



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, June 25, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Committee of The Whole

- Executive Session Requested – To discuss the results of the 2023 Audit by the Auditor of the State.

Board of Trustees Meeting – agenda attached

India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.



AGENDA

RTA COMMITTEE OF THE WHOLE BOARD

Tuesday, June 25, 2024

9:00 a.m.

Committee Members:

- Mayor Paul A. Koomar, Chair
- Ms. Lauren R. Welch, Vice Chair
- Mayor Anthony D. Biasiotta
- Mr. Stephen M. Love
- Rev. Charles P. Lucas
- Ms. Deidre Y. McPherson
- Ms. Calley Mersmann
- Ms. Emily Garr Pacetti
- Mr. Jeffrey W. Sleasman
- Mayor David E. Weiss

- I. Roll Call
- II. Executive Session Requested – To discuss the results of the 2023 Audit by the Auditor of the State.
- III. Adjourn



AGENDA

RTA Board of Trustees Meeting

Tuesday, June 25, 2024

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the May 21, 2024 Board Meeting minutes
5. Public comments **(2 minutes)** on **agenda items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
 - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Rev. Charles P. Lucas
11. Civilian Oversight Committee (COC)
 - Board Liaison: Ms. Lauren R. Welch
12. Community Advisory Committee (CAC)
 - Board Liaison: Ms. Deidre McPherson
13. Ad Hoc Committee reports:
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Mr. Jeffrey W. Sleasman, Chair
14. Introduction of new employees and announcement of promotions
15. Introduction of resolutions:

- A. 2024-42 - Authorizing Contract No. 2024-072 with Vehicle Maintenance Program for the furnishing of remanufactured brake caliper assemblies, as specified and as required, for a period of two years in an amount not to exceed \$623,154.00 (General Fund, Fleet Management Department budget)
- B. 2024-43 - Authorizing the General Manager, Chief Executive Officer to enter into an agreement with Medina County to exchange operating funds for Medina County's capital grant funds and to provide for Medina County to fund a portion of the cost of GCRTA's 251 Flyer Route
- C. 2024-44 - Authorizing the Greater Cleveland Regional Transit Authority to enter into a joint development agreement with Miceli Dairy Products Co., an Ohio Corporation, followed by a purchase and sale agreement in the amount of six thousand dollars (\$6,000.000) for property known as a portion of Cuyahoga County Permanent Parcel Number 126-23-021 located along the Blue and Green Line Rapid Transit Corridor between East 90th Street and East 92nd Street in Cleveland, Ohio 44104
- D. 2024-45 - Removing Chapters 640 Introduction, 652 Computer Use, and 654 Subpoenas and Indemnification of Employees from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority
- E. 2024-46 - To amend the Fiscal Year (FY) 2024 Revenues and Appropriations, as adopted in Resolution No. 2023-103, to provide for an increase in the appropriation for the Law Enforcement Fund in the amount of \$25,000
- F. 2024-47 - Appointment of two members to the Civilian Oversight Committee

16. Secretary-Treasurer's Report:

- a. General Fund Revenue – May 31, 2024 compared to May 31, 2023
- b. General Fund Revenue – period ending May 31, 2024 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2024, actual receipts through June 2024
- d. Inventory of Treasury Investments as of May 31, 2024
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of May 31, 2024
- f. Summary of Investment Performance, Year to Date through May 31, 2024
- g. Report on Investment Earnings (cash basis) as of May 31, 2024
- h. Composition of Investment Portfolio as of May 31, 2024
- i. Banking and Financial Relationships as of May 31, 2024

17. General Manager's Report

18. President's Report
19. Old Business
20. New Business
21. Public comments (**2 minutes**) on **public transit related items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
22. The next regular Board meeting is scheduled for **Tuesday, July 30, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by clicking the meeting date. The public is welcome to attend in person.
23. Adjournment

Minutes

RTA Board of Trustees Meeting

10:04 a.m. May 21, 2024

Board Members: Koomar (Chair), Welch (Vice Chair), Love, McPherson, Mersmann, Pacetti, Sleasman, Weiss

Not present: Biasiotta, Lucas

Staff: Bennett, Birdsong Terry, Burney, Caver, Coffey, Dangelo, Davidson, Fesler, Fleig, Ford-Marshall, Garofoli, Gautam, Jones(Diana), Jones(Chief), Kirkland, Lincoln, Miller, Miranda, Mothes, Rusnov, Schipper, Talley, Togher, Walker-Minor, Young

Public: Bingaman, Gibbons, Katanovic, Loh, Rubin, Sopko

The meeting was called to order at 10:04 a.m. There were eight (8) Board members present.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

Minutes

President Koomar stated that the minutes from the April 16, 2024 Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

Public Comments – Agenda Items

1. Steven Katanovic – Bus ads are too bright. Install shades on buses to block the ads.
2. Airric Stewart – NextGen surveys responses were not addressed. The customer service survey is still not working. The 15A should be put into service based on his recommendation. Provide the numbers that the percentages are based on in the TRACTION report.
3. Bryan Hagar – There are lots of homeless on the HealthLine. The operators on route 40 and 9 drive erratically. The Red Line is leaving customers behind.
4. Isaac Shimsky-Agosto (webform) - The board will vote today on renewing the contract with Masabi. Despite the fact that it is time for a new contract, EZFare still has not been fully implemented across RTA's system. While I am happy to hear that testing of the e-ticket scanners for Tower City will begin soon, that apparently still leaves 12 months before they are in operation. I am sure that RTA's staff has done the best they could do over the course of this project, but it is concerning that, despite their best, this has taken as long as it has. I urge RTA to move with all possible speed to bring the Tower City e-ticket scanners into operation, and to see what lessons can be learned from this project to improve future projects.
5. Michael Harney (webform) - Good morning. I live in Cleveland and I've ridden on RTA almost my whole life. I heard that there were plans to finally add eTicket scanners at the Tower City station. That is exciting news, but it concerns me that the timeline for this may be up to a year. Quite a few people I know who use the Transit app to pay their fare have faced obstacles

catching the rapid from Tower City, because there was no attendant there to check their tickets. I've really appreciated the effort RTA has put into supporting eTickets the past couple of years, and with everything else RTA has been doing to make them a viable option for riders, I really hope there is a possibility to fast-track this process. The sooner we can eliminate issues like what I described, the better. Thank you.

Mayor Koomar added that RTA management reviewed Mr. Stewart's comments. A presentation was made at the last Board meeting. The goal of NextGen was to provide increased opportunities for ridership for customers to get to work, hospitals and retail locations. Some of his suggestions would indicate a lesser level of service to key areas such as Marymount Hospital, shopping and arts areas and would potentially decrease some of those rush hour commuting needs. The area served by the bus lines Mr. Stewart mentioned which had 5 days of service prior to NextGen, now have 7 days of service. A transfer is involved but the overall needs of the Authority have made great strides. At this point, there will not be any changes.

Committee Reports

Ms. Welch said the Civilian Oversight Committee (COC) is filling open positions. Anyone interested is encouraged to apply. The committee will meet Tues, May 28 at 5 p.m. Mayor Weiss said the Ad Hoc Compensation Committee will meet Wed, May 29 at 3 p.m. It will be in executive session. Mr. Sleasman said the Ad Hoc Technology Committee will meet Mon, June 17 at 3 p.m. in the Board Room. It will be livestreamed.

Introduction of New Employees/Promotions

There were 40 new hires and 8 promotions. Their names are listed on the PowerPoint presentation.

Introduction of Resolutions

- A. 2024-35 - Authorizing Contract No. 2023-167 with Castle Heating & Air, Inc. for Woodhill Garage HVU Replacement, as specified, in an amount not to exceed \$129,900.00 (RTA Capital Fund, Engineering & Project Development Department budget), the adoption of which was moved by Ms. Welch, seconded by Mr. Love and approved by unanimous vote.
- B. 2024-36 - Authorizing Contract No. 2024-20 with Jadco Construction Services, Inc. for Main Office Building Parking Garage Repairs, as specified, in an amount not to exceed \$423,000.00 (RTA Development Fund, Engineering & Project Development Department budget), the adoption of which was moved by Mayor Weiss, seconded by Mr. Sleasman and approved by unanimously vote.
- C. 2024-37 - Authorizing Contract No. 2024-048 with UKG Kronos Systems, LLC to provide Annual Maintenance, Software Subscription and Support Services for a period of one year in an amount not to exceed \$148,518.05 (General Fund, Management Information Services Department budget), the adoption of which was moved by Ms. Mersmann, seconded by Ms. Welch and approved by unanimous vote.
- D. 2024-38 - Authorizing Contract No. 2024-77 with Johnson Controls Fire Protection LP to provide Fire and Safety Inspection and Testing through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program, in an amount not exceed \$687,117.36 for a three-year period, and in amounts not to exceed \$229,039.12 and \$249,039.12 for each of two option years, respectively, for a total

five-year contract amount not to exceed \$1,165,195.60. (General Fund, Transit Police Department budget), the adoption of which was moved by Ms. McPherson, seconded by Mr. Sleasman and approved by unanimous vote.

- E. 2024-39 - Authorizing Contract No. 2024-080 with Masabi LLC to provide EZFare Mobile Ticketing Services in a total contract amount not to exceed \$1,200,000.00 for a period of two years (General Fund, Management Information Services Department budget), the adoption of which was moved by Mr. Sleasman, seconded by Ms. Welch and approved by unanimous vote.
- F. 2024-40 - Repealing Chapters 1066 Promotional Activities and 1094 Newspaper Dispensing Box Policy and amending Chapters 470 Real Estate Policies and 850 Public Assembly on Authority property of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Mayor Weiss, seconded by Mr. Love and approved by unanimous vote.
- G. 2024-41 – Appropriating the Greater Cleveland Regional Transit Authority's expenditures or outlays for the Fiscal Year ("FY") 2025 Capital Improvement Budget, the adoption of which was moved by Ms. Welch, seconded by Mayor Weiss and approved by unanimous vote.

Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the report. The Federal Open Market Committee met on April 30 and May 1. Interest rates remain steady at 5.5% as the FOMC continues to keep an eye on the changing economic conditions. They meet again on June 11 and 12. They've stated that they will continue to fight to restore price stability. At this time the FOMC does not expect to reduce the target rates until they are confident that inflation is moving towards the 2% mark.

