

RESOLUTION NO. 2025-102

AUTHORIZING CONTRACT NO. 2025-095 WITH RICHARD L. BOWEN & ASSOCIATES, INC. FOR PROJECT 31G – ARCHITECT/ENGINEER SERVICES FOR BLUE LINE STATIONS RECONSTRUCTION IN AN AMOUNT NOT TO EXCEED \$1,239,711.92 (RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) requires Architect/Engineer Services for Blue Line Stations Reconstruction; and

WHEREAS, the proposal from Richard L. Bowen & Associates, Inc. (“Bowen”), with an office located at 2019 Center St., Suite 500, Cleveland, Ohio 44113, to perform said services was received on July 31, 2025 in response to a competitive solicitation; and

WHEREAS, after negotiations, Bowen has agreed to perform the required services for an amount not to exceed \$1,239,711.92; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from Bowen to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer from Bowen to provide architect/engineer services under Project 31G – Architect/Engineer Services for Blue Line Stations Reconstruction be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract for Project 31G – Architect/Engineer Services for Blue Line Stations Reconstruction with Bowen for the performance of said services.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2025-028 in an amount not to exceed \$500,000.00, and local advance funds pending grant amendment to OH-2025-028 in the amount of \$900,000.00, for a total contract amount not to exceed \$1,239,711.92 (\$400,000.00 in federal funds, which represents 32% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the specifications and addenda, if any; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority’s Board of Trustees acknowledges that all DBE goal-setting has been immediately suspended, per USDOT interim rule issued October 3, 2025.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: 10/21/2025



President

Attest: 

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 31G– ARCHITECT/ENGINEER SERVICES FOR BLUE LINE STATIONS RECONSTRUCTION VENDOR: RICHARD L. BOWEN & ASSOCIATES, INC. AMOUNT: \$1,239,711.92	Resolution No.: 2025-102
	Date: October 16, 2025
	Initiator: Engineering & Project Development Department
ACTION REQUEST: ☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Architect/Engineer Services for Blue Line Stations Reconstruction.
- 2.0 DESCRIPTION/JUSTIFICATION: The objective of this project is to bring eight (8) Blue Line light rail stations into current ADA standards. These stations will be designed to accommodate the new rail car fleet. The eight Blue Line stations to be reconstructed are Drexmore, Woodland, Southington, Onaway, Ashby, Avalon, Kenmore, and Lynnfield.
- 3.0 PROCUREMENT BACKGROUND: The Request for Proposal was posted on the Authority's Procurement Department web site and advertised in local newspapers. Twenty-two (22) interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Richard L. Bowen & Associates, Inc. ("Bowen"), the first-ranked firm, and an acceptable price was negotiated.

Bowen has successfully completed projects for the Authority, Stark Area Regional Transit Authority, and Central Ohio Transit Authority, among others.

The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.

- 4.0 DBE BACKGROUND: There was a 7% DBE goal established for this procurement. Richard L. Bowen & Associates, Inc. had committed to achieving the DBE goal for a total of \$107,326 or 8.7%. On October 3, 2025, USDOT published an interim rule requiring an immediate change to the Disadvantage Business Enterprise (DBE) program regulations. Per the new interim rule there has been a suspension for setting DBE goals on all projects. Therefore, the DBE goal is suspended.
- 5.0 POLICY IMPACT: Does not apply.

- 6.0 **ECONOMIC IMPACT:** This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2025-028 in an amount not to exceed \$500,000.00, and local advance funds pending grant revision to OH-2025-028 in the amount of \$900,000.00, for a total contract amount not to exceed \$1,239,711.92 (\$400,000.00 in federal funds, which represents 32% of total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer will delay operation of the new railcars because the stations will not be able to accommodate the new railcars.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the October 7, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from Bowen be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer