

RESOLUTION 2005-33

AUTHORIZING SOLE SOURCE PURCHASE OF POSTAL SERVICES THROUGH THE U. S. POSTAL SERVICE FOR A FIVE (5) YEAR PERIOD IN AN AMOUNT OF \$149,000.00 FOR THE BASE YEAR (GENERAL FUND, SUPPORT SERVICES DEPARTMENT BUDGET).

WHEREAS, the Authority has a need to purchase postal services from the US Postal Service; and

WHEREAS, the Ohio Revised Code, Section 306.43H(4) provides that competitive bidding is not required when the purchase of goods or services is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of section 125.04 of the Revised Code; and

WHEREAS, GCRTA Procurement Policy and Section 306.43 of the Ohio Revised Code mandate that expenditures in excess of \$25,000.00 be approved by the Board of Trustees; and

WHEREAS, it has been determined by the Procurement Department that it is in the best interest of the Authority to streamline the payment process of postal services and to request a blanket authorization for the payment of the postage services for a five (5) year period.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio.

Section 1. That the Authority be and is hereby authorized to purchase necessary postal services for a five (5) year period.

Section 2. That the annual amount will not exceed the budgeted amount authorized by the Board of Trustees.

Section 3. That the resolution shall become effective immediately upon its adoption.

Adopted: March 15, 2005



President

Attest: 

CEO, General Manager/Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

L-2

TITLE/DESCRIPTION: AUTHORIZING SOLE SOURCE PURCHASE OF POSTAL SERVICES THROUGH THE U. S. POSTAL SERVICE FOR A FIVE (5) YEAR PERIOD IN AN AMOUNT OF \$149,000.00 FOR THE BASE YEAR (GENERAL FUND, SUPPORT SERVICES DEPARTMENT BUDGET).	Resolution No.: 2005-33
	Date: March 10, 2005
	Initiator: Support Services
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will allow the Authority to pay for postal services from the US Postal Service in excess of \$25,000.00 for a five (5) year period.
- 2.0 DESCRIPTION/JUSTIFICATION: GCRTA Procurement Policy and the Ohio Revised Code require that all purchases in excess of \$25,000.00 require approval by the Board of Trustees. Since postal services are required, and the US Postal Service is a branch of the Federal government, this resolution will allow for the payment of postal services in a quick and efficient manner.
- 3.0 PROCUREMENT BACKGROUND: This purchase is exempted from competitive bidding as authorized by Section 306.43H(4) of the Ohio Revised Code. This resolution will allow the Authority to pay for postal services without formal Board of Trustees action. This action is in compliance with GCRTA Procurement Policies. Each year, as authorized by the budget, the Authority will process purchase orders and pay necessary postage. (The 2005 postage budget is \$149,000.00).
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This expenditure will be funded through the General Fund, Support Services Department budget in an amount not to exceed the budget authorization for each of the five (5) years.
- 7.0 ALTERNATIVES: Rejection of this resolution would require the Authority to bring annual resolutions to the Board of Trustees for payment of postage services that are necessary for the operation of the Authority.
- 8.0 RECOMMENDATION: It is recommended that the resolution be passed and the Authority be authorized to purchase postal services, as necessary.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



CEO, General Manager/Secretary-Treasurer