



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, August 25, 2020** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people, this meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. **Only Board members and essential RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Organizational, Services & Performance Monitoring Committee
• Quarterly Management Report – Review of 2nd quarter 2020 results.

Audit, Safety Compliance And Real Estate Committee
• Internal Audit Quarterly Report - Review of 2nd quarter 2020 audit work.

Board of Trustees – agenda attached.

Floun'say R. Caver, Ph.D., Acting
General Manager, Chief Executive Officer

FRC:tab
Attachment

AGENDA

RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, August 25, 2020

Committee Members: Rev. Charles P. Lucas, Chair
 Mr. Justin M. Bibb
 Mayor Michael P. Byrne
 Mr. Leo Serrano
 Mayor David E. Weiss

- I. Roll Call
- II. Quarterly Management Report – Review of 2nd quarter 2020 results.
 (Floun'say R. Caver)
- III. Adjourn

AGENDA

RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, August 25, 2020

Committee Members: Ms. Karen Gabriel Moss - Chair
 Rev. Charles P. Lucas - Vice Chair
 Mr. Terence P. Joyce
 Ms. Valarie J. McCall
 Mayor David E. Weiss

- I. Roll Call
- II. Internal Audit Quarterly Report – Review of second quarter 2020 audit work.
- III. Adjourn

REVISED AGENDA

RTA Board of Trustees Meeting

Tuesday, August 25, 2020

(This meeting will commence after the committee meetings)

- I. Call to order
- II. Roll Call
- III. Certification regarding notice of meeting
- IV. Approval of the July 28, 2020 Board Meeting minutes
- V. Public comments (**2 minutes**) on **agenda items** can be phoned in using the following information:
 - Phone: 1-818-794-7004
 - Meeting Number: 2699
 - Pin Number: 926561
- VI. Board Governance Committee report
- VII. Operational Planning & Infrastructure Committee report
 - Chair: Mr. Terence P. Joyce
- VIII. Organizational, Services & Performance Monitoring Committee report
 - Chair: Rev. Charles P. Lucas
- IX. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Karen Gabriel Moss
- X. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Valarie J. McCall
- XI. Community Advisory Committee (CAC)
 - Board Liaison: Justin M. Bibb
- XII. Ad Hoc Committee reports
 - Ad Hoc Paratransit Committee – Rev. Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Justin M. Bibb, Chair
- XIII. Introduction of new employees and announcement of promotions
- XIV. Introduction of resolutions:
 - A. 2020-60 – Expressing congratulations to Chief John P. Joyce upon his retirement from the Greater Cleveland Regional Transit Authority, expressing

appreciation for his years of dedicated and loyal service, and extending best wishes for his future endeavors

- B. 2020-61 – Authorizing Contract No. 2020-046 with New Flyer of America Inc. for the manufacture and delivery of up to seven (7) five (5) door 60-ft. articulated BRT coaches, spare parts, tooling and training in an amount not to exceed \$7,154,341.63 with options to procure up to twenty-one (21) additional coaches, spare parts, tooling and training, to be delivered over the five (5) year term of the contract (RTA Development Fund, Fleet Management Department budget)
- C. 2020-62 – Authorizing Contract No. 2020-079 with K&J Safety and Security Consulting Services, Inc. for Project 66A2 – consultant services for safety and security certification – new railcar fleet in an amount not to exceed \$398,480.00 (RTA Development Fund, Engineering & Project Development Department budget)
- D. 2020-63 – Authorizing Contract No. 2020-086 with Relam Inc. for the furnishing of a rail spiker machine, as specified and as required, in an amount not to exceed \$398,740.00 (RTA Development Fund, Power & Way Department budget)
- E. 2020-64 – Authorizing Contract No. 2020-090 with the W.W. Williams Co., LLC, for the furnishing of dual power inverter module(s), as specified and as may be required, for a period of two (2) years in an amount not to exceed \$188,428.00 (General Fund, Fleet Management Department budget)
- F. 2020-65 – Authorizing Contract No. 2020-093 with Swiger Coil Systems, a Wabtec Co. for the furnishing of track brake coil rewind services, as specified and as required, for a period of two (2) years in an amount not to exceed \$192,720.00 (General Fund, Rail District Department budget)
- G. 2020-66 – Authorizing Contract No. 2020-110 with Oracle America, Inc. for Oracle Cloud software as a service in an amount not to exceed \$610,647.60 for the base one-year term and option years one and two, and in an amount not to exceed \$622,860.55 for option years three and four, for a total five-year contract price not to exceed \$3,077,663.90 (RTA Development Fund, Information Technology Department budget)
- H. 2020-67 – Authorizing Contract No. 2020-012 with Diversified Systems, Inc. to provide Oracle SaaS Implementation Services in the Cloud, as specified, for a total contract amount not to exceed \$2,997,800.00 (RTA Development Fund, Information Technology Department budget)
- I. 2020-68 – Amending Chapter 840 “Commissions and Fare Structure” of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority

- J. 2020-69 – Authorizing the purchase of casualty insurance from various insurance underwriters through USI Insurance Services National, Inc. and Price Forbes & Partners Limited, or their successors, for a period of 12 months in a total amount not to exceed \$1,892,599.00 (GCRTA Insurance Fund, Risk Management Department budget)

- XV. Executive Session Requested - To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official.

- XVI. Interim Secretary-Treasurer's Report:
 - A. General Fund Revenue – status as of July, 2020 versus 2019 actuals
 - B. General Fund Revenue – status as of July, 2020 versus the 2020 budget
 - C. Sales & Use Tax Receipts Report budgeted during 2020, actual receipts through August 2020
 - D. Inventory of Treasury Investments as of July 31, 2020
 - E. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of July 31, 2020
 - F. Summary of Investment Performance, Year to Date through July 31, 2020
 - G. Report on Investment Earnings (cash basis) as of July, 2020
 - H. Composition of Investment Portfolio as of July 31, 2020

- XVII. General Manager's Report

- XVIII. President's Report

- XIX. Old Business

- XX. New Business

- XXI. Public comments (**2 minutes**) on **non-agenda items** can be phoned in using the following information:
 - Phone: 1-818-794-7004
 - Meeting Number: 2699
 - Pin Number: 926561

- XXII. The next regular Board meeting is scheduled for **Tuesday, September 15, 2020** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Only Board members and essential RTA staff will be allowed in the Board Room.

- XXIII. Adjournment

Minutes

RTA Board of Trustees Meeting

9:02 a.m., July 28, 2020

Present: Clough (Chair), Lucas (Vice Chair), Bibb, Byrne, Joyce, McCall, Moss, Pellet, Serrano, Weiss

Not present: None

Also Present: Anderson, Bencs, Benford, Brooks-Williams, Catalusci, Caver, Dangelo, Davidson, Davis, Dietrich, Feke, Fields, Freilich, Garofoli, Gautam, Jaszczak, Kirkland, Pickett, Schipper, Sutula, Wiehe, Wilson

Mayor Clough called the meeting to order at 9:02 a.m. The secretary called the roll and reported that ten (10) board members were present. This meeting was conducted by teleconference for members of the Board in accordance with House Bill 197 of the 133rd General Assembly, signed by the Governor of the State of Ohio on March 27, 2020, the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency and the April 30, 2020 order of the Director of the Ohio Department of Public Health prohibiting any gathering of ten (10) or more people. This meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public.

The Secretary advised that notice of this meeting has been posted more than twenty-four hours in advance of the meeting, that the usual notification has been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting have been complied with.

Minutes

Mayor Clough stated that the minutes from the June 23, 2020 Board Meeting had been previously distributed and reviewed and asked whether there were any additions and/or corrections. There were no corrections. The minutes were approved.

Public Comments – Agenda Items

1. Rep. David Greenspan – he spoke on behalf of Resolution 2020-56 related to the Tax Budget. Everyone is dealing with COVID-19. The economy is picking back up and people are returning to work. The unemployment rate in Ohio is in the mid 20%. At the height of the unemployment situation, we are just above the 10%-11%. It is moving us in a position where revenues are coming back. The fiscal year begin July 1. He anticipates the Governor will ask for budget cuts and that the \$2.7 billion Rainy Day fund will be used to stabilize the budget. The amount used will be offset by picking up in State revenue and controlling expenses. When he was the chair of the County Council Finance Committee, they tried to control expenses, but also be selective of what they choose, understanding the priorities when providing the residents of the county and now the state with assistance. The legislature will be engaged in providing assistance. The Governor cannot spend no more than the appropriated budget, but he can spend less. He chairs the finance subcommittee on transportation. He will watch the Governor's actions during this time and the role the legislature will play in managing the expenditures of the state.

They will go back today to discuss within the Republican Caucus the possibility of removing the Speaker from his speaker role. He is not aware of discussions of removing him from the legislature. There needs to be a formal vote in session to remove the speaker. Senator Dolan and he worked hard on the transportation budget. Terence O'Donnell was instrumental also in helping them double the previous administration's appropriation for public transit. Previously, they secured \$30 million for public transit. Governor Dewine put it at \$35 million. They got it to \$70 million a year. The challenge was GRF and not federal money, which means the money, has to be spent within the year. Beginning with the next operating budget, his advocacy issues like public transit and food bank funding will be a priority. RTA has an active lobbyist to ensure they continue to provide funding for public transit. Senator Dolan has been a tremendous ally.

Mayor Clough thanked him for his support and advocacy work for transit along with Senator Dolan. They have had conversations prior to the State providing funds to public transit over the last year and a half. He asked him to reach out if he needs assistance.

Committee Reports

There were no committee reports

Ad Hoc Committee Reports

Rev. Lucas reported that the Ad Hoc Paratransit Committee began with purchasing vans. The Paratransit department is in excellent shape. The call center gets to callers within 20-30 seconds. The subcontractor vans are clean and up to date. The operators are in uniform. RTA drivers were always uniformed. A resolution will be presented today to purchase ten new vans. One of the top criticisms of the former vans was the suspension. Two vehicles were brought in for Rev. Lucas and members of the ADA committee of the Community Advisory Committee (CAC) to take a test ride. They are going from a Ford E450, which is a heavier duty truck to the Ford E350, which is a lighter duty truck with a softer suspension.

Mr. Bibb reported that the Ad Hoc Tech Committee met last month on how to continue to expand the data sets available to the public. Dr. Caver gave an update on the WiFi implementation on the vehicles and RTA property. Pete Anderson gave an update on transferring data into the cloud and ensuring all employees have the right technology and tools to work remotely.

Introduction of New Employees/Promotions

New employees:

- | | |
|--------------------|--|
| 1. Samuel McGrew | Quality Assurance/Warranty Electrical |
| 2. Eric Maseth II | Quality Assurance/Warranty Mechanical -CDL |
| 3. Bridget Elchert | Executive Secretary (Non-bargaining) |
| 4. Sarah Bartlome | MDP Business Analyst |
| 5. Chloe Tyznik | MDP Business Analyst |
| 6. Kirk Dimmick | Engineering Prj Mgr - Bridges |

Promotions:

- | | |
|-----------------------------|---------------------------------|
| 1. LaShanda Latrice Coleman | Senior ITS Specialist |
| 2. Juliana C. Schultz | Senior ITS Specialist |
| 3. Brandon Monroe Agnew | Business Development Specialist |
| 4. Tracy Hale | HRIS Specialist |

Mayor Clough congratulated everyone and welcomed the new employees.

Introduction of Resolutions

- A. 2020-49 – Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the second quarter of 2020, the adoption of which was moved by Rev. Lucas, seconded by Mr. Serrano and approved by unanimous vote.

Mayor Clough congratulated the retirees and thanked them for their service.

- B. 2020-50 – Authorizing Contract No. 2020-022 with Myers Equipment Corp. for the purchase of up to 10 Eldorado National Aerotech paratransit coaches, as specified, for a total contract amount not to exceed \$827,010.00 (RTA Development Fund, Fleet Management Department budget, the adoption of which was moved by Rev. Lucas, seconded by Mr. Serrano and approved by unanimous vote.
- C. 2020-51 – Authorizing Contract No. 2020-036 with HWH Architects Engineers Planners Inc. for Project 18.51 – On-Call Architectural/Engineering Services in an amount not to exceed \$300,000.00 for a period of 24 months (RTA Capital and/or RTA Development Funds, Engineering & Project Development Department budget), the adoption of which was moved by Mr. Joyce, seconded by Mr. Bibb and approved by unanimous vote.

Mayor Clough said that most of the resolutions have been reviewed in committee meetings.

- D. 2020-52 – Authorizing Contract No. 2020-070 with Zavarella Bros. Construction Co. for Project 14.97B – Rehabilitation of the Light Rail Trunk Line Guard Walls & Retaining Walls, as specified and as required, in an amount not to exceed \$1,689,900.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mr. Joyce and approved by unanimous vote.
- E. 2020-53 – Authorizing Contract No. 2020-076 with Apex Construction & Management Co., Inc. for Project 18.12 – Tower City Station – Red Line Suspended Ceiling Removal, as specified and as required, in an amount not to exceed \$259,850.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Moss, seconded by Chief McCall and approved by unanimous vote.

Dr. Caver added that this contract has a DBE as the prime contractor.

- F. 2020-54 – Authorizing Contract No. 2020-077 with Premier Window Cleaning LLC for Rapid Station and Building Washing and Cleaning Services at GCRTA facilities, as specified, for a period of three years, in an amount not to exceed \$395,700.00 (General Fund, Rail District Department budget), the adoption of which was moved by Mr. Serrano, seconded by Mr. Bibb and approved by unanimous vote.
- G. 2020-55 – Authorizing the General Manager, Chief Executive Officer to appoint an underwriting syndicate and to execute contracts with members of the syndicate at a rate not to exceed \$3.25 per \$1,000.00 of debt issuance for a period of five years. (payable from the proceeds of the debt issue), the adoption of which was moved by Mayor Weiss, seconded by Mr. Serrano. Mr. Bibb requested to abstain. There were nine (9) ayes and one (1) abstention. It passed.

- H. 2020-56 – Adopting the Tax Budget of the Greater Cleveland Regional Transit Authority for the fiscal year beginning January 1, 2021 and submitting the same to the Cuyahoga County Fiscal Officer, the adoption of which was moved by Mayor Byrne, seconded by Ms. Moss and approved by unanimous vote.
- I. 2020-57 – Authorizing the General Manager, Chief Executive Officer to enter into an agreement with Medina County to exchange operating funds for Medina county's grant funds and to provide for Medina county to fund a portion of the cost of the Authority's 251 flyer route, the adoption of which was moved by Ms. Moss, seconded by Mr. Joyce and approved by unanimous vote.

Dr. Caver added that this process is done annually. RTA can accept Medina County's capital grants and reimburse them for their operating budget. The FTA must always approve this action.

- J. 2020-58 – Authorizing a memorandum of understanding with The Centers for Families and Children for implementation of the Career Navigation Program, the adoption of which was moved by Ms. Moss, seconded by Mr. Serrano. Mayor Weiss requested to abstain due to his relationship as a previous Board member of the Centers for Families and Children. Chief McCall also said that she would like to abstain. There were eight (8) ayes and two (2) abstentions. It passed.

This program was developed through the Paradox Prize. Ms. Feke said this project is a way for foundations to look at getting people to work in far areas. It has been an issue for RTA. The Center through El Barrio has a job training. RTA will travel train the participants and give them passes to get from their training to work. The pilot program will provide data to better provide service in the future. RTA has worked with El Barrio and the Family Center for some time now. Mr. Bibb asked that after the pilot program if this can come back to the Board with the results.

- K. 2020-59 – Ratifying an increase to Contract No. 2017-030 with Occupational Health Center of Ohio, P.A. Co., DBA Concentra Medical Centers for Temperature Testing Services in an amount not to exceed \$40,000.00 for a total contract amount not to exceed \$1,047,943.75 (General Fund, Human Resources Department budget), the adoption of which was moved by Mr. Serrano, seconded by Ms. Moss. Ms. McCall asked to abstain. There were nine (9) ayes and one (1) abstention. It passed.

This is to pay for temperature taking services that will have taken the Authority through last Friday. The technology has changed to an iPad that will take temperatures. That will eliminate needing a person to administer the temperatures. Mayor Clough approves of the change and said it will make the process more efficient and safer.

Interim Secretary-Treasurer's Report

Dr. Caver gave the report. There is 1.5 million unemployment claims since COVID-19. Moreover, \$5.2 billion of unemployment payments have been made. This is helping the economy and sales tax. Although the State and U.S. unemployment rate is at 11%, the county is 15.2%, which is about 40% higher than the State and U.S. Ridership is 50% of its pre COVID days. Paratransit is 50%. Bus is 50%. Rail is 63% because there is a bus bridge for the light rail work. Passenger fares for June collected \$1.6 million or 51% below budget and YTD \$13.6 million or 27% below budget. Sales tax for July collected \$13.4 million or 20.6% below budget. Although it is below, it is better than expected.

July is the first full month of the April shutdown. The unemployment funds have helped to offset the loss of jobs. On the revenue side, RTA received \$111.9 million from the CARES Act. They have drawn down \$73.7 million so far. The rest will be drawn down before the end of the year.