April 2024 ridership was 17.6% higher when compared to 2023. YTD it is up 11.5%. Comparative YTD ridership going back to 2019 is 10.5 million. Compared to 2024 ridership, it is 2.6 million below the pre COVID levels or a 24.7% decrease. April fare revenue was 13.5% above the previous month. It is 31.7% above the budgeted amount. Compared to pre COVID levels, it is still down \$2.1 million on a YTD basis or 17.2%. May 2024 sales tax receipts are flat. On a YTD basis it is 0.5% lower compared to the previous year. YTD comparing 2024 to 2023, 12 of the 23 categories were positive. Online sales are 6.6% higher. Regular and statewide sales are 0.01% higher. Motor vehicles and motor craft are 3.6% lower.

Mayor Weiss heard from the State that sales tax has been flat to down over the last few months. Mr. Gautam said on a YTD basis it is 0.5% lower than the previous year. Ridership continues to make strides but is 24.7% below pre-COVID levels. Ms. Pacetti asked how our ridership compares to other transit agencies pre-COVID. Mr. Gautam said our ridership is better. Ms. Terry added that previously when this data was shared with the Board, our numbers were significantly better. The fluctuation of the different agencies with different modes muddled the data. RTA led the pack in our size category. Compared to the larger transit systems, they are noticing a different fluctuation by mode based on political climate, economics, return to work and safety and security. Ms. Terry wants to get riders back permanently. Other systems are offering free rides to increase ridership. Investment in infrastructure and quality of the service will garner a long-term return on investment. She suggested an annual comparison might be helpful.

General Manager/CEO Report

India L. Birdsong Terry, General Manager, CEO gave the report. RTA participated in the Cleveland Cavaliers 1st Annual Employee Resource Group Summit. RTA has four ERGs (Elevating Women Together, Pride, Latinos Unidos and Veterans). The Office of Business Development (OBD) partnered with Conference of Minority Transportation Officials (COMTO) and National Association of Minority Contractors to hold a Banking Forum at the Main Office, April 25. Topics included Financial Literacy, Banking Relationships, Funding Opportunities and Barriers to Accessing Capital.

RTA received the Government Finance Officers' Association Distinguished Budget Presentation award April 29, 2024. Only 8 of 1,651 agencies received the award. RTA has received the award for the 36th consecutive years. Ms. Terry participated in the CollaboRx Initiative: Nature Based Education Forum, April 29. This was a day-long forum focused on organizational and educational collaboration to help mitigate the social drivers of health for underserved populations, in grades PK through 6th grade. Ms. Terry and staff visited the ODOT HQ in Columbus, Ohio, April 30. The purpose of the meeting was to focus on GCRTA's capital projects priorities, funding opportunities, and strengthening relationships with ODOT leadership.

Ida Ford-Marshall, Talent Acquisition Manager was recognized by the YWCA on May 7 as a Women of Professional Excellence Reception. Ms. Ford-Marshall was recognized and awarded for her enthusiasm and stellar execution of recruitment and workforce development initiatives at GCRTA. Ms. Terry was interviewed on the Transit Voices Podcast with Ben Whitaker, May 8. Discussion topics included technology, enhancing transit accessibility, importance of employee benefits and holistic approach to employee retention strategy. Ms. Terry was on a panel for Connect NE Ohio 2024 on May 16, 2024. This was a day-long conference that brings together leaders in the healthcare industry and community to advance the goal of community health and well-being in Northeast Ohio.

RTA will host the American Public Transportation Association (APTA) Rail Conference, June 2-5. RTA team members will be on several panels such as Workforce Development, Railcar Replacement, TRACTION – Performance Management and Transit Cooperative Research Program (TCRP). Special tours for conference attendees include Northern Ohio Railway Museum and Veterans Memorial Bridge.

President's Report

Mayor Koomar thanked the Board for keeping him and the Board Administrator informed of any absences for quorum purposes. Information on the Rail Conference was provided to the Board. Board members who are not registered can access the sessions with their RTA badge.

Public Comments – public transit related items

1. Airric Stewart – The 50 bus would complement the 19 and 48 buses, 1 hour service. The 15A would go to public libraries, colleges and public schools and hospitals.
2. Jason Zhang (online) - Would love to see more articulated buses on the 51, especially during rush. Right now, the bus gets so full sometimes that some passengers can't get on. I understand there are plans to upgrade this route in the future, but running artics on this route is a quick way to improve ride quality right now. Is there any plan to modify the service to allow for greater capacity? The flashing eastbound train light at W.25th-Ohio City is also stuck in the solid "train arriving" signal for almost a whole month. Is there any plan to fix that?

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, June 25, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page (www.RideRTA.com/board) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 10:47 a.m.

President

Attest: _____
Secretary-Treasurer



| | | |
|--|--|--|
| TITLE/DESCRIPTION: CONTRACT: FURNISHING OF REMANUFACTURED BRAKE CALIPER ASSEMBLIES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS | | Resolution No.: 2024-42 |
| VENDOR: VEHICLE MAINTENANCE PROGRAM | | Date: June 20, 2024 |
| AMOUNT: NOT TO EXCEED \$623,154.00 FOR TWO YEARS | | Initiator: Fleet Management Department |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | | |

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the furnishing of remanufactured brake caliper assemblies, as specified and as required, for a period of two (2) years.
- 2.0 DESCRIPTION/JUSTIFICATION: This is a procurement for brake caliper assemblies used on the Authority's Gillig bus fleet. The frequent stop and go of the coaches on city routes necessitates the repair and replacement of the brake calipers.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bid ("IFB") was posted on the Authority's Procurement web site and advertised in the local newspapers. Thirteen interested parties downloaded the solicitation package. Four responsive bids were received on May 22, 2024. The total bid from Vehicle Maintenance Program has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

| Vehicle Maintenance Program | | | | | |
|-----------------------------|------------|--------|------------------------|---------------|---------------------|
| Description | OEM p/n | | Estimated Annual Usage | Cost Per Unit | Extended Total Cost |
| Left Disc Brake Caliper | EX225H301R | Year 1 | 350 | \$ 445.11 | \$ 155,788.50 |
| Right Disc Brake Caliper | EX225H302R | Year 1 | 350 | \$ 445.11 | \$ 155,788.50 |
| Left Disc Brake Caliper | EX225H301R | Year 2 | 350 | \$ 445.11 | \$ 155,788.50 |
| Right Disc Brake Caliper | EX225H302R | Year 2 | 350 | \$ 445.11 | \$ 155,788.50 |
| Total Bid Price Two Years | | | | | \$ 623,154.00 |

| Gillig LLC. | | | | | |
|---------------------------|------------|--------|------------------------|---------------|---------------------|
| Description | OEM p/n | | Estimated Annual Usage | Cost Per Unit | Extended Total Cost |
| Left Disc Brake Caliper | EX225H301R | Year 1 | 350 | \$ 448.72 | \$ 157,052.00 |
| Right Disc Brake Caliper | EX225H302R | Year 1 | 350 | \$ 448.72 | \$ 157,052.00 |
| Left Disc Brake Caliper | EX225H301R | Year 2 | 350 | \$ 448.72 | \$ 157,052.00 |
| Right Disc Brake Caliper | EX225H302R | Year 2 | 350 | \$ 448.72 | \$ 157,052.00 |
| Total Bid Price Two Years | | | | | \$ 628,208.00 |

| Neopart | | | | | |
|---------------------------|------------|--------|------------------------|---------------|---------------------|
| Description | OEM p/n | | Estimated Annual Usage | Cost Per Unit | Extended Total Cost |
| Left Disc Brake Caliper | EX225H301R | Year 1 | 350 | \$ 599.81 | \$ 209,933.50 |
| Right Disc Brake Caliper | EX225H302R | Year 1 | 350 | \$ 599.81 | \$ 209,933.50 |
| Left Disc Brake Caliper | EX225H301R | Year 2 | 350 | \$ 599.81 | \$ 209,933.50 |
| Right Disc Brake Caliper | EX225H302R | Year 2 | 350 | \$ 599.81 | \$ 209,933.50 |
| Total Bid Price Two Years | | | | | \$ 839,734.00 |

| Kirks Automotive | | | | | |
|---------------------------|------------|--------|------------------------|---------------|---------------------|
| Description | OEM p/n | | Estimated Annual Usage | Cost Per Unit | Extended Total Cost |
| Left Disc Brake Caliper | EX225H301R | Year 1 | 350 | \$ 880.00 | \$ 308,000.00 |
| Right Disc Brake Caliper | EX225H302R | Year 1 | 350 | \$ 880.00 | \$ 308,000.00 |
| Left Disc Brake Caliper | EX225H301R | Year 2 | 350 | \$ 880.00 | \$ 308,000.00 |
| Right Disc Brake Caliper | EX225H302R | Year 2 | 350 | \$ 880.00 | \$ 308,000.00 |
| Total Bid Price Two Years | | | | | \$ 1,232,000.00 |

A price analysis has been performed, and the Procurement Department has determined the Total Bid Price for two years from Vehicle Maintenance Program to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$623,154.00 for a period of two years. The total bid price is approximately 50% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer would require the Authority to buy lesser quantities at a higher price.
- 8.0 RECOMMENDATION: It is recommended that the offer of Vehicle Maintenance Program be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


 General Manager, Chief Executive Officer

RESOLUTION NO. 2024-42

AUTHORIZING CONTRACT NO. 2024-072 WITH VEHICLE MAINTENANCE PROGRAM FOR THE FURNISHING OF REMANUFACTURED BRAKE CALIPER ASSEMBLIES, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF TWO YEARS IN AN AMOUNT NOT TO EXCEED \$623,154.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires the furnishing of remanufactured brake caliper assemblies for the Gillig fleet; and

WHEREAS, the bid of Vehicle Maintenance Program, located at 3595 N. Dixie Highway Bay 7, Boca Raton, Florida 33431 for the furnishing of remanufactured brake caliper assemblies, as specified and as required, for a period of two years was received on May 22, 2024, at unit prices resulting in a total contract amount not to exceed \$623,154.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Vehicle Maintenance Program to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Vehicle Maintenance Program for the furnishing of remanufactured brake caliper assemblies, as specified and as required, for a period of two years be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Vehicle Maintenance Program, for the furnishing of remanufactured brake caliper assemblies, as specified and as required, for a period of two years.

Section 3. This contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$623,154.00 for a period of two years.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Vehicle Maintenance Program will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: June 25, 2024

President

Attest: _____
Secretary- Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: June 20, 2024

Subject: Medina Agreement

At the June 25, 2024 Board Meeting the Board will be asked to act on a resolution authorizing the General Manager, Chief Executive Officer to enter into an agreement with Medina County to exchange \$1,177,155 in Section 5307 funds for local dollars. These are funds from 2022 and 2023 which were allocated to Medina County Public Transit ("MCPT"). MCPT is in need of operating funds and has requested GCRTA to accept the funds on their behalf as capital dollars in exchange for local dollars.

MCPT has agreed to pay a portion of the cost of the Route 251 Flyer in the amount of \$72,000 for 2024, which will be deducted from the payment to MCPT.

This is an annual transaction which has been approved by the FTA. 2024 will be the final year for this transaction. Based on the 2020 Census, Medina County Public Transit was deemed to transition from an Urban to a Rural Transit Agency and will no longer be a designated recipient of Cleveland UZA funding allocations. Therefore, Medina County Public Transit will not have the capital allocated funding available to exchange with GCRTA for operating funds.

Please contact me at 216-356-3100 if you have questions or require additional information prior to Tuesday's meeting.

ILB:cw



| | |
|---|--|
| TITLE/DESCRIPTION: AUTHORIZING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AGREEMENT WITH MEDINA COUNTY TO EXCHANGE OPERATING FUNDS FOR MEDINA COUNTY'S CAPITAL GRANT FUNDS AND TO PROVIDE FOR MEDINA COUNTY TO FUND A PORTION OF THE COST OF GCRTA'S 251 FLYER ROUTE | Resolution No.: 2024-43 |
| | Date: June 20, 2024 |
| | Initiator: Finance |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | |

- 1.0 **PURPOSE/SCOPE:** This action will authorize an agreement between Medina County and the Greater Cleveland Regional Transit Authority ("GCRTA") to exchange capital funds allocated to Medina County Public Transit ("MCPT") under 49 U.S.C. 5307 ("Section 5307") for operating funds. The agreement will also provide for Medina County to fund a portion of the cost of GCRTA's 251 Flyer Route.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This resolution will authorize the General Manager, Chief Executive Officer to enter into an agreement with Medina County to exchange a portion of MCPT's Section 5307 capital funds for local dollars. The Federal Transit Administration ("FTA") allocated \$255,440.00 in 2022 Section 5307 funds and \$921,715.00 in 2023 Section 5307 funds, for a total of \$1,177,155.00, to MCPT. MCPT has asked GCRTA to exchange these funds because its need for operating funds outweighs its need for capital funds. The agreement also states that \$72,000.00 will be deducted from the transfer to MCPT to pay for a portion of the cost of the 251 Flyer Route for 2024.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION / DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** The economic impact on GCRTA will be an increase of \$1,177,155.00 in federal funds to the RTA Development Fund and a decrease of \$1,105,155.00 in the RTA General Fund, Department 43 Pass Thru Account.
- 7.0 **ALTERNATIVES:** GCRTA could reject MCPT's request and risk losing the use of these funds in the Cleveland urbanized area due to MCPT's inability to use the funding for capital expenditures.
- 8.0 **RECOMMENDATION:** It is recommended that the resolution be adopted to ensure that the Cleveland urbanized area does not forfeit these funds.
- 9.0 **ATTACHMENT:** Draft agreement with Medina County

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

AGREEMENT BETWEEN
THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY AND
BOARD OF MEDINA COUNTY COMMISSIONERS FOR EXCHANGE OF
FUNDS

THIS AGREEMENT, entered into as of this 24th day of March, 2024 by and between the Greater Cleveland Regional Transit Authority (hereinafter the "Authority" or "GCRTA"), having an office located at 1240 West 6th Street, Cleveland, Ohio 44113 and the Board of Medina County Commissioners, (hereinafter "Grantee") whose business address is 144 N. Broadway St., Medina, Ohio 44256 (collectively, the "Parties").

WITNESSETH: THAT

WHEREAS, the Federal Transit Administration ("FTA") apportions funds each year to urbanized areas in Ohio under 49 U.S.C. 5307 ("Section 5307") based on their transit and other data; and

WHEREAS, transit systems have three years to obligate their apportioned funds or the funds will lapse and return to FTA; and

WHEREAS, Medina County Public Transit ("MCPT") is a public transit system operated by Grantee; and

WHEREAS, FTA apportioned Section 5307 funds for FFY 2022 and FFY 2023 to MCPT but MCPT will not be able to utilize all of these funds; and

WHEREAS, MCPT has a need for operating funds, but FTA funds apportioned to large urbanized areas cannot be used by any transit system for operating expenses; and

WHEREAS, GCRTA can arrange to accept Section 5307 funds from FTA on behalf of MCPT and supply local dollars in exchange for those funds; and

WHEREAS, GCRTA has agreed to supply local dollars to MCPT in exchange for the Section 5307 funds from FTA; and

WHEREAS, GCRTA is providing 12 months of transportation services known as the 251 Flyer Route ("Transportation Services") from January 1, 2024 through December 31, 2024, for a total cost of \$72,000.00; and

WHEREAS, Grantee wishes to have GCRTA provide the Transportation Services for calendar year 2024; and

WHEREAS, GCRTA is willing to provide and Grantee is willing to pay for the Transportation Services during calendar year 2024 at the rate of \$6,000.00 per month, totaling \$72,000.00 for 2024.

NOW, THEREFORE, in consideration of the mutual covenants hereinafter set forth, this Agreement is made to set forth the terms and conditions upon which GCRTA will accept Section 5307 funds from FTA on behalf of Grantee and disburse local dollars ("Operating Funds") to Grantee and the terms and conditions under which Grantee will use the Operating Funds.

SECTION 1: Based upon mutual consent between the Grantee and GCRTA, GCRTA will apply for and accept Two Hundred Fifty-five Thousand Four Hundred Forty Dollars (\$255,440.00) of 2022 Section 5307 funds and Nine Hundred twenty-one Thousand Seven Hundred Fifteen Dollars (\$921,715.00) of 2023 Section 5307 funds, for a total of One Million One Hundred Seventy-seven Thousand One Hundred Fifty-five Dollars (\$1,177,155.00) on behalf of Grantee. GCRTA agrees to administer the federal funds pursuant to and in accordance with the terms of the applicable FTA grant agreement and conditions and within its capital program.

SECTION 2: Upon receipt of the Section 5307 funds from FTA, GCRTA will transfer One Million One Hundred Five Thousand One Hundred Fifty-five Dollars (\$1,105,155.00) in Operating Funds to Grantee, which is the One Million One Hundred Seventy-seven Thousand One Hundred Fifty-five Dollars (\$1,177,155.00) requested less Seventy-two Thousand Dollars (\$72,000.00) for Transportation Services to be provided during 2024.

SECTION 3: The Grantee agrees to use the Operating Funds only for the purpose of public transportation.

SECTION 4: The Parties agree that this Agreement constitutes the entire agreement between the Parties hereto, that there are no agreements or understandings, implied or expressed, except as specifically set forth below, and that all prior agreements and understandings are merged into and contained in this Agreement.

SECTION 5: The Grantee shall be responsible for and hold GCRTA harmless from and against all findings for recovery issued by FTA or any other agency of competent jurisdiction, and any and all other claims, actions, judgments, costs, penalties, liabilities, damages, losses and expenses related to the application and/or disbursement of funds on behalf of Grantee under this Agreement or any misappropriation or use of the Operating Funds that is not in accordance with the terms of this agreement up to the total sum of funds transferred pursuant to this Agreement.

SECTION 6: All notices to be given pursuant to this Agreement shall be sufficient if given in writing, delivered in person, delivered by bonded delivery service or sent by registered or certified mail, postage prepaid, and in any case addressed to the respective party at its postal address or at such other address or addresses each may hereafter designate in writing. Notices sent by delivery service or commercial carrier shall be deemed effective and complete at the time of acceptance by delivery service or posting in accordance herewith. Notice shall be delivered or mailed to the parties at the addresses below:


Board of Medina County Commissioners
Shannon Rine
Director, Medina County Public Transit
6094 Wedgewood Rd.
Medina, Ohio 44256

Greater Cleveland Regional Transit Authority
India L. Birdsong Terry
General Manager, Chief Executive Officer
1240 West 6th Street
Cleveland, Ohio 44113

With a copy to the Deputy General Manager
for Legal Affairs

IN WITNESS WHEREOF, the Parties, hereto have caused this Agreement to be made, effective as of the 21st day of March, 2024, by their respective duly authorized officials.

Board of Medina County Commissioners

A handwritten signature in blue ink, appearing to read "Stephen D. Hambley", is written over a horizontal line.

Stephen D. Hambley
President of the Board

Greater Cleveland Regional Transit Authority

India L. Birdsong Terry
General Manager, Chief Executive Officer

APPROVED AS TO LEGAL FORM AND
CORRECTNESS:

Janet E. Burney, General Counsel
Deputy General Manager for Legal
Affairs

RESOLUTION NO. 2024-43

AUTHORIZING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER TO ENTER INTO AN AGREEMENT WITH MEDINA COUNTY TO EXCHANGE OPERATING FUNDS FOR MEDINA COUNTY'S CAPITAL GRANT FUNDS AND TO PROVIDE FOR MEDINA COUNTY TO FUND A PORTION OF THE COST OF GCRTA'S 251 FLYER ROUTE

WHEREAS, the Federal Transit Administration ("FTA") apportions funds each year to the urban transit systems in Ohio under 49 USC 5307 ("Section 5307"), based on their transit data; and

WHEREAS, Medina County operates Medina County Public Transit ("MCPT"), an urban public transit system; and

WHEREAS, Medina County is in need of operating funds and, as a large, urbanized transit system under the Cleveland urbanized area, it cannot use its federal funds for operating expenses; and

WHEREAS, Medina County has asked the Greater Cleveland Regional Transit Authority ("GCRTA") to apply for and accept its share of federal Section 5307 capital funds and disburse operating funds to Medina County for fiscal year 2024; and

WHEREAS, Medina County wishes to have GCRTA provide transportation services known as the 251 Flyer Route during 2024; and

WHEREAS, Medina County is willing to provide a portion of the cost of operating GCRTA's 251 Flyer Route; and

WHEREAS, GCRTA is willing to enter into an agreement with Medina County that provides for GCRTA to apply for and accept Medina County's share of federal Section 5307 capital funds and disburse operating funds to Medina County for fiscal year 2024 as well as for Medina County to provide a share of the funding for GCRTA's 251 Flyer Route for fiscal year 2024.

NOW, THEREFORE, BE IT RESOLVED by the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is hereby authorized to execute an agreement with Medina County for (1) GCRTA to apply for and accept Medina County's share of federal Section 5307 capital funds and disburse operating funds to Medina County for fiscal years 2022 and 2023, and (2) Medina County to provide a share of the funding for GCRTA's 251 Flyer Route during 2024.

Section 2. That the General Manager, Chief Executive Officer is hereby authorized to apply for a portion of Medina County's share of federal Section 5307 capital funds, use the federal funds in its capital program and disburse an equal amount, less Medina County's share of the funding for GCRTA's 251 Flyer Route, in operating funds to Medina County.

Section 3. That Medina County shall use the operating funds only for the purpose of public transportation and shall be responsible for and hold the GCRTA harmless for any claims relating to the exchange of funds or misappropriation of the operating funds.

Section 4. That the economic impact on GCRTA will be an increase of \$1,177,155.00 in federal funds to the RTA Development Fund and a decrease of \$1,105,155.00 in the RTA General Fund, Department 43 Pass Thru Account.

Section 5. That this resolution is effective immediately upon its adoption.

Adopted: June 25, 2024

President

Attest: _____

Secretary-Treasurer




| | |
|---|---|
| TITLE/DESCRIPTION: CONTRACTS: JOINT DEVELOPMENT AGREEMENT FOLLOWED BY AGREEMENT FOR SALE OF A PORTION OF PERMANENT PARCEL NUMBER 123-23-021 LOCATED BETWEEN EAST 90 TH STREET AND EAST 92 ND STREET IN CLEVELAND, OH DEVELOPER: MICELI DAIRY PRODUCTS CO., AN OHIO CORPORATION PRICE: \$6,000.00 AS DETERMINED BY AN MAI APPRAISAL REPORT AND CONFIRMED BY A REVIEW APPRAISAL REPORT | Resolution No.: 2024-44 |
| | Date: June 20, 2024 |
| | Initiator: Programming and Planning |

ACTION REQUEST:
☒ Approval ☐ Review/Comment ☐ Information Only ☐ Other _____

- 1.0 **PURPOSE/SCOPE:** The resolution seeks approval from the Board of Trustees ("Board") of the Greater Cleveland Regional Transit Authority ("GCRTA") for the sale of a 0.1086-acre portion of 9.25-acre parcel of property, known as Cuyahoga County Permanent Parcel Number 126-23-021 (the "Property"), along the Blue and Green Rapid Transit Lines. The Property is located between East 90th Street and East 92nd Street in Cleveland, Ohio 44104. The sale of this unused, vacant portion of property will result from a joint development agreement between GCRTA and Miceli Dairy Products Co ("Miceli"), thereby creating mutual benefits between the parties.
- 2.0 **DESCRIPTION/JUSTIFICATION:** Miceli operates a dairy production and distribution business headquartered at 2720 East 90th Street, Cleveland, OH 44104, with operations in multiple buildings on parcels between Buckeye Road and the Property. Miceli intends to further develop its parcels for business expansion. The sale of the Property to Miceli (or its affiliated entity) will allow the Miceli parcels to be contiguous and facilitate this expansion. GCRTA and Miceli expect to mutually benefit from this sale. Miceli will benefit from the expansion of its commercial capacity. GCRTA will benefit from enhanced ridership through Miceli's job creation efforts and participation in GCRTA's Commuter Advantage Program. New and existing Miceli employees have access to the nearby Buckeye-Woodhill Rapid Transit Station and service from two bus lines. Miceli will pay all costs of this real estate transaction.
- To help facilitate this transaction and the real estate development process, GCRTA may offer Miceli a temporary right of entry agreement for Property access to complete due diligence and other development requirements. GCRTA will inform Federal Transit Administration ("FTA") of the sale of the split parcel and advise FTA that the property is not needed for transit purposes. FTA prior concurrence for this transaction is not required due to the small size of this transaction. A final determination will be made to identify if any federal interest remains in the Property. If so, FTA will be reimbursed for its proportionate share and the remaining balance will be reinvested in GCRTA's capital program.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** This proposed sale is consistent with GCRTA's real estate policies and joint development goals.

- 6.0 ECONOMIC IMPACT: The purchase price of \$6,000.00 is supported by an MAI appraisal and confirmed by a review appraisal report. The sale will eliminate current and future operational costs to maintain this vacant and unused portion of property.
- 7.0 ALTERNATIVES: GCRTA can refuse to sell the Property resulting in limitations to the proposed Miceli business expansion plan. If no sale occurs, the Property will continue to be owned and maintained by GCRTA. Due to the land locked location, the Property has limited open market value.
- 8.0 RECOMMENDATION: This proposed property sale was discussed at the June 11, 2024, meeting of the Audit, Safety Compliance and Real Estate Committee. Staff recommends the proposed joint development agreement and subsequent sale of a portion of Permanent Parcel Number 126-23-021 to Miceli to support this joint development effort.
- 9.0 ATTACHMENT: A. Property Location Map

Recommended and certified as appropriate to the
availability of funds, legal form, and conformance with
the Procurement requirements.


General Manager, Chief Executive Officer



Proposed Purchase Area - 0.108 acres



200 0 100 200 Feet

Projection:
WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.
THIS MAP IS NOT TO BE USED FOR NAVIGATION

1:1,200



Date Created: 6/18/2024

Legend

- Municipalities
- Right Of Way
- Platted Centerline
- Parcel

RESOLUTION NO. 2024-44

AUTHORIZING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY TO ENTER INTO A JOINT DEVELOPMENT AGREEMENT WITH MICELI DAIRY PRODUCTS CO., AN OHIO CORPORATION, FOLLOWED BY A PURCHASE AND SALE AGREEMENT IN THE AMOUNT OF SIX THOUSAND DOLLARS (\$6,000.000) FOR PROPERTY KNOWN AS A PORTION OF CUYAHOGA COUNTY PERMANENT PARCEL NUMBER 126-23-021 LOCATED ALONG THE BLUE AND GREEN LINE RAPID TRANSIT CORRIDOR BETWEEN EAST 90TH STREET AND EAST 92ND STREET IN CLEVELAND, OHIO 44104

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") is the owner of record of the land located along the Blue and Green Line Rapid Transit corridor between East 90th Street and East 92nd Street Cleveland, Ohio 44104, which is a portion of Cuyahoga County Permanent Parcel Number 126-23-021 (the "Property"); and

WHEREAS, the Property was acquired by GCRTA in 1981 from the Consolidated Rail Corporation pursuant to an agreement to purchase a total of 21 acres; and

WHEREAS, the Property is not currently used to support current or any future transit operations and services; and

WHEREAS, an agreement for joint development between GCRTA and Miceli Dairy Products Co. ("Miceli") consistent with current GCRTA real estate policies and joint development goals and objectives will initiate and govern the sale and use of the Property; and

WHEREAS, the sale of the Property will facilitate the business expansion of Miceli resulting in job creation and increased transit ridership consistent with the real estate and joint development goals of both GCRTA and the Federal Transit Administration ("FTA"); and

WHEREAS, as part of an agreement between the parties, Miceli will participate in GCRTA's Commuter Advantage Program resulting in increased transit ridership; and

WHEREAS, industrial use of the Property was determined to be the highest and best use in accordance with current joint development goals and objectives.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the Property located between East 90th Street and East 92nd Street along the Blue and Green Line Rapid Transit corridor in Cleveland, Ohio 44104 and further identified as a portion of Cuyahoga County Permanent Parcel Number 126-23-021 is hereby declared qualified and eligible for joint development purposes.

Section 2. That the General Manager, Chief Executive Officer is hereby authorized to execute a joint development agreement with Miceli Dairy Products Co. and to subsequently execute a purchase and sale agreement and all other documents required to sell and transfer the Property and any documents as needed to effectuate a joint development agreement.

Section 3. That the purchase price of Six Thousand Dollars (\$6,000.00) is the fair market value of the Property as determined by the MAI property appraisal report and confirmed by the review appraisal report.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: June 25, 2024

President

Attest: _____
Secretary-Treasurer



| | |
|---|--|
| TITLE/DESCRIPTION: REMOVING CHAPTERS 640 INTRODUCTION, 652 COMPUTER USE, AND 654 SUBPOENAS AND INDEMNIFICATION OF EMPLOYEES FROM THE CODIFIED RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY | Resolution No.: 2024-45 |
| | Date: June 20, 2024 |
| | Initiator: Human Resources |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | |

- 1.0 **PURPOSE/SCOPE:** This resolution will remove Chapters 640 Introduction, 652 Computer Use and 654 Subpoenas and Indemnification of Employees from the Codified Rules and Regulations ("Code Book") of the Greater Cleveland Regional Transit Authority ("Authority"). They are duplicates of Personnel Policies 100, 800 and 900, respectively.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The policies of the Board of Trustees ("Board") were codified in 1989, pursuant to Resolution No. 1989-176. The Code Book is undergoing a comprehensive review and update so that the Code Book will conform to the current structure and operations of the Authority.
- Human Resources provisions are located in three places: (1) the Code Book, which provides the broad, overarching guidance for the Authority enacted by the Board of Trustees; (2) the Personnel Policies, which govern day-to-day operations and are approved by the Board; and (3) the Personnel Procedures, which contain detailed procedures that are not approved by the Board. The proposed amendment will remove provisions from the Code Book that are duplicates of Personnel Policies that have previously been approved by the Board.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** Adoption of the resolution will eliminate the duplication of provisions in the Code Book and the Personnel Policies.
- 6.0 **ECONOMIC IMPACT:** Does not apply.
- 7.0 **ALTERNATIVES:** Not adopting this resolution. Not adopting this resolution would leave the same provisions in both the Code Book and the Personnel Policies.
- 8.0 **RECOMMENDATION:** This resolution was discussed at the June 11, 2024 Committee of the Whole meeting and recommended for consideration by the full Board. It is recommended that this resolution be adopted.
- 9.0 **ATTACHMENTS:** None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2024-45

REMOVING CHAPTERS 640 INTRODUCTION, 652 COMPUTER USE, AND 654
SUBPOENAS AND INDEMNIFICATION OF EMPLOYEES FROM THE CODIFIED
RULES AND REGULATIONS OF THE GREATER CLEVELAND REGIONAL
TRANSIT AUTHORITY

WHEREAS, pursuant to Resolution No. 1989-176, the Board of Trustees ("Board") of the Greater Cleveland Regional Transit Authority ("Authority") codified the resolutions establishing its policies; and

WHEREAS, the Authority has conducted a review and determined that Chapters 640 Introduction, 652 Computer Use, and 654 Subpoenas and Indemnification of Employees should be removed because they duplicate Personnel Policies 100, 800, and 900, respectively.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That Chapters 640 Introduction, 652 Computer Use, and 654 Subpoenas and Indemnification of Employees are hereby removed from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority.

