



## MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **December 1, 2020** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon.

In accordance with Sub. H.B. 404 of the 133<sup>rd</sup> General Assembly, passed on November 19, 2020, House Bill 197 of the 133<sup>rd</sup> General Assembly, signed by the Governor of the State of Ohio on March 27, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency, this meeting will be live-streamed on RTA's Facebook page ([www.facebook.com/rideRTA](http://www.facebook.com/rideRTA)) for staff and members of the public. **Only Board members and required RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M.

### Audit, Safety Compliance and Real Estate Committee

- State Contract Procurement - A presentation of a competitive procurement off the State of Ohio Cooperative Purchasing Program for Radios and Body Cameras for the Transit Police Department.
- Property Insurance Renewal Program – Presentation on the Property Insurance Renewal Program.

### Operational Planning & Infrastructure Committee

- RFP Procurement: A presentation of a competitive negotiated procurement for On-Call Construction Inspection Services.
- IFB Procurement: A presentation on a competitive procurement for CNG infrastructure upgrades to the Triskett Bus Garage.
- Budget Presentations:
  - Proposed 2021 Operating Budget
  - Increase to the 2020 General Fund Budget
  - Increase to the 2021 Capital Improvement Plan

### Public Hearing

- FY 2021 Appropriation

### Organizational, Services & Performance Monitoring Committee

- Proposed Change Orders - A presentation of a proposed change order to revenue generating Contract No. 2016-099, with Lamar Transit LLC for Transit Advertising Sales.

### Committee of the Whole

- Code Book Update Project – Presentation on the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.
  - Chap. 460 - Financial Policies and Procedures; Funds

India L. Birdsong  
General Manager, Chief Executive Officer

## AGENDA

### RTA AUDIT, SAFETY COMPLIANCE AND REAL ESTATE COMMITTEE

Tuesday, December 1, 2020

Committee Members: Ms. Karen Gabriel Moss - Chair  
Rev. Charles P. Lucas - Vice Chair  
Mr. Terence P. Joyce  
Ms. Valarie J. McCall  
Mayor David E. Weiss

- I. Roll Call
- II. State Contract Procurement - A presentation of a competitive procurement off the State of Ohio Cooperative Purchasing Program for Radios and Body Cameras for the Transit Police Department.  
  
Presenters:
  - Mike Lively, Manager, Intelligent Transportation Systems (ITS)
  - Shawn Becker, Contract Administrator
- III. Property Insurance – Presentation on the Property Insurance Renewal Program.  
  
Presenter:
  - Judy Lincoln, Director of Risk Management
- IV. Adjourn



To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: State Contract Purchase – Motorola Radios, Consoles & Body Cameras

At the December 1, 2020, Audit, Safety Compliance and Real Estate Committee meeting, staff will present a recommendation for the Board to approve a project to purchase Portable Radios, Dispatch Consoles and Body-Worn Cameras for the Authority's Transit Police Department.

Transit Police currently utilize portable radios ranging from four (4) to ten (10) years old. Replacement parts are becoming obsolete, making the units increasingly difficult to maintain, and resulting in communication issues. The dispatch consoles, currently being utilized, lack redundancy and experience periodic outages. This purchase will include one hundred thirty (130) portable radios and two (2) dispatch consoles to replace existing equipment. The equipment will be the same models purchased as part of the Authority's current Radio Replacement Project, providing efficiencies for both maintenance and training purposes by carrying a consistent model throughout the Authority.

In addition, this purchase will include one hundred thirty (130) body-worn cameras. Body cameras will allow the Authority's Transit Police to improve evidence collection, heighten officer accountability, assist with investigations and enhance transparency. In order to store and retrieve data captured by the body cameras, cloud storage services are needed and being included with this purchase.

The contract will be awarded to Motorola Solutions, Inc. under Ohio DAS State Contract No. 573077-0. The portable radios, dispatch consoles and body-worn cameras are all on the State Contract. The cloud storage services are only available through Motorola (via WatchGuard Video), as they are the exclusive and sole manufacturer and service provider of their equipment.