Acting General Manager, Chief Executive Officer Report

Dr. Caver gave the report. The August 9 service change will increase frequency and increase mobility. They want to provide service that is a catalyst to economic and social recovery, provide service stability, implement the system redesign, fare equity improvements and re-capitalize the rail car fleet and infrastructure. A presentation on the system redesign will be made at the August committee meetings. We have a new marketing campaign called RTA is Ready to Connect. It is running on social media and TV and the visual will be posted on the vehicles and stations. The RTA mobile app provides contactless payment, which is being marketed to customers. Several videos were shown to demonstrate the marketing campaign, temperature taking iPad and E. 79th Street Red Line improvements. The temperature taking iPad will alert staff if a temperature is too high. The employee is instructed to go home and to contact their doctor. Ads and posters will inform customers that the buses and facilities are disinfected daily.

Opportunity zones have been created to assist in creating economic impact in communities that were previously economically depressed. The Red Line traverses six NEOhio Opportunity zones. This summer, RTA invested \$15 million into the Opportunity Corridor (OC) zone (\$8 million for E. 79th Street Red Line Station reconstruction and \$7 million for the light rail track construction). Information is on the website to explain the investment. The OC is a federally designated zone which provides tax benefits and where the State is investing \$330 million to create the corridor. And It's part of the Mayor's Neighborhood Transformation Initiative.

Affirmative Action Update

Elizabeth Jaszczak, director of employment and recruitment, made the presentation. This is a follow-up report requested by Board member Karen Moss. Her team works with Felicia Brooks-Williams, senior manager of the Office of Equal Opportunity. They administer the Affirmative Action (AA) plan for the Authority. This report will summarize the AA progress to date, including the impact of COVID-19 on progress towards meeting those goals, a numerical overview of goals and placements made during the 2nd quarter of 2020 and an update on the Woman's Employee Resource Group.

The recruiting landscape has been affected by the Pandemic. The challenges of remote working and social distancing has caused disruptions in recruiting events and activities. They have adjusted the way they conduct interviews, testing and onboarding to ensure safety for everyone and to comply with the Governor's order to institute remote work to reduce the spread of the virus. The financial uncertainty caused by the decline in revenues has caused them delay in filling some positions, reducing a portion in making progress in meeting AA goals.

The goals have been set for 2020-2024. For this quarter, they did not make progress in any under-represented categories for males. However, they made progress for goals made for Black, White and Hispanic females. They have made additional placements since June 30 that will be reflected in the 3rd quarter summary. These include progress towards the goal set for males of two or more races, one placement and additional progress toward the goals of white females. They had one placement in each of the categories of Service Maintenance, Protective Services and Administrative Support.

The Steering Committee of the Women's Employee Resource Group has been working to organize its structure and objectives. At their meeting on July 8, the committee finalized the governing document, which defined their purpose and goals as well as established the 2020 priorities as they continue with

the organizational activities. They have defined the purpose of the Women's Employee Resource Group as "to help move RTA forward as an employer of choice that is inclusive, women-friendly and open to the voices and ideas of women employees for the future of RTA" India Birdsong has accepted their invitation to be the executive sponsor. They will meet with her on August 26 to present their progress and plans for communications and rollout. Their goals are to assist with employee recruitment; provide networking, mentoring and professional development opportunities; create a forum for sharing common interests/concerns and provide support around those concerns; serve as a resource for RTA's business needs; and to support the career advancement of women within RTA.

As a new initiative for GCRTA, the focus for 2020 to date has been primarily organizational. Their first two priorities were to engage an executive sponsor and finalize the governing document for the group. As they move forward, they will formalize their structure and format of meetings and communications as well as planning and executing a membership drive and an official kick-off event.

Mr. Bibb said they should be bold about the fair equity study implementation and whether or not there are some discounted measures that can be put in place to encourage more ridership as the economy comes back. Rev. Lucas asked if RTA is expected to receive anything from the second stimulus package. Mr. Schipper stated that when the House passed the Health and Economic Recovery Omnibus Emergency Solutions Act or HEROES Act, there was a significant amount of money for public transit. One for the large agencies and a smaller piece for agencies like RTA that would be a competitive grant program. The Senate bill that was just introduced has nothing for transit. They have been working with the advocacy firm to advocate for some transit funds in the Senate bill and for some revisions to what the House passed in the HEROES Act. They hope that the other transit agencies had hope that instead of a competitive grant program, it would be more like the CARES Act, because the money flowed quickly and was drawn down quickly. The House will have one version and the Senate will have another version. Hopefully there will be something in between.

Public comments on non-agenda items

Comments were received via email and by dial in.

1. Dan McCarthy – Cleveland, OH – I would urge the board to implement the use of EZFare. I am a frequent RTA rider, who also occasionally uses Metro RTA in Akron. The EZFare app is a better experience than RTA's ticketing system. And it has immense benefits in that it is connected with the regions other mass transit systems. GCRTA cannot exist as an island. The authority's mission should focus on integrating the region's transportation system as much as possible. Further, having RTA routes come up in Uber will be a boon to ridership. I think a lot of Uber riders who see the cost of a bus ticket and the ease of which they can get from point A to point B will net increase ridership.

Lastly, I applaud the board for postponing the fare increase that was set to take place in August. I do believe the all-day fare must be reduced to \$5. This is very important. I would also like to see transfers back. Especially since routes were truncated so much, the system depends on you needing to transfer at this point. So it's a slap in the face not to be offered a transfer. And when so many people pay cash to board the bus, it's a slap in the face not to get a transfer when you have a five-dollar bill but not fifty cents, and you can't get an all-day pass.

Mr. Bibb asked what the barriers are to EZfare integration and integrating Uber. Dr. Caver said they have spoken to NEORide, which is working with the EZfare app. The current rate for RTA's mobile app is appreciably cheaper than with the EZfare. They are discussing if RTA was to join, what would change with the EZfare cost structure. The revenue from the RTA

mobile app is more than the rest of the customers. It almost doubles the revenue being collected. These apps charge based on the transaction. The cost was \$200K of a difference and the fare is discounted to give the app developers the transaction fee. They haven't seen this to be advantageous in the current market, however the integration of the tool is terrific.

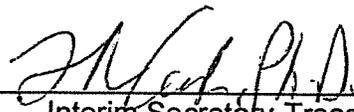
2. Chris Martin – Cleveland, OH – He had problems calling in earlier, but commends the new dial in system. He asked that the Transit Police be defunded and reallocate money back to service. RTA's highest priority should be transit not safety as Mayor Clough stated at a previous meeting. He asked if the Board would feel safe if all the passengers did not wear mask or the operator is not zipped in or wearing a mask. He asked the Board how often they use public transit. He asked about his month old records request for the SWAT budget. He is concerned that the Transit Police department is a hostile work environment.
3. Pluria Gardner – Cleveland, OH – A female transit police officer followed her and jumped on her back because she would not board the train. She was in Tower City around Noon, either July 19 or July 20 charging her phone. She said it was Sunday. She had an interview she was going to. Customer Service is not there. She feels people are not given respect on transit because it is assumed that it is a poverty issue. Mayor Clough said he would have staff follow up.

Upcoming Meetings

The next regular Board meeting is scheduled for Tuesday, August 25, 2020 in the Board Room of the Authority, Root-McBride Building, and 1240 West Sixth Street, Cleveland, Ohio 44113.

This meeting was adjourned at 10:23 a.m.

Attest:



Interim Secretary-Treasurer

President

RESOLUTION NO. 2020-60

EXPRESSING CONGRATULATIONS TO CHIEF JOHN P. JOYCE UPON HIS RETIREMENT FROM THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY, EXPRESSING APPRECIATION FOR HIS YEARS OF DEDICATED AND LOYAL SERVICE, AND EXTENDING BEST WISHES FOR HIS FUTURE ENDEAVORS

WHEREAS, Chief John P. Joyce has dedicated over 40 years of his life to public service, working tirelessly in law enforcement to improve the quality of life for our country and the citizens of our community; and

WHEREAS, Chief John P. Joyce worked for the Federal Bureau of Investigation (FBI) for more than 25 years and brought a wealth of knowledge, skills and innovation in his service to the GCRTA; and

WHEREAS, for 15 years Chief John P. Joyce has shared his talents and displayed dedication in his service to GCRTA; and

WHEREAS, under his leadership, the Transit Police Department was able to create an eight team canine unit, develop a state-of-the-art video and security network, earn the Transportation Security Administration (TSA) Gold Standard Award, and earn the American Public Transportation Association (APTA) Gold Award for Security; and

WHEREAS, Chief John P. Joyce has contributed to GCRTA's mission to provide safe public transportation for its customers, has modernized the department, has provided best-in-class training to his officers, and has developed and nurtured valuable interagency relationships with federal, state and local policing agencies, including the TSA and FBI, among others.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Board of Trustees extends its most sincere appreciation and congratulations to Chief John P. Joyce for his 15 years of dedicated service to GCRTA and the citizens of Cuyahoga County.

Section 2. That the members of the Board of Trustees offer their best wishes to Chief John P. Joyce and hope he will enjoy his retirement.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: MANUFACTURE AND DELIVERY OF UP TO SEVEN (7) FIVE (5) DOOR 60-ft. ARTICULATED BRT COACHES, SPARE PARTS, TOOLING AND TRAINING, WITH OPTIONS TO PROCURE UP TO TWENTY-ONE (21) ADDITIONAL COACHES, SPARE PARTS, TOOLING AND TRAINING EXERCISED WITHIN FIVE YEARS OF CONTRACT SIGNATURE VENDOR: NEW FLYER OF AMERICA INC. AMOUNT: NOT TO EXCEED \$7,154,341.63 FOR THE FIRST SEVEN COACHES	Resolution No.: 2020-61
	Date: August 20, 2020
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the manufacture and delivery of up to seven (7) five (5) door 60-ft. articulated BRT coaches, spare parts, tooling and training, with options to purchase up to twenty-one (21) additional articulated BRT coaches, spare parts, tooling and training to be delivered over the five (5) year term of the contract.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority currently operates twenty-four (24) 60-ft. articulated BRT coaches. This procurement will replace seven (7) 2007 New Flyer of America articulated BRT coaches which have exceeded their useful life in accordance with the Authority's vehicle replacement policy and guidelines. The procurement of these articulated BRT coaches will ensure adequate vehicles will be available for the Authority's HealthLine service.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the GCRTA web site and advertised in the local newspapers. Fourteen (14) interested parties downloaded the solicitation. One (1) proposal was received on April 16, 2020. After evaluation by a panel of Authority employees in accordance with established Procurement Policies and Procedures, and subsequent negotiations, the proposal of New Flyer of America Inc., as negotiated, is determined to be advantageous to the Authority.

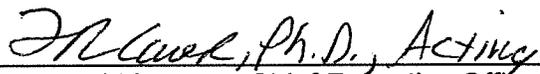
 Contract award is contingent upon the successful review of all costs associated with this procurement, compliance with Pre-Award/Buy America Audit requirements and Federal Transit Administration approval of applicable grants.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. In accordance with Federal Regulations, The Office of Business Development (OBD) does not establish goals on Transit Vehicle Manufacturer (TVM) contracts. As required, OBD has received and reviewed the New Flyer's TVM Certification submitted to FTA.

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Development Fund, Fleet Management Department budget, including but not limited to FTA Capital Grant OH-2019-037-307 in an amount of \$1,621,875.00 and FTA Capital Grant OH-2020-006 in an amount of \$5,532,466.63 for a total contract not to exceed \$7,154,341.63 (\$5,723,473.30 in Federal funds which represents 80% of the total cost).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would delay the ability of the Authority to purchase replacement coaches.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the August 11, 2020 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of New Flyer of America Inc., be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-61

AUTHORIZING CONTRACT NO. 2020-046 WITH NEW FLYER OF AMERICA INC. FOR THE MANUFACTURE AND DELIVERY OF UP TO SEVEN (7) FIVE (5) DOOR 60-FT. ARTICULATED BRT COACHES, SPARE PARTS, TOOLING AND TRAINING IN AN AMOUNT NOT TO EXCEED \$7,154,341.63 WITH OPTIONS TO PROCURE UP TO TWENTY-ONE (21) ADDITIONAL COACHES, SPARE PARTS, TOOLING AND TRAINING, TO BE DELIVERED OVER THE FIVE (5) YEAR TERM OF THE CONTRACT (RTA DEVELOPMENT FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Authority has identified the need to replace revenue vehicles that have exceeded their useful life with similar environmentally-friendly fuel efficient vehicles; and

WHEREAS, the offer of New Flyer of America Inc., located at 6200 Glenn Carlson Drive, St. Cloud, MN 56301, to manufacture and deliver up to seven (7) five (5) door 60-ft. articulated BRT coaches, spare parts, tooling and training, with options to procure up to twenty-one (21) additional coaches, spare parts, tooling and training, to be delivered over the five (5) year term of the contract; and

WHEREAS, New Flyer of America Inc., has offered to provide up to seven (7) 60-ft. articulated BRT coaches, spare parts, tooling and training as specified for a total negotiated contract amount not to exceed \$7,154,341.63; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of New Flyer of America Inc. as negotiated, to be advantageous to the Authority, cost and other factors considered, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of New Flyer of America Inc., to manufacture and deliver up to seven (7) five (5) door 60-ft. articulated BRT coaches, spare parts, tooling and training, with options to purchase up to twenty-one (21) additional coaches, spare parts, tooling and training to be delivered over the five (5) year term of the contract, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with New Flyer of America Inc. to manufacture and deliver up to seven (7) five (5) door 60-ft. articulated BRT coaches, spare parts, tooling and training with options to purchase up to an additional twenty-one (21) coaches, spare parts, tooling, and training to be delivered over the five (5) year term of the contract.

Section 3. That the General Manager, Chief Executive Officer may exercise options, subject to available funding and formal Board of Trustee approval, for up to twenty-one (21) additional articulated BRT coaches and related spare parts, tooling, and training, based on the negotiated purchase price of the year the option is exercised.

Section 4. That this contract shall be payable from the RTA Development Fund, Fleet Management Department budget, including but not limited to FTA Capital Grant OH-2019-037-307 in an amount of \$1,621,875.00 and FTA Capital Grant OH-2020-006 in an amount of \$5,532,466.63 for a total contract not to exceed \$7,154,341.63 (\$5,723,473.30 in federal funds which represents 80% of the total cost).

Section 5. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver *Floun'say R. Caver, Ph.D.*
Acting General Manager, Chief Executive Officer

Date: August 20, 2020

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
August 25, 2020 Board Meeting

Please be advised the following resolution involving a DBE firm as the prime contractor will be presented at the August 25, 2020 Board meeting.

- Authorizing Contract No. 2020-079 with K & J Safety & Security Consulting Service to provide consultant services, for Contract No. 2020-079 – New Railcar Fleet

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development directly at (216)-356-3128.

CC:IB:CK:db



TITLE/DESCRIPTION: CONTRACT: PROJECT 66A2 – CONSULTANT SERVICES FOR SAFETY AND SECURITY CERTIFICATION – NEW RAILCAR FLEET VENDOR: K&J SAFETY AND SECURITY CONSULTING SERVICES, INC. AMOUNT: NOT TO EXCEED \$398,480.00	Resolution No.: 2020-62
	Date: August 20, 2020
	Initiator: Engineering & Project Development
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a contract for consultant services for safety and security certification for the new railcar fleet.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services to verify all planned safety activities are completed and properly documented prior to revenue operations of the new railcar fleet.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (RFP) was posted on the GCRTA Procurement web site and advertised in the local newspapers. The solicitation was downloaded by five interested parties. These services were solicited through a competitive negotiated procurement, utilizing the Brooks Act Procedures. Under this process, the Authority’s evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with the first ranked firm, K&J Safety and Security Consulting Services, Inc., and an acceptable price was reached. The negotiated amount not to exceed \$398,480.00 is approximately 30% below the Engineer’s Estimate of \$574,000.00.

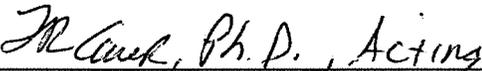
K&J Safety and Security Consulting Services, Inc. has successfully completed projects for the Greater Cleveland RTA, WMATA, LYNX, and SEPTA, among others.

The Procurement Department performed a price analysis and determined the proposed pricing to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 22% DBE goal was established for this procurement. K & J Safety and Security Consulting Services, Inc. (Female-owned) is a certified DBE firm and will perform 100% of the contract work with its own workforce.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Funds, Engineering & Project Development Department budget, including but not limited to, 100% Local funds, pending Capital Grant OH-2020-044 execution in an amount not to exceed \$398,480.00 (\$318,784.00 in Federal Funds which represents 80% of the total cost).