Section 2. That the Board of Trustees hereby waives the fourteen-day period provided for in Article XI, Section 2 of the Bylaws.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: June 25, 2024

President

Attest: _____
Secretary-Treasurer



Greater Cleveland Regional Transit Authority
STAFF SUMMARY AND COMMENTS

| | |
|---|--|
| TITLE/DESCRIPTION: TO AMEND THE FISCAL YEAR (FY) 2024 REVENUES AND APPROPRIATIONS, AS ADOPTED IN RESOLUTION NO. 2023-103, TO PROVIDE FOR AN INCREASE IN THE APPROPRIATION FOR THE LAW ENFORCEMENT FUND IN THE AMOUNT OF \$25,000 | Resolution No.: 2024-46 |
| | Date: June 20, 2024 |
| | Initiator: Office of Management & Budget |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | |

- 1.0 PURPOSE/SCOPE: This action will amend the 2024 Appropriation Budget to increase the appropriation in the Law Enforcement Fund by \$25,000.
- 2.0 DESCRIPTION/JUSTIFICATION: The Greater Cleveland Regional Transit Authority ("Authority") would like to purchase two Harley Davidson Road King Motorcycles to support law enforcement activities. The estimated cost is \$25,000 which needs to be appropriated by the Law Enforcement Fund.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: This action is consistent with the policy guidelines for using the Law Enforcement Fund to make Transit Police related purchases.
- 6.0 ECONOMIC IMPACT: The appropriated amount of \$25,000 in the Law Enforcement Fund is based on an estimate of the price of two Harley Davidson Road King Motorcycles.
- 7.0 ALTERNATIVES: Since the Authority can only use the funds for unbudgeted law enforcement purposes, the only alternative to appropriating the funds within the Law Enforcement Fund is to keep the funds on balance for use by Transit Police at another time.
- 8.0 RECOMMENDATION: It is recommended that the Board approve this resolution amending the FY 2024 Budget to increase the Law Enforcement Fund.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the
availability of funds, legal form and conformance with
the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-46

TO AMEND THE FISCAL YEAR (FY) 2024 REVENUES AND APPROPRIATIONS, AS ADOPTED IN RESOLUTION NO. 2023-103, TO PROVIDE FOR AN INCREASE IN THE APPROPRIATION FOR THE LAW ENFORCEMENT FUND IN THE AMOUNT OF \$25,000

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") adopted Resolution No. 2023-103 on December 19, 2023 making appropriations for the current expenses and other expenditures for the Authority during Fiscal Year ("FY") 2024, referred to as the FY 2024 Budget; and

WHEREAS, the FY 2024 Budget appropriated \$25,000 for the Law Enforcement Fund; and

WHEREAS, Authority has funds available in the Law Enforcement Fund and needs to appropriate an additional \$25,000; and

WHEREAS, the Transit Police Department intends to use these funds for unbudgeted law enforcement purposes to acquire two Harley Davidson Road King Motorcycles to support law enforcement activities.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the appropriation for the current expenses and other expenditures of the Authority, during the period of January 1, 2024 through December 31, 2024 ("Fiscal Year 2024"), as set forth in Resolution No. 2023-103 adopted by the Board on December 19, 2023, are hereby amended as follows:

| <u>LAW ENFORCEMENT FUND</u> | | |
|---|---|---|
| | Current 2024 <u>Appropriation</u> | Amended 2024 <u>Appropriation</u> |
| 34 TRANSIT POLICE Law Enforcement Fund | \$25,000 | \$50,000 |

Section 2. That the FY 2024 Budget shall remain unchanged in all other respects.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: June 25, 2024

President

Attest: _____
Secretary-Treasurer



| | |
|--|-----------------------------------|
| TITLE/DESCRIPTION: APPOINTMENT OF TWO MEMBERS TO THE CIVILIAN OVERSIGHT COMMITTEE | Resolution No.: 2024-47 |
| | Date: June 20, 2024 |
| | Initiator: Board of Trustees |
| ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____ | |

- 1.0 PURPOSE/SCOPE: This resolution will appoint two new members to the Civilian Oversight Committee ("COC") of the Greater Cleveland Regional Transit Authority.
- 2.0 DESCRIPTION/JUSTIFICATION: The COC is intended to give voice to the community and enhance transparency and accountability through an independent review of public complaints regarding alleged misconduct by Transit Police employees. Appointment of these two COC members will fill all remaining vacancies on the COC.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: Under Section D(6)(c) of the Operating Procedures of the COC, the Board of Trustees ("Board") shall fill vacancies on the COC in the same manner as original appointments to the COC under Section 222.05(b)(1) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book").
- 6.0 ECONOMIC IMPACT: Members of the COC receive unlimited transit privileges during their service. Members of the COC are also compensated in the amount of one thousand, eight hundred dollars (\$1,800.00) per year, paid at a rate of one hundred fifty dollars (\$150.00) per month. Compensation for COC members is paid from the Secretary/Treasurer – Board of Trustees department budget.
- 7.0 ALTERNATIVES: Not adopting this resolution. The COC will not have full membership.
- 8.0 RECOMMENDATION: The two candidates for appointment to the COC were chosen after an extensive application and interview process conducted by an Ad Hoc Selection Committee consisting of 3 Board members, as well as after review and consideration by the whole Board. It is recommended that the resolution be passed appointing the two members to the vacancies on the COC.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the
availability of funds, legal form and conformance with
the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2024-47

APPOINTMENT OF TWO MEMBERS TO THE CIVILIAN OVERSIGHT COMMITTEE

WHEREAS, under Article VI, Section 4 of the Bylaws of the Greater Cleveland Regional Transit Authority ("Authority"), the Board of Trustees is authorized to establish special advisory committees; and

WHEREAS, in its efforts to provide greater transparency, to seek community input, and to improve relationships between the community and the Authority in the modern policing environment, the Board of Trustees adopted Resolution 2022-82 on August 23, 2022, creating an independent Civilian Oversight Committee ("COC"); and

WHEREAS, the COC's purpose is to review public complaints filed against the Authority's Transit Police Department employees; and

WHEREAS, the COC receives, investigates, and makes recommendations for the resolution of public complaints regarding alleged misconduct by Transit Police employees; and

WHEREAS, COC members receive unlimited transit privileges during their service and are compensated in the amount of one thousand, eight hundred dollars (\$1,800.00) per year, paid at a rate of one hundred fifty dollars (\$150.00) per month; and

WHEREAS, under Section 222.05(b)(1) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book"), the Board of Trustees is required to appoint seven (7) members to serve on the COC; and

WHEREAS, under Section D(6)(c) of the Operating Procedures of the COC, all vacancies on the COC shall be filled in the same manner as initial appointments under Section 222.05(b)(1) of the Code Book; and

WHEREAS, the Board of Trustees created an Ad Hoc Selection Committee for interviewing applicants to the COC; and

WHEREAS, the Ad Hoc Selection Committee interviewed applicants for the COC vacancies and recommended to the Board of Trustees appointment of the following two (2) candidates to the COC:

Blake, Michael: Michael served time as a Military Police Officer for the United States Army and dedicated 35 years of his life serving as a firefighter for the City of Cleveland. During his tenure as a firefighter, Michael worked his way through the ranks from Firefighter, to Lieutenant, to Captain, and, finally, to Battalion Chief.

England, Jonathan: Jonathan has served in numerous managerial and supervisory roles over the last 17 years. Jonathan has experience and expertise with safety programs, policies, and regulations, with a focus on the transportation industry.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That candidates Michael Blake and Jonathan England shall be appointed as members of the COC to fill the remainder of the vacant terms expiring December 31, 2025.

Section 2. That the compensation for the COC members shall be paid from the Secretary/Treasurer - Board of Trustees department budget.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: June 25, 2024

President

Attest: _____
Secretary-Treasurer



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
FOR THE PERIOD ENDED MAY 31, 2024 AND MAY 31, 2023

| | CURRENT MONTH | | | YEAR TO DATE | | | |
|--|---------------|---------------|--------------|----------------|----------------|--------------|------------|
| | May | May | | 2024 | | 2024 | |
| | 2024 | 2023 | CHANGE | 2024 | 2023 | CHANGE | % OF TOTAL |
| PASSENGER FARES: | | | | | | | |
| CASH FARES | \$ 893,045 | \$ 875,383 | \$ 17,662 | \$ 4,005,289 | \$ 4,076,668 | \$ (71,379) | (1.75%) |
| PASS/TICKET SALES | 739,222 | 618,112 | 121,110 | 3,174,429 | 2,843,346 | 331,083 | 11.64% |
| STUDENT FARECARDS | 438,017 | 21,514 | 416,503 | 1,000,422 | 104,579 | 895,843 | 856.62% |
| U-PASS | - | 504,225 | (504,225) | 2,320,161 | 1,346,532 | 973,629 | 72.31% |
| MOBILE TICKETING | 667,134 | 484,957 | 182,177 | 3,141,724 | 2,546,524 | 595,200 | 23.37% |
| TOTAL PASSENGER FARES | 2,737,418 | 2,504,191 | 233,227 | 13,642,025 | 10,917,649 | 2,724,376 | 24.95% |
| SALES AND USE TAX REVENUE: | | | | | | | |
| SALES & USE TAX | 19,056,100 | 19,392,639 | (336,539) | 107,671,814 | 108,196,158 | (524,344) | (0.48%) |
| TOTAL SALES AND USE TAX REVENUE | 19,056,100 | 19,392,639 | (336,539) | 107,671,814 | 108,196,158 | (524,344) | (0.48%) |
| OTHER REVENUE: | | | | | | | |
| ADVERTISING/CONCESSIONS/COMMISSIONS | 105,956 | 23,955 | 82,001 | 573,738 | 969,695 | (395,957) | (40.83%) |
| NAMING RIGHTS/LESS COMMISSIONS | - | - | - | 175,000 | 181,728 | (6,728) | (3.70%) |
| RENTAL INCOME | 11,093 | 25,433 | (14,340) | 137,288 | 118,500 | 18,788 | 15.85% |
| INTEREST INCOME | 62,409 | 78,880 | (16,471) | 444,602 | 549,190 | (104,588) | (19.04%) |
| OTHER | 1,477 | 13,084 | (11,607) | 77,389 | 146,661 | (69,272) | (47.23%) |
| TOTAL OTHER REVENUE | 180,935 | 141,352 | 39,583 | 1,408,017 | 1,965,774 | (557,757) | (28.37%) |
| REIMBURSEMENTS AND OTHER SOURCES OF CASH: | | | | | | | |
| FUEL/CNG/PROPANE TAX REFUNDS | - | 369,146 | (369,146) | 967,309 | 989,078 | (21,769) | (2.20%) |
| GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH) | 725 | - | 725 | 880,751 | 660,928 | 219,823 | 33.26% |
| PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH) | - | 183,904 | (183,904) | 7,076,840 | 183,904 | 6,892,936 | 3748.12% |
| FEDERAL OPERATING ASSISTANCE | - | 3,254 | (3,254) | - | 31,920 | (31,920) | 0.00% |
| MISCELLANEOUS RECEIPTS | 139,948 | 188,132 | (48,184) | 967,742 | 429,431 | 538,311 | 125.35% |
| FEDERAL ARP | - | - | - | - | - | - | 0.00% |
| TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH | 140,673 | 744,436 | (603,763) | 9,892,642 | 2,295,261 | 7,597,381 | 331.00% |
| TOTAL CASH RECEIVED - GENERAL FUND | \$ 22,115,126 | \$ 22,782,618 | \$ (667,492) | \$ 132,614,498 | \$ 123,374,842 | \$ 9,239,656 | 7.49% |
| | | | | | | | 100.00% |



