

# OPERATING DEPARTMENT BUDGETS

## OVERVIEW

The Operating Departments Budget Section provides detailed information about the budget of a particular division or department within the Authority. Departments are listed in department-number order within their respective divisions.

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### DIVISION 1: OPERATIONS

- 31 – Paratransit District
- 32 – Rail District
- 33 – Asset & Configuration Management Department
- 34 – Transit Police Department
- 35 – Service Management Department
- 38 – Service Quality Management Department
- 39 – Fleet Management District
- 43 – Pass-Thrus
- 46 – Hayden District
- 49 – Triskett District
- 58 – Intelligent Transportation Systems Department

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### DIVISION 2: FINANCE & ADMINISTRATION

- 10 – Office of Business Development
- 60 – Accounting
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- 65 – Revenue
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### DIVISION 3: ENGINEERING & PROJECT MANAGEMENT

- 55 – Project Support
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### DIVISION 4: LEGAL AFFAIRS

- 15 – Safety
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- 14 – Human Resources
- 18 – Labor & Employee Relations
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- 16 – Secretary/Treasurer – Board of Trustees
- 19 – Internal Audit
- 53 – Marketing & Communications
- 61 – Information Technology
- 99 – Fund Transfers

### AUTHORITY

- Organizational Chart
  - General Fund Operating Expenditures by Division and Department
  - General Fund Positions by Division and Department
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### DIVISION

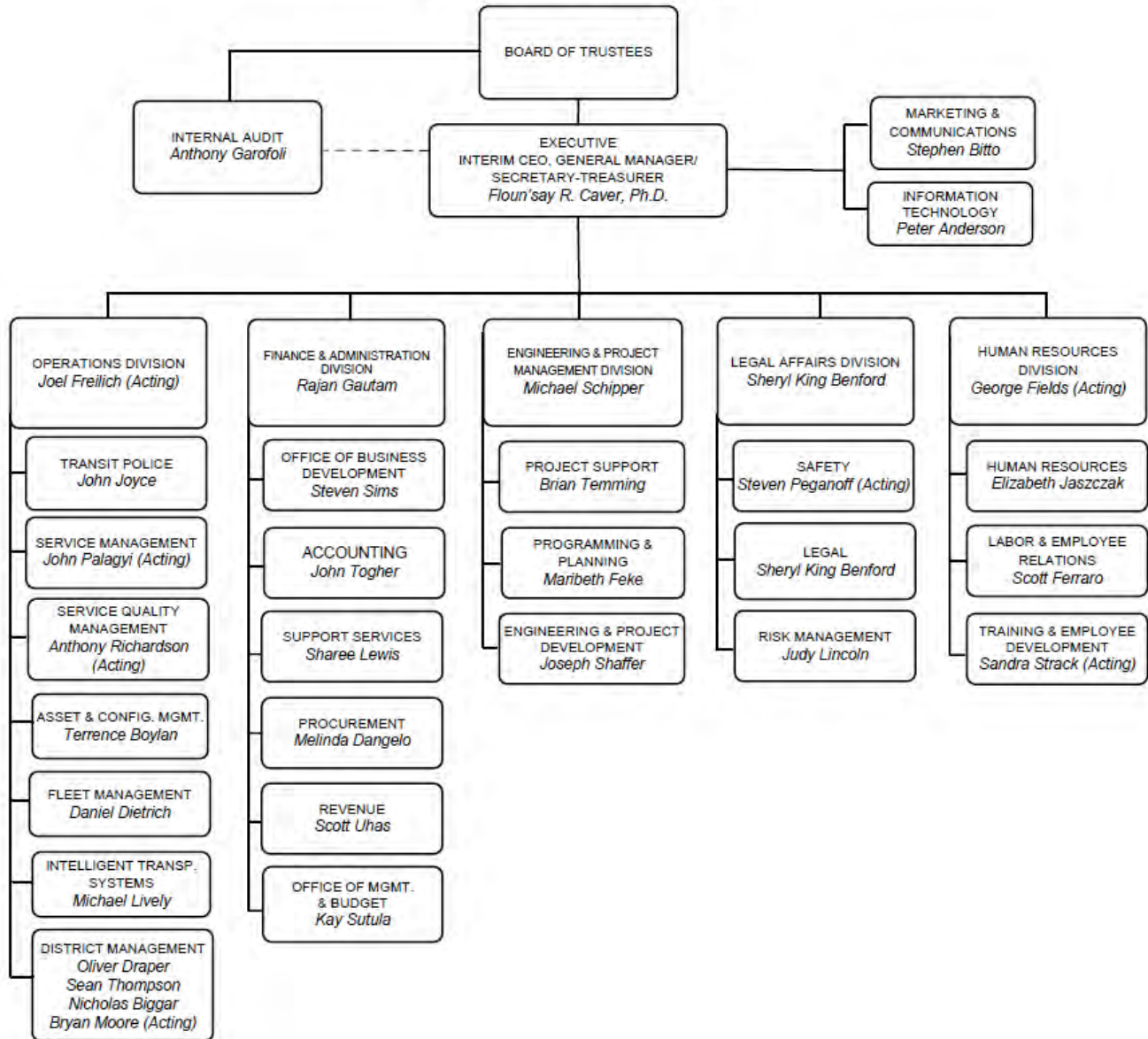
- Mission Statement
  - Division Overview
  - Achievements & Priorities
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### DEPARTMENT