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will make this project out of line with FTA compliance.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees Operational Planning and Infrastructure Committee at the August 11, 2020 meeting. It is recommended that the offer from K&J Safety and Security Consulting Services, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-62

AUTHORIZING CONTRACT NO. 2020-079 WITH K&J SAFETY AND SECURITY CONSULTING SERVICES, INC. FOR PROJECT 66A2 – CONSULTANT SERVICES FOR SAFETY AND SECURITY CERTIFICATION – NEW RAILCAR FLEET IN AN AMOUNT NOT TO EXCEED \$398,480.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, The Authority requires consultant services for safety and security services for the new railcar fleet; and

WHEREAS, the proposal of K&J Safety and Security Consulting Services, Inc., with an office located at 3257 Elcano Lane, Cantonment, Florida 32533 to perform said services was received on July 16, 2020, in response to a competitive solicitation; and

WHEREAS, K&J Safety and Security Consulting Services, Inc. has agreed to perform the required services for the negotiated labor rates in an amount not to exceed \$398,480.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of K&J Safety and Security Consulting Services, Inc. to be the most advantageous to the Authority, finds the negotiated offer to be fair and reasonable for said services, and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of K&J Safety and Security Consulting Services, Inc., to provide safety and security certification services under Project 66A2 – Consultant Services for Safety and Security Certification – New Railcar Fleet, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with K&J Safety and Security Consulting Services, Inc. for the performance of said services.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% Local funds, pending Capital Grant OH-2020-044 execution in an amount not to exceed \$398,480.00 (\$318,784.00 in Federal Funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that K&J Safety and Security Consulting Services, Inc. will attempt to exceed the 22% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF RAIL SPIKER MACHINE, AS SPECIFIED AND AS REQUIRED VENDOR: RELAM INC. AMOUNT: NOT TO EXCEED \$398,740.00	Resolution No.: 2020-63
	Date: August 20, 2020
	Initiator: Power & Way Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution will allow the Authority to enter into a contract for the furnishing of a rail spiker machine, as specified and as required.
- 2.0 DESCRIPTION/JUSTIFICATION: This procurement of a rail spiker machine is necessary to service the GCRTA rail infrastructure.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bid (IFB) was posted on the GCRTA Procurement web site and advertised in the local newspapers. Twelve interested parties downloaded the solicitation. Three responsive bids were received on July 15, 2020.

The bid of Relam Inc. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

COMPANY NAME	TOTAL BID PRICE
Relam Inc.	\$398,740.00
Nordco	\$479,920.00
Technology International Inc.	\$544,985.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 4.5% above the budget estimate.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be funded through the RTA Development Fund, Power & Way Department budget, including but not limited to Capital Grant OH-2019-037-337 in an amount not to exceed \$398,740.00 (\$318,992 in federal funds which represents 80% of the total cost).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to maintain its rail track infrastructure.

8.0 RECOMMENDATION: It is recommended that the bid of Relam Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

J. McCarr, Ph.D., Acting

General Manager, Chief Executive Officer

RESOLUTION NO. 2020-63

AUTHORIZING CONTRACT NO. 2020-086 WITH RELAM INC. FOR THE FURNISHING OF A RAIL SPIKER MACHINE, AS SPECIFIED AND AS REQUIRED, IN AN AMOUNT NOT TO EXCEED \$398,740.00 (RTA DEVELOPMENT FUND, POWER & WAY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of a rail spiker machine for the Authority's rail track infrastructure; and

WHEREAS, the bid of Relam Inc., located at 7695 Bond Street, Glenwillow, Ohio 44139 for the furnishing of a rail spiker machine, as specified and as required, was received on July 15, 2020, at a unit price resulting in a contract amount not to exceed \$398,740.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Relam Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Relam Inc. for the furnishing of a rail spiker machine, as specified and as required, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with Relam Inc. for the furnishing of a rail spiker machine, as specified and as required.

Section 3. That said contract shall be funded through the RTA Development Fund, Power & Way Department budget, including but not limited to Capital Grant OH-2019-037-337 in an amount not to exceed \$398,740.00 (\$318,992.00 in federal funds which represents 80% of the total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Relam Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF DUAL POWER INVERTER MODULE(S), AS SPECIFIED AND AS MAY BE REQUIRED, FOR A PERIOD OF TWO (2) YEARS VENDOR: THE W.W. WILLIAMS CO., LLC. AMOUNT: NOT TO EXCEED \$188,428.00	Resolution No.: 2020-64
	Date: August 20, 2020
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of dual power inverter module(s), as specified and as may be required, for a period of two (2) years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority's hybrid HealthLine vehicles use the dual power inverter module to convert DC voltage to AC voltage to power the drive unit (transmission).
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the GCRTA Procurement web site and advertised in the local newspapers. Sixteen interested parties downloaded the solicitation package. Two responsive bids were received on July 29, 2020.

The bid of The W.W. Williams Co., LLC. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Company Name	GCRTA Part No.	Year	Estimated Use	Unit Cost	Extended Cost
The W.W. Williams Co., LLC	8849255	1	1	\$47,107.00	\$47,107.00
	8849255	2	3	\$47,107.00	\$141,321.00
Total Bid Price					\$188,428.00

Company Name	GCRTA Part No.	Year	Estimated Use	Unit Cost	Extended Cost
The Aftermarket Parts Co., LLC	8849255	1	1	\$54,863.98	\$54,863.98
	8849255	2	3	\$56,155.42	\$168,466.26
Total Bid Price					\$223,330.24

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 14.75% below the budget estimate.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$188,428.00 for a period of two years. The bid price is approximately 14.75% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this bid would require the Authority to operate fewer vehicles and purchase the item at a higher price.
- 8.0 RECOMMENDATION: It is recommended that the bid of The W.W. Williams Co. LLC, be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-64

AUTHORIZING CONTRACT NO. 2020-090 WITH THE W.W. WILLIAMS CO., LLC, FOR THE FURNISHING OF DUAL POWER INVERTER MODULE(S), AS SPECIFIED AND AS MAY BE REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$188,428.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority has recurring requirements for replacement of the hybrid dual power inverter module on coaches; and

WHEREAS, the bid of The W.W. Williams Co., LLC, located at 1176 Industrial Parkway N., Brunswick, OH 44212, for the furnishing of dual power inverter module(s), as specified and as may be required, for a period of two (2) years was received on July 29, 2020 at unit prices resulting in a total contract amount not to exceed \$188,428.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of The W.W. Williams Co., LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of The W.W. Williams Co., LLC for the furnishing of dual power inverter module(s), as specified and as may be required, for a period of two (2) years, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with The W.W. Williams Co., LLC, for the furnishing of dual power inverter module(s), as specified and as may be required, for a period of two (2) years.

Section 3. This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$188,428.00 for a period of two years..

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that The W.W. Williams Co., LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF TRACK BRAKE COIL REWIND SERVICES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS VENDOR: SWIGER COIL SYSTEMS, A WABTEC CO. AMOUNT: NOT TO EXCEED \$192,720.00	Resolution No.: 2020-65
	Date: August 20, 2020
	Initiator: Rail District Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Authority to enter into a contract for the furnishing of track brake coil rewind services, as specified and as required, for a period of two years.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for track brake coil rewind services is an essential part of the light rail vehicles (LRV) emergency braking system. The repair and rewinding of track brake coils is currently outside the capabilities of the Central Rail Maintenance Facility (CRMF).
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the GCRTA Procurement website and advertised in the local newspapers. Nine (9) interested parties downloaded the solicitation and three responsive bids were received on July 30, 2020.

The Total bid of Swiger Coil Systems, a Wabtec Co. has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Swiger Coil Systems a Wabtec Company			
Projected Annual Repair	Track Brake Coils	Amount	Extended Total
40	Year 1	\$ 2,409.00	\$ 96,360.00
40	Year 2	\$ 2,409.00	\$ 96,360.00
			\$ 192,720.00

RAM Industrial Services			
Projected Annual Repair	Track Brake Coils	Amount	Extended Total
40	Year 1	\$ 3,200.00	\$ 128,000.00
40	Year 2	\$ 3,400.00	\$ 136,000.00
			\$ 264,000.00

WALCO Electric Company			
Projected Annual Repair	Track Brake Coils	Amount	Extended Total
40	Year 1	\$ 4,500.00	\$ 180,000.00
40	Year 2	\$ 4,500.00	\$ 180,000.00
			\$ 360,000.00

A price analysis has been performed and the Procurement Department has determined the price to be fair and reasonable to the Authority. The bid price is approximately 9% below the budget estimate.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE participation goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Rail District Department budget, in an amount not to exceed \$192,720.00 for the two year period.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would impact the Authority's ability to maintain its light rail vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of Swiger Coil Systems, a Wabtec Co. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

JR Coover, Ph.D., Acting

General Manager, Chief Executive Officer

RESOLUTION NO. 2020-65

AUTHORIZING CONTRACT NO. 2020-093 WITH SWIGER COIL SYSTEMS, A WABTEC CO. FOR THE FURNISHING OF TRACK BRAKE COIL REWIND SERVICES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO (2) YEARS IN AN AMOUNT NOT TO EXCEED \$192,720.00 (GENERAL FUND, RAIL DISTRICT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires the furnishing of track brake coil rewind services for the Authority's light rail vehicles (LRV) Emergency Braking System; and

WHEREAS, the bid of Swiger Coil Systems, a Wabtec Co., located at 4677 Manufacturing Road, Cleveland, Ohio 44135 for the furnishing of track brake coil rewind services, as specified and as required, for a period of two years was received on July 30, 2020, at unit prices resulting in a total contract amount not to exceed \$192,720.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Swiger Coil Systems, a Wabtec Co., to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Swiger Coil Systems, a Wabtec Co., for the furnishing of track brake coil rewind services, as specified and as required, for a period of two years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with Swiger Coil Systems, a Wabtec Co., for the furnishing of track brake coil rewind services, as specified and as required, for a period of two years.

Section 3. This procurement will be funded through the General Fund, Rail District Department budget, in an amount not to exceed \$192,720.00 for a two year period.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Swiger Coil Systems, a Wabtec Co. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: ORACLE CLOUD SOFTWARE AS A SERVICE VENDOR: ORACLE AMERICA, INC. AMOUNT: NTE \$610,647.60 FOR THE BASE ONE-YEAR TERM AND OPTION YEARS ONE AND TWO, AND IN AN AMOUNT NTE \$622,860.55 FOR OPTION YEARS THREE AND FOUR, FOR A TOTAL FIVE-YEAR CONTRACT PRICE NTE \$3,077,663.90	Resolution No.: 2020-66
	Date: August 20, 2020
	Initiator: Information Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

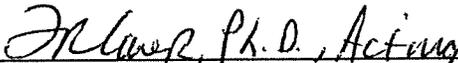
- 1.0 **PURPOSE/SCOPE:** This action will allow the Authority to enter into a sole source contract for Oracle Cloud Software as a Service ("SaaS") for a period of one year with four, one-year options.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has been utilizing Oracle technology and applications since 1995. These applications are used to support the Authority's financial, procurement, and human resource activities. The current on-premise Oracle solution has reached its end of life, and premier support will not be available after December 31, 2021. As a result, an upgrade is required to retain Oracle support. This transition will allow the Authority to gain a substantial increase and improvement in available features, functionality, and technology, such as automatic updates, remote access from anywhere and anytime, enhanced security, additional modules to increase operational efficiencies, improved disaster recovery, and improved analytic and reporting capabilities.
- 3.0 **PROCUREMENT BACKGROUND:** Section 306.43(H)(4) of the Ohio Revised Code provides political subdivisions within the State of Ohio the opportunity to participate in contracts negotiated and executed by the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, for the purchase of supplies, services, equipment and certain materials. The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize such contracts by Resolution No. 1990-69.

The State of Ohio Cooperative Purchasing Program includes a contract with Oracle America, Inc. under State Term Contract No. MCSA0023. This contract for Oracle Cloud SaaS is exempt from competitive bidding under Section 306.43(H)(3) of the Ohio Revised Code. Oracle America, Inc. developed the Oracle Business Suite on a proprietary basis and is the only source authorized to support the system. Said contract will allow the Authority to obtain Oracle Cloud SaaS for an amount not to exceed \$610,647.60 for the base one-year term and option years one and two, and in an amount not to exceed \$622,860.55 for option years three and four, for a five-year total contract amount not to exceed \$3,077,663.90.

A price analysis has been performed and the Procurement Department has determined that the price is fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing program.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The contract will be funded through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds in an amount not to exceed \$610,647.60 for the base one-year term and option years one and two, and in an amount not to exceed \$622,860.55 for option years three and four, for a five-year total contract amount not to exceed \$3,077,663.90. This price is the budgeted amount for this procurement.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would jeopardize the functionality of critical financial, procurement, and human resource/payroll systems vital to the organization.
- 8.0 **RECOMMENDATION:** This procurement was discussed at the August 11, 2020 Organizational, Services & Performance Monitoring Committee meeting. It is recommended that the offer of Oracle America, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2020-66

AUTHORIZING CONTRACT NO. 2020-110 WITH ORACLE AMERICA, INC. FOR ORACLE CLOUD SOFTWARE AS A SERVICE IN AN AMOUNT NOT TO EXCEED \$610,647.60 FOR THE BASE ONE-YEAR TERM AND OPTION YEARS ONE AND TWO, AND IN AN AMOUNT NOT TO EXCEED \$622,860.55 FOR OPTION YEARS THREE AND FOUR, FOR A TOTAL FIVE-YEAR CONTRACT PRICE NOT TO EXCEED \$3,077,663.90 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority currently utilizes Oracle-licensed products for financial, procurement, and human resource management applications; and

WHEREAS, the current on-premise Oracle solution has reached its end of life, and premier support will not be available after December 31, 2021; and

WHEREAS, an upgrade is required to retain Oracle support; and

WHEREAS, these services are available from Oracle America, Inc., located at 500 Oracle Parkway, Redwood City, CA 94065, the original developer of these products; and

WHEREAS, the State of Ohio Cooperative Purchasing Program provides political subdivisions within the State of Ohio with the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services, Office of State Purchasing, for the purchase of supplies, services, equipment and certain materials; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code permits a regional transit authority to participate in said program; and

WHEREAS, the Board of Trustees authorized utilization of the State of Ohio Cooperative Purchasing Program in Resolution 1990-69; and

WHEREAS, Section 306.43(H)(3) of the Ohio Revised Code provides that competitive bidding is not required when the expenditure is for a renewal or renegotiation of a lease or license for telecommunications or electronic data processing equipment, services or systems, or for the upgrade of such equipment, services or systems, or for the maintenance thereof as supplied by the original source or its successors or assigns; and

WHEREAS, Oracle America, Inc. will provide these services in an amount not to exceed \$610,647.60 for the base one-year term and option years one and two, and in an amount not to exceed \$622,860.55 for option years three and four, for a five-year total contract amount not to exceed \$3,077,663.90; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Oracle America, Inc., for Oracle Cloud Software as a Service to be in the best interest of the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Oracle America, Inc. to provide Oracle Cloud Software as a Service for a period of one year with four, one-year options be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a sole source contract with Oracle America, Inc. to provide said services, and is further authorized to exercise the options.

Section 3. That said contract shall be payable from the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds in an amount not to exceed \$610,647.60 for the base one-year term and option years one and two, and in an amount not to exceed \$622,860.55 for option years three and four, for a five-year total contract amount not to exceed \$3,077,663.90.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor with the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Oracle Corporation will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: AUTHORIZING ORACLE SAAS IMPLEMENTATION SERVICES IN THE CLOUD VENDOR: DIVERSIFIED SYSTEMS, INC. AMOUNT: NOT TO EXCEED \$2,997,800.00	Resolution No.: 2020-67
	Date: August 20, 2020
	Initiator: Information Technology Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will authorize the Authority to enter into a contract to provide Oracle SaaS Implementation Services in the Cloud, through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program.

- 2.0 **DESCRIPTION/JUSTIFICATION:** RTA has used Oracle applications since the mid-1990's. Oracle Applications support RTA's finance, purchasing, and human resources activities. The current, on-premise Oracle solution has reached end of life. Premier support ends December 31, 2021. As a result, an upgrade is required. The Authority has chosen to use the Oracle SaaS Cloud solution. This contract is for services to implement the Oracle SaaS modules in the Cloud, as an upgrade to the current on-premise solution. This transition allows RTA to gain a substantial increase in available features and functionality. This includes, but is not limited to: automatic updates, user access from anywhere and anytime, additional modules, premium disaster recovery; and improved analytic capabilities.

- 3.0 **PROCUREMENT BACKGROUND:** The Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize the Cooperative Purchasing Program by Resolution No. 1990-069. This allows the Authority to place orders against State of Ohio, Department of Administrative Services, Cooperative Purchasing contracts. Under Ohio Revised Code Section 306.43(H)(4), competitive procedures are not required when the purchase of goods or services is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of Section 125.04 of the Revised Code. The Cooperative Purchasing Program includes contracts for Oracle Implementation Services.

 A price analysis has been performed and the Procurement Department has determined the price submitted by Diversified Systems, Inc. to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** The Office of Business Development does not conduct Affirmative Action reviews or establish goals on procurements included in the State Cooperative Purchasing Program.

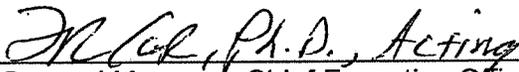
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract will be payable through the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds in an amount not to exceed \$2,997,800.00. This is 9% below the amount estimated for this project.

