



Greater Cleveland
Regional Transit Authority

1240 West 6th Street
Cleveland, Ohio 44113-1302
Phone: 216-566-5100
riderta.com

MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, July 30, 2024** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113 for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board via the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Board of Trustees Meeting – agenda attached

Ad Hoc Compensation Committee

- Executive Session Requested - To consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official.

A handwritten signature in blue ink, appearing to read 'India L. Birdsong Terry'.

India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:tab
Attachment

Scan this QR code to access the meeting schedule, live streams and meeting materials.





AGENDA

RTA Board of Trustees Meeting

Tuesday, July 30, 2024

9:00 a.m.

1. Call to order
2. Roll Call
3. Certification regarding notice of meeting
4. Approval of the June 25, 2024 Board Meeting minutes
5. Public comments (**2 minutes**) on **agenda items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
6. Board Governance Committee report
7. Operational Planning & Infrastructure Committee report
 - Chair: Ms. Lauren R. Welch
8. Organizational, Services & Performance Monitoring Committee report
 - Chair: Mayor Anthony D. Biasiotta
9. Audit, Safety Compliance and Real Estate Committee report
 - Chair: Mayor Paul A. Koomar
10. External and Stakeholder Relations and Advocacy Committee report
 - Chair: Rev. Charles P. Lucas
11. Civilian Oversight Committee (COC)
 - Board Liaison: Ms. Lauren R. Welch
12. Community Advisory Committee (CAC)
 - Board Liaison: Ms. Deidre McPherson
13. Ad Hoc Committee reports:
 - Ad Hoc Paratransit Committee – President Charles P. Lucas, Chair
 - Ad Hoc Technology Committee – Mr. Jeffrey W. Sleasman, Chair
14. Introduction of new employees and announcement of promotions
15. Introduction of resolutions:

- A. 2024-48 - Expressing congratulations to the employees of the Greater Cleveland Regional Transit Authority who retired during the second quarter of 2024
- B. 2024-49 - Authorizing Contract No. 2024-023 with PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one year in an amount not to exceed \$100,272.50 (General Fund, Fleet Management Department budget)
- C. 2024-50 - Authorizing Contract No. 2024-059 with the Osborn Engineering Company for Project 66E1 – Engineering Services for the Red Line Station Platform Modifications in an amount not to exceed \$861,676.92 (RTA Development Fund - Engineering & Project Development Department budget)
- D. 2024-51 - Authorizing Contract No. 2024-062 with CRS Metalworx, Inc. for Project No. 19.14 – Main Office Building HVAC Replacement in an amount not to exceed \$1,575,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- E. 2024-52 - Authorizing Contract No. 2024-063 with Warren Roofing & Insulating, LLC for Project No. 20.04 – Main Office Building Roof Replacement in an amount not to exceed \$940,000.00 (RTA Development Fund, Engineering & Project Development Department budget)
- F. 2024-53 - Authorizing Contract No. 2024-064 with Hatzel and Buehler Inc. for the furnishing of aerial railroad signal cable in an amount not to exceed \$161,820.00 (RTA Development Fund, Power & Way Department budget)
- G. 2024-54 - Authorizing Contract No. 2024-065 with Richard L. Bowen & Associates, inc. for Project 66D – Design Services for Central Rail Maintenance Facility Modifications for the new railcars in an amount not to exceed \$472,484.95 (RTA Development Fund, Engineering & Project Development Department budget)
- H. 2024-55 - Authorizing Contract No. 2024-91 with Apex Construction & Management Co., Inc. for Project 19.82 – Hayden Garage CMU Painting & Rehabilitation in an amount not to exceed \$116,176.00 (RTA Capital Fund, Engineering & Project Development Department budget)
- I. 2024-56 - Authorizing Contract No. 2024-097 with Reladyne, LLC for the furnishing of engine oil, as specified and as required, for a period of one year in an amount not to exceed \$207,920.00 (General Fund, Fleet Management Department budget)

- J. 2024-57 - Authorizing Contract No. 2024-103 with Valley Truck Centers for the purchase and delivery of three (3) 2024 Ford F-350 pickup trucks, equipment and accessories, as specified, through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program for a total price not to exceed \$175,419.00 (RTA Capital Fund, Fleet Management Department budget)
- K. 2024-58 - Authorizing an increase to Contract No. 2022-122 with Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems for Project 12D – Trunk Line Signal System in an amount not to exceed \$1,129,068.56 for a total contract amount of \$5,593,857.76 and reinstating the General Manager, Chief Executive Officer's change order signing authority in its entirety (RTA Development Fund, Engineering & Project Development Department budget)
- L. 2024-59 - Adopting the Tax Budget of the Greater Cleveland Regional Transit Authority for the fiscal year beginning January 1, 2025 and submitting the same to the Cuyahoga County Fiscal Officer
- M. 2024-60 - Approving revised list of positions designated to use purchasing cards
- N. 2024-61 - Authorizing the General Manager, Chief Executive Officer to enter into an intergovernmental agreement with the Cleveland Metropolitan School District for student fares for the 2024-2025 school year and ratifying the issuance of passes for the first day(s) of school
- O. 2024-62 - Authorizing the Greater Cleveland Regional Transit Authority to enter into a purchase and sale agreement with Keene Holdings, LTD., an Ohio Limited Liability Company, in the amount of one hundred forty-five thousand dollars (\$145,000.00) for a portion of Cuyahoga County Permanent Parcel Number 647-09-009 located at 23900 Saint Clair Avenue, Euclid, Ohio 44132

16. Secretary-Treasurer's Report:

- a. General Fund Revenue – June 30, 2024 compared to June 30, 2023
- b. General Fund Revenue – period ending June 30, 2024 compared to budget
- c. Sales & Use Tax Receipts Report budgeted during 2024, actual receipts through July 2024
- d. Inventory of Treasury Investments as of June 30, 2024
- e. Debt Service Schedule and Status of Bond Retirement Fund (cash basis) as of June 30, 2024
- f. Summary of Investment Performance, Year to Date through June 30, 2024
- g. Report on Investment Earnings (cash basis) as of June 30, 2024
- h. Composition of Investment Portfolio as of June 30, 2024
- i. Banking and Financial Relationships as of June 30, 2024

17. General Manager's Report
18. President's Report
19. Old Business
20. New Business
21. Public comments (**2 minutes**) on **public transit related items**:
 - a. In person
 - b. Phone: 440-276-4600
 - c. Web form (1 comment limit) Comments will be forwarded to Board and staff
22. The next regular Board meeting is scheduled for **Tuesday, August 27, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live-streamed on RTA's Board page (www.RideRTA.com/board) by clicking the meeting date. The public is welcome to attend in person.
23. Adjournment

Minutes

RTA Board of Trustees Meeting

9:27 a.m. June 25, 2024

Board Members: Koomar (Chair), Welch (Vice Chair), Biasiotta, Lucas, McPherson, Mersmann, Pacetti, Sleasman

Not present: Love, Weiss

Staff: Bailey, Biggar, Birdsong Terry, Dangelo, Davidson, Fields, Flannery, Fleig, Ford-Marshall, Garofoli, Gautam, Gettings, Hlavacs, Jupina, Kirkland, Miller, Myers, Miranda, Rusnov, Schipper, So, Togher, Walker-Minor, Woodford

Public: Blake, Bresnahan, Cartwright, England, Ezell, Hagar, Loh, Porter, Rodriguez, Sopko, Wandriff

The meeting was called to order at 9:27 a.m. There were eight (8) Board members present.

It was advised that notice of this meeting had been posted more than twenty-four hours in advance of the meeting, that the usual notification had been given the news media and other interested persons, and that all requirements of the Ohio Revised Code and Rules and Bylaws of this Board regarding notice of meeting had been complied with.

Minutes

President Koomar stated that the minutes from the May 21, 2024 Board Meeting had been previously distributed and reviewed, and asked whether there were any additions and/or corrections. There were no corrections. It was moved and seconded. The minutes were approved.

Public Comments – Agenda Items

1. Adam Bresnahan – Adam is a member of Clevelanders for Public Transit. His comments were related to the General Fund Revenue Report. More ridership is needed to generate revenue. CPT demands significant improvements on all future BRT Lines, not just W. 25th. High quality BRT services are important to riders and increasing ridership and revenue. RTA identified 16 priority corridors for future improvements, but these are often watered down and don't result in improved services and improved ridership. They ask that RTA use the Institute for Transportation Development Policy (ITDP) scorecard to achieve a gold standard. RTA needs faster, frequent service.
2. Airric Stewart – The phone survey is not working correctly. It disconnects him before asking all the questions. Mayor Koomar said this is a randomized survey. There will be an update at the next committee meeting.

Committee Reports

Mr. Sleasman said the Ad Hoc Technology Committee met, June 17. It included updates on the history of the committee and current IT projects including Transit Police technology, vehicle tech, upgraded fare collection system, new validators for the mobile app and future use of SmartCards. By the end of the year, account-based ticketing, should be in place. Fare capping will be rolled out in the future. Elizabeth Crowe, Director of the Office Urban Analytics and Innovation, City of Cleveland

spoke on the open data platform they launched earlier this year. The next meeting will be in September.

Introduction of New Employees/Promotions

Ms. Ida Ford Marshall introduced the new employees, interns and promotions. There were over 100 new hires which included interns. There were 8 promotions. Their names are listed on the PowerPoint presentation.

Introduction of Resolutions

- A. 2024-42 - Authorizing Contract No. 2024-072 with Vehicle Maintenance Program for the furnishing of remanufactured brake caliper assemblies, as specified and as required, for a period of two years in an amount not to exceed \$623,154.00 (General Fund, Fleet Management Department budget), the adoption of which was moved by Mr. Sleasman, seconded by Ms. Pacetti and approved by unanimous vote.
- B. 2024-43 - Authorizing the General Manager, Chief Executive Officer to enter into an agreement with Medina County to exchange operating funds for Medina County's capital grant funds and to provide for Medina County to fund a portion of the cost of GCRTA's 251 Flyer Route, the adoption of which was moved by Mayor Biasiotta, seconded by Ms. Pacetti and approved by unanimous vote.
- C. 2024-44 - Authorizing the Greater Cleveland Regional Transit Authority to enter into a joint development agreement with Miceli Dairy Products Co., an Ohio Corporation, followed by a purchase and sale agreement in the amount of six thousand dollars (\$6,000.00) for property known as a portion of Cuyahoga County Permanent Parcel Number 126-23-021 located along the Blue and Green Line Rapid Transit Corridor between East 90th Street and East 92nd Street in Cleveland, Ohio 44104, the adoption of which was moved by Mayor Koomar, seconded by Mr. Sleasman. The roll was called. There were seven (7) ayes and one (1) abstention from Ms. Mersmann. It passed.
- D. 2024-45 - Removing Chapters 640 Introduction, 652 Computer Use, and 654 Subpoenas and Indemnification of Employees from the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the adoption of which was moved by Ms. McPherson, seconded by Mayor Biasiotta and approved by unanimous vote.
- E. 2024-46 - To amend the Fiscal Year (FY) 2024 Revenues and Appropriations, as adopted in Resolution No. 2023-103, to provide for an increase in the appropriation for the Law Enforcement Fund in the amount of \$25,000, the adoption of which was moved by Mayor Biasiotta, seconded by Ms. McPherson and approved by unanimous vote.
- F. 2024-47 - Appointment of two members to the Civilian Oversight Committee, the adoption of which was moved by Ms. Welch, seconded by Ms. McPherson and approved by unanimous vote.

Ms. Welch, Chair of the COC Selection Committee said the creation of this committee has been underway for some time. RTA is proactive about working with the Transit Police to hold them accountable and to be transparent to the community. The search

for the committee members has been extensive. Ms. Terry added that RTA is making good on the promise to be a trusted partner and keeping our promise to the community. She thanked Commander Hudson and Deputy Chief Gettings for their cooperation.

Secretary-Treasurer's Report

Rajan D. Gautam, Deputy General Manager of Finance and Secretary-Treasurer gave the report. March 2024 inflation had risen to 3.5% and decreased to 3.4% in May 2024. The FOMC met June 11 and 12 and decided to retain the rates at 5.4%. They are scheduled to meet again July 30. May 2024 ridership was 8.6% higher compared to May 2023. YTD is 11.2% higher compared to the same period in 2023. May ridership was 10.2 million compared to pre COVID ridership of 13.3 million. We are lower by 3.1 million rides or 23%.

Passenger fares for May 2024 are 7.9% below April 2024. They remain 21% above budget. YTD fares are 25% higher compared to 2023 largely due to timing of certain receipts from student fare tickets and U-passes. Compared to pre COVID levels, we are lower by \$2.1 million or 13.4%. Sales tax for June 2024 (March 2024 activity) is 5.07% higher than June 2023. YTD sales tax is flat. YTD comparing 2024 to 2023, 15 of the 23 categories are positive. Online sales were 13.5% higher. Regular and statewide sales were 0.02% lower. Motor vehicles and watercraft were 1.12% higher.

Mr. Gautam highlighted certain data from the financial package provided to the Board:

Total Long-Term Debt – 12/31/2023	\$ 30.3 million
Average Investment Yield – YTD	4.48%
Cash and Investments	
Unrestricted (General Fund)	\$ 24.4 million
Restricted	\$ <u>357.0 million</u>
TOTAL CASH AND INVESTMENTS	\$ 381.4 million

Mayor Koomar stated that ridership continues to make progress but is still down compared to COVID. Mr. Sleasman asked about the sales tax delay. Mr. Gautam said there is a 3-month delay in the sales tax reporting.

Mayor Biasiotta asked what the interest expense on the long-term debt versus deposited income is and what is being brought in from investments and dividend income from deposits. Mr. Gautam said the interest payments for June are \$740,000 and the same amount is estimated for December, totaling \$1.48 million. We're bringing in approximately \$6 million from investments and dividend income. RTA's debt currently stands at \$30.3 million, which is the lowest balance in notes payable. This goes back to the efforts of defeasance and prepaying the long-term debt. If this trend continues, the Authority will be debt free by 2030. In the notes payable and bonds payable, we offer some protection to our investors that we will not call to redeem the bonds prior to a certain number of years.

General Manager, CEO Report

India L. Birdsong Terry, General Manager, CEO gave the report. RTA received a \$16 million FTA All Stations Accessibility Program (ASAP) award to improve eight light rail stations bringing them in compliance with the ADA. Ms. Terry was honored with several other women by the YWCA as a Woman of Achievement, May 30 at Severence Music Center. Ms. Terry moderated a discussion at the Urban League of Greater Cleveland CEO Convening Event at the City Club. Congresswoman Brown, Mayor Bibb, and County Executive Ronayne were among the panelists. The Urban League

will host their national conference in Cleveland in 2025. Ms. Terry serves as the Co-Chair for that conference.

Ms. Terry was presented the award for Economic Empowerment by the National Coalition of 100 Black Women, Inc. of Greater Cleveland. Several women at RTA attended the gala. RTA hosted the TSA's Transit Policing and Security Peer Advisory Group during the APTA Rail Conference, June 1-2. The Office of DBE cohosted with the City of Cleveland and Cleveland Hopkins Airport a U.S. Department of Transportation Wealth Creation Outreach Event, June 4 at Cleveland Public Auditorium. The event educated the participants on new rule changes and updates for the USDOT programs.

RTA participated in a Goodwill Local Transit Partnership Exploration Tour, June 5. This is a potential workforce partnership with RTA and Goodwill to bring in new talent and provide wrap around services. A similar partnership is ongoing in North Georgia & Metropolitan Atlanta Rapid Transit Authority's (MARTA). Two video highlights from the APTA Rail Conference were played. There were over 85 volunteers who worked at the conference. Attendance at the conference was record breaking around 1,600. Cleveland had not hosted this conference for several decades.

President's Report

Mayor Koomar congratulated the staff for the coordination of the APTA Rail Conference. Attendance at past conferences was in the 1,100 range. An Appreciation Lunch for the staff and volunteers is planned after this meeting.