- Mission Statement
- Department Overview
- Priorities for 2019
- Key Performance Indicators
- Budget Highlights
- Staffing Highlights
- Organizational Chart

**AUTHORITY-WIDE ORGANIZATIONAL CHART**

**GREATER CLEVELAND REGIONAL TRANSIT AUTHORITY  
2019 TABLE OF ORGANIZATION**



## OPERATING BUDGET – GENERAL FUND EXPENDITURES BY DIVISION

DIV: 1 - OPERATIONS								
DEPT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDGET	2020 PLAN	2021 PLAN	2022 PLAN	2023 PLAN
31	PARATRANSIT DISTRICT	23,421,328.36	24,389,578.96	24,475,308.48	24,168,503.66	24,194,971.96	24,286,650.56	24,377,559.42
32	RAIL DISTRICT	37,357,178.17	37,400,943.53	38,789,922.09	38,926,242.13	38,993,316.42	39,002,260.89	39,068,950.51
33	ASSET AND CONFIGURATION MANAGEMENT	1,879,023.68	1,935,452.59	1,947,703.93	1,976,666.81	1,958,198.39	1,958,466.66	1,959,462.37
34	TRANSIT POLICE	12,954,354.94	13,363,723.57	14,326,849.51	14,382,969.40	14,429,331.07	14,434,340.10	14,438,244.91
35	SERVICE MANAGEMENT	5,794,054.21	5,309,406.34	5,464,926.56	5,505,657.90	5,471,214.87	5,473,495.34	5,474,797.19
38	SERVICE QUALITY MANAGEMENT	6,751,297.05	7,001,477.69	7,424,365.11	7,599,428.30	7,408,459.14	7,415,353.30	7,417,284.19
39	FLEET MANAGEMENT	39,414,674.27	36,441,003.01	37,826,278.86	39,039,009.54	38,830,542.96	38,878,508.09	38,860,567.08
43	PASS THRU	\$257,108.06	\$1,279,703.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
46	HAYDEN DISTRICT	43,623,488.39	42,504,480.55	44,301,305.65	44,357,299.78	44,322,371.23	44,347,926.52	44,408,008.59
49	TRISKETT DISTRICT	32,905,616.79	32,766,104.42	33,349,495.21	33,411,784.05	33,413,425.57	33,270,170.54	33,323,717.11
58	INTELLIGENT TRANSPORTATION SYSTEMS	1,005,271.10	904,532.96	1,279,580.38	1,324,117.98	1,307,128.54	1,317,677.74	1,328,330.61
	<b>DIVISION TOTALS</b>	<b>205,363,395.02</b>	<b>203,296,406.62</b>	<b>209,185,735.79</b>	<b>210,691,679.54</b>	<b>210,328,960.14</b>	<b>210,384,849.73</b>	<b>210,656,921.99</b>
DIV: 2 - FINANCE AND ADMINISTRATION								
DEPT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDGET	2020 PLAN	2021 PLAN	2022 PLAN	2023 PLAN
10	OFFICE OF BUSINESS DEVELOPMENT	518,629.94	(23,418.41)	394,423.37	405,667.43	744,525.03	396,075.30	397,632.91
60	ACCOUNTING	2,435,482.88	2,759,191.58	2,989,611.63	3,078,140.29	3,017,733.17	3,043,491.98	3,069,537.84
61	INFORMATION TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
62	SUPPORT SERVICES	981,948.35	812,653.67	981,859.92	995,978.77	982,108.05	988,048.85	988,637.75
64	PROCUREMENT	1,644,235.68	1,492,956.50	1,596,773.57	1,642,261.82	1,596,542.20	1,608,576.78	1,620,728.05
65	REVENUE	2,098,185.64	2,008,504.09	2,123,748.73	2,164,613.24	2,125,200.12	2,133,920.60	2,134,861.76
67	OFFICE OF MANAGEMENT & BUDGET	0.00	0.00	5,517,593.54	5,447,084.97	5,425,384.95	5,427,290.59	5,429,197.87
	<b>DIVISION TOTALS</b>	<b>7,678,482.49</b>	<b>7,049,887.43</b>	<b>13,604,010.77</b>	<b>13,733,746.51</b>	<b>13,891,493.52</b>	<b>13,597,404.11</b>	<b>13,640,596.17</b>
DIV: 3 - ENGINEERING & PROJECT MANAGEMENT								
DEPT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDGET	2020 PLAN	2021 PLAN	2022 PLAN	2023 PLAN
55	PROJECT SUPPORT	355,750.22	357,847.41	537,654.35	547,785.63	532,058.58	536,005.35	539,990.29
57	PROGRAMMING & PLANNING	752,006.95	683,950.24	854,134.17	867,362.48	854,907.43	858,344.26	861,814.47
80	ENGINEERING & PROJECT DEVELOPMENT	2,196,493.62	1,808,926.39	2,082,973.65	2,139,584.46	2,084,902.60	2,086,833.48	2,088,766.28
	<b>DIVISION TOTALS</b>	<b>3,304,250.79</b>	<b>2,850,724.04</b>	<b>3,474,762.17</b>	<b>3,554,732.57</b>	<b>3,471,868.60</b>	<b>3,481,183.09</b>	<b>3,490,571.05</b>
DIV: 4 - LEGAL AFFAIRS								
DEPT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDGET	2020 PLAN	2021 PLAN	2022 PLAN	2023 PLAN
15	SAFETY	921,368.12	894,719.32	1,043,123.21	1,011,092.65	993,788.73	1,043,964.42	994,140.28
21	LEGAL	4,107,112.27	4,098,687.30	4,276,794.88	4,425,380.10	4,355,339.87	4,358,444.24	4,403,868.22
22	RISK MANAGEMENT	3,628,513.67	3,555,198.59	4,328,809.34	4,347,562.50	4,328,996.75	4,340,581.43	4,341,251.92
	<b>DIVISION TOTALS</b>	<b>8,656,994.06</b>	<b>8,548,605.21</b>	<b>9,648,727.44</b>	<b>9,784,035.25</b>	<b>9,678,125.35</b>	<b>9,742,990.09</b>	<b>9,739,260.42</b>
DIV: 5 - HUMAN RESOURCES								
DEPT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDGET	2020 PLAN	2021 PLAN	2022 PLAN	2023 PLAN
14	HUMAN RESOURCES	1,781,539.14	1,949,109.34	2,189,971.93	2,229,554.59	2,229,554.59	2,230,015.98	2,230,477.83
18	LABOR RELATIONS	1,030,487.39	958,585.21	1,169,110.12	1,281,913.47	1,266,009.15	1,300,493.32	1,302,392.64
30	TRAINING & EMPLOYEE DEVELOPMENT	3,305,504.80	3,055,774.51	3,333,178.93	3,404,020.56	3,337,820.50	3,340,364.39	3,341,083.96
	<b>DIVISION TOTALS</b>	<b>6,117,531.33</b>	<b>5,963,469.06</b>	<b>6,692,260.98</b>	<b>6,915,488.61</b>	<b>6,833,384.24</b>	<b>6,870,873.69</b>	<b>6,873,954.43</b>
DIV: 6 - EXECUTIVE								
DEPT #	DESCRIPTION	2017 ACTUAL	2018 ACTUAL	2019 AMENDED BUDGET	2020 PLAN	2021 PLAN	2022 PLAN	2023 PLAN
12	EXECUTIVE	947,566.96	1,185,962.44	1,467,393.53	1,502,145.85	1,468,537.44	1,468,808.68	1,469,080.20
16	SECRETARY/TREAS. - BOARD OF TRUSTEES	272,629.42	160,911.57	244,928.58	248,515.40	244,957.30	245,078.55	245,199.93
19	INTERNAL AUDIT	907,378.91	891,301.28	922,467.52	946,884.88	923,289.21	929,633.11	936,038.57
53	MARKETING & COMMUNICATIONS	3,216,936.02	2,728,522.59	2,185,796.22	2,217,353.01	2,187,033.49	2,191,363.18	2,195,713.00
61	INFORMATION TECHNOLOGY	6,124,260.42	6,286,379.13	7,091,693.40	7,273,929.46	7,047,689.60	7,119,437.71	7,160,038.78
67	OFFICE OF MANAGEMENT & BUDGET	5,129,511.53	5,391,508.98	0.00	0.00	0.00	0.00	0.00
99	FUND TRANSFERS	47,347,036.00	47,174,988.00	37,830,292.00	33,463,864.00	39,272,322.00	40,867,566.00	39,693,879.00
	<b>DIVISION TOTALS</b>	<b>63,945,319.26</b>	<b>63,819,573.99</b>	<b>49,742,571.23</b>	<b>45,652,692.60</b>	<b>51,143,829.04</b>	<b>52,821,887.24</b>	<b>51,699,949.48</b>

**OPERATING BUDGET – GENERAL FUND POSITIONS BY DIVISION**

<b>Division</b>	<b>Dept. #</b>	<b>Dept. Name</b>	<b>2017 Budget</b>	<b>2018 Budget</b>	<b>2019 Budget</b>	<b>Variance (2019 vs.2018)</b>
<b>1 - Operations</b>	<b>31^</b>	Paratransit District	181.00	193.50	193.50	-
	<b>32</b>	Rail District	373.00	379.00	380.00	1.00
	<b>33</b>	Asset & Configuration Management	12.00	11.00	11.00	-
	<b>34</b>	Transit Police	155.00	155.00	155.00	-
	<b>35</b>	Service Management	60.00	60.00	60.00	-
	<b>38</b>	Service Quality Management	68.00	71.00	71.00	-
	<b>39</b>	Fleet Management	181.00	183.00	183.00	-
	<b>46</b>	Hayden District	576.50	565.50	565.50	-
	<b>49</b>	Triskett District	431.00	431.50	431.50	-
	<b>58</b>	Intelligent Transportation Systems	8.00	8.00	8.00	-
<b>1 - Operations Total</b>			<b>2,045.50</b>	<b>2,057.50</b>	<b>2,058.50</b>	<b>1.00</b>
<b>2 - Finance &amp; Administration</b>	<b>10</b>	Office of Business Development	4.00	4.00	4.00	-
	<b>60</b>	Accounting	27.00	27.00	27.00	-
	<b>62</b>	Support Services	7.00	7.00	7.00	-
	<b>64</b>	Procurement	16.00	16.00	16.00	-
	<b>65</b>	Revenue	18.00	18.00	18.00	-
	<b>67*</b>	Office of Management & Budget	-	9.00	9.00	-
<b>2 - Finance &amp; Administration Total</b>			<b>72.00</b>	<b>81.00</b>	<b>81.00</b>	<b>-</b>
<b>3 - Engineering &amp; Project Management</b>	<b>55*</b>	Project Support	4.00	6.00	6.00	-
	<b>57</b>	Programming & Planning	4.00	4.00	4.00	-
	<b>80</b>	Engineering & Project Development	20.00	20.00	20.00	-
<b>3 - Engineering &amp; Project Management Total</b>			<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>-</b>
<b>4 - Legal Affairs</b>	<b>15</b>	Safety	7.80	7.75	7.75	-
	<b>21</b>	Legal	24.00	24.00	24.00	-
	<b>22</b>	Risk Management	8.80	8.00	8.00	-
<b>4 - Legal Affairs Total</b>			<b>40.50</b>	<b>39.75</b>	<b>39.75</b>	<b>-</b>
<b>5 - Human Resources</b>	<b>14</b>	Human Resources	17.00	19.00	19.00	-
	<b>18</b>	Labor & Employee Relations	6.00	6.00	6.00	-
	<b>30</b>	Training & Employee Development	28.00	27.00	27.00	-
<b>5 - Human Resources Total</b>			<b>51.00</b>	<b>52.00</b>	<b>52.00</b>	<b>-</b>
<b>6 - Executive</b>	<b>12</b>	Executive	5.00	7.00	7.00	-
	<b>16</b>	Secretary/Treasurer - BOT	11.00	11.00	11.00	-
	<b>19</b>	Internal Audit	7.00	8.50	8.50	-
	<b>53^</b>	Marketing & Communications	30.00	13.75	13.75	-
	<b>61</b>	Information Technology	32.00	32.00	32.00	-
	<b>67*</b>	Office of Management & Budget	10.00	9.00	9.00	-
<b>6 - Executive Total</b>			<b>95.00</b>	<b>72.25</b>	<b>72.25</b>	<b>-</b>
<b>Grand Total</b>			<b>2,332.00</b>	<b>2,332.50</b>	<b>2,333.50</b>	<b>1.00</b>
	<b>67*, 55*</b>	OMB Moved from Executive Division to Finance & Administration Division; Two positions moved from from Department 67, Office of Management and Budget, to Department 55, Project Support				
	<b>31^, 53^</b>	Combining 2 Call Centers into 1: Telephone Information Center (TIC) positions were moved from Department 53, Marketing & Communications, to Department 31, Paratransit to work with the Paratransit Call Center.				

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