Staff Summary & Comments
Oracle SaaS Implementation Services in the Cloud
Page 2

- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would impact the Authority's ability to use and maintain these critical Oracle applications used for finance, purchasing and human resources activities.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees Organizational, Services and Performance Monitoring Committee at its August 11, 2020 meeting. It is recommended that the offer of Diversified Systems, Inc. be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2020-67

AUTHORIZING CONTRACT NO. 2020-012 WITH DIVERSIFIED SYSTEMS, INC. TO PROVIDE ORACLE SAAS IMPLEMENTATION SERVICES IN THE CLOUD, AS SPECIFIED, FOR A TOTAL CONTRACT AMOUNT NOT TO EXCEED \$2,997,800.00 (RTA DEVELOPMENT FUND, INFORMATION TECHNOLOGY DEPARTMENT BUDGET)

WHEREAS, the Authority has identified the need to update the current on-premise Oracle solution in order to retain needed support and has chosen to implement the Oracle SaaS Cloud Solution; and

WHEREAS, such Oracle Implementation Services are available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, the Board of Trustees of the Authority authorized the utilization of the Cooperative Purchasing Program in Resolution No. 1990-069; and

WHEREAS, Section 306.43(H)(4) of the Ohio Revised Code states that competitive procedures are not required when the purchase is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of Section 125.04 of the Revised Code; and

WHEREAS, Diversified Systems, Inc., located at 100 Dorchester Square, N., Suite 200, Westerville, Ohio 43081, has offered to provide Oracle SaaS Implementation Services in the Cloud, as specified, in a total amount not to exceed \$2,997,800.00; and

WHEREAS, the General Manager, Chief Executive Officer has deemed it in the best interest of the Authority to procure the required implementation services utilizing the Cooperative Purchasing Program from Diversified Systems, Inc. and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Diversified Systems, Inc. to provide Oracle SaaS Implementation Services in the Cloud, as specified, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer be and is hereby authorized to enter into a contract with Diversified Systems, Inc. to provide Oracle SaaS Implementation Services in the Cloud, as specified, for a total contract amount not exceed \$2,997,800.00.

Section 3. This contract shall be payable from the RTA Development Fund, Information Technology Department budget, including but not limited to 100% local funds, in a total amount not to exceed \$2,997,800.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the Specifications and Addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects that Diversified Systems, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D. *JR Caver, Ph.D.*
Acting General Manager, Chief Executive Officer

Date: August 20, 2020

Subject: Fare Code Amendments

In preparing the final resolution, some additional changes recommended by the internal task force to update the fare code have been incorporated. They include:

1. Annual Pass Program This defunct program is eliminated.
2. Guaranteed Ride Home Program. The name of this section has been changed to clarify that the guaranteed ride home is for customers who purchase fare media through their employers. A provision that expressly provides for a limit of 4 guaranteed rides home per year has been included.
3. College Pass Incentive Program. The name of this section has been changed to "Universal Access Program" and the provision has been revised to include various categories of students, as well as groups of employees and residents of transit-oriented developments.
4. Editing for clarity and accuracy.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

FRC/tab



TITLE/DESCRIPTION: AMENDING CHAPTER 840 "COMMISSIONS AND FARE STRUCTURE" OF THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY	Resolution No.: 2020-68
	Date: August 20, 2020
	Initiator: Finance & Administration
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This resolution will amend Chapter 840 of the Codified Rules and Regulations ("Code") of the Greater Cleveland Regional Transit Authority.

- 2.0 **DESCRIPTION/JUSTIFICATION:** Based on research, GCRTA's recent fare equity study recommended changes to GCRTA fares to better support GCRTA's goals and strategic vision. The study recommended reducing the price of Adult and Senior/Disabled one-day passes. For consistency, staff recommends also reducing the prices of the Student, Accompanied Child and Paratransit one-day passes. The fare equity study suggested making 5-trip fare cards available in smaller denominations at the same rate and at more locations. The proposed revisions to the fare code remove the restriction on selling 1-trip and 2-trip fare cards only in bulk. In addition, the sales agent commissions for 1-trip, 2-trip and 5-trip fare cards have been increased.

Prior to the institution of the fare equity study, a task force comprised of GCRTA staff members had reviewed and proposed revisions to the fare policy. Those revisions include (1) revising the student fare discount program to be consistent with the current practice of selling student tickets directly to the public; (2) revising the provision for fares for rides outside of Cuyahoga County to apply to routes that extend more than two miles, instead of one mile, outside of Cuyahoga County; (3) adding a provision for transfer from transit agencies in Lake, Summit, Stark, Portage and Medina Counties; (4) eliminating the defunct annual pass program; (5) revising the Guaranteed Ride Home provision to expressly include a limit of 4 rides per year; (6) removing the requirement for colleges and universities to provide assistance of \$25 per month per student for the U Pass program and expanding the program to include groups of employees or residents of a transit oriented development; and (7) moving the provision allowing the General Manager to suspend fares during times of emergency or construction-related detours from Chapter 242 to Chapter 840 of the Code.

- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.

- 5.0 **POLICY IMPACT:** Adoption of the resolution will enact recommendations from the fare equity study and result in a clear, accurate and current policy.

- 6.0 **ECONOMIC IMPACT:** Does not apply.

- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would prevent the Authority from implementing recommendations of the fare equity study and leave the fare policy out of date.

ATTACHMENT A TO STAFF SUMMARY

CHAPTER 840

Commissions and Fare Structure

- 840.01 Commissions for the sale of tickets and passes.
- 840.02 Student fare discount program.
- 840.03 Fares.
- ~~840.04 Senior citizen and handicapped fares. (Repealed)~~
- ~~840.05 Downtown Loop service fares. (Repealed)~~
- ~~840.06~~840.04 Children's fares.
- ~~840.07~~840.05 Public personnel and miscellaneous fares.
- ~~840.08 Sunday passes. (Repealed)~~
- ~~840.09~~840.06 Fares for rides outside of County.
- ~~840.095 Fares for travel from Lake and Lorain Counties to Cuyahoga County.~~
- ~~840.097~~840.07 Fares for travel from Medina County to Cuyahoga County. Transfers from another transit agency.
- ~~840.099 Fares for travel from Cuyahoga County to Lake County on Route No. 39. (Repealed)~~
- ~~840.10~~840.08 Transfers.
- ~~840.11 Owl service fares. (Repealed)~~
- ~~840.12~~840.09 Temporary promotional programs.
- ~~840.13 Family fares. (Repealed)~~
- ~~840.14 Annual pass program.~~
- ~~840.15 Fare schedule for community circulator service. (Repealed)~~
- ~~840.16 Day pass program. (Repealed)~~
- ~~840.17 Waterfront Line service. (Repealed)~~
- ~~840.18 Off-peak pass program. (Repealed)~~
- ~~840.19~~840.10 Ride happy or ride free program.
- ~~840.20 Promotional free fare programs to community sponsored public events. (Repealed)~~
- ~~840.21~~840.11 Guaranteed ride home program.
- ~~840.22~~840.12 College pass incentive program.
- ~~840.23 Football flyer. (Repealed)~~
- ~~840.24 Waiver of fixed route fares for paratransit users.~~
- ~~840.25~~840.13 Proof of payment fare system.
- ~~840.26~~840.14 Multiple day fare pass program.
- ~~840.27~~840.15 Fares for Personal Care Attendants.
- 840.16 Authority to Suspend Fares in Times of Emergency or Construction Related Detours.

CROSS REFERENCES

~~Fares for elderly and handicapped persons~~ Formula grants for the enhanced mobility of seniors and individuals with disabilities - see 49 U.S.C.A.

~~1604(m), 1604b~~ 5310

~~Regulation of operation of systems, rates, rentals, or other charges; compliance with undertakings~~ Special provisions for capital projects - see 49 U.S.C.A.

~~1608(d)~~ 5324

Public motor transportation companies - see Ohio R.C. Ch. 4921

Rates, fees and charges of public motor transportation companies - see Ohio R.C. 4921.23 et seq.

Private motor transportation companies - see Ohio R.C. Ch. 4923

Fees and charges of private motor transportation companies - see Ohio R.C. 4923.13

~~Authority of General Manager to suspend collection of fares during emergency~~ - see ~~ADM. 242.07~~

Comprehensive fare policy - see VEH. & OP. Ch. 842

Discount fare cards - see SERV. 1084.01, 1084.02

840.01 COMMISSIONS FOR THE SALE OF TICKETS AND PASSES.

(a) The sales commission rates for the Authority's authorized ~~ticket and~~ pass outlets are hereby fixed as follows:

<u>Fare Media</u>	<u>Commission</u>
Ticket (each)	\$0.01
<u>1-trip fare card (each)</u>	<u>\$0.03</u>
<u>2-trip fare card (each)</u>	<u>0.06</u>
<u>All-day pass (each)</u>	<u>0.06</u>
<u>5-trip fare card (each)</u>	<u>0.15</u>
<u>Weekly 7-day pass (each)</u>	<u>0.25</u>
Monthly pass (each)	0.60

(b) These commissions are to be paid only to authorized ticket and pass sales outlets.

(Res. 1991-128. Passed 6-18-91. Res. 2020-XXX. Passed XX-XX-20.)

(c) The General Manager ~~/Secretary-Treasurer, Chief Executive Officer or his or her~~ their designate-designee is hereby authorized to enter into agreements with business entities, employers, etc., for the sale of tickets and passes and the payment of the commissions set forth in subsection (a) hereof.

(Res. 1980-319. Passed 9-16-80. Res. 2020-XXX. Passed XX-XX-20.)

840.02 STUDENT FARE DISCOUNT PROGRAM.

(a) (1) Any student in grades kindergarten through twelve residing within the County and attending a private or public school certified by the Ohio Department of Education will be entitled to ~~purchase or receive~~ utilize

student tickets at a cost as set forth in Section 840.03, good for a full fare on all Authority services.

- ~~(2) Student tickets shall be available to any school system certified by the Department that elects to sell and/or distribute such tickets to its student population.~~
- (32) Any rider using a student ticket is responsible for maintaining in his or her possession proof of enrollment in a school and/or system certified by the Ohio Department of Education and must produce such evidence if so requested by any Authority personnel.
- ~~(4) Any student who wishes to utilize Authority service without a student ticket must pay the full applicable rate of fare.~~

(b) The General Manager/~~Secretary-Treasurer, Chief Executive Officer~~ is hereby directed to notify all schools and systems within the County that are certified by the Department of the Authority's revised student fare discount program and to complete may execute agreements for the sale and/or distribution of ~~new~~ student tickets and passes.

(Res. 1982-242. Passed 8-19-82; Res. 2006-78. Passed 5-16-06; Res. 2020-XX. Passed XX-XX-20.)

840.03 FARES.

The following fare media, with the rates of fares to be charged, are established as follows:

Cash Fares	Effective August 14, 2016 <u>Current</u>	Effective October 4, 2020	Effective <u>August</u> <u>October</u> 2021
Senior/Disabled	\$1.25		\$1.35
Student K-12	\$1.75		\$2.00
Bus/Rapid/ BRT	\$2.50		\$2.75
Park-n-Ride	\$2.75		\$3.25
Out-of-County	\$3.75		\$4.25

	Effective August 14, 2016 <u>Current</u>	<u>Effective</u> <u>October</u> <u>4, 2020</u>	Effective <u>October</u> <u>August</u> 2021
<u>Tickets/Fare cards – 1 trip</u>			

<u>Senior/Disabled – 1 trip</u>	<u>\$1.25</u>		<u>\$1.35</u>
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Student K-12 - single <u>1</u> trip	\$1.75		\$2.00
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<u>Bus/Rapid – 1 trip</u>	<u>\$2.50</u>		<u>\$2.75</u>
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<u>Park-n-Ride – 1 trip</u>	<u>\$2.75</u>		<u>\$3.25</u>
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Tickets/Farecards – 2 trip

<u>Senior/Disabled – 2 trip</u>	<u>\$2.50</u>		<u>\$2.70</u>
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<u>Student K-12 – 2 trip</u>	<u>\$3.50</u>		<u>\$4.00</u>
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<u>Bus/Rapid – 2-trip</u>	<u>\$5.00</u>		<u>\$5.50</u>
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Tickets/Fare cards – 5 trip

<u>Senior/Disabled – 5 trip</u>	<u>\$6.25</u>		<u>\$6.75</u>
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Student K-12 – 5 trip	\$8.75		\$10.00
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Senior/Disabled – 5 Trip	\$6.25		\$6.75
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5-ride Bus/Rapid/BRT – 5 trip	\$12.50		\$13.75
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Park-n-Ride Bus – 5 trip	\$13.75		\$16.25
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~~1 and 2 ride tickets available for authorized agencies. Students must have proper photo identification, if applicable.~~

Passes (Unlimited Rides within Cuyahoga	Effective August 14,	<u>Effective</u> <u>October 4,</u>	Effective <u>October</u> <u>August</u>
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County)	<u>2016Current</u>	<u>2020</u>	2021
<u>Daily Passes</u>			
<u>1-Day Passes</u>			
<u>All-Day Individual</u>	<u>\$5.50</u>	<u>\$5.00</u>	<u>\$5.50</u>
Senior/Disabled All-day	\$2.75	<u>\$2.50</u>	\$3.00 <u>\$2.75</u>
Children All-Day (ages 6-12 accompanied by adult)	\$2.75	<u>\$2.50</u>	\$3.00 <u>\$2.75</u>
<u>Student K-12</u>	<u>\$4.50</u>	<u>\$4.25</u>	<u>\$4.50</u>
Bus/Rapid/BRT/All-Day	\$5.50		\$6.00
Student All Day K-12	\$4.50		\$5.00
1-Day Cleveland Pass (Limited Distribution)	\$5.50		\$6.00
2-Day Cleveland Pass (Limited Distribution)	\$11.00		\$12.00
4-Day Cleveland Pass (Limited Distribution)	\$22.00		\$24.00

	<u>Effective</u> <u>August 14,</u> <u>2016Current</u>	<u>Effective</u> <u>October 4,</u> <u>2020</u>	<u>Effective</u> <u>October</u> <u>August</u> 2021
7-Day Passes			
Senior/Disabled	\$12.50		\$13.50
Bus/Rapid/ BRT	\$25.00		\$27.50
Park-n-Ride	\$27.50		\$32.50

	<u>Effective- August 14, 2016</u> Current	<u>Effective October 4, 2020</u>	<u>Effective October August 2021</u>
Monthly Passes			
Senior/Disabled	\$48.00		\$53.00
Bus/Rapid/ BRT	\$95.00		\$105.00
Park-n-Ride	\$105.00		\$120.00
<u>Specialty Passes</u>			
<u>1-Day Cleveland Pass (Limited Distribution)</u>	<u>\$5.50</u>	<u>\$5.00</u>	<u>\$5.50</u>
<u>2 Day Cleveland Pass (Limited Distribution)</u>	<u>\$11.00</u>	<u>\$10.00</u>	<u>\$11.00</u>
<u>4 Day Cleveland Pass (Limited Distribution)</u>	<u>\$22.00</u>	<u>\$20.00</u>	<u>\$22.00</u>

Paratransit

	<u>Effective- August 14, 2016</u>	<u>Effective- August- 2017</u> Current	<u>Effective October 4, 2020</u>	<u>Effective October August 2021</u>	<u>Effective October August 2022</u>
Cash fare	\$2.50	\$2.75		\$3.00	\$3.25
<u>1-Trip fare card</u>		<u>\$2.75</u>		<u>\$3.00</u>	<u>\$3.25</u>
All Day pass	\$7.00	\$7.50	<u>\$7.00</u>	\$8.00 <u>\$7.50</u>	\$8.50 <u>\$8.00</u>
5-Trip <u>Passfare card</u>	n/a	\$13.75		\$15.00	\$16.25
7-Day Pass	\$27.50	\$30.00		\$32.50	\$35.00
Monthly pass	\$105.00	\$110.00		\$115.00	\$120.00

Students must have proper photo identification, if applicable.
Bus/Rapid passes and farecards as well as all-day individual passes can be used on

Park-n-Ride bus service upon payment of a per-boarding surcharge equal to the then-prevailing difference between the cash fare for Park-n-Ride service and the cash fare for Bus/Rapid service.

~~(Ord. Res. 2006-78. Passed 5-16-06; Res. 2006-131. Passed 7-18-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10; Res. 2010-43. Passed 6-22-10; Res. 2012-10. Passed 2-21-2012. Res. 2012-91. Passed 10-23-12. Res. 2016-036. Passed 6-7-2016. Res. 2017-33. Passed 5-16-17. Res. 2018-033. Passed 3-27-2018. Res. 2019-042. Passed 4-16-2019. Res. 2020-040. Passed 5-12-2020. Res. 2020-XXX. Passed XX-XX-20.)~~

~~840.04 SENIOR CITIZEN AND HANDICAPPED FARES. (REPEALED)
(EDITOR'S NOTE: Section 840.04 was repealed by Resolution 2006-78, passed May 16, 2006.)~~

~~840.05 DOWNTOWN LOOP SERVICE FARES. (REPEALED)
(EDITOR'S NOTE: Section 840.05 was repealed by Resolution 2006-78, passed May 16, 2006.)~~

840.06 840.04 CHILDREN'S FARES.

Each adult paying the applicable fare may be accompanied by up to three children under six years of age riding free and up to three children aged six through twelve using Child All-Day Passes.

(Res. 2004-126. Passed 9-21-04. Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10.)

840.07 840.05 PUBLIC PERSONNEL AND MISCELLANEOUS FARES.

(a) Greater Cleveland Regional Transit Authority ~~trustees,~~ employees, board members and ~~persons retired from the Greater Cleveland Regional Transit Authority or its predecessor companies~~ retirees shall be permitted to ride free upon presentation of an identification card issued by the Authority.

(b) ~~All duly appointed full time~~ Municipal Police Officers, Cuyahoga County Sheriffs, ~~Ohio~~ State Highway Patrol Officers Troopers and full-time Municipal Fire Department Personnel shall be permitted to ride free on GCRTA vehicles while in official uniform ~~and upon presenting their official badge and proper identification.~~

(c) All persons on active duty with the Armed Forces of the United States of America shall be permitted to ride free on GCRTA vehicles while in official uniform.