Public Comments – public transit related items

1. Mary Ann Ezell – Mary takes Paratransit. She called to schedule two rides but asked that the 2nd trip be canceled. She left a message to confirm the cancellation. She received an education letter, May 2 about not cancelling. Her cancellation was not recorded by dispatch. Someone from Paratransit will speak with her after the meeting.
2. Fay Porter – Fay takes paratransit. When she stepped on a contractor's vehicle, it had a trench in the floor between the seats. There was not a handlebar for gripping or yellow caution line. She fell and hurt herself. The driver called her about the incident. She is not interested in suing the Authority. Someone from Paratransit will speak with her after the meeting.
3. Loh – Larry Rodriguez had to leave early and asked Loh to share his comments. Paratransit and fixed route noise levels are not good for people with disabilities such as autism. Loh is involved in improving the physical build of vehicles and more operator training.
4. Airric Stewart – Airric said businesses would be well served by the 15A if it was back in service. The 50 bus leaves 93rd in Chester at 4:23 pm. At 4:09 pm and 4:39 pm the 48 bus leaves Chester. These routes will share the same route up to Fairhill and MLK Blvd. The 48 could be put in place with an hourly 48A and the service won't change.

Mayor Koomar mentioned that staff has reviewed these proposals and has determined to stay with the current NextGen plan. He requested Airric be respectful when referring to staff.

5. Chris Stocking (webform) - Some suggestions for RTA when major reroutes occur: Have a lot of transit ambassadors with maps and information on the street talking to riders. Have clearly marked signage and temporary bus stops. Have bus and rail operators make announcements

of reroutes for connections (coming downtown for example). Have staff double check social media and Transit app that all reroute information is posted 24 hours in advance. Consider adjusting timetables to make transfers easier as reroutes can cause delays. Consider opt in text alerts for up to date reroutes by route.

I was concerned seeing riders waiting for a bus that was never going to show up due to the reroutes that started on June 20th for the movie filming. There was no signage on the eastbound bus shelters on Ontario just north of Prospect and many people were waiting. Also, there were no alerts for the 19 eastbound in the Transit app. I realize reroutes can be chaotic and involve communication with the city but reroutes lasting more than a week should not be a surprise to any rider.

Ms. Welch thanked the two Paratransit riders who came in today to share their comments and concerns.

Civilian Oversight Committee (COC) Swearing In

The two new Civilian Oversight Committee (COC) members Michael Blake and Jonathan England were sworn in by Anna Hlavacs, Senior Counsel, Contracts, Real Estate Administrative Law. They also signed a Code of Conduct.

Upcoming Meetings

The next regular Board meeting is scheduled for **Tuesday, July 30, 2024** in the Board Room of the Authority, Root-McBride Building, 1240 West Sixth Street, Cleveland, Ohio 44113. This meeting will be live streamed on RTA's Board page (www.RideRTA.com/board) by selecting the meeting date. The public is welcome to attend in person.

The meeting was adjourned at 10:32 a.m.

President

Attest: _____
Secretary-Treasurer

RESOLUTION NO. 2024-48

EXPRESSING CONGRATULATIONS TO THE EMPLOYEES OF THE
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY WHO RETIRED
DURING THE SECOND QUARTER OF 2024

WHEREAS, the following employees retired from the Greater Cleveland Regional Transit Authority during the second quarter of 2024 after numerous years of dedicated public service:

<u>Name</u>	<u>Title</u>	<u>Work Location</u>
Katina Harris	Bus Operator	Triskett
April Thompson	Bus Operator	Triskett
Ronnie Moore	Bus Operator	Hayden
Claudia Thompkins	Bus Operator	Hayden
Gregory Vena	Facilities Maint. Crew Leader	Central Svc Bldg.
Kenneth Glover	Equipment Mechanic	Central Bus Maint.
Craig Wiehe	Cash Manager/Investment Officer	Main Office Bldg.
Margaret Cavanaugh	Laborer	Central Svc Bldg.
Scottie Sanders	Laborer	Main Office Bldg.
Thomas Harris	Janitor	Hayden

WHEREAS, these retirees faithfully gave of their skills, time and talents to provide high quality public transportation to the community; and

WHEREAS, these retirees did much to contribute to the quality of life in Greater Cleveland by providing much-needed public transit service and protecting our valuable environment; and

WHEREAS, the retirees' outstanding diligence in the performance of their jobs was of immeasurable value to both riders and residents of Cuyahoga County; and

WHEREAS, these retirees represent hundreds of years of invaluable public transit experience, and they will be missed.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the sincere congratulations and gratitude of the Board of Trustees is hereby extended to each of the above-named employees on the occasion of their retirement from the Greater Cleveland Regional Transit Authority.

Section 2. That the members of the Board of Trustees offer their best wishes to the retirees for continued success and happiness, which they so richly deserve.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR		Resolution No.: 2024-49
VENDOR: PETROCHOICE LLC		Date: July 25, 2024
AMOUNT: NOT TO EXCEED \$100,272.50		Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

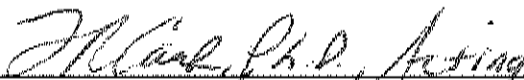
- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the procurement of antifreeze, as specified and as required, for a period of one year.
- 2.0 DESCRIPTION/JUSTIFICATION: The Authority has a recurring need for antifreeze and is necessary for the maintenance of all revenue and non-revenue vehicles operated by the Authority.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bid ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty interested parties downloaded the solicitation. Six responsive bids were received on June 12, 2024. The bid of PetroChoice LLC has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Companies	Antifreeze	Anticipated Usage (gallons)	Unit Cost Per Gallon	Total Cost
PetroChoice LLC	Bulk	20,000	\$4.85	\$97,000.00
	Drum	550	\$5.95	\$3,272.50
	Total Cost			\$100,272.50
Rowleys Wholesale	Bulk	20,000	\$4.99	\$99,800.00
	Drum	550	\$5.24	\$2,882.00
	Total Cost			\$102,682.00
Northeast Lubricants	Bulk	20,000	\$6.62	\$132,400.00
	Drum	550	\$7.62	\$4,191.00
	Total Cost			\$136,591.00
Reladyne	Bulk	20,000	\$5.09	\$101,800.00
	Drum	550	\$5.99	\$3,294.50
	Total Cost			\$105,094.50
Universal Oil	Bulk	20,000	\$6.84	\$136,800.00
	Drum	550	\$7.15	\$3,932.50
	Total Cost			\$140,732.50
VGP Holdings LLC	Bulk	20,000	\$5.91	\$118,200.00
	Drum	550	\$7.81	\$4,295.50
	Total Cost			\$122,495.50

A price analysis has been performed, and the Procurement Department has determined the price to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$100,272.50 for a period of one year. The bid price is 11% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would delay procurement of this product and cause the Authority to be without antifreeze, thereby adversely affecting the maintenance of all revenue and non-revenue vehicles.
- 8.0 RECOMMENDATION: It is recommended that the bid of PetroChoice LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-49

AUTHORIZING CONTRACT NO. 2024-023 WITH PETROCHOICE LLC FOR THE FURNISHING OF ANTIFREEZE, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$100,272.50 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has a recurring need to obtain antifreeze, as specified and as required, for a period of one year for the routine maintenance of all revenue and non-revenue vehicles; and

WHEREAS, the bid of PetroChoice LLC, located at 8500 Clinton Road, Brooklyn, Ohio 44144, for the furnishing of antifreeze, as specified and as required, for a period of one year at unit prices resulting in a total contract amount not to exceed \$100,272.50, was received on June 12, 2024; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of PetroChoice LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with PetroChoice LLC for the furnishing of antifreeze, as specified and as required, for a period of one year.

Section 3. This contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$100,272.50 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that PetroChoice LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary- Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 66E1 – ENGINEERING SERVICES FOR THE RED LINE STATION PLATFORM MODIFICATIONS VENDOR: THE OSBORN ENGINEERING COMPANY AMOUNT: NOT TO EXCEED \$861,676.92	Resolution No.: 2024-50
	Date: July 25, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

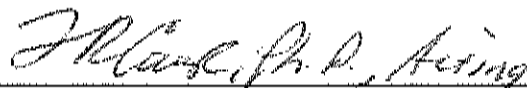
- 1.0 **PURPOSE/SCOPE:** This resolution will allow the Greater Cleveland Regional Transit Authority (“Authority”) to enter into a contract for Project 66E1 – Engineering Services for the Red Line Station Platform Modifications.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority will need to modify certain Red Line station platforms to accommodate the new railcar fleet. The new railcars will replace both heavy and light rail vehicles. The new railcar fleet will have an overall width of approximately 16 inches less than the current heavy rail fleet dimensions. The net result requires platform width modifications to increase by eight inches for both Eastbound and Westbound tracks to provide compliant platform edge clearances for the trains. Twenty-two separate platform locations at 16 Red Line Stations must be modified. Lengthening of the platform at two locations will also be required to allow for three-car train operations. Platform structure composition varies from cast concrete to precast concrete to fiber reinforced polymer decks, requiring differing types of width modifications. The condition and age of the platform structures also vary in both condition and age.
- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposal (“RFP”) was posted on the Authority’s Procurement website and advertised in the local newspapers. Sixteen interested parties, including potential subcontractors, downloaded the solicitation package. Services were solicited through a competitive negotiated procurement utilizing the Brooks Act procedures. Under this process, the Authority’s evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with The Osborn Engineering Company (“Osborn Engineering”), the first ranked firm, and an acceptable price was reached.

Osborn Engineering has successfully completed projects for the Authority, Decatur Public Transit System, Cuyahoga County, ODOT, and Cleveland Guardians, among others.

The Procurement Department performed a cost analysis and determined the proposed pricing from Osborn Engineering in an amount not to exceed \$861,676.92 to be fair and reasonable to the Authority. This negotiated price is approximately 7.2% above the Engineer’s Estimate of \$800,000.00.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. An 11% DBE participation goal was established for this procurement. Osborn Engineering Company has committed to achieving the DBE goal through the utilization of G & T Associates, Inc. (Asian Indian male-owned) in the amount of \$125,054.00, Somat Engineering (Subcontinent Asian Pacific male-owned) in the amount of \$126,420.00, and Denise's Flagging (African American female-owned) in the amount of \$58,335.00 for a total DBE participation of \$309,809.00 or 36%.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% local funds, pending grant revision for Capital Grant OH-2021-050-337, for a total amount not to exceed \$861,676.92.
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will prevent the Authority from using the new railcars on the Red Line.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the July 9, 2024 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from Osborn Engineering be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-50

AUTHORIZING CONTRACT NO. 2024-059 WITH THE OSBORN ENGINEERING COMPANY FOR PROJECT 66E1 – ENGINEERING SERVICES FOR THE RED LINE STATION PLATFORM MODIFICATIONS IN AN AMOUNT NOT TO EXCEED \$861,676.92 (RTA DEVELOPMENT FUND - ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) needs to contract with a firm to provide engineering services for the Red Line station platform modifications described under Project 66E1; and

WHEREAS, the proposal of The Osborn Engineering Company (“Osborn Engineering”), with an office located at 1111 Superior Avenue, Suite 2100, Cleveland, Ohio 44114, to perform said services was received on May 15, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, Osborn Engineering has agreed to perform the required services in an amount not to exceed \$861,676.92; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Osborn Engineering to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Osborn Engineering to provide services under Project 66E1 – Engineering Services for the Red Line Station Platform Modifications be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Osborn Engineering for the performance of said services.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, 100% local funds, pending grant revision for Capital Grant OH-2021-050-337, in an amount not to exceed \$861,676.92.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects Osborn Engineering will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT NO. 19.14 – MAIN OFFICE BUILDING HVAC REPLACEMENT VENDOR: CRS METALWORX, INC. AMOUNT: \$1,575,000.00	Resolution No.: 2024-51
	Date: July 25, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide construction services for the Main Office Building HVAC Replacement.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has the need to replace the existing HVAC units at the Main Office Building. This work includes, but is not limited to, removal of five existing HVAC units, replacement with similarly rated units and completing necessary curb or ductwork modifications, as needed.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Ten (10) interested parties, including potential subcontractors, downloaded the solicitation package. Three (3) bids were received and opened on May 30, 2024, as follows:

Company Name	Total Base Bid
CRS Metalworx, Inc.	\$1,575,000.00
Trane US, Inc.	\$1,635,500.00
Building Integrated Services	\$2,074,611.00

The basis of award is the lowest responsive bid from a responsible bidder for the total base bid price. CRS Metalworx, Inc. was determined to be a responsible bidder. The total base bid price of \$1,575,000.00 from CRS Metalworx, Inc. is 7.49% less than the engineer's estimate of \$1,702,500.00.

A price analysis has been performed, and the bid of CRS Metalworx, Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. A 19% DBE goal was established for this procurement. CRS Metalwork, Inc. submitted good faith efforts documentation for the failure to achieve the DBE participation goal. The Office of Business Development determined that the information was sufficient for contract award.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grants OH-2021-050-307 and OH-2023-042-307, in an amount not to exceed \$1,575,000.00 (\$1,260,000.00 in federal funds, which represents 80% of total cost).
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would require costly repairs be made to the existing HVAC units which are beyond their useful life and leaking into the Main Office Building.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the July 9, 2024, Operational Planning and Infrastructure Committee meeting. It is recommended that the bid from CRS Metalworx, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-51

AUTHORIZING CONTRACT NO. 2024-062 WITH CRS METALWORX, INC. FOR PROJECT NO. 19.14 – MAIN OFFICE BUILDING HVAC REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$1,575,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) deems it necessary to acquire construction services for Project 19.14 – Main Office Building HVAC Replacement; and

WHEREAS, the bid of CRS Metalworx, Inc., located at 1059 Eagon Street, Barberton, Ohio 44203, was received on May 30, 2024 in an amount not to exceed \$1,575,000.00; and

WHEREAS, the Authority's General Manager, Chief Executive Officer deems the bid of CRS Metalworx, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of CRS Metalworx, Inc. for Project No. 19.14 – Main Office Building HVAC Replacement, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with CRS Metalworx, Inc. for Project No. 19.14 – Main Office Building HVAC Replacement.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grants OH-2021-050-307 and OH-2023-042-307, in an amount not to exceed \$1,575,000.00 (\$1,260,000.00 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that CRS Metalworx, Inc. will attempt to exceed the 19% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT NO. 20.04 – MAIN OFFICE BUILDING ROOF REPLACEMENT VENDOR: WARREN ROOFING & INSULATING, LLC AMOUNT: \$940,000.00	Resolution No.: 2024-52
	Date: July 25, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide construction services for the Main Office Building Roof Replacement project.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority has the need to replace the existing roof system on the Main Office Building in its entirety. This work includes, but is not limited to, removal and installation of insulation, installation of a 2-ply modified system, fan, piping, ladder modification, and skylight installation.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Nine (9) interested parties, including potential subcontractors, downloaded the solicitation package. Four (4) bids were received and opened on May 30, 2024, as follows:

Company Name	Total Base Bid
Warren Roofing & Insulating, LLC	\$940,000.00
A.W. Farrell & Son, Inc.	\$1,192,000.00
Architectural Siding, Trim and Roofing, Inc.	\$1,297,845.00
Terik Roofing, Inc.	\$1,348,844.00

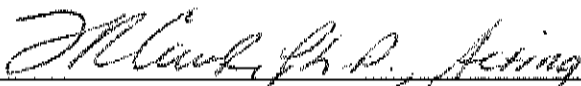
The basis of award is the lowest responsive bid from a responsible bidder for the total base bid price. Warren Roofing & Insulating, LLC was determined to be a responsible bidder. The Total Base Bid price of \$940,000.00 from Warren Roofing & Insulating, LLC is 34.09% less than the engineer's estimate of \$1,426,274.35.

