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| TITLE/DESCRIPTION: CONTRACT: TICKET VENDING MACHINES VENDOR: SIGMA USA CORP AMOUNT: NTE \$5,910,422 FOR THE BASE CONTRACT, AND AN OPTION FOR OPERATIONAL AND MAINTENANCE SERVICES IN AN AMOUNT NTE \$549,345, AND AN OPTION FOR FARE MEDIA IN AN AMOUNT NTE \$130,000, FOR A TOTAL CONTRACT AMOUNT NTE \$6,589,767 | Resolution No.: 2026-33 |
| | Date: May 14, 2026 |
| | Initiator: Management Information Services |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | |

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract for new ticket vending machines.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority currently has 117 ticket vending machines which sells magnetic fare media to customers at various locations throughout the Authority’s system. Implemented in 2007, the current units’ hardware and software are coming to their end of life as well as end of support. Repair parts are becoming difficult to obtain and units may have to be taken offline to provide parts to other machines. This contract will be to purchase 75 new ticket vending machines, as the adoption of digital fare collection has reduced the quantity of ticket vending machines needed by the Authority to maintain its revenue collection at its stations.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals was posted on the Procurement Department website and advertised in the local newspapers. Seven proposals were received on December 9, 2025 in response to this solicitation. After evaluation by a panel of Authority employees, in accordance with established Procurement Department policies and procedures and subsequent negotiations, the proposal from SIGMA USA CORP, to provide new ticket vending machines in an amount not to exceed \$5,910,422 for the base contract, and an option for operational and maintenance services in an amount not to exceed \$549,345, and an option for fare media in an amount not to exceed \$130,000, for a total contract amount not to exceed \$6,589,767, was determined to be most advantageous to the Authority.

 A cost analysis was performed, and the Procurement Department determined the negotiated amount to be fair and reasonable to the Authority. The negotiated pricing is 12% below the estimate for this purchase.
- 4.0 **DBE BACKGROUND:** As a result of the USDOT Interim Final Rule published in the Federal Register and made effective October 3, 2025, DBE goal setting has been suspended on Authority projects until further notice.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract shall be payable through the RTA Development Fund, Management Information Services Department budget, including but not limited to Capital Grant OH-2021-050-307-5307, in an amount not to exceed \$3,000,000, Capital Grant OH-2023-042-307 in an amount not to exceed \$2,105,180, and Capital Grant OH-2025-040-337 in an amount not to exceed \$1,484,587, for a total contract amount not to exceed \$6,589,767 (\$5,271,813.60 in federal funds which represents 80% of the total cost).
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay the Authority's replacement of ticket vending machines, prolonging the need to maintain equipment that is nearing the end of its useful life.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the May 5, 2026 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer from SIGMA USA CORP be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



FOR: General Manager, Chief Executive Officer

RESOLUTION NO. 2026-33

AUTHORIZING CONTRACT NO. 2025-135 WITH SIGMA USA CORP TO PROVIDE TICKET VENDING MACHINES IN AN AMOUNT NOT TO EXCEED \$5,910,422 FOR THE BASE CONTRACT, AND AN OPTION FOR OPERATIONAL AND MAINTENANCE SERVICES IN AN AMOUNT NOT TO EXCEED \$549,345, AND AN OPTION FOR FARE MEDIA IN AN AMOUNT NOT TO EXCEED \$130,000, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$6,589,767 (DEVELOPMENT FUND, MANAGEMENT INFORMATION SERVICES DEPARTMENT BUDGET)

WHEREAS, in order to have revenue collection infrastructure that is modern and reliable, the Greater Cleveland Regional Transit Authority ("Authority") needs to purchase new ticket vending machines; and

WHEREAS, the Authority seeks to purchase 75 new ticket vending machines; and

WHEREAS, the proposal from SIGMA USA CORP, located at 18 Bridge Street 2A, Brooklyn, NY 11201, to provide ticket vending machines was received on December 9, 2025; and

WHEREAS, after negotiations, SIGMA USA CORP has offered to provide the ticket vending machines for an amount not to exceed \$5,910,422 for the base contract, and an option for operational and maintenance services in an amount not to exceed \$549,345, and an option for fare media in an amount not to exceed \$130,000, for a total contract amount not to exceed \$6,589,767; and

WHEREAS, the General Manager, Chief Executive Officer deems the negotiated offer of SIGMA USA CORP to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of SIGMA USA CORP to provide ticket vending machines in an amount not to exceed \$5,910,422 for the base contract, and an option for operational and maintenance services in an amount not to exceed \$549,345, and an option for fare media in an amount not to exceed \$130,000, for a total contract amount not to exceed \$6,589,767 is hereby accepted. The General Manager, Chief Executive Officer shall have the authority to exercise each option.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with SIGMA USA CORP to provide ticket vending machines.

Section 3. That said contract shall funded from the RTA Development Fund, Management Information Services Department budget, including but not limited to Capital Grant OH-2021-050-307-5307, in an amount not to exceed \$3,000,000, Capital Grant OH-2023-042-307 in an amount not to exceed \$2,105,180, and Capital Grant OH-2025-040-337 in an amount not to exceed \$1,484,587, for a total contract amount not to exceed \$6,589,767 (\$5,271,813.60 in federal funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the specifications and addenda, if any; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: MAY 19, 2026



President

Attest: Rajan D. Gautam
Secretary-Treasurer