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
FOR THE PERIOD ENDED MAY 31, 2024

| | CURRENT MONTH | | | | YEAR TO DATE | | | |
|--|---------------|---------------|----------------|-----------|----------------|----------------|--------------|-----------|
| | BUDGET | ACTUAL | VARIANCE | %VARIANCE | BUDGET | ACTUAL | VARIANCE | %VARIANCE |
| PASSENGER FARES: | | | | | | | | |
| CASH FARES | \$ 853,138 | \$ 893,045 | \$ 39,907 | 4.68% | \$ 4,265,690 | \$ 4,005,289 | \$ (260,401) | (6.10%) |
| PASS/TICKET SALES | 602,756 | 739,222 | 136,466 | 22.64% | 3,013,780 | 3,174,429 | 160,649 | 5.33% |
| STUDENT FARECARDS | 100,000 | 438,017 | 338,017 | 338.02% | 500,000 | 1,000,422 | 500,422 | 100.08% |
| U-PASS | 202,439 | - | (202,439) | - | 1,012,195 | 2,320,161 | 1,307,966 | 129.22% |
| MOBILE TICKETING | 500,000 | 667,134 | 167,134 | 33.43% | 2,500,000 | 3,141,724 | 641,724 | 25.67% |
| TOTAL PASSENGER FARES | 2,258,333 | 2,737,418 | 479,085 | 21.21% | 11,291,665 | 13,642,025 | 2,350,360 | 20.81% |
| SALES AND USE TAX REVENUE: | | | | | | | | |
| SALES & USE TAX | 22,358,333 | 19,056,100 | (3,302,233) | (14.77%) | 111,791,669 | 107,671,814 | (4,119,855) | (3.69%) |
| TOTAL OPERATING SUBSIDIES | 22,358,333 | 19,056,100 | (3,302,233) | (14.77%) | 111,791,669 | 107,671,814 | (4,119,855) | (3.69%) |
| OTHER REVENUE: | | | | | | | | |
| ADVERTISING/CONCESSIONS/COMMISSIONS | 171,813 | 105,956 | (65,857) | (38.33%) | 859,060 | 573,738 | (285,322) | (33.21%) |
| NAMING RIGHTS LESS COMMISSIONS | - | - | - | - | 287,929 | 175,000 | (112,929) | (39.22%) |
| RENTAL INCOME | 26,411 | 11,093 | (15,318) | (58.00%) | 132,055 | 137,288 | 5,233 | 3.96% |
| INTEREST INCOME | 83,333 | 62,409 | (20,924) | (25.11%) | 416,669 | 444,602 | 27,933 | 6.70% |
| OTHER | 98,589 | 1,477 | (97,112) | (98.50%) | 492,945 | 77,389 | (415,556) | (84.30%) |
| TOTAL OTHER REVENUE | 380,146 | 180,935 | (199,211) | (52.40%) | 2,188,658 | 1,408,017 | (780,641) | (35.67%) |
| REIMBURSEMENTS AND OTHER SOURCES OF CASH: | | | | | | | | |
| FUEL/CNG/PROPANE TAX REFUNDS | - | - | - | - | - | 967,309 | 967,309 | - |
| GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH) | 333,333 | 725 | (332,608) | (99.78%) | 1,666,669 | 880,751 | (785,918) | (47.16%) |
| PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH) | - | - | - | - | - | 7,076,840 | 7,076,840 | - |
| FEDERAL OPERATING ASSISTANCE | - | - | - | - | - | - | - | - |
| MISCELLANEOUS RECEIPTS | - | 139,948 | 139,948 | - | - | 967,742 | 967,742 | - |
| FEDERAL ARP | - | - | - | - | - | - | - | - |
| TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH | 333,333 | 140,673 | (192,660) | (57.80%) | 1,666,669 | 9,892,642 | 8,225,973 | 493.56% |
| TOTAL CASH RECEIVED - GENERAL FUND | \$ 25,330,145 | \$ 22,115,126 | \$ (3,215,019) | (12.69%) | \$ 126,938,661 | \$ 132,614,498 | \$ 5,675,837 | 4.47% |

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH JUNE 2024

| MONTH RECEIVED | 2022 ACTUAL | 2023 ACTUAL | 2024 ESTIMATE | 2024 VERSUS 2023 MONTHLY | | 2023 YTD ACTUAL | 2024 YTD ESTIMATE | 2024 VERSUS 2023 YTD | | 2024 YTD ACTUAL | 2024 YTD % EST VARIANCE |
|----------------|---------------|---------------|---------------|--------------------------|-----------------------|-----------------|-------------------|----------------------|-------------------|-----------------|-------------------------|
| | | | | 2023 MONTH % CHANGE | 2024 MONTHLY ESTIMATE | | | 2023 YTD ACTUAL | 2024 YTD ESTIMATE | | |
| JANUARY | \$20,884,157 | \$21,547,582 | \$22,358,337 | (1.70%) | (5.26%) | \$20,884,157 | \$21,547,582 | \$21,547,582 | \$22,358,337 | \$21,181,810 | (5.26%) |
| FEBRUARY | \$19,659,024 | \$21,457,966 | \$22,358,333 | 0.67% | (3.38%) | \$40,543,181 | \$44,716,670 | \$43,005,548 | \$44,716,670 | \$42,784,335 | (4.32%) |
| MARCH | \$23,821,641 | \$25,588,894 | \$22,358,333 | 0.71% | 15.26% | \$64,364,822 | \$67,075,003 | \$68,594,442 | \$67,075,003 | \$68,553,928 | 2.20% |
| APRIL | \$18,479,425 | \$20,209,077 | \$22,358,333 | (0.73%) | (10.27%) | \$82,844,247 | \$89,433,336 | \$88,803,519 | \$89,433,336 | \$88,615,713 | (0.91%) |
| MAY | \$18,179,582 | \$19,392,639 | \$22,358,333 | (1.74%) | (14.77%) | \$101,023,829 | \$111,791,869 | \$108,196,158 | \$111,791,869 | \$107,671,814 | (3.69%) |
| JUNE | \$22,678,424 | \$22,047,213 | \$22,358,333 | 5.07% | 3.60% | \$123,702,253 | \$134,150,002 | \$130,243,371 | \$134,150,002 | \$130,835,778 | (2.47%) |
| JULY | \$22,245,190 | \$20,233,341 | \$22,358,333 | | | | | | | | |
| AUGUST | \$22,004,701 | \$22,278,551 | \$22,358,333 | | | | | | | | |
| SEPTEMBER | \$20,718,943 | \$23,431,498 | \$22,358,333 | | | | | | | | |
| OCTOBER | \$22,504,525 | \$21,432,375 | \$22,358,333 | | | | | | | | |
| NOVEMBER | \$21,022,885 | \$21,618,960 | \$22,358,333 | | | | | | | | |
| DECEMBER | \$22,755,868 | \$22,579,617 | \$22,358,333 | | | | | | | | |
| TOTAL | \$254,954,365 | \$261,817,713 | \$268,300,000 | | | \$130,835,778 | | | | | |

Summary:

Month
5.07% (\$1,116,751) higher than June 2023 Actual
3.60% (\$805,631) higher than June 2024 estimate

YTD

.45% (\$592,407) higher than 2023 Actual
2.47% (\$3,314,224) lower than 2024 estimate