A price analysis has been performed, and the bid of Warren Roofing & Insulating, LLC has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 **AFFIRMATIVE ACTION/ DBE BACKGROUND:** All Affirmative Action requirements have been met. A 14% DBE participation goal was established for this procurement. Warren Roofing & Insulating, LLC has committed to achieving the DBE goal through the utilization of All Contractor's Supply (Caucasian female-owned) in the amount of \$220,000.00 (\$132,000.00 x 60%) for DBE participation of \$132,000.00 or 14%.
- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2023-042-307, in an amount not to exceed \$940,000.00 (\$752,000.00 in federal funds, which represents 80% of total cost).
- 7.0 **ALTERNATIVES:** Reject this bid. Rejection of this bid would allow for existing leakage issues with the roof to continue and worsen.
- 8.0 **RECOMMENDATION:** This procurement was discussed by the Board of Trustees at the July 9, 2024 Operational Planning and Infrastructure Committee meeting. It is recommended that the bid from Warran Roofing & Insulating, LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-52

AUTHORIZING CONTRACT NO. 2024-063 WITH WARREN ROOFING & INSULATING, LLC FOR PROJECT NO. 20.04 – MAIN OFFICE BUILDING ROOF REPLACEMENT IN AN AMOUNT NOT TO EXCEED \$940,000.00 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) deems it necessary to acquire construction services for Project 20.04 – Main Office Building Roof Replacement; and

WHEREAS, the bid of Warren Roofing & Insulating, LLC, located at 7015 Krick Road, Walton Hills, Ohio 44146, was received on May 30, 2024 in an amount not to exceed \$940,000.00; and

WHEREAS, the Authority’s General Manager, Chief Executive Officer deems the bid of Warren Roofing & Insulating, LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Warren Roofing & Insulating, LLC for Project No. 20.04 – Main Office Building Roof Replacement be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Warren Roofing & Insulating, LLC for Project No. 20.04 – Main Office Building Roof Replacement.

Section 3. That said contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to Capital Grant OH-2023-042-307, in an amount not to exceed \$940,000.00 (\$752,000.00 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority’s Board of Trustees expects that Warren Roofing & Insulating, LLC will attempt to exceed the 14% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF AERIAL RAILROAD SIGNAL CABLE	Resolution No.: 2024-53
VENDOR: HATZEL AND BUEHLER, INC.	Date: July 25, 2024
AMOUNT: \$161,820.00	Initiator: Power & Way Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the furnishing of aerial railroad signal cable to the Power and Way Department.
- 2.0 DESCRIPTION/JUSTIFICATION: This is a procurement for aerial railroad signal cable used on the Authority's railcars. The Authority is currently facing a shortage of aerial railroad signal cable. This purchase is crucial for operations and is needed to maintain an adequate on-hand supply to replace the existing aerial railroad signal cable.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bid ("IFB") was posted on the Authority's Procurement web site and advertised in the local newspapers. Sixteen (16) interested parties, including potential subcontractors, downloaded the solicitation package. One (1) responsive bid was received on June 20, 2024. The bid is as follows:

Company Name	Total Base Bid
Hatzel and Buehler, Inc.	\$161,820.00

The basis of the award is the lowest responsive bid from a responsible bidder for the total base bid. Hatzel and Buehler, Inc. was determined to be a responsible bidder. The total bid price of \$161,820.00 from Hatzel and Buehler, Inc. is 1.25% above the project estimate of \$159,810.00.

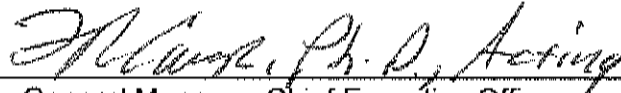
A price analysis has been performed, and the Procurement Department has determined the total bid of Hatzel and Buehler, Inc. to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Development Fund, Power & Way Department budget, including but not limited to Capital Grant OH 2020-044-5337, in an amount not to exceed \$161,820.00 (\$129,456.00 in federal funds, which represents 80% of total cost).
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would prevent the Authority from maintaining an adequate supply of aerial railroad signal cable that is crucial to ensure minimal service interruptions during replacements.

8.0 RECOMMENDATION: It is recommended that the bid of Hatzel and Buehler, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter a contract.

9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-53

AUTHORIZING CONTRACT NO. 2024-064 WITH HATZEL AND BUEHLER INC. FOR THE FURNISHING OF AERIAL RAILROAD SIGNAL CABLE IN AN AMOUNT NOT TO EXCEED \$161,820.00 (RTA DEVELOPMENT FUND, POWER & WAY DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires the furnishing of aerial railroad signal cable for use in railroad signal circuits; and

WHEREAS, the bid of Hatzel and Buehler, Inc., located at 1200 Resource Dr., Suite 10, Cleveland, OH 44131, for the furnishing of aerial railroad signal cable was received on June 20, 2024 in an amount not to exceed \$161,820.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Hatzel and Buehler, Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Hatzel and Buehler, Inc. for the furnishing of aerial railroad signal cable be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Hatzel and Buehler, Inc. for the furnishing of aerial railroad signal cable.

Section 3. This procurement shall be payable through the RTA Development Fund, Power & Way Department budget, including but not limited to Capital Grant OH 2020-044-5337, in an amount not to exceed \$161,820.00 (\$129,456.00 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects that Hatzel and Buehler, Inc. will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary- Treasurer



TITLE/DESCRIPTION: CONTRACT: PROJECT 66D – DESIGN SERVICES FOR CENTRAL RAIL MAINTENANCE FACILITY MODIFICATIONS FOR THE NEW RAILCARS VENDOR: RICHARD L. BOWEN & ASSOCIATES, INC. AMOUNT: AMOUNT NOT TO EXCEED \$472,484.95	Resolution No.: 2024-54
	Date: July 25, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for Project 66D – Design Services for Central Rail Maintenance Facility Modifications for the new Railcars.

- 2.0 **DESCRIPTION/JUSTIFICATION:** This project is to obtain professional services to design the necessary building modifications to accommodate new railcars. The design elements in the project include, but are not limited to, designing three additional service balconies, designing a trolley hoist system capable of one ton lifting capacity adjacent to each balcony, redesigning the catenary system above tracks 4, 5, and 6, designing an enclosed space for hydraulic brake repairs, providing 18 600 volt power drops, designing a space to accommodate a truck press, and designing a snow and ice melting system for the tops of the railcars.

- 3.0 **PROCUREMENT BACKGROUND:** The Request for Proposals ("RFP") was posted on the Authority's Procurement website and advertised in the local newspapers. Thirteen (13) interested parties, including potential subcontractors, downloaded the solicitation package. Services were solicited through a competitive negotiated procurement utilizing the Brooks Act procedures. Under this process, the Authority's evaluation panel first selects the most technically qualified firm, solicits a pricing proposal from that firm, and negotiates price only with that firm. Should the Authority determine that an agreement could not be reached with the most qualified firm, it may reject that proposal and repeat the process with the next most qualified firm. In this instance, negotiations were held with Richard L. Bowen & Associates, Inc., the first ranked firm, and an acceptable price was reached.

 Richard L. Bowen & Associates, Inc. has successfully completed projects for Lorain County, the Central Ohio Transit Authority, the Authority, and Norfolk Southern, among others.

 The Procurement Department performed a cost analysis and determined the proposed pricing from Richard L. Bowen & Associates Inc. in an amount not to exceed \$472,484.95 to be fair and reasonable to the Authority. This negotiated price is approximately 20.72% above the Engineer's Estimate of \$373,400.00.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 13% DBE participation goal was established for this procurement. Richard L. Bowen & Associates has committed to achieving the DBE goal through the utilization of 2BEngineer (Caucasian female-owned) in the amount of \$24,000.00 and G. Stephens, Inc. (African American male-owned) in the amount of \$56,000.00 for a total DBE participation of \$80,000.00 or 16.9%

- 5.0 **POLICY IMPACT:** Does not apply.

- 6.0 ECONOMIC IMPACT: This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, local funds in the amount of \$268,064.95 pending grant revisions, and Capital Grant OH-2021-050-337 in the amount of \$204,420.00, for a total amount not to exceed \$472,484.95 (\$163,536.00 in federal funds, which represents 80% of total cost).
- 7.0 ALTERNATIVES: Reject this offer. Rejection of this offer will prevent the Authority from properly performing maintenance tasks on the new railcar fleet.
- 8.0 RECOMMENDATION: This procurement was discussed by the Board of Trustees at the July 9, 2024 Operational Planning & Infrastructure Committee meeting. It is recommended that the offer from Richard L. Bowen & Associates, Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

RESOLUTION NO. 2024-54

AUTHORIZING CONTRACT NO. 2024-065 WITH RICHARD L. BOWEN & ASSOCIATES, INC. FOR PROJECT 66D – DESIGN SERVICES FOR CENTRAL RAIL MAINTENANCE FACILITY MODIFICATIONS FOR THE NEW RAILCARS IN AN AMOUNT NOT TO EXCEED \$472,484.95 (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) needs to contract with a firm to provide Design Services for the Central Rail Maintenance Facility Modifications described under Project 66D; and

WHEREAS, the proposal of Richard L. Bowen & Associates, Inc., with an office located at 2019 Center St. Suite 500, Cleveland, Ohio 44113, to perform said services was received on May 15, 2024 in response to a competitive solicitation; and

WHEREAS, after negotiations, Richard L. Bowen & Associates, Inc. has agreed to perform the required services in an amount not to exceed \$472,484.95; and

WHEREAS, the General Manager, Chief Executive Officer deems the offer of Richard L. Bowen & Associates, Inc. to be the most advantageous to the Authority and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Richard L. Bowen & Associates, Inc., to provide services under Project 66D – Design Services for Central Rail Maintenance Facility Modifications for the New Railcars, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Richard L. Bowen & Associates, Inc. for the performance of said services.

Section 3. This procurement shall be payable through the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to, local funds in the amount of \$268,064.95 pending grant revisions, and Capital Grant OH-2021-050-337 in the amount of \$204,420.00, for a total amount not to exceed \$472,484.95 (\$163,536.00 in federal funds, which represents 80% of total cost).

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority's Board of Trustees expects Richard L. Bowen & Associates, Inc. will attempt to exceed the 13% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

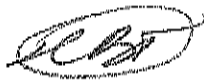
Attest: _____
Secretary-Treasurer



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: July 25, 2024

Subject: Disadvantaged Business Enterprise (DBE) Prime Contractor for
July 30, 2024 Board meeting

Please be advised the following resolution involving a DBE firm as the prime contractor will be presented at the July 30, 2024 Board meeting.

- Authorizing Contract No. 2024-91 with the Apex Construction & Management Co. to provide construction services for Contract No. 2024-91 – Hayden Garage CMU Painting & Rehabilitation.

If you have any questions please feel free to contact me. You can also contact Carl Kirkland, Director of Office of Business Development directly at 216-356-3128.

CC:IBT:CK:db



TITLE/DESCRIPTION: CONTRACT: PROJECT 19.82 – HAYDEN GARAGE CMU WALL PAINTING & REHABILITATION		Resolution No.: 2024-55
VENDOR: APEX CONSTRUCTION & MANAGEMENT CO., INC.		Date: July 25, 2024
AMOUNT: \$116,176.00		Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____		

- 1.0 PURPOSE/SCOPE: This resolution will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract to provide construction services for Project 19.82 – Hayden Garage CMU Painting & Rehabilitation.
- 2.0 DESCRIPTION/JUSTIFICATION: The work to be performed under this contract includes the painting and rehabilitation of both the interior and exterior concrete masonry unit walls ("CMU") as well as repairing CMU sealant control joints and tuck points, as necessary. The project location is at the Hayden Bus Garage in East Cleveland, Ohio.
- 3.0 PROCUREMENT BACKGROUND: The Invitation for Bids ("IFB") was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty-eight (28) interested parties, including potential subcontractors, downloaded the solicitation package. Seven (7) bids were received and opened on June 28, 2024, as follows:

Company Name	Total Base Bid
Apex Construction & Management Co., Inc.	\$116,176.00
MVP Contractors, LLC	\$149,749.60
Dugger Acquisitions, LLC	\$163,580.18
CSC The Charles Smith Co., LLC	\$176,456.70
Markleys Precision Company, LLC	\$176,500.00
Thomarios	\$187,327.00
Athos Contracting, LLC	\$194,800.00

The basis of award is the lowest responsive bid from a responsible bidder for the total base bid price. The total base bid price of \$116,176.00 from Apex Construction & Management Co., Inc. is approximately 42% less than the Engineer's Estimate of \$200,521.00. Apex Construction & Management Co., Inc. was determined to be a responsible bidder.

A cost analysis has been performed, and the bid of Apex Construction & Management Co., Inc. has been determined by the Procurement Department to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/ DBE BACKGROUND: All Affirmative Action requirements have been met. An 11% DBE goal was established for this procurement. The Prime Contractor, Apex Construction & Management Co., Inc. is a certified DBE (Subcontinent Asian male-owned) firm and will perform approximately 40% of this contract with its own forces, which will exceed the DBE participation goal on this contract. Additionally, the prime contractor will utilize E M Painting (African American male-owned) in the amount of \$70,000.00 or 60%.

- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This contract shall be payable from the RTA Capital Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, in an amount not to exceed \$116,176.00.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would leave the Authority without the protection of the Authority's assets due to the failing paint system at Hayden Garage.
- 8.0 RECOMMENDATION: It is recommended that the bid from Apex Construction & Management Co., Inc. be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENTS: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-55

AUTHORIZING CONTRACT NO. 2024-91 WITH APEX CONSTRUCTION & MANAGEMENT CO., INC. FOR PROJECT 19.82 – HAYDEN GARAGE CMU PAINTING & REHABILITATION IN AN AMOUNT NOT TO EXCEED \$116,176.00 (RTA CAPITAL FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority (“Authority”) deems it necessary to acquire construction services for the painting and rehabilitation of both the interior and exterior concrete masonry unit walls (“CMU”) at Hayden Garage, as required, under Project 19.82 – Hayden Garage CMU Painting & Rehabilitation; and

WHEREAS, the bid from Apex Construction & Management Co., Inc., located at 24381 Aurora Rd., A-6, Bedford, Ohio, 44146, was received on June 28, 2024 in an amount not to exceed \$116,176.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Apex Construction & Management Co., Inc. to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Apex Construction & Management Co., Inc. for Project 19.82 – Hayden Garage CMU Painting & Rehabilitation be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Apex Construction & Management Co., Inc. for Project 19.82 – Hayden Garage CMU Painting & Rehabilitation.

Section 3. That this contract shall be payable from the RTA Capital Fund, Engineering & Project Development Department budget, including but not limited to 100% local funds, in an amount not to exceed \$116,176.00.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Greater Cleveland Regional Transit Authority’s Board of Trustees expects that Apex Construction & Management Co., Inc. will attempt to exceed the 11% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: FURNISHING OF ENGINE OIL, AS SPECIFIED & AS REQUIRED, FOR A PERIOD OF ONE YEAR VENDOR: RELADYNE, LLC AMOUNT: AMOUNT NOT TO EXCEED \$207,920.00	Resolution No.: 2024-56
	Date: July 25, 2024
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the furnishing of engine oil, as specified and as required, for a period of one year.
- 2.0 **DESCRIPTION/JUSTIFICATION:** This contract for engine oil is necessary for the maintenance of the Authority's revenue and non-revenue vehicles with gasoline, diesel, and CNG fueled engines.
- 3.0 **PROCUREMENT BACKGROUND:** The Invitation for Bid (IFB) was posted on the Authority's Procurement website and advertised in the local newspapers. Twenty interested parties downloaded the solicitation. Six responsive bids were received on June 26, 2024. The total bid from Reladyne, LLC has been determined by the Procurement Department to be the lowest responsive bid from a responsible bidder.

Reladyne			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
20,000	61-195	\$9.59	\$191,800.00
1,000	61-183b	\$10.40	\$10,400.00
550	61-187a	\$10.40	\$5,720.00
			<u>\$207,920.00</u>

Safety-Kleen Systems, Inc.			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
20,000	61-195	\$10.75	\$215,000.00
1,000	61-183b	\$9.00	\$9,000.00
550	61-187a	\$9.85	\$5,417.50
			<u>\$229,417.50</u>

Rowleys Wholesale			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
20,000	61-195	\$10.24	\$204,800.00
1,000	61-183b	\$8.10	\$8,100.00
550	61-187a	\$7.63	\$4,196.50
			<u>\$217,096.50</u>

Northeast Lubricants, LTD			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
20,000	61-195	\$11.70	\$234,000.00
1,000	61-183b	\$11.20	\$11,200.00
550	61-187a	\$11.10	\$6,105.00
			<u>\$251,305.00</u>

Vavoline			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
20,000	61-195	\$10.25	\$205,000.00
1,000	61-183b	\$11.50	\$11,500.00
550	61-187a	\$11.90	\$6,545.00
			<u>\$223,045.00</u>

Universal Oil			
Diesel Gallons	GCRTA Part #	Amount	Extended Total
20,000	61-195	\$15.45	\$309,000.00
1,000	61-183b	\$11.25	\$11,250.00
550	61-187a	\$11.55	\$6,352.50
			<u>\$326,602.50</u>

A price analysis has been performed, and the Procurement Department has determined the Extended Total for one year from Reladyne, LLC to be fair and reasonable to the Authority.

- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: All Affirmative Action requirements have been met. A 0% DBE goal was established for this procurement due to the lack of certified DBE firms.
- 5.0 POLICY IMPACT: Does not apply.
- 6.0 ECONOMIC IMPACT: This procurement will be funded through the General Fund, Fleet Management Department budget, in an amount not to exceed \$207,920.00 for a period of one year. The total bid price is approximately 13% below the budget estimate.
- 7.0 ALTERNATIVES: Reject this bid. Rejection of this bid would require the Authority to buy lesser quantities at a higher price.
- 8.0 RECOMMENDATION: It is recommended that the bid from Reladyne, LLC be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.
- 9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-56

AUTHORIZING CONTRACT NO. 2024-097 WITH RELADYNE, LLC FOR THE FURNISHING OF ENGINE OIL, AS SPECIFIED AND AS REQUIRED, FOR A PERIOD OF ONE YEAR IN AN AMOUNT NOT TO EXCEED \$207,920.00 (GENERAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") requires the furnishing of engine oil for the Authority's vehicles; and

WHEREAS, the bid of Reladyne, LLC, located at 4411 Crystal Parkway, Kent, Ohio 44240, for the furnishing of engine oil, as specified and as required, for a period of one year was received on June 26, 2024, at unit prices resulting in a total contract amount not to exceed \$207,920.00; and

WHEREAS, the General Manager, Chief Executive Officer deems the bid of Reladyne, LLC to be the lowest responsive bid from a responsible bidder and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the bid of Reladyne, LLC for the furnishing of engine oil, as specified and as required, for a period of one year be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Reladyne, LLC for the furnishing of engine oil, as specified and as required, for a period of one year.

Section 3. This contract shall be payable from the General Fund, Fleet Management Department budget, in an amount not to exceed \$207,920.00 for a period of one year.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon future funding, compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

Section 5. That the Authority's Board of Trustees expects Reladyne, LLC will attempt to exceed the 0% minimum DBE goal assigned to this procurement.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary- Treasurer



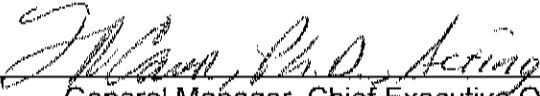
TITLE/DESCRIPTION: CONTRACT: PURCHASE OF THREE (3) 2024 FORD F-350 PICKUP TRUCKS VENDOR: VALLEY TRUCK CENTERS AMOUNT: NOT TO EXCEED \$175,419.00	Resolution No.: 2024-57
	Date: July 25, 2024
	Initiator: Fleet Management Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to enter into a contract for the purchase of three (3) 2024 Ford F-350 pickup trucks, equipment and accessories through the State of Ohio, Department of Administrative Services, State Term Schedule.
- 2.0 **DESCRIPTION/JUSTIFICATION:** The Authority requires the replacement of three pickup trucks that have exceeded their life expectancy and have been costly to maintain.
- 3.0 **PROCUREMENT BACKGROUND:** In Chapter 410 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the Board of Trustees has authorized the General Manager, Chief Executive Officer to utilize the State of Ohio Cooperative Purchasing Program. R.C. 306.43(H)(4) authorizes the Authority to enter into a contract for the purchase of goods and services from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of section 125.05 of the Revised Code.

 This resolution will authorize the purchase and delivery of three (3) 2024 Ford F-350 pickup trucks, equipment and accessories from Valley Truck Centers through the State of Ohio Cooperative Purchasing Program, Contract No. RSI018692, in a total amount not to exceed \$175,419.00. The prices established under the state program are the result of a competitive process.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Per federal regulations, the Office of Business Development does not conduct Affirmative Action reviews or established goals on procurements included in the State Cooperative Purchasing Program.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Capital Fund, Fleet Management Department budget, in an amount not to exceed \$175,419.00 for three (3) vehicles.
- 7.0 **ALTERNATIVES:** Reject this offer. Rejection of this offer would delay the ability of the Authority to purchase replacement vehicles, prolonging the Authority's need to maintain equipment that has exceeded life expectancy.
- 8.0 **RECOMMENDATION:** It is recommended that the offer of Valley Truck Centers be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to enter into a contract.

9.0 ATTACHMENT: None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-57

AUTHORIZING CONTRACT NO. 2024-103 WITH VALLEY TRUCK CENTERS FOR THE PURCHASE AND DELIVERY OF THREE (3) 2024 FORD F-350 PICKUP TRUCKS, EQUIPMENT AND ACCESSORIES, AS SPECIFIED, THROUGH THE STATE OF OHIO, DEPARTMENT OF ADMINISTRATIVE SERVICES, COOPERATIVE PURCHASING PROGRAM FOR A TOTAL PRICE NOT TO EXCEED \$175,419.00 (RTA CAPITAL FUND, FLEET MANAGEMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") has identified the need to purchase new vehicles to replace non-revenue vehicles that have exceeded their useful life; and

WHEREAS, such equipment is available through the State of Ohio, Department of Administrative Services, Cooperative Purchasing Program; and

WHEREAS, R.C. 125.04 provides political subdivisions within the State of Ohio the opportunity to participate in contracts executed by the State of Ohio, Department of Administrative Services, for the purchase of equipment, materials, supplies, or other tangible assets; and

WHEREAS, the Board of Trustees authorized utilization of the Cooperative Purchasing Program in Resolution 2017-102, as set forth in Chapter 410 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority; and

WHEREAS, R.C. 306.43(H)(4) permits a regional transit authority to enter into a contract for the purchase of goods or services from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of section 125.05 of the Revised Code; and

WHEREAS, Valley Truck Centers, with an office located at 5715 Canal Road, Cleveland, OH 44125, has offered to deliver three (3) 2024 Ford F-350 pickup trucks, with added equipment and accessories, for a total negotiated contract amount not to exceed \$175,419.00; and

WHEREAS, the General Manager, Chief Executive Officer determined it is in the best interest of the Authority to procure the required three (3) 2024 Ford F-350 pickup trucks, with added equipment and accessories from Valley Truck Centers, utilizing the State of Ohio Cooperative Purchasing Program and recommends acceptance thereof by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the offer of Valley Truck Centers to provide three (3) 2024 Ford F-350 pickup trucks, with added equipment and accessories, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a contract with Valley Truck Centers to provide three (3) 2024 Ford F-350 pickup trucks, with added equipment and accessories.

Section 3. This contract shall be payable from the RTA Capital Fund, Fleet Management Department budget, in an amount not to exceed \$175,419.00 for three (3) vehicles.

Section 4. That said contract shall be binding upon and an obligation of the Authority contingent upon compliance by the contractor to the specifications and addenda, thereto, if any; the Affirmative Action Plan adopted by the Board of Trustees; bonding and insurance requirements; and all applicable laws relating to contractual obligations of the Authority.

.Section 5. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary- Treasurer



TITLE/DESCRIPTION: CONTRACT: INCREASE TO CONTRACT NO. 2022-122 FOR PROJECT 12D – TRUNK LINE SIGNAL SYSTEM VENDOR: CLARK TRANSPORTATION CONSULTING & SERVICES, LLC DBA BISON RAIL SYSTEMS AMOUNT: NOT TO EXCEED \$1,129,068.56 AND REINSTATEMENT OF GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY	Resolution No.: 2024-58
	Date: July 25, 2024
	Initiator: Engineering & Project Development Department
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This action will allow the Greater Cleveland Regional Transit Authority ("Authority") to increase Contract No. 2022-122, Project 12D – Trunk Line Signal System and to reinstate the General Manger, Chief Executive Officer's change order signing authority.

2.0 **DESCRIPTION/JUSTIFICATION:** This change order is necessary to provide the Authority with a superior solution, replacing the PSO 4000 audio frequency overlay track circuits, which were originally specified in the contract, with 60 Hz vane power frequency track circuits ("PFTC"). This superior solution of the PFTCs will meet the Authority's requirements for shunting sensitivity, broken rail detection, and broken-down insulated joint detection. PFTCs are service proven, a reliable method of train detection, and provide added protection for the Authority assets.

This change order is necessary to compensate Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems ("Bison Rail Systems") for both the change in scope for the PFTCs as well as for the new construction schedule necessitated by project management challenges in administration of the project and in evaluating the proposed solution for this intricate, complex project. Already, a prior change order was given to Bison Rail Systems for a 60-calendar day extension to the project's schedule. This change order will give Bison Rail Systems additional time of 442 days and will move the project completion into the end of 2025.

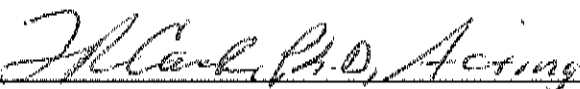
3.0 **PROCUREMENT BACKGROUND:** On January 31, 2023, the Board of Trustees, by Resolution No. 2023-2, authorized a contract with Bison Rail Systems to perform construction services for the re-signalization along the Trunk Line between East 79th Street Station to Shaker Square in an amount of \$4,464,789.20. There has been one change order to date, adding 60 days to the contract to allow time for review and negotiations of the current proposed new solution.

This change order will increase the cost of the contract with Bison Rail Systems by an amount not to exceed \$1,129,068.56, which exceeds the General Manager, Chief Executive Officer's change order signing authority. Approval of this change order will increase the amount of this contract to \$5,593,857.76. This action also seeks reinstatement of the General Manager, Chief Executive Officer's \$250,000.00 change order signing authority.

This change order was reviewed and recommended by the Authority's Change Order Committee.

- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** All Affirmative Action requirements have been met. A 17% DBE goal was established for this procurement in January 2023. The Prime contractor is Clark Transportation Consulting & Services DBA Bison Rail Systems, a certified DBE (African American male-owned) firm and has agreed to maintain the established DBE participation goal established for this contract.
- 5.0 **POLICY IMPACT:** Does not apply.
- 6.0 **ECONOMIC IMPACT:** This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to capital grants OH-2023-042-337 and OH-2019-037-337 in the amount not to exceed \$1,129,068.56 (\$903,254.84 in federal funds, which represents 80% of total cost).
- 7.0 **ALTERNATIVES:** Reject this change. Rejection of this change would leave the Authority with an antiquated signal system along the Trunk Line, further delay this project, and prolong completion in anticipation for the new rail cars.
- 8.0 **RECOMMENDATION:** This change order was presented to the Board of Trustees at the July 9, 2024, Operational Planning & Infrastructure Committee meeting. It is recommended that the change to Contract No. 2022-122 be accepted and the resolution adopted authorizing the General Manager, Chief Executive Officer to modify the contract.
- 9.0 **ATTACHMENTS:** None

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



General Manager, Chief Executive Officer

RESOLUTION NO. 2024-58

AUTHORIZING AN INCREASE TO CONTRACT NO. 2022-122 WITH CLARK TRANSPORTATION CONSULTING & SERVICES, LLC DBA BISON RAIL SYSTEMS FOR PROJECT 12D – TRUNK LINE SIGNAL SYSTEM IN AN AMOUNT NOT TO EXCEED \$1,129,068.56 FOR A TOTAL CONTRACT AMOUNT OF \$5,593,857.76 AND REINSTATING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER'S CHANGE ORDER SIGNING AUTHORITY IN ITS ENTIRETY (RTA DEVELOPMENT FUND, ENGINEERING & PROJECT DEVELOPMENT DEPARTMENT BUDGET)

WHEREAS, the Greater Cleveland Regional Transit Authority ("Authority") deemed it necessary to procure construction services, as specified, under Project 12D – Trunk Line Signal System; and

WHEREAS, by Resolution No. 2023-2, the Board of Trustees authorized Contract No. 2022-122 in the amount of \$4,464,789.20 with Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems ("Bison Rail Systems"), located at 63 Main Street, Suite 204, Flemington, New Jersey, 08822, for the furnishing of said construction services; and

WHEREAS, the General Manager, Chief Executive Officer has authorized one change order extending the contract duration sixty days to allow time for review of proposed changes to the scope of services which would provide the Authority with 60 Hz vane power frequency track circuits; and

WHEREAS, the Authority's project management challenges in administering the project and the thorough and comprehensive review of the proposed change to the scope of services has necessitated a new construction schedule; and

WHEREAS, Bison Rail Systems has offered to provide the changed scope of services with the accompanying schedule extension at a total cost of \$1,129,068.56, resulting in a new total contract amount of \$5,593,857.76; and

WHEREAS, said increase will exceed the General Manager, Chief Executive Officer's change order signing authority; and

WHEREAS, the General Manager, Chief Executive Officer deems acceptance of the offer of Bison Rail Systems., as negotiated, to be in the best interest of the Authority and recommends acceptance thereof.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the negotiated offer of Clark Transportation Consulting & Services DBA Bison Rail Systems to amend Contract No. 2022-122 to provide 60 Hz vane power frequency track circuits, and construction changes related thereto, and to extend the schedule by 442 days for Project 12D – Trunk Line Signal System, be and the same is hereby accepted.

Section 2. That the General Manager, Chief Executive Officer of the Authority be and she is hereby authorized to enter into a amend Contract No. 2022-122 with Clark Transportation Consulting & Services, LLC DBA Bison Rail Systems to accept the offer for 60 Hz vane power frequency track circuits and the 425 day contract extension related thereto.

Section 3. This contract shall be payable from the RTA Development Fund, Engineering & Project Development Department budget, including but not limited to capital grants OH-2023-042-337 and OH-2019-037-337 in the amount not to exceed \$1,129,068.56 (\$903,254.84 in federal funds, which represents 80% of total cost).

Section 4. That the General Manager, Chief Executive Officer's change order signing authority be reinstated in its entirety.

Section 5. That all other terms and conditions of said contract shall remain unchanged.

Section 6. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest:

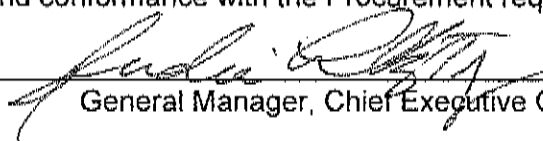
Secretary-Treasurer



TITLE/DESCRIPTION: ADOPTING TAX BUDGET FOR THE FISCAL YEAR 2025	Resolution No.: 2024-59
	Date: July 25, 2024
	Initiator: Office of Management & Budget
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This action will adopt the tax budget for the Greater Cleveland Regional Transit Authority ("Authority") for the fiscal year beginning January 1, 2025 ("FY 2025 Tax Budget") and submit the same to the Cuyahoga County Fiscal Officer.
- 2.0 DESCRIPTION/JUSTIFICATION: This action is taken as a matter of recommended policy for the reasons described in Section 5.0 below.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 DBE/AFFIRMATIVE ACTION BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: A tax budget is prepared as a measure of sound fiscal policy which demonstrates timely budgeting and appropriation procedures. It is an element of financial prudence that may bolster the Authority's credit rating. Creation of a tax budget also fosters communication and is a needed step for the development of the FY 2025 appropriations budget. Failing to adopt the FY 2025 Tax Budget would demonstrate a lower level of financial responsibility.
- 6.0 ECONOMIC IMPACT: A tax budget establishes the estimates of revenues for the year and defines, in very broad terms, the limits of anticipated expenditures. The FY 2025 Tax Budget is presented with \$352.2 million in revenues, the largest source from the Sales & Use Tax estimated at \$270.9 million. Operating expenditures budgeted at \$309.7 million along with transfers to other funds of \$41.1 million will bring total expenditures to \$350.8 million. The ending balance for the FY 2025 Tax Budget is estimated at \$26.2 million, which represents a one-month operating reserve.
- 7.0 ALTERNATIVES: Not adopt the FY 2025 Tax Budget. This would reduce the Authority's ability to demonstrate fiscal prudence and impact the preparation of the FY 2025 appropriations budget.
- 8.0 RECOMMENDATION: This budget was reviewed by the Operational Planning & Infrastructure Committee on July 9, 2024. It is recommended that the FY 2025 Tax Budget be adopted and filed.
- 9.0 ATTACHMENTS: None.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.