Motorola is providing this solution as a municipal lease. This payment mechanism will allow the Authority to spread the cost over five years, with the first payment not due for one year. The Authority will not pay interest, and the Authority will retain ownership of the equipment at the end of the term.

We will be requesting that the Audit, Safety Compliance and Real Estate Committee recommend the award of this contract at the December 15, 2020 meeting of the Board of Trustees. Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD



To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *J. L. Birdsong, Ph.D., Acting*  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: Property Insurance Program Update

At the December 1, 2020 Audit, Safety Compliance and Real Estate Committee, Director of Risk Management, Judy Lincoln, will provide an update regarding the Property Insurance Program.

GCRTA carries an all-risk property insurance policy which protects the physical assets of GCRTA from perils such as fire, windstorm, explosion, and similar perils. The current policy is written with FM Global and contains a blanket coverage limit of \$500 million per occurrence and a deductible of \$250,000 per occurrence, both with various sub-limits and exceptions for specialty coverages. This policy expires on January 1, 2021.

FM Global is one of the premier property insurers in the world and GCRTA has had coverage with them for many years. However, this year they announced in August that they would non-renew GCRTA as an account due to the Rail / Rolling Stock exposure which is not considered part of their core business.

Given the decision by FM Global and the continued hardening market and expected significant rate increases, we are working with Aon, our property insurance broker, to conduct a competitive marketing effort.

An underwriting submission was prepared summarizing the GCRTA account, total insured values and comprehensive descriptions of properties including loss control engineering inspections and data. Aon has approached numerous property insurance markets for quotations / proposals and these are being evaluated and negotiated in order to obtain the best possible terms and conditions as well as pricing for GCRTA's property insurance program.

We will make a recommendation to the full board prior to the Board meeting on December 15, 2020, where we will present a resolution containing that recommendation.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/JLL

## AGENDA

### RTA OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, December 1, 2020

Committee Members: Mr. Terence P. Joyce, Chair  
Rev. Charles P. Lucas, Vice Chair  
Mayor Michael P. Byrne  
Ms. Karen Gabriel Moss  
Ms. Luz N. Pellot  
Mr. Leo Serrano

- I. Roll Call
- II. RFP Procurement – A presentation on a competitive negotiated procurement for On-Call Construction Inspection Services.  
  
Presenters:
  - Kathleen McGervey, Resident Engineer/Architect
  - Lou Catalusci, Contract Administrator-Construction and Engineering Procurement
- III. IFB Procurement – A presentation on a competitive procurement for CNG infrastructure upgrades to the Triskett Bus Garage.  
  
Presenters:
  - Michael Capek, Engineering Project Manager-Facilities
  - Jonathan Laule, Contract Administrator – Construction and Engineering Procurement
- IV. Budget Presentations:
  - Proposed 2021 Operating Budget
  - Increase to the 2020 General Fund Budget
  - Increase to the 2021 Capital Improvement Plan  
Presenter:
  - Kay Sutula, Director-Office of Management and Budget
- V. Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *ILB*, Ph.D., Acting  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: On-Call Construction Inspection – 2020  
Information on RFP Procurement

This is an RFP procurement for a consultant to provide On-Call Construction Inspection on a Task Order basis to support the delivery of our Capital Improvement Program.

At the December 1, 2020 meeting of the Operational Planning and Infrastructure Committee, RTA staff will present the recommendation for award of the On-Call Construction Inspection Contract. The consultant will provide inspection services for station, bridge, track, signal, and outside agency/ODOT projects.

Staff will request that the Operational Planning and Infrastructure Committee recommend award of the inspection contract to the full Board for approval at the December 1, 2020 meeting. Please call me if you have any questions or require additional information prior to the meeting. Attached is the Summary of Proposed Award.