~~(d) The requisite uniform that will be recognized by GCRTA for the free fare privilege established by this section will be the duly authorized official uniform of the Municipal Police Force or the Municipal Fire Department of the community the police officer or firefighter is employed by, the Cuyahoga County Sheriff's Department, the Ohio State Highway Patrol and the branches of the United States Armed Forces.~~

(Res. 1993-119. Passed 7-20-93; Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10; Res. 2012-38. Passed 4-17-12. Res. 2020-XX. Passed XX-XX-20.)

~~840.08 — SUNDAY PASSES. (REPEALED)~~

~~(EDITOR'S NOTE: Section 840.08 was repealed by Resolution 1993-1, passed January 12, 1993.)~~

~~840.09~~840.06 FARES FOR RIDES OUTSIDE OF COUNTY.

On routes that extend more than ~~one~~two miles outside of ~~the~~Cuyahoga County, the fare for traveling to or from any point outside ~~the~~Cuyahoga County will be as follows:

- (a) Prevailing out-of-county cash fare;
- (b) Bus/rapid farecard or pass plus one dollar twenty-five cents (\$1.25);
- (c) Park-n-Ride Bus farecard or pass plus one dollar (\$1.00); and
- (d) Senior/~~disabled~~ customers pay no additional fare for out-of-county service.
(Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10. Res. 2020-XXX. Passed XX-XX-1720.)

~~840.095 FARES FOR TRAVEL FROM LAKE AND LORAIN COUNTIES TO CUYAHOGA COUNTY.~~

~~Bus passengers traveling from Lorain County or Lake County to Cuyahoga County and presenting a valid transfer from Lorain County Transit or Laketran, respectively, shall pay the following fares:~~

- ~~(a) Rides to the express fare zone ————— \$1.50~~
 - ~~(b) Rides to the local fare zone ————— \$1.25~~
- ~~(Res. 1998-36. Passed 3-17-98.)~~

~~840.097~~840.07 FARES FOR TRAVEL FROM MEDINA COUNTY TO CUYAHOGA COUNTY.TRANSFERS FROM ANOTHER TRANSIT AGENCY

GCRTA will accept a transfer from the following agencies for a free single ride on GCRTA service as follows:

- (a) Laketran (Lake Co. transit agency)
 - At any Downtown stop
 - In Lake County
 - In Euclid and Richmond Heights
- (b) Metro (Summit Co. transit agency)
 - At any Downtown stop
 - At the VA Medical Center University Circle
 - In Brecksville
- (c) SARTA (Stark Co. transit agency)
 - At any Downtown stop
 - At the VA Medical Center University Circle
- (d) PARTA (Portage Co. transit agency)

- At any Downtown stop
- At the VA Medical Center University Circle
- At Southgate Transit Center

(e) Medina County Transit

- In Strongsville
- In Medina County, but passengers boarding GCRTA in Medina County must pay the \$1.00 out-of-county surcharge in addition to presenting a transfer.

~~(a) RTA bus passengers traveling from Medina County to Cuyahoga County and presenting a valid transfer from Medina County Transit shall pay one dollar and fifty cents (\$1.50) for trips to the express fare zone and one dollar and twenty five cents (\$1.25) for trips to the local fare zone.~~

~~(b) RTA bus passengers traveling from Medina County to Cuyahoga County and presenting a valid transfer from Brunswick Transit shall pay one dollar and fifty cents (\$1.50) for trips to the express fare zone and one dollar and twenty five cents (\$1.25) for trips to the local fare zone.~~

~~(c) Conflicts between the fare schedule established elsewhere in this chapter and the provisions of this section shall be resolved in favor of the provisions of this section. (Res. 1999-72. Passed 5-25-99. Res. 2020-XXX. Passed XX-XX-XX.)~~

~~840.099 FARES FOR TRAVEL FROM CUYAHOGA COUNTY TO LAKE COUNTY ON ROUTE NO. 39. (REPEALED)~~

~~(EDITOR'S NOTE: Section 840.099 was repealed by Resolution 2006-78, passed May 16, 2006.)~~

~~840.108~~840.08 TRANSFERS.

A customer is not entitled to receive a transfer when paying a cash fare. Customers who need to transfer can do so using passes or farecards. Each trip on a farecard provides a two and one-half hour boarding privilege. Bus/Rapid passes and farecards as well as all-day individual passes can be used on Park-n-Ride bus service upon payment of a per-boarding surcharge equal to the then-prevailing difference between the cash fare for Park-n-Ride service and the cash fare for Bus/Rapid service. See Section 840.03. an additional twenty five cents (\$.25) per boarding. Effective August 2018, Bus/Rapid/BRT passes and farecards can be used on Park n Ride bus service upon payment of an additional fifty cents (\$.50) per boarding. (Res. 1990-206. Passed 11-27-90; Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10. Res. 2016-036. Passed 6-7-16. Res. 2020-XX. Passed XX-XX-20)

~~840.11~~ OWL SERVICE FARES.

~~(EDITOR'S NOTE: Section 840.11 was repealed by Resolution 1997-19, passed January 21, 1997.)~~

~~840.12~~840.09 TEMPORARY PROMOTIONAL PROGRAMS.

(a) The CEO, General Manager is hereby authorized to conduct temporary programs for the promotion of ridership. The programs may offer fare incentives or complimentary rides for specific routes, for the entire system and for community sponsored events with a duration of up to sixty days.

(b) The CEO, General Manager shall consider the economic impact to the Authority when offering fare incentives or complimentary rides.

(c) The CEO, General Manager shall report the results of promotional activities to the Board of Trustees on at least an annual basis.

(Res. 1993-120. Passed 7-20-93. Res. 2019-067. Passed 6-18-19.)

~~840.13~~ FAMILY FARES. (REPEALED)

(EDITOR'S NOTE: This section was repealed by Resolution 2004-126, passed September 21, 2004. See Section 840.06.)

~~840.14~~ ANNUAL PASS PROGRAM.

(a) ~~An annual pass program, effective June 1, 1995, shall provide monthly passes for twelve consecutive calendar months of travel for four hundred ninety five dollars (\$495.00) (local) or five hundred ninety four dollars (\$594.00) (express), paid in advance.~~

(b) ~~Sales commission rates for monthly passes dispensed under this program by ticket and pass sales outlets shall be consistent with the commission rates established for monthly passes in Section 840.01.~~

(Res. 1995-58. Passed 4-18-95.)

~~840.15~~ FARE SCHEDULE FOR COMMUNITY CIRCULATOR SERVICE.
(REPEALED)

(EDITOR'S NOTE: Section 840.15 was repealed by Resolution 2006-78, passed May 16, 2006.)

~~840.16~~ DAY PASS PROGRAM. (REPEALED)

(EDITOR'S NOTE: This section was repealed by Res. 2004-126, passed September 21, 2004. See Section 840.06.)

~~840.17~~ WATERFRONT LINE SERVICE. (REPEALED)

(EDITOR'S NOTE: This section was repealed by Resolution 2002-38, passed February 26, 2002.)

~~840.18~~ OFF PEAK PASS PROGRAM. (REPEALED)

(EDITOR'S NOTE: This section was repealed by Resolution 2002-38, passed February 26, 2002.)

~~840.19~~840.10 RIDE HAPPY OR RIDE FREE PROGRAM.

The General Manager is authorized to initiate a Under the "Ride Happy or Ride

Free Program," ~~beginning in February 2001~~ the General Manager, Chief Executive Officer may provide customers a free ride in compensation for a service failure. The General Manager, Chief Executive Officer is ~~also~~ authorized to terminate the program if ~~he~~ they deems it to be ineffective.

(Res. 2001-15. Passed 1-23-01. Res. 2020-XXX. Passed XX-XX-20.)

~~840.20 — PROMOTIONAL FREE FARE PROGRAMS TO COMMUNITY-
SPONSORED EVENTS. (REPEALED)~~

~~(EDITOR'S NOTE: This section was repealed by Resolution 2019-67,
passed June 18, 2019.)~~

~~840.21~~ 840.11 EMPLOYER AND GUARANTEED RIDE HOME PROGRAM.

(a) The CEO, General Manager/Secretary-Treasurer may conduct a program to encourage employers to purchase and provide fare media to their employees on a pre-tax basis.

~~(b) A "Guaranteed Ride Home Program" will be implemented effective March 1, 2003.~~

~~(b) Participation in the Guaranteed Ride Home Program will be open to all RTA-Authority commuters who purchase their prepaid fare media from their employers through the Authority's Commuter Advantage Program.~~

~~(c) All eligible commuters will be required to employer program and who enroll in the Guaranteed Ride Home Program prior to participation. Participants will be limited to four (4) emergency rides home per year at the actual cost of the ride, up to~~

~~(d) A ceiling of thirty-five dollars (\$35.00) per ride will be established for each emergency trip occurrence. Based on the utilization rate experienced by similar programs, it is anticipated that only .4 percent of eligible rides will be taken. Five thousand dollars (\$5,000) from the General Fund—Marketing and Communications Department has been allocated to this program.~~

~~(ec) The General Manager, Chief Executive Officer is authorized to implement administrative procedures that all enrolled participants will be required to follow for scheduling an emergency ride home and submitting reimbursable expenses reimbursement requests.~~

~~(f) This program may be terminated at the discretion of the General Manager, Chief Executive Officer. (Res. 2003-020. Passed 2-18-03. Res. 2020-XXX. Passed XX-XX-20.)~~

840.22840.12 UNIVERSAL ACCESS PROGRAMS

(a) The CEO is authorized to negotiate and enter into agreements with organizations (“Sponsors”) that purchase from the Authority universal access privileges for all members of a clearly defined group. A group includes, but is not limited to:

- (1) All students at a university, college, school, or school system;
- (2) All students within a clearly defined subgroup, such as undergraduate students;
- (3) All students enrolled at a particular educational facility or campus;
- (4) All employees of an employer;
- (5) All employees of an employer who work at a particular work site or facility;
- (6) All employees of multiple employers who work at a clearly defined work site such as an industrial park, airport, or multi-tenant office building;
- (7) All residents of a new transit-oriented residential development; or
- (8) All registrants (minimum of 500) at a conference or event scheduled to occur in Cuyahoga County.

(b) Universal access agreements may be offered to groups where the Authority will benefit from underutilization of the riding privileges. Underutilization means that all members of the group receive access to the Authority’s riding privileges but the group members use the riding privilege to varying degrees. Some group members fully utilize the riding privilege, some use it to a limited degree, and some do not use it at all. This underutilization is the sole justification for the discount pricing of Universal Access Programs.

(c) Pricing. The CEO, General Manager/Secretary-Treasurer or his or her designee will negotiate initial discount levels of any agreement based on reasonably expected levels of underutilization measured by surveying group members or a similar method of estimation. The discount levels for subsequent periods will be based on follow-up measurements or estimates of actual utilization levels by members of the defined group.

~~COLLEGE PASS INCENTIVE PROGRAM.~~

- (a) The General Manager/Secretary-Treasurer of the Authority is authorized to enter into agreements with colleges, universities, and other institutions of higher learning to provide school term transit access for all eligible students at a mutually agreeable fee per student, payable with tuition and other fees.
- (b) GCRTA will assist in underwriting the cost of the transit fare for each eligible students provided like assistance is provided by the colleges or universities up to twenty five dollars (\$25.00) a month.

(Res. 2011-93. Passed 10-18-11. [Res. 2020-XX](#). Passed [XX-XX-20](#).)

~~840.23 FOOTBALL FLYER. (REPEALED)~~

~~840.24 WAIVER OF FIXED ROUTE FARES FOR PARATRANSIT USERS.~~

~~(REPEALED)~~

~~840.25~~840.13 PROOF OF PAYMENT FARE SYSTEM.

(a) Juvenile Violation Fare.

- (1) All passengers, including juveniles, are required to have in their possession proof of purchase of a valid, paid fare whenever present in any facilities or vehicles that have been restricted to passengers with a pre-purchased fare. Any juvenile found without proof of a valid, paid fare is in violation of this requirement. On the first offense, the juvenile shall be given a warning. On the second and subsequent offenses, the juvenile shall be charged a violation fare of twenty-five dollars (\$25.00).
- (2) The violation fare shall be paid within thirty days of the mailing of the notice of fare violation by U.S. mail, GCRTA website, or in person at the GCRTA Customer Service Center.
- (3) If the juvenile fails to pay the violation fare within ~~the~~ thirty days of the mailing of the notice of the violation, the record may be forwarded to the Cuyahoga County Prosecutor's Office, Juvenile Division, for referral to the county's Community Diversion Program.

(b) Adult Administrative Fee.

- (1) Effective November 1, 2011, adults found to be in violation of the proof of payment fare collection system may pay an administrative fee of twenty-five dollars (\$25.00) within seventy-two business hours and a criminal citation will not be filed. If, however, the administrative fee is not paid within seventy-two business hours, the citation will be referred to the appropriate court for criminal prosecution.
- (2) The twenty-five dollar (\$25.00) administrative fee shall be paid within seventy-two hours to the Greater Cleveland Regional Transit Authority by U.S. mail, GCRTA website, or in person at the GCRTA Customer Service Center.
- (3) Adults who receive a violation citation after November 1, 2011 and, thereafter, receive an additional violation citation within twenty-four months are not eligible for the administrative fee in lieu of the filing of a criminal citation.
- (4) After twenty-four months from a previous violation, adults found to be in violation of the proof of payment fare collection system may pay the twenty-five dollar (\$25.00) administrative fee described in subsection (b)(1) hereof ~~may be paid~~ and a criminal citation will not be filed. (Res. 2011-81. Passed 9-20-11; Res. 2011-82. Passed 9-20-11. Res. 2020-XXX. Passed XX-XX-20.)

~~840.26~~840.14 MULTIPLE DAY FARE PASS PROGRAM.

(a) The General Manager, Chief Executive Officer is authorized to implement a multiple day fare pass program for 1-day, 2-day and 4-day passes, priced consistent with the price of a daily pass.

(b) The General Manager, Chief Executive Officer is authorized to offer other multiple day passes, provided that these passes are also priced consistent with the price of a daily pass.

(c) The General Manager, Chief Executive Officer is authorized to offer tiered pricing options as a function of group size for large group purchases of the multiple day passes.

(Res. 2012-10. Passed 2-21-12. Res. 2020-XXX. Passed XX-XX-20.)

840.27840.15 FARES FOR PERSONAL CARE ATTENDANTS

That personal care attendants (PCAs), as defined in Federal ADA regulations shall ride free on Paratransit vehicles and pay the regular-applicable fare on buses, trains and BRT ~~and BRT~~ all other RTA services when accompanying ADA-eligible Paratransit riders. (Res. 2016-036. Passed 6-7-16.)

840.16 AUTHORITY TO SUSPEND COLLECTION OF FARES DURING TIMES OF EMERGENCY OR CONSTRUCTION RELATED DETOURS.

(a) The General Manager, Chief Executive Officer shall be and is hereby authorized to suspend the collection of fares for RTA services when an unforeseen occurrence, condition, or event requires that commuters be transported promptly and effectively as a result of the emergency situation or when customers are required to be detoured due to an RTA project.

(b) During such emergency situation, fares may be suspended system-wide or along such routes as may be affected by the emergency situation.

(c) The duration of such suspension of fares authorized by this section may continue until such time as the emergency is abated, but not to exceed 24 hours, unless the emergency is of such a catastrophic nature that the continued suspension of fares is in the public interest.

(Res. 2003-019. Passed 2-18-03. Res. 2020-XXX. Passed XX-XX-20.)

RESOLUTION NO. 2020-68

AMENDING CHAPTER 840 "COMMISSIONS AND FARE STRUCTURE" OF
THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND
REGIONAL TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees of the Authority codified the resolutions establishing its policies and procedures; and

WHEREAS, over the years, many of the resolutions have been amended; and

WHEREAS, the Authority deems it necessary to review, revise and update the codified rules and regulations ("Code"); and

WHEREAS, the Authority has conducted a review and determined that certain portions of Chapter 840, Commissions and Fare Structure, must be revised; and

WHEREAS, the Authority has also undertaken a fare equity study that recommended changes to GCRTA's fares to better support GCRTA's goals and strategic vision.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Chapter 840, Commissions and Fare Structure, is hereby amended to read as specified in Attachment A hereto.

Section 2. That the Board of Trustees hereby waives the fourteen-day period provided for in Article X, Section 2 of the Bylaws.

Section 3. That this resolution shall become effective immediately upon its adoption.

Attachment: A. Chapter 840

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer

ATTACHMENT A TO RESOLUTION

CHAPTER 840

Commissions and Fare Structure

- 840.01 Commissions for the sale of tickets and passes.
- 840.02 Student fare discount program.
- 840.03 Fares.
- 840.04 Children's fares.
- 840.05 Public personnel and miscellaneous fares.
- 840.06 Fares for rides outside of County.
- 840.07 Transfers from another transit agency.
- 840.08 Transfers.
- 840.09 Temporary promotional programs.
- 840.10 Ride happy or ride free program.
- 840.11 Guaranteed ride home program.
- 840.12 College pass incentive program.
- 840.13 Proof of payment fare system.
- 840.14 Multiple day fare pass program.
- 840.15 Fares for Personal Care Attendants.
- 840.16 Authority to Suspend Fares in Times of Emergency or Construction Related Detours.

