

Minutes

RTA Committee of the Whole Meeting

9:35 a.m., Tuesday, February 1, 2022

Committee Members: Lucas, (Chair), Moss (Vice Chair), Byrne, Duarte, Joyce, Pellot, Serrano, Weiss

Not present: Koomar, McCall

Staff: Becker, Benford, Berry, Birdsong, Caver, Coffey, Cottrell, Dangelo, Davidson, DeJesus, Dietrich, Ferraro, Fields, Fleig, Fogliano, Garofoli, Gautam, Harris, Kirkland, Mothes, Peganoff, Petit, Schipper, Talley, Tarka, Togher, Walker-Minor, Wilson

Public: Loh

The meeting was called to order at 9:35 a.m. There were eight (8) committee members present.

This meeting was live-streamed on RTA's Facebook page (www.facebook.com/rideRTA) for staff and members of the public. Members of the public were allowed to attend in-person. Based on Centers for Disease Control (CDC) guidance to continue to avoid large events and gatherings and Ohio Department of Public Health advice that businesses and other entities may continue to require mitigation measures, as well as RTA's interest in protecting community and employee health and safety, several measures were put in place for in-person attendance, which are spelled out in the meeting notice.

Code Book Updates

Dawn Tarka, Associate Counsel, gave the presentation. Today's presentation is on proposed revisions to the Human Resources part of the Code Book. The policies and procedures were codified in 1989 (Resolution 1989-176). They are reviewing and updating them to bring the policies in line with current operations. They are subject to review and revision every 3 years. A number of today's provisions are old.

The first provision relates to the Ohio Public Employee Retirement System (OPERS). They are proposing the following:

- Amend Section 644.10 and remove to replace Personnel Policy Section 400.10 – there are three provisions (Section 644.10, 628.03, 628.035) in the Code Book that all relate to OPERS). Section 644.10 was amended in 2013. Section 628.035 was amended in 2001. They overlap with existing Personnel Policies Section 400.10. They want to consolidate them.
- Remove Section 628.03 from the Code Book
- Amend Section 628.035 and remove to be incorporated in Personnel Policy Section 400.10

There will be no section in the Code Book related to OPERS, but the resolutions that enact those Code provisions will remain in effect since they are not being repealed.

Ohio Deferred Compensation:

- Remove Section 628.04 – this section originally authorized RTA to participate in the program in 1977
- Add new Section 400.15 to Personnel Policies – describes the current Ohio Deferred Compensation program. It includes the program website and that it includes payroll deduction.

Staff requests that the Committee of the Whole recommend these provisions to the Board of Trustees for approval.

Mayor Weiss asked for clarification on the three documents. Ms. Tarka said they include the Code Book, Personnel Policies and Personnel Procedures. The Board enacts the Code Book. The Personnel Policies are organized, monitored and implemented by the Human Resources department. When the Personnel Policies are amended, they are brought to the Board for approval. The Personnel Procedures are internal to HR so they do not come to the Board. Nothing done here affects the Personnel Procedures. They are simply moving things from the Code Book to the Policies where the Board retains the ability and right to review and approve them.

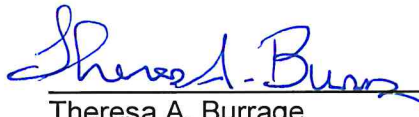
It was moved by Mr. Serrano, seconded by Ms. Moss and approved to move this to the full Board.

Ms. Birdsong apologized for the tech issues in the room and on Facebook. She ask that the complaints be forwarded to staff.

The meeting was adjourned at 9:41 a.m.



Rajan D. Gautam
Secretary/Treasurer



Theresa A. Burrage
Executive Assistant