

RESOLUTION NO. 2025-100

AUTHORIZING CONTRACT NO. 2025-117 WITH DELL MARKETING L.P. FOR THE FURNISHING OF A MICROSOFT ENTERPRISE LICENSE AGREEMENT THROUGH THE OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES, COOPERATIVE PURCHASING PROGRAM, IN AMOUNTS NOT TO EXCEED \$1,174,444.25 FOR YEAR ONE, \$1,115,100.05 FOR YEAR TWO, \$1,115,100.05 FOR YEAR THREE, PLUS \$60,000.00 IN CONTINGENCIES, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$3,464,644.35 FOR A THREE-YEAR PERIOD (GENERAL FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires the ability to update the Authority's operating systems and applications to the latest supported releases via a Microsoft Enterprise License Agreement; and

WHEREAS, the Microsoft Enterprise License Agreement is available through the Ohio Department of Administrative Services, Cooperative Purchasing Program ("Cooperative Purchasing Program"); and

WHEREAS, the Board of Trustees authorized utilization of the Cooperative Purchasing Program in Resolution No. 2017-102, as set forth in Chapter 410 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book"); and

WHEREAS, through Contract No. CSP029109 with the Cooperative Purchasing Program, Dell Marketing, L.P., with an office located at One Dell Way, Round Rock, TX 78682, has offered to provide a Microsoft Enterprise License Agreement in amounts not to exceed \$1,174,444.25 for year one, \$1,115,100.05 for year two, \$1,115,100.05 for year three, plus \$60,000.00 in contingencies, for a total contract amount not to exceed \$3,464,644.35 for a three-year period; and

WHEREAS, the General Manager, Chief Executive Officer has determined it is in the best interest of the Authority to purchase the Microsoft Enterprise License Agreement from Dell Marketing L.P. utilizing the Cooperative Purchasing Program and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Dell Marketing L.P., through the Cooperative Purchasing Program, to provide a Microsoft Enterprise License Agreement for a three-year period be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Dell Marketing L.P. to provide a Microsoft Enterprise License Agreement for a three-year period.

Section 3. That said contract will be funded through the General Fund, Information Technology Department budget, in amounts not to exceed \$1,174,444.25 for year one, \$1,115,100.05 for year two, \$1,115,100.05 for year three, plus \$60,000.00 in contingencies for a total contract amount not to exceed \$3,464,644.35 for the three-year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the specifications and addenda, if any; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: September 23, 2025



President

Attest: 

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: MICROSOFT ENTERPRISE LICENSE AGREEMENT	Resolution No.: 2025-100
VENDOR: DELL MARKETING L.P.	Date: September 18, 2025
AMOUNT: NOT TO EXCEED \$1,174,444.25 FOR YEAR ONE, \$1,115,100.05 FOR YEAR TWO, \$1,115,100.05 FOR YEAR THREE, PLUS \$60,000.00 FOR CONTINGENCIES, FOR A TOTAL AMOUNT NOT TO EXCEED \$3,464,644.35 FOR A THREE-YEAR PERIOD	Initiator: Information Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a Microsoft Enterprise License Agreement through the Ohio Department of Administrative Services, Cooperative Purchasing Program ("Cooperative Purchasing Program") for a three-year period.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority's personal computers ("PCs") and the majority of the file servers use Microsoft operating systems and applications to conduct daily business across the Authority. In order to legally upgrade the Authority's operating systems and applications to the latest supported releases, the Authority must either purchase individual licenses for each PC and server or enter into the Microsoft Enterprise License Agreement. The Microsoft Enterprise License Agreement includes technical support services, software upgrades for the duration of the agreement, and software license renewals.
- 3.0 **PROCUREMENT BACKGROUND:** In Chapter 410 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book"), the Board of Trustees authorized the General Manager, Chief Executive Officer to utilize the Cooperative Purchasing Program. This resolution will authorize the purchase of a Microsoft Enterprise License Agreement through the Cooperative Purchasing Program with Dell Marketing, L.P. under Contract No. CSP029109 for an amount not to exceed \$1,174,444.25 for year one, \$1,115,100.05 for year two, \$1,115,100.05 for year three, plus \$60,000.00 for contingencies, for a total contract amount not to exceed \$3,464,644.35 for a three-year period.

The prices established under the Cooperative Purchasing Program are the result of a competitive process. A price analysis has been performed, and the Procurement Department has determined that the pricing is fair and reasonable to the Authority. The total price aligns with the published list pricing under the Cooperative Purchasing Program and matches the amount budgeted for this procurement.

- 4.0 **DBE BACKGROUND:** The Office of Business Development does not establish goals on procurements included in the Cooperative Purchasing Program.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the General Fund, Information Technology Department budget, in an amount not to exceed \$1,174,444.25 for year one, \$1,115,100.05 for year two, \$1,115,100.05 for year three, plus \$60,000.00 for contingencies, for a total contract amount not to exceed \$3,464,644.35 for a three-year period.

- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would leave our Microsoft products unlicensed and unsupported jeopardizing the functionality of critical systems vital to the organization.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the September 9, 2025 Organizational Services & Performance Monitoring Committee meeting. It is recommended that the offer of Dell Marketing L.P. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer, to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer