



MEETING NOTICE

Notice is hereby given that the following meeting of the Board of Trustees of the Greater Cleveland Regional Transit Authority will take place on **Tuesday, September 9, 2025** in the Board Room of the Authority, 1240 West Sixth Street, Cleveland, OH 44113, for consideration of the listed items and such other items that may properly come before the Board and be acted upon. This meeting will be live streamed on RTA's Board Page www.RideRTA.com/board on the meeting date for staff and members of the public. Members of the public may attend in person.

The meeting package will be posted on RTA's website at (www.riderta.com/board), on RTA's Facebook page, and RTA's Twitter page.

9:00 A.M. Operational Planning & Infrastructure Committee

- Transit Access Barriers Study - an FTA funded study to identify potential barriers to use of public transportation in areas that have consistently demonstrated high rates of economic distress.
- On-Call Construction Inspection Services - competitive negotiated procurement to hire two contractors to provide construction inspection services to supplement internal engineering staff for 24 months.
- On-Call Rail Engineering Services – 2025 - competitive negotiated procurement to hire a qualified engineering firm to provide rail engineering services to supplement internal engineering staff for 24 months.
- Engineering Services for the Design of Red Line Platform Replacements at Superior, Cedar/University East, West Boulevard, and West Park - competitive negotiated procurement for architect/engineer services to provide a design for the replacement of the platforms at Superior, Cedar/University East, West Boulevard, and West Park.
- Architect/Engineer Services for Light Rail Stations Modifications - competitive negotiated procurement for architect/engineer services to provide a design for the extensions to the platforms on the light rail stations.
- Warrensville-Van Aken Station Track, Power, OCS, and Signal Reconstruction - a competitive procurement for the reconstruction of the track, power, OCS, and signal system to support the overall station construction project.

Scan this QR code to access the meeting schedule, live streams and meeting materials.





**Greater Cleveland
Regional Transit Authority**

Organizational, Services & Performance Monitoring Committee

- PaaS Web Hosting Solution - competitive negotiated procurement for a Service Web Hosting Solution for GCRTA's internal and external websites.
- Microsoft Enterprise License Agreement - competitive procurement for Microsoft Enterprise Licensing through the State of Ohio Cooperative Purchasing Program

Ad Hoc Compensation Committee

- Executive Session Requested - To consider employment, evaluation and compensation of a public employee or official.

India L. Birdsong Terry
General Manager, Chief Executive Officer

IBT:arl
Attachment

AGENDA

OPERATIONAL PLANNING & INFRASTRUCTURE COMMITTEE

Tuesday, September 9, 2025

Committee Members: Mr. Jeffrey W. Sleasman, Chair
Ms. Lauren R. Welch, Vice Chair
Mayor Marie Gallo
Mr. Stephen M. Love
Rev. Charles P. Lucas

- I. Roll Call
- II. Approval of minutes – August 5, 2025
- III. Transit Access Barriers Study - an FTA funded study to identify potential barriers to use of public transportation in areas that have consistently demonstrated high rates of economic distress
Presenters:
 - Maribeth Feke, Director – Programming and Planning
- IV. On-Call Construction Inspection Services - competitive negotiated procurement to hire two contractors to provide construction inspection services to supplement internal engineering staff for 24 months.
Presenters:
 - Kathleen McGerver, Engineering Project Manager, Track
 - Lou Catalusci, Contract Administrator II
- V. On-Call Rail Engineering Services – 2025 - competitive negotiated procurement to hire a qualified engineering firm to provide rail engineering services to supplement internal engineering staff for 24 months.
Presenters:
 - Kathleen McGerver, Engineering Project Manager, Track
 - Lou Catalusci, Contract Administrator II
- VI. Engineering Services for the Design of Red Line Platform Replacements at Superior, Cedar/University East, West Boulevard, and West Park - competitive negotiated procurement for architect/engineer services to provide a design for the replacement of the platforms at Superior, Cedar/University East, West Boulevard, and West Park.
Presenters:
 - Don Tereba, Engineering Project Manager
 - Jonathan Laule, Program Contract Manager

- VII. Architect/Engineer Services for Light Rail Stations Modifications - competitive negotiated procurement for architect/engineer services to provide a design for the extensions to the platforms on the light rail stations

Presenters:

- Don Tereba, Engineering Project Manager
- Jonathan Laule, Program Contract Manager

- VIII. Warrensville-Van Aken Station Track, Power, OCS, and Signal Reconstruction - a competitive procurement for the reconstruction of the track, power, OCS, and signal system to support the overall station construction project.

Presenters:

- Matt Marotta, Resident Engineer II
- Jonathan Laule, Program Contract Manager

- IX. Adjourn



Operational Planning & Infrastructure Committee

August 5, 2025

MEETING MINUTES

Committee Members: Ms. Welch (Vice Chair), Mayor Gallo, Mr. Love, Mr. Sleasman

Not Present: Rev. Lucas

Staff/Other: Shawn Becker, Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Wayne Colonna, Sharon Cottrell, Nick Davidson, Drew Dimmick, Lynne Finnigan, George Fields, Bob Fleig, Joel Freilich, Anthony Garofoli, Rajan Gautam, Chief Deirdre Jones, Lawrence Jupina, Carl Kirkland, Jonathan Laule, Kathleen McGrevey, Sheila Miller, Bryan Moore, Charles Morgan, Mike Schipper, John Sulik, Kay Sutula, Wendy Talley, Carolyn Young

Public: Loh

Mr. Sleasman called the meeting to order at 11:33 am with a roll call. Four (4) committee members were present, representing a quorum.