CROSS REFERENCES

- Formula grants for the enhanced mobility of seniors and individuals with disabilities - see 49 U.S.C.A. 5310
- Special provisions for capital projects - see 49 U.S.C.A. 5324
- Public motor transportation companies - see Ohio R.C. Ch. 4921
- Rates, fees and charges of public motor transportation companies - see Ohio R.C. 4921.23 et seq.
- Private motor transportation companies - see Ohio R.C. Ch. 4923
- Fees and charges of private motor transportation companies - see Ohio R.C. 4923.13
- Comprehensive fare policy - see VEH. & OP. Ch. 842
- Discount fare cards - see SERV. 1084.01, 1084.02

840.01 COMMISSIONS FOR THE SALE OF TICKETS AND PASSES.

(a) The sales commission rates for the Authority's authorized pass outlets are hereby fixed as follows:

<u>Fare Media</u>	<u>Commission</u>
1-trip fare card (each)	\$0.03
2-trip fare card (each)	0.06
All-day pass (each)	0.06

5-trip fare card (each)	0.15
7-day pass (each)	0.25
Monthly pass (each)	0.60

(b) These commissions are to be paid only to authorized ticket and pass sales outlets.

(Res. 1991-128. Passed 6-18-91. Res. 2020-XXX. Passed XX-XX-20.)

(c) The General Manager, Chief Executive Officer or their designee is hereby authorized to enter into agreements with business entities, employers, etc., for the sale of tickets and passes and the payment of the commissions set forth in subsection (a) hereof.

(Res. 1980-319. Passed 9-16-80. Res. 2020-XXX. Passed XX-XX-20.)

840.02 STUDENT FARE DISCOUNT PROGRAM.

(a) (1) Any student in grades kindergarten through twelve residing within the County and attending a private or public school certified by the Ohio Department of Education will be entitled to utilize student tickets at a cost as set forth in Section 840.03, good for a full fare on all Authority services.

(2) Any rider using a student ticket is responsible for maintaining in his or her possession proof of enrollment in a school and/or system certified by the Ohio Department of Education and must produce such evidence if so requested by any Authority personnel.

(b) The General Manager, Chief Executive Officer may execute agreements for the sale and/or distribution of student tickets and passes.

(Res. 1982-242. Passed 8-19-82; Res. 2006-78. Passed 5-16-06; Res. 2020-XX. Passed XX-XX-20.)

840.03 FARES.

The following fare media, with the rates of fares to be charged, are established as follows:

Cash Fares	Current	Effective	Effective
		October 4, 2020	October 2021
Senior/Disabled	\$1.25		\$1.35
Student K-12	\$1.75		\$2.00
Bus/Rapid	\$2.50		\$2.75
Park-n-Ride	\$2.75		\$3.25
Out-of-County	\$3.75		\$4.25

Tickets/Fare cards – 1 trip	Current	Effective October 4, 2020	Effective October 2021
Senior/Disabled – 1 trip	\$1.25		\$1.35
Student K-12 - 1 trip	\$1.75		\$2.00
Bus/Rapid – 1 trip	\$2.50		\$2.75
Park-n-Ride – 1 trip	\$2.75		\$3.25
Tickets/Farecards – 2 trip			
Senior/Disabled – 2 trip	\$2.50		\$2.70
Student K-12 – 2 trip	\$3.50		\$4.00
Bus/Rapid – 2-trip	\$5.00		\$5.50
Tickets/Fare cards – 5 trip			
Senior/Disabled – 5 trip	\$6.25		\$6.75
Student K-12 – 5 trip	\$8.75		\$10.00
Bus/Rapid – 5 trip	\$12.50		\$13.75
Park-n-Ride – 5 trip	\$13.75		\$16.25

Passes (Unlimited Rides within Cuyahoga County)	Current	Effective October 4, 2020	Effective October 2021
1-Day Passes			
All-Day Individual	\$5.50	\$5.00	\$5.50
Senior/Disabled	\$2.75	\$2.50	\$2.75
Children All-Day (ages 6-12 accompanied by adult)	\$2.75	\$2.50	\$2.75
Student K-12	\$4.50	\$4.25	\$4.50

7-Day Passes	Current	Effective October 4, 2020	Effective October 2021
Senior/Disabled	\$12.50		\$13.50
Bus/Rapid	\$25.00		\$27.50
Park-n-Ride	\$27.50		\$32.50

Monthly Passes	Current	Effective October 4, 2020	Effective October 2021
Senior/Disabled	\$48.00		\$53.00
Bus/Rapid	\$95.00		\$105.00
Park-n-Ride	\$105.00		\$120.00

Specialty Passes

1-Day Cleveland Pass (Limited Distribution)	\$5.50	\$5.00	\$5.50
2 Day Cleveland Pass (Limited Distribution)	\$11.00	\$10.00	\$11.00
4 Day Cleveland Pass (Limited Distribution)	\$22.00	\$20.00	\$22.00

Paratransit

	Current	Effective October 4, 2020	Effective October 2021	Effective October 2022
Cash fare	\$2.75		\$3.00	\$3.25
1-Trip fare card	\$2.75		\$3.00	\$3.25
All Day pass	\$7.50	\$7.00	\$7.50	\$8.00

5-Trip fare card	\$13.75	\$15.00	\$16.25
7-Day Pass	\$30.00	\$32.50	\$35.00
Monthly pass	\$110.00	\$115.00	\$120.00

Students must have proper photo identification, if applicable.

Bus/Rapid passes and farecards as well as all-day individual passes can be used on Park-n-Ride bus service upon payment of a per-boarding surcharge equal to the then-prevailing difference between the cash fare for Park-n-Ride service and the cash fare for Bus/Rapid service.

(Res. 2006-78. Passed 5-16-06; Res. 2006-131. Passed 7-18-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10; Res. 2010-43. Passed 6-22-10; Res. 2012-10. Passed 2-21-2012. Res. 2012-91. Passed 10-23-12. Res. 2016-036. Passed 6-7-2016. Res. 2017-33. Passed 5-16-17. Res. 2018-033. Passed 3-27-2018. Res. 2019-042. Passed 4-16-2019. Res. 2020-040. Passed 5-12-2020. Res. 2020-XXX. Passed XX-XX-20.)

840.04 CHILDREN'S FARES.

Each adult paying the applicable fare may be accompanied by up to three children under six years of age riding free and up to three children aged six through twelve using Child All-Day Passes.

(Res. 2004-126. Passed 9-21-04. Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10.)

840.05 PUBLIC PERSONNEL AND MISCELLANEOUS FARES.

(a) Greater Cleveland Regional Transit Authority employees, board members and retirees shall be permitted to ride free upon presentation of an identification card issued by the Authority.

(b) Municipal Police Officers, Cuyahoga County Sheriffs, State Highway Patrol Officers and full-time Municipal Fire Department Personnel shall be permitted to ride free on GCRTA vehicles while in official uniform.

(c) All persons on active duty with the Armed Forces of the United States of America shall be permitted to ride free on GCRTA vehicles while in official uniform. (Res. 1993-119. Passed 7-20-93; Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10; Res. 2012-38. Passed 4-17-12. Res. 2020-XX. Passed XX-XX-20.)

840.06 FARES FOR RIDES OUTSIDE OF COUNTY.

On routes that extend more than two miles outside of Cuyahoga County, the fare for traveling to or from any point outside Cuyahoga County will be as follows:

- (a) Prevailing out-of-county cash fare;
 - (b) Bus/rapid farecard or pass plus one dollar twenty-five cents (\$1.25);
 - (c) Park-n-Ride Bus farecard or pass plus one dollar (\$1.00); and
 - (d) Senior/disabled customers pay no additional fare for out-of-county service.
- (Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed 4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10. Res. 2020-XXX. Passed XX-XX-20.)

840.07 TRANSFERS FROM ANOTHER TRANSIT AGENCY

GCRTA will accept a transfer from the following agencies for a free single ride on GCRTA service as follows:

- (a) Laketran (Lake Co. transit agency)
 - At any Downtown stop
 - In Lake County
 - In Euclid and Richmond Heights
- (b) Metro (Summit Co. transit agency)
 - At any Downtown stop
 - At the VA Medical Center University Circle
 - In Brecksville
- (c) SARTA (Stark Co. transit agency)
 - At any Downtown stop
 - At the VA Medical Center University Circle
- (d) PARTA (Portage Co. transit agency)
 - At any Downtown stop
 - At the VA Medical Center University Circle
 - At Southgate Transit Center
- (e) Medina County Transit
 - In Strongsville
 - In Medina County, but passengers boarding GCRTA in Medina County must pay the \$1.00 out-of-county surcharge in addition to presenting a transfer.

(Res. 1999-72. Passed 5-25-99. Res. 2020-XXX. Passed XX-XX-XX.)

840.08 TRANSFERS.

A customer is not entitled to receive a transfer when paying a cash fare. Customers who need to transfer can do so using passes or farecards. Each trip on a farecard provides a two and one-half hour boarding privilege. Bus/Rapid passes and farecards as well as all-day individual passes can be used on Park-n-Ride bus service upon payment of a per-boarding surcharge equal to the then-prevailing difference between the cash fare for Park-n-Ride service and the cash fare for Bus/Rapid service. See Section 840.03.

(Res. 1990-206. Passed 11-27-90; Res. 2006-78. Passed 5-16-06; Res. 2008-63. Passed

4-15-08; Res. 2008-142. Passed 10-14-08; Res. 2010-11. Passed 2-16-10; Res. 2010-19. Passed 3-23-10. Res. 2016-036. Passed 6-7-16. Res. 2020-XX. Passed XX-XX-20)

840.09 TEMPORARY PROMOTIONAL PROGRAMS.

(a) The CEO, General Manager is hereby authorized to conduct temporary programs for the promotion of ridership. The programs may offer fare incentives or complimentary rides for specific routes, for the entire system and for community sponsored events with a duration of up to sixty days.

(b) The CEO, General Manager shall consider the economic impact to the Authority when offering fare incentives or complimentary rides.

(c) The CEO, General Manager shall report the results of promotional activities to the Board of Trustees on at least an annual basis.

(Res. 1993-120. Passed 7-20-93. Res. 2019-067. Passed 6-18-19.)

840.10 RIDE HAPPY OR RIDE FREE PROGRAM.

Under the "Ride Happy or Ride Free Program," the General Manager, Chief Executive Officer may provide customers a free ride in compensation for a service failure. The General Manager, Chief Executive Officer is authorized to terminate the program if they deem it to be ineffective.

(Res. 2001-15. Passed 1-23-01. Res. 2020-XXX. Passed XX-XX-20.)

840.11 EMPLOYER AND GUARANTEED RIDE HOME PROGRAM.

(a) The CEO, General Manager/Secretary-Treasurer may conduct a program to encourage employers to purchase and provide fare media to their employees on a pre-tax basis.

(b) A "Guaranteed Ride Home Program" will be open to all Authority commuters who purchase their prepaid fare media from their employers through the Authority's employer program and who enroll in the Guaranteed Ride Home Program prior to participation. Participants will be limited to four (4) emergency rides home per year at the actual cost of the ride, up to thirty-five dollars (\$35.00) per ride.

(c) The General Manager, Chief Executive Officer is authorized to implement administrative procedures that all enrolled participants will be required to follow for scheduling an emergency ride home and submitting reimbursement requests.

(d) This program may be terminated at the discretion of the General Manager, Chief Executive Officer.

(Res. 2003-020. Passed 2-18-03. Res. 2020-XXX. Passed XX-XX-20.)

840.12 UNIVERSAL ACCESS PROGRAMS

(a) The CEO is authorized to negotiate and enter into agreements with organizations ("Sponsors") that purchase from the Authority universal access

privileges for all members of a clearly defined group. A group includes, but is not limited to:

- (1) All students at a university, college, school, or school system;
- (2) All students within a clearly defined subgroup, such as undergraduate students;
- (3) All students enrolled at a particular educational facility or campus;
- (4) All employees of an employer;
- (5) All employees of an employer who work at a particular work site or facility;
- (6) All employees of multiple employers who work at a clearly defined work site such as an industrial park, airport, or multi-tenant office building;
- (7) All residents of a new transit-oriented residential development; or
- (8) All registrants (minimum of 500) at a conference or event scheduled to occur in Cuyahoga County.

(b) Universal access agreements may be offered to groups where the Authority will benefit from underutilization of the riding privileges. Underutilization means that all members of the group receive access to the Authority's riding privileges but the group members use the riding privilege to varying degrees. Some group members fully utilize the riding privilege, some use it to a limited degree, and some do not use it at all. This underutilization is the sole justification for the discount pricing of Universal Access Programs.

(c) Pricing. The CEO, General Manager/Secretary-Treasurer or his or her designee will negotiate initial discount levels of any agreement based on reasonably expected levels of underutilization measured by surveying group members or a similar method of estimation. The discount levels for subsequent periods will be based on follow-up measurements or estimates of actual utilization levels by members of the defined group.

(Res. 2011-93. Passed 10-18-11. Res. 2020-XX. Passed XX-XX-20.)

840.13 PROOF OF PAYMENT FARE SYSTEM.

(a) Juvenile Violation Fare.

- (1) All passengers, including juveniles, are required to have in their possession proof of purchase of a valid, paid fare whenever present in any facilities or vehicles that have been restricted to passengers with a pre-purchased fare. Any juvenile found without proof of a valid, paid fare is in violation of this requirement. On the first offense, the juvenile shall be given a warning. On the second and subsequent offenses, the juvenile shall be charged a violation fare of twenty-five dollars (\$25.00).
- (2) The violation fare shall be paid within thirty days of the mailing of the notice of fare violation by U.S. mail, GCRTA website, or in person at the GCRTA Customer Service Center.
- (3) If the juvenile fails to pay the violation fare within thirty days of the

mailing of the notice of the violation, the record may be forwarded to the Cuyahoga County Prosecutor's Office, Juvenile Division, for referral to the county's Community Diversion Program.

(b) Adult Administrative Fee.

- (1) Effective November 1, 2011, adults found to be in violation of the proof of payment fare collection system may pay an administrative fee of twenty-five dollars (\$25.00) within seventy-two business hours and a criminal citation will not be filed. If, however, the administrative fee is not paid within seventy-two business hours, the citation will be referred to the appropriate court for criminal prosecution.
- (2) The twenty-five dollar (\$25.00) administrative fee shall be paid within seventy-two hours to the Greater Cleveland Regional Transit Authority by U.S. mail, GCRTA website, or in person at the GCRTA Customer Service Center.
- (3) Adults who receive a violation citation after November 1, 2011 and, thereafter, receive an additional violation citation within twenty-four months are not eligible for the administrative fee in lieu of the filing of a criminal citation.
- (4) After twenty-four months from a previous violation, adults found to be in violation of the proof of payment fare collection system may pay the twenty-five dollar (\$25.00) administrative fee described in subsection (b)(1) hereof and a criminal citation will not be filed.

(Res. 2011-81. Passed 9-20-11; Res. 2011-82. Passed 9-20-11. Res. 2020-XXX. Passed XX-XX-20.)

840.14 MULTIPLE DAY FARE PASS PROGRAM.

(a) The General Manager, Chief Executive Officer is authorized to implement a multiple day fare pass program for 1-day, 2-day and 4-day passes, priced consistent with the price of a daily pass.

(b) The General Manager, Chief Executive Officer is authorized to offer other multiple day passes, provided that these passes are also priced consistent with the price of a daily pass.

(c) The General Manager, Chief Executive Officer is authorized to offer tiered pricing options as a function of group size for large group purchases of the multiple day passes.

(Res. 2012-10. Passed 2-21-12. Res. 2020-XXX. Passed XX-XX-20.)

840.15 FARES FOR PERSONAL CARE ATTENDANTS

That personal care attendants (PCAs), as defined in Federal ADA regulations shall ride free on Paratransit vehicles and pay the applicable fare on all other RTA services when accompanying ADA-eligible Paratransit riders.

(Res. 2016-036. Passed 6-7-16.)

840.16 AUTHORITY TO SUSPEND COLLECTION OF FARES DURING TIMES OF EMERGENCY OR CONSTRUCTION RELATED DETOURS.

(a) The General Manager, Chief Executive Officer shall be and is hereby authorized to suspend the collection of fares for RTA services when an unforeseen occurrence, condition, or event requires that commuters be transported promptly and effectively as a result of the emergency situation or when customers are required to be detoured due to an RTA project.

(b) During such emergency situation, fares may be suspended system-wide or along such routes as may be affected by the emergency situation.

(c) The duration of such suspension of fares authorized by this section may continue until such time as the emergency is abated, but not to exceed 24 hours, unless the emergency is of such a catastrophic nature that the continued suspension of fares is in the public interest.

(Res. 2003-019. Passed 2-18-03. Res. 2020-XXX. Passed XX-XX-20.)



To: Mayor Dennis M. Clough, President
and Members, Board of Trustees

From: Floun'say R. Caver, Ph.D.
Acting General Manager, Chief Executive Officer

Date: August 24, 2020

Subject: Casualty Insurance Renewal – September 1, 2020

GCRTA's casualty insurance program expires on September 1, 2020. As described for you in the presentation at the August 11, 2020 Audit, Safety Compliance and Real Estate Committee meeting, this program includes the Excess Liability insurance program with a \$95 million limit of coverage in excess of a \$5 million self-insured retention. The other two casualty policies are the Excess Workers' Compensation policy and the Public Officials' / Employment Practices Liability (POL/EPL) insurance policy.

We shared the results on the Excess WC insurance renewal with you at the meeting showing a 4,2% increase in premium; partially due to an increased payroll projection. It totals \$272,165.00.

As we explained in the presentation, we did not yet have final results on the Excess Liability Program or the POL/EPL policies as our brokers were continuing negotiations with various underwriters. As discussed, the excess liability market was hardening across all classes, including transit accounts.

For the POL/EPL program, we had been told to expect a 30% premium increase and possibly a significant increase in our Self-Insured Retention (SIR) from \$250,000 to \$500,000. We did receive that increase in the SIR but only on the EPL portion of the program. Our brokers were able to negotiate an 11% premium increase so the final renewal premium is \$94,590.00.

As discussed at the Committee presentation, the excess liability market is the hardest it has been since 1985 and we were told to anticipate increases ranging from 25 – 50% and higher. As of this date, we do have quotes to fill our entire program limit of \$95 million in coverage at a 31.3% increase in premium on the excess liability program. This translates to a total premium of \$1,620,434.00 and we are asking for authority to purchase the insurance program at this price in the attached resolution that will be presented at the August 25, 2020 Board meeting.

This has been an exceptionally difficult renewal but we have had the opportunity to discuss the topic with several of our peers and found that they have experienced similar results and some more severe.

Attached is a resolution containing further detail and our recommendations for all lines of coverage for a twelve month period, in an amount not to exceed \$1,892,599.00, to be presented to the full board for approval at the August 25, 2020 Board meeting.

FRC:JLL



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

TITLE/DESCRIPTION: CONTRACT: PURCHASE OF CASUALTY INSURANCE FROM VARIOUS INSURANCE UNDERWRITERS VENDOR: USI INSURANCE SERVICES NATIONAL, INC. AND PRICE FORBES & PARTNERS LIMITED, OR THEIR SUCCESSORS AMOUNT: NTE \$1,892,599.00 FOR A PERIOD OF 12 MONTHS	Resolution No.: 2020-69
	Date: August 24, 2020
	Initiator: Risk Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will provide GCRTA with catastrophic casualty insurance protection for a period of 12 months.
- 2.0 **DESCRIPTION/JUSTIFICATION:** GCRTA purchases a Casualty Insurance Program to protect its assets against catastrophic loss. The current Casualty Insurance Program expires September 1, 2020. Proposals for a new program were requested. The Casualty Insurance Program includes three policies: Excess Liability, Excess Workers' Compensation and Public Officials' & Employment Practices Liability. The main Excess Liability program contains General Liability, Rail Liability and Auto Liability coverage. Separate policies are purchased for Public Officials' & Employment Practices Liability, as well as Excess Workers' Compensation.

This resolution requests authorization for the Excess Liability program, as well as the Excess Workers' Compensation policy. GCRTA will also purchase a Public Officials' & Employment Practices Liability policy at a premium below the \$100,000.00 small purchase threshold. The detailed results of that program renewal are summarized in the memo to the Board of Trustees sent with this resolution.

- 3.0 **PROCUREMENT BACKGROUND:** GCRTA's casualty insurance brokers, USI Insurance Services National, Inc. ("USI") and their partners, The Rutledge Group, as well as Price Forbes & Partners Limited ("Price Forbes"), their London brokerage partner, approached many commercial insurance markets seeking proposals for participation in the insurance program. As presented at the August 11, 2020 Board Committee meeting, this commercial liability insurance market is the hardest market that we have seen since 1985. Our brokers started to see increases of 20% or more late last year and in 2020, they are seeing increases ranging from 25% to over 100% in premiums.

Negotiations were very difficult. In the end, negotiations resulted in an entire program limit of \$95 million in coverage, a 31.3% increase in premium, on the Excess Liability program. One of the major markets on GCRTA's program for years, Zurich Insurance, has ceased to write rail liability insurance and therefore removed itself from our program. Zurich Insurance was replaced with another US insurer, Gemini. GCRTA's brokers approached many insurance markets in the US and Europe and many of them commented that our pricing was 50% below current market pricing for similar accounts. Therefore, while a 31.3% increase is impactful to GCRTA, this was a victory, attributable to the excellent relationship GCRTA has with the program underwriters.

The brokers reported the following reasons, given by many underwriters, for the hard market: numerous large bus liability claims that the insurance carriers are paying; claim sizes that have been multiples of expected loss amounts, causing insurers to dramatically increase premiums and either require higher self-insured retentions, or withdraw capacity altogether.

Final Program Results:

The final premium for the Excess Liability program for the September 1, 2020 / 2021 policy period is \$1,620,434.00, a 31.3% increase over the expiring premium of \$1,234,572.00. The renewal premium for September 1, 2020 for the Excess Workers' Compensation policy is \$272,165.00 vs. an expiring premium of \$261,193.00; a minimal increase of 4.2%.

As stated, this resolution is requesting authority for the renewal of both policies mentioned above. On a combined basis, the renewal premiums are \$1,892,599.00, the amount of authority requested in this resolution.

For all three lines of coverage contained in the Casualty Insurance Program, including the Public Officials' and Employment Practices Liability policy, the total renewal premiums are \$1,987,189.00 as compared to expiring premiums of \$1,580,755.00, a net increase of \$406,434.00 or 26%.

After evaluation in accordance with the Authority's established Policies and Procedures, the submittal from a group of underwriters for this casualty insurance program was determined to be the most advantageous to the Authority. Coverage limits, self-insured retentions and a list of the underwriters are shown in Attachment A, hereto. Based on the evaluation of cost and price by USI and its partners for the coverages identified, the Procurement Department has determined the negotiated price to be fair and reasonable.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This program shall be payable from the GCRTA Insurance Fund and Risk Management Department budget, in an amount not to exceed \$1,892,599.00 for a period of 12 months. The Authority maintains an insurance fund at a minimum level to fund severe losses within the self-insured retention. The intent is to utilize the interest income on the insurance fund to offset (and cover, if feasible) the annual liability insurance premium.
- 7.0 ALTERNATIVES: Reject this offer. Not adopting this resolution will put the Authority at risk of not having catastrophic liability insurance protection.
- 8.0 RECOMMENDATION: This insurance renewal program was discussed by the Board of Trustees Audit, Safety Compliance and Real Estate Committee at the August 11, 2020 meeting. It is recommended that the submittal of the underwriters through USI, and Price Forbes, or their successors, as negotiated, be accepted and the resolution passed authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENT: Attachment A - Casualty Insurance Renewal

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

ATTACHMENT A
CASUALTY INSURANCE RENEWAL

August 24, 2020

Excess Liability Program: General, Auto and Rail Liability Insurance:

Coverage Limit: \$95 million per occurrence & \$95 million aggregate
Occurrence Reported Coverage Basis
Self-Insured Retention: \$5 million per occurrence

Underwriters:

Apollo Liability Consortium (Lloyds of London Syndicate)
Argo Re Ltd. (Bermuda)
Hamilton Re (Bermuda)
Hiscox (Lloyds of London Syndicate)
ANV (Amtrust) – Lloyds of London Syndicate
AEGIS Casualty Consortium (Lloyds of London Syndicate)
AXA XL - London
Aspen (Lloyds of London Syndicate)
AXA XL Insurance Company, Ltd. (Dublin)
Ascot (Bermuda - Lloyds of London Syndicate)
Argenta (Lloyds of London Syndicate)
Gemini Insurance Company (U.S.)

Excess Workers' Compensation:

Coverage Limit: \$105 million each accident
(\$95 million excess of \$10 million: Above underwriters)
(\$10 million excess of self-insured retention: Safety National)
Self-Insured Retention: \$750,000 per accident

Public Officials'/Employment Practices Liability:

Coverage Limit: \$5 million per claim and annual aggregate each policy year
Self-Insured Retention: Coverage A: zero; Coverage B: \$250,000 per claim; EPL: \$500,000 per claim
Carrier: National Union Fire Insurance Company of Pittsburgh, PA (AIG)

RESOLUTION NO. 2020-69

AUTHORIZING THE PURCHASE OF CASUALTY INSURANCE FROM VARIOUS INSURANCE UNDERWRITERS THROUGH USI INSURANCE SERVICES NATIONAL, INC. AND PRICE FORBES & PARTNERS LIMITED, OR THEIR SUCCESSORS, FOR A PERIOD OF 12 MONTHS IN A TOTAL AMOUNT NOT TO EXCEED \$1,892,599.00 (GCRTA INSURANCE FUND, RISK MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority requires catastrophic casualty insurance protection; and

WHEREAS, the casualty insurance program for GCRTA includes the master Excess Liability program, which encompasses General, Rail and Auto Liability coverages, as well as Excess Workers' compensation; and

WHEREAS, proposals from various underwriters were received on August 21, 2020, and were evaluated in accordance with the Authority's Policies and Procedures; and

WHEREAS, the submittal of a group of underwriters, through USI Insurance Services National, Inc. ("USI"), located at 1301 East Ninth Street, Suite 3800, Cleveland Ohio, 44114, and Price Forbes & Partners Limited ("Price Forbes"), London, U.K., for Excess Liability insurance for a period of 12 months with coverage up to the limit of \$95 million per occurrence at an amount not to exceed \$1,892,599.00 was determined to be the most advantageous to the Authority, price and all factors considered; and

WHEREAS, the General Manager, Chief Executive Officer deems the acceptance of the submittal of various underwriters through USI and Price Forbes for a casualty insurance program, as modified by negotiations, to be the most advantageous to the Authority and recommends acceptance thereof to the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the submittal of a group of underwriters through USI Insurance Services National, Inc. ("USI") and Price Forbes & Partners Limited ("Price Forbes"), as modified by negotiations, for a casualty insurance program is hereby accepted as the most advantageous to the Authority, price and all other factors considered.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with USI and Price Forbes for casualty insurance coverages with the carriers, as agreed, and with such other carriers as the General Manager, Chief Executive Officer may deem appropriate, up to the limit of \$95 million per occurrence for year one from September 1, 2020 to September 1, 2021, at premiums not to exceed \$1,892,599.00.

Section 3. This program shall be payable from the GCRTA Insurance Fund, Risk Management Department budget, in an amount not to exceed \$1,892,599.00 for a period of twelve months. The Authority maintains an insurance fund at a minimum level to fund severe losses within the self-insured retention. The intent is to utilize the interest income on the insurance fund to offset (and cover, if feasible) the annual liability insurance premium.

Section 4. That said contract shall be binding upon and an obligation of the Authority, contingent upon compliance by the contractor to the Specifications and Addenda, thereto, if any: the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to the contractual obligations of the Authority.

Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: August 25, 2020

President

Attest: _____
Interim Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
FOR THE PERIOD ENDED JULY 31, 2020 AND JULY 31, 2019

	CURRENT MONTH	PRIOR YR MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2020 YTD	2019 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 811,923	\$ 1,528,810	\$ (716,887)	(46.89%)	2.39%	\$ 6,001,524	\$ 9,815,952	\$ (3,814,428)	(38.86%)	2.54%
PASS/TICKET SALES	434,024	1,319,700	(885,676)	(67.11%)	1.28%	4,520,649	8,430,932	(3,910,283)	(46.38%)	1.91%
CMUSD - STUDENT PARECARDS	16,204	-	16,204	-	0.05%	801,852	-	801,852	-	0.34%
U-PASS	266,010	317,093	(51,023)	(16.09%)	0.78%	1,459,980	952,676	507,304	53.25%	0.62%
MOBILE TICKETING	318,818	492,015	(173,197)	(35.20%)	0.94%	2,621,015	3,014,022	(393,007)	(13.04%)	1.11%
SUBTOTAL PASSENGER FARES	1,846,979	3,657,558	(1,810,579)	(49.50%)	5.45%	15,405,020	22,213,582	(6,808,562)	(30.65%)	6.52%
OPERATING SUBSIDIES:										
SALES & USE TAX	13,364,639	16,425,144	(3,060,505)	(18.63%)	39.41%	119,017,809	120,483,102	(1,465,293)	(1.22%)	50.35%
SUBTOTAL OPERATING SUBSIDIES	13,364,639	16,425,144	(3,060,505)	(18.63%)	39.41%	119,017,809	120,483,102	(1,465,293)	(1.22%)	50.35%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	53,004	2,606	50,398	1933.92%	0.16%	1,515,405	1,288,084	227,321	17.65%	0.64%
NAMING RIGHTS/LESS COMMISSIONS	-	-	-	-	0.00%	350,379	252,000	98,379	39.04%	0.15%
RENTAL INCOME	38,728	72,395	(33,667)	(46.50%)	0.11%	158,410	237,489	(79,079)	(33.30%)	0.07%
INTEREST INCOME	38,833	63,907	(25,074)	(39.24%)	0.11%	565,342	565,272	70	0.01%	0.24%
OTHER	5,059	14,643	(9,584)	(65.45%)	0.01%	62,251	96,243	(33,992)	(35.32%)	0.03%
SUBTOTAL OTHER REVENUE	135,624	153,551	(17,927)	(11.67%)	0.40%	2,651,787	2,433,088	212,699	8.72%	1.12%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CNG/PROPANE TAX REFUNDS	53,890	47,777	6,113	12.79%	0.16%	2,228,127	1,243,393	985,734	79.34%	0.94%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	443,966	8,779	435,187	4957.14%	1.31%	736,103	741,296	(5,193)	(0.70%)	0.31%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	-	0.00%	20,000,000	12,000,000	8,000,000	66.67%	8.46%
FEDERAL OPERATING ASSISTANCE	299,416	-	299,416	-	0.88%	407,222	98,670	308,552	312.71%	0.17%
MISCELLANEOUS RECEIPTS	239,978	200,146	39,832	19.90%	0.71%	2,205,638	1,494,598	711,040	47.57%	0.93%
FEDERAL CARES ACT	17,524,099	-	17,524,099	-	51.68%	73,731,906	-	73,731,906	-	31.19%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	18,561,349	256,702	18,304,647	7130.70%	54.74%	99,308,996	15,576,957	83,732,039	537.54%	42.01%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 33,908,591	\$ 20,492,955	\$ 13,415,636	65.46%	100.00%	\$ 236,383,612	\$ 160,712,729	\$ 75,670,883	47.08%	100.00%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
 FOR THE PERIOD ENDED JULY 31, 2020

	BUDGET MONTH	CURRENT MONTH	VARIANCE	%CHANGE	CURRENT % OF TOTAL	2020 YTD BUDGET	2020 YTD	VARIANCE	%CHANGE	CURRENT % OF TOTAL
PASSENGER FARES:										
CASH FARES	\$ 1,114,380	\$ 811,923	\$ (302,457)	(27.14%)	2.39%	\$ 8,013,172	\$ 6,001,524	\$ (2,011,648)	(25.10%)	2.54%
PASS/TICKET SALES	904,762	434,024	(470,738)	(52.03%)	1.28%	6,505,871	4,520,649	(1,985,222)	(30.51%)	1.91%
CMSD - STUDENT FARECARDS	446,509	16,204	(430,305)	(96.37%)	0.05%	3,210,713	801,852	(2,408,861)	(75.03%)	0.34%
U-PASS	158,557	266,010	107,453	67.77%	0.78%	1,140,134	1,459,980	319,846	28.05%	0.62%
MOBILE TICKETING	359,753	318,818	(40,935)	(11.38%)	0.94%	2,586,878	2,621,015	34,137	1.32%	1.11%
SUBTOTAL PASSENGER FARES	2,983,962	1,846,979	(1,136,983)	(38.10%)	5.45%	21,456,768	15,405,020	(6,051,748)	(28.20%)	6.52%
OPERATING SUBSIDIES:										
SALES & USE TAX	16,673,163	13,364,639	(3,308,524)	(19.84%)	39.41%	122,302,383	119,017,809	(3,284,584)	(2.69%)	50.35%
SUBTOTAL OPERATING SUBSIDIES	16,673,163	13,364,639	(3,308,524)	(19.84%)	39.41%	122,302,383	119,017,809	(3,284,584)	(2.69%)	50.35%
OTHER REVENUE:										
ADVERTISING/CONCESSIONS/COMMISSIONS	2,724	53,004	50,280	1845.84%	0.16%	1,346,390	1,515,405	169,015	12.55%	0.64%
NAMING RIGHTS/LESS COMMISSIONS	-	-	-	-	0.00%	429,070	350,379	(78,691)	(18.34%)	0.15%
RENTAL INCOME	78,498	38,728	(39,770)	(50.65%)	0.11%	257,508	158,410	(99,098)	(38.48%)	0.07%
INTEREST INCOME	54,729	38,833	(15,896)	(29.05%)	0.11%	484,093	565,342	81,249	16.78%	0.24%
OTHER	140,067	5,059	(135,008)	(96.39%)	0.01%	920,607	62,251	(858,356)	(93.24%)	0.03%
SUBTOTAL OTHER REVENUE	276,018	135,624	(140,394)	(50.86%)	0.40%	3,437,668	2,651,787	(785,881)	(22.86%)	1.12%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:										
FUEL/CNG/PROPANE TAX REFUNDS	15,291	53,890	38,599	252.43%	0.16%	397,630	2,228,127	1,830,497	460.35%	0.94%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	2,860	443,966	441,106	15422.57%	1.31%	241,509	736,103	494,594	204.79%	0.31%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	-	-	-	0.00%	11,376,458	20,000,000	8,623,542	75.80%	8.46%
FEDERAL OPERATING ASSISTANCE	-	299,416	299,416	-	0.88%	-	407,222	407,222	-	0.17%
MISCELLANEOUS RECEIPTS	17,730	239,978	222,248	1253.50%	0.71%	132,401	2,205,638	2,073,237	1565.88%	0.93%
FEDERAL CARES ACT	-	17,524,099	17,524,099	-	51.68%	-	73,731,906	73,731,906	-	31.19%
SUBTOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	35,881	18,561,349	18,525,468	51629.75%	54.74%	12,147,997	99,308,996	87,160,999	717.49%	42.01%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 19,959,024	\$ 33,908,591	\$ 13,939,567	69.81%	100.00%	\$ 159,344,826	\$ 236,383,612	\$ 77,038,786	48.35%	100.00%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH AUGUST 2020**

