



## Committee of the Whole

July 1, 2025

### MEETING MINUTES

<b>Committee Members:</b>	Mayor Koomar (Chair), Mr. Love, Rev. Lucas, Ms. Pacetti, Mr. Sleasman
<b>Not Present:</b>	Ms. Elder, Mayor Gallo, Ms. McPherson, Mayor Weiss, Ms. Welch (Vice Chair)
<b>Staff/Other:</b>	Shawn Becker, Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Melinda Dangelo, Nick Davidson, Wendy Feinn, Michael Fesler, George Fields, Bob Fleig, Anthony Garofoli, Rajan Gautam, Anna Hlavacs, Sharon Jenkins, Lawrence Jupina, Carl Kirkland, Sheila Miller, Charles Morgan, Jim Reed, Mike Schipper, Michael So, Kay Sutula, Wendy Talley, Dawn Tarka, John Togher, Carolyn Young
<b>Public:</b>	Brian Gibbons, Loh, Chris Martin

Mayor Koomar called the meeting to order at 9:59 a.m. with a roll call confirming attendance by several board members; however, only five (5) committee members were present, which did not constitute a quorum. As per legal counsel, Janet Burney, the committee was permitted to proceed with the scheduled presentations, but no formal actions could be taken, including referring any recommendations to the full board.


The minutes from the June 17, 2025 meeting were reviewed and approved with a motion from Mr. Sleasman and seconded by Ms. Pacetti.

Mayor Koomar called for the presentation for the Code Book Update – Amending Section 410.01 of the Code Book to increase the threshold above which the Board of Trustees must approve contracts. This was presented by Dawn Tarka, Associated Counsel II.

Ms. Tarka proposed updates to the Board's codified rules and regulations. These updates are in response to recent changes in state and federal law, specifically the increase of the contract approval threshold under Ohio Revised Code Section 306.43. Effective June 30, 2025, this threshold increased from \$100,000 to the federally defined "simplified acquisition threshold," currently set at \$250,000. The proposed revisions recommend amending Code Book Sections 410.01(a)(8)A.3. and 410.01(a)(8)B.2. to raise the General Manager/CEO's contract signing authority accordingly. In parallel, proposed changes to the change order authority were presented to align with the new threshold: \$250,000 for contracts under that amount, \$250,000 for contracts up to \$2.5 million, \$500,000 for contracts between \$2.5 and \$5 million, and \$750,000 for contracts exceeding \$5 million. Ms. Tarka clarified that the Change Order Committee would continue reviewing orders exceeding

\$50,000. Board members voiced general support, noting the need to align policy with inflation and legislative updates, with some suggesting future consideration of automatic adjustments linked to statutory thresholds. Ms. Terry expressed caution regarding automatic increases, preferring internal review before adopting such provisions. It was also affirmed that the General Manager/CEO retains discretion to present contracts below the threshold for board awareness if necessary.

With no further questions or motions due to the lack of quorum, a motion to adjourn the meeting was given by Mayor Koomar and seconded by Ms. Pacetti. The meeting was adjourned at 10:10 am.

  
\_\_\_\_\_  
Rajan D. Gautam  
Secretary/Treasurer

  
\_\_\_\_\_  
Avis R. Lyons  
Interim Executive Assistant