A motion by Mr. Sleasman, seconded by Mr. Love to approve the minutes from July 1, 2025, and was unanimously approved.

Mr. Sleasman called the sole agenda item: a presentation of a competitive negotiated procurement for architectural and engineering services to supplement internal engineering staff over a 24-month period. Kathleen McGervey, Engineering Project Manager, Track and Jonathan Laule, Program Contract Manager of Procurement provided the presentation. Ms. McGervey explained that the purpose of this contract is to support the preparation of plans, specifications, cost estimates, construction support, and other related tasks. Services will be provided through task order assignments, not to exceed a total value of \$400,000. She also shared sample projects that may be supported under the contract, including work on the Central Bus Maintenance Facility egress stair, W. 38th Street pedestrian bridge retaining wall design, Central Rail repaving (Phase II), HVAC replacements, and re-roofing at the West Park Training Center.

Mr. Laule described the procurement process. The RFP was issued on March 31, 2025. Of the 30 firms that reviewed the solicitation, three submitted proposals and were interviewed. An evaluation panel comprising staff from Engineering and Project Development, Safety, the Office of Business Development, and Procurement reviewed the submissions. The procurement followed Brooks Act guidelines and used evaluation criteria including qualifications of the project manager and assigned staff, past performance, approach, proximity to project locations, majority of work performed, and DBE participation.

DLZ Ohio, Inc. was selected as the most technically qualified proposer. They will partner with Advanced Engineering Consultants, Ltd. to meet the 11% DBE participation goal. DLZ has previously completed successful projects for GCRTA and other regional agencies including NEORS, ODOT, COTA, and CATA. Staff recommended awarding the contract to DLZ Ohio, Inc. in an amount not to exceed \$400,000 for a period of 24 months.

It was recommended that the Committee forward approval to the full Board. A motion to advance the item was made by Mr. Sleasman, seconded by Ms. Welch, and unanimously approved.

There being no further business to come before the Committee, a motion to adjourn was made by Mr. Sleasman and seconded by Mr. Love. The meeting was adjourned at 11:37 am.

Rajan D. Gautam
Secretary/Treasurer


Avis R. Lyons
Interim Executive Assistant



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: September 4 , 2025

Subject: Plan Update: Transit Access Barrier Study, Bridging Possibilities

At the September 9, 2025, Operational Planning and Infrastructure Committee meeting, the Consultant Team and GCRTA staff will provide an overview of the results of the Transit Access Barrier Study-Bridging possibilities. The HDR consultant team including Amy Yost, HDR Project Manager, and Dr. Robert Fischer, Case Western Center on Poverty, will report the findings and recommendations of this FTA funded study that identified the barriers to use of public transit by the population of Cuyahoga County who meet the poverty definition.

A copy of a power point summarizing the Study is attached for your review. A more streamlined version will be presented to the Committee.

No action will be required by the Committee of the Board for this project.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MBF



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: September 4, 2025

Subject: On Call Construction Inspections Services 2025
RFP Procurement

At the September 9, 2025, Operational Planning and Infrastructure Committee meeting, staff will provide an overview of two upcoming contracts for On Call Construction Inspection Services, 2025. A request for proposals was issued on June 15, 2025. The presentation will include the scope of work and staff recommendation to award two contracts to two firms.

The contracts will be used to provide construction inspection for projects exceeding the capacity and/or expertise of GCRTA personnel.

The Summary of Proposed Award is attached.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/KAM

SUMMARY OF PROPOSED AWARD

On-Call Construction Inspection Services – 2025

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) sought the services of a professional consultant(s) to provide inspection services to assist GCRTA with on-site construction managers on various construction projects. The total budget for this project is \$800,000 with a duration of 24 months (contracts will be issued to two different consultants at \$400,000 per contract). These services will be performed on a Task Order basis, as needed.

PROCUREMENT OVERVIEW:

The Request for Proposal for the Procurement of On-Call Construction Inspection Services - 2025 was issued on June 15, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers as well as on the RTA website.

The solicitation document was accessed and/or downloaded by thirty-one (31) interested parties, including sub-contractors, for this solicitation. Four (4) proposals were received on July 17, 2025 as shown below.

PROPOSERS: (4)

G. Stephens, Inc.*
Hill International, Inc.*
Quality Control Inspection, Inc.*
Quality Control Services LLC*

CONFIDENTIAL

*Denotes short listed firm

A panel of Authority employees, including representatives from Engineering & Project Development, Office of Management and Budget, Safety, and Procurement performed an evaluation of the proposal using the following Evaluation Criteria:

- Project Manager
- Assigned Staff
- Past Performance
- Project Approach
- Location of Majority of Work
- DBE Participation

This procurement was conducted in accordance with established Procurement Department Policies and Procedures and the Brooks Act. The Brooks Act establishes a qualification based selection process for design and consultant contracts. The selection process features a two-step evaluation procedure. In the first step, all proposals are ranked using weighted evaluation criteria. The proposals with the highest scores are interviewed by this panel and ranked again. Cost negotiations are conducted with the highest ranked, most technically qualified firm. If cost negotiations fail to reach a mutually acceptable price, negotiations with that firm are terminated and negotiations are conducted with the next ranked firm until a mutual price is accepted.

