Civilian Oversight Committee

Operating Procedures

Presented to:
Committee of the Whole
OPERATING PROCEDURES

Include, but are not limited to:

• Qualifications
• Committee Composition
• Training
• Filing a COC Complaint
• Investigative Process of Complaints
• Other matters pertinent to COC operations
COC CODEBOOK – KEY COMPONENTS

Qualifications
- Ability to display objectivity/lack of bias
- Resident of Cuyahoga County
- 18 years of age and older/no criminal history
- General understanding of GCRTA/TP services

Composition
- Seven members
- At least one retired member of law enforcement
- Selected by application to the BOT
- Staggered terms

Training
- Bias-free policing
- GCRTA/TP policies, procedures, discipline
- Constitutional laws (use of force, arrests, stops, police/citizen encounters, searches, etc)

Complaint/Investigative Process
- Received by TP in-person, email, by phone, or mail
- Internal Affairs investigation (if necessary)
- Information turned over to COC
- COC reviews case/makes recommendation
- COC submits recommendation(s) to Police Chief
CIVILIAN OVERSIGHT COMMITTEE

**Phase 1 – Initiate** 10/1/21 – 7/29/22
- Present the Board with initial concept
- Gather necessary resources to support development of COC – **COMPLETED**

**Phase 2 – Plan** 6/1/22 – 8/30/22
- Develop necessary plans; seek BOT approval
- Review/finalize proposed Operating Procedures
- BOT to pass resolution for creation of COC - **COMPLETED**

**Phase 3 – Execute** 8/31/22 – 12/28/22
- BOT approves finalized Operating Procedures
- Recruit and screen applicants
- BOT appoints seven members to COC
- Finalize training curriculum

**Phase 4 – Control** 12/28/22 – 01/31/23
- Ensure COC functions are carried out in accordance with BOT policies
- Train COC members

**Phase 5 – Close Project** 3/01/23 (Tentative)
- COC becomes operational unit
Staff requests that the Committee of the Whole recommend to the Board of Trustees the adoption of the Civilian Oversight Committee Operating Procedures.