 General Manager, Chief Executive Officer

RESOLUTION NO. 2024-59

ADOPTING THE TAX BUDGET OF THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2025 AND SUBMITTING THE SAME TO THE CUYAHOGA COUNTY FISCAL OFFICER

WHEREAS, a tax budget for the Greater Cleveland Regional Transit Authority ("Authority") for the fiscal year ("FY") beginning January 1, 2025 ("FY 2025 Tax Budget") has been prepared for the purpose of providing an estimate of revenues to be received for such fiscal year, including all taxes, user fees, and other types of revenues, as well as estimates of all expenditures and outlays for such fiscal year to be paid or met from the said revenue, all in conformance with sound financial practices; and

WHEREAS, the FY 2025 Tax Budget has been made available for public inspection in the Authority's Office of Management and Budget, posted on the Authority's website, and posted on the Authority's Facebook page; and

WHEREAS, the Board of Trustees held a public hearing on July 9, 2024 on the FY 2025 Tax Budget, of which public notice was given by publication in the Plain Dealer on June 19, 2024 and June 23, 2024 and the Cleveland Urban News on June 21, 2024 and June 23, 2024, as well as by posting of notice in the first-floor lobby of the Authority's Main Office Building.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the FY 2025 Tax Budget of the Greater Cleveland Regional Transit Authority, heretofore prepared and submitted to the Board of Trustees, copies of which are on file in the Office of Management and Budget, with any revisions to said tentative budget incorporated therein, is hereby adopted as the official Tax Budget of said Authority for the fiscal year beginning January 1, 2025.

Section 2. That the Director of the Office of Management and Budget is hereby authorized and directed to transmit to the Cuyahoga County Fiscal Officer a certified copy of the FY 2025 Tax Budget and a copy of this resolution.

Section 3. That this resolution shall become effective immediately upon its adoption.

Attachments: FY 2025 Tax Budget


Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Subject: Purchasing Card Resolution

Date: July 25, 2024

The purpose of the purchasing card ("P-Card") program is to provide a simple, efficient, cost-effective method of paying for small-dollar purchases. P-Cards are credit cards issued to Authority employees that are used as an alternative to the traditional purchasing process. The use of P-Cards can significantly reduce the volume of purchase orders, invoices and checks processed, thus creating operational efficiencies. Purchases over \$10,000 must be approved by the Director of Procurement and/or the General Manager, Chief Executive Officer.

Under Section 410.01(a)(27) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority, the Board of Trustees ("Board") authorizes the positions that may use a P-Card. On May 20, 2003, the Board adopted Resolution 2003-064, authorizing the use of P-Cards for Authority business by designated employees and positions. Based on the Authority's business needs, updated lists of positions designated to use P-Cards have periodically been brought to the Board for approval.

The current resolution proposes adding two (2) new positions to the list of positions designated to use P-Cards.

Please contact me if you need any further clarification.

IBT/JT



TITLE/DESCRIPTION: APPROVING REVISED LIST OF POSITIONS DESIGNATED TO USE PURCHASING CARDS	Resolution No.: 2024-60
	Date: July 25, 2024
	Initiator: Accounting
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 PURPOSE/SCOPE: This resolution seeks approval of the revised list of positions designated to use a purchasing card ("P-Card") for Greater Cleveland Regional Transit Authority ("Authority") business.
- 2.0 DESCRIPTION/JUSTIFICATION: Under Section 410.01(a)(27) of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority ("Code Book"), the Board of Trustees authorizes the positions that may use a P-Card. This action will modify the positions designated to use P-Cards to purchase items in accordance with Code Book Section 410.01(a)(27).

Authority management has undertaken a review of the current list of 111 positions designated by the Board of Trustees to use P-Cards. Following a review of current business needs, it is proposed that the list of authorized positions be revised to add two (2) new positions. This action will result in a total of 113 positions authorized to use P-Cards.
- 3.0 PROCUREMENT BACKGROUND: Does not apply.
- 4.0 AFFIRMATIVE ACTION/DBE BACKGROUND: Does not apply.
- 5.0 POLICY IMPACT: This action is consistent with Code Book Section 410.01(a)(27) which requires that the Board of Trustees designate the positions authorized to use P-Cards.
- 6.0 ECONOMIC IMPACT: All P-Card transactions will be funded from the user department's annual budget allocation.
- 7.0 ALTERNATIVES: Reject this resolution. Rejection of this resolution would result in maintaining a list of positions authorized to use P-Cards that does not meet current business needs.
- 8.0 RECOMMENDATION: It is recommended that the Board of Trustees approve the revised list of positions designated to use P-Cards.
- 9.0 ATTACHMENTS: NONE

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.

J. [Signature]
General Manager, Chief Executive Officer

RESOLUTION NO. 2024-60

APPROVING REVISED LIST OF POSITIONS DESIGNATED TO USE
PURCHASING CARDS

WHEREAS, the Board of Trustees of the Greater Cleveland Regional Transit Authority ("Authority") adopted Resolution 2003-064 on May 20, 2003, authorizing the use of purchasing cards ("P-Cards") for Authority business by designated employees and positions; and

WHEREAS, the Board of Trustees amended Resolution No. 2003-064 pursuant to Resolution No. 2006-052 on March 21, 2006, Resolution No. 2008-058 on April 15, 2008, Resolution No. 2009-111 on December 15, 2009, Resolution No. 2011-027 on March 22, 2011, Resolution No. 2011-117 on December 20, 2011, Resolution No. 2013-125 on December 17, 2013, Resolution No. 2015-119 on December 15, 2015, Resolution No. 2018-074 on July 14, 2018, Resolution No. 2019-119 on December 17, 2019, Resolution No. 2020-081 on October 27, 2020, Resolution No. 2021-056 on May 25, 2021, Resolution 2023-013 on February 28, 2023; and Resolution 2024-016 on February 27, 2024, updating positions designated to use P-Cards; and

WHEREAS, Authority management has undertaken a review of the current list of 111 positions authorized to use P-Cards, resulting in a recommendation to add two (2) new positions, for a revised list of 113 authorized positions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the following additional positions are designated to use P-Cards:

Administrative Assistant (Claims)

Project Assistant (Fleet Management – Railcar Replacement Program)

Section 2. That Attachment A to this resolution is the complete, updated list of positions designated to use P-Cards, replacing all prior lists.

Section 3. That the General Manager, Chief Executive Officer is authorized to update future changes in job titles.

Section 4. That beyond these modifications, Resolution 2003-064, as amended, remains unchanged.

Section 5. That this resolution shall become effective immediately upon its adoption.

Attachment A: Positions Designated to use Purchasing Cards.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY		
ATTACHMENT A		
POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS		
Executive Division /Department(s)		
Executive	General Manager, CEO	
Executive	Secretary to General Manager	
Executive	Executive Assistant/Executive Secretary/Treasurer to BOT	
Executive	Executive Secretary	
Internal Audit	Executive Director, Internal Audit	
Engineering & Project Mgmt. Division/Department(s)		
Engineering & Project Management	Executive Assistant	
Engineering & Project Management	Administrative Assistant	
Engineering & Project Management	Administrative Assistant	
Administration & External Affairs Division		
DGM - Innovation & Technology Division	Executive Secretary	
Marketing	Supervisor, Marketing Development	
Marketing	Marketing Manager	
Marketing	Marketing Associate	
Finance Division		
Finance & Administration	Office Manager, Finance	
Accounting	Director, Accounting	
Office of Business Development	Director, Office of Business Development	
Office of Management & Budget	Director, Office of Management & Budget	
Procurement	Procurement Team Leader	

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY		
ATTACHMENT A		
POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS		
Revenue	Supervisor, Computer Room	
Support Services	Manager, Support Services	
Management Information Systems	Director, Enterprise Architecture	
Human Resources Division/Department(s)		
Human Resources	Executive Secretary	
Human Resources	Talent Management Coordinator	
Labor & Employee Relations-Administration	Labor & Employee Relations Specialist	
Labor & Employee Relations-Administration	Benefits Manager	
Training & Employee Development - Maintenance Training	Vehicle Maintenance Instructor	
Training & Employee Development	Training Coordinator	
Legal Affairs Division/Department(s)		
Legal Affairs	DGM, Legal Affairs	
Legal-Administration	Legal Support Manager/Executive Assistant	
Risk Management	Director, Risk Management	
Claims	Manager, Claims	
Claims	Administrative Assistant	new
Safety	Director, Safety	
Safety	Business Analyst	

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY		
ATTACHMENT A		
POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS		
Operations Division/Department(s)		
Operations	Executive Secretary	
Operations	Manager, Asset & Configuration	
Triskett -Administration	Administrative Assistant, Triskett	
Triskett -Transportation Administration	Manager, Transportation Triskett	
Triskett-Equipment	Manager, Equipment Triskett	
Triskett-Facilities	Manager, Facilities Triskett	
Triskett-Maintenance	Maintenance Leader, Triskett	
Hayden-Administration	District Director, Hayden	
Hayden-Administration	Administrative Assistant	
Hayden-Facilities	Manager, Facilities Hayden	
Hayden-Equipment	Manager, Equipment Hayden	
Hayden-Equipment	Assistant Equipment Manager, Hayden	
Hayden-Maintenance	Maintenance Leader, Hayden	
Rail-Administration	Secretary I	
Rail-Transportation	Manager, Transportation Rail	
Rail-Facilities-Administration	Manager, Facilities Rail	
Rail-Facilities-Administration	Supervisor, Rail Facilities	
Rail-Facilities-Administration	Supervisor, Rail Facilities	
Rail-Facilities-Administration	Supervisor, Janitorial Services	
Rail-Facilities Maintenance West Side	Maintenance Leader	
Rail-Equipment-Administration	Manager, Rail Equipment	
Rail-Equipment-Administration	Assitant Equipment Manager	
Rail-Administration	Operations Staff Assistant, Rail	
Rail-Administration	Staff Assistant	
Rail Facilities East Side	Maintenance Leader	
Rail Facilities East Side	Maintenance Technician	

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY		
ATTACHMENT A		
POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS		
Rail Facilities-Power & Way(Track & Signals)	Director, Power & Way	
Rail Facilities-Power & Way(Track & Signals)	Manager, Power & Way	
Rail Facilities-Power & Way(Track & Signals)	Administrative Assistant	
Fleet Management-Administration	Director, Fleet Management	
Fleet Management-Administration	Administrative Assistant/Engineering Fleet Planning	
Fleet Management-Administration	Railcar Project Lead/Manager	
Fleet Management-Administration	Project Assistant	new
Fleet Management-Facilities-Administration	Manager, Fleet Planning and Engineering	
Fleet Management-Inventory	Manager, Supply Chain Management	
Fleet Management-Inventory	Material Contract & Release Specialist	
Fleet Management-Inventory	Assistant Supply Chain Manager	
Fleet Management-Inventory	Material Planner	
Fleet Management-Administration	QA Warranty Administrator, Fleet Management	
Fleet Engr. & Quality Assurance - Administration	Configuration Management Eng\.-Vehicles	
Fleet Engineering & Quality Assurance - Q/A Warranty Administration	Quality Assurance/Warranty Mechanical	
Fleet Engineering & Quality Assurance - Q/A Warranty Administration	Quality Assurance/Warranty Mechanical -CDL	
Fleet Engr. & Quality Assurance - Q/A Warranty Administration	Quality Assurance/Warranty Mechanical -CDL	
Fleet Engr. & Quality Assurance - Q/A Warranty Administration	Quality Assurance/Warranty Electrical	
Fleet Engr. & Quality Assurance - Equipment Engineering - Bus	Vehicle Engineer	
Fleet Engr. & Quality Assurance - Equipment Engineering - Bus	Vehicle Engineer	
Fleet Management-CBM	Assistant Manager, Equipment CBM	
Fleet Management-CBM Equipment	Supervisor, Electronic Repair	
Fleet Management-CBM Equipment	Manager, Electronic Repair	
Fleet Management-CBM Unit Rebuild	Supervisor-Performance	
Fleet Management-CBM	Manager, Equipment CBM	
Paratransit-Administration	District Director, Paratransit	
Paratransit-Administration	Administrative Assistant	
Paratransit-Facilities	Manager, Facilities Paratransit	

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY		
ATTACHMENT A		
POSITIONS AND EMPLOYEES DESIGNATED TO USE PURCHASING CARDS		
Paratransit-Facilities		Maintenance Leader
Paratransit		Clerk Typist
Service Management-Administration		Planning Secretary
Service Management-Central Facilities		Manager, Central Facilities
Service Management-Central Facilities		Central Facilities Maintenance Supervisor
Service Management-Central Facilities		Central Facilities Maintenance Supervisor
Service Management-Central Facilities		Central Facilities Maintenance Supervisor
Service Quality Management		Office Manager, Service Quality Management
Intelligent Transportation Systems(ITS)		Manager, Intelligent Transportation System
ITS/End User Support		Manager, ITS/End User Support
Information Technology - Network Services		Manager, Infrastructure
Transit Police		Executive Secretary
Transit Police		Security Systems Manager
Transit Police		Lieutenant
Transit Police		Commander-Transit Police
Transit Police		Commander-Transit Police
Transit Police		Sergeant-Transit Police
Transit Police		Sergeant-Transit Police
Transit Police		K-9 Team Transit Police
Transit Police		K-9 Team Transit Police
Transit Police		K-9 Team Transit Police
Transit Police		K-9 Team Transit Police
Transit Police		K-9 Team Transit Police
Transit Police		K-9 Team Transit Police



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry *ILB, Ph.D., Acting*
General Manager, Chief Executive Officer

Subject: CMSD Intergovernmental Agreement Ratification

Date: July 25, 2024

The Intergovernmental Agreement with the Cleveland Metropolitan School District ("CMSD") on the Board's agenda includes a provision that requires ratification.

This ratification is necessary to accommodate a partial shipment of 2,500 farebox compatible picture ID cards to CMSD on July 26, 2024 for students who will begin classes on July 29 and 30, 2024.

In order to provide CMSD adequate time to prepare and distribute the picture ID cards, free rides to and from school will be provided to students beginning classes on July 29, 2024. Free rides to school will be provided to students beginning classes on July 30, 2024.

The remaining 9,500 will be forwarded to CMSD after the full resolution is adopted.

Please contact me if you need any further clarification.

IBT/JT



TITLE/DESCRIPTION: AUTHORIZING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CLEVELAND METROPOLITAN SCHOOL DISTRICT FOR STUDENT FARES FOR THE 2024-2025 SCHOOL YEAR AND RATIFYING THE ISSUANCE OF PASSES FOR THE FIRST DAY(S) OF SCHOOL	Resolution No.: 2024-61
	Date: July 25, 2024
	Initiator: Finance
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

1.0 **PURPOSE/SCOPE:** This Intergovernmental Student Transportation Agreement ("Agreement") between the Greater Cleveland Regional Transit Authority ("GCRTA") and the Cleveland Metropolitan School District ("CMSD") will provide a volume discount to CMSD for the purchase of and payment for magnetic stripe farebox compatible picture card ID passes for the 2024-2025 school year. The purchase and payment will relieve some of the budgetary impact on CMSD, as well as improve cash flow and accounts receivable activity for GCRTA. This action includes ratification of the issuance of 2,500 passes to CMSD on July 26, 2024, for use by students who start school on July 29 and 30, 2024. In order to provide CMSD adequate time to prepare and distribute the picture card ID passes, free rides to and from school will be provided to students beginning classes on July 29, 2024. Free rides to school will be provided to students beginning classes on July 30, 2024.

The CMSD school board approved this agreement at its June 25, 2024, board meeting.