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF MAY 31, 2024

| FUND | PURCHASE DATE | MATURITY DATE | INSTRUMENT | INSTITUTION | TERM DAYS | TOTAL PRINCIPAL | ACCRUED INTEREST | AVERAGE DAYS TO MATURITY | AVERAGE YIELD |
|-----------------------------------|---------------|---------------|------------------------|--------------------|-----------|-----------------|------------------|--------------------------|---------------|
| BOND RETIREMENT FUND | | | | | | | | | |
| TOTAL BOND RETIREMENT FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | MONEY MARKET | HUNTINGTON BANK | 3 | \$ 5,477,257 | \$ - | 3 | 4.97% |
| | | | | | | \$ 5,477,257 | \$ - | | 4.97% |
| GENERAL FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | MERCHANT ACCT-KEY MMKT | KEY BANK | 3 | \$ 86,259 | \$ - | 3 | 1.97% |
| | 1/27/2022 | 1/27/2025 | FHLB | STIFEL NICOLAUS | 1095 | 3,000,000 | 12,500 | 240 | 1.20% |
| | 4/22/2002 | 4/22/2025 | FHLB | STIFEL NICOLAUS | 1095 | 3,000,000 | 9,750 | 320 | 3.00% |
| | 5/31/2024 | 6/3/2024 | STAR OHIO | STATE OF OHIO | 3 | 7,234,780 | - | 3 | 5.45% |
| | 5/31/2024 | 6/3/2024 | EMPLOYEE ACTIVITY FUND | KEY BANK | 3 | 323,060 | - | 3 | 2.70% |
| | 5/31/2024 | 6/3/2024 | PNC CUSTODY ACCOUNT | PNC BANK | 3 | 647,491 | - | 3 | 5.17% |
| | 5/31/2024 | 6/3/2024 | SALES TAX ACCOUNT | HUNTINGTON BANK | 3 | 494,962 | - | 3 | 4.97% |
| | 5/31/2024 | 6/3/2024 | KEY ECR | KEY BANK | 3 | 9,584,229 | - | 3 | 2.70% |
| TOTAL GENERAL FUND | | | | | | \$ 24,370,781 | \$ 22,250 | | 3.48% |
| INSURANCE FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | STAR OHIO | STATE OF OHIO | 3 | \$ 8,634,410 | \$ - | 3 | 5.45% |
| | 5/31/2024 | 6/3/2024 | KEY ECR | KEY BANK | 3 | 3,040 | - | 3 | 1.97% |
| TOTAL INSURANCE FUND | | | | | | \$ 8,637,450 | \$ - | | 5.45% |
| LAW ENFORCEMENT FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | KEY ECR | KEY BANK-SWEEP | 3 | \$ 226,662 | \$ - | 3 | 1.97% |
| | 5/31/2024 | 6/3/2024 | STAR OHIO | STATE OF OHIO | 3 | 51,228 | - | 3 | 5.45% |
| TOTAL LAW ENFORCEMENT FUND | | | | | | \$ 277,890 | \$ - | | 3.12% |
| LOCAL MATCH FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | LOCAL MATCH-STAR OHIO | STATE OF OHIO | 3 | \$ 56,312,874 | \$ - | 3 | 5.45% |
| | 3/28/2022 | 6/28/2024 | FHLB | STIFEL NICOLAUS | 546 | 2,344,125 | 7,019 | 28 | 1.79% |
| | 3/14/2022 | 3/10/2025 | FFCB | STIFEL NICOLAUS | 1090 | 4,981,225 | 21,038 | 283 | 2.00% |
| | 5/24/2022 | 5/12/2025 | FHLMC | STIFEL NICOLAUS | 1083 | 9,997,110 | 40,667 | 343 | 3.06% |
| | 6/27/2022 | 6/27/2025 | FHLB | STIFEL NICOLAUS | 1095 | 15,000,000 | 216,450 | 389 | 3.33% |
| | 8/30/2022 | 8/28/2025 | FHLB | STIFEL NICOLAUS | 1095 | 15,000,000 | 155,000 | 454 | 4.00% |
| | 9/30/2022 | 9/30/2025 | FHLB | STIFEL NICOLAUS | 1095 | 5,000,000 | 35,833 | 484 | 4.30% |
| | 10/24/2022 | 4/4/2025 | FHLMC | STIFEL NICOLAUS | 891 | 1,133,865 | 5,833 | 308 | 5.04% |
| | 10/27/2022 | 10/27/2025 | FHLB | STIFEL NICOLAUS | 1094 | 2,077,920 | 9,533 | 514 | 5.04% |
| | 10/28/2022 | 10/28/2025 | FHLMC | STIFEL NICOLAUS | 1294 | 1,498,500 | 7,013 | 515 | 5.14% |
| | 12/16/2022 | 12/16/2024 | FHLMC | HILLTOP SECURITIES | 730 | 5,000,000 | 115,278 | 199 | 5.00% |
| | 1/17/2023 | 1/17/2025 | FHLMC | HILLTOP SECURITIES | 730 | 4,800,000 | 90,000 | 231 | 5.00% |

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
INVENTORY OF TREASURY INVESTMENTS
AS OF MAY 31, 2024

| FUND | PURCHASE DATE | MATURITY DATE | INSTRUMENT | INSTITUTION | TERM DAYS | TOTAL PRINCIPAL | ACCRUED INTEREST | AVERAGE DAYS TO MATURITY | AVERAGE YIELD |
|-------------------------------|---------------|---------------|---------------------|--------------------|-----------|-----------------------|---------------------|--------------------------|---------------|
| LOCAL MATCH FUND-Cont | | | | | | | | | |
| | 2/17/2023 | 11/17/2025 | FFCB | STIFEL NICOLAUS | 1003 | 5,000,000 | 33,313 | 535 | 5.33% |
| | 2/27/2023 | 8/27/2025 | FHLB | STIFEL NICOLAUS | 910 | 10,000,000 | 133,819 | 453 | 5.13% |
| | 2/28/2023 | 2/28/2025 | FHLMC | HILLTOP SECURITIES | 731 | 5,000,000 | 65,229 | 273 | 5.06% |
| | 3/6/2023 | 3/6/2026 | FHLB | STIFEL NICOLAUS | 1095 | 5,000,000 | 71,667 | 644 | 6.00% |
| | 8/26/2021 | 8/26/2024 | FHLB | STIFEL NICOLAUS | 1095 | 5,000,000 | 7,465 | 87 | 0.43% |
| | 9/30/2021 | 9/30/2024 | FHLB | STIFEL NICOLAUS | 1095 | 3,000,000 | 2,850 | 122 | 0.57% |
| | 9/30/2021 | 9/30/2024 | FHLB | STIFEL NICOLAUS | 1095 | 2,000,000 | 1,900 | 122 | 0.57% |
| | 5/31/2024 | 6/3/2024 | PNC CUSTODY ACCOUNT | PNC BANK | 3 | 152,500 | - | 3 | 5.17% |
| | 5/31/2024 | 6/3/2024 | LOCAL MATCH-KEY ECR | KEY BANK-SWEEP | 3 | 1,669,208 | - | 3 | 1.97% |
| | 5/31/2024 | 6/3/2024 | GRANT-ECR | KEY BANK | 3 | 467,989 | - | 3 | 1.97% |
| | 5/31/2024 | 6/3/2024 | CATCH BASIN-KEY ECR | KEY BANK | 3 | 103,861 | - | 3 | 1.97% |
| TOTAL LOCAL MATCH FUND | | | | | | \$ 160,539,178 | \$ 1,019,905 | 3 | 4.36% |
| PENSION FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | KEY ECR | KEY BANK | 3 | 7,176 | \$ - | 3 | 1.97% |
| | 5/31/2024 | 6/3/2024 | STAR OHIO | STATE OF OHIO | 3 | 1,417,592 | - | 3 | 5.45% |
| TOTAL PENSION FUND | | | | | | \$ 1,424,768 | \$ - | 3 | 5.43% |
| RTA CAPITAL FUND | | | | | | | | | |
| | 5/31/2024 | 6/3/2024 | KEY ECR | KEY BANK | 3 | 4,595,126 | \$ - | 3 | 1.97% |
| | 3/25/2022 | 9/25/2024 | FHLB | STIFEL NICOLAUS | 913 | 1,845,375 | 5,756 | 117 | 1.85% |
| | 6/27/2022 | 6/27/2025 | FHLB | STIFEL NICOLAUS | 1095 | 8,167,887 | 117,863 | 392 | 3.33% |
| TOTAL RTA CAPITAL FUND | | | | | | \$ 14,608,388 | \$ 123,618 | 3 | 2.71% |
| RESERVE FUND | | | | | | | | | |
| | 4/14/2022 | 4/14/2025 | FHLB | STIFEL NICOLAUS | 1095 | 5,000,000 | 16,771 | 318 | 2.63% |
| | 6/30/2022 | 6/30/2025 | FHLB | STIFEL NICOLAUS | 1095 | 5,000,000 | 74,375 | 395 | 3.50% |
| | 9/30/2022 | 9/30/2025 | FHLB | STIFEL NICOLAUS | 1095 | 5,000,000 | 35,833 | 487 | 4.30% |
| | 8/30/2022 | 8/28/2024 | FHLB | HILLTOP SECURITIES | 363 | 5,000,000 | 49,479 | 89 | 3.75% |
| | 12/9/2021 | 12/9/2024 | FFCB from GF | STIFEL NICOLAUS | 1095 | 4,994,785 | 22,694 | 192 | 0.96% |
| | 5/23/2025 | 5/23/2025 | FHLB from GF | STIFEL NICOLAUS | 1095 | 5,000,000 | 17,604 | 357 | 3.25% |
| | 11/15/2021 | 11/15/2024 | US TREASURY from GF | STIFEL NICOLAUS | 1095 | 4,995,508 | 5,092 | 168 | 0.78% |
| | 1/27/2023 | 1/27/2026 | FHLMC | STIFEL NICOLAUS | 1095 | 5,000,000 | 89,410 | 606 | 5.15% |
| | 2/15/2023 | 6/28/2024 | FHLB | STIFEL NICOLAUS | 511 | 938,537 | 21,815 | 28 | 5.03% |
| | 2/17/2023 | 11/17/2025 | FFCB | STIFEL NICOLAUS | 1003 | 5,000,000 | 33,313 | 535 | 5.33% |
| | 2/27/2023 | 8/27/2025 | FHLB | STIFEL NICOLAUS | 911 | 5,000,000 | 66,910 | 453 | 5.13% |
| | 2/28/2023 | 2/28/2025 | FHLMC | HILLTOP SECURITIES | 731 | 5,000,000 | 65,229 | 273 | 5.06% |
| | 2/28/2023 | 2/28/2025 | FHLMC | HILLTOP SECURITIES | 731 | 10,000,000 | 135,625 | 273 | 5.27% |
| | 3/6/2023 | 3/6/2026 | FHLB | STIFEL NICOLAUS | 1095 | 10,000,000 | 143,333 | 644 | 6.00% |
| | 6/16/2023 | 5/18/2026 | FHLMC | HILLTOP SECURITIES | 1095 | 5,000,000 | 28,993 | 717 | 5.36% |
| | 6/22/2023 | 12/27/2024 | FHLMC | HILLTOP SECURITIES | 552 | 5,000,000 | 117,750 | 210 | 5.40% |
| | 5/31/2024 | 6/3/2024 | KEY ECR | KEY BANK | 3 | 467,216 | - | 3 | 1.97% |
| | 5/31/2024 | 6/3/2024 | STAR OHIO | STATE OF OHIO | 3 | 79,623,905 | - | 3 | 5.45% |
| TOTAL RESERVE FUND | | | | | | \$ 166,019,950 | \$ 924,226 | 3 | 4.85% |
| GRAND TOTAL ALL FUNDS | | | | | | \$ 381,355,661 | \$ 2,090,000 | 199 | 4.49% |