The evaluation panel interviewed the four shortlisted firms that proposed. It was determined that the proposals of Hill International, Inc. and Quality Control Inspection, Inc. were most advantageous to the Authority.

RECOMMENDATION:

Hill International, Inc. has over 800 employees and was founded in 1976. Hill International, Inc. has worked on multiple GCRTA projects, including the Rehabilitation of the Cuyahoga Viaduct, the Waterfront Line Bridge Rehabilitation, and the Rehabilitation of the Track/Platform Bridges over W. 117th Street, among others.

Quality Control Inspection, Inc. has over 100 employees and was founded in 1985. Quality Control Inspection, Inc. has worked on multiple GCRTA projects, including the Tower City East Portal Rehabilitation, the Light Rail Track Rehabilitation, and the E. 79th Street Red Line Station Reconstruction, among others.

The strengths of both Hill International, Inc. and Quality Control Inspection, Inc. include:

- Knowledgeable and familiar with GCRTA standards.
- A history of performing on transportation projects.
- Experienced inspectors and Professional Engineers on staff.
- A clear and acceptable project approach.

The Office of Business Development has established a 10% DBE participation goal.

- Hill International, Inc. will meet the goal by utilizing Somat Engineering of Ohio, Inc.
- Quality Control Inspection, Inc. will meet the goal by utilizing Somat Engineering of Ohio, Inc. and Resource International, Inc.

CLIENT BASE:

In the past, Hill International, Inc. has completed projects for the GCRTA, ODOT, the Cuyahoga County Department of Public Works, and the City of Cleveland, among others. Quality Control Inspection, Inc. has completed projects for GCRTA, ODOT, Cuyahoga County, and the Ohio Turnpike and Infrastructure Commission, among others.

Two resolutions will request authorizations to issue contracts to the firms listed below for a period of 24 months:

A resolution will request authorization to issue a contract to Hill International, Inc. to conduct On-Call Construction Inspection Services – 2025, on a Task Order basis, as needed, in an amount not-to-exceed \$400,000.00 for a 24-month period.

A resolution will request authorization to issue a contract to Quality Control Inspection, Inc. to conduct On-Call Construction Inspection Services – 2025, on a Task Order basis, as needed, in an amount not-to-exceed \$400,000.00 for a 24-month period.

The combination of the two contracts will result in a total of \$800,000 for the 24-month period.



**Greater Cleveland
Regional Transit Authority**

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Date: September 4, 2025

Subject: On Call Rail Engineering Services 2025
RFP Procurement

At the September 9, 2025, Operational Planning and Infrastructure Committee meeting, staff will provide an overview of the upcoming contract for On Call Rail Engineering Services, 2025. A request for proposals was issued on June 29, 2025. The presentation will include the scope of work and staff recommendation of contract award.

The contract will be used to provide construction inspection for projects exceeding the capacity and/or expertise of GCRTA personnel.

The Summary of Proposed Award is attached.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/KAM

SUMMARY OF PROPOSED AWARD

On-Call Rail Engineering Services - 2025

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) sought the services of a professional consultant(s) to provide rail engineering services, including but not limited to, design and technical support for track projects, drainage, overhead power (catenary) system and signal systems, as well as assistance with track inspection and reporting, communication systems, and electrical substations. As part of the services to be provided the consultant will be required to prepare plans, specifications, cost estimates, construction duration estimates, and provide construction support services.

PROCUREMENT OVERVIEW:

The Request for Proposal for Architect/Engineering Services for On-Call Rail Engineering Services – 2025 was issued on June 29, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Request for Proposal was also published on the GCRTA website.

The Request for Proposal was accessed and/or downloaded from the website by twenty-eight (28) interested parties. One (1) proposal was received on July 31, 2025 as shown below:

PROPOSAL (1):

Michael Baker International, Inc.*

CONFIDENTIAL

* Denotes shortlisted firms

A panel of Authority employees, including representatives from the following departments: Engineering and Project Development, Rail Power & Way-Track Department, Office of Management and Budget, Safety and Procurement performed an evaluation of the proposals using the following Evaluation Criteria:

- Project Manager
- Assigned Staff
- Past Performance
- Project Approach
- Location of Majority of Work
- DBE Participation

This process was conducted in accordance with established Procurement Department Policies and Procedures. The evaluation panel interviewed one (1) firm. It was determined that the proposal of Michael Baker International, Inc. was most advantageous to the Authority.

RECOMMENDATION:

Michael Baker International, Inc. has over 3,500 employees and has worked with transportation clients across the nation. Michael Baker International, Inc. has worked on multiple GCRTA projects, including the On-Call Bridge Engineering Services III, On-Call Rail Engineering Services – 2024, the W. 117th Street Bridge Rehabilitation, and the Evaluation of the Transit Track Bridges over Lorain Avenue, among others.

The strengths of Michael Baker International, Inc. include:

- Knowledgeable and familiar with the GCRTA Rail system.
- A history of performing rail transportation projects.
- Nearly 100 offices nationwide.
- A clear and acceptable project approach.

The Office of Business Development established a 9% DBE goal for this project. This goal will be met by utilizing DGL Consulting Engineers, National Engineering & Architectural Services, Inc. and Denise's Flagging and Construction Services, Inc.


CLIENT BASE:

In the past, Michael Baker International, Inc. has completed projects for the GCRTA, LA Metro, Sound Transit in Seattle, Orange County Transportation Authority, DART and ODOT, among others.

A resolution will request authorization to issue a contract to Michael Baker International, Inc. to conduct on-call rail engineering services in an amount not-to-exceed \$800,000.00 for a period of 24 months.



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: September 4, 2025

Subject: Engineering Services for the Design of Red Line Platforms at Superior,
Cedar/University East, West Boulevard and West Park
RFP Procurement

At the September 9, 2025, Operational Planning and Infrastructure Committee meeting, staff will provide an overview of the upcoming contract for Engineering Services for the Design of Red Line Platforms at Superior, Cedar/University East, West Boulevard and West Park. A request for proposals was issued on June 26, 2025. The presentation will include the scope of work and staff recommendation of the contract award.

The contract will be used to provide engineering services that support our design and construction program for the railcar replacement project. The existing platform conditions at the four stations in this proposal are in a deteriorated state and platform extensions for the new rail cars are not possible. The platforms will be reconstructed to allow for platform extensions to be added to maintain an ADA complaint gap.

The Summary of Proposed Award is attached.

Staff will request that the Operational Planning and Infrastructure Committee recommend award of the contract to the full Board for approval at the September 23, 2025 meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

DET/MJS

SUMMARY OF PROPOSED AWARD

Engineering Services for the Design of Red Line Platform Replacements at Superior, Cedar/University East, West Boulevard, and West Park

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) sought the services of a professional consultant(s) to complete the design of Red Line platforms at Superior, Cedar/University East, West Boulevard, and West Park Rapid Transit Stations. The objective of this project is to replace the existing platforms to update current widths and provide widened edge extensions to accommodate the new rail vehicles at each of the subject Rapid Transit Stations.

The platforms shall be inspected closely using record data and site condition assessments to determine work associated with the existing platform. The consultant will recommend the extent of work to replace the platforms including anchorages for the additional modular edge extensions and foundation repair in a phased sequence of work to replace and widen the platforms. The first phase in the sequence of work is to replace each of the existing platforms station by station using single tracking and/or a weekend shutdown. The second phase is to widen each platform with a pre-manufactured edge extension to be installed within two nine-day shutdowns.

PROCUREMENT OVERVIEW:

The Request for Proposal for Engineering Services for the Design of Red Line Platform Replacements at Superior, Cedar/University East, West Boulevard, and West Park was issued on June 16, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Request for Proposal was also published on the GCRTA website.

The Request for Proposal was accessed and/or downloaded from the website by fifteen (15) interested parties. Two (2) proposals were received on July 17, 2025, as shown below:

PROPOSALS (2):

Osborn Engineering*
RE Warner and Associates*

CONFIDENTIAL

* Denotes shortlisted firms

A panel of Authority employees, including representatives from the following departments: Engineering and Project Development, Office of Management and Budget, Operations, Safety, Procurement and the Office of Business Development performed an evaluation of the proposals using the following Evaluation Criteria:

- Project Manager
- Assigned Staff
- Past Performance
- Project Approach
- Location of Majority of Work
- DBE Participation

This process was conducted in accordance with established Procurement Department Policies and Procedures. The evaluation panel interviewed each of the two (2) firms. It was determined that the proposal of Osborn Engineering was most advantageous to the Authority.

RECOMMENDATION:

Osborn Engineering was founded in 1892 and maintains a staff of over 300 professionals. Osborn is a multi-disciplined design firm licensed in the State of Ohio to provide Engineering services.

The strengths of Osborn Engineering include:

- Familiarity with GCRTA project needs and requirements.
- Knowledgeable engineering personnel.
- Quality deliverables on past projects.

The Office of Business Development has set an 8% DBE goal on this procurement.

CLIENT BASE:

Osborn Engineering has successfully completed projects for the Greater Cleveland RTA, Summit County Engineer, City of Middleburg Heights, University of Toledo, and ODOT, among others.

A resolution will request authorization to issue a contract to Osborn Engineering for Engineering Services for the Design of Red Line Platform Replacements at Superior, Cedar/University East, West Boulevard, and West Park Rapid Transit Stations in an amount not-to-exceed \$746,188.98.



Greater Cleveland
Regional Transit Authority

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer

Subject: Architect/ Engineer Services for Light Rail Stations Modifications
RFP Procurement

Date: September 4, 2025

At the September 9, 2025, Operational Planning & Infrastructure Committee and Board meeting, staff will present the recommendation for award of an Architect/ Engineer Design Services Contract for modifications to the Light Rail Stations to accommodate the new railcars.

The GCRTA is in the process of procuring a new railcar fleet which will provide service on the entire rail system, replacing the existing Heavy and Light Rail fleet. The new railcar, designed by Siemens, will have an overall width approximately 16 inches less than the current heavy rail vehicles and 8 inches less than the current light rail vehicles. The primary objective of the Light Rail Station Modification project is to widen the platforms at fourteen Light Rail stations to provide proper interface with the new rail vehicles for both low-level and high-level ADA boarding.

To progress the modifications the GCRTA has solicited for Architecture/ Engineering (A/E) Design Services to provide professional and related services necessary to develop design plans and specifications for the modifications of the Light Rail Stations and aid the GCRTA through construction and project closeout.

The Summary of Proposed Award is attached.

Staff will request that the Operational Planning & Infrastructure Committee recommend award of the Architect/ Engineer Design Services Contract to the full Board for approval at the September 23, 2025 meeting.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

ILB/BPT

SUMMARY OF PROPOSED AWARD

Architect/Engineer Services for Light Rail Stations Modifications

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) sought the services of a professional consultant(s) to design light rail station modifications. The objective of this project is to widen the platforms at fourteen (14) light rail stations to provide proper interface with the new rail vehicles for both low-level and high-level ADA boarding.

PROCUREMENT OVERVIEW:

The Request for Proposal for Architect/Engineer Services for Light Rail Stations Modifications was issued on June 23, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Request for Proposal was also published on the GCRTA website.

The Request for Proposal was accessed and/or downloaded from the website by nineteen (19) interested parties. Two (2) proposals were received on July 24, 2025, as shown below:

PROPOSALS (2):

Osborn Engineering*
RE Warner and Associates*

CONFIDENTIAL

* Denotes shortlisted firms

A panel of Authority employees, including representatives from the following departments: Engineering and Project Development, Office of Management and Budget, Procurement, Operations, Safety and the Office of Business Development performed an evaluation of the proposals using the following Evaluation Criteria:

- Project Manager
- Assigned Staff
- Past Performance
- Project Approach
- Location of Majority of Work
- DBE Participation

This process was conducted in accordance with established Procurement Department Policies and Procedures. The evaluation panel interviewed each of the two (2) firms. It was determined that the proposal of RE Warner and Associates was most advantageous to the Authority.

RECOMMENDATION:

RE Warner and Associates was founded in 1951 and maintains a multi-disciplinary staff of architects, engineers, and surveyors. RE Warner and Associates is licensed in the State of Ohio to provide Engineering services.

The strengths of RE Warner and Associates include:

- Strong understanding of project objectives.
- Knowledgeable personnel.
- Robust QA/QC process.

The Office of Business Development has set a 10% DBE goal for this Procurement.


CLIENT BASE:

RE Warner has successfully completed projects for the Greater Cleveland RTA, Southwest Ohio Regional Transit Authority, Capital Metropolitan Transportation Authority, Cuyahoga Community College, and City of Cincinnati, among others.

A resolution will request authorization to issue a contract to RE Warner and Associates for Architect/Engineer Services for Light Rail Stations Modifications in an amount not-to-exceed \$586,608.00.



To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: September 4, 2025

Subject: Warrensville - Van Aken Station Track, Power, OCS, & Signal Reconstruction
IFB Procurement, 2025-107

At the September 9, 2025 Operational Planning and Infrastructure Committee meeting, staff will provide an overview of the upcoming construction contract for the Warrensville - Van Aken Station Track, Power, OCS, & Signal Reconstruction project (Phase-2). An invitation for bids was issued on July 21, 2025. The presentation will include the scope of work, procurement overview, and staff recommendation of contract award.

GCRTA partnered with The City of Shaker Heights and the Van Aken District owners, RMS, to enhance the station area and create a strong connection to the adjacent commercial district, neighborhoods and RTA busway which serves as a transfer point between the number 14, 14A, 41 and 41A bus routes.

The Warrensville/Van Aken Station Improvement Project includes two phases. In Phase-1, a new Train Station waiting platform, and Comfort Station building is currently under construction under a separate GCRTA contract. This contract is for Phase-2, to construct new tracks and crossover east of Farnsleigh Road, new overhead catenary system (OCS), and new Signal and Power system upgrades.

The Summary of Proposed Award is attached.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/MJS

SUMMARY OF AWARD
Warrensville-Van Aken Station Track, Power, OCS, and Signal Reconstruction

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) has the need to perform work to replace and reconfigure the track layout at Warrensville-Van Aken Station which will require changes to the track structure, signal system, electrical system, and overhead catenary system. This procurement is necessary to support the Warrensville-Van Aken Station Reconstruction project.

PROCUREMENT OVERVIEW:

The Invitation for Bid ("IFB") for Project 24W(a) – Warrensville-Van Aken Station, Track, Power, OCS, and Signal Reconstruction was issued on July 21, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. The Invitation for Bid was also published on the GCRTA website.

The IFB was accessed and/or downloaded from the website by twenty-two (22) interested parties. Two bids were received and opened on August 20, 2025. The responsive bids were as follows:

Bidder	Total Base Bid
RailWorks Track Services, LLC	\$11,185,852.00
Bison Rail Systems	\$12,352,747.00

The Basis of Award is the lowest responsive bid from a responsible bidder for the Total Base Bid/Lump Sum price. The Total Base Bid price of \$11,185,852.00 from RailWorks Track Services, LLC is 1.69% greater than the Engineer's Estimate of \$11,000,000.00. RailWorks Track Services, LLC was determined to be a responsible bidder. The bid price of RailWorks Track Services, LLC is deemed fair and reasonable given its close proximity to the independent cost estimate and the other responsive bid.

RECOMMENDATION:

The Office of Business Development has set a 7% DBE participation goal for this project. RailWorks Track Services, LLC intends on using Cook Paving and Construction, Inc. to meet this goal.

RailWorks Track Services, LLC has successfully completed projects for GCRTA, Chicago Transit Authority, Amtrak, Joliet Bulk and Barge, and CSX, among others.

A resolution will request authorization to issue a contract to RailWorks Track Services, LLC for the Warrensville-Van Aken Station Track, Power, OCS, and Signal Reconstruction in an amount not to exceed \$11,185,852.00.