- 2.0 **DESCRIPTION/JUSTIFICATION:** The proposed Agreement with CMSD will allow for discounted rates. This negotiated Agreement is a result of discussions with CMSD and will generate an estimated \$2,500,000 in revenue for GCRTA.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **DBE/AFFIRMATIVE ACTION BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** This action is consistent with GCRTA's practice of entering into an agreement each year with CMSD for the purchase of and payment for picture card ID passes. Authorization of this Agreement will allow GCRTA to continue to provide economical public transportation to students as well as promote ridership on public transportation.
- 6.0 **ECONOMIC IMPACT: (Revenue Generating)** Entering into this Agreement will result in an estimated \$2,500,000 for GCRTA, as well as encourage students to ride public transportation.
- 7.0 **ALTERNATIVES:** Rejection of this action would result in hardship for CMSD and could lead to CMSD's possible discontinuation of purchasing GCRTA fare media for student transportation.
- 8.0 **RECOMMENDATION:** This resolution was discussed at the July 9, 2024, Operational Planning & Infrastructure Committee and recommended for consideration by the full Board of Trustees. It is recommended that this resolution be adopted.
- 9.0 **ATTACHMENT:** Draft Intergovernmental Student Transportation Agreement.

Recommended and certified as appropriate to the availability of funds, legal form and conformance with the Procurement requirements.


General Manager, Chief Executive Officer

**INTERGOVERNMENTAL STUDENT TRANSPORTATION AGREEMENT
BETWEEN THE
GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
AND THE
CLEVELAND METROPOLITAN SCHOOL DISTRICT
FOR THE 2024-2025 SCHOOL YEAR**

THIS AGREEMENT, by and between the Greater Cleveland Regional Transit Authority (hereinafter referred to as "GCRTA"), 1240 West 6th Street, Cleveland, Ohio 44113-1331, acting pursuant to Resolution No. _____, adopted by its Board of Trustees on _____, and the Cleveland Metropolitan School District (hereinafter referred to as the "District"), whose principal offices are located at 1111 Superior Ave E, Suite 1800, Cleveland, OH 44114, acting pursuant to Resolution No. _____, adopted by the Board of Education of the District on _____.

WITNESSETH: That

WHEREAS, the District is certified by the Ohio Department of Education to provide education services; and

WHEREAS, the District wishes to make transportation available to its enrolled students and to students on whose behalf it is obligated to provide transportation service; and

WHEREAS, the GCRTA is amenable to providing said service to the District's students; and

WHEREAS, the District and GCRTA wish to provide transportation in a controlled, efficient and cost-effective manner; and

WHEREAS, the District and GCRTA have entered into student transportation agreements since at least 2012 to memorialize the terms of such transportation; and

WHEREAS, the District and GCRTA entered into short-term agreements in 2020 and 2021 to address the District's reduced need for transportation during the COVID-19 pandemic without setting a precedent for future agreements; and

WHEREAS, the District and GCRTA returned to issuing magnetic stripe farebox compatible picture card ID passes to District students for the 2022-2023 school year; and

WHEREAS, as a result of the availability of improved ridership data to both parties, the District and GCRTA modified the pricing model and GCRTA provided the District with a volume discount based on ridership for the 2023-2024 school year; and

WHEREAS, GCRTA will again provide the District with a volume discount based on ridership for the 2024-2025 school year.

NOW, THEREFORE, the District and GCRTA, for good and valuable consideration including the mutual promises contained below, agree as follows:

1. **TERM OF AGREEMENT**

This Agreement shall commence on July 29, 2024, and shall continue through June 17, 2025.

2. **PRICE AND TERMS OF SALE**

a) Passes.

To improve controls and ensure valid use and costs, GCRTA and the District agree to issue magnetic stripe farebox compatible picture card ID passes ("Passes") to 12,000 District students for daily use on GCRTA vehicles as proof of payment, for a total estimated amount of \$2,500,000. The District agrees to obtain GCRTA's approval of any changes to the layout or format of the Passes. These Passes shall be valid for fares from July 29, 2024 through June 17, 2025.

GCRTA will supply the Passes by July 28, 2024. Students will receive a free ride to school on GCRTA vehicles their first day of school.

- b) The cost of any student tickets that the District needs to purchase during the term of this agreement will be \$1.75 per ride. (These tickets will be referred to herein as "Tickets.")
- c) Tickets must be ordered on a separate written purchase order. The District shall not assess a charge in excess of this price for each Ticket. GCRTA shall deliver the number of Tickets specified in each order to the District's Transportation Department. The risk of loss for said Tickets shall pass to the District immediately upon delivery of the Tickets to the District. The District shall sign the accompanying invoice and immediately return the signed invoice to GCRTA's Accounts Receivable Department.
- d) Passes and Tickets may be used by District students in Grades 9 through 12, residing within the borders of Cuyahoga County and attending private or public schools certified by Ohio Department of Education. Passes may be used through the expiration date of the Passes stated in Section 2a above. Tickets may be used until the expiration date of the Tickets. Passes and Tickets may be used on regular routes operated by the GCRTA for the purpose of transporting fare paying passengers. Passes and Tickets are non-transferable. Non-students using Passes or Tickets will either be denied service or required to pay the full fare.

e) Payment

The District shall pay ten monthly installments of Two Hundred Fifty Thousand Dollars (\$250,000) for the Passes, for a total estimated amount of Two Million Five Hundred Thousand Dollars (\$2,500,000). GCRTA shall invoice the District on a monthly basis on the first day of the month. On a quarterly basis, GCRTA will perform a reconciliation to the actual number of rides taken by District students based on a price of \$1.65 per ride. Based on this reconciliation, GCRTA will invoice for any difference or issue a credit memo, as applicable.

GCRTA shall invoice the District for each order of Tickets and the District shall remit payment within 30 days of the date of the invoice.

Failure to make timely payment may lead to the termination of this agreement.

f) Invoices

Invoices will be directed to the District's Office of Transportation, Attention: Eric Taylor, Executive Director, Transportation.

g) Lost or Voided Passes

Reports of any Passes that were cancelled shall be reported to GCRTA on a weekly basis. GCRTA will assess a fee of \$10.00 for each lost or stolen Pass.

3. RIGHT TO TERMINATE AGREEMENT

If either Party becomes insolvent or fails to perform any undertaking essential to the purpose of this Agreement, or fails to conduct its business to the satisfaction of the other Party, then the other Party may cancel and terminate this Agreement by thirty (30) days' notice in writing to the defaulting Party, provided, however, that the defaulting Party may cure any failure of performance within thirty days of receipt of notice.

The expiration or termination, for any reason, of this Agreement shall be without prejudice to the rights of either Party.

4. STUDENT CONDUCT

a) In accordance with its representations in 2015, the District removed the following language from the 2016-2017 Student Code of Conduct and maintains its deletion from the 2024-2025 Student Code of Conduct:

A student suspended from the bus will be given two RTA tickets at the time of suspension. Additional RTA tickets will be provided, as

needed, each day the student appears in school during the term of the bus suspension.

- b) The Board of Education of the District has adopted and maintains the policy outlined in Exhibit A hereto.

5. **FORCE MAJEURE**

If because of Force Majeure, either Party shall be unable to carry out any of its obligations under this Agreement, then those obligations shall be suspended to the extent made necessary by Force Majeure. The Party affected by Force Majeure shall give notice to the other Party as promptly as practical of the nature and probable duration of such Force Majeure. "Force Majeure" shall mean acts of God, riots, strikes, labor disputes, labor or material shortages, fires, explosions, floods, breakdowns of or damage to plants, equipment or facilities, or other causes of similar nature which are beyond the reasonable control of the Party and which wholly or partially prevent the timely performance of the Party's obligations under this Agreement, provided that the effect of such Force Majeure shall be eliminated insofar as possible with all reasonable dispatch; provided further, that performance of service obligations by the Party shall be excused only to the extent made necessary by the Force Majeure condition; provided further, that neither Party shall be required to settle a labor dispute on terms unacceptable to the Party affected; and provided further, that neither Party shall be required to rebuild all or a major portion of its facilities which are destroyed or substantially impaired by a Force Majeure condition. The Parties agree that, during the duration of the Force Majeure condition, neither will seek to declare the other in default for failure to timely perform its obligations under this Agreement.

6. **RECORDS AND AUDITS**

The District shall maintain books, records, documents, and other evidence directly pertinent to the performance of the Work under this Agreement in accordance with generally accepted accounting principles and practices consistently applied and Federal Acquisition Regulations, Parts 30 and 31, as applicable. GCRTA and its authorized representatives shall have the right to audit, to examine and to make copies of or extracts from all financial and related records (in whatever form they may be kept, whether written, electronic, or other) relating to or pertaining to this Agreement kept by or under the control of the District, including, but not limited to those kept by the District, its employees, agents, assigns, successors and subcontractors. Such records shall include, but not be limited to, accounting records, written policies and procedures; subcontract files; all paid vouchers including those for out-of-pocket expenses; other reimbursement supported by invoices; ledgers; cancelled checks; deposit slips; bank statements; journals; original estimates; estimating work sheets; contract amendments and change order files; back charge logs and supporting documentation; insurance documents; payroll documents; timesheets; memoranda; and correspondence. The District

shall, at all times during the term of this Agreement and for a period of three years after the completion of this Agreement, maintain such records, together with such supporting or underlying documents and materials. The District shall at any time requested by GCRTA, whether during or after completion of this Agreement, and at the District's own expense make such records available for inspection and audit (including copies and extracts of records as required) by GCRTA. Such records shall be made available to GCRTA during normal business hours at the District's office or place of business. In the event that no such location is available, then the financial records, together with the supporting or underlying documents and records, shall be made available for audit at a time and location that is convenient for GCRTA. The District shall ensure GCRTA has these rights with the District's employees, agents, assigns, successors, and subcontractors, and the obligations of these rights shall be explicitly included in any subcontracts or agreements formed between the District and any subcontractors to the extent that those subcontracts or agreements relate to fulfillment of the District's obligations to GCRTA. If the audit discovers substantive findings related to fraud, misrepresentation, or non-performance, GCRTA may recoup the costs of the audit work from the District. Any adjustments and/or payments that must be made as a result of any such audit or inspection of the District's invoices and/or records shall be made within a reasonable amount of time (not to exceed 90 days) from presentation of GCRTA's findings to the District.

7. **ASSIGNMENT**

Neither Party shall assign any of its rights or obligations under this Agreement without the prior written consent of the other Party.

8. **CHANGES; ALTERATIONS**

No change, alteration, modification, or addition to this Agreement shall be effective unless in writing and properly executed by both Parties.

9. **APPLICABLE LAW; SEVERABILITY**

This Agreement and any disputes relating to it shall be construed under the laws of the State of Ohio. If any provisions of this Agreement are determined to be invalid or unenforceable, such invalidity or unenforceability shall not affect any of the Agreement's remaining provisions.

10. **ENTIRE AGREEMENT**

This instrument constitutes the entire Agreement of the Parties with respect to its subject matter, superseding all prior understandings, agreements, or communications (whether oral or written), and shall be binding upon and inure to the benefit of the Parties, their successors, and permitted assigns.

11. NOTICES

All notices to be given pursuant to this Agreement shall be sufficient if given in writing, delivered in person or by registered or certified mail, postage prepaid, and, in either case addressed to the respective party at its postal address or at such other address or addresses each may hereafter designate in writing. Notices by mail shall be deemed effective and complete at the time of posting and mailing in accordance herewith.

Notice shall be delivered or mailed to the parties at the addresses shown below:

If to the District
Cleveland Metropolitan School
District
Attn: Eric Taylor
Executive Director, Transportation
3832 Ridge Road
Cleveland, OH 44144

If to GCRTA
Greater Cleveland Regional Transit
Authority
Attn: John J. Togher
Director of Accounting
1240 West 6th Street
Cleveland, OH 44113-1331

12. ACKNOWLEDGEMENT

The Parties acknowledge and agree that the District is a governmental entity and due to statutory provisions cannot commit to the payment of funds beyond its fiscal year (July 1 through June 30). By signing this Agreement, the District represents that it has appropriated the funds necessary to fulfill its obligations under this agreement for the 2024-2025 school year.

IN WITNESS WHEREOF, the Parties have executed this Agreement at Cleveland, Ohio, as of the last date set forth below.

**GREATER CLEVELAND
REGIONAL TRANSIT AUTHORITY**

**CLEVELAND METROPOLITAN
SCHOOL DISTRICT**

By: _____
India L. Birdsong Terry
General Manager, CEO

By: _____
Warren G. Morgan II, Ed.D.
Chief Executive Officer

Date: _____

Date: _____

The legal form and correctness of the within
Instrument is hereby approved.

Janet E. Burney, General Counsel
Deputy General Manager-Legal Affairs

CERTIFICATE OF FUNDS
(Section 5705.41, O.R.C.)

In the matter of: Greater Cleveland Regional Transit Authority

IT IS HEREBY CERTIFIED that moneys required to meet the obligations of the Board of Education of the Cleveland Metropolitan School District under the above referenced Agreement have been lawfully appropriated for such purposes and are in the treasury of the School District or are in the process of collection to an appropriate fund, free from any previous encumbrance.

CLEVELAND METROPOLITAN SCHOOL DISTRICT

By: _____

Title: _____

Dated: _____

Exhibit A
Repeat Violent Offender Exclusion Policy

Any high school student found by any Judicial system to have committed two or more nonviolent crimes (including, but not limited to, theft, criminal damaging, disorderly conduct, or menacing) related to conduct occurring on an RTA vehicle or at an RTA facility or stop may, at the discretion of the CEO or his/her designee, forfeit their privilege to receive RTA transportation or payment for a period of up to one year.

Any high school student found by a judicial system to have committed any violent crime (including, but not limited to, assault, robbery, any sex crime, arson, possession of a dangerous ordinance, or possession of any weapon prohibited by Cleveland Codified Ordinance Section 627.11) related to conduct occurring on an RTA vehicle or at an RTA facility or stop will forfeit their privilege to receive RTA transportation or payment for a period of one year.

Any high school student found by a judicial system to have committed any violent or nonviolent crime related to conduct occurring on an RTA vehicle or at an RTA facility or stop after a one year forfeiture and reinstatement of RTA transportation privileges will permanently forfeit his or her privilege to receive RTA transportation or payment.

Students who forfeit their RTA transportation privilege pursuant to this policy will not be provided any other means of transportation by the District, except that students who require transportation services pursuant to an individualized education program or 504 plan will be provided alternative transportation services by the District.

RESOLUTION NO. 2024-61

AUTHORIZING THE GENERAL MANAGER, CHIEF EXECUTIVE OFFICER TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH THE CLEVELAND METROPOLITAN SCHOOL DISTRICT FOR STUDENT FARES FOR THE 2024-2025 SCHOOL YEAR AND RATIFYING THE ISSUANCE OF PASSES FOR THE FIRST DAY(S) OF SCHOOL

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") provides public transportation that facilitates travel by students to and from school; and

WHEREAS, pursuant to Resolution 2012-076, the Board of Trustees approved an agreement with the Cleveland Metropolitan School District ("CMSD") for the purchase of \$2,430,000 in tickets in advance and instituted the use of farebox-compatible picture identification cards, thus improving transportation efficiency and control of student passengers; and

WHEREAS, pursuant to Resolution Nos. 2013-109, 2014-061, 2015-075, 2016-066, 2017-051, 2018-073, 2019-101, 2020-099, 2021-087, 2022-090, and 2023-062, the Board of Trustees approved agreements with CMSD for the purchase of passes and tickets; and

WHEREAS, CMSD has agreed for the 2024-2025 school year to purchase 12,000 magnetic stripe farebox compatible picture card ID passes for use by students by July 29, 2024.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the General Manager, Chief Executive Officer is authorized to enter into an intergovernmental agreement with CMSD for the 2024-2025 school year. The actions of the General Manager, Chief Executive Officer, in issuing passes on July 26, 2024 and providing free rides on July 29 and 30, 2024, are hereby ratified.