MONTH RECEIVED	2018 ACTUAL	2019 ACTUAL	2020 ESTIMATE	2020 MONTHLY ACTUAL VERSUS 2020 MONTHLY ESTIMATE		2018 YTD ACTUAL	2019 YTD ACTUAL	2020 YTD ESTIMATE	2020 YTD ACTUAL	2020 VERSUS 2019 YTD % CHANGE	2020 YTD % EST VARIANCE
				2019 MONTH % CHANGE	2020 MONTHLY ESTIMATE						
JANUARY	\$15,344,775	\$17,311,711	\$17,730,936	5.73%	3.23%	\$15,344,775	\$17,311,711	\$17,730,936	\$18,303,734	5.73%	3.23%
FEBRUARY	\$16,311,506	\$17,753,526	\$18,183,450	3.92%	1.47%	\$31,656,281	\$35,065,237	\$35,914,386	\$36,753,998	4.82%	2.34%
MARCH	\$19,193,689	\$19,588,186	\$20,062,539	8.33%	5.77%	\$50,849,970	\$54,653,423	\$55,976,925	\$57,973,409	6.07%	3.57%
APRIL	\$15,159,363	\$15,303,867	\$15,674,469	7.56%	5.01%	\$66,009,332	\$69,957,290	\$71,651,394	\$74,433,873	6.40%	3.88%
MAY	\$15,056,101	\$15,802,827	\$16,185,512	(3.23%)	(5.51%)	\$81,065,433	\$85,760,117	\$87,836,906	\$89,726,976	4.63%	2.15%
JUNE	\$17,840,652	\$18,297,841	\$18,740,946	(12.96%)	(15.02%)	\$98,906,085	\$104,057,958	\$106,577,852	\$105,653,169	1.53%	(0.87%)
JULY	\$15,909,441	\$16,425,144	\$16,822,900	(18.63%)	(20.56%)	\$114,815,527	\$120,483,102	\$123,400,752	\$119,017,808	(1.22%)	(3.55%)
AUGUST	\$17,953,926	\$17,918,246	\$18,352,159	(2.15%)	(4.47%)	\$132,769,453	\$138,401,348	\$141,752,911	\$136,549,937	(1.34%)	(3.67%)
SEPTEMBER	\$18,575,082	\$19,225,063	\$19,690,622								
OCTOBER	\$17,725,278	\$17,757,984	\$18,188,016								
NOVEMBER	\$17,489,540	\$18,251,949	\$18,693,943								
DECEMBER	\$17,772,354	\$18,555,735	\$17,070,682								
TOTAL	\$204,331,707	\$212,192,079	\$215,396,174								

Summary:

Month

2.15% (\$386,118) lower than August 2019 Actual
4.47% (\$820,031) lower than August 2020 estimate

YTD

1.34% (\$1,851,411) lower than 2019 Actual
3.67% (\$5,202,974) lower than 2020 estimate

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS

AS OF JULY 31, 2020

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND	7/31/2020	8/3/2020	MONEY MARKET	HUNTINGTON BANK	3	\$9,264,058	\$0	3	0.01%
	5/8/2019	11/30/2020	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	571	\$1,642,975	\$33,617	153	2.10%
	5/8/2019	5/31/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	752	\$719,364	\$12,547	334	2.10%
	5/8/2019	5/31/2022	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	1118	\$247,412	\$5,469	699	2.10%
	5/8/2019	11/30/2021	TREASURY BILL FOR PREMIUM	HUNTINGTON BANK	936	\$1,665,366	\$36,750	518	2.10%
TOTAL BOND RETIREMENT FUND					\$13,539,175	\$88,383			0.62%
GENERAL FUND	7/31/2020	8/3/2020	MERCHANT ACCT-KEY MMKT	KEY BANK	3	\$71,698	\$0	3	0.75%
	9/28/2017	9/28/2020	FHLMC	STIFEL NICOLAUS	1095	\$3,625,000	\$52,381	90	1.70%
	7/31/2020	8/3/2020	STAR OHIO	STATE OF OHIO	3	\$36,854,993	\$0	3	0.55%
	7/31/2020	8/3/2020	STAR OHIO-CARES	STATE OF OHIO	3	\$73,741,461	\$0	3	0.55%
	7/31/2020	8/3/2020	BLACKROCK MONEY MKT	PNC BANK	3	\$10,115	\$0	3	0.10%
	7/31/2020	8/3/2020	EMPLOYEE ACTIVITY FUND	KEY BANK	3	\$162,883	\$0	3	0.75%
	7/31/2020	8/3/2020	SALES TAX ACCOUNT	HUNTINGTON BANK	3	\$4,300	\$0	3	0.01%
	7/31/2020	8/3/2020	KEY ECR	KEY BANK	3	\$5,509,336	\$0	3	0.75%
TOTAL GENERAL FUND					\$119,979,786	\$52,381			0.59%
INSURANCE FUND	2/23/2018	2/16/2021	FHLMC	HUNTINGTON BANK	1092	\$1,000,000	\$6,069	260	2.37%
	7/31/2020	8/3/2020	STAR OHIO	STATE OF OHIO	3	\$6,803,665	\$0	3	0.55%
	7/31/2020	8/3/2020	KEY ECR	KEY BANK	3	\$79,441	\$0	3	0.75%
TOTAL INSURANCE FUND					\$7,883,106	\$6,069			0.78%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF JULY 31, 2020**

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
LAW ENFORCEMENT FUND	7/31/2020	8/3/2020	LAW ENFORCEMENT	KEY BANK-SWEEP	3	\$1,300	\$0	3	0.75%
	7/31/2020	8/3/2020	STAR OHIO	STATE OF OHIO	3	\$43,973	\$0	3	0.55%
TOTAL LAW ENFORCEMENT FUND						\$45,273			0.55%
LOCAL MATCH FUND									
	12/13/2019	9/8/2020	2019 DEBT ACCT-BCIMIA CP	HUNTINGTON BANK	270	\$4,925,000	\$64,167	70	2.03%
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$1,822	906	1.64%
	7/31/2020	8/3/2020	2019 DEBT ACCT-STAR OHIO	STATE OF OHIO	3	\$18,155,240	\$0	3	0.55%
	7/31/2020	8/3/2020	2019 DEBT ACCT-KEY ECR	KEY BANK	3	\$26,050	\$0	3	0.75%
	7/31/2020	8/3/2020	LOCAL MATCH-STAR OHIO	STATE OF OHIO	3	\$6,310,132	\$0	3	0.55%
	7/31/2020	8/3/2020	LOCAL MATCH-KEY ECR	KEY BANK	3	\$289,734	\$0	3	0.75%
	7/31/2020	8/3/2020	GRANT-ECR	KEY BANK	3	\$733,009	\$0	3	0.75%
	7/31/2020	8/3/2020	CATCH BASIN-KEY ECR	KEY BANK	3	\$101,876	\$0	3	0.75%
TOTAL LOCAL MATCH FUND						\$35,632,215	\$65,989		0.91%
PENSION FUND									
	7/31/2020	8/3/2020	KEY ECR	KEY BANK	3	\$56,141	\$0	3	0.75%
	7/31/2020	8/3/2020	STAR OHIO	STATE OF OHIO	3	\$1,227,620	\$0	3	0.55%
TOTAL PENSION FUND						\$1,283,761	\$0		0.56%
RTA CAPITAL FUND									
	7/31/2020	8/3/2020	KEY ECR	KEY BANK	3	\$2,086,567	\$0	3	0.75%
TOTAL RTA CAPITAL FUND						\$2,086,567	\$0		0.75%
RESERVE FUND									
	9/28/2017	9/28/2020	FHLMC	STIFEL NICOLAUS	1095	\$2,000,000	\$28,900	90	1.70%
	6/22/2018	10/5/2020	FHLB	STIFEL NICOLAUS	833	\$2,937,780	\$42,217	97	2.64%
	12/3/2019	11/25/2022	FFCB	STIFEL NICOLAUS	1037	\$3,000,000	\$38,760	909	1.71%
	3/17/2020	1/24/2023	FFCB	STIFEL NICOLAUS	1042	\$5,091,175	\$1,822	906	1.64%
	3/26/2020	9/23/2022	FFCB	STIFEL NICOLAUS	910	\$1,999,733	\$14,111	783	1.80%
	7/31/2020	8/3/2020	KEY ECR	KEY BANK	3	\$80,525	\$0	3	0.75%
	7/31/2020	8/3/2020	STAR OHIO	STATE OF OHIO	3	\$27,873,641	\$0	3	0.55%
TOTAL RESERVE FUND						\$42,982,854	\$125,810		1.02%
TOTAL ALL FUNDS						\$223,432,738	\$338,632	76	0.74%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF JULY 31, 2020**

Bonds	Final Maturity Date	Total Principal Outstanding 12/1/2019	Interest Payable/ 6/1/2020	Principal Payable/ 6/1/2020	Debt Service Requirement/ 6/1/2020	Interest Payable/ 12/1/2020	Principal Payable/ 12/1/2020	Debt Service Requirement/ 12/1/2020	Total Debt Requirement 2020
Series 2012-Sales Tax Rev.	Dec. 2031	13,660,000.00	333,600.00	0.00	333,600.00	333,600.00	3,160,000.00	3,493,600.00	3,827,200.00
Series 2014A-Sales Tax Rev.	Dec. 2025	13,360,000.00	301,825.00	0.00	301,825.00	301,825.00	3,055,000.00	3,356,825.00	3,658,650.00
Series 2014B-Sales Tax Rev.	Dec. 2020	540,000.00	7,930.00	0.00	7,930.00	7,930.00	540,000.00	547,930.00	555,860.00
Series 2015-Sales Tax Rev.	Dec. 2034	44,250,000.00	1,080,450.00	0.00	1,080,450.00	1,080,450.00	2,890,000.00	3,970,450.00	5,050,900.00
Series 2016-Sales Tax Rev.	June 2031	15,010,000.00	375,050.00	0.00	375,050.00	375,050.00	10,000.00	385,050.00	760,100.00
Series 2019-Sales Tax Rev.	Dec. 2039	30,000,000.00	750,000.00	0.00	750,000.00	750,000.00	905,000.00	1,655,000.00	2,405,000.00
Total Bonds		\$116,820,000.00	\$2,848,855.00	\$0.00	\$2,848,855.00	\$2,848,855.00	\$10,560,000.00	\$13,408,855.00	\$16,257,710.00

Bond Retirement
\$10,907,034

Current Balance (Set Aside for 2020)

\$1,337,669

Monthly Set Aside Required

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH JULY 31, 2020**

MONTH	2020				2019					
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$153,025,000	\$306,867	1.94%	1.66%	1.49%	\$117,399,117	\$193,803	2.29%	2.42%	1.75%
FEBRUARY	\$147,326,500	\$177,033	1.93%	1.53%	1.22%	\$124,109,287	\$159,303	2.26%	2.45%	1.75%
MARCH	\$153,725,000	\$446,742	1.49%	1.25%	0.10%	\$122,603,151	\$192,045	2.29%	2.47%	1.65%
APRIL	\$150,720,000	\$364,880	1.17%	1.01%	0.01%	\$121,652,368	\$204,088	2.29%	2.45%	1.65%
MAY	\$187,360,000	\$234,705	0.86%	0.77%	0.01%	\$159,898,231	\$260,509	2.32%	2.41%	1.55%
JUNE	\$212,554,447	\$209,413	0.75%	0.53%	0.07%	\$155,024,717	\$232,714	2.29%	2.33%	1.55%
JULY	\$221,871,717	\$138,135	0.74%	0.30%	0.01%	\$158,773,489	\$309,114	2.31%	2.26%	1.45%
AUGUST						\$152,652,458	\$271,681	2.24%	2.16%	1.45%
SEPTEMBER						\$154,925,167	\$222,909	2.21%	2.07%	1.40%
OCTOBER						\$142,878,197	\$306,422	2.13%	1.94%	1.40%
NOVEMBER						\$156,507,676	\$251,343	2.05%	1.83%	1.37%
DECEMBER						\$155,044,134	\$212,949	2.00%	1.75%	1.52%
YEAR TO DATE	175,226,095	\$1,877,775	1.27%	1.01%	0.42%	\$143,455,671	\$2,816,880	2.22%	2.21%	1.54%
RTA AVERAGE YIELDS OVER (UNDER) INDEX										
				0.26%	0.85%				0.38%	0.79%

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 JULY 2020

BOND RETIREMENT FUND
 HUNTINGTON MONEY MARKET

\$56.87
~~\$56.87~~
 \$104,523.61
 \$104,369.49

JULY 2020
 2020 YEAR TO DATE
 2019 YEAR TO DATE

GENERAL FUND
 HUNTINGTON-SALES TAX ACCOUNT -
 STAROHIO
 KEY BANK SWEEP ACCOUNT
 STAR OHIO-CARES Grant
 MERCHANT ACCOUNT-MONEY MARKET

\$0.04
 \$13,749.43
 \$73.35
 \$25,008.29
~~\$2.11~~
 \$38,833.22
 \$565,341.43
 \$565,272.18

JULY 2020
 2020 YEAR TO DATE
 2019 YEAR TO DATE

INSURANCE FUND

STAROHIO

~~\$2,634.20~~
 \$2,634.20
 \$160,905.50
 \$148,269.66

JULY 2020
 2020 YEAR TO DATE
 2019 YEAR TO DATE

LAW ENFORCEMENT FUND
 STAROHIO

~~\$17.39~~
 \$17.39
 \$387.27
 \$557.76

JULY 2020
 2020 YEAR TO DATE
 2019 YEAR TO DATE

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
JULY 2020**

LOCAL MATCH FUND

STAROHIO
STAROHIO-2019 DEBT
FFCB
KEY BANK SWEEP ACCOUNT

\$3,098.91
\$7,052.20
\$41,000.00
\$7.28
\$51,158.39
\$472,984.66
\$267,713.06

JULY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

PENSION FUND

STAROHIO
KEY BANK SWEEP ACCOUNT

\$475.30
\$0.49
\$475.79
\$12,734.66
\$9,591.07

JULY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

**EMPLOYEE ACTIVITY ACCOUNT
KEY BANK MONEY MARKET**

\$1.28
\$1.28
\$149.50
\$621.56

JULY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

**RTA CAPITAL FUND
KEY BANK SWEEP ACCOUNT**

\$21.75
\$21.75
\$159,385.59
\$63,155.65

JULY 2020
2020 YEAR TO DATE
2019 YEAR TO DATE

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 JULY 2020**

RESERVE FUND		
STAROHIO		\$10,351.10
FFCB		\$41,000.00
KEY BANK SWEEP ACCOUNT		<u>\$8.57</u>
		\$51,359.67
	JULY 2020	\$425,951.05
	2020 YEAR TO DATE	\$409,990.38
	2019 YEAR TO DATE	
	JULY 2020	\$144,558.56
TOTAL ALL FUNDS	2020 YEAR TO DATE	\$1,902,363.27
	2019 YEAR TO DATE	\$1,569,540.81

INTEREST RECEIVED (CASH BASIS)	2020 YEAR TO DATE	\$1,902,363
ACCRUED INTEREST:		
BEGINNING:	JULY	\$144,559
ENDING:		
INTEREST INCOME EARNED:		(\$345,588)
AVERAGE INVESTMENT BALANCE (COST):		\$338,632
AVERAGE YIELD ON INVESTMENTS:		\$138,135
		\$221,871,717
		<u>0.74%</u>
		\$175,226,095
		<u>1.27%</u>

**COMPOSITION OF INVESTMENT PORTFOLIO
AS OF JULY 31, 2020**

Instrument	PRINCIPAL	FACE	PERCENT OF	AVERAGE	AVERAGE
	AMOUNT	AMOUNT	TOTAL	YIELD	MATURITY
Money Market Account	\$9,350,172	\$9,350,172	4.18%	0.02%	3
Key Bank Sweep Account	\$164,183	\$164,183	0.07%	0.75%	3
Star Ohio	\$171,010,726	\$171,010,726	76.54%	0.55%	3
Earnings Credit Rate Account	\$8,962,679	\$8,962,679	4.01%	0.75%	3
U.S. Government Securities	\$29,019,979	\$28,940,000	12.99%	1.68%	486
Commercial Paper	\$4,925,000.00	\$5,000,000.00	2.20%	1.02%	38
Total Investment Portfolio	<u>\$223,432,737</u>	<u>\$223,427,758</u>	<u>100.00%</u>	<u>0.74%</u>	<u>76</u>