AGENDA

ORGANIZATIONAL, SERVICES & PERFORMANCE MONITORING COMMITTEE

Tuesday, September 9, 2025

Committee Members: Ms. Emily Garr Pacetti, Chair
 Ms. Lauren R. Welch, Vice Chair
 Mayor Marie Gallo
 Ms. Deidre Y. McPherson
 Mr. Jeffrey W. Sleasman

- I. Roll Call
- II. Approval of Minutes – August 19, 2025
- III. PaaS Web Hosting Solution - competitive negotiated procurement for a Service Web Hosting Solution for GCRTA's internal and external websites

 Presenter(s)
 - Jonathan Ciesla, Project Resource Manager
 - Drew Dimmick, Contract Administrator II
- IV. Microsoft Enterprise License Agreement - competitive procurement for Microsoft Enterprise Licensing through the State of Ohio Cooperative Purchasing Program

 Presenter(s)
 - Chris Orlando, Manager-Infrastructure
 - Rosalind Robinson, Contract Administrator II
- V. Adjourn



Organizational, Services & Performance Monitoring Committee

August 19, 2025

MEETING MINUTES

Committee Members: Ms. Pacetti (Chair), Mayor Gallo, Ms. McPherson, Mr. Sleasman, Ms. Welch

Staff/Other: Shawn Becker, Nick Biggar, India Birdsong Terry, Janet Burney, Floun'say Caver, Sharon Cottrell, Nick Davidson, Drew Dimmick, George Fields, Lynne Finnigan, Bob Fleig, Ida Ford Marshall, Joel Freilich, Anthony Garofoli, Rajan Gautam, Sharon Jenkins, Lawrence Jupina, Carl Kirkland, Jennifer Martin, Sheila Miller, Joshua Miranda, Charles Morgan, Holly Mothes, Mike Schipper, Kelly Smith, Wendy Talley, John Togher, Carolyn Young

Public: Brian Gibbons, Kevin Hinkle, Loh, Chris Martin, Tommy Oddo, Rev. Pamela M. Pinkney-Butts, Maurice Rhoades, James Rubin, Lauren Schenk, LaQueta Worley

Ms. Pacetti called the meeting to order at 9:07 am with a roll call. Five (5) committee members were present, representing a quorum.

A motion by Mr. Sleasman, seconded by Ms. McPherson to approve the minutes from August 5, 2025, and was unanimously approved.

Ms. Pacetti called for the first presentation - the Second Quarter 2025 Traction Results. General Manager Terry, joined by Nick Biggar, Senior Director of Customer Experience and Performance Management, and Dr. James Rubin of TransPro Consulting, delivered the Traction results presentation. Ms. Terry emphasized the importance of performance management, describing it as the organization's "report card." The overall agency score for Q2 stood at 88.5 out of 100 (B+ rating), demonstrating strong progress toward annual targets.

Mr. Biggar provided a detailed review of the balanced scorecard, which centers on four key success outcomes: customer experience, community impact, employee investment, and financial health. In Q2, the agency achieved 100% of possible points for customer experience, bolstered by strong survey results across all modes. The Net Promoter Score (NPS) reached 54, the highest agency-wide rating since surveys began, well above the industry benchmark of 37. Overall customer satisfaction rose from 68% to 74%. Notably, perceptions of cleanliness improved by 13 percentage points (48% to 61%), on-time performance perceptions increased by 10 points (67% to 77%), and safety and security perceptions improved by five points (63% to 68%).

Mode-specific survey data revealed strong gains. Fixed-route bus NPS rose to 61, the highest recorded, while rail improved from 24 to 43. Paratransit remained strong with a 66 NPS and satisfaction above 90%. Bus Rapid Transit, however, declined slightly, with its NPS falling from 24 to 17, highlighting the need for closer monitoring of that service.

Community impact scored 17.1 out of 25 points, reflecting steady progress in areas such as transit-oriented development and sustainability initiatives. Employee investment achieved 19 out of 20 points, driven by high retention rates (96%) and strong internal promotions (43% versus a 36% goal). Financial health scored 11.7 out of 15 points, with \$22.5 million in competitive capital grants secured to date, progress on minimizing revenue stabilization fund transfers, and \$7 million allocated to the rail car replacement fund.

Dr. Rubin expanded on the survey findings, noting that improvements in cleanliness, safety, and on-time performance perceptions were directly driving higher customer satisfaction and NPS. He cautioned that while rail shutdowns and seasonal weather often impact perceptions, the consistent upward trend demonstrates cumulative progress from RTA's operational and customer service initiatives.

Committee members engaged in discussion regarding the relationship between survey data and ridership, the importance of tracking seasonal performance fluctuations, and understanding customer perceptions beyond the data. The team committed to providing additional context in future presentations, including identifying operational drivers behind changes in satisfaction levels.

The presentation concluded with appreciation expressed for the detailed presentation and the progress achieved. The committee agreed to continue monitoring performance quarterly and to explore offering a board-wide educational session on the traction performance framework.

Ms. Pacetti called for the next presentation of the Quarterly Management Report (QMR) for the second quarter of 2025. General Manager Terry introduced the report, noting that it provides results for the three-month period ending in June and is presented one quarter in arrears. She emphasized that while these numbers are accurate through Q2, updated figures would be reflected in the forthcoming Secretary-Treasurer's report.

Ms. Terry highlighted several revenue and expenditure items. Total revenues were approximately \$175.5 million, about 13% higher than budget, largely driven by sales and use tax receipts. Passenger fares, however, were reported 11% lower than budget, reflecting timing and ridership patterns. Reimbursed expenditures, including fuel, preventive maintenance, and labor, totaled \$9 million, also below budget due to timing. Additionally, the agency transferred roughly \$15 million from the Revenue Stabilization Fund during the quarter.