Section 2. CMSD will purchase 12,000 magnetic stripe farebox compatible picture card ID passes and will be charged a discounted rate of \$1.65 per ride, for a total estimated contract amount of \$2,500,000. CMSD may purchase additional tickets at the regularly priced student rate of \$1.75 per ride.

Section 3. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



TITLE/DESCRIPTION: CONTRACT: PURCHASE AND SALE AGREEMENT FOR A PORTION OF PERMANENT PARCEL NUMBER 647-09-009 LOCATED AT 23900 SAINT CLAIR AVENUE, EUCLID, OHIO 44132 DEVELOPER: KEENE HOLDINGS, LTD., AN OHIO LIMITED LIABILITY COMPANY PRICE: \$145,000.00 AS DETERMINED BY MAI APPRAISAL REPORT AND CONFIRMED BY REVIEW APPRAISAL REPORT	Resolution No.: 2024-62
	Date: July 25, 2024
	Initiator: Programming and Planning
ACTION REQUEST: <input checked="" type="checkbox"/> Approval <input type="checkbox"/> Review/Comment <input type="checkbox"/> Information Only <input type="checkbox"/> Other _____	

- 1.0 **PURPOSE/SCOPE:** The resolution seeks approval from the Board of Trustees ("Board") of the Greater Cleveland Regional Transit Authority ("GCRTA") for the sale of a 2.9-acre portion of a 7.84-acre parcel of property known as Cuyahoga County Permanent Parcel Number 647-09-009 and located at the GCRTA Euclid Park-N-Ride facility at 23900 Saint Clair Avenue, Euclid, Ohio 44132 (the "Property"). This property sale to Keene Holdings, Ltd. ("Keene") will remove excess real property from GCRTA's property inventory, as required by applicable federal regulations, and promote a joint development project for business expansion on vacant land not needed for transit purposes.
- 2.0 **DESCRIPTION/JUSTIFICATION:** GCRTA acquired the property in 1997 from Robert T. Dziak, a private seller, to plan and construct the Euclid Park-N-Ride facility. The 2.9-acre portion of the original 7.84-acre parcel is vacant land and has been listed on GCRTA's excess property listing since 2022. The Property has been competitively marketed since 2022. The land is in an industrial area zoned for General Industry use. The sale will have no impact on existing or future transit operations. The sale will promote new business expansion and job creation resulting in increased transit ridership with Keene's participation in GCRTA's Commuter Advantage program. Keene will pay all costs of this real estate transaction including, but not limited to, costs required to prepare a boundary survey and obtain the necessary lot split.
- Keene and its six affiliated companies manufacture building products to serve the commercial and residential construction industry for apartment noise control, building envelopes, roofing, and floor preparation. The sale will allow for the construction of a new manufacturing and warehouse facility, joining the Property with an adjacent parcel currently owned by Keene.
- Due to the size of the transaction, Federal Transit Administration ("FTA") prior concurrence for the sale is not required. However, GCRTA policy for all real estate transactions is to provide informational notice to the FTA to determine proper allocation of the proceeds from the sale.
- 3.0 **PROCUREMENT BACKGROUND:** Does not apply.
- 4.0 **AFFIRMATIVE ACTION/DBE BACKGROUND:** Does not apply.
- 5.0 **POLICY IMPACT:** This proposed sale is consistent with GCRTA's real estate policies and joint development goals of GCRTA.

- 6.0 ECONOMIC IMPACT: The purchase price of one hundred forty-five thousand dollars (\$145,000.00) is supported by MAI appraisal report and confirmed by review appraisal report. The sale will eliminate current and future operational costs to maintain this vacant excess property. Keene will participate in the Commuter Advantage program.
- 7.0 ALTERNATIVES: GCRTA can refuse to sell the Property resulting in limitations to the proposed Keene business expansion plan. If no sale occurs, the Property will continue to be owned and maintained by GCRTA.
- 8.0 RECOMMENDATION: This proposed property sale was discussed at the July 9, 2024 meeting of the Audit, Safety Compliance, and Real Estate Committee. Staff recommends the proposed sale of the Property to Keene to support this joint development effort.
- 9.0 ATTACHMENTS: A. Property Location Map

Recommended and certified as appropriate to the availability of funds, legal form, and conformance with the Procurement requirements.

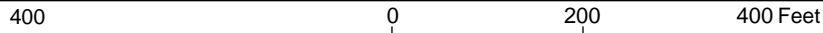

General Manager, Chief Executive Officer



Attachment A - Property
Location (within blue dashes) PPN 647-09-009



1: 2,400



Projection:
 WGS_1984_Web_Mercator_Auxiliary_Sphere

This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

THIS MAP IS NOT TO BE USED FOR NAVIGATION



Date Created: 6/24/2024

Legend

- Municipalities
- Right Of Way
- Platted Centerline
- Parcel

RESOLUTION NO. 2024-62

AUTHORIZING THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY TO ENTER INTO A PURCHASE AND SALE AGREEMENT WITH KEENE HOLDINGS, LTD., AN OHIO LIMITED LIABILITY COMPANY, IN THE AMOUNT OF ONE HUNDRED FORTY-FIVE THOUSAND DOLLARS (\$145,000.00) FOR A PORTION OF CUYAHOGA COUNTY PERMANENT PARCEL NUMBER 647-09-009 LOCATED AT 23900 SAINT CLAIR AVENUE, EUCLID, OHIO 44132

WHEREAS, the Greater Cleveland Regional Transit Authority ("GCRTA") is the owner of record of a 7.84-acre parcel of land at 23900 Saint Clair Avenue, Euclid, Ohio 44132 known as Cuyahoga County Permanent Parcel Number 647-09-009; and

WHEREAS, that 7.84-acre parcel was acquired by GCRTA from Robert T. Dziak, an individual, in 1997 for the construction of the Euclid Park-N-Ride facility; and

WHEREAS, Keene Holdings, Ltd. ("Keene") has proposed to obtain a lot split and to purchase a 2.9-acre portion (the "Property") of the original 7.84-acre parcel to support its planned business expansion; and

WHEREAS, the Property is not currently used to support any current or future transit operations and services; and

WHEREAS, the Property is zoned for general industry, which is consistent with Keene's proposed business expansion; and

WHEREAS, industrial use of the Property was determined to be the highest and best use as it will promote economic development and job creation; and

WHEREAS, a Purchase and Sale Agreement between GCRTA and Keene is consistent with current GCRTA real estate policies and joint development goals and objectives; and

WHEREAS, as part of the Purchase and Sale Agreement and a condition of the sale, Keene will participate in GCRTA's Commuter Advantage program resulting in increased transit ridership.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of the Greater Cleveland Regional Transit Authority, Cuyahoga County, Ohio:

Section 1. That the 2.9-acre portion of Cuyahoga County Permanent Parcel Number 647-09-009 located at 23900 Saint Clair Avenue, Euclid, Ohio 44132 (the "Property"), is hereby declared qualified and eligible for joint development purposes.

Section 2. That the General Manager, Chief Executive Officer is hereby authorized to execute a Purchase and Sale Agreement with Keene Holdings, Ltd. and to execute all other documents required to effectuate joint development and to sell and transfer the Property for the purchase price of One Hundred Forty-Five Thousand Dollars (\$145,000.00).

Section 3. That the purchase price of One Hundred Forty-Five Thousand Dollars (\$145,000.00) is the fair market value as determined by MAI property appraisal report and confirmed by review appraisal report.

Section 4. That this resolution shall become effective immediately upon its adoption.

Adopted: July 30, 2024

President

Attest: _____
Secretary-Treasurer



**THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO PRIOR YEAR - GENERAL FUND
FOR THE PERIOD ENDED JUNE 30, 2024 AND JUNE 30, 2023**

	CURRENT MONTH			YEAR TO DATE			2024	
	June						CHANGE	% OF TOTAL
	2024	2023	CHANGE	2024	2023	% CHANGE		
PASSENGER FARES:								
CASH FARES	\$ 766,953	\$ 803,665	\$ (36,712)	\$ 4,772,242	\$ 4,980,993	\$ (208,091)	(4.18%)	3.07%
PASS/TICKET SALES	409,099	587,857	(178,758)	3,583,528	3,432,203	151,325	4.44%	2.77%
STUDENT PARACARDS	246,660	30,040	116,620	1,147,282	194,619	1,012,663	752.24%	0.73%
U-PASS	-	596,475	(596,475)	2,320,161	1,943,007	377,154	19.41%	1.47%
MOBILE TICKETING	730,958	598,604	132,354	3,872,682	2,145,128	2,277,554	23.13%	2.45%
TOTAL PASSENGER FARES	2,053,870	2,716,641	(662,771)	15,695,895	13,630,290	2,065,605	15.12%	9.93%
SALES AND USE TAX REVENUE:								
SALES & USE TAX	23,163,964	22,047,213	1,116,751	130,835,778	130,743,371	592,407	0.45%	82.75%
TOTAL SALES AND USE TAX REVENUE	23,163,964	22,047,213	1,116,751	130,835,778	130,743,371	592,407	0.45%	82.75%
OTHER REVENUE:								
ADVERTISING/CONCESSIONS/COMMISSIONS	105,992	67,907	38,085	679,730	1,037,602	(357,872)	(34.49%)	0.43%
MAYING RIGHTS/LESS COMMISSIONS	-	87,500	(87,500)	175,000	269,228	(94,228)	(35.00%)	0.11%
RENTAL INCOME	21,237	38,061	(16,824)	158,525	156,561	1,964	1.25%	0.10%
INTEREST INCOME	53,205	230,754	(177,549)	497,807	779,944	(282,137)	(36.17%)	0.31%
OTHER	25,729	19,059	6,676	103,118	165,214	(62,096)	(37.77%)	0.07%
TOTAL OTHER REVENUE	205,163	443,275	(237,112)	1,618,180	2,409,809	(791,629)	(33.06%)	1.07%
REIMBURSEMENTS AND OTHER SOURCES OF CASH:								
FUELING/PROPANE TAX REFUNDS	-	-	-	967,309	989,478	(21,769)	(2.20%)	0.61%
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	8,516	-	8,516	899,267	660,928	238,339	34.55%	0.56%
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	-	666,551	(666,551)	7,076,840	850,455	6,226,385	732.12%	4.48%
FEDERAL OPERATING ASSISTANCE	-	1,722	(1,722)	35,642	35,642	(53,642)	-	0.00%
MISCELLANEOUS RECEIPTS	72,682	49,023	28,659	3,036,424	472,454	566,570	120.91%	0.66%
FEDERAL AIR	-	-	-	-	-	-	-	0.00%
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	80,198	711,296	(631,098)	9,972,840	3,006,557	6,966,283	231.96%	6.33%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 25,504,195	\$ 25,916,425	\$ (412,230)	\$ 158,118,593	\$ 149,253,267	\$ 8,825,426	5.91%	100.00%



THE GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT OF CASH RECEIVED COMPARED TO BUDGET - GENERAL FUND
FOR THE PERIOD ENDED JUNE 30, 2024

	CURRENT MONTH			YEAR TO DATE		
	BUDGET	ACTUAL	% VARIANCE	BUDGET	ACTUAL	% VARIANCE
PASSENGER FARES						
CASH FARES	\$ 853,138	\$ 766,953	(90.01%)	\$ 5,518,828	\$ 4,772,242	(86.47%)
PASS/TICKET SALES	602,756	409,099	(67.87%)	3,616,536	3,589,528	(99.27%)
STUDENT FARECARDS	100,000	146,860	146.86%	600,000	1,447,282	241.21%
U-PASS	202,439	(202,439)	(100.00%)	1,234,634	2,320,161	188.00%
MOBILE TICKETING	500,000	730,958	146.19%	3,000,000	3,872,682	129.09%
TOTAL PASSENGER FARES	2,258,333	2,065,870	(91.48%)	13,549,998	15,695,895	115.89%
SALES AND USE TAX REVENUE						
SALES & USE TAX	22,358,333	23,163,964	103.62%	134,156,002	130,835,778	(97.47%)
TOTAL OPERATING SUBSIDIES	22,358,333	23,163,964	103.62%	134,156,002	130,835,778	(97.47%)
OTHER REVENUE						
ADVERTISING/CONCESSIONS/COMMISSIONS	371,813	105,992	(28.51%)	1,098,873	679,730	(61.87%)
NAMING RIGHTS LESS COMMISSIONS	-	-	-	-	287,929	(112.92%)
RENTAL INCOME	26,411	21,237	(80.37%)	158,466	158,525	100.04%
INTEREST INCOME	83,333	53,205	(63.85%)	500,502	497,807	(99.46%)
OTHER	98,589	25,729	(26.10%)	591,534	103,518	(17.34%)
TOTAL OTHER REVENUE	380,146	206,163	(54.23%)	2,568,804	1,634,180	(63.63%)
REIMBURSEMENTS AND OTHER SOURCES OF CASH						
FUEL/CNG/PROPANE TAX REFUNDS	-	-	-	-	967,309	967,309
GRANT REIMBURSEMENT (FEDERAL, STATE, LOCAL MATCH)	333,333	8,516	(2.56%)	2,000,002	869,267	(43.46%)
PREVENTIVE MAINTENANCE (FEDERAL, STATE, LOCAL MATCH)	200,000	-	(0.00%)	200,000	7,076,840	3538.42%
FEDERAL OPERATING ASSISTANCE	-	-	-	-	-	-
MISCELLANEOUS RECEIPTS	-	71,682	179.20%	-	1,039,424	1,039,424
FEDERAL AIR	-	-	-	-	-	-
TOTAL REIMBURSEMENTS AND OTHER SOURCES OF CASH	533,333	80,198	(15.04%)	2,200,002	9,972,840	453.30%
TOTAL CASH RECEIVED - GENERAL FUND	\$ 25,530,145	\$ 25,590,195	100.23%	\$ 157,858,806	\$ 158,118,693	100.13%
					\$ 5,649,887	3.71%

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SALES AND USE TAXES
ACTUAL RECEIPTS THROUGH JULY 2024**

MONTH RECEIVED	2022 ACTUAL	2023 ACTUAL	2024 ESTIMATE	2024 MONTHLY ACTUAL VERSUS 2024 MONTHLY ESTIMATE		2022 YTD ACTUAL	2023 YTD ACTUAL	2024 YTD ESTIMATE	2024 YTD ACTUAL	2024 VERSUS 2023 YTD % CHANGE	2024 YTD % EST VARIANCE
				2024 MONTH % CHANGE	2024 MONTHLY ESTIMATE						
JANUARY	\$20,884,157	\$21,547,582	\$22,358,333	(1.70%)	(5.26%)	\$20,884,157	\$21,547,582	\$22,358,333	\$21,181,810	(1.70%)	(5.26%)
FEBRUARY	\$19,659,024	\$21,457,966	\$22,358,333	0.67%	(3.38%)	\$40,543,181	\$43,005,548	\$44,716,670	\$42,784,335	(0.51%)	(4.32%)
MARCH	\$23,821,641	\$25,588,894	\$22,358,333	0.71%	15.26%	\$64,364,822	\$68,594,442	\$67,075,003	\$68,553,928	(0.06%)	2.20%
APRIL	\$18,479,425	\$20,209,077	\$22,358,333	(0.73%)	(10.27%)	\$82,844,247	\$88,803,519	\$89,433,336	\$88,615,713	(0.21%)	(0.91%)
MAY	\$18,179,522	\$19,392,539	\$22,358,333	(1.74%)	(14.77%)	\$101,023,829	\$108,198,158	\$111,791,669	\$107,671,814	(0.48%)	(3.69%)
JUNE	\$22,678,424	\$22,047,213	\$22,358,333	5.07%	3.60%	\$123,702,253	\$130,243,371	\$134,150,002	\$130,835,778	0.45%	(2.47%)
JULY	\$22,245,190	\$20,233,341	\$22,358,333	7.07%	(3.11%)	\$145,847,443	\$150,476,712	\$156,508,335	\$152,499,475	1.34%	(2.56%)
AUGUST	\$22,004,701	\$22,278,551	\$22,358,333								
SEPTEMBER	\$20,718,943	\$23,431,498	\$22,358,333								
OCTOBER	\$22,504,525	\$21,432,375	\$22,358,333								
NOVEMBER	\$21,022,885	\$21,618,860	\$22,358,333								
DECEMBER	\$22,755,868	\$22,579,617	\$22,358,333								
TOTAL	\$254,954,355	\$261,817,713	\$268,300,000								