ILB:KAM

Attachment



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *MLB, Ph.D., Acting*  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: Triskett Garage CNG Infrastructure Upgrades  
Presentation on the Project Scope and Procurement

This is an IFB procurement to provide construction services for Project 61F – Triskett Garage CNG Infrastructure Upgrades. GCRTA received bids for this project on November 11, 2020. The low bidder was The Ruhlin Co., and we are preparing the contract documents. At the December 1, 2020 Operational Planning & Infrastructure Committee meeting, we will make a presentation on the project scope, schedule, and the procurement process, and request approval of the award to The Ruhlin Co. The Summary of Award is attached.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB:MJC

Attachment

**SUMMARY OF AWARD**  
**Triskett Garage CNG Infrastructure Upgrades**

**PROJECT OVERVIEW:**

The Greater Cleveland Regional Transit Authority (GCRTA) has the need to upgrade the Triskett Garage to bring it into compliance for fueling and maintaining CNG buses. This work includes but is not limited to demolition and installation of various components of the HVAC system such as HRUs, exhaust fans, among other items.

**PROCUREMENT OVERVIEW:**

The Invitation for Bid ("IFB") for Project 61F – Triskett Garage CNG Infrastructure Upgrades was issued on October 5, 2020. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Invitation for Bid was also published on the RTA web site.

The Invitation for Bid ("IFB") was accessed and/or downloaded from the web site by twenty-four (24) interested parties. Four (4) responsive bids were received and opened on November 11, 2020 as follows:

Company Name	Total Base Bid
The Ruhlin Company	\$6,262,000
Cold Harbor Building Company	\$6,273,000
Dunlop & Johnston, Inc	\$6,383,000
North Bay Construction, Inc	\$6,939,160.71

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid price. The Ruhlin Company was determined to be a responsive bidder.

**RECOMMENDATION:**

The Office of Business Development has set a 20% DBE participation goal for this project. The Ruhlin Company intends on using Irizar Electric and Sallie's Wholesale Construction to meet this goal.

A resolution will request authorization to issue a contract to The Ruhlin Company for Triskett Garage CNG Infrastructure Upgrades in an amount not to exceed \$6,262,000. This bid is 17% below the Engineer's Estimate of \$7,600,000.





To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *SKB*  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: Proposed Fiscal Year (FY) 2021 Budget Development and Proposed increases  
to the FY 2020 General Fund Budget and FY 2021 Capital Improvement Plan

At the December 1, 2020 Operational Planning & Infrastructure Committee meeting, staff will present the proposed FY 2021 Budget. The projected 2020 year-end balance of \$139.7 million represents a 7.0-month reserve. This is largely due to the funding received through the Coronavirus Aid Relief and Economic Security (CARES) Act. The 2020 estimate includes a plan to increase the transfer to the Reserve Fund by \$5 million. After the committee meeting, a public hearing will be held for the FY 2021 Budget.

The proposed FY 2021 Operating Budget includes total revenues of \$268.2 million, for total resources of \$407.8 million. The two largest sources of revenue are Sales & Use Tax and Passenger Fares estimated at \$215.7 million and \$27.8 million, respectively. The strategic decision to transfer all preventive maintenance reimbursement to capital will enable the Authority to use the funding for budgeted but not funded projects.

Operating Expenses are budgeted at \$262.5 million, which includes a 3% wage increase for all employees, and transfers to other funds are budgeted at \$55.2 million, for total expenditures of \$317.6 million. The resulting ending balance for the proposed FY 2021 budget is estimated at \$90.2 million, a 4.1-month reserve.

A \$12.7 million increase to the FY 2021 Capital Improvement Plan will also be presented to the Operational Planning and Infrastructure Committee. This funding will cover three projects:

- Rail Car Replacement Program: \$10,250,000 (to cover additional funding needed for 24 rail vehicle base order)
- Baby on Board: \$400,000 (The Authority received an OTP2 grant award for healthy baby initiative)
- Light Rail Passenger Shelter at Shaker Square: \$2,000,000 (Competitive grant received from Federal Highway Administration (FHWA) / Congestion Mitigation and Air Quality (CMAQ))

At the December 15, 2020 Board meeting, we will present the Resolutions for the FY 2021 Budget, the increase to the FY 2020 appropriation (\$5 million transfer for the Rail Car Replacement) and the increase to the FY 2021 Capital Improvement Plan (\$12.7 million increase).