On the operating side, RTA continues to monitor salaries, overtime, and purchased transportation, particularly for ADA paratransit services. While total expenditures appeared 5.6% under budget, Deputy General Manager for Finance Rajan Gautam clarified that this variance was due to invoice timing. Once six months of invoices were accounted for, ADA purchased transportation was actually approximately \$1 million over budget. He stressed the difference between cash-basis reporting used in the QMR and accrual-basis reporting, underscoring that the apparent savings were simply an issue of when the actual payments were made.

Fuel hedging and utility contracts came in about 4% under budget, offering some relief. Reserves and transfers were also reviewed, with \$7 million of the planned \$10 million transfer to the railcar replacement fund completed by June, and the remaining \$3 million transferred in July. This ensures that the agency has fully met its annual commitment. Capital expenditures through June totaled \$40.8

million, with the railcar replacement program as the largest single investment. Other significant capital spending included facility improvements, preventive maintenance reimbursements, and infrastructure work such as track and station projects needed to sustain operations.

Ms. Terry also summarized organizational highlights. Fourteen new transit police officers were sworn in during Q2, strengthening safety and security efforts. The agency celebrated its 50th anniversary and achieved recognition for its continued excellence in budgeting and financial reporting, with over three decades of awards from the Government Finance Officers Association. RTA was also honored with the Northern Ohio Partnership Award from the National Association of Minority Contractors for its work supporting DBEs and small businesses. Key project milestones included the groundbreaking for the East 79th Street station reconstruction.

In closing, Ms. Terry noted that the QMR provides a financial and operational snapshot in time, while the Secretary-Treasurer's report would offer updated, current figures. She thanked staff for their contributions and emphasized continued vigilance in balancing expenditures with revenues, particularly given uncertainty in grant awards and long-term funding. With no further questions from the committee or board members, the presentation concluded.

There being no further business to bring before this Committee, a motion to adjourn the meeting by Ms. Pacetti, seconded by Ms. Welch. The meeting was adjourned at 9:49 am.

Rajan D. Gautam
Secretary/Treasurer


Avis R. Lyons
Interim Executive Assistant



**Greater Cleveland
Regional Transit Authority**

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: September 4, 2025

Subject: Summary of Proposed Award – Platform as a Service (“PaaS”) Web Hosting

This is a RFP procurement to select a qualified firm to provide the Authority with a PaaS Web Hosting Solution for both its internal and external websites.

At the September 9, 2025, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the September 23, 2025 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/SB

SUMMARY OF PROPOSED AWARD PaaS Web Hosting Solution

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) sought proposals from qualified firms to provide implementation services for a Platform as a Service (PaaS), or equivalent, Drupal web hosted solution. These services include project management, design reviews, current site migration, testing, quality assurance, training, and support. The contract term shall be for a period of three years, with two (2) one-year options.

PROCUREMENT OVERVIEW:

The Request for Proposals (RFP) was posted on the Procurement website on January 19, 2025. The necessary legal notice was published in the Plain Dealer and Call & Post newspapers. Request for Proposals were accessed and/or downloaded from the web site by thirty-seven (37) interested parties. Eight (8) proposals were received on February 28, 2025, as shown below:

PROPOSERS: (8)

Carahsoft Technology Corp. *
Chapter Three *
ConsultAdd, Inc
Fruition Growth LLC dba Fruition
Hanson's Creations
Interpersonal Frequency LLC
Kalamuna, Inc. *
Promet Solutions Corp. dba Promet Source *

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* Indicates shortlisted vendor

A panel of Authority employees, including representatives from the following departments: Information Technology, Internal Audit, Marketing, Management Information Services (MIS), and Procurement performed an evaluation of the proposals using the following Evaluation Criteria:

- **Capabilities** - Solution's ability to provide Drupal optimized web hosting solution with the following features: provider administration of the server for web hosting, on-demand instance cloning, stand-up, and tear-down; Git version control; imbedded development workflow process; User-friendly, non-coding interface; Works well with Solr search technology.
- **Qualifications and Experience** - Ability to provide references and information related to web hosting provided and utilized by similar transit agencies and/or other public sector organizations.
- **Support** - training/demonstration, maintenance, and on demand support related to web hosting operation.
- **Cost** – Initial migration as well as ongoing support with recurring hosting fees.

This process was in accordance with established Procurement Department Policies and Procedures. The evaluation team reviewed the proposals and selected four (4) firms to participate in vendor interviews to clarify aspects of their proposals. A Best and Final Offer was requested from each of the four (4) shortlisted firms. After negotiations, an award to Kalamuna, Inc. was deemed to be in the best interest of the Authority, all factors considered.

RECOMMENDATION:

Kalamuna, Inc., founded in 2012 in Oakland, CA, crafts and implements solutions to help institutions solve complex challenges and tell better stories that elevate their mission. Kalamuna's focus is on mission-driven organizations, with 70% of their business being in education and government/nonprofit spaces. As an organization working in service of the public good, GCRTA fits extraordinarily well into Kalamuna's mission and value-driven goals.

The strengths of this partnership include:

- Highly skilled infrastructure provider focused on Content Management System (CMS) excellence.
- Offer a comprehensive support partnership that goes beyond fundamental site maintenance, encompassing periodic audits and remediation with a focus on accessibility, performance, and Search Engine Optimization (SEO).
- Strong public sector experience, with 70% of their business being with education and government/nonprofit spaces.

