

RESOLUTION NO. 2024-2

AUTHORIZING CONTRACT NO. 2024-001 WITH GIRO, INC. TO PROVIDE HASTUS SOFTWARE HOSTING SERVICES FOR A PERIOD OF ONE (1) YEAR IN AN AMOUNT NOT TO EXCEED \$207,516.00 (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") currently utilizes GIRO, Inc. licensed products ("HASTUS") for its bid dispatch, operator self-service, and scheduling software applications; and

WHEREAS, the Authority's HASTUS software is proprietary to GIRO, Inc., the original provider and installer of this software; and

WHEREAS, The Authority transitioned its HASTUS bid dispatch, operator self-service, and scheduling software applications from on-premise to a hosted solution through GIRO, Inc. in 2023; and

WHEREAS, GIRO, Inc has offered to continue to provide the Authority hosting services for its HASTUS bid dispatch, operator self-service, and scheduling software applications; and

WHEREAS, R.C. 306.43(H)(3) provides that competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, the offer of GIRO, Inc., located at 75 Port-Royal Street East, Suite 500, Montreal, QC H3L 3T1, Canada, to provide said services for one (1) year at a total price not to exceed \$207,516.00 was agreed upon; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of GIRO, Inc., as negotiated, to provide hosting services for the Authority's HASTUS bid dispatch, operator self-service, and scheduling software applications for a period of one (1) year, to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of GIRO, Inc., as negotiated, to provide hosting services for the Authority's HASTUS bid dispatch, operator self-service, and scheduling software applications for a period of one (1) year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with GIRO, Inc., as negotiated, to provide hosting services for the Authority's HASTUS bid dispatch, operator self-service, and scheduling software applications for a period of one (1) year.

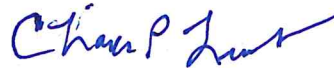
Section 3. This contract shall be payable through the General Fund, Information Technology Department budget for a total contract amount not to exceed \$207,516.00 for a period of one (1) year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that GIRO, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: January 23, 2024



President

Attest:



Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: HASTUS SOFTWARE HOSTING VENDOR: GIRO, INC. AMOUNT: NOT TO EXCEED \$207,516.00 FOR A PERIOD OF ONE (1) YEAR	Resolution No.: 2024-2
	Date: January 18, 2024
	Initiator: Information Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a negotiated agreement to provide offsite hosting services for the Authority's dispatch, operator self-service, and scheduling software ("HASTUS") for a period of one (1) year.

2.0 DESCRIPTION/JUSTIFICATION: The Authority relies on its HASTUS software to manage operator work performance, scheduling, daily work and payroll. The software was implemented in 2012 and was recently upgraded to version 2021 which allows the Authority to take advantage of more than 100 new useful features to enhance its performance and improve operations.

The Authority utilized an on-premise environment prior to 2023, maintaining the servers, operating system and databases for HASTUS with in-house staff. Maintaining the on-premise environment created a burden on Authority resources and exposed the Authority to risks associated with having a single point of failure. Utilizing GIRO, Inc. to host software offsite frees up critical resources and provides for a more redundant and reliable solution.

3.0 PROCUREMENT BACKGROUND: Pursuant to R.C. 306.43(H)(3), competitive procedures are not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services, or systems, or for the upgrade of such equipment, services, or systems, or for the maintenance thereof, as supplied by the original source or its successors or assigns. GIRO, Inc. is the original provider of the Authority's HASTUS software and developed the software on a proprietary basis, thereby making GIRO, Inc. the only source for providing modifications, development or maintenance services for the software.

The Procurement Department requested a proposal from GIRO, Inc. on October 31, 2023. GIRO, Inc. offered to provide dispatch, operator self-service, and scheduling software hosting services for the Authority's HASTUS software for a period of one (1) year in a total contract amount not to exceed \$207,516.00. The Information Technology and Procurement Departments reviewed the proposal for adherence to the technical requirements. The proposal submitted by GIRO, Inc., as negotiated, is 1.2% below the independent cost estimate of \$210,000.00, which was based on historical pricing.

A cost analysis has been performed, and the Procurement Department determined that the negotiated price is fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement because it is for the maintenance of proprietary software, which work is limited and exclusive to the original provider and installer by agreement.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable through the General Fund, Information Technology Department budget, in an amount not to exceed \$207,516.00 for a period of one (1) year.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would leave the Authority's HASTUS software application susceptible to potential downtime, which could impact the Authority's ability to manage operator work performance, scheduling, daily work and payroll.
- 8.0 RECOMMENDATION: It is recommended that the offer of GIRO, Inc., as negotiated, be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer