MEETING MINUTES

Organizational, Services & Performance Monitoring Committee

June 2, 2026

Committee Members: Ms. Pacetti (Chair), Mayor Gallo, Ms. Harper, Mr. Sleasman

Also Present: Mayor Koomar, Ms. Elder, Mr. Love, Ms. McPherson, Mayor Weiss

Staff/Other: Tom Allen, Shawn Becker, Nick Biggar, India Birdsong Terry, Muriel Bowen, Janet Burney, Floun'say Caver, Brent Charnigo, Jonathan Ciesla, Nick Davidson, Traci Ext, Maribeth Feke, George Fields, Bob Fleig, Joel Freilich, Anthony Garofoli, Rajan Gautam, Chief Deirdre Jones, Carl Kirkland, Jennifer Martin, Nicholas Miller, Sheila Miller, Charles Morgan, Jim Rusnov, Mike Schipper, Joe Shaffer, Kay Sutula, Wendy Talley

Public: 6

I. Roll Call

Ms. Pacetti called the meeting to order at 9:58 a.m. with roll call. A quorum was present.

II. Approval of Minutes – May 19, 2026

Mr. Sleasman moved and Ms. McPherson seconded to approve the minutes; the motion carried.

III. RFP Procurement – a competitive negotiated procurement for the furnishing of natural gas supply requirements for the Authority's facilities and CNG buses for a period of three years with two, one-year options.

Tom Allen, Energy Manager, stated that the Authority utilizes natural gas to fuel CNG coaches and heat facilities and water. Staff manufactures CNG on-site at Hayden and Triskett, so this is a portion of the overall CNG cost. It also includes the utility cost of natural gas and electricity for stations.

The contract is anticipated to begin in August 2027 with a base term of three years and two one-year options. Annual natural gas consumption is expected to exceed 500,000 MCF, driven largely by the continued transition of the fleet to CNG. The fleet is currently approximately 85% CNG, with full conversion expected by 2028.

Cost comparisons indicate that CNG remains significantly less expensive than diesel, with recent figures showing CNG at approximately $1.17 per gallon equivalent compared to nearly $4.00 per gallon for diesel in April 2026.

Mr. Allen outlined two pricing structures included in the procurement: fixed pricing, which offers budget certainty, and basis pricing, which combines a partially fixed component with market-based pricing to provide flexibility. Due to ongoing volatility in energy markets, vendors are only able to hold pricing for short periods.

Jenn Martin, Program Contract Manager, stated that The RFP was issued on March 23, 2026, and was accessed by eleven (11) interested parties. She advised that vendors may hold their pricing for an exceptionally short window and the vendor and exact pricing will be determined on June 15, which is the day prior to the next Board Meeting.

Mayor Koomar stated that a length of at least three years as a based in the contract was a good strategy.

Discussion among Committee members emphasized the importance of balancing price stability with flexibility in a volatile market, as well as the anticipated increase in demand for natural gas due to its expanded use in electricity generation.

Mr. Allen highlighted GCRTA's ability to produce its own compressed natural gas at its facilities, which contributes significantly to cost savings and operational efficiency.

IV. RFP Procurement – a competitive negotiated procurement for a new learning and employee management system.

Jonathan Ciesla, Project Resource Manager, stated that the current system, Oracle EBS, is limited to tracking training records and lacks the functionality required to support modern training delivery, reporting, and workforce development needs. Additionally, there is no centralized system for employee performance management, and existing processes rely heavily on manual tools such as spreadsheets and documents.

The proposed solution integrates learning and performance management into a single system, allowing for improved training delivery, compliance tracking, onboarding, and employee development. The system will support learning plans, microlearning modules, policy distribution, and documentation storage, while also strengthening audit and investigation capabilities, particularly for safety and regulatory matters such as OSHA and ODOT requirements. Staff noted that the system will enhance workforce development and align with organizational performance metrics.

Rosalind Robinson, Contract Administrator II, stated that the RFP was issued on March 30. 2025, and was accessed by fifteen (15) interested parties. Six (6) proposals were received.

Staff requests that the Committee recommend the Board of Trustees to award a contract to eSkillz Corporation for providing a learning management and employee performance management system in an amount not to exceed $472,717.94 for the base three years, and in an amount not to exceed $120,742.92 for option year one and not to exceed $126,176.33. Cents for option year two, for a total contract amount not to exceed $719,637.19.

The selected vendor will provide implementation infrastructure, while internal staff will support ongoing administration following deployment. The contract also includes provisions for continued vendor support during the option years.

Committee members expressed support for the investment, noting that it represents an important step toward modernizing systems and improving organizational effectiveness.

V. Adjournment

There being no further business to bring before this Committee, Mr. Sleasman moved to adjourn the meeting and seconded by Ms. Harper. The meeting was adjourned at 10:24 a.m.

Rajan D. Gautam
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Secretary/Treasurer

Brent Charnigo
Brent Charnigo
Board Administrator