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/KMS



Greater Cleveland  
Regional Transit Authority

1240 West 6th Street  
Cleveland, Ohio 44113-1302  
Phone: 216-566-5100  
riderta.com

## Legal Notice

Notice is hereby given that a public hearing on the FY 2021 Operating Budget of the Greater Cleveland Regional Transit Authority will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, November 10, 2020. **A second public hearing will be held at 9:00 A.M. Eastern Daylight Time on Tuesday, December 1, 2020.** Both public hearings will be held in the Board Room of the Authority, 1st Floor, Main Office Building, 1240 West Sixth Street, Cleveland, Ohio. A copy of the proposed budget is on file in the Office of Management and Budget of the Greater Cleveland Regional Transit Authority, 4th Floor, 1240 West Sixth St., Cleveland, OH.

In accordance with Sub. H.B. 404 of the 133<sup>rd</sup> General Assembly, passed on November 19, 2020, House Bill 197 of the 133<sup>rd</sup> General Assembly, signed by the Governor of the State of Ohio on March 27, 2020 and the March 9, 2020 order of the Governor of the State of Ohio declaring a public health emergency, this meeting will be live-streamed on RTA's Facebook page ([www.facebook.com/rideRTA](http://www.facebook.com/rideRTA)) for staff and members of the public. **Only Board members and required RTA staff will be allowed in the Board Room.** The meeting package will be posted on RTA's website at ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page.

The meeting package, which includes the FY 2021 Budget will be posted on RTA's website ([www.riderta.com/board](http://www.riderta.com/board)), on RTA's Facebook page, and RTA's Twitter page. Public comments for Public Hearings can be submitted by email at [Public-Comment@gcrtc.org](mailto:Public-Comment@gcrtc.org). A summary of all public comments received by the end of the public hearing will be read at the conclusion of the public hearing.

Rajan D. Gautam, Deputy General Manager, Greater Cleveland Regional Transit Authority

A handwritten signature in black ink that reads "Rajan D. Gautam".

## AGENDA

### RTA ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, December 1, 2020

Committee Members:      Rev. Charles P. Lucas, Chair  
                                     Mr. Justin M. Bibb  
                                     Mayor Michael P. Byrne  
                                     Mr. Leo Serrano  
                                     Mayor David E. Weiss

- I.      Roll Call
- II.     Proposed Change Order – A presentation of a proposed change order to revenue generating Contract No. 2016-099, with Lamar Transit LLC for Transit Advertising Sales.

Presenters:

- Stephen Bitto, Director of Marketing & Communications
- Ashley Bober, Contract Administrator

- III.    Adjourn



Greater Cleveland  
Regional Transit Authority

Interoffice Memo

To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India Birdsong *M. Clough, Ph.D., Acting*  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: Proposed Change Order to Revenue Generating Contract No. 2016-099  
With Lamar Transit LLC for Transit Advertising Sales Services

At the December 1, 2020 Organizational, Services and Performance Monitoring Committee, we will make a presentation that will summarize the proposed change order to the Authority's revenue generating contract with Lamar Transit LLC for Transit Advertising Sales Services. Due to the devastating impact that the COVID-19 pandemic has had on advertising sales, both locally and nationwide, Lamar Transit LLC has requested financial relief. They are seeking similar relief from their other transit clients. Through this proposed change order, a reduction in the contract's Minimum Annual Guarantee is being recommended.

