%	4.58%	4.43%
MARCH	385,500,913	1,349,459	4.50%	5.33%	5.12%	378,391,518	1,443,221	4.11%	4.71%	4.69%
APRIL	385,905,479	1,396,057	4.57%	5.42%	5.21%	380,299,265	1,438,394	4.19%	4.82%	4.89%
MAY						383,959,391	1,472,643	4.30%	4.93%	4.93%
JUNE						392,381,272	1,166,634	4.30%	5.06%	4.97%
JULY						382,652,131	1,296,004	4.38%	5.19%	5.14%
AUGUST						382,269,606	2,518,463	4.29%	5.20%	5.28%
SEPTEMBER						381,897,054	1,211,934	4.46%	5.39%	5.21%
OCTOBER						375,047,705	2,630,147	4.48%	5.43%	5.22%
NOVEMBER						382,477,148	1,193,770	4.52%	5.45%	5.21%
DECEMBER						381,753,533	1,586,601	4.26%	5.42%	5.25%
YEAR TO DATE	\$ 385,905,479	\$ 5,696,245	4.47%	5.36%	5.18%	\$ 379,818,066	\$ 18,071,894	4.25%	5.04%	4.95%
RTA AVERAGE YIELDS OVER (UNDER) INDEX				-0.89%	-0.71%					

Moving average coupon equivalent yields for 6 month Treasury Bills.

Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF APRIL 30, 2024**

BOND RETIREMENT FUND	
HUNTINGTON MONEY MARKET	\$ 16,914.27
TOTAL APRIL	<u>\$ 16,914.27</u>
2024 YEAR TO DATE	38,455.75
2023 YEAR TO DATE	65,462.98
GENERAL FUND	
HUNTINGTON-SALES TAX ACCOUNT	\$ 5,619.83
STAROHIO	61,786.77
FHLB	45,000.00
KEY BANK SWEEP ACCOUNT	14,498.30
PNC CUSTODY ACCOUNT	14,378.14
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT	201.33
TOTAL APRIL	<u>\$ 141,484.37</u>
2024 YEAR TO DATE	380,202.23
2023 YEAR TO DATE	470,310.50
INSURANCE FUND	
STAROHIO	\$ 38,375.91
TOTAL APRIL	<u>\$ 38,375.91</u>
2024 YEAR TO DATE	136,293.10
2023 YEAR TO DATE	78,756.19
LAW ENFORCEMENT FUND	
KEY BANK SWEEP ACCOUNT	\$ 151.88
STAROHIO	227.68
TOTAL APRIL	<u>\$ 379.56</u>
2024 YEAR TO DATE	1,737.04
2023 YEAR TO DATE	2,356.22
LOCAL MATCH FUND	
STAROHIO-LOCAL MATCH	\$ 229,107.36
FHLB	28,375.00
FHLB	52,000.00
FFCB	38,250.00
FFCB	3,300.00
FHLB	107,500.00
FHLB	14,250.00
KEY BANK SWEEP ACCOUNT	1,791.26
TOTAL APRIL	<u>\$ 474,573.62</u>
2024 YEAR TO DATE	2,092,585.66
2023 YEAR TO DATE	1,319,061.20
PENSION FUND	
STAROHIO	\$ 6,300.53
KEY BANK SWEEP ACCOUNT	13.05
TOTAL APRIL	<u>\$ 6,313.58</u>
2024 YEAR TO DATE	25,424.37
2023 YEAR TO DATE	20,290.49
EMPLOYEE ACTIVITY ACCOUNT	
KEY BANK MONEY MARKET	\$ 506.24
TOTAL APRIL	<u>\$ 506.24</u>
2024 YEAR TO DATE	1,990.48
2023 YEAR TO DATE	74.80
RTA CAPITAL FUND	
US TREASURY	62,500.00
KEY BANK SWEEP ACCOUNT	4,963.25
TOTAL APRIL	<u>\$ 67,463.25</u>
2024 YEAR TO DATE	107,611.02
2023 YEAR TO DATE	48,695.78

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF APRIL 30, 2024**

RESERVE FUND		
STAROHIO	\$	336,047.22
FHLB		107,500.00
FHLB		65,625.00
KEY BANK SWEEP ACCOUNT		<u>854.90</u>
TOTAL APRIL	\$	<u>510,027.12</u>
2024 YEAR TO DATE		2,125,868.27
2023 YEAR TO DATE		1,072,764.07
TOTAL ALL FUNDS		
APRIL 24	\$	1,256,037.92
2024 YEAR TO DATE	\$	4,910,167.92
2023 YEAR TO DATE	\$	3,077,772.23

	<u>APRIL</u>	<u>2024 YEAR TO DATE</u>
INTEREST RECEIVED (CASH BASIS)	\$ 1,256,037.92	\$ 4,910,167.92
ACCRUED INTEREST:		
BEGINNING:	(1,941,783.00)	(1,295,725.00)
ENDING	<u>2,081,801.75</u>	<u>2,081,801.75</u>
TOTAL INTEREST INCOME EARNED	<u>\$ 1,396,056.67</u>	<u>\$ 5,696,244.67</u>
AVERAGE INVESTMENT BALANCE (COST BASIS):	\$ 385,500,913	\$ 385,905,479
AVERAGE YIELD ON INVESTMENTS:	4.57%	4.47%

COMPOSITION OF INVESTMENT PORTFOLIO
AS APRIL 30, 2024

Instrument:	PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	11,903,141.46	11,903,141	3.13%	4.88%	1
Key Bank Sweep Account	227,770	227,770	0.06%	1.97%	1
Star Ohio	158,891,944	158,891,944	41.82%	5.51%	1
Earnings Credit Rate Account	5,173,703	5,173,703	1.36%	1.97%	1
U.S. Government Securities	203,791,148	203,905,000	53.63%	3.84%	604
Total Investment Portfolio	\$ 379,987,706	\$ 380,101,559	100.00%	4.57%	217

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of April 30, 2024

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:

- Ohio Revised Code Sections 102.03(D) and (E)
- Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
- Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
- Ohio Ethics Commission Opinion Number 2011-08
- Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.