



Organizational, Services & Performance Monitoring Committee

May 6, 2025

MEETING MINUTES

Committee Members:	Ms. Welch (Vice Chair), Mayor Gallo, Ms. McPherson, Mr. Sleasman
Other Board Members:	Ms. Elder, Mayor Koomar, Mr. Love, Rev. Lucas, Mayor Weiss
Not Present:	Ms. Pacetti
Staff/Other:	Shawn Becker, Melinda Dangelo, Nick Davidson, Mary Flannery, Bob Fleig, Joel Freilich, Anthony Garofoli, Rajan Gautam, Sharon Jenkins, Lawrence Jupina, Carl Kirkland, Jonathan Laule, Scott Lawson, Jennifer Martin, Kathleen McGerver, Joshua Miranda, Charles Morgan, Holly Mothes, Allen Polly, Jim Reed, Rosalind Robinson, Mike Schipper, Kay Sutula, John Togher, Eric Vukmanic, Tally Wendy, E. Jay Wilson, Carolyn Young
Public:	None

Ms. Welch called the meeting to order at 9:00 am with a roll call. Four (4) committee members were present, representing a quorum.

A motion by Mr. Love, seconded by Mayor Gallo to approve the minutes from

Ms. Welch called the first presentation RFP Procurement-a presentation of a competitive negotiated procurement to provide the Authority with revenue processing and collection services for three years with two one-year options. Presenters: Allen Polly, Director, Revenue Collection and Rosalind Robinson, Contract Administrator II.

Mr. Allen reviewed the presentation and proposed award related to Revenue Collection and Processing Services. The Greater Cleveland Regional Transit Authority (GCRTA) recommends awarding a contract to Brink's, Inc. for the secure pickup, processing, and deposit of cash revenues collected from fareboxes, Ticket Vending Machines (TVMs), Customer Service Kiosks (CSKs), and the Customer Service Center. These services include the use of armored vehicles with liftgates, armed personnel, and secure transport to ensure same-day or next-day deposits. The scope also involves internal revenue verification and auditing processes.

Brink's, Inc. was the sole respondent to a Request for Proposals (RFP) issued on January 12, 2025. Since 1995, GCRTA has outsourced revenue services to reduce operational costs, improve security, and avoid capital expenditures associated with in-house processing. An internal evaluation panel representing multiple departments reviewed the proposal using criteria such as responsiveness to scope, experience, customer service, and cost. Brink's was recommended based on its qualifications, longstanding relationship with GCRTA, and experience serving regional clients including the Ohio Turnpike and Cuyahoga County.

Staff recommended awarding a three-year base contract to Brink's, Inc. in an amount not to exceed \$983,075, with two one-year options totaling \$691,366, for a total contract amount not to exceed

\$1,683,441 over five years. No DBE goal was established due to the absence of subcontracting opportunities.

It is recommended the Committee forward the contract award to the entire Board of Trustees for approval.

It was moved by Ms. Welch, and seconded by Mr. Sleasman, and unanimously approved to advance the item to the full Board for consideration.

Ms. Welch calling for the next RFP Procurement presentation – a competitive negotiated procurement for authority-wide automatic pedestrian door maintenance and repairs for three years with two, one-year options. Presenters are Jason Rosenlieb, Manager, Facilities and Scott Lawson, Contract Administrator.

Mr. Rosenlieb and Mr. Lawson gave a presentation on the proposed award for preventive maintenance and repair services for Automatic Pedestrian Doors (APDs) across the GCRTA system. The goal of the project is to maintain ADA compliance, ensure safe and reliable door operation, and improve accessibility for all passengers. Services include routine maintenance, emergency repairs, part replacements, and system testing.

An RFP was issued on December 8, 2024, and accessed by 11 interested parties. One proposal was received from Trinity Door Systems, Inc. The proposal was evaluated by an internal panel representing multiple departments, using criteria that included technical competence, maintenance and support, cost, and experience. Trinity was selected based on its qualifications, experience, and previous successful work with GCRTA, including the Tower City Station Door Replacement project. Trinity also serves a wide range of public and private sector clients and employs certified technicians offering 24/7 emergency support.

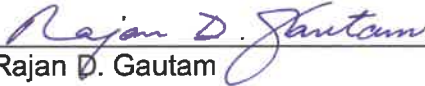
The proposed contract will consolidate previous annual blanket orders and provide consistent service for a three-year base period with two optional one-year extensions.

Staff recommends awarding the contract to Trinity Door Systems, Inc. in an amount not to exceed \$279,631.38 for the base term and \$232,750.87 for the two option years, for a total not to exceed \$512,382.25—approximately 32.7% below the original project estimate. No DBE goal was set due to limited subcontracting opportunities.

It is recommended the Committee forward the contract award to the entire Board of Trustees for approval.

It was moved by Ms. Welch, and seconded by Mayor Gallo, and unanimously approved to advance the item to the full Board for consideration

There being no further business to bring before this Committee, a motion to adjourn the meeting by Ms. Welch, and seconded by Ms. McPherson. The meeting was adjourned at 9:14 am.


Rajan D. Gautam
Secretary/Treasurer


Avis R. Lyons
Interim Executive Assistant