We will be requesting that the Organizational, Services and Performance Monitoring Committee recommend this change order to contract No. 2016-099 with Lamar Transit LLC at the December 15, 2020 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IB/MD

## AGENDA

### RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, December 1, 2020

Committee Members: Mayor Dennis M. Clough (Chairman)  
Rev. Charles P. Lucas (Vice Chair)  
Mr. Justin M. Bibb  
Mayor Michael P. Byrne  
Mr. Terence P. Joyce  
Ms. Valarie J. McCall  
Ms. Karen Gabriel Moss  
Ms. Luz N. Pellot  
Mr. Leo Serrano  
Mayor David E. Weiss

- I. Roll Call
- II. Code Book Update Project – Presentation on the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.
  - o Chap. 460 - Financial Policies and Procedures; Funds

Presenter:

  - Dawn Tarka, Associate Counsel
- III. Adjourn



To: Mayor Dennis M. Clough, President  
and Members, Board of Trustees

From: India L. Birdsong *J. Mash, Ph.D., Acting*  
General Manager, Chief Executive Officer

Date: November 25, 2020

Subject: Financial Policies – Sections 460.02 and 460.03

At the December 1, 2020 Committee of the Whole meeting, staff will present proposed revisions to the Authority's financial policies.

The proposed revisions include:

1. Removing the Medicaid Sales and Use Tax Transition Fund from Section 460.02
2. Moving the Reserve Fund to a separate new section 460.03
3. Clarifying that the Capital Improvement Fund consists of the RTA Capital Fund and the RTA Development Fund

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

Attachments: Red-line of proposed changes to Chapter 460

IB/DT

**460.02 GENERAL FUND.**

(a) The General Fund will be used to pay the day-to-day operating obligations of the Authority.

(b) The annual appropriation budget shall be approved by the Board of Trustees by December 31 of each year for the ensuing fiscal year.

(c) Policy goals to measure and/or control operating expenses and revenues will be:

- (1) The goal for the operating ratio (operating revenues divided by operating expenses) is to be at or greater than twenty-five percent with a long-range objective of having operating revenue cover an increasing proportion of operating expenses. Operating revenues shall include passenger fare and advertising and sponsorship revenues. Operating expenses, where applicable, shall be defined to include capitalized operating expenses.
- (2) In order to maintain an adequate fund balance to mitigate current and future risks, the Authority's goal shall be to maintain a general fund balance of at least one month's operating expenses.
  - A. In the event that this goal is not maintained, or if the financial forecast projects the ending balance to be below this level, a plan shall be developed to replenish the fund balance.
- (3) The goal for growth in the cost of delivering a unit of service (cost per service hour) will be to remain at or below the rate of inflation.
- (4) The goal for debt service coverage (total operating revenue minus operating expenditures divided by debt service requirements) will be to remain at a minimum of 1.5.

(d) Management shall provide the Board of Trustees with at least quarterly reports on actual versus budget performance for revenues and expenses.

~~(e) A Reserve Fund containing sub-accounts may be established and maintained to protect the Authority from economic downturns. The Reserve Fund sub-accounts and criteria for management and balances are below.~~

- ~~(1) Reserve for fuel: Annual savings resulting when actual expenditures are less than the budgeted line item for fuel may be placed in this sub-account to protect the Authority from a significant and continuing rise in fuel prices.~~
- ~~(2) Reserve for compensated absences: Excess funds from the General Fund may be placed in this sub-account to ensure payment to employees for vacation time that has been earned. This reserve shall not exceed twenty-five percent of the accrued liability for compensated absences.~~
- ~~(3) Reserve for hospitalization: Excess funds from the General Fund may be~~

~~placed in this sub-account to protect against substantial cost increases from unfunded mandates or out of the ordinary costs for catastrophic illnesses. The reserve shall not exceed ten percent of annual hospitalization costs.~~

~~(4) Reserve for 27th Payroll Expense: The authority has two different payroll cycles; one cycle for hourly employees and one for salaried employees. Within each cycle, there is an extra pay date (27th payroll expense) that occurs every twelve years. This reserve shall be funded to the best of the Authority's ability in order to plan for this additional payroll expense.~~

~~(5) A Rolling Stock Replacement Fund account may be established to set aside funds to systematically replace aging revenue vehicles. Funds should be amassed in this replacement fund and then transferred to the Capital Improvement Fund to assist in meeting this major capital requirement.~~