The DBE Goal for this contract was set at 0% by the Office of Business Development due to lack of certified DBE firms for this type of work.

CLIENT BASE:

Clients of Kalamuna, Inc. include: American Foundation for the Blind, The Smithsonian, The City of San Francisco, San Francisco's Metropolitan Transportation Commission, Bay Area FasTrak, among others.


A resolution will request authorization to issue a contract to Kalamuna, Inc. to provide a PaaS Web Hosting Solution for a period of three years in an amount not to exceed \$248,308.00, with two, one-year options in amounts not to exceed \$78,719.00, and \$82,654.00, respectively, for a total contract amount not to exceed \$409,681.00.



**Greater Cleveland
Regional Transit Authority**

Interoffice Memo

To: Mayor Paul A. Koomar, President
and Members, Board of Trustees

From: India L. Birdsong Terry
General Manager, Chief Executive Officer 

Date: September 4, 2025

Subject: Summary of Proposed Award – Microsoft Enterprise Licensing Agreement –
Three Years

This is a non- competitive procurement to award a qualified firm to provide the Authority with Microsoft Enterprise Licensing for a period of three (3) years.

At the September 9, 2025, Organizational, Services & Performance Monitoring Committee meeting, we will make a presentation of the procurement process and staff recommendation for contract award. Attached is the summary for this contract award. We will be requesting that the Organizational, Services & Performance Monitoring Committee recommend the award of this contract at the September 23, 2025 meeting of the Board of Trustees.

Please call me if you have any questions or require additional information prior to Tuesday's meeting.

IBT/SB

SUMMARY OF PROPOSED AWARD

Microsoft Enterprise License Agreement

PROJECT OVERVIEW:

The Greater Cleveland Regional Transit Authority (GCRTA) is seeking to enter into a three-year agreement with a qualified firm to provide Microsoft Enterprise Licensing.

This agreement provides access to the Microsoft Office 365 suite of cloud-based applications—including Microsoft Exchange Online, Teams, SharePoint, OneDrive, and OneNote—as well as on-premise components. As a cloud-based solution, these applications offer the Authority increased flexibility, efficiency, and collaboration, along with improved disaster recovery, continuity of operations, and the most current functionality.

Standardization on the Microsoft platform and continued adoption of cloud technology are key elements of GCRTA's technology roadmap, enabling modernization of business processes and improved service delivery. This three-year agreement unifies products from previous agreements while updating license quantities to reflect staffing changes and seasonal workforce needs.

PROCUREMENT OVERVIEW:

Section 306.43 (H)(4) of the Ohio Revised Code states that competitive procedures under this section are not required when the purchase of goods or services is made from another political subdivision, public agency, public transit system, regional transit authority, the state, or the federal government, or as a third-party beneficiary under a state or federal procurement contract, or as a participant in a department of administrative services contract under division (B) of section 125.04 of the Revised Code. These Microsoft Enterprise Licensing Agreement services will be provided by Dell Marketing L.P. under the State of Ohio Cooperative Purchasing Program, Contract No. CSP029109.

RECOMMENDATION

Dell Marketing L.P., headquartered in Round Rock, Texas, was founded in 1991 and is a leading distributor of computers, peripheral equipment, and software.

Strengths of Dell Marketing L.P. include:

- Prompt and responsive customer service
- Innovation and technical expertise
- Prior experience supporting GCRTA
- Strong understanding of the Authority's needs and expectations

CLIENT BASE

Dell Marketing L.P. provides services to GCRTA, the City of Pittsburgh (PA), the Town of Gilbert (AZ), the City of Doral (FL), and all fifty state governments, among others.

A resolution will be presented requesting authorization to award a contract to Dell Marketing L.P. through the State of Ohio Department of Administrative Services Cooperative Purchasing Program, for a Microsoft Enterprise License Agreement in an amount not to exceed \$3,464,644.35 for a three-year term.

AGENDA

AD HOC COMPENSATION COMMITTEE

Tuesday, September 9, 2025

Committee Members: Mayor David E. Weiss – Chair
Lauren R. Welch, Vice Chair
Anastasia A. Elder
Emily Garr Pacetti

- I. Roll Call
- II. Approval of Minutes from June 10, 2025
- III. Executive Session Requested - to review evaluation processes and associated document timelines for staff evaluations.
- IV. Adjourn



Ad Hoc Compensation Committee Meeting

June 10, 2025

MEETING MINUTES

Committee Members: Mayor Weiss (Chair), Ms. Elder, Ms. Pacetti
Other Board Members: Mayor Koomar
Not Present: Ms. Welch (Vice Chair),
Staff/Other: India Birdsong Terry, George Fields, Rajan Gautam

Mayor Weiss called the meeting to order at 8:39 am, with a roll call. There were three (3) committee members present representing a quorum.

A motion by Ms. Elder, second by Ms. Pacetti, to approve the minutes from April 1, 2025 with the necessary corrections was unanimously approved.

The Committee discussed the timeline for CEO appraisal and established dates for 2026. Reviewed and discussed questions on the evaluation form.

The Committee also discussed the timeline for Executive Director of Internal Audit appraisal and established key dates in the evaluation process.

There being no further business to bring before this Committee, a motion to adjourn the meeting was moved by Mayor Weiss and seconded by Ms. Pacetti. The meeting was adjourned at 9:54 am.

Rajan D. Gautam
Secretary-Treasurer

Avis R Lyons
Interim Executive Assistant