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF MAY 31, 2024

| Bonds | Final Maturity Date | Total Principal Outstanding 12/1/2023 | Interest Payable/ 6/1/2024 | Principal Payable/ 6/1/2024 | Debt Service Requirement/ 6/1/2024 | Interest Payable/ 12/1/2024 | Principal Payable/ 12/1/2024 | Debt Service Requirement/ 12/1/2024 | Total Debt Requirement 2024 |
|-----------------------------|---------------------------|---|----------------------------------|-----------------------------------|--|-----------------------------------|------------------------------------|---|-----------------------------------|
| Series 2014A-Sales Tax Rev. | Dec. 2025 | \$ 3,430,000 | \$ 68,850 | \$ - | \$ 68,850 | \$ 68,850 | \$ 1,690,000 | \$ 1,758,850 | \$ 1,827,700 |
| Series 2015-Sales Tax Rev. | Dec. 2026 | 12,235,000 | 305,875 | - | 305,875 | 305,875 | 3,885,000 | 4,190,875 | 4,496,750 |
| Series 2016-Sales Tax Rev. | Dec. 2027 | 5,660,000 | 141,500 | - | 141,500 | 141,500 | 1,315,000 | 1,456,500 | 1,598,000 |
| Series 2019-Sales Tax Rev. | Dec. 2030 | 8,980,000 | 224,500 | - | 224,500 | 224,500 | 1,105,000 | 1,329,500 | 1,554,000 |
| Total Bonds | | \$ 30,305,000 | \$ 740,725 | \$ - | \$ 740,725 | \$ 740,725 | \$ 7,995,000 | \$ 8,735,725 | \$ 9,476,450 |

Bond Retirement

\$5,477,257

Current Balance (Set Aside for 2024)

\$571,313

Monthly Set Aside Required

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH MAY 31, 2024

| MONTH | 2024 | | | | | 2023 | | | | |
|---------------------------------------|--------------------|--------------------|------------------|---------------------|----------------------|--------------------|--------------------|------------------|---------------------|-------------------|
| | AVERAGE BALANCE | INTEREST EARNED | AVERAGE YIELD | STANDARD YIELD # | MONEY/MKT YIELD # | AVERAGE BALANCE | INTEREST EARNED | AVERAGE YIELD | STANDARD YIELD # | MARKET YIELD # |
| JANUARY | \$ 385,508,048 | \$ 1,735,498 | 4.39% | 5.36% | 5.22% | \$ 373,600,888 | \$ 1,088,754 | 3.73% | 4.26% | 4.19% |
| FEBRUARY | 380,226,311 | 1,215,231 | 4.43% | 5.32% | 5.16% | 375,262,233 | 1,025,329 | 3.96% | 4.58% | 4.43% |
| MARCH | 385,500,913 | 1,349,459 | 4.50% | 5.33% | 5.12% | 378,391,518 | 1,443,221 | 4.11% | 4.71% | 4.69% |
| APRIL | 385,905,479 | 1,396,057 | 4.57% | 5.42% | 5.21% | 380,299,265 | 1,438,394 | 4.19% | 4.82% | 4.89% |
| MAY | 380,149,184 | 1,426,995 | 4.49% | 5.42% | 5.21% | 383,959,391 | 1,472,643 | 4.30% | 4.93% | 4.93% |
| JUNE | | | | | | 392,381,272 | 1,166,634 | 4.30% | 5.06% | 4.97% |
| JULY | | | | | | 382,652,131 | 1,296,004 | 4.38% | 5.19% | 5.14% |
| AUGUST | | | | | | 382,269,606 | 2,518,463 | 4.29% | 5.20% | 5.28% |
| SEPTEMBER | | | | | | 381,897,054 | 1,211,934 | 4.46% | 5.39% | 5.21% |
| OCTOBER | | | | | | 375,047,705 | 2,630,147 | 4.48% | 5.43% | 5.22% |
| NOVEMBER | | | | | | 382,477,148 | 1,193,770 | 4.52% | 5.45% | 5.21% |
| DECEMBER | | | | | | 381,753,533 | 1,586,601 | 4.26% | 5.42% | 5.25% |
| YEAR TO DATE | \$ 384,754,220 | \$ 7,123,239 | 4.48% | 5.37% | 5.18% | \$ 379,818,066 | \$ 18,071,894 | 4.25% | 5.04% | 4.95% |
| RTA AVERAGE YIELDS OVER (UNDER) INDEX | | | | -0.89% | -0.71% | | | | 0.03% | 0.16% |

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF MAY 31, 2024**

| | |
|---|----------------------|
| BOND RETIREMENT FUND | |
| HUNTINGTON MONEY MARKET | \$ 19,356.64 |
| TOTAL MAY | <u>\$ 19,356.64</u> |
| 2024 YEAR TO DATE | 57,812.39 |
| 2023 YEAR TO DATE | 91,048.46 |
| GENERAL FUND | |
| HUNTINGTON-SALES TAX ACCOUNT | \$ 10,144.63 |
| STAROHIO | 30,912.55 |
| KEY BANK SWEEP ACCOUNT | 16,225.35 |
| PNC CUSTODY ACCOUNT | 4,172.84 |
| MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT | 423.58 |
| TOTAL MAY | <u>\$ 61,878.95</u> |
| 2024 YEAR TO DATE | 442,081.18 |
| 2023 YEAR TO DATE | 549,190.31 |
| INSURANCE FUND | |
| STAROHIO | \$ 39,727.02 |
| TOTAL MAY | <u>\$ 39,727.02</u> |
| 2024 YEAR TO DATE | 176,020.12 |
| 2023 YEAR TO DATE | 102,072.17 |
| LAW ENFORCEMENT FUND | |
| KEY BANK SWEEP ACCOUNT | \$ 169.87 |
| STAROHIO | 235.70 |
| TOTAL MAY | <u>\$ 405.57</u> |
| 2024 YEAR TO DATE | 2,142.61 |
| 2023 YEAR TO DATE | 3,056.73 |
| LOCAL MATCH FUND | |
| STAROHIO-LOCAL MATCH | \$ 259,096.31 |
| FHLMC | 152,500.00 |
| FFCB | 133,250.00 |
| KEY BANK SWEEP ACCOUNT | 3,323.37 |
| TOTAL MAY | <u>\$ 548,169.68</u> |
| 2024 YEAR TO DATE | 2,640,755.34 |
| 2023 YEAR TO DATE | 1,724,341.94 |
| PENSION FUND | |
| STAROHIO | \$ 6,522.36 |
| KEY BANK SWEEP ACCOUNT | 12.79 |
| TOTAL MAY | <u>\$ 6,535.15</u> |
| 2024 YEAR TO DATE | 31,959.52 |
| 2023 YEAR TO DATE | 26,232.94 |
| EMPLOYEE ACTIVITY ACCOUNT | |
| KEY BANK MONEY MARKET | \$ 529.73 |
| TOTAL MAY | <u>\$ 529.73</u> |
| 2024 YEAR TO DATE | 2,520.21 |
| 2023 YEAR TO DATE | 94.10 |
| RTA CAPITAL FUND | |
| KEY BANK SWEEP ACCOUNT | 7,909.97 |
| TOTAL MAY | <u>\$ 7,909.97</u> |
| 2024 YEAR TO DATE | 115,520.99 |
| 2023 YEAR TO DATE | 111,215.71 |

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF MAY 31, 2024**

| | | |
|------------------------|----|-------------------|
| RESERVE FUND | | |
| STAROHIO | \$ | 366,350.53 |
| US TREASURY NOTE | | 18,750.00 |
| FHLMC | | 134,375.00 |
| FHLB | | 81,250.00 |
| FFCB | | 133,250.00 |
| KEY BANK SWEEP ACCOUNT | | 308.12 |
| TOTAL MAY | \$ | <u>734,283.65</u> |
| 2024 YEAR TO DATE | | 2,860,151.92 |
| 2023 YEAR TO DATE | | 1,571,520.62 |
| TOTAL ALL FUNDS | | |
| MAY 2024 | \$ | 1,418,796.36 |
| 2024 YEAR TO DATE | \$ | 6,328,964.28 |
| 2023 YEAR TO DATE | \$ | 4,178,772.98 |

| | <u>MAY</u> | <u>2024 YEAR TO DATE</u> |
|--|------------------------|------------------------------|
| INTEREST RECEIVED (CASH BASIS) | \$ 1,418,796.36 | \$ 6,328,964.28 |
| ACCRUED INTEREST: | | |
| BEGINNING: | (2,081,801.75) | (1,295,725.00) |
| ENDING | 2,090,000.00 | 2,090,000.00 |
| TOTAL INTEREST INCOME EARNED | <u>\$ 1,426,994.61</u> | <u>\$ 7,123,239.28</u> |
| AVERAGE INVESTMENT BALANCE (COST BASIS): | \$ 380,149,184 | \$ 384,754,220 |
| AVERAGE YIELD ON INVESTMENTS: | 4.49% | 4.48% |

COMPOSITION OF INVESTMENT PORTFOLIO
AS MAY 31, 2024

| Instrument: | PRINCIPAL | FACE AMOUNT | PERCENT OF TOTAL | AVERAGE YIELD | AVERAGE MATURITY |
|------------------------------|----------------|----------------|---------------------|------------------|---------------------|
| Money Market Account | 7,165,217.54 | 7,165,218 | 1.88% | 4.88% | 3 |
| Key Bank Sweep Account | 226,662 | 226,662 | 0.06% | 1.97% | 3 |
| Star Ohio | 153,274,789 | 153,274,789 | 40.19% | 5.45% | 3 |
| Earnings Credit Rate Account | 16,897,845 | 16,897,845 | 4.43% | 1.97% | 3 |
| U.S. Government Securities | 203,791,148 | 203,905,000 | 53.44% | 3.84% | 604 |
| Total Investment Portfolio | \$ 381,355,661 | \$ 381,469,513 | 100.00% | 4.49% | 199 |

Greater Cleveland Regional Transit Authority
Banking and Financial Relationships
As of May 31, 2024

| Bank/Financial Institution | Nature of relationship |
|----------------------------|---|
| Key Bank | Main banking services |
| PNC Bank | Custodial Account and Credit card |
| Fifth Third | Escrow Account |
| Huntington Bank | Bond Retirement and Sales Tax Account Underwriter STAR Ohio-Investments |
| Bank of New York Mellon | Bond Registrar |
| BMO Harris Bank | Fuel Hedge |

NOTE:
This information is being provided for applicable individuals to be in compliance with:
Ohio Revised Code Sections 102.03(D) and (E)
Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
Ohio Ethics Commission Opinion Number 2011-08
Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.