~~(a) — A Medicaid Sales and Use Tax Transition Fund Account may be established to receive payments from the State of Ohio for the loss of sales and use tax revenue from Medicaid-managed health care organizations.~~

~~(Res. 2011-79. Passed 9-20-11; Res. 2012-112. Passed 12-18-12. Res. 2017-15. Passed 3-21-17; Res. 2017-80. Passed 9-19-17; Res. 2017-121. Passed 12-19-17. [Res. 2020-XXX. Passed XX-XX-XX.](#))~~



### 460.03 RESERVE FUND

(a) A Reserve Fund containing sub-accounts may be established and maintained to protect the Authority from economic downturns.

(b) The Reserve Fund sub-accounts and criteria for management and balances are below.

- (1) Reserve for fuel: Annual savings resulting when actual expenditures are less than the budgeted line item for fuel may be placed in this sub-account to protect the Authority from a significant and continuing rise in fuel prices.
- (2) Reserve for compensated absences: Excess funds from the General Fund may be placed in this sub-account to ensure payment to employees for vacation time that has been earned. This reserve shall not exceed twenty-five percent of the accrued liability for compensated absences.
- (3) Reserve for hospitalization: Excess funds from the General Fund may be placed in this sub-account to protect against substantial cost increases from unfunded mandates or out of the ordinary costs for catastrophic illnesses. The reserve shall not exceed ten percent of annual hospitalization costs.
- (4) Reserve for 27th Payroll Expense: The authority has two different payroll cycles; one cycle for hourly employees and one for salaried employees. Within each cycle, there is an extra pay date (27th payroll expense) that occurs every twelve years. This reserve shall be funded to the best of the Authority's ability in order to plan for this additional payroll expense.
- (5) A Rolling Stock Replacement Fund account may be established to set aside funds to systematically replace aging revenue vehicles. Funds should be amassed in this replacement fund and then transferred to the Capital Improvement Fund to assist in meeting this major capital requirement.

### 460.03460.04 CAPITAL IMPROVEMENT FUND.

(a) The Capital Improvement Fund shall be used to account for the construction and acquisition of major capital facilities and equipment. It shall include funds to match federal and state grants as well as funds to be used for capital construction and acquisition without the benefit of any grant funding. The Capital Improvement Fund will consist of the RTA Capital Fund and the RTA Development Fund.

(b) Projects that are locally-funded, smaller and more routine in nature, generally less than one-hundred-fifty thousand dollars (\$150,000) and have a useful life not exceeding five (5) years will primarily be budgeted in the RTA Capital Fund.

(c) The RTA Development Fund will consist of projects that are larger, greater than one-hundred-fifty thousand dollars (\$150,000) and have a useful life greater than five (5) years. These projects can be supported through local, federal, and state

funding, of which, federal and state funding may require a local match.

~~(b)~~(d) The Authority will strive to take advantage of all available state and federal grants and other financing programs for capital improvements including but not limited to State of Ohio public transportation grants, Federal Highway Administration programs, programs of the Federal Transit Administration, and the Federal Emergency Management Agency.

~~(e)~~(e) Items that have a useful life in excess of one year and an acquisition cost in excess of five thousand dollars (\$5,000) are considered to be capital expenditures.

~~(e)~~(f) An amount of at least ten percent of sales tax revenues shall be allocated to capital improvement on an annual basis. This amount shall be allocated directly to the Capital Improvement Fund to support budgeted projects or to the Bond Retirement Fund to support debt service payments.

~~(e)~~(g) Recognizing that the capital program requires a critical balance between maintenance of existing assets and expansion efforts, the following policy objective will be used to develop the annual capital budget. The goal percent of capital maintenance outlay to capital expansion outlay will be a minimum of seventy-five percent and maximum of ninety percent.

(Res. 2011-79. Passed 9-20-11. Res. 2017-121. Passed 12-19-17. Res. 2020-XXX.  
Passed XX-XX-XX.)