Summary:

Month

7.07% (\$1,430,356) higher than July 2023

-3.11% (\$694,636) lower than July 2024 Estimate)

YTD

1.34% (\$2,022,763) higher than 2023 Year-to-Date

-2.56% (\$4,008,860) lower than 2024 Estimate)

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 INVENTORY OF TREASURY INVESTMENTS
 AS OF JUNE 30, 2024

FUND	PURCHASE DATE	MATURITY DATE	INSTRUMENT	INSTITUTION	TERM DAYS	TOTAL PRINCIPAL	ACCRUED INTEREST	AVERAGE DAYS TO MATURITY	AVERAGE YIELD
BOND RETIREMENT FUND									
	6/28/2024	7/1/2024	MONEY MARKET	HUNTINGTON BANK	3	\$ 6,400,822	\$ -	3	4.97%
						\$ 6,400,822	\$ -		4.97%
TOTAL BOND RETIREMENT FUND									
						\$ -	\$ -		
GENERAL FUND									
	6/28/2024	7/1/2024	MERCHANT ACCT-KEY MMKT	KEY BANK	3	\$ 24,907	\$ -	3	1.97%
	1/27/2022	1/27/2025	FHLB	STIFEL NICOLAUS	1095	3,000,000	15,300	210	1.20%
	4/22/2022	4/22/2025	FHLB	STIFEL NICOLAUS	1095	3,000,000	17,000	290	3.00%
	6/28/2024	7/1/2024	STAR OHIO	STATE OF OHIO	3	8,258,344	-	3	5.45%
	6/28/2024	7/1/2024	EMPLOYEE ACTIVITY FUND	KEY BANK	3	326,388	-	3	2.70%
	5/31/2024	6/3/2024	PNC CUSTODY ACCOUNT	PNC BANK	3	647,491	-	3	5.17%
	6/28/2024	7/1/2024	SALES TAX ACCOUNT	HUNTINGTON BANK	3	499,640	-	3	4.97%
	6/28/2024	7/1/2024	KEY ECR	KEY BANK	3	12,847,062	-	3	2.70%
						\$ 28,603,852	\$ 32,300		3.46%
TOTAL GENERAL FUND									
						\$ -	\$ -		
INSURANCE FUND									
	6/28/2024	7/1/2024	STAR OHIO	STATE OF OHIO	3	\$ 8,672,997	\$ -	3	5.45%
	6/28/2024	7/1/2024	KEY ECR	KEY BANK	3	3,040	-	3	1.97%
						\$ 8,676,037	\$ -		5.45%
TOTAL INSURANCE FUND									
						\$ -	\$ -		
LAW ENFORCEMENT FUND									
	6/28/2024	7/1/2024	KEY ECR	KEY BANK-SWEEP	3	\$ 226,749	\$ -	3	1.97%
	6/28/2024	7/1/2024	STAR OHIO	STATE OF OHIO	3	51,457	-	3	5.45%
						\$ 278,206	\$ -		3.12%
TOTAL LAW ENFORCEMENT FUND									
						\$ -	\$ -		
LOCAL MATCH FUND									
	6/28/2024	7/1/2024	LOCAL MATCH-STAR OHIO	STATE OF OHIO	3	\$ 58,963,391	\$ -	3	5.45%
	3/28/2022	6/28/2024	FHLB	STIFEL NICOLAUS	540	2,344,125	-	0	1.79%
	3/14/2022	3/10/2025	FFCB	STIFEL NICOLAUS	1090	4,981,225	22,222	253	2.00%
	5/24/2022	5/12/2025	FHLMC	STIFEL NICOLAUS	1083	9,997,110	40,800	313	3.05%
	6/27/2022	6/27/2025	FHLB	STIFEL NICOLAUS	1095	15,000,000	4,163	359	3.33%
	8/30/2022	8/28/2025	FHLB	STIFEL NICOLAUS	1095	15,000,000	203,333	424	4.00%
	9/30/2022	9/30/2025	FHLB	STIFEL NICOLAUS	1095	5,000,000	35,833	454	4.30%
	10/24/2022	4/4/2025	FHLMC	STIFEL NICOLAUS	891	1,133,865	13,665	278	5.04%
	10/27/2022	10/27/2025	FHLB	STIFEL NICOLAUS	1094	2,077,920	35,818	484	5.04%
	10/28/2022	10/28/2025	FHLMC	STIFEL NICOLAUS	1294	1,498,500	26,128	485	5.14%
	12/16/2022	12/16/2024	FHLMC	HILLTOP SECURITIES	730	5,000,000	9,722	189	5.00%
	1/17/2023	1/17/2025	FHLMC	HILLTOP SECURITIES	730	4,800,000	108,667	201	5.00%
	2/17/2023	11/17/2025	FFCB	STIFEL NICOLAUS	1003	5,000,000	31,832	505	5.33%
	2/27/2023	8/27/2025	FHLB	STIFEL NICOLAUS	910	10,000,000	175,104	423	5.13%
	2/28/2023	2/28/2025	FHLMC	HILLTOP SECURITIES	731	5,000,000	85,820	243	5.05%
	3/6/2023	3/6/2026	FHLB	STIFEL NICOLAUS	1095	5,000,000	86,667	614	6.00%
	8/26/2021	8/26/2024	FHLB	STIFEL NICOLAUS	1095	5,000,000	7,346	57	0.43%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	3,000,000	4,275	92	0.57%
	9/30/2021	9/30/2024	FHLB	STIFEL NICOLAUS	1095	2,000,000	2,850	92	0.57%
	5/31/2024	6/3/2024	PNC CUSTODY ACCOUNT	PNC BANK	3	152,500	-	3	5.17%
	6/28/2024	7/1/2024	LOCAL MATCH-KEY ECR	KEY BANK-SWEEP	3	612,496	-	3	1.97%
	6/28/2024	7/1/2024	GRANT-ECR	KEY BANK	3	7,838,282	-	3	1.97%
	6/28/2024	7/1/2024	CATCH BASIN-KEY ECR	KEY BANK	3	104,028	-	3	1.97%
						\$ 189,503,442	\$ 894,245		4.26%
TOTAL LOCAL MATCH FUND									

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
DEBT SERVICE SCHEDULE AND STATUS
AS OF JUNE 30, 2024

Bonds	Final Maturity Date	Total Principal Outstanding 12/31/2023	Interest Payable/ 6/1/2024	Principal Payable/ 6/1/2024	Debt Service Requirement/ 6/1/2024	Interest Payable/ 12/1/2024	Principal Payable/ 12/1/2024	Debt Service Requirement/ 12/1/2024	Total Debt Requirement 2024
Series 2014A-Sales Tax Rev.	Dec. 2025	\$ 3,430,000	\$ 68,850	\$ -	\$ 68,850	\$ -	\$ 1,690,000	\$ 1,758,850	\$ 1,827,700
Series 2015-Sales Tax Rev.	Dec. 2026	12,235,000	305,875	-	305,875	305,875	3,865,000	4,190,875	4,496,750
Series 2016-Sales Tax Rev.	Dec. 2027	5,660,000	141,500	-	141,500	141,500	1,315,000	1,456,500	1,598,000
Series 2019-Sales Tax Rev.	Dec. 2030	8,990,000	224,500	-	224,500	224,500	1,105,000	1,329,500	1,554,000
Total Bonds		\$ 30,305,000	\$ 740,725	\$ -	\$ 740,725	\$ 740,725	\$ 7,995,000	\$ 8,735,725	\$ 9,476,450

Bond Retirement
\$6,400,822

Current Balance (Set Aside for 2024)

\$512,605

Monthly Set Aside Required

GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
SUMMARY OF INVESTMENT PERFORMANCE
YEAR TO DATE THROUGH JUNE 30, 2024

MONTH	2024				2023				
	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	AVERAGE BALANCE	INTEREST EARNED	AVERAGE YIELD	STANDARD YIELD #	MARKET YIELD #
JANUARY	\$ 385,508,048	\$ 1,735,498	4.39%	5.36%	\$ 373,600,888	\$ 1,088,754	3.73%	4.28%	4.19%
FEBRUARY	380,226,311	1,215,231	4.43%	5.32%	375,262,233	1,025,329	3.96%	4.59%	4.43%
MARCH	385,500,913	1,349,459	4.50%	5.33%	378,391,518	1,443,221	4.11%	4.71%	4.69%
APRIL	385,905,479	1,396,057	4.57%	5.42%	380,299,265	1,438,394	4.19%	4.82%	4.89%
MAY	380,149,194	1,426,995	4.49%	5.42%	383,959,391	1,472,643	4.90%	4.93%	4.93%
JUNE	379,341,823	1,117,872	4.44%	5.33%	382,381,272	1,166,534	4.30%	5.06%	4.97%
JULY					382,652,131	1,296,004	4.36%	5.19%	5.14%
AUGUST					382,269,806	2,518,463	4.29%	5.20%	5.28%
SEPTEMBER					381,897,054	1,211,934	4.46%	5.39%	5.21%
OCTOBER					375,047,705	2,630,147	4.48%	5.43%	5.22%
NOVEMBER					382,477,148	1,193,770	4.52%	5.45%	5.21%
DECEMBER					381,753,533	1,586,601	4.26%	5.42%	5.25%
YEAR TO DATE	\$ 383,852,154	\$ 8,241,111	4.47%	5.36%	\$ 379,819,060	\$ 18,071,894	4.25%	5.04%	4.95%
RTA AVERAGE YIELDS OVER (UNDER) INDEX				-0.89%				0.03%	0.16%

Moving average coupon equivalent yields for 6 month Treasury Bills,

Market Yield equals US Treasury Money Fund 7 Day Yield

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
REPORT ON INVESTMENT EARNINGS (CASH BASIS)
AS OF JUNE 30, 2024**

BOND RETIREMENT FUND	
HUNTINGTON MONEY MARKET	\$ 23,565.15
TOTAL JUNE	<u>\$ 23,565.15</u>
2024 YEAR TO DATE	81,377.54
2023 YEAR TO DATE	122,940.52
GENERAL FUND	
HUNTINGTON-SALES TAX ACCOUNT	\$ 4,678.26
STAROHIO	23,563.81
KEY BANK SWEEP ACCOUNT	16,985.68
PNC CUSTODY ACCOUNT	6,835.10
MERCHANT ACCOUNT-KEY BANK SWEEP ACCOUNT	620.90
TOTAL JUNE	<u>\$ 52,683.75</u>
2024 YEAR TO DATE	494,764.93
2023 YEAR TO DATE	779,944.80
INSURANCE FUND	
STAROHIO	\$ 38,586.70
TOTAL JUNE	<u>\$ 38,586.70</u>
2024 YEAR TO DATE	214,606.82
2023 YEAR TO DATE	125,011.35
LAW ENFORCEMENT FUND	
KEY BANK SWEEP ACCOUNT	\$ 151.82
STAROHIO	228.93
TOTAL JUNE	<u>\$ 380.75</u>
2024 YEAR TO DATE	2,523.36
2023 YEAR TO DATE	3,795.55
LOCAL MATCH FUND	
STAROHIO-LOCAL MATCH	\$ 250,516.68
FHLB	249,988.38
FHLB	9,870.00
FHLMC	125,000.00
KEY BANK SWEEP ACCOUNT	4,536.45
TOTAL JUNE	<u>\$ 639,911.51</u>
2024 YEAR TO DATE	3,280,666.85
2023 YEAR TO DATE	2,424,184.12
PENSION FUND	
STAROHIO	\$ 6,335.14
KEY BANK SWEEP ACCOUNT	11.44
TOTAL JUNE	<u>\$ 6,346.58</u>
2024 YEAR TO DATE	38,306.10
2023 YEAR TO DATE	32,079.00
EMPLOYEE ACTIVITY ACCOUNT	
KEY BANK MONEY MARKET	\$ 521.00
TOTAL JUNE	<u>\$ 521.00</u>
2024 YEAR TO DATE	3,041.21
2023 YEAR TO DATE	123.60
RTA CAPITAL FUND	
KEY BANK SWEEP ACCOUNT	7,344.03
FHLB	136,125.12
TOTAL JUNE	<u>\$ 143,469.15</u>
2024 YEAR TO DATE	258,990.14
2023 YEAR TO DATE	111,293.52

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY
 REPORT ON INVESTMENT EARNINGS (CASH BASIS)
 AS OF JUNE 30, 2024**

RESERVE FUND		
STAROHIO	\$	350,021.27
FHLMC		135,000.00
FHLB		1,650.00
FFCB		23,000.00
KEY BANK SWEEP ACCOUNT		758.01
TOTAL JUNE		<u>510,429.28</u>
2024 YEAR TO DATE	\$	3,370,581.20
2023 YEAR TO DATE		1,877,194.60

TOTAL ALL FUNDS		
JUNE 2024	\$	1,415,893.87
2024 YEAR TO DATE	\$	7,744,858.15
2023 YEAR TO DATE	\$	5,478,567.06

	<u>JUNE</u>	<u>2024 YEAR TO DATE</u>
INTEREST RECEIVED (CASH BASIS)	\$ 1,415,893.87	\$ 7,744,858.15
ACCRUED INTEREST:		
BEGINNING:	(2,090,000.00)	(1,295,725.00)
ENDING	1,791,978.00	1,791,978.00
TOTAL INTEREST INCOME EARNED	<u>\$ 1,117,871.87</u>	<u>\$ 8,241,111.15</u>
AVERAGE INVESTMENT BALANCE (COST BASIS):	\$ 379,341,823	\$ 383,852,154
AVERAGE YIELD ON INVESTMENTS:	4.44%	4.47%

COMPOSITION OF INVESTMENT PORTFOLIO
AS JUNE 30, 2024

Instrument:	PRINCIPAL	FACE AMOUNT	PERCENT OF TOTAL	AVERAGE YIELD	AVERAGE MATURITY
Money Market Account	\$ 8,035,437	\$ 8,035,437	2.05%	4.89%	3
Key Bank Sweep Account	226,749	226,749	0.06%	1.97%	3
Star Ohio	154,344,041	154,344,041	39.30%	5.45%	3
Earnings Credit Rate Account	26,345,708	26,345,708	6.71%	1.97%	3
U.S. Government Securities	203,791,148	203,905,000	51.89%	3.84%	604
Total Investment Portfolio	\$ 392,743,083	\$ 392,856,935	100.00%	4.44%	199

Greater Cleveland Regional Transit Authority
 Banking and Financial Relationships
 As of June 30, 2024

Bank/Financial Institution	Nature of relationship
Key Bank	Main banking services
PNC Bank	Custodial Account and Credit card
Fifth Third	Escrow Account
Huntington Bank	Bond Retirement and Sales Tax Account Underwriter STAR Ohio-investments
Bank of New York Mellon	Bond Registrar
BMO Harris Bank	Fuel Hedge

NOTE:

This information is being provided for applicable individuals to be in compliance with:
 Ohio Revised Code Sections 102.03(D) and (E);
 Ohio Ethics Commission Informal Opinion Number 2003-INF-0224-1
 Ohio Ethics Commission Staff Advisory Opinion to Sheryl King Benford (DGM - Legal Affairs) dated May 6, 2020
 Ohio Ethics Commission Staff Advisory Opinion Number 2011-08
 Ohio Ethics Commission Staff Advisory Opinion to R. Brent Minney dated March 27, 2012

Please refer to Chapter 656 of the Codified Rules and Regulations of the Greater Cleveland Regional Transit Authority (Travel Policy), Administrative Procedure 024 and Board of Trustees Resolution No. 2020-80 for additional information.

AGENDA

RTA AD HOC COMPENSATION COMMITTEE

Tuesday, July 30, 2024

Committee Members: Mayor David E. Weiss, Chair
Ms. Lauren R. Welch, Vice Chair
Mayor Anthony D. Biasiotta

- I. Roll Call
- II. Executive Session Requested – To consider the appointment, employment, dismissal, discipline, promotion, demotion, compensation of a public employee or official.
- III. Adjourn