

RESOLUTION NO. 2025-86

AUTHORIZING CONTRACT NO. 2025-047 WITH DLZ OHIO, INC. FOR PROJECT 20.31 – ON-CALL ARCHITECT/ENGINEER SERVICES – 2025 IN AN AMOUNT NOT TO EXCEED \$400,000.00 FOR A PERIOD OF TWENTY-FOUR MONTHS (RTA CAPITAL AND/OR RTA DEVELOPMENT FUNDS, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires On-Call Architect/Engineer Services to prepare plans, specifications, cost estimates, construction duration estimates, construction support services, and safety certification; and

WHEREAS, the proposal from DLZ Ohio, Inc., with an office located at 4208 Prospect Avenue, Cleveland, Ohio 44103, to perform said services was received on May 14, 2025 in response to a competitive solicitation; and

WHEREAS, after negotiations, DLZ Ohio, Inc. has agreed to perform the required services for an amount not to exceed \$400,000.00 for a period of twenty-four months; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer from DLZ Ohio, Inc. to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer from DLZ Ohio, Inc. to provide on-call architectural and engineering services under Project 20.31 – On-Call Architect/Engineer Services - 2025 be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract for Project 20.31 – On-Call Architect/Engineer Services - 2025 with DLZ Ohio, Inc. for the performance of said services for a period of twenty-four months.

Section 3. That said contract shall be payable from the RTA Capital and/or the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to 100% local funds and FTA grants to be determined, in an amount not to exceed \$400,000.00 for a period of twenty-four months.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor with the specifications and addenda, if any; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

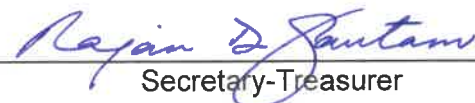
Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that DLZ Ohio, Inc. will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 19, 2025



President

Attest: 

Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 20.31 – ON-CALL ARCHITECT/ENGINEER SERVICES - 2025 VENDOR: DLZ OHIO, INC. AMOUNT: NTE \$400,000.00 FOR 24 MONTH PERIOD	Resolution No.: 2025-86
	Date: August 14, 2025
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for On-Call Architect/Engineer services for a period of twenty-four months.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The on-call Architect/Engineer will perform professional engineering services as assigned, including architectural, civil, geotechnical, surveying, landscape, structural, mechanical, and electrical services. Deliverables will include plans, specifications, cost estimates, construction duration estimates, construction support services, and safety certification.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal was posted on the Authority's Procurement Department web site and advertised in local newspapers. Thirty (30) interested parties, including potential subcontractors, downloaded the solicitation package. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with DLZ Ohio, Inc., the first ranked firm, and an acceptable price was negotiated.
- DLZ Ohio, Inc. has successfully completed projects for the Authority, Northeast Ohio Regional Sewer District, ODOT, Central Ohio Transit Authority, and Capital Area Transportation Authority, among others.
- The Procurement Department performed a cost analysis and determined the proposed pricing to be fair and reasonable to the Authority.
- 4.0 **DBE BACKGROUND:** A 11% DBE goal was established for this procurement. DLZ Ohio, Inc. has committed to achieving the goal through the utilization of Advanced Engineering Consultant (Asian Pacific male-owned) that will be a function of the specific nature of the on-call service required.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% local funds and FTA grants to be determined, in an amount not to exceed \$400,000.00 for a period of twenty-four months.

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer may impact the timely completion of engineering projects and prevent access to external technical expertise when needed.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the August 5, 2025 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from DLZ Ohio, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.



General Manager